# **BRIEFING PAPERS**

# **Council Members' Agenda Briefing**

6:00pm 09 December, 2025 Council Chamber (Level 1), Civic Centre, 23 Dundebar Road, Wanneroo

wanneroo.wa.gov.au



#### PROCEDURE FOR AGENDA BRIEFING

#### **PRINCIPLES**

An Agenda Briefing is held on the second Tuesday of the month, being two weeks prior to the Ordinary Council Meeting and provides an opportunity for Council Members to ask questions and clarify issues relevant to the specific agenda items before council. The Agenda Briefing is not a decision-making forum and the Council has no power to make decisions. The Agenda Briefing will not be used, except in an emergency, as a venue or forum through which to invoke the requirements of the *Local Government Act 1995* and call a Special Meeting of Council.

The Agenda Briefing is to be open to the public unless a confidential matter, as provided under section 5.23 of the Act, is to be dealt with and the meeting is closed to the public. The reason for closure is to be recorded. The reports provided are the Officers' professional opinions. Whilst it is acknowledged that Council Members may raise issues that have not been considered in the formulation of the report and recommendation, it is a basic principle that as part of the Agenda Briefing Council Members cannot direct Officers to change their reports or recommendations.

#### **PROCESS**

The Agenda Briefing will commence at 6.00pm and will be chaired by the Mayor or in his/her absence the Deputy Mayor. In the absence of both, Councillors will elect a Chairperson from amongst those present. Council Members may speak more than once on any item, there is no moving or seconding items, Officer's will address the Council Members and the order of business will be as follows:

- Attendance and Apologies
- Deputations
- Declarations of Interest
- Reports for discussion
- Tabled Items
- Closure

Where an interest is involved in relation to an item, the same procedure which applies to Ordinary Council Meetings will apply. It is a breach of the City's Code of Conduct for an interest to not be declared. The Agenda Briefing will consider items on the agenda only and proceed to deal with each item as they appear. The process will be for the Mayor to call each item number in sequence and ask for questions. Where there are no questions regarding the item, the Briefing will proceed to the next item.

With the exception of the monthly financial, investment and list of accounts for payments reports, any items for consideration at the Ordinary Council Meeting that have not been listed on the agenda for the Agenda Briefing must be treated as urgent business as provided for in section 3.17 of the *Standing Orders Local Law 2021*.

#### **AGENDA CONTENTS**

While every endeavour is made to ensure that all items to be presented to Council at the Ordinary Council Meeting are included in the Agenda Briefing papers, it should be noted that there will be occasions when, due to necessity, items will not be ready in time for the Agenda Briefing and will go straight to the Ordinary Council Meeting agenda as a matter for decision. Further, there will be occasions when items are Tabled at the Agenda Briefing rather than the full report being provided in advance. In these instances, staff will endeavour to include the item on the agenda as a late item, noting that a report will be tabled at the Agenda Briefing.

#### **AGENDA DISTRIBUTION**

The agenda for Agenda Briefing will be distributed to Council Members on the Wednesday prior to the Council Agenda Briefing. The agenda will be electronically available on the City's website for interested members of the public.

#### **RECORD OF BRIEFING**

Changes made to the reports contained in Agenda Briefing will be recorded in the reports being presented to Ordinary Council Meeting.

#### LOCATION

The Agenda Briefing will take place in the Council Chamber (Level 1), Civic Centre, 23 Dundebar Road Wanneroo.

#### **DEPUTATIONS**

During the Agenda Briefing, members of the public may, by appointment, present a Deputation relating to items on the current Agenda Briefing agenda. A maximum of up to ten minutes (dependent on the number of Deputations received) is permitted for each Deputation with up to three people to address the Council Members.

Please note that Deputation requests are to be received by no later than **9:00am** on the day of the Agenda Briefing, and must relate to an item on the current Agenda Briefing agenda.

#### **Deputation online form**

#### Please note:

- Deputation requests must relate to items listed on the current Agenda Briefing agenda;
- A Deputation is not to exceed three speakers in number and only those speakers may address the Council Members; and
- Speakers of a Deputation will collectively have a maximum of up to 10 minutes (dependent on the number of Deputations received) to address the Council Members, unless an extension of time is granted.

Please ensure mobile phones are switched off before entering the Council Chamber.

For further information please contact Council Services on 9405 5000

# RECORDING AND ACCESS TO RECORDINGS OF COUNCIL MEETINGS POLICY

#### 1. POLICY STATEMENT

All Ordinary and Special Meetings of Council, Agenda Briefing Forums and meetings of Electors will be live streamed and digitally recorded, consistent with the objectives of the Local Government Act 1995, section 1.3 (2)(c), which promotes greater accountability of local governments to their communities. This policy does not apply to any part of the meeting which is closed to the public in accordance with section 5.23 of the Local Government Act 1995.

#### 2. OBJECTIVE AND PURPOSE

#### Objective

The objective of this policy is to ensure there is a process in place to outline the access to recorded Council Meetings.

#### **Purpose**

The purpose of this policy is to ensure that Council Members, the community, government bodies and other stakeholders are able to access recordings of the proceedings of Council meetings in compliance with the *Local Government Act 1995* and associated Regulations.

#### 3. KEY DEFINITIONS

Act	Means the Local Government Act 1995
Administration	The operational arm of the City which includes the employees and is headed by the CEO
Agenda Briefing	Meeting where Council Members and the community can ask questions, seek clarification and request further information on all matters due for deliberation and consideration at the forthcoming ordinary council meeting and is open to the public.
Annual General Meeting of Electors	Meeting held in accordance with section 5.27 of the Act.
Council Member	Means a person elected under the Act as a member of the council of the local government and includes the Mayor or president of the local government
Electronic recording	Means any recording made by an electronic device capable of recording sound and or vision.
Employee	Means a person employed by a local government under section 5.36(1) of the Act.
Ordinary Council Meeting	A formal meeting of Council conducted in accordance with the Act and applicable local laws for the purpose of considering and dealing with the ordinary business of the Council.
Special Council Meeting	Meeting held for the purpose of considering and dealing with council business that is urgent, complex in nature, for a particular purpose or confidential.
Special Meeting of Electors	Meeting held in accordance with section 5.28 of the Act.

#### 4. SCOPE

This Policy applies to Council Members and employees of the City of Wanneroo. This Policy does not extend to meetings, or any part of the meeting which is closed to the public in accordance with section 5.23 of the *Local Government Act 1995*.

#### 5. IMPLICATIONS

The policy aligns with the following Strategic Community Plan Goal and Priorities:

#### Strategic Community Plan 2021-2031

**Goal 7**: A well-governed and managed City that makes informed decisions, provides strong community leadership and valued customer focused services.

**Priority 7.2 – Responsibly and ethically managed**. The City of Wanneroo will be managed responsibly to ensure a long-term, sustainable future. The City will have effective governance arrangements and ethical leadership that is open and transparent, ensuring a clear understanding of roles and accountabilities.

#### 6. IMPLEMENTATION

- 6.1. This Policy shall be printed within the Agenda of all Council Meetings, which include:
  - Ordinary Council Meeting;
  - Special Council Meeting;
  - Annual General Meeting of Electors;
  - Special Electors Meeting; and
  - Agenda Briefing Session.

to advise the public that the proceedings of the meeting are recorded.

#### Recording of Proceedings

- 6.2. Proceedings of Meetings detailed in this policy, as well as Deputations and Public Question Time during these meetings, shall be recorded by the City on audio and video recording equipment. Meetings and portions of Meetings taking place in closed session will be recorded on audio recording equipment.
- 6.3. No member of the public is to use any audio-visual technology or devices to record the proceedings of a Meeting, without the written permission of the Mayor or the Mayor's Delegate.
- 6.4. Arrangements for the broadcast and recording of meetings conducted by electronic means under s14D of the *Local Government (Administration) Regulations 1996* (**Regulations**), for example in the situation of a public health emergency or state of emergency, will be made in compliance with ss.14H and 14I of the Regulations.
- 6.5. Arrangements for the recording of Meetings not held at the Council's usual meeting place, or for the recording of Meetings in the event of a technological failure of the City's recording equipment, will be made in compliance with ss.14I(2) to 14I(9) of the Regulations.
- 6.6. In compliance with the City's approved Recordkeeping Plan and the State Records Act 2000, recordings made under this policy will be retained for the period specified in the General Retention and Disposal Authority for Local Government Information.

#### Access to Recordings

- 6.7. Recordings of Meetings made under this policy will be published via the City's online channels no later than fourteen days after the Meeting and will remain accessible for a minimum period of five years after the Meeting date.
- 6.8. Members of the public may purchase a copy of the recorded proceedings or alternatively, listen

to the recorded proceedings at the Civic Centre online once the recording is published on the City of Wanneroo website. Costs for providing a copy of the recorded proceedings to members of the public will include staff time to make the copy of the proceedings, as well as the cost of the digital copy for the recording to be placed on. The cost of staff time will be set in the City's Schedule of Fees and Charges each financial year.

- 6.9. Council Members may request a copy of the recording of the Council proceedings at no charge.
- 6.10. All Council Members are to be notified when recordings are requested by members of the public or by Council Members.
- 6.11. All electronic recording content is the property of the City of Wanneroo. Reproduction without written authorisation of the City of Wanneroo is prohibited.

#### 7. ROLES AND RESPONSIBILITIES

The Policy is the responsibility of the Manager Corporate Governance and Council Services.

#### 8. DISPUTE RESOLUTION

All disputes in regard to this policy will be referred to the General Counsel in the first instance. In the event that an agreement cannot be reached, the matter will be submitted to the Chief Executive Officer for a ruling.

#### 9. EVALUATION AND REVIEW PROVISIONS

This policy will be evaluated and its effectiveness reviewed by the following key performance measures:

- All relevant meetings recorded;
- Acceptable quality of recordings captured; and
- Resolution of requests for copies of recordings within appropriate timeframes.

#### 10. RELATED DOCUMENTS

City of Wanneroo Recordkeeping Plan

Ordinary Council Meetings and Forums of Council Policy

City of Wanneroo Standing Orders Local Law 2021

#### 11. REFERENCES

Local Government Act 1995

Local Government (Administration) Regulations 1996

State Records Act 2000

General Retention and Disposal Authority for Local Government Information

#### 12. RESPONSIBILITY FOR IMPLEMENTATION

Manager Corporate Governance & Council Services

#### COMMONLY USED ACRONYMS AND THEIR MEANING

Acronym Meaning

ABN Australian Business Number

ACN Australian Company Number

Act Local Government Act 1995

**CBP** City of Wanneroo Corporate Business Plan

**CHRMAP** Coastal Hazard Risk Management & Adaption Plan

City of Wanneroo

**CPI** Consumer Price Index

**DBCA** Department of Biodiversity Conservation and Attractions

**DFES** Department of Fire and Emergency Services

**DOE** Department of Education Western Australia

**DOH** Department of Health

**DPLH** Department of Planning Lands and Heritage

**DPS2** District Planning Scheme No. 2

**DLGIRS** Department of Local Government, Industry Regulation and Safety

**DWER** Department of Water and Environmental Regulation

**EPA** Environmental Protection Authority

**GST** Goods and Services Tax

JDAP Joint Development Assessment Panel

LTFP Long Term Financial Plan

MRS Metropolitan Region Scheme

MRWA Main Roads Western Australia

POS Public Open Space

PTA Public Transport Authority of Western Australia

**SAT** State Administrative Tribunal

SCP City of Wanneroo Strategic Community Plan

WALGA Western Australian Local Government Association

**WAPC** Western Australian Planning Commission



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#### AGENDA

This meeting today is being held on Whadjuk Noongar boodja and we would like to acknowledge and pay respects to Elders past, present and future. We thank all past and present members of the community that have supported the City to better understand and value Noongar culture within the City of Wanneroo.

#### Item 1 Attendances

#### Item 2 Apologies and Leave of Absence

Leave of Absence				
Name	Date			
Cr Huntley	1 December 2025 – 16 December 2025			
Cr Coetzee	2 December 2025 – 17 December 2025			
Cr Smith	9 December 2025 – 23 January 2026			
Cr V Nguyen	9 December 2025 – 23 January 2026			
Cr Wright	16 December 2025 – 26 December 2025			

Item 3 Deputations

#### Item 4 Reports

Declarations of Interest by Council Members, including the nature and extent of the interest. Declaration of Interest forms to be completed and handed to the Chief Executive Officer.

#### **Planning & Sustainability**

#### Strategic Land Use Planning & Environment

4.1 Consideration following advertising of Amendment No. 228 to District Planning Scheme No. 2 - New Land Use Terms and Provisions Relating to Short-Term Rental Accommodation

File Ref: 51032 – 25/390251

Responsible Officer: Acting Director Planning & Sustainability

Attachments: 3

#### Changes to Report and Additional Information Arising from Agenda Briefing

Any changes or additional information following Agenda Briefing will be shown here.

#### Issue

To consider proposed Amendment No. 228 to District Planning Scheme No.2 (**DPS 2**) following advertising, to align the City's local planning scheme with the changes in the *Planning & Development (Local Planning Schemes) Regulations 2015* (**LPS Regulations**) regarding Short-Term Rental Accommodation (**STRA**).

#### Background

Amendments to the LPS Regulations introduced a consistent set of general and land use definitions for STRA to be used within all local government planning schemes in Western Australia, to establish a consistent standard for STRA. The Western Australian Planning Commission (WAPC) requires all local governments to align their local planning schemes with the updated LPS Regulations relating to STRA.

At its Ordinary Meeting on 22 April 2025, Council initiated Scheme Amendment No. 228 (item PS02-04/25). Following its initiation, proposed Amendment No. 228 was sent to the Department of Planning, Lands and Heritage (**DPLH**) for consent to advertise however, due to internal processing issues experienced by the DPLH, consent to advertise was only recently received in September. Prior to granting consent to advertise, the DPLH required the City to make the following changes:

- 1. Removing the following general terms and land use definitions from the local planning scheme given that these definitions are already included in the LPS Regulations and therefore under Section 257B of the *Planning and Development Act*, are automatically incorporated into the Scheme:
  - Short Term Rental Accommodation
  - Short Term Rental Arrangement
  - Hosted Short Term Rental Accommodation
  - Unhosted Short Term Rental Accommodation

2. Changing the permissibility from "X" use (as proposed by the City) to "A" for Unhosted Short Term Rental Accommodation in the Rural Resource zone to align with Planning Bulletin 115/2024 which states that where a dwelling is capable of approval, Unhosted STRA must be considered within that zone. It is noted that the City initially proposed the "X" use as it did not consider an Unhosted STRA to comply with the objectives of the Rural Resource zone.

#### Detail

Amendment No. 228 proposes the following changes to the DPS 2, including the required changes by DPLH:

#### New and Amended Terms and Definitions

 Introduction of new and amended model terms into DPS 2 replacing existing STRArelated terms. The changes are summarised in Table 1 below with full definitions outlined in **Attachment 1**.

STRA Land uses to be removed from DPS2	New (replacement) STRA land uses to be inserted in DPS2	STRA Land uses with modified definitions to be inserted in DPS2		
Bed and Breakfast	N/A  (The replaced land use 'Hosted Short-Term Rental Accommodation' is listed in the Deemed Provisions and is automatically read as part of the scheme)			
Holiday House	N/A (The replaced land use 'Unhosted Short-Term Rental Accommodation' is listed in the Deemed Provisions and is automatically read as part of the scheme)	<ul><li>Cabin</li><li>Chalet</li><li>Road House</li></ul>		
<ul> <li>Holiday Accommodation</li> <li>Motel</li> <li>Serviced Apartment</li> <li>Tourist Development</li> </ul>	Tourist and Visitor Accommodation			

Table 1: Summary of Changes to Land Use Terms and Definitions

#### Hosted and Unhosted STRA in DPS2 – Zoning Table

Aligning the land use permissibility of 'Hosted STRA' and 'Unhosted STRA' with the 2023 Position Statement and Planning Bulletin 115/2024, which states:

- 'Hosted Short-Term Rental Accommodation' shall be a 'P' use in all zones where dwellings can be approved; and
- 'Unhosted Short-Term Rental Accommodation' shall be a 'D' or 'A' use in zones where dwellings can be approved, a 'P' use in Tourism zones and an 'X' use within all other zones.

The changes are summarised in Table 2 **ZONES** RESDIENTIAL PRIVATE COMMUNITY GENERAL INDUSTRY RURAL RESOURCE **IGHT INDUSTRY** RESIDENTIAL ENHANCEMENT COMMERCIAL COMMERCIAL RESIDENTIAL ANDSCAPE MIXED USE **PURPOSES** SERVICE RURAL Hosted **Short-Term** Р Ρ Χ Χ Χ Χ **Rental Accommodation Unhosted Short-Term** D D D Χ Χ Χ Χ D D Α D **Rental Accommodation** 

#### Tourist and Visitor Accommodation in DPS2 - Zoning Table

Removing the superseded land use of "Holiday Accommodation", "Motel", "Serviced Apartment" and "Tourist Development" and introduce the new land use term 'Tourist and Visitor Accommodation'. The land use permissibility of 'Tourist and Visitor Accommodation' is located in zones that encourage tourism as seen in Table 3 below.

ZONES	SIDENTIAL	XED USE	OMMERCIAL	RVICE MMERCIAL	IVATE MMMUNITY RPOSES	NERAL INDUSTRY	GHT INDUSTRY	IRAL	RAL RESIDENTIAL	NDSCAPE HANCEMENT	RAL RESOURCE
USE CLASSES	RE	MIXEI	၁၁	SE SE	PR CO PU	GE	٥I٦	WNW	RUR	LA	RUR
Tourist and Visitor Accommodation	Χ	Α	D	X	D	Х	Х	Α	Х	А	Х

Table 3: Permissibility of new land use Tourist and Visitor Accommodation in DPS2.

#### Supplementary Changes within DPS2

The introduction of these changes to the LPS Regulations will mean other schedules in DPS 2 will have to be amended to incorporate them. The changes proposed that were advertised as part of this amendment are outlined in **Attachment 2**.

#### Car Parking Standards

Schedule 11 – Car Parking Standards will introduce parking requirements for the new land uses as shown in Table 4.

	Use Class		On-Site Car Parking Space Requirement
Hosted Short-Term Rental Accommodation			*No parking requirement* (Exempt from development approval under the LPS Regulations)
Unhosted Short-Term Rental Accommodation			1 per 2 guests accommodated
Tourist and Visitor Accommodation			1 per unit plus 1 per staff member

Table 4: Proposed changes to parking ratios in DPS 2.

#### Consultation

Consultation on the proposed Amendment No. 228 took place for a period of 42 days between 25 September 2025 to 6 November 2025 by way of the following:

- Approximately 1000 letters to property owners with land subject to proposed land use permissibility changes; and
- A notice in the Local Newspaper and Wanneroo Wrap

Five phone calls were received during the advertising process with guidance and advice provided by Administration over the phone. At the conclusion of the consultation period, no written submissions were received.

#### Comment

#### LPS Regulations

The WAPC requires all local governments to align their local planning schemes with the updated LPS Regulations relating to STRA. Amendments to the LPS Regulations introduces a consistent set of general and land use definitions for STRA to be used within all local government planning schemes in Western Australia. Aligning DPS 2 with the LPS Regulations relating to STRA is intended to:

- simplify the planning system by standardising and making all local planning schemes more contemporary and up-to-date;
- result in consistency between local planning schemes which will make it easier for planners, developers and landowners to understand planning requirements. This should result in fewer disputes and challenges regarding these requirements; and
- provide greater consistency and certainty about whether a planning approval is needed for STRA proposals.

As this amendment is required by the State Government, this report is presented to Council to formally seek support for the scheme amendment.

#### Draft Local Planning Policy – Short-Term Rental Accommodation

The 2023 Position Statement recommends the preparation of a local planning policy (**LPP**) to guide future development of STRA, which Administration has prepared in conjunction with this Scheme Amendment. The draft LPP has generally been prepared in accordance with the 2023 Position Statement and WALGA's Guideline and is intended to be presented to Council at the first Policy Review Committee meeting in 2026.

#### Additional change

A minor error was identified in the Scheme Amendment report submitted to the WAPC following Council's 22 April 2025 resolution to initiate Scheme Amendment No. 228, which Administration intends to rectify through this report. The extent of modifications outlined in the report stated that changes in 'Schedule 4 – Special Use Zones in Scheme area' include the deletion of the superseded terms 'bed and breakfast' and 'motel' with 'hosted short-term rental accommodation' and 'tourist and visitor accommodation' respectively. However, the deleted terms should have included 'bed and breakfast', 'motel' and 'tourist development', which are being replaced with 'hosted short-term rental accommodation' and 'tourist and visitor accommodation'. This minor modification does not have any implications to the scheme amendment and is considered acceptable.

The extent of this change will result in a minor modification to the scheme amendment documentation to be submitted to the WAPC for final approval as follows:

Current wording:	In Schedule Special Use Zones in Scheme area the superseded terms 'bed and breakfast' and 'motel' are being replaced with 'hosted short-term rental accommodation' and 'tourist and visitor accommodation' respectively.
Modified wording:	In Schedule 4 – Special Use Zones in Scheme area the superseded terms 'bed and breakfast', 'motel' and 'tourist development' are being replaced with 'hosted short-term rental accommodation' and 'tourist and visitor accommodation' respectively.

This modification has been applied in Attachment 3.

#### City of Wanneroo Local Planning Strategy

The City's draft Local Planning Strategy, states that the City will encourage more short-term accommodation options such as hotels, motels and short-stay apartments in areas of high tourism amenity. It also includes an action to investigate the need for scheme or policy provisions to support and manage STRA uses. This scheme amendment, along with the draft LPP for Short-Term Rental Accommodation, satisfy this action of the draft Local Planning Strategy.

#### Finalisation of Scheme Amendment and Next Steps

In accordance with Section 50(3) of the *Planning & Development (Local Planning Schemes)* Regulations 2015 (the Regulations) following consideration of any submissions received in relation to a proposed standard scheme amendment, the local government must pass a resolution:

- (a) to support the Amendment to the local planning scheme without modification; or
- (b) to support the Amendment to the local planning scheme with proposed modifications to address issues raised in the submissions; or
- (c) not to support the Amendment to the local planning scheme.

While no submissions were received, the modification noted above will still be required to be made pursuant to Regulation 50(3)(b) of the *Planning and Development (Local Planning Schemes) Regulations 2015.* Should Council support the proposed amendment with this modification, the proposal will be submitted to the WAPC who will consider the Amendment and provide a formal recommendation to the Minister for Planning in relation to the Amendment.

#### **Statutory Compliance**

Amendment No. 228 to District Planning Scheme No. 2 is proposed to align with the *Planning and Development Act 2005* and the *Planning and Development (Local Planning Schemes) Regulations 2015*.

#### Strategic Implications

The proposal aligns with the following objective within the Council Plan 2025 – 2035:

5 ~ A Well-Governed and Managed City

5.1 - Lead with clear decisions and strong advocacy

#### **Risk Appetite Statement**

In pursuit of strategic objective goal 5, we will accept a Medium level of risk as the City balances the capacity of the community to fund services through robust cost-benefit analysis and pursues evidence-based decision making to be effective stewards of the Council and City for future generations.

#### **Risk Management Considerations**

RI	RISK RATING	
Level 1 Strategic Risk	1.0 Financial Sustainability	Medium
Level 2 Corporate Risk	Medium	
ACCO	ACTION PLANNING OPTION	
Director Corporate Strate	Manage	

RI	RISK RATING	
Level 1 Strategic Risk	10. Statutory / Regulation	Low
Level 2 Corporate Risk	10.1 Legislative Reform Changes	Low
ACCC	ACTION PLANNING OPTION	
General Counsel	Manage	

The above risks outlined in this report are identified in the City's, Strategic risk register. The Strategic risk relating to legislative reforms are accepted. The state-level reforms are recommended to be adopted by local governments to allow for development approvals to be obtained by January 2026.

#### **Policy Implications**

Administration has also prepared a supplementary draft local planning policy to align to the STRA reforms to guide the future development of STRA properties and address City-specific issues. The draft local planning policy will align with the new scheme provisions and is intended to be presented to Council at the first Policy Review Committee meeting in 2026.

#### **Financial Implications**

With fewer terms within the planning framework and new exemptions, the City is expected to see a slight drop in revenue from development applications. Over the last five years, 32 STRA property approvals generated \$9,440 in application fees, based on an average of six applications for STRA per year this will average roughly \$1,900 in lost DA revenue annually.

#### **Voting Requirements**

Simple Majority

#### Recommendation

#### That Council:-

- 1. SUPPORTS WITH MODIFICATIONS Amendment No. 228 to District Planning Scheme No. 2, as included in Attachment 3, pursuant to Regulation 50(3)(b) of the Planning and Development (Local Planning Schemes) Regulations 2015;
- 2. AUTHORISES the Mayor and the Chief Executive Officer to Sign and Seal Amendment No.228 to the District Planning Scheme No. 2 documents in accordance with the City's Execution of Documents Policy; and
- 3. FORWARDS Amendment No. 228, as included in Attachment 3, to the Western Australian Planning Commission for final endorsement, pursuant to Clause 53 of the *Planning and Development (Local Planning Schemes) Regulations 2015.*

#### Attachments:

- 1. Attachment 1- STRA Terms and Land use Definitions 25/391866
- Attachment 2 Supplementary Changes within DPS 2 25/391870
- Attachment 3 Resolution to adopt Amendment No.228 25/419094

Previous Definition & Term	New Definition & Term
	HOSTED STRA Changes
Bed and Breakfast - means a dwelling —  (a) used by a resident of the dwelling to provide short-term accommodation, including breakfast, on a commercial basis for not more than 4 adult persons or one family; and  (b) contains not more than 2 guest bedrooms;	Hosted Short-Term Rental Accommodation –  means any of the following —  (a) short-term rental accommodation where the owner or occupier, or an agent of the owner or occupier who ordinarily resides at the dwelling, resides at the same dwelling during the short-term rental arrangement;  (b) short-term rental accommodation that is an ancillary dwelling where the owner or occupier, or an agent of the owner or occupier who ordinarily resides at the other dwelling on the same lot, resides at that other dwelling during the short-term rental arrangement;  (c) short-term rental accommodation that is a dwelling on the same lot as an ancillary dwelling where the owner or occupier, or an agent of the owner or occupier who ordinarily resides at the dwelling, resides at the ancillary dwelling during the short-term rental arrangement;  NOTE: Given that the new land use of 'Hosted Short-Term Rental Accommodation' is listed in the Deemed Provision of the Planning and Development (Local Planning Schemes) Regulations 2015, the land use definition is automatically read as part of any local planning scheme and therefore does not require to be inserted into the City's District Planning Scheme No.2.
	UNHOSTED STRA Changes
Holiday House - means a single dwelling on one lot used to provide short-term accommodation but does not include a bed and breakfast;	Unhosted Short-Term Rental Accommodation – means short-term rental accommodation that —  (a) is not hosted short-term rental accommodation; and (b) accommodates a maximum of 12 people per night;  NOTE: Given that the new land use of 'Hosted Short-Term Rental Accommodation' is listed in the Deemed Provision of the Planning and Development (Local Planning Schemes) Regulations 2015, the land use definition is automatically read as part of any local planning scheme and therefore does not require to be inserted into the City's District Planning Scheme No.2.
	TOURIST & VISITOR ACCOMMODATION Changes
Holiday Accommodation -	Tourist and Visitor Accommodation –
means 2 or more dwellings on one lot used to provide short term accommodation for persons other than the owner of the lot;	<ul> <li>(a) means a building, or a group of buildings forming a complex, that</li> <li>(i) is wholly managed by a single person or body; and</li> <li>(ii) is used to provide accommodation for guests, on a commercial basis, with no individual guest accommodated for a period or periods exceeding a total of 3 months in any 12-month period; and</li> <li>(iii) may include on-site services and facilities for use by guests; and</li> <li>(iv) in the case of a single building — contains more than 1 separate accommodation unit or is capable of accommodating more than 12 people per night; and</li> <li>(b) includes a building, or complex of buildings, meeting the criteria in paragraph (a) that is used for self-contained serviced apartments that are regularly serviced or cleaned during the period of a guest's stay by the owner or manager of the apartment or an agent of the owner or manager; but</li> <li>(c) does not include any of the following —</li> </ul>
Motel – means premises, which may be licensed under the Liquor Control Act 1988 —  (a) used to accommodate guests in a manner similar to a hotel; and  (b) with specific provision for the accommodation of guests with motor vehicles;	(i) an aged care facility as defined in the Land Tax Assessment Act 2002 section 38A(1); (ii) a caravan park; (iii) hosted short-term rental accommodation; (iv) a lodging-house as defined in the Health (Miscellaneous Provisions) Act 1911 section 3(1); (v) a park home park; (vi) a retirement village as defined in the Retirement Villages Act 1992 section 3(1);

Serviced Apartment - means a group of units or apartments providing — (a) self-contained short stay accommodation for guests; and (b) any associated reception or recreational facilities;  Tourist Development - means a building, or a group of buildings forming a complex, other than a bed and breakfast, a caravan park or holiday accommodation, used to provide — (a) short-term accommodation for guests; and (b) onsite facilities for the use of guests; and (c) facilities for the management of the development;	(viii) workforce accommodation;
	SHORT TERM ACCOMMODATION Definition Changes
Short-Term Accommodation — means temporary accommodation provided either continuously or from time to time with no guest accommodated for periods totalling more than 3 months in any 12 month period;	Short-Term Rental Accommodation —  (a) means a dwelling provided, on a commercial basis, for occupation under a short-term rental arrangement; but (b) does not include a dwelling that is, or is part of, any of the following —  (i) an aged care facility as defined in the Land Tax Assessment Act 2002 section 38A(1);  (ii) a caravan park;  (iii) a lodging-house as defined in the Health (Miscellaneous Provisions) Act 1911 section 3(1);  (iv) a park home park;  (v) a retirement village as defined in the Retirement Villages Act 1992 section 3(1);  (vi) workforce accommodation;  NOTE: Given that the new term of 'Short-Term Rental Accommodation' is listed in the Deemed Provision of the Planning and Development (Local Planning Schemes) Regulations 2015, the term is automatically read as part of any local planning scheme and therefore does not require to be inserted into the City's District Planning Scheme No.2.  Short-Term Rental Arrangement —  (a) a dwelling, or part of a dwelling, is provided for occupation by a person; and  (b) the person occupies the dwelling, or part of the dwelling, for a period or periods not exceeding a total of 3 months in any 12-month period;  NOTE: Given that the new term of 'Short-Term Rental Accommodation' is listed in the Deemed Provision of the Planning and Development (Local Planning Schemes) Regulations 2015, the term is automatically read as part of any local planning scheme and therefore does not require to be inserted into the City's District Planning Scheme No.2.
Cabin -	AMENDED DEFINITIONS  Cabin –
means a dwelling forming part of a tourist development or caravan park that is —  (a) an individual unit other than a chalet; and  (b) designed to provide short-term accommodation for guests;	means a building that —  (a) is an individual unit other than a chalet; and  (b) forms part of —  (i) tourist and visitor accommodation; or  (ii) a caravan park; and  (c) if the unit forms part of a caravan park — is used to provide accommodation for persons, on a commercial basis, with no individual person accommodated for a period or periods exceeding a total of 3 months in any 12-month period;

Chalet – means a dwelling forming part of a tourist development or caravan park that is —  (a) a self-contained unit that includes cooking facilities, bathroom facilities and separate living and sleeping areas; and  (b) designed to provide short-term accommodation for guests;	Chalet –  (a) is a self-contained unit that includes cooking facilities, bathroom facilities and separate living and sleeping areas; and  (b) forms part of —  (i) tourist and visitor accommodation; or  (ii) a caravan park; and  (c) if the unit forms part of a caravan park — is used to provide accommodation for persons, on a commercial basis, with no individual person accommodated for a period or periods exceeding a total of 3 months in any
Road House –  means premises that has direct access to a State road other than a freeway and provides the services or facilities provided by a freeway service centre and may provide any of the following facilities or services –  (a) a full range of automotive repair services;  (b) wrecking, panel beating and spray-painting services;  (c) transport depot facilities;  (d) short-term accommodation for guests;  (e) facilities for being a muster point in response to accidents, natural disasters and other emergencies;	Road House –  means premises that has direct access to a State road other than a freeway and which provides the services or facilities provided by a freeway service centre and may provide any of the following facilities or services —  (a) a full range of automotive repair services;  (b) wrecking, panel beating and spray-painting services;  (c) transport depot facilities;  (d) accommodation for guests, on a commercial basis, with no individual guest accommodated for a period or periods exceeding a total of 3 months in any 12-month period;  (e) facilities for being a muster point in response to accidents, natural disasters and other emergencies;

#### Supplementary Changes across Schedules in District Planning Scheme No. 2

DPS 2 Schedule	Description of Land	Current Land Use	Proposed Land Use	Reason for Change
No. 2 – Additional Uses	Additional Use A19 - Various Lots on Stevenage, Bracknell, Glenrothes and Yanchep Beach Road, Yanchep	Motel	N/A	These lots are zoned Light Industry, and the equivalent land use term of 'Tourist and Visitor Accommodation' is not considered to align to the zone's objectives.
R4 – Vario	Restricted Use R4 – Various Lots within	Bed and Breakfast	Hosted Short- Term Rental Accommodation	
	Wanneroo Estate Lots 13 and 14.	Holiday House	Unhosted Short- Term Accommodation	
Restricted Use R5 – Various Lots on Carramar Road, Golf Links Drive, Peridot Turn and Turquoise Loop in Carramar and on Harbour Elbow, Banksia Grove Restricted Uses R6 – Lot 10 (1327), Lot 501 (1321), Lot 2 (1303), Lot 406 (1297) Wanneroo Road, Wanneroo Restricted Use R7 – Lot 375 (51) Paltara Way, Wanneroo and Lots 376 (21), 385 (99) and 386 (117) Stockholm Road, Wanneroo	Bed and Breakfast	Hosted Short- Term Rental Accommodation	To align the appropriate land use terms in the updated LPS Regulations.	
	Holiday House	Unhosted Short- Term Accommodation		
	Bed and Breakfast	Hosted Short- Term Rental Accommodation		
	Holiday House	Unhosted Short- Term Accommodation		
	R7 – Lot 375 (51) Paltara	Bed and Breakfast	Hosted Short- Term Rental Accommodation	
	Holiday House	Unhosted Short- Term Accommodation		
No. 4 – Special Use Zones	Special Use SU- 5 – Wanneroo Markets	Bed and Breakfast	Hosted Short- Term Accommodation	

		Motel	Tourist and Visitor Accommodation
	Special Use SU- 6 – Wanneroo Botanical Gardens	Tourist Development	Tourist and Visitor Accommodation
No. 6 Additional Development Requirements	14. All zones (Service Areas and Access)	Motel	Tourist and Visitor Accommodation
No. 17 – Land Use Permissibility	Precinct 1 within Yanchep City Centre Activity Centre Plan No. 100	Motel	Tourist and Visitor Accommodation
	Precinct 2 within Yanchep City Centre Activity Centre Plan No.	Bed and Breakfast	Hosted Short- Term Rental Accommodation
in Structure Plan Areas	100	Motel	Tourist and Visitor Accommodation
	Precinct 4 within Yanchep City Centre Activity Centre Plan No. 100.	Motel	Tourist and Visitor Accommodation



# DISTRICT PLANNING SCHEME No. 2

Amendment No. 228

#### Planning and Development Act 2005

#### RESOLUTION TO ADOPT AMENDMENT TO LOCAL PLANNING SCHEME

#### CITY OF WANNEROO

#### DISTRICT PLANNING SCHEME NO. 2 - AMENDMENT NO. 228

RESOLVED that the local government pursuant to section 75 of the Planning and Development Act 2005, amend the above local planning scheme by:

- In Part 6, 'Terms Referred to in Scheme':
  - Delete the definition for short-term accommodation.
  - B. Amend the general definition for cabin to:

means a building that -

- (a) is an individual unit other than a chalet; and
- (b) forms part of -
  - (i) tourist and visitor accommodation; or
  - (ii) a caravan park; and
- (c) if the unit forms part of a caravan park is used to provide accommodation for persons, on a commercial basis, with no individual person accommodated for a period or periods exceeding a total of 3 months in any 12-month period
- C. Amend the general definition for chalet to:

means a building that —

- (a) is a self-contained unit that includes cooking facilities, bathroom facilities and separate living and sleeping areas; and
- (b) forms part of -
  - tourist and visitor accommodation; or
  - ii. a caravan park; and
- (c) if the unit forms part of a caravan park is used to provide accommodation for persons, on a commercial basis, with no individual person accommodated for a period or periods exceeding a total of 3 months in any 12-month period
- 2 In Division 2, 'Land Use Terms Used':
  - A. Delete the definitions for:
    - bed and breakfast;
    - holiday accommodation;
    - holiday house;
    - motel;

- serviced apartment;
- tourist development; and
- B. Amend the existing land use term for **road house** by deleting paragraph (d) and inserting:
  - (d) accommodation for guests, on a commercial basis, with no individual guest accommodated for a period or periods exceeding a total of 3 months in any 12-month period.
- C. Insert the definition for tourist and visitor accommodation as per Schedule 1 – Model Provisions :
  - (a) means a building, or a group of buildings forming a complex, that
    - (i) is wholly managed by a single person or body; and
    - (ii) is used to provide accommodation for guests, on a commercial basis, with no individual guest accommodated for a period or periods exceeding a total of 3 months in any 12-month period; and
    - (iii) may include on-site services and facilities for use by guests; and
    - (iv) in the case of a single building contains more than 1 separate accommodation unit or is capable of accommodating more than 12 people per night; and
  - (b) includes a building, or complex of buildings, meeting the criteria in paragraph (a) that is used for self-contained serviced apartments that are regularly serviced or cleaned during the period of a guest's stay by the owner or manager of the apartment or an agent of the owner or manager; but
  - (c) does not include any of the following
    - (i) an aged care facility as defined in the Land Tax Assessment Act 2002 section 38A(1);
    - (ii) a caravan park;
    - (iii) hosted short-term rental accommodation;
    - (iv) a lodging-house as defined in the Health (Miscellaneous Provisions) Act 1911 section 3(1);
    - (v) a park home park;
    - (vi) a retirement village as defined in the Retirement Villages Act 1992 section 3(1);
    - (vii) a road house;
    - (viii) workforce accommodation;

- In Schedule 1 'Zoning Table' insert in alphabetical order the following land uses and permissibility:
  - A. **hosted-short term rental accommodation**; designate as 'P' use in Residential, Mixed Use, Commercial, Rural, Rural Residential, Landscape Enhancement, and Rural Resource zones and 'X' uses in all other zones.
  - B. **tourist and visitor accommodation**; designate as 'D' in 'Commercial' and 'Private Community Purposes', as 'A' in 'Mixed Use', 'Rural' and 'Landscape Enhancement', and 'X' in all other zones.
  - C. unhosted short term rental accommodation; designate as 'D' use in Residential, Mixed Use, Commercial, Rural, Rural Residential, Landscape Enhancement, 'A' use in Rural Resource Zone and 'X' in all other zones.
- 4. In Schedule 1 'Zoning Table', delete all references to:
  - A. bed and breakfast;
  - B. holiday accommodation;
  - C. holiday house;
  - D. motel;
  - E. serviced apartment;
  - F. tourist development
- 5. The following supplemental changes are being made to the following sections of the Scheme to ensure alignment with the LPS Regulations:
  - A. In Schedule 2 Specified additional uses for zoned land in Scheme area (A19 Various lots on Stevenage Street, Glenrothes Street and Yanchep Beach Road) all references to the superseded 'motel' use have been removed and will **not** be replaced with the new 'tourist and visitor accommodation' land use term. NOTE: This is due to 'tourist and visitor accommodation' being designated an 'X' use within the 'Light Industry' and 'Service Commercial' zones as per this amendment.
  - B. In Schedule 3 Restricted Uses for Land in Scheme area the superseded terms 'bed and breakfast' and 'holiday house' are being replaced with 'hosted short-term rental accommodation' and 'unhosted short-term rental accommodation' respectively.
  - C. In Schedule 4 Special Use Zones in Scheme area the superseded terms 'bed and breakfast', 'motel' and 'tourist development' are being replaced with 'hosted short-term rental accommodation' and 'tourist and visitor accommodation' respectively.
  - D. In Schedule 6 Additional Site and Development
    - Requirements that apply to land in the Scheme Area (14. All Zones Service Areas and Access) Within the additional

- development standards for Service Areas and Access the term 'motel' is being replaced with 'tourist and visitor accommodation.'
- E. In Schedule 11–Car Parking Standards all references to the aforementioned superseded land use terms have been removed. The following ratios have been introduced for the new model land use terms:
  - Hosted Short-Term Accommodation no parking requirements (as use is a 'P' use where a dwelling is capable of approval).
  - Tourist and Visitor Accommodation –1 per unit plus 1 per staff member
  - Unhosted Short-Term Accommodation 1 per 2 guests accommodated.
- F. In Schedule 17 Land Use Permissibility for Structure Plans and Precinct Structure Plans in the Yanchep City Centre Activity Centre Plan No. 100 the superseded terms of 'motel' and 'bed and breakfast' are being replaced with 'tourist and visitor accommodation' and 'hosted short-term rental accommodation' respectively as follows:
  - Table 1 Precinct 1 Land Use Permissibility Table
    - Replace the current land use term 'Motel' with new land use term 'Tourist and Visitor Accommodation.'
  - Table 2 Precinct 2 Land Use Permissibility Table
    - Replace the current land use term 'Bed & Breakfast' with new land use term 'Hosted Short-Term Rental Accommodation.' The permissibility of this new land use will also be changed from a 'D' use to a 'P' use.
    - Replace the current land use term 'Motel' with new land use term 'Tourist and Visitor Accommodation.'
  - Table 4 Precinct 4 Land Use Permissibility Table
    - Replace the current land use term 'Motel' with new land use term 'Tourist and Visitor Accommodation.'

6. Undertake any other administrative and formatting edits as required.

#### COUNCIL RESOLUTION TO ADVERTISE

	of the City of Wanneroo at the Ordinary Meeting of the f April 2025, proceed to advertise this amendment.
	MAYOR
	CHIEF EXECUTIVE OFFICER
COUNCIL RECOMMENDATION	ON
City of Wanneroo at the Ord December 2025, and the Com	nded for support without modification by resolution of the linary Meeting of the Council held on the 16 <sup>th</sup> day of amon Seal of the City of Wanneroo was hereunto affixed of the Council in the presence of:
	MAYOR
	CHIEF EXECUTIVE OFFICER
WAPC RECOMMENDATION	FOR APPROVAL
	DELEGATED UNDER S.16 OF PD ACT 2005
	DATE
Approval Granted	MINISTER FOR PLANNING, LANDS AND HERITAGE
	DATE

#### **Approval Services**

## 4.2 Consideration of Precinct 3 - Elliot Road Local Structure Plan following advertising

File Ref: 47853 – 25/394931

Responsible Officer: Acting Director Planning & Sustainability

Attachments: 21

#### Changes to Report and Additional Information Arising from Agenda Briefing

Any changes or additional information following Agenda Briefing will be shown here.

#### Issue

To consider the proposed Precinct 3 – Elliot Road Local Structure Plan (**LSP**) and forward a recommendation to the Western Australian Planning Commission (**WAPC**) for assessment and determination.

#### Background

The East Wanneroo District Structure Plan (**EWDSP**) provides a long term vision for urban development in Perth's north metropolitan corridor and is the culmination of extensive investigations and consultation with the community, local and state government and service providers. A copy of the EWDSP Map is included as **Attachment 1**.

The EWDSP area is divided into 28 local precincts. Each precinct is required to have its own LSP prepared and approved to deliver the outcomes stipulated by the EWDSP where urban development is proposed. The precincts are separated into three stages of development, with the anticipated development front generally expected to move from west to east, subject to the availability of servicing infrastructure.

On 9 April 2025, Administration accepted the submission of a LSP for Precinct 3 Elliot Road, prepared by Burgess Design Group Town Planning and Urban Design on behalf of Satterley Property Group (Location Map refer **Attachment 2** and LSP refer **Attachment 6**).

Precinct 3 is identified within the EWDSP as being expected to be developed as part of Stage 1, which is nominated as occurring between 2021 and 2031. A copy of the staging plan contained within the EWDSP is included in **Attachment 3**.

The LSP area is located within the locality of Wanneroo, generally bound by Benmuni Park in the north, Lenore Road to the west, Benmuni Road to the east and Shenton Road to the south. The Structure Plan area is situated approximately 21 kilometres north of the Perth central business district.

Precinct 3 is surrounded by Precincts 4 and 13 to the north, Precinct 12 to the east which is identified in the EWDSP as containing the Gnangara District Centre, Precinct 2 to the south and the existing suburb of Hocking to the west.

Surrounding land is developed for residential purposes to the west, special rural and residential purposes to the south, and for rural purposes to the east. Land to the north is reserved for Public Open Space (**POS**) The Precinct 3 land uses are generally rural, with a number of properties containing areas of natural vegetation. A location plan is included in **Attachment 4**.

Once developed, Precinct 3 will deliver a suburban neighbourhood area of approximately 1, 856 lots.

This item was previously considered at the Agenda Briefing Session held on 11 November 2025 and subsequently presented to the Ordinary Council Meeting on 25 November 2025. At that meeting, Council resolved to defer the item to the December Agenda Briefing Session and the December Ordinary Council Meeting to allow further time for elected members to investigate the LSP in greater detail.

In response to the deferral, Administration has reviewed the matters raised and updated the report to incorporate the additional information requested during the November Council meetings, including further clarification on environmental considerations, traffic and access arrangements, public open space configuration, intersection treatments, noise mitigation along Lenore Road and the operation of development contribution arrangements. As part of this review, Administration has also refined the Schedule of Modifications, including a minor change to confirm that the proposed Local Development Contribution Plan will include drainage in addition to the other infrastructure items previously identified.

As outlined further in this report, several key district level matters, including but not limited to groundwater management and staging of the East Wanneroo development, remain unresolved. These matters need to be addressed by the DPLH in liaison with the relevant state agencies prior to the LSP being determined by the WAPC.

A number of modifications to the LSP documentation are recommended, which are outlined in the Schedule of Modifications included as **Attachment 5**. This is consistent with the WAPC Structure Plan Framework and the *Planning and Development (Local Planning Schemes) Regulations 2015*, which require the Local Structure Plan to be submitted to the WAPC along with a separate document outlining any modifications recommended by the local government.

#### **Detail**

#### **Proposal**

The proposed LSP provides the framework for urban development at a level of detail that builds upon and refines the principles of the EWDSP, whilst also remaining flexible in recognition of more detailed stages of planning as part of subdivision design. It proposes the following outcomes:

- Residential density ranging from R30 to R80;
- Primary School;
- Neighbourhood Shopping Centre;
- Neighbourhood Playing Fields; and
- connected areas of local recreation and open space.

The LSP Map is included in Attachment 2 and complete LSP as Attachment 6.

#### Consultation

#### **Elected Members**

On 16 June 2025, Elected Members were notified of the proposal and of the City's intent to advertise the application from 19 June 2025 for a period of 42 days concluding on 31 July 2025.

#### **Public Consultation**

The LSP (refer **Attachment 2**) was advertised for public comment from 19 June 2025 for a period of 42 days, concluding on 31 July 2025, by means of four signs in the area, an advertisement in Perth Now – Wanneroo, and letters sent to landowners located within and up to 200 metres from the Precinct boundaries. Following completion of the advertising period, a total of 21 submissions were received, with eight submissions in support, nine objecting, and four commenting.

Key issues that were raised in the submissions included the following:

- Environmental: Concerns were raised about the impact that development facilitated by the proposed LSP will have on the loss of existing fauna and flora and destruction of bushland and loss of mature trees;
- <u>Traffic</u>: Concerns were raised citing the construction of new roads as well as the increase in traffic and its detrimental impact (including noise) on the area;
- Road widening: Road widening that will be required as part of the future development of
  the area will have a potential impact on existing development where the demolition of
  existing structures might be required;
- <u>Amenity</u>: Increased levels of noise, pollution and crime will have a detrimental impact on the amenity of the area;
- <u>Location of Public Open Space</u>: Undesirable location thereof, and inequitable distribution amongst landowners;
- <u>Community facilities:</u> There are insufficient community facilities and a lack of amenities and services; and
- <u>Character</u>: Loss of the current character of the area.

A Schedule of Public Submissions received during advertising, the Proponent's responses, and Administration's comment is included in **Attachment 7**. The Schedule of Public Submissions includes the two large submissions in full at the end of the Schedule for Councils information.

#### Referrals/consultation with Government/Service Agencies

Six external agencies commented on the proposal outlining varying degrees of conditional, partial, and non-support.

The agencies that provided comments are:

- ATCO Gas comment.
- Water Corporation (Water Corp) conditional support.
- Western Power (WP) conditional support.
- Department of Biodiversity, Conservation and Attractions (DBCA) conditional support.
- Department of Fire and Emergency Services (DFES) conditional support.
- Department of Water and Environmental Regulation (DWER) non-support and further discussions to be had directly with DPLH.
- Public Transport Authority (PTA) yet to comment.

A Schedule of External Submissions received, the Proponent's responses, and Administration's comment is included in **Attachment 8**.

Further changes to the LSP are anticipated as a result of the requirements of state agencies and implementation of Administration's schedule of modifications (**Attachment 5**).

#### Comment

#### Metropolitan Region Scheme (MRS) Zoning

Precinct 3 is predominantly zoned 'Urban Deferred' under the MRS (**Attachment 9**). Portions of the site are zoned 'Rural' and designated as 'Bush Forever Sites'. These areas are generally located abutting the northern boundary of Precinct 3 and within Lots 66 and 67 on Nicholas Road (**Attachment 2**). The entire Precinct 3 area is zoned 'Rural' under the City's DPS 2 (**Attachment 10**).

In accordance with the Planning and Development Regulations prior to the endorsement of the proposed LSP, all land zoned 'Urban Deferred' must be rezoned to 'Urban' under the MRS and subsequently to 'Urban Development' under DPS 2.

The land within Precinct 3 was rezoned to 'Urban Deferred' as part of the broader MRS Amendment 1308/41 and the Proponent expects the LSP to facilitate the lifting of urban deferment process and, pursuant to the intent and provisions of the DSP, also concurrently rezone the land to 'Urban Development' under the City's DPS 2.

Once a LSP is adopted over the land, applications for subdivision and development in accordance with the LSP can be considered. However, in this case, this would mean that the underlying requirements of the land to be transferred or rezoned to 'Urban' will be unresolved and the LSP would have no effect over the land zoned 'Rural' in DPS 2.

Therefore, it is recommended that Council's resolution states that the Precinct 3 LSP should not be formally adopted by the WAPC until the following occurs:

- a) the MRS is amended to such that all developable land within the LSP area is zoned 'Urban'; and
- b) the land under District Planning Scheme No. 2 is zoned 'Urban Development'.

#### Alignment with East Wanneroo District Structure Plan

Administration has assessed the proposed LSP against the requirements, as set out in the EWDSP and the relevant planning framework, including Liveable Neighbourhoods Policy (**LN**) and the City's Local Planning Policy 5.3: East Wanneroo (**LPP 5.3**).

Under the EWDSP, 'Precinct 3 – Elliot Road' is planned to provide urban neighbourhoods integrated with natural environment, including Bush Forever sites. A primary school is proposed south of Elliot Road. Elliot Road will become an Integrator Arterial Road (Blue road in the EWDSP). Adjacent residential development must respond to potential vehicle noise and vibration in accordance with SPP 5.4 Road Rail and Noise.

The boundaries of the proposed LSP are largely in accordance with the EWDSP with the exception of Shenton Road. The LSP boundary should include the future Shenton Road alignment to ensure that future subdivision and development in the precinct results in the construction of this Neighbourhood Connector B road.

The variation to include Shenton Road (entirely) in the Structure Plan area and its full construction is recommended by the Administration given Precinct 2 (other than the lots abutting Lenore Road) is currently not proposed to be developed beyond its current zoning and density under the DSP. Further, it is recommended that the cost for the road upgrade be funded by the Local Development Contribution Plan, and this is reflected in Modification 9.

#### Recommended modification:

• That the LSP Map be modified to include Shenton Road within the LSP area (**Mod 19** – refers to modification number in the Schedule of Modifications).

#### **Local Structure Plan Outputs**

#### Residential Areas

The EWDSP notes Precinct 3 is suitable for a 'suburban neighbourhood" (low to medium density with R-Codes ranging from R5-R60) and includes the fringe of the 'urban neighbourhood' (medium to high density with R-Code densities ranging from R25 – R-AC4) in the northeastern corner of the Precinct associated with the Gnangara District Centre.

The proposed LSP sets out a blanket density range of R30 - R60 with some small pockets of R40 – R80 predominantly in the area planned for Urban Neighbourhood under the EWDSP.

Based on the density ranges proposed, and the locational criteria contained within the LSP which sets out how density is distributed, Precinct 3 should accommodate approximately 1,856 dwellings, and achieve an estimated residential density of just under 30 dwellings per gross hectare. This outcome is slightly less than the estimated 2,000 dwellings targeted in the EWDSP, however it is generally in line with the residential density targets established in the EWDSP. No modifications recommended.

#### Neighbourhood Centre

The EWDSP identifies the need for a Local Centre within Precinct 3. The applicant proposes to increase the scale of this centre to a Neighbourhood Centre.

The LSP is supported by retail modelling (**Attachment 11**) which justifies an increase based on future demand generated by population growth across the broader East Wanneroo District Structure Plan area. The modelling demonstrates that forecast growth will generate approximately \$187 million per annum in additional retail spending over the next five years, providing sufficient market capacity to support the proposed centre. While the modelling indicates that existing centres in Pearsall and Hocking may initially experience a reduction in trade, this short term effect is a result of increasing the planned centre from a Local to a Neighbourhood scale. The modelling confirms that forecast growth will enable these centres to recapture expenditure as the population increases.

It is acknowledged that significant population growth is planned and supported through the EWDSP. This growth will be serviced by the planned network of activity centres including the District Centre in Precinct 12, a Neighbourhood Centre in Precinct 15, and 11 Local Centres distributed across various precincts. The planned activity centre hierarchy is designed to service the forecast population without compromising performance of existing centres.

To ensure orderly and proper planning, maintain the intended retail hierarchy and avoid unnecessary commercial pressure on existing and planned centres, Administration recommends limiting the Local Centre to 2,000m2 retail floorspace at the structure plan stage.

The proposed location of the centre is strategically supported as it aligns with preliminary advice from the Public Transport Authority indicating that this position may accommodate a future Bus Rapid Transit Corridor stop. In addition, the location maintains appropriate spatial separation from the future Gnangara District Centre, the existing Hocking Neighbourhood centre, and is consistent with State Planning Policy 4.2. Additionally, from a viability perspective commercial centres have a strong preference to locate adjacent to major distributor roads to capitalise on the passing trade.

Minor factual corrections noted in the Needs Assessment identifying Spudshed as located in Gnangara rather than Wangara and incorrectly noting a Woolworths at Wanneroo Town Centre are grammatical only. Correct site and floorspace data were used within the modelling and the findings are not affected. This has been confirmed by the applicant's consultant as the author of the Needs Assessment.

#### Recommended modification:

• That Part 2 – 5.8.2 – to be modified to limit the size of the Local Centre to 2,000m<sup>2</sup> of Retail floorspace (**Mod 29**).

#### **Community Facilities**

Neighbourhood Playing Fields and Pavilion/Community Centre

In accordance with the City's East Wanneroo Community Facilities Plan, Precinct 3 requires the development of a. Neighbourhood Playing Field and Pavilion/Community Centre.

The Neighbourhood Playing Field has an area of 4.5 hectares and is co-located with the Primary School. Whilst the Neighbourhood Pavilion/Community Centre is not provided, the size of the POS is sufficient to accommodate both the required neighbourhood oval and community facility. The location of this community facility also aligns with the spatial distribution represented in the Community Facilities Plan (**Attachment 12**).

The funding of the community facilities is discussed under the "Developer Contributions Plan" section of this report.

#### Recommended modification:

 Part 1 of the LSP and the LSP Map being amended to indicate the location of the Neighbourhood Pavilion/Community Centre (Mod 22).

#### **Education Facilities**

#### Primary School

The EWDSP requires Precinct 3 to provide a primary school.

WAPC Operational Policy 2.4 Planning for School Sites (**OP 2.4**) requires one primary school site for every 1,500 dwellings. OP 2.4 also requires that the minimum size for a primary school site is 4ha, which can be increased by 2,500m<sup>2</sup> at the request of Department of Education (**DoE**) for the provision of Childcare Services.

It is also noted that a school site can be reduced in size where it is co-located with public open space, at the discretion of the DoE and the Local Government. This is the case in Precinct 3, where a 3.75ha primary school has been collocated with POS. This size of school site has been supported in other Precincts where these are co-located with POS.

Based on the estimated dwelling yield of 1,856 dwellings, the proposed LSP incorporates one 3.75ha primary school site. As mentioned above, a primary school is required for every 1500 dwellings within the LSP area. Should the dwelling yield increase as a result of the density ranges being modified, an additional primary school may be required within the LSP area.

The LSP was referred to the DoE for comment, however no comments were received.

No modification is recommended, given the previous support for primary school sites being provided at less that 4ha where they are co-located with POS.

#### Public Open Space

A POS Plan and POS schedule was provided under Part 2 – Explanatory section of the proposed LSP (**Attachment 13**). It is recommended that this be included in Part 1 of the LSP so that it has the statutory effect of an LSP.

LN requires a minimum contribution of 10 per cent of the gross subdivisible area to be given up free of cost by the subdivider for POS, and may comprise a minimum of 8 per cent active and passive recreational purposes, where the remaining two per cent (of the overall minimum 10 per cent, or one-fifth) comprises restricted use public open space. Restricted open space is open space which is constrained in a way which restricts the use of the space for recreational purposes by the general public. This restriction could be a result of conservation, drainage, easements, cultural heritage sites, and significant topographical features.

The proposal satisfies the requirements of LN providing a total of 10% POS. In addition to LN, the City's Public Open Space Local Planning Policy (LPP 4.3) is intended to provide a local interpretation of these requirements to ensure the delivery of POS which optimises community benefit. Generally speaking, the proposed POS distribution is influenced by topography, existing native vegetation, and landownership. As a result of these considerations, drainage opportunities have been identified at natural low points in the land to minimise site works, where possible, and maintain some of the natural topography.

Some of the public open space reserves do not appear to maximise the opportunity for the retention of native vegetation (including black cockatoo habitat) or community benefit or environmental value. The orientation and location of POS 5 and 6 could be modified to better capture vegetation in existing ecological corridors (particularly Lot 42 Elliot Road and Lot 62 Nicholas Road). POS 4 only serves a drainage function, and the City has assessed that it could be more appropriately located to capture high quality remnant vegetation within the existing ecological corridor.

A submission (**Attachment 7**) was received requesting the relocation of POS 11 and associated drainage infrastructure currently identified on Lot 68. The submission asserts that POS 11 results in an oversupply of POS affecting Lots 68 and 69 (12.8% of the total land holding), and propose that POS 11 be relocated north of Nicholas Road on the basis that this area is not currently shown to have walkable access to POS. The submission also requests that drainage for Catchment D (proposed inside POS 11) be relocated outside the LSP boundary to a location identified in the District Water Management Strategy.

The Local Structure Plan provides 10.03% POS which meets the minimum requirement under LN. The POS allocation across Lots 68 and 69 equates to approximately 12.8% of the combined landholding, which is broadly consistent with LN, noting that final sizing and layout can be considered in more detail at the subdivision stage. Importantly, this distribution enables the landholdings to be subdivided independently, which Administration understands to be an intended outcome for the landowner.

The assertion that the northern portion of the precinct is unserved by POS does not consider the broader district context. The northern area is supported by direct proximity to Nanovich Park, Estrel Park and Jambanis Park located immediately to the east of the precinct in Precinct 12. These parks form part of the Parkland Link identified in the EWDSP providing district level recreational and ecological functions.

The drainage component located within POS 11 is required to manage stormwater associated with Catchment D identified in the Local Water Management Strategy (**LWMS**) which refines the outcomes of the DWMS. Based on the proposed road layout, sub-catchment boundaries and earthwork levels – drainage storage on Lot 68 is required. To ensure compliant water sensitive urban design outcomes, this drainage area needs to be incorporated into a POS.

Based on the above, the location and configuration of POS 2, 3, 8, 10, and 11 are all supported.

#### Recommended modification:

- LSP Map, Landscape Master Plan, and other plans and documents being modified as follows:
  - POS 4 be relocated to capture high quality remnant mature vegetation elsewhere in the Precinct;
  - POS 5 to incorporate a north / south orientation to capture remnant vegetation located on Lot 42 Elliot Road; and
  - o POS 6 be relocated west, separate from the primary school, to capture remnant vegetation located on Lot 42 Elliot Road and Lot 62 Nicholas Road (**Mod 20**).

### Parkland Links

The EWDSP provides for a range of natural connections that provide a network of landscaped spaces which provide for leisure, recreation, ecology, and biodiversity. These 'Parkland Links' provide connectivity between Lake Gnangara, Lake Jandabup, Lake Mariginiup, and Lake Adams. The 'Parkland Links' are core to East Wanneroo's 'Sense of Place' and, whilst the EWDSP does not stipulate a particular way in which the Parkland Links are to be delivered, suggests that they may comprise of linear parks or landscaped boulevards. The 'Parkland Link' surrounding but not included within Precinct 3 neatly wraps around its eastern and northern boundaries. The applicant has proposed Green Streets to link recreation areas across the Precinct and provide legible access to the Primary School. These streets provide for additional street tree planting and shared paths to enhance pedestrian/cyclist movement and to increase tree canopy across the LSP area. Located mainly at the end of cells, the planted verges are mostly uninterrupted by driveways, providing for a seamless landscaped environment.

Green Street locations also facilitate the retention of existing tree avenues, where appropriate. East to west green street connections should be encouraged to facilitate pedestrian and cycle links to these significant East Wanneroo connections. A modification is recommended to connect these Green Streets with the Parkland Links and the dual use path with Lenore Road.

#### Recommended modifications:

• The LSP Map include provision of east to west green streets to encourage pedestrian and cycle links to the Parkland Link that runs the eastern boundary of Precinct 3. Additionally, these east to west green streets should connect to the Lenore Road dual use path (Mod 24).

#### **Environmental Considerations**

The Proponent has submitted a comprehensive Environmental Assessment Report (**EAR**) (**Attachment 14**) which consolidates flora, vegetation and fauna studies undertaken between 2017 and 2024 by Emerge Associates, PGV Environmental and Ecoscape. These studies have informed the spatial arrangement of POS, vegetation retention, drainage design and proposed environmental management measures across the LPS area.

### Vegetation and Fauna Management

The following main concerns relating to vegetation and fauna were raised by the public and agencies during the advertising period:

- Impacts of clearing of high-quality bushland, including threatened Black Cockatoo foraging habitat, would constitute a significant impact to terrestrial fauna and flora and vegetation values;
- Loss of flora and fauna and negative effects on mental health, temperature regulation, water retention, soil health, and biodiversity; and
- The proposal does not fully consider the potential regional significance and diversity of the fauna in the area.

## Vegetation Conservation

The EAR identifies that a total of 13.0 hectares (39.5 per cent) of native vegetation will be retained within land reserved as Parks and Recreation, including 9.4 hectares (52.2 per cent) of the Banksia Woodland Threatened Ecological Community. The report also identifies opportunities for additional vegetation retention in Public Open Space, verges and drainage areas through detailed design. These retention outcomes were used to inform the siting of the northern Parks and Recreation reserve rather than a more fragmented distribution.

The assessment work undertaken has been subject to review by the Department of Water and Evnrionmental Regulation (**DWER**) and the Department of Biodiversity, Conservation and Attractions (**DBCA**), both of whom are continuing engagement with the applicant and the Department of Planning, Lands and Heritage (**DPLH**) to resolve outstanding environmental considerations, including groundwater and wetland interface matters.

### Fauna Management Requirements

Questions relating to fauna management were raised by the submissions. In response, Administration notes:

- Fauna management is governed under the Biodiversity Conservation Act and DBCA is the responsible authority for any decisions on fauna relocation or culling
- The City does not have legislative power to approve or determine fauna culling

Under Local Planning Policy 3.3 Fauna Management, developers must prepare a Native Fauna Management Plan at subdivision stage, which requires:

- Fauna surveys;
- Details of containment fencing;
- Proactive and humane fauna management:
- engagement of licensed fauna specialists; and
- DBCA permits for relocation processes.

Directional clearing is not permitted, and all fauna management costs are borne by the developer.

Developers must engage qualified fauna management professionals authorised by DBCA.

Domestic Animals and Public Access Management

The Landscape Master Plan does not identify areas for domestic animals such as dogs. Dog management will be addressed at subdivision stage through detailed Landscape and Public Open Space Management Plans, consistent with environmental protection requirements, City's Local Laws, and LPP 3.3.

Public Open Space Configuration and Vegetation Retention

Administration's recommended modifications to reposition Public Open Spaces 4, 5 and 6 relate directly to the enhancement of vegetation retention and environmental linkages.

#### Recommended modification:

• Significant breeding trees identified in the EAR are reflected within the LSP Map and retained in either POS or road reserves (Mod 23).

## **Bushfire Considerations**

The proposed LSP is supported by a Bushfire Management Plan (**BMP**) (**Attachment 15**). The Department of Fire and Emergency Services (**DFES**) advice highlighted several matters that are required to be addressed:

DFES advises that the BMP has not demonstrated that the proposed structure plan complies with the following requirements of SPP 3.7 and the Guidelines:

- 1. Element 2: Siting and Design; and
- Element 3: Vehicular Access.

DFES recommended that the BMP be modified to demonstrate the bushfire risk management/mitigation measures are effective, and can be implemented in perpetuity to manage/mitigate the bushfire risk to people, property, and infrastructure, to an acceptable level and appropriate to the land use and location.

Additionally, DFES recommended the proposed Structure Plan be amended to be consistent with the modified BMP. The proposed changes include commitments regarding the location of residential lots in areas of BAL-29 or below, and vehicular access and vegetation management to meet the requirements of SPP 3.7 and Guidelines at all stages of the planning process.

Although a BMP is provided as part of the LSP, an updated BMP will be required at subdivision stage for all land located within a designated bushfire prone area as BAL-ratings might change over time. The applicant has received the DFES advice, and the following modifications are recommended.

### Recommended modification:

- The BMP being modified to address matters raised by DFES (Mod 33);
- The BMP be updated to adequately consider the retention of vegetation within POS to ensure adequate tree canopy can be retained (**Mod 34**); and
- The requirement for a BMP to be provided with any subdivision application lodged for assessment. (Mod 35).

### **Movement Network**

The EWDSP identifies a hierarchy of movement corridors, including a Primary Distributor Road (Elliot Road), a Bus Rapid Transit Corridor (**BRTC**), and a local access road network that connects to Lenore Road and surrounding precincts within Precinct 3. Administration has reviewed the proposal, having regard to the latest information supplied by the DPLH and public submissions received during the advertising period.

### Alignment of Elliot Road and Bus Rapid Transit Corridor

The proposed LSP maintains the general east to west alignment of Elliot Road, but departs slightly from the alignment shown in the EWDSP, particularly at the central section near the existing church site on the southern side of the Elliot Road. DPLH has indicated in-principal support for this minor variation to avoid direct impact on the church property.

DPLH has also supplied a 15 per cent design of the Elliot Road reserve corridor (**Attachment 16**), including the proposed BRTC. These designs show the BRTC generally following the alignment of Elliot Road and Lenore Road but separating slightly at the intersection to achieve a shallower curve rather than a 90-degree turn. This design change will safeguard the future option of converting the BTRC into a rail system. The Public Transport Authority (**PTA**) is requiring the option for a rail system be maintained.

In addition, the PTA has advised that no direct property access should be permitted along the BRTC to maintain priority movement for public transport.

#### Recommended modifications:

 That the matter of the Bus Rapid Transit Corridor alignment and direct access to the corridor be finalised by WAPC as part of its consideration of the LSP, noting that Administration supports the minor realignment of Elliot Road to avoid the existing church property (Mod 37)

### Intersection Treatments

The Traffic Impact Assessment (TIA) (Attachment 17) accompanying the LSP identifies the anticipated future road network surrounding the LSP area and outlines the expected intersection hierarchy.

### Lenore Road/Elliot Road

The East Wanneroo District Structure Plan Road Planning Study (2019) identifies the Lenore Road and Elliot Road intersection as a future roundabout or signalised intersection. The Precinct 3 LSP anticipates this intersection will operate as a multi lane roundabout, consistent with current advice from DPLH.

The TIA notes that the ultimate configuration, including whether full movement signalisation is required, will be determined at detailed road design stage when traffic volumes warrant the upgrade. If a future signalised intersection is progressed, detailed engineering will consider four-way access as part of a broader transport planning process.

• Neighbourhood connector intersections

Neighbourhood connector intersections along Elliot Road within the LSP are proposed as multi lane roundabouts, supporting access and accommodating U turn movements for left in left out (**LILO**) restrictions on lower order streets connecting to Lenore Road. These treatments are consistent with BRTC integration and LN network planning.

Lenore Road/Nicholas Road

The Local Structure Plan and supporting TIA acknowledge that the Lenore Road / Nicholas Road intersection will ultimately require a full movement, signalised intersection due to the significant increase in traffic generated by the wider East Wanneroo District Structure Plan development area.

At the structure planning stage, the LSP and TIA propose an interim signalised arrangement associated with Precinct 3 works, while retaining a LILO configuration for the western approach from Nicholas Road West.

Administration considers that retaining the LILO arrangement on the western approach is not appropriate as a long term outcome. The upgrade of the intersection should be to its ultimate design to ensure safe and equitable access for both existing and future communities.

The ultimate configuration of this intersection is expected to be delivered as part of the development of Precinct 3, and maybe funded through both the district and local Development Contribution Plans.

Accordingly, while an interim treatment may be implemented through Precinct 3 development works, the ultimate intersection design is expected to be a full movement, four-way signalised intersection.

#### Recommended Modification:

- That the Local Structure Plan Map and supporting Transport Impact Assessment be updated to:
  - Reflect the Bus Rapid Transit Corridor alignment and hierarchy consistent with DPLH's 15 per cent design and Public Transport Authority advice; and
  - Show a full movement, four-way signalised intersection at Lenore Road / Nicholas Road as the ultimate configuration (Mod 25).

#### Road Reserve Widths and Cross-Sections

LPP 5.3 sets out modified road cross-sections for East Wanneroo which differ from the standard Liveable Neighbourhoods requirements. These variations provide wider verges, enhanced pedestrian paths, and sufficient space for street trees or vegetation retention. The proposed LSP adopts minimum Liveable Neighbourhoods widths rather than the expanded widths required under LPP 5.3 and the EWDSP Road Planning Study.

### **Recommended Modification:**

• That the TIA be updated to include road cross-sections consistent with LPP 5.3 and that all road reserve widths be clearly depicted on the updated LSP map (**Mod 41**).

### Road Traffic Noise and Mitigation

Submissions raised concern regarding noise and amenity impacts along Lenore Road, particularly relating to increased traffic associated with the urbanisation of the EWDSP area. Noise mitigation responsibilities differ between the eastern and western sides of Lenore Road due to their planning and development context, as outlined below.

Eastern Side of Lenore Road (within the Precinct 3 Local Structure Plan area)

Future residential development on the eastern side of Lenore Road is subject to the planning and subdivision processes that apply to the Precinct 3 LSP. Noise mitigation for new noise sensitive development is governed by State Planning Policy 5.4 Road and Rail Noise (2019), which requires detailed noise assessment and implementation of appropriate mitigation measures at the subdivision stage. This ensures that site specific modelling determines the most suitable mitigation treatment, which may include:

- Quiet House Design packages;
- Noise walls or bunding;
- Façade and glazing treatments; and
- Alternative built form responses.

Administration has already recommended Modification No. 7, which includes amendments to Table 5 requiring a Local Development Plan (**LDP**) for lots requiring noise mitigation measures and other urban design considerations. This ensures appropriate noise mitigation for new dwellings adjoining Lenore Road occurs at the correct planning stage and is supported by technical analysis, rather than being predetermined at LSP level.

Western Side of Lenore Road (existing Hocking residential area)

Existing residential development west of Lenore Road lies outside the Precinct 3 LSP area and is not the responsibility of Precinct 3 landowners or developers. Noise mitigation obligations under State Planning Policy 5.4 apply only to new residential development where it interfaces with transport infrastructure. Existing dwellings are not subject to these requirements.

The proposal to require construction of noise walls on the western verge of Lenore Road and incorporate these costs within a Development Contribution Plan (**DCP**) is not supported. Noise walls are not typically included as standard infrastructure items within DCP and are not referenced within the State Planning Policy framework for developer contributions. In addition, Lenore Road is an East Wanneroo District DCP (**EWDDCP**) item, and its upgrade requirements are generated by development across the broader EWDSP area rather than solely Precinct 3.

Any future consideration of noise mitigation for existing residents west of Lenore Road would be more appropriately addressed through the East Wanneroo District DCP, which is expected to be presented to Council next year

### Additional Design Matters

While not forming part of the EWDSP network, Shenton Road connects to the rural interface of the precinct. Administration recommends that the TIA be updated to include a design approach that maintains the rural character of this interface.

#### **Recommended Modification:**

• That the TIA include a Shenton Road design treatment that reflects the desired rural character transition, in consultation with the City (**Mod 42**).

Overall, the proposed road network is generally consistent with the intent of the EWDSP and LPP 5.3, subject to the modifications identified above. The minor variation to the alignment of Elliot Road is supported, in principle, to avoid existing development, while the BRTC alignment, road reserve widths, and noise mitigation measures require refinement prior to finalisation. Administration recommends that these matters be addressed through modifications and ongoing liaison with DPLH, WAPC, and the PTA during the finalisation of the Precinct 3 Local Structure Plan.

### **Developer Contribution Plans**

District Developer Contribution Plan (DDCP)

The Amendment No. 214 DDCP is anticipated to be presented to Council in the first quarter of 2026 to consider the submissions and provide a recommendation to the WAPC.

The infrastructure item which currently forms part of the DDCP for Precinct 3 is Elliot Road and Lenore Road as Integrator Arterial Roads (Blue Road).

Local Developer Contribution Plan (LDCP)

The applicant has advised "With Satterley Property Group having assembled significant holdings within Precinct 3, the need for a LDCP has not yet been determined. This element of infrastructure provision will be discussed further with the approval agencies during the assessment process."

The administration position is Precinct 3 has fragmented landownership that is likely to result in an inequitable distribution of POS across the individual landowners. From the information provided, it is possible that local road networks could be provided through the subdivision process, with the expectation that Shenton Road is on the southern boundary, which is currently a vacant dedicated road reserve. There is significant concern regarding the equitable provision the 10% minimum POS across the proposed LSP area.

Although it is possible that a voluntary agreement could be used to coordinate POS provision (rather than a LDCP), these arrangements would need to be demonstrated/finalised by the applicant prior to subdivision to ensure that all landowners are required to contribute equally, and that the POS distribution depicted in the LSP can be achieved. The LSP could simply include the requirements for a LDCP (or other arrangement) to the satisfaction of the City and WAPC. The biggest risk in the absence of either a LDCP or an Agreement is the inequitable distribution and funding of POS across the Precinct 3 LSP area.

A mechanism needs to be specified in the LSP to ensure that all landowners are aware of the arrangement and will contribute equally to shared infrastructure. These arrangements need to be clear and defined from inception, as per the requirements of State Planning Policy 3.6 (SPP3.6).

Notwithstanding that the proponent has argued that a formal cost sharing arrangement is not required to deliver the necessary infrastructure in the precinct, Administration has an opposing view as detailed above. Therefore, it is recommended that the LSP be supported subject to a modification which will require a cost sharing arrangement (DCP, Agreement or otherwise) to facilitate the coordination of required infrastructure.

### Recommended modification:

A Local Development Contribution Plan (or other satisfactory arrangement) will be prepared to facilitate the coordination and fund the provision of required infrastructure specific to Precinct 3 between all landowners to the satisfaction of the City of Wanneroo, including (but not limited to):

- 10% POS;
- 10% POS Development;
- Drainage;
- Ultimate Nicholas Road / Lenore Road intersection;
- Neighbourhood connectors (including all of Shenton Road); and
- 1 x Local Community Facility.

To establish a Local DCP, an amendment will be required to the City of Wanneroo DPS 2, after which subdivision and development within the Structure Plan area will be subject to development contribution in accordance with the Local DCP.

The Local DCP is to be substantially progressed prior to subdivision occurring within Precinct 3 (**Mod 9**).

### Sense of Place

Council's endorsed vision for East Wanneroo is set out in the East Wanneroo District Sense of Place Statement included within Local Planning Policy 5.3 (East Wanneroo), and is outlined below:

"You know you're in East Wanneroo because... you are surrounded by mature trees and native vegetation that connects you to a network of wetlands through discrete pedestrian links. Local Aboriginal, pioneer, market gardening and equestrian heritage is evident in park and open space design and new development is integrated into and respects the landscape.

Future development will feature consistent design outcomes for landscaping, streetscapes, parkland links, public open space, and community facilities that reflect the culture and history of the area."

Applicants are required to demonstrate through their Local Sense of Place Statement (**LSoPS**) (included as an informing document to the Local Structure Plan) how their development addresses and responds to this vision.

Administration has recently appointed Emerge to develop Community Character Guidelines (**CCGs**) for the EWDSP. These CCGs will assist with the intent to ensure that each precinct contributes to achieving the EWDSP vision, and the City's Place Framework, by embedding design principles and landscaping outcomes that celebrate local identity, landscape character, and community values.

The applicant has submitted a comprehensive LSoPS for Precinct 3 – Elliot Road (**Attachment 19**), consistent with the guidance of LPP 5.3. The Statement sets out the environmental and cultural context of the site, the community's values, and the proposed design vision that will guide subdivision and built-form outcomes.

The LSoPS describes Precinct 3 as a high-quality residential enclave, located between conservation areas to the north and east and lifestyle lots to the south, functioning as a sensitive extension of existing urban areas in Hocking.

The applicant's vision is underpinned by three key project principles:

- Injecting Heart to embrace and enhance the existing strong sense of place by fostering community connection, health, and wellbeing.
- Creating a Thriving Neighbourhood to deliver innovation, sustainability, and integration through design excellence.
- Establishing a Blueprint for Modern Living to cater for current and future needs, connecting residents with education, employment, and recreation opportunities.

The LSoPS highlights that "future development will feature consistent design outcomes for landscaping, streetscapes, parkland links, public open space, and community facilities that reflect the culture and history of the area"

Environmental assets are proposed as the foundation of the design response, including:

- Retention of Bush Forever Site 471 and additional areas of Banksia woodland within parks and recreation reserves.
- Integration of green streets and parkland links connecting to Lake Gnangara, Lake Jandabup, and Lake Badgerup.
- Protection of key fauna habitats and mature tree corridors to preserve the district's natural identity.

The LSoPS also acknowledges the local social and historical context, noting the long-term family ownership within the precinct and a strong neighbourly character, which the plan seeks to carry forward through design continuity and community facilities.

## Alignment with the City's Framework

The proposal generally aligns with the intent of LPP 5.3 and the District Sense of Place Statement (**DSoPS**), which emphasises:

- Retaining mature trees and vegetation that connect to the wetland network;
- Showcasing Aboriginal, pioneer, and market-gardening heritage through park and openspace design; and
- Ensuring consistency in landscaping and streetscape character across the precinct.

The applicant's vision responds positively to these themes by:

- Incorporating vegetation retention and parkland corridors that reflect the local landscape identity;
- Recognising the long-standing semi-rural community and integrating its legacy through public-realm design; and
- Providing a planning framework that supports "green" visual continuity and distinctive entry statements that mark Precinct 3 within East Wanneroo.

However, while the LSoPS provides a strong conceptual response, implementation mechanisms are currently limited to descriptive intent rather than enforceable design outcomes. The LSP does not yet embed provisions within Part 1 that would ensure the sense-of-place vision translates into on-ground delivery through subdivision and landscaping conditions.

#### Recommended Modifications

To ensure the vision and associated landscape character are realised through subsequent stages, the following modifications are recommended:

- New Section in Part 1 Local Sense of Place Statement and Vision which includes a dedicated section reproducing the key statement from the LSoPS: "Future development will feature consistent design outcomes for landscaping, streetscapes, parkland links, public open space, and community facilities that reflect the culture and history of the area." (Mod 12).
- Require the submission and approval of Landscape Masterplans at subdivision stage that demonstrate how the LSoPS vision will be implemented, including the use of native planting palettes, tree retention, and parkland link treatments (**Mod 13**).
- Require all landscaping within public open space and streetscapes to be consistent with the District Sense of Place Statement and LPP 5.3 (**Mod 14**).

### Water Management

### Local Water Management Strategy

The LWMS submitted to the City (refer **Attachment 20**), while incomplete, concludes that it has demonstrated that ground water is able to be appropriately managed to support the proposed Precinct 3 LSP for the site development.

DWER, however, does not support the progression of the LSP because several district planning scale matters relating to groundwater management, wetland and foreshore management and staging of development have not been resolved. DWER advises that the LWMS cannot be relied on.

Administration is aware of the work by the DPLH in progressing towards resolving the complete groundwater management issues with DWER. It is understood that a revised LWMS cannot be provided until such time as the District Groundwater Management Strategy (DGWMS) is approved by DWER.

#### Recommended Modification:

• That the DPLH resolve this matter to the City's satisfaction and prior to the LSP being approved (Mod 45).

### Servicing

To lift the Urban Deferment status proponents are required to demonstrate that they have received confirmation from all servicing agencies on the provision of engineering services. To demonstrate that the proposed LSP can be serviced, an Engineering Infrastructure Report (**Attachment 21**) has been prepared by the proponent. The utilities referenced above are discussed in further detail below.

#### Sewer Reticulation

The EWDSP states that the take up of existing servicing capacity will generally be on a first come, first served basis, until exhausted. Additional capacity will be added in accordance with the capital works programs of the agencies in response to demand.

Water Corporation owns and maintains the sewerage reticulation system in the vicinity of the site and any connection to the system will need to be designed, approved and constructed in accordance with operation standards.

### Water Reticulation

Water Corporation owns and maintains the potable water reticulation system in the vicinity of the site and any connection into the system will need to be designed, approved and constructed in accordance with WC standards.

### Power Supply

Western Power owns and operates all electrical supply network assets within the development area and therefore all new electrical supply equipment and cables will need to be installed in accordance with their prescribed standards.

### Gas

Existing gas networks are located adjacent to the site on Mornington Drive. Liaison with ATCO Gas is required to confirm whether this existing service is sufficient to service the proposed development.

Reticulated gas is not considered to be an essential service and as such is generally not required as a condition of development. If the Developer wishes to connect to reticulated gas an extension to the nearest high-pressure main will be required.

The need for connection to this utility will be addressed by the developer at subdivision stage.

#### **Telecommunications**

In accordance with Local Planning Policy 2.5: Telecommunications Infrastructure consideration of the demand for telecommunication services should be considered as part of an LSP. The LSP does not consider whether additional telecommunication infrastructure may be required to service the future population of the area. Consideration of the provision of the essential infrastructure ensures that future residents are aware of the potential provision of infrastructure when they chose to purchase a lot, and minimises future objections. In this regard, the LSP should be required to address the provision of telecommunications infrastructure.

### Recommended modification:

 That the LSP be amended to consider the anticipated demand for telecommunications infrastructure and discuss potential locations in which telecommunication towers may be necessary to service the LSP area (Mod 30).

#### Conclusion

The LSP for Precinct 3 is generally in accordance with the requirements of the EWDSP, but requires modification to address outstanding district and precinct level processes. These matters are to be resolved by the relevant State Government Agencies prior to the LSP being approved. A range of modifications are recommended to be made in order to bring the LSP in alignment with the requirements of the planning framework.

Administration will continue to engage with the WAPC throughout the assessment process so that the concerns and matters raised are resolved and any significant changes are subject to further consultation with stakeholders.

It is recommended that the proposed Precinct 3 – Elliot Road Local Structure Plan included in **Attachment 6** be supported, subject to the modifications set out in **Attachment 5**.

## **Statutory Compliance**

Precinct 3 – Elliot Road Local Structure Plan has been processed in accordance with the *Planning and Development (Local Planning Schemes) Regulations 2015.* 

# Strategic Implications

The proposal aligns with the following objective within the Council Plan 2025 – 2035:

- 4 ~ A Connected and Liveable City
  - 4.1 Create welcoming community spaces

## **Risk Appetite Statement**

In pursuit of strategic objective goal 4, we will accept a Medium level of risk, extended to High in the areas of Community / Reputation & Financial / Commercial impacts. Shifting transport modes and usage in the City may require short term pain for longer term gain as the City supports the development, maintenance and connection of alternatives to car use (e.g. cycle ways) and the supporting infrastructure.

# **Risk Management Considerations**

RISK TITLE		RISK RATING
Level 1 Strategic Risk	2.0 Assets & Infrastructure	Medium
Level 2 Corporate Risk	2.1 Infrastructure Planning	Low
ACCOUNTABILITY		ACTION PLANNING OPTION
Director Assets		Manage

RISK TITLE		RISK RATING
Level 1 Strategic Risk	3.0 Community Engagement & Stakeholder Relationships	Medium
Level 2 Corporate Risk	3.2 Stakeholder Relationships	Medium
ACCOUNTABILITY		ACTION PLANNING OPTION
Chief Executive Officer		Manage

RISK TITLE		RISK RATING
Level 1 Strategic Risk	3.0 Community Engagement & Stakeholder Relationships	Medium
Level 2 Corporate Risk 3.3 Resilient and Productive Communities		Medium
ACCOUNTABILITY		ACTION PLANNING OPTION
Director Community & Place		Manage

RISK TITLE		RISK RATING
Level 1 Strategic Risk	6.0 Environmental Management & Climate Change	Medium
Level 2 Corporate Risk	6.3 Rising Ground Water	Medium
ACCOUNTABILITY		ACTION PLANNING OPTION
Director Planning Sustainability		Manage

RISK TITLE		RISK RATING
Level 1 Strategic Risk	6.0 Environmental Management & Climate Change	Medium
Level 2 Corporate Risk	6.2 Environmental Management	Medium
ACCOUNTABILITY		ACTION PLANNING OPTION
Director Planning Sustainability		Manage

The above risks relating to the issues contained within the report have been identified and considered within the City's Strategic and Corporate risk registers. Action plans have been developed to manage this risk to support existing management systems.

## **Policy Implications**

The proposed Precinct 3 – Elliot Road Local Structure Plan has been assessed against the provisions of the WAPC's Liveable Neighbourhoods policy, State Planning Policy 3.7 – Planning in Bushfire Prone Areas, State Planning Policy 4.2 – Activity Centres, District Planning Scheme No.2, the East Wanneroo District Structure Plan, Local Planning Policy 4.3: Public Open Space and Local Planning Policy 5.3: East Wanneroo

## **Financial Implications**

The developer will be subject to the payment of development contributions at which time a District Development Contributions Plan is approved and is progressed as a separate Amendment to DPS 2. In the interim, individual agreements will need to be negotiated with each developer.

The City will be responsible for maintenance of all local roads as a result of the subsequent subdivision of land, public open space and community facilities resulting from the subdivision and development of land.

### **Voting Requirements**

Simple Majority

### Recommendation

### That Council:-

- Pursuant to Clause 19 of the deemed provisions for local planning schemes contained in Schedule 2 of the *Planning and Development (Local Planning Schemes) Regulations 2015*, CONSIDERS the submissions received in respect to Precinct 3 – Elliot Road Local Structure Plan, as summarised in Administration's response in Attachment 7 and Attachment 8;
- 2. Pursuant to Clause 15 and subclause 20(2)(e) of the deemed provisions for local planning schemes contained in Schedule 2 of the *Planning and Development* (Local Planning Schemes) Regulations 2015, RECOMMENDS to the Western Australian Planning Commission that the Precinct 3 Elliot Road Local Structure Plan included in Attachment 6 and the associated Part 2 and technical appendices be APPROVED subject to:
  - a) the schedule of modifications included as Attachment 5;
  - b) the underlying Metropolitan Region Scheme and District Planning Scheme No.2 zoning being suitable for urban development; and
- 3. Pursuant to subclause 20(2) of the deemed provisions for local planning schemes contained in Schedule 2 of the *Planning and Development* (Local Planning Schemes) Regulations 2015, PROVIDES a copy of the report on Precinct 3 Elliot Road Local Structure Plan to the Western Australian Planning Commission, including the summary of submissions included in Attachment 7 and Attachment 8 and the schedule of modifications included in Attachment 5;
- 4. ADVISES the submitters of its decision.

Attachmei	nts:		
1 <u>U</u> .	Attachment 1 - East Wanneroo District Structure Plan Map	25/396972	
2 <mark>↓</mark> .	Attachment 2 - Elliot Road Local Structure Plan - Map	25/396974	
3 <mark>∏</mark> .	Attachment 3 - EWDSP - Staging Map	25/396975	
4 <mark>↓</mark> .	Attachment 4 - Location Plan	25/396978	
5 <mark>↓</mark> .	Attachment 5 - Schedule-of-Modifications	25/396977	
6 <u>⇒</u> .	Attachment 6 - Elliot Road Local Structure Plan	25/396980	Excluded
7 <mark>↓</mark> .	Attachment 7 - Schedule of Public Submissions following advertising	25/396981	
8 <mark>∏</mark> .	Attachment 8 - Schedule of External Agency Submissions following advertising	25/396983	
9 <mark>∏</mark> .	Attachment 9 - Metropolitan Region Scheme Map	25/396984	
10 <mark>↓</mark> .	Attachment 10 - District Planning Scheme 2 Map	25/396985	
11 <u>U</u> .	Attachment 11 - Retail Needs Assessment	25/396987	
12 <mark>↓</mark> .	Attachment 12 - East Wanneroo Community Facilities Plan Map	25/396988	
13 <mark>↓</mark> .	Attachment 13 - Public Open Space Masterplan	25/396989	
_ 14 <b>⇒</b> .	Attachment 14 - Environmental Assessment Report	25/396990	Excluded
15 <u>⇒</u> .	Attachment 15 - Bushfire Management Plan	25/396991	Excluded
16 <mark>↓</mark> .	Attachment 16 - Bus Rapid Transit Corridor 15 Per cent Design Plans	25/396986	
_ 17 <b>⇒</b> .	Attachment 17 - Transport Impact Assessment	25/396992	Excluded
 18 <u>⇒</u> .	Attachment 18 - Transportation Noise Assessment	25/396993	Excluded
19 <mark>↓</mark> .	Attachment 19 - Local Sense of Place Statement	25/396994	
20 <u>⇒</u> .	Attachment 20 - Local Water Management Strategy	25/396995	Excluded
21 <u>U</u> .	Attachment 21 - Engineering Service Report	25/396996	

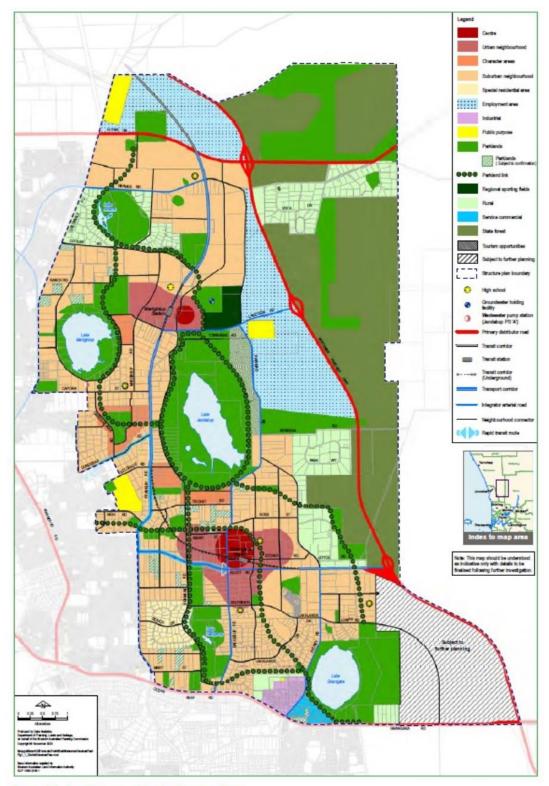
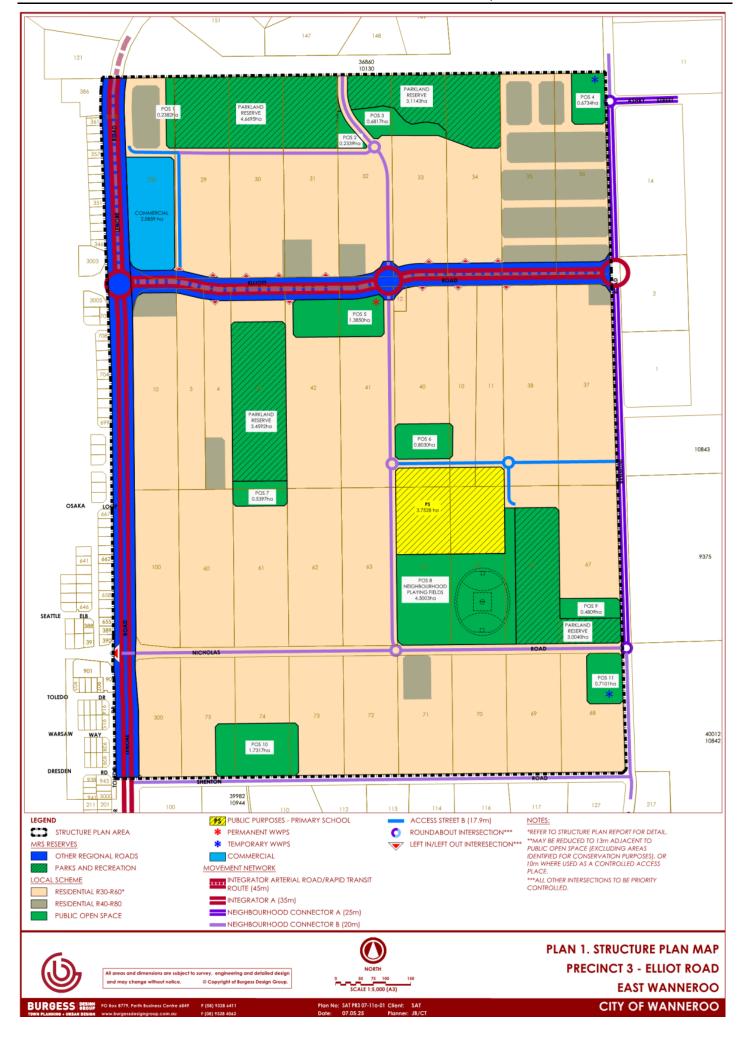


Figure 1.1: East Wanneroo District Structure Plan



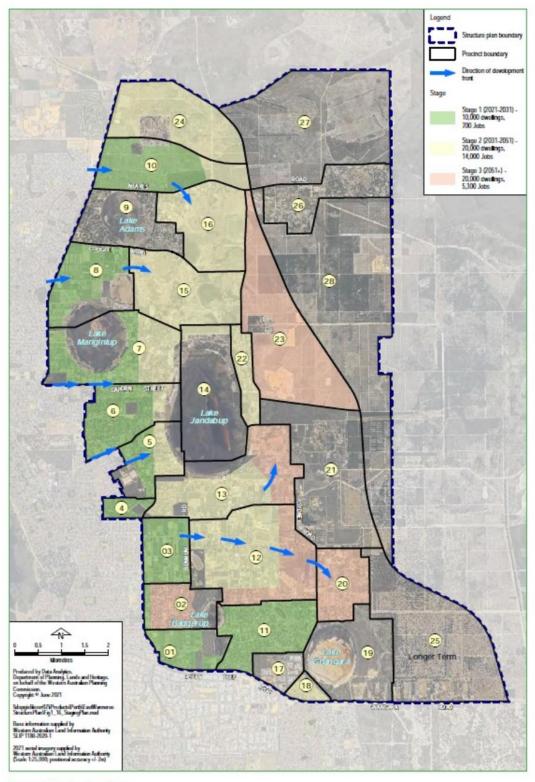
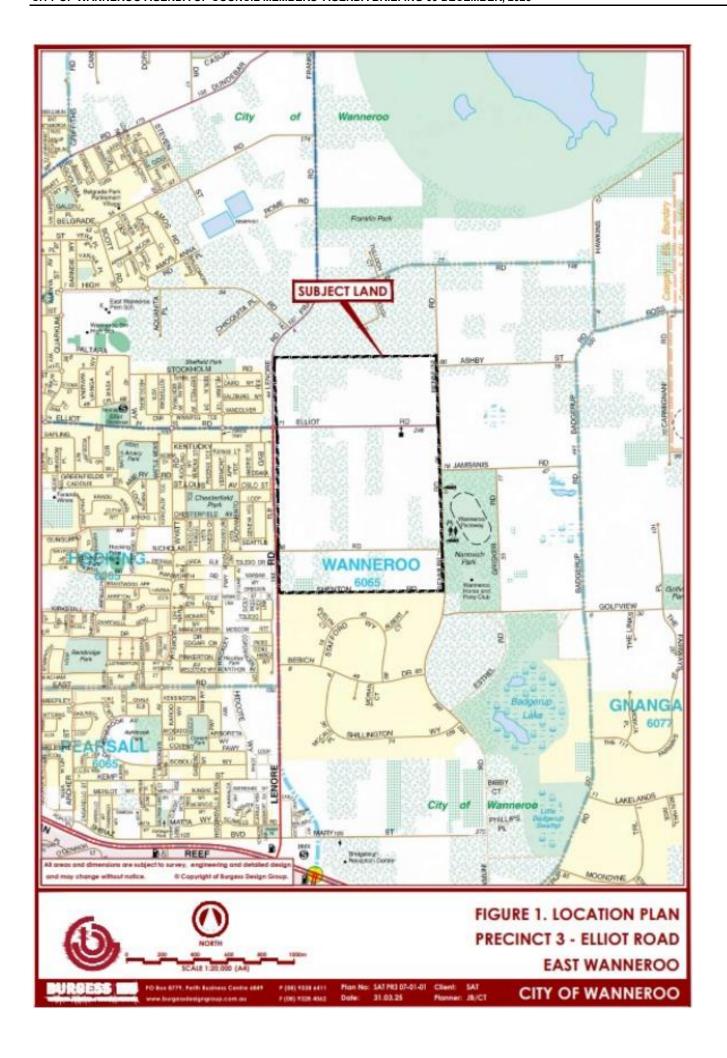


Figure 1.16: Staging Plan



# Schedule of Modifications: Precinct 3

No.	Recommended Modification	Administration Comment		
Preamble	Preamble			
1	The anticipated dwelling yield being recalculated based upon revised locational criteria.	The modification has been recommended due to Administration's subsequent modifications to residential density code locational criteria		
Part 1 – Imple	mentation			
2	Section 4.1.1 Zones and Precinct AND Section 4.1.4 Other Reserves – needs to be updated to provide the correct naming convention between what is defined as a Zone and a Reverse. For example, "Commercial" is not a "Reserve."	The modification has been recommended there is a difference between a 'Zone' and a 'Reserve.'		
3	Under 4.1.3 Public Open Space, insert POS Plan and POS Schedule.	The POS Schedule and Plan is required to be included in the Part 1 - Implementation section of the LSP as per Structure Plan Manner and Form requirements.		
4	Under 4.1.2 - Road Reserves, insert: 'Road cross sections to be in accordance with CoW Local Planning Policy 5.3 (LPP5.3) – East Wanneroo'. Update 4.1.2 - Road Reserves, Table 4, and relevant sections of the TIA to align with the requirements of LPP5.3.	LPP 5.3 further refines the Liveable Neighbourhoods road cross-sections providing a local interpretation of each of the road classifications. Road reserve widths are increased to permit wider verges facilitating wider footpaths and retention of native trees.		
5	Update 4.1.3 - Public Open Space to outline POS with a purpose for "Conservation" not just the "Parklands" where these have been located to preserve significant trees and/or vegetation. These trees and/or vegetation should be identified within the LSP Map and Landscape Masterplan.	To provide for the identification and retention of significant trees in Part 1, the LSP Map, and Landscape Masterplan.		
6	At 4.2.2 Location Criteria and where appropriate insert "Subsequent to WAPC's approval of a R-code's plan via the subdivision process the proponent shall submit an updated consolidated R-code (including GIS file) plan for the entire precinct.	The modification is recommended as this will demonstrate actual dwelling targets versus those required under the LSP and DSP.		
7	At 4.2.4 - Local Development Plans (LDP) the requirements for a LDP should also be extended to include:	The modification is recommended as the extension caters for the wider range of lot		

No.	Recommended Modification	Administration Comment
	<ul> <li>The local centre – addressing street interface, access location etc;</li> <li>Lots requiring noise mitigation measures;</li> <li>R40 - R80 coded terrace lots, to facilitate the delivery of as-of-right two storey dwellings – assuming that high density terrace lots would be proposed within the "urban neighbourhood"; and</li> <li>Any other matters in the opinion of the LG and WAPC.</li> </ul>	designs that are not adequately dealt with by the R-Codes.
8	At 4.2.4 - Local Development Plans (LDP) the deletion of R-code variations within Section.	The modification is recommended as any variations to the LDP, especially regarding R-codes variations should be agreed by the LG and WAPC as the head of power.
9	Under 4.3.3 Development Contributions, replace:  ', the need for a Local Developer Contribution Plan has not yet been Determined.' with  A Local Development Contribution Plan (or other satisfactory arrangement) will be prepared to facilitate coordination and fund the provision of required infrastructure specific to Precinct 3 between all landowners to the satisfaction of the City of Wanneroo, including (but not limited to):  10% POS  10% POS Development;  Drainage;  Ultimate Nicholas Road / Lenore Road intersection;  Neighbourhood connectors (including all of Shenton Road); and  1 x Local Community Facility.  To establish a Local DCP, an amendment will be required to the City of Wanneroo DPS 2, after which subdivision and development within the Structure Plan area will be subject to development contribution in accordance with the Local DCP.  The Local DCP is to be substantially progressed prior to subdivision occurring within Precinct 3.	The proposed modification has been recommended given that Precinct 3 has fragmented landownership that is likely to result in an inequitable distribution of POS on individual landowners. Further the development of the full Shenton Road is to be included given Precinct 2 is not potentially to be develop for many years.

No.	Recommended Modification	Administration Comment
	Under Section 4.3, insert a new 'Native Vegetation' section, and renumber accordingly. Include the following additional text: 'The Structure Plan provides for the retention of vegetation in public open space, regional ecological linkages, wetland buffer, and road verges. Applications for subdivision and/or development approval shall give due regard to the Landscaping Master Plan and Sense of Place Statement pertaining to native vegetation retention.	To ensure that vegetation is adequately managed within the precinct. In addition, a tree retention plan is required demonstrating that vegetation worthy of retention has been incorporated into POS and road reserves.
	Amenity planting in streetscapes and areas of public open space shall be undertaken having regard to the City of Wanneroo's Street Tree Schedule.	
10	A Tree Retention Plan will be required as a condition of subdivision and development approval to protect significant breeding trees.	
	A Vegetation Management Plan will be required upon lodgement of future subdivision and/or development approval (as applicable) to reduce the risk of introducing and distributing pathogens or weed species to areas of retained vegetation within the Structure plan area.	
	A Conservation Area Management Plan outlining detailed specifications of proposed conservation reserves shall be prepared in accordance with the City of Wanneroo's environmental Management Plan Guidelines upon lodgement of future subdivision applications.'	
11	A new section being created titled Protection and management of environmental features, which includes the provision:  'Where possible trees and native vegetation are to be retained within road reserves and public open spaces, subject to detailed design.'	This modification is recommended to ensure that where trees and native vegetation are retained within road reserves and public open spaces within the LSP area.
12	New Section in Part 1 – Local Sense of Place Statement and Vision which includes a dedicated section reproducing the key statement from the LSoPS: "Future development will feature consistent design outcomes for landscaping,	This modification is recommended as it reflects the importance of Local Sense of Place within LSP and the EWDSP more generally.

No.	Recommended Modification	Administration Comment
	streetscapes, parkland links, public open space, and community facilities that reflect the culture and history of the area."	
13	New Section in Part 1 – Local Sense of Place Statement and Vision which requires the submission and approval of Landscape Masterplans at subdivision stage that demonstrate how the LSoPS vision will be implemented, including the use of native planting palettes, tree retention, and parkland link treatments.	This modification is recommended as it reflects the importance of Local Sense of Place within LSP and the EWDSP more generally.
14	New Section in Part 1 – Local Sense of Place Statement and Vision which requires all landscaping within public open space and streetscapes to be consistent with the District Sense of Place Statement and LPP 5.3	This modification is recommended as it reflects the importance of Local Sense of Place within LSP and the EWDSP more generally.
15	Specific provisions being incorporated to demonstrate how the LSP will address the City's 'Place Framework'.	This modification is recommended to ensure that the LSP incorporates key aspects which address the District Sense of Place Statement (DSoPS) included within LPP 5.3 and create a distinct Local Sense of Place for Precinct 3.
16	The LSP Map, Part 2 and the technical documentation amended to address Administration's recommended modifications above.	This modification is recommended noting the range of other recommended modifications by Administration which will impact both Part 2 and the associated technical documentation.
17	Under 5.11 – Homestead Lots add a requirement for indicative subdivisions designs for these lots should subdivision be contemplated. The designs shall be incorporated into Part 2.	This modification is recommended to ensure the Homestead lots can be subdivided in the future and align with the overall LPS design.
18	5.1.2 - Studies to be required under condition of Subdivision and/or Development Approval amended to include a Vegetation and Fauna Management Plan (VFMP).	Modification recommended in consideration of LPP 3.3, that requires a VFMP be approved and implemented, to manage flora and fauna and other environmental risk during the clearing stage of development.

No.	Recommended Modification	Administration Comment
1.00.11		
LSP Map	LSP Map be modified to include Shenton Road within the LSP area	The modification is recommended as Precinct 3 benefits from its construction, and this has been explained and recommended as a requirement under the
20	LSP Map, Landscape Master Plan, and other plans and documents being modified as follows:  O POS 4 be relocated to capture high quality remnant mature vegetation elsewhere in the Precinct;  O POS 5 to incorporate a north / south orientation to capture remnant vegetation located on Lot 42 Elliot Road;  O POS 6 be relocated west, separate from the primary school, to capture remnant vegetation located on Lot 42 Elliot Road and Lot 62 Nicholas Road	LDCP. The modification is recommended to retain mature vegetation in the existing ecological corridor and align more closely with the DSP.
21	The LSP Map be modified to depict specific residential densities in lieu of a range residential densities.	Depicting specific densities is preferrable as it will simplify the subdivision process, provide clarity at an early stage and avoid unnecessary confusion. Due to the relative simplicity of the residential area's layout, there is no apparent reason specific densities cannot be applied on the LSP Map.
22	The Pavilion/Community Centre being identified on Plan 1.	This modification is recommended to confirm that the community facility will be provided.
23	Significant breeding trees identified in the EAR are reflected within the LSP Map and retained in either POS or road reserves.	This modification is recommended so that trees to be retained within the LSP area are depicted on the LSP Map in accordance with the WA Planning Manual: Guidance for Structure Plans.

No.	Recommended Modification	Administration Comment
24	LSP Map include provision of east to west green streets to encouraged pedestrian and cycle links to the Parkland Link that runs the eastern boundary of Precinct 3. Additionally, these east to west green streets should connect to the Lenore Road dual use path.	This modification is recommended to ensure pedestrian and cycle links connect with the adjoining district significant connectors.
25	<ul> <li>That the Local Structure Plan Map and supporting Transport Impact Assessment be updated to:         <ul> <li>Reflect the Bus Rapid Transit Corridor alignment and hierarchy consistent with DPLH's 15 per cent design and Public Transport Authority advice; and</li> <li>Show a full movement, four-way signalised intersection at Lenore Road / Nicholas Road as the ultimate configuration</li> </ul> </li> </ul>	This modification is recommended to ensure that BRTC outcomes from discussion between DPLH, the applicant, and PTA are reflected in the final LSP and supporting documents.
26	Homestead lots are also to be recoloured to make them more identifiable on the LPS Map.	The modification is recommended as the lots are currently hard to distinguish.
27	Maps and Figures within the technical appendices and Part 2 being amended to reflect the LSP Map.	This modification is recommended as a consequential amendment from Administration's other recommended modifications pertaining to the increased Wetland Buffer, the modified educational facilities, and the modified LSP boundaries.
28	LSP Map being updated by depicting road reserve widths in accordance with LPP 5.3.	To ensure LPP 5.3 requirements are met
Part 2 – Expla	natory	
29	That Part 2 – 5.8.2 – to be modified to limit the size of the Local Centre to 2,000m2 of Retail floorspace.	The modification is recommended as modelling suggested that the proposed size of the centre could negatively impact the growth and sustainability of surrounding centres.
30	Clause 5.9.4 Telecommunications being updated to discuss potential telecommunications tower locations within the LSP area.	This modification is recommended given that in accordance with LPP 2.5: Telecommunications Infrastructure, structure planning proposals are required to give some consideration to demand for telecommunication services. As such,

No.	Recommended Modification	Administration Comment
		further commentary is required to discuss where opportunities for telecommunications infrastructure exist within the LSP area.
	nical Documentation	
General		
31	All technical appendices being modified to consider changes to the boundaries of the LSP.	This modification is recommended given that the modification of LSP boundaries will have implications for some of the technical reports.
Environment	al Assessment Report	
32	EAR to be updated to address and include advice to be submitted to DPLH by DWER and DCBA.	This modification is recommended in accordance with the advice provided by DWER and DCBA.
<b>Bushfire Mar</b>	nagement Plan	
33	The BMP being modified to address matters raised by DFES.	This modification is recommended so that the Bushfire Management Plan is updated to address the concerns raised by DFES.
34	The BMP being updated to adequately consider the retention of vegetation within POS to ensure adequate tree canopy can be retained.	This modification is recommended to facilitate tree retention in POS areas.
35	The requirement for a BMP to be provided with any subdivision application lodged for assessment.	This modification is recommended as although a BMP is provided as part of the LSP, an updated BMP should be required at subdivision stage for all land located within a designated bushfire prone area as BAL-ratings might change over time.
Landscape S	trategy	
36	That the strategy be updated by the inclusion of a detailed tree survey plan for the entire structure plan area to include all trees (Native and non-invasive) and considered for retention.	To inform inclusion on the LSP map.
Transport Im	pact Assessment	
37	That the matter of the Bus Rapid Transit Corridor alignment and direct access to the corridor be finalised by WAPC as part of its consideration of the LSP,	This modification is recommended as the findings of the TIA will be impacted

No.	Recommended Modification	Administration Comment
	noting that Administration supports the minor realignment of Elliott Road to avoid the existing church property	
38	All proposed road connections to adjoining Precincts are to share the same classification across Precinct boundaries and should be as shown on the District Structure Plan.	To ensure seamless connection between Precincts.
39	The TIA being updated and SIDRA modelling updated to show all projected traffic volumes on all roads surrounding the school as well as throughout the precinct.	To accurately reflect traffic volumes which will ensure roads reserves and intersections that are proposed are adequate.
40	The TIA being updated to include the pedestrian and cycle network. A shared path network shall service the proposed school. In addition to showing on road cycle lanes and showing connections to the Parkland Link (east and north), the network also needs to provide connections to the shared path on Lenore Road.	This modification is recommended in accordance with the advice received from City's Administration and previous advice from Department of Transport on other EWLSP.
41	That the TIA be updated to include road cross-sections consistent with LPP 5.3 and that all road reserve widths be clearly depicted on the updated LSP map.	Road cross sections to be provided as required under LPP 5.3
42	That the TIA include a Shenton Road design treatment that reflects the desired rural character transition, in consultation with the City.	To ensure TIA is updated to reflect the updated LSP.
Local Water N	Management Strategy	
43	That the LWMS is updated and approved by DWER following the DGWMS being approved, and that the City is afforded the opportunity to review the LWMS prior to approval of the LSP.	This modification is recommended as it is the process.
44	A catchment plan to be added to the document which is to include high level stormwater management details.	To explain how stormwater will be configured in POS.
Other Require	ements	
45	The Structure Plan requires a Mosquito Management Plan.  The Structure Plan requires a Midge Management Plan.  It is recommended that there is Notification on Property Titles advising owners:  1. About the possibility of odours from neighbouring market gardens.  2. Of the potential for noise impacts from major transport corridors and help with managing expectations.	These modifications to include the additional management plans and notifications are recommended as best practice to manage the impacts of mosquitos and midge and notify potentially impacted lots of odour and noise impacts from adjoining existing uses.



## CITY OF WANNEROO LSP PRECINCT 3 EAST WANNEROO SCHEDULE OF SUBMISSIONS FOLLOWING ADVERTISING

No.	Summary of Submission	Response
1.		
	Object I object the proposed building of a service station because there are plenty of them as it is on Wanneroo Road.  Applicant's Response The Economic Needs Assessment and Net Benefit Test report at Appendix 9 of the LSP confirms the provision of a centre at this location is consistent with strategic planning (including the DSP), is of an appropriate size and scale and will not impact any of the activity centres in the local network. The detailed design of the centre, including any proposed land uses, will occur in future planning stages and be responsive to local needs and market demand.	The proposal possible under the District Structure Plan. A Development Application will be required for any development of the site.
2.		
	Object Threatening the habitat of bird population. Already overloaded road network.  Applicant's Response The Environmental Assessment Report at Appendix 2 and Transport Impact Assessment at Appendix 7 of the LSP respond to these elements. The LSP responds to the various environmental studies undertaken (including fauna) and the transport assessment references the overall road hierarchy and associated upgrades proposed in alignment with the DSP.	The Administration acknowledges the potential loss of mature vegetation and will work with the applicant, DPLH /WAPC, other agencies to minimise any losses.
3.		
	Support This would be a great addition to the local area to increase available housing in a neglected section. It has all the supporting road infrastructure to support the development to go ahead.	Noted.

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Summary of Submission	Response
Applicant's Response Agreed and supported in alignment with the strategic planning framework.	
Need more land released (sic) so people can build and own their own place.	Noted.
Applicant's Response Agreed and supported in alignment with the strategic planning framework.	
Support No comments provided.	Support noted, but no reason/s provided.
Support No comments provided.	Support noted, but no reason/s provided
Support No comments provided.	Support noted, but no reason/s provided.
Support No comments provided.	Support noted, but no reason/s provided.
Support This gives certainty for a lot of the landowners within this development and also other landowners in the area that development is underway.  The alignment of Elliot road is the most sensible use instead of cutting through the existing properties.	Noted.
	Applicant's Response Agreed and supported in alignment with the strategic planning framework.  Support Need more land released (sic) so people can build and own their own place.  Applicant's Response Agreed and supported in alignment with the strategic planning framework.  Support No comments provided.  Support No comments provided.  Support No comments provided.  Support No comments provided.  Support No comments provided.

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No.	Summary of Submission	Response
	and gives a better utilization of the land use. This alignment of Elliot road would also follow the alignment of the underground transit corridor to allow transfer of passengers from bus to train at the new Town Centre.	
	Applicant's Response Agreed and supported in alignment with the strategic planning framework. The LSP provides an additional layer of detail to guide development and thus provide context and certainty for landowners (noting the developer continues to collaborate with landowners through the LSP assessment process). The minor changes to the alignment of Elliot Road have been specifically proposed to minimise the impact on some significant existing built infrastructure without impacting the function and purpose of the road.	
10.	Object  1. The plan does not adequately provide an appropriate interface to the adjoining areas, noting the Bush 4 Ever site where the Wanneroo Pace Track and Horse/Pony Club. There is a provision to ensure the area is protected  2. The road network will not adequately manage the additional traffic that will be distributed to the adjoining areas  3. The plan does not adequately provide an interface to the southern residential country lots and support their amenities; additional increases in traffic within this country lot area are shown not to be protected. The current road network within the country lot is not suitable for these adjoining high levels of density, unless the area is protected or the roads are upgraded  4. There is no consideration given to the surrounding network and its ability to support the increase in density adequately.  5. There seems to be no studies to determine how the additional traffic will affect the surrounding distributor road next work, which is already (sic) at capacity or how the continual incremental increase in traffic is to be manage that other suburb are not unduly affected, such as the RAT RUNS of Woodvale Dr and Trappers Dr.  Applicant's Response	<ol> <li>The interface of the LSP with adjoining land uses is considered appropriate.</li> <li>The road network is appropriately designed to cater for the predicted traffic volumes.</li> <li>The southern boundary is an unconstructed gazetted road (Shenton Road). Its construction has always been contemplated. Its construction will be recommended in the</li> </ol>



No.	Summary of Submission	Response
	1 The LSP has existing streets on its western boundary (Lenore Road) and eastern boundary (Benmuni Road) with an existing road reservation (unmade road – Shenton Road) on its southern boundary. The northern boundary is defined by the Parks & Recreation areas, all with appropriate road interfaces. All proposed interfaces accord with the District Structure Plan.  2 The Transport Impact Assessment attached as Appendix 7 to the LSP shows how traffic will be managed within and adjoining the area. The road hierarchy has been designed accordingly, aligning with relevant policy guidance.  3 The proposed LSP has provided connections to Shenton Road to ensure that the Precinct 2 community, at some future time, has adequate access to facilities within the Precinct 3 area, including the primary school. There are no connections proposed into Precinct 2 from the LSP – only connections to the Shenton Road reservation. The LSP has been carefully designed to have roads primarily 'T' into Shenton Avenue with lots oriented internally to Precinct 3. This way, development could occur with temporary turnarounds at the end of each street, removing the need to build Shenton Road – if considered appropriate by the WAPC given any concerns of landowners within Precinct 2. The road layout has been specifically designed with this flexibility.  4. As above, the LSP has been carefully considered with regard to the road design and interface with adjoining areas, specifically Shenton Road and Precinct 2 to the south.  5. Refer to the Transport Impact Assessment at Appendix 7. The LSP has been specifically conceived to follow the guidance of the District Structure Plan and appropriate local and state policy.	schedule of modifications.  4. The overall road network is a DSP consideration and the proposed network within the LSP has been assessed as sufficient.  5. The implications of the LSP traffic on the surrounding road network have been assessed and determined to be within design capacities.
11.	Object	
	Object Environmental Reasons  Applicant's Response No detail given – refer to Appendix 2 of the LSP for the Environmental Assessment Report	Objection and reason noted.
12.		

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No.	Summary of Submission	Response
	Comments There are many schools within the area with Wanneroo senior high school being the catchment school. If the high school is to keep on taking on such a high number of catchment children these children are going to get lost in the system and not have access to a fair education. A high school would surely need to be a MUST Considering the new land that has become available at the old chicken farm at Wanneroo.  Also, the intersection onto Wanneroo road (east road, Elliot road etc) are already such difficult and dangerous intersections to turn onto or cross over. The number of houses being built in this area is going to put such a strain on the residents who already live here and struggle to use these intersections as it is.  Applicant's Response The District Structure Plan provides a framework for the distribution of high schools within the growth area. Primary schools are also considered and respond to the requirements of the Department of Education's Operational Policy 2.4. A primary school is included within the Precinct 3 LSP.  The District Structure Plan proposes a comprehensive network of high order roads to manage traffic both within (generated by) and moving through the broader East Wanneroo area. The LSP has been designed to reflect this hierarchy and further details regarding traffic movement are outlined in the Transport Impact Assessment at Appendix 7 of the LSP.	The concern is noted. The EWDSP provides for the overall education needs of the EW area. Precinct 3 is noted as requiring a primary school and this has been provided.
13.	Object I am afraid I find the structure plan is not easy for me to navigate. Could you please tell me if the special rural area ie. Badgerup Lakes Estate is affected? We bought our property and have lived there for 38 years. we have no intention of moving or selling.	The development of Precinct 3 will not impact the Badgerup Lakes Estate.
	Applicant's Response The LSP has been carefully designed with regard to its interface with Shenton Road and Precinct 2 to the south, providing for future connectivity (to the edge) without proposing direct linkages into this rural lifestyle area.	

Page **5** of **16** 



No.	Summary of Submission	Response
	The rural-residential lots east of Lake Badgerup are not within, nor abutting, Precinct 3.  The District Structure Plan sets out a framework for the long-term urbanisation of East Wanneroo and the development process anticipates various aspirations of landowners, including those choosing to stay longer term.	
14.	Object I am absolutely against having this area subdivided. I would NEVER have brought this property if I knew we were going to back onto a commercial area. We already have an extreme amount of new road noise with the Lenore Road upgrade so much that we have had to put double glazed windows in to help. Bring a new commercial area isn't going to help anyone when the Hocking shopping centre is struggling to fill there shops. It will bring more bad people and litter to our area. We also already have 3 primary schools within a 5 minute drive from our house we don't need any new ones. Plus how about putting more nature spaces instead for the struggle wild life and what about the wild fires they already come close to this area having more housing isn't going to make less fire danger. It's going to make the environment hotter and more vulnerable. We don't need this here! Leave the area alone!	Precinct 3 is being developed in accordance with the EWDSP, and the land uses and road network are generally consistent with this document.
	Second comment (Already objected via submission 14) I have already put my thoughts regarding this project in. I am against it. But knowing the chances of anyone listening is slim to none, I would also like to say I would be more for this project if you would at least put the commercial area on the Benmuni Road instead of the Lenore Road side so there is more space between the current shopping centres and the new and also giving the current residents of our street some more peace than upheaval like you have planned. Put it closer to the oval/park. The commercial area will ruin our lives if you care.	The positioning of the commercial use is following advice provided by the applicant's consultant and is not considered inappropriate from a land use perspective.
	Third comment (Already objected via submission 14) My concern is with the busyness of Lenore Road Currently getting worse especially on the Elliot road round about and the Lenore to Franklin road Corner. My son goes to East Wanneroo primary school and every week we are almost taken out by near misses of cars either going to fast at the corner of Franklin road and Lenore road where people are going so fast they cross the centre line or on the Elliot round about where people aren't giving way and we are almost T boned when we are doing all the	The concern about inappropriate road use (speeding etc.) is noted but not a planning consideration. The roads

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No.	Summary of Submission	Response
	correct road rules and people are just impatient and don't want to stop at the round about. If the strawberry farm turns into a commercial area/shopping zone there will be more likely crashes happening for people not slowing down. The commercial zone should either be move to up the hill on Lenore road between Elliot road and Nicholas road where you can easily see traffic slowing to turn in and more space available.	design is consistent this its designation within the road hierarchy.
	My other concern is that we currently have so much road noise as is it would be nice if the council would plant more trees behind our house and or place a noise barrier. It would also be nice to try and keep the little wild life we do have in the area happy as we always get black cockatoos and Yellow-rumped Thornbill which are both bird populations that should be protected and are very often seen in these areas where I know this plan will take out hundreds of the trees known to these bird populations.  Applicant's Response	Road noise is part of the assessment undertaken when road upgrades are undertaken. Changes in this regard are likely when Lenore and Franklin Roads are further upgraded in the
	Primary schools are provided in acccordance with the Department of Education's Operational Policy 2.4. The primary school within the proposed LSP meets these ojectives and provides for local community needs.	coming years.  The retention of black cockatoo habitat is a priority
	The commercial centre has been carefully placed to respond to local needs and consider both existing and planned centres. Placing the centre on Benmuni Road would put it in too close proximity to the future District Shopping Centre (refer DSP). A Retail Needs Assessment and Net Benefit Test is included at Appendix 9 of the LSP.	for the City. The City will work with applicant, DPLH/WAPC, and other agencies to maximise the retention of habitat where
	Roads will be upgraded (including Lenore/Franklin) as part of the urbanisation of the area and in accordance with the District Structure Plan. This will also include public transport, with a primary service proposed within Lenore Road and Elliot Road.	possible.
	Acoustic performance is considered as part of the local structure plan process, including for previously developed abutting areas. A Transport Noise Assessment is attached at Appendix 11 of the LSP, confirming conformance measures applying to Precinct 3 and including sections of noise walling along Lenore Road and various Quiet House Packages. The submitter may wish to review the Quiet House Packages outlined in the Appendix.	



No.	Summary of Submission	Response
	Fauna has been assessed as part of the LSP preparation process, refer to the Environmental Assessment Report at Appendix 2. Significant areas of natural bushland have been retained in order to provide suitable habitat.	
15.		
	Comment Although not opposed to the development, I am concerned that almost the entire 11 acres of my property 194 (lot 43) Elliot Road, has been designated as Parks/Public Open Space (with a small section at the front as urban/residential), putting it at a disadvantage for any future prospects.	The designation of the lot 43 for open space is consistent with the EWDSP.
	Our property is partially cleared (section at front) and yet property next door, Lot 42 (206) Elliot Road is 100% bushland and has not been designated as parks/recreation/POS at all?	The applicant has advised that Lot 42 has been removed by the use of
	If this structure plan is approved, how does this impact the future prospect of sale or development of the land?	environmental offsets. This is an opportunity provided
	How does this also impact future rates and land taxes payable on the property?	to landowners. Further the applicant has advised that
	I also ask that the City consider approval to subdivide this land into 3 that way making it easier for the developers to negotiate sale with two willing owners, as opposed to the third, who is not open to negotiation.	they have liaise extensively with the landowners of Lot 43.
	Applicant's Response The proponent of the LSP liaised comprehensively with the owners of this property (Lot 43 Elliot Road), including in relation to its acquisition. The property was identified for 'Parklands – subject to confirmation' under the District Structure Plan and environmental assessments were undertaken in this regard.	The owners of Lot 43 will have the option to sell their property at an agreed price to the City for the purpose of its retention as POS.  Contact with the City's
	The LSP has been conceived to balance retention of natural areas with the need for urbanisation – noting that the proposed lot yield is slightly less than the DSP targets, notwithstanding proposed clearing of some vegetation. The proponent will be responsible for meeting any environmental offsets for clearing their own landholdings (including Lot 42) to facilitate urbanisation within the Precinct.	Coordinator Scheme Contributions is recommended.



No.	Summary of Submission	Response
	Lot 43 is shown on the LSP as 'Parks & Recreation Reserve', as contemplated by the DSP (and similar to other landholdings held by the proponent), for which a compensation process applies via MRIF.	
16.		
	Comments – CM 25/280495 – summary to be added. Please see attached letter in relation to our comments on behalf of our clients for the Proposed East Wanneroo Precinct Local Structure Plan	Noted.
	Applicant's Response This submission relates to the existing Church on Lot 11 Elliot Road. The submission is supportive and provides specific commentary in this regard. It is noted the Church does not intend to subdivide and as such would not be required to contribute proportional costs associated with development of the abutting (eastern boundary) access street. Moreover, it is also assumed that the access street north of and abutting that portion of the site containing the primary school would most likely need to be acquired by the Department of Education to facilitate development of the school.	
17.		
	Support Our poultry farm has been in operation since 1973 at number 15 Ashby Street Wanneroo. There is a 500 metres buffer zone according to statement of Planning Policy Number: 4.3 Poultry Farm Policy.	The submitters advice is noted and is the applicant's that the 500m buffer zone doesn't impact Precinct 3.
	Applicant's Response Figure 2.2 'Existing Land Use Buffers' of the District Structure Plan shows the extent of the buffer in relation to 15 Ashby Street. The buffer does not cross Benmuni Road and therefore has no impact on development within the Precinct 3 Local Structure Plan area.	
18.		
	Object – CM283392 – summary to be added.	The LSP has been
	Please see below the summary of the objection:	assessed as generally consistent with the DSP.

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No.	Summary of Submission	Response
No.	<ol> <li>In the objectors view, they believe that the structure plan is biased towards developer interests. Unfair and inequitable to the land owners in the area. Specifically the areas marked as Public Open Space which have not been distributed equally and should not be a burden on the individual land owners but should be distributed evenly across the structure plan.</li> <li>Public Open Space plan on page 1 of Appendix_6_Landscape_Masterplan shows greater proportion than what is needed for the structure plan for Public Open Space of approximately 10%. According to their calculations it is over 16%.</li> <li>The objector believes that Lot 43 should not be Public Open Space as there is sufficient park/bush land set aside. The lot would be better used for housing or commercial/community services. Lot 43 is in very close proximity to the bush forever to the north and to the southeast set aside for schools and Public Open Space the extra park at Lot 43 we believe is not required. Again, specifically being as the entire Lot has been marked as Public Open Space/bushland at the exclusion of other properties with similar canopies.</li> <li>Lot 43 will be on major transport infrastructure including rail, making the area ideally suited for higher density living and not parks (Appendix_7_Transport_Impact_Assessment). Lot 43 proposal of being Public Open Space/bush land, will be adjacent to housing, creating a high fire risk. Plate (8-2: Bushfire Attack Level Contour Plan).</li> <li>A proposed neighbourhood activity centre/commercial precinct is planned to be located on the northeast corner of the intersection of Lenore and Elliot Roads of approximately 1.5h to 2.0h which would be within 100m of Lot 43, which would not be efficient use of land if it's bush/Public Open Space. Appendix_9_Retail_Needs_Assessment Page 7</li> <li>On page 28 Part_3_of_4_Draft_Structure_Plan_DocumentEast_Wanneroo_Precinct_3Elliot_Road_Burgess Group SAT PR3   250508RLGA_Local Structure Plan Final PLAN 2_PUBLIC OPEN S</li></ol>	Any departures are considered minor or were accepted by DPLH prior to the submission of the LSP to the City.
	and fauna conclusion, the land has previously been cleared (no roosting habitat for Black Cockatoos).	
	8. EPA comment that a further investigation is required. The Canopy is too young for the Black Cockatoos Ref "Part 1 – Appendix 2 Environmental Assessment Report compressed" 6.2.5.1.2 Roosting Habitat. 6.2.5.2 Black Cockatoo Habitat Assessment (2025), and 6.2.5.2.1 Potential Breeding Habitat.	

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No.	Summary of Submission	Response
	<ol> <li>The objector seeks to not have Lot 43, 194 Elliot Road, Wanneroo entirely marked as bushland/Public Open space.</li> </ol>	
	Applicant's Response	
	As per submission 15, the proponent of the LSP liaised comprehensively with the owners of this property (Lot 43 Elliot Road), including in relation to its acquisition. The property was identified for 'Parklands – subject to confirmation' under the District Structure Plan and environmental assessments were undertaken in this regard. The LSP has been conceived to balance retention of natural areas with the need for urbanisation – noting that the proposed lot yield is slightly less than the DSP targets, notwithstanding proposed clearing of some vegetation.	
	1. The POS distribution has been carefully considered to provide for retention of vegetation, provision of active facilities (the Neighbourhood Playing Fields) and to create pocket parks to meet policy requirements. Importantly, the proponent of the LSP offered to acquire all landholdings within the Precinct on the same terms and conditions notwithstanding the condition of any property. The LSP has been prepared in accordance with technical assessment to meet policy guidance, as required.	
	The POS Schedule at Appendix 5 show the provision as 10.03% in accordance with planning guidance.	
	3. The owners of Lot 43 are aware of the constraints associated with this landholding and previously considered their own environmental analysis regarding the condition of its vegetation. This element was discussed in detail during meetings with the proponent in relation to acquisition of the property (which was offered notwithstanding its vegetated condition – similar to other properties on Elliot Road)I.	
	4. The LSP considers bushfire risk across the Precinct, refer Bushfire Management Plan at Appendix 3.	



No.	Summary of Submission	Response
	<ol> <li>The Local Centre also has a proposed Parks &amp; Recreation Reserve within close proximity to the north of the site, with land uses set out across the LSP in accordance with technical and policy guidance.</li> </ol>	
	6. The Parkland reserves may be added to Plan 2 as raised by the City herein (to be confirmed)	
	7. Much of the land within the LSP area has been previously cleared for rural or agricultural purposes, with regrowth occurring over time. The environmental assessments undertaken as part of the LSP preparation consider the current state of the landholdings with regard to prevailing policy guidance.	
	<ol> <li>The EPA comment that further investigation was required was noted and the DSP also noted this for Lot 43 Elliot Road ("Parklands subject to confirmation"), which the LSP responded to with site specific analysis.</li> </ol>	
	<ol> <li>Noted, however, the LSP has responded to the technical analysis, policy guidance and necessary balance between environmental and planning objectives.</li> </ol>	
19.	Object	The LSP has been
	Object My comments and associated questions are documented in the attachment. I object to the development as detailed in the Structure Plan as it does not match what was outlined in the District Structure Plan. I also don't believe the LSP complies with various legislative requirements for what should be in the plan and the details in numerous sections are misleading and inaccurate.  The developer has prepared a plan that does the bare minimum to achieve approval but does not go far enough to address the impact of the development on the local area.  There is also a wider issue in that as part of development of the whole East Wanneroo area there are issues with what the City is trying to achieve and it being at odds with why people move to the area. The destruction of local native habitat, the removal of local businesses and agriculture that feeds the local community does not feel like it fits with Wanneroo's focus of putting communities first. The heritage of the area is widely recognised in the Structure Plan but ultimately the City want to bulldoze it all and build residential suburbs and high-density urban living. Surely there are other areas of Wanneroo that are more suitable to this development than the proposed location for East Wanneroo.	assessed as generally consistent with the DSP. Any departures are considered minor or were accepted by DPLH prior to the submission of the LSP to the City.

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No.	Summary of Submission	Response
	I also object to the development of Precinct 3 based upon the timing of the proposed development compared to the implementation of infrastructure upgrades. The timing does not consider the impact land development, housing construction and the associated traffic, noise and dust will have on the local community. The developer should be limited to only developing the precinct once a large proportion of the land is acquired to avoid constant development over the next 10 years. The concept of the Structure Plan and the approvals that it provides for the developer also feels like a mechanism for the developer to drive out other existing land-owners as they get fed up with development of adjacent lots and the noise, dust and disruption that it creates.	
	Applicant's Response The LSP for Precinct 3 has been designed to accord with the District Structure Plan and includes the following variations – based on technical merit.	
	The alignment of Elliot Road has been adjusted to avoid demolition of significant infrastructure, including the Church on Lot 11 and a number of existing houses. The road generally follows the existing Elliot Road alignment with minor deviations of the proposed widening to the north and south to avoid these structures. This configuration was discussed in detail with the City and DPLH before submission.	
	The other variance relates to clearing vegetation shown as 'subject to confirmation.' These areas were assessed as part of the environmental analysis and considered in the context of meeting dwelling targets within the LSP area. Approximately 20% of the LSP area is designated for parkland reservation and public open space. The clearing of the majority of Lot 42 and part of Lot 62 (requiring environmental offsets by the proponent) seeks to provide for urbanisation to meet density targets included within the DSP.	
	The LSP is well conceived, has been the result of considerable agency pre-lodgement consultation and is not misleading nor inaccurate.	
	Both the City and WAPC have put considerable resources into the future planning of East Wanneroo, facilitating orderly and proper growth in accordance with State Planning Policy. The Local Sense of Place Planning forms a key element of this growth in respecting the heritage of the area.	



No.	Summary of Submission	Response
	The relocation of market gardens and rural agriculture is a natural progression of urban expansion, with this previously occurring in suburbs such as Landsdale from the 1990's.	
	The timing of development follows conventional urbanisation process, responding to the availability of services/infrastructure and demand for housing lots. The proponent has assembled many landholdings within the Precinct, working closely with landowners to meet their timing aspirations.	
20.		
	Object – Submission had supporting letter that was received after the closing date.	The LSP has been
	We represent the owner of Lots 68 and 69 Nicholas Road, Wanneroo.	assessed as generally consistent with the DSP.
	Our comprehensive written submission on this proposal will be provided before commencement of	Any departures are
	business on 1 August 2025. In the meantime, our principal objections to the proposed Precinct 3 LSP relate to:	considered minor or were accepted by DPLH prior to the submission of the LSP
	- The designation of POS and drainage on Lot 68 Nicholas Road;	to the City.
	- The need to relocate that POS to another area within the LSP that is under-serviced by POS;	
	- The need to relocate the drainage for Catchment D to City-owned/managed land outside of Precinct 3;	
	- The LSP's failure to address cost-sharing arrangements for essential, common infrastructure items such as POS, drainage, connector roads and major roads beyond but adjoining the LSP area, which will also service adjacent Precincts.	
	Further details supporting our concerns are outlined in our written submission.	
	Applicant's Response The lots subject of this submission (Lots 68 & 69 Nicholas Road) were specifically considered in preparation of the LSP, including liaison and meetings with the landowner.	
	The LSP specifically designates POS and drainage over these properties (considered in a combined manner given the ownership) in a fair and equitable manner.	
	POS over these combined holdings is allocated at 10% and there is an additional 2.8% for drainage purposes (the standard rule of thumb allocation being 2.5%) to satisfy the needs of that development.	

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No.	Summary of Submission	Response
	The minor additional land allocation (0.3%) facilitates inclusion of the temporary wastewater pump station – if needed. This approach is fair and equitable and provides for this developer's subdivision to be self-sufficient.	
	With regard to drainage, the LWMS submitted as part of the LSP (refer Appendix 8) has been prepared with reference to the DSP and in accordance with the principles, objectives and key criteria of Better Urban Water Management. Importantly, unlike many other precincts with the DSP area, Precinct 3 has a considerable depth to groundwater and permeable sandy soils, meaning all stormwater can be locally managed and infiltrated. The LSP has been designed on this basis – and again, has provided for Lots 68 & 69 Nicholas Road to be self-sufficient.	
	Moreover, we note additional comments received from Water Corporation confirming support for post-development stormwater flows to be contained within the Precinct given the clearance to groundwater and sandy soils.	
	It is noted Lot 68 Nicholas Road sits in a natural low point within the LSP, thus providing a suitable location for both drainage and wastewater (temporary) infrastructure.	
	With regard to a Local Development Contribution Plan (LDCP), this element is the subject of ongoing discussions between the proponent and the City, noting the City's preference not to have Local DCP's where possible. Again, it is noted the LSP design of Lots 68 & 69 Nicholas Road provide for self-sufficiency in POS and Drainage.	
	With regard to the upgrading of existing subdivisional roads and infrastructure abutting Lots 68 & 69 Nicholas Road, it is assumed this will be undertaken in accordance with conventional WAPC subdivisional requirements/conditions.	
	In relation to the provision of POS, Burgess Design Group has considered Lots 68 & 69 Nicholas Road as a combined parcel, given ownership, and equitably distributed POS and Drainage on that basis (as above) – there is no relevance to the inclusion of Lot 70 in this equitable provision.	
	In light of the above, there is no basis for the modifications to the LSP proposed by the submitter (noting the LDCP is a matter being discussed with the City).	



No.	Summary of Submission	Response
21.		
	Comment – CM 25/269252 Owner wishes to sell the rear portion of their property, however keep the front 2.5 acres for themselves.  Applicant's Response Noted thank you. The proponent has worked closely with landowners to achieve aspirations and integration as far as practicable and will continue to do so.	Noted.



## CITY OF WANNEROO LSP PRECINCT 3 EAST WANNEROO SCHEDULE OF SUBMISSIONS FOLLOWING ADVERTISING

No.	Summary of Submission	Response
1.		
	Object I object the proposed building of a service station because there are plenty of them as it is on Wanneroo Road.  Applicant's Response The Economic Needs Assessment and Net Benefit Test report at Appendix 9 of the LSP confirms the provision of a centre at this location is consistent with strategic planning (including the DSP), is of an appropriate size and scale and will not impact any of the activity centres in the local network. The detailed design of the centre, including any proposed land uses, will occur in future planning stages and be responsive to local needs and market demand.	The proposal possible under the District Structure Plan. A Development Application will be required for any development of the site.
2.		
	Object Threatening the habitat of bird population. Already overloaded road network.  Applicant's Response The Environmental Assessment Report at Appendix 2 and Transport Impact Assessment at Appendix 7 of the LSP respond to these elements. The LSP responds to the various environmental studies undertaken (including fauna) and the transport assessment references the overall road hierarchy and associated upgrades proposed in alignment with the DSP.	The Administration acknowledges the potential loss of mature vegetation and will work with the applicant, DPLH /WAPC, other agencies to minimise any losses.
3.		
	Support This would be a great addition to the local area to increase available housing in a neglected section. It has all the supporting road infrastructure to support the development to go ahead.	Noted.

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No.	Summary of Submission	Response
	Applicant's Response Agreed and supported in alignment with the strategic planning framework.	
4.		
	Support Need more land released (sic) so people can build and own their own place.	Noted.
	Applicant's Response Agreed and supported in alignment with the strategic planning framework.	
5.		
	Support No comments provided.	Support noted, but no reason/s provided.
6.		
	Support No comments provided.	Support noted, but no reason/s provided
7.		
	Support No comments provided.	Support noted, but no reason/s provided.
8.		
<u> </u>	Support No comments provided.	Support noted, but no reason/s provided.
9.		
	Support This gives certainty for a lot of the landowners within this development and also other landowners in the area that development is underway. The alignment of Elliot road is the most sensible use instead of cutting through the existing properties	Noted.

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No.	Summary of Submission	Response
	and gives a better utilization of the land use. This alignment of Elliot road would also follow the alignment of the underground transit corridor to allow transfer of passengers from bus to train at the new Town Centre.  Applicant's Response Agreed and supported in alignment with the strategic planning framework. The LSP provides an additional layer of detail to guide development and thus provide context and certainty for landowners (noting the developer continues to collaborate with landowners through the LSP assessment process). The minor changes to the alignment of Elliot Road have been specifically proposed to minimise the impact on some significant existing built infrastructure without impacting the function and purpose of the road.	
10.	Object 1. The plan does not adequately provide an appropriate interface to the adjoining areas, noting the Bush 4 Ever site where the Wanneroo Pace Track and Horse/Pony Club. There is a provision to ensure the area is protected 2. The road network will not adequately manage the additional traffic that will be distributed to the adjoining areas 3. The plan does not adequately provide an interface to the southern residential country lots and support their amenities; additional increases in traffic within this country lot area are shown not to be protected. The current road network within the country lot is not suitable for these adjoining high levels of density, unless the area is protected or the roads are upgraded 4. There is no consideration given to the surrounding network and its ability to support the increase in density adequately. 5. There seems to be no studies to determine how the additional traffic will affect the surrounding distributor road next work, which is already (sic) at capacity or how the continual incremental increase in traffic is to be manage that other suburb are not unduly affected, such as the RAT RUNS of Woodvale Dr and Trappers Dr.  Applicant's Response	1. The interface of the LSP with adjoining land uses is considered appropriate.  2. The road network is appropriately designed to cater for the predicted traffic volumes.  3. The southern boundary is an unconstructed gazetted road (Shenton Road). Its construction has always been contemplated. Its construction will be recommended in the



No.	Summary of Submission	Response
	1 The LSP has existing streets on its western boundary (Lenore Road) and eastern boundary (Benmuni Road) with an existing road reservation (unmade road – Shenton Road) on its southern boundary. The northern boundary is defined by the Parks & Recreation areas, all with appropriate road interfaces. All proposed interfaces accord with the District Structure Plan.  2 The Transport Impact Assessment attached as Appendix 7 to the LSP shows how traffic will be managed within and adjoining the area. The road hierarchy has been designed accordingly, aligning with relevant policy guidance.  3 The proposed LSP has provided connections to Shenton Road to ensure that the Precinct 2 community, at some future time, has adequate access to facilities within the Precinct 3 area, including the primary school. There are no connections proposed into Precinct 2 from the LSP – only connections to the Shenton Road reservation. The LSP has been carefully designed to have roads primarily 'T' into Shenton Avenue with lots oriented internally to Precinct 3. This way, development could occur with temporary turnarounds at the end of each street, removing the need to build Shenton Road – if considered appropriate by the WAPC given any concerns of landowners within Precinct 2. The road layout has been specifically designed with this flexibility.  4. As above, the LSP has been carefully considered with regard to the road design and interface with adjoining areas, specifically Shenton Road and Precinct 2 to the south.  5. Refer to the Transport Impact Assessment at Appendix 7. The LSP has been specifically conceived to follow the guidance of the District Structure Plan and appropriate local and state policy.	schedule of modifications.  4. The overall road network is a DSP consideration and the proposed network within the LSP has been assessed as sufficient.  5. The implications of the LSP traffic on the surrounding road network have been assessed and determined to be within design capacities.
11.		
	Object Environmental Reasons  Applicant's Response No detail given – refer to Appendix 2 of the LSP for the Environmental Assessment Report	Objection and reason noted.
12.		

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No.	Summary of Submission	Response
	There are many schools within the area with Wanneroo senior high school being the catchment school. If the high school is to keep on taking on such a high number of catchment children these children are going to get lost in the system and not have access to a fair education. A high school would surely need to be a MUST Considering the new land that has become available at the old chicken farm at Wanneroo.  Also, the intersection onto Wanneroo road (east road, Elliot road etc) are already such difficult and dangerous intersections to turn onto or cross over. The number of houses being built in this area is going to put such a strain on the residents who already live here and struggle to use these intersections as it is.  Applicant's Response The District Structure Plan provides a framework for the distribution of high schools within the growth area. Primary schools are also considered and respond to the requirements of the Department of Education's Operational Policy 2.4. A primary school is included within the Precinct 3 LSP.  The District Structure Plan proposes a comprehensive network of high order roads to manage traffic both within (generated by) and moving through the broader East Wanneroo area. The LSP has been designed to reflect this hierarchy and further details regarding traffic movement are outlined in the Transport Impact Assessment at Appendix 7 of the LSP.	The concern is noted. The EWDSP provides for the overall education needs of the EW area. Precinct 3 is noted as requiring a primary school and this has been provided.
13.	Object I am afraid I find the structure plan is not easy for me to navigate. Could you please tell me if the special rural area ie. Badgerup Lakes Estate is affected? We bought our property and have lived there for 38 years. we have no intention of moving or selling.	The development of Precinct 3 will not impact the Badgerup Lakes Estate.
	Applicant's Response The LSP has been carefully designed with regard to its interface with Shenton Road and Precinct 2 to the south, providing for future connectivity (to the edge) without proposing direct linkages into this rural lifestyle area.	

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No.	Summary of Submission	Response
	The rural-residential lots east of Lake Badgerup are not within, nor abutting, Precinct 3.  The District Structure Plan sets out a framework for the long-term urbanisation of East Wanneroo and the development process anticipates various aspirations of landowners, including those choosing to stay longer term.	
14.	Object I am absolutely against having this area subdivided. I would NEVER have brought this property if I knew we were going to back onto a commercial area. We already have an extreme amount of new road noise with the Lenore Road upgrade so much that we have had to put double glazed windows in to help. Bring a new commercial area isn't going to help anyone when the Hocking shopping centre is struggling to fill there shops. It will bring more bad people and litter to our area. We also already have 3 primary schools within a 5 minute drive from our house we don't need any new ones. Plus how about putting more nature spaces instead for the struggle wild life and what about the wild fires they already come close to this area having more housing isn't going to make less fire danger. It's going to make the environment hotter and more vulnerable. We don't need this here! Leave the area alone!	Precinct 3 is being developed in accordance with the EWDSP, and the land uses and road network are generally consistent with this document.
	Second comment (Already objected via submission 14) I have already put my thoughts regarding this project in. I am against it. But knowing the chances of anyone listening is slim to none, I would also like to say I would be more for this project if you would at least put the commercial area on the Benmuni Road instead of the Lenore Road side so there is more space between the current shopping centres and the new and also giving the current residents of our street some more peace than upheaval like you have planned. Put it closer to the oval/park. The commercial area will ruin our lives if you care.	The positioning of the commercial use is following advice provided by the applicant's consultant and is not considered inappropriate from a land use perspective.
	Third comment (Already objected via submission 14)  My concern is with the busyness of Lenore Road Currently getting worse especially on the Elliot road round about and the Lenore to Franklin road Corner. My son goes to East Wanneroo primary school and every week we are almost taken out by near misses of cars either going to fast at the corner of Franklin road and Lenore road where people are going so fast they cross the centre line or on the Elliot round about where people aren't giving way and we are almost T boned when we are doing all the	The concern about inappropriate road use (speeding etc.) is noted but not a planning consideration. The roads

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No.	Summary of Submission	Response
	correct road rules and people are just impatient and don't want to stop at the round about. If the strawberry farm turns into a commercial area/shopping zone there will be more likely crashes happening for people not slowing down. The commercial zone should either be move to up the hill on Lenore road between Elliot road and Nicholas road where you can easily see traffic slowing to turn in and more space available.	design is consistent this its designation within the road hierarchy.
	My other concern is that we currently have so much road noise as is it would be nice if the council would plant more trees behind our house and or place a noise barrier. It would also be nice to try and keep the little wild life we do have in the area happy as we always get black cockatoos and Yellow-rumped Thornbill which are both bird populations that should be protected and are very often seen in these areas where I know this plan will take out hundreds of the trees known to these bird populations.	Road noise is part of the assessment undertaken when road upgrades are undertaken. Changes in this regard are likely when Lenore and Franklin Roads
	Applicant's Response Primary schools are provided in acccordance with the Department of Education's Operational Policy 2.4. The primary school within the proposed LSP meets these ojectives and provides for local community needs.	are further upgraded in the coming years.  The retention of black cockatoo habitat is a priority
	The commercial centre has been carefully placed to respond to local needs and consider both existing and planned centres. Placing the centre on Benmuni Road would put it in too close proximity to the future District Shopping Centre (refer DSP). A Retail Needs Assessment and Net Benefit Test is included at Appendix 9 of the LSP.	for the City. The City will work with applicant, DPLH/WAPC, and other agencies to maximise the retention of habitat where
	Roads will be upgraded (including Lenore/Franklin) as part of the urbanisation of the area and in accordance with the District Structure Plan. This will also include public transport, with a primary service proposed within Lenore Road and Elliot Road.	possible.
	Acoustic performance is considered as part of the local structure plan process, including for previously developed abutting areas. A Transport Noise Assessment is attached at Appendix 11 of the LSP, confirming conformance measures applying to Precinct 3 and including sections of noise walling along Lenore Road and various Quiet House Packages. The submitter may wish to review the Quiet House Packages outlined in the Appendix.	



No.	Summary of Submission	Response
	Fauna has been assessed as part of the LSP preparation process, refer to the Environmental Assessment Report at Appendix 2. Significant areas of natural bushland have been retained in order to provide suitable habitat.	
15.		
	Comment Although not opposed to the development, I am concerned that almost the entire 11 acres of my property 194 (lot 43) Elliot Road, has been designated as Parks/Public Open Space (with a small section at the front as urban/residential), putting it at a disadvantage for any future prospects.	The designation of the lot 43 for open space is consistent with the EWDSP.
	Our property is partially cleared (section at front) and yet property next door, Lot 42 (206) Elliot Road is 100% bushland and has not been designated as parks/recreation/POS at all?	The applicant has advised that Lot 42 has been removed by the use of
	If this structure plan is approved, how does this impact the future prospect of sale or development of the land?	environmental offsets. This is an opportunity provided
	How does this also impact future rates and land taxes payable on the property?	to landowners. Further the applicant has advised that
	I also ask that the City consider approval to subdivide this land into 3 that way making it easier for the developers to negotiate sale with two willing owners, as opposed to the third, who is not open to negotiation.	they have liaise extensively with the landowners of Lot 43.
	Applicant's Response The proponent of the LSP liaised comprehensively with the owners of this property (Lot 43 Elliot Road), including in relation to its acquisition. The property was identified for 'Parklands – subject to confirmation' under the District Structure Plan and environmental assessments were undertaken in this regard.	The owners of Lot 43 will have the option to sell their property at an agreed price to the City for the purpose of its retention as POS.  Contact with the City's
	The LSP has been conceived to balance retention of natural areas with the need for urbanisation – noting that the proposed lot yield is slightly less than the DSP targets, notwithstanding proposed clearing of some vegetation. The proponent will be responsible for meeting any environmental offsets for clearing their own landholdings (including Lot 42) to facilitate urbanisation within the Precinct.	Coordinator Scheme Contributions is recommended.



No.	Summary of Submission	Response
	Lot 43 is shown on the LSP as 'Parks & Recreation Reserve', as contemplated by the DSP (and similar to other landholdings held by the proponent), for which a compensation process applies via MRIF.	
16.		
	<u>Comments – CM 25/280495 – summary to be added.</u> Please see attached letter in relation to our comments on behalf of our clients for the Proposed East Wanneroo Precinct Local Structure Plan	Noted.
	Applicant's Response This submission relates to the existing Church on Lot 11 Elliot Road. The submission is supportive and provides specific commentary in this regard. It is noted the Church does not intend to subdivide and as such would not be required to contribute proportional costs associated with development of the abutting (eastern boundary) access street. Moreover, it is also assumed that the access street north of and abutting that portion of the site containing the primary school would most likely need to be acquired by the Department of Education to facilitate development of the school.	
17.		
	Support Our poultry farm has been in operation since 1973 at number 15 Ashby Street Wanneroo. There is a 500 metres buffer zone according to statement of Planning Policy Number: 4.3 Poultry Farm Policy.	The submitters advice is noted and is the applicant's that the 500m buffer zone doesn't impact Precinct 3.
	Applicant's Response Figure 2.2 'Existing Land Use Buffers' of the District Structure Plan shows the extent of the buffer in relation to 15 Ashby Street. The buffer does not cross Benmuni Road and therefore has no impact on development within the Precinct 3 Local Structure Plan area.	
18.		
	Object - CM283392	The LSP has been
	Please see below the summary of the objection:	assessed as generally consistent with the DSP.

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<ol> <li>In the objectors view, they believe that the structure plan is biased towards developer interests. Unfair and inequitable to the land owners in the area. Specifically the areas marked as Public Open Space which have not been distributed equally and should not be a burden on the individual land owners but should be distributed evenly across the structure plan.</li> <li>Public Open Space plan on page 1 of Appendix_6_Landscape_Masterplan shows greater proportion than what is needed for the structure plan for Public Open Space of approximately 10%. According to their calculations it is over 16%.</li> <li>The objector believes that Lot 43 should not be Public Open Space as there is sufficient park/bush land set aside. The lot would be better used for housing or commercial/community services. Lot 43 is in very close proximity to the bush forever to the north and to the southeast set aside for schools and Public Open Space the extra park at Lot 43 we believe is not required. Again, specifically being as the entire Lot has been marked as Public Open Space/bushland at the exclusion of other properties with similar canopies.</li> <li>Lot 43 will be on major transport infrastructure including rail, making the area ideally suited for higher density living and not parks (Appendix_7_Transport_Impact_Assessment). Lot 43 proposal of being Public Open Space/bush land, will be adjacent to housing, creating a high fire risk. Plate (8-2: Bushfire Attack Level Contour Plan).</li> <li>A proposed neighbourhood activity centre/commercial precinct is planned to be located on the northeast corner of the intersection of Lenore and Elliot Roads of approximately 1.5h to 2.0h which would be within 100m of Lot 43, which would not be efficient use of land if it's bush/Public</li> </ol>
Open Space. Appendix_9_Retail_Needs_Assessment Page 7  6. On page 28 Part_3_of_4_Draft_Structure_Plan_DocumentEast_Wanneroo_Precinct_3Elliot_Road .Burgess Group SAT PR3   250508RLGA_Local Structure Plan Final PLAN 2. PUBLIC OPEN SPACE & SCHOOLS PRECINCT 3 - ELLIOT ROAD EAST WANNEROO does not show Lot 43 as Public Open Space and is not part of the Reserved Lands page 35.  7. The Environment submission to the EPA in 2016, in regard to Lot 43, does not support the current environmental assessment of the property for the structure plan. In relation to the flora and fauna conclusion, the land has previously been cleared (no roosting habitat for Black Cockatoos).  8. EPA comment that a further investigation is required. The Canopy is too young for the Black Cockatoos Ref "Part 1 – Appendix 2 Environmental Assessment Report compressed" 6.2.5.1.2 Roosting Habitat. 6.2.5.2 Black Cockatoo Habitat Assessment (2025), and 6.2.5.2.1 Potential

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No.	Summary of Submission	Response
	<ol> <li>The objector seeks to not have Lot 43, 194 Elliot Road, Wanneroo entirely marked as bushland/Public Open space.</li> </ol>	
	Applicant's Response	
	As per submission 15, the proponent of the LSP liaised comprehensively with the owners of this property (Lot 43 Elliot Road), including in relation to its acquisition. The property was identified for 'Parklands – subject to confirmation' under the District Structure Plan and environmental assessments were undertaken in this regard. The LSP has been conceived to balance retention of natural areas with the need for urbanisation – noting that the proposed lot yield is slightly less than the DSP targets, notwithstanding proposed clearing of some vegetation.	
	1. The POS distribution has been carefully considered to provide for retention of vegetation, provision of active facilities (the Neighbourhood Playing Fields) and to create pocket parks to meet policy requirements. Importantly, the proponent of the LSP offered to acquire all landholdings within the Precinct on the same terms and conditions notwithstanding the condition of any property. The LSP has been prepared in accordance with technical assessment to meet policy guidance, as required.	
	<ol><li>The POS Schedule at Appendix 5 show the provision as 10.03% in accordance with planning guidance.</li></ol>	
	3. The owners of Lot 43 are aware of the constraints associated with this landholding and previously considered their own environmental analysis regarding the condition of its vegetation. This element was discussed in detail during meetings with the proponent in relation to acquisition of the property (which was offered notwithstanding its vegetated condition – similar to other properties on Elliot Road)I.	
	<ol> <li>The LSP considers bushfire risk across the Precinct, refer Bushfire Management Plan at Appendix 3.</li> </ol>	



No.	Summary of Submission	Response
	<ol> <li>The Local Centre also has a proposed Parks &amp; Recreation Reserve within close proximity to the north of the site, with land uses set out across the LSP in accordance with technical and policy guidance.</li> </ol>	
	6. The Parkland reserves may be added to Plan 2 as raised by the City herein (to be confirmed)	
	7. Much of the land within the LSP area has been previously cleared for rural or agricultural purposes, with regrowth occurring over time. The environmental assessments undertaken as part of the LSP preparation consider the current state of the landholdings with regard to prevailing policy guidance.	
	8. The EPA comment that further investigation was required was noted and the DSP also noted this for Lot 43 Elliot Road ("Parklands subject to confirmation"), which the LSP responded to with site specific analysis.	
	<ol> <li>Noted, however, the LSP has responded to the technical analysis, policy guidance and necessary balance between environmental and planning objectives.</li> </ol>	
19.	Object	The LSP has been
	Object My comments and associated questions are documented in the attachment. I object to the development as detailed in the Structure Plan as it does not match what was outlined in the District Structure Plan. I also don't believe the LSP complies with various legislative requirements for what should be in the plan and the details in numerous sections are misleading and inaccurate.  The developer has prepared a plan that does the bare minimum to achieve approval but does not go far enough to address the impact of the development on the local area.  There is also a wider issue in that as part of development of the whole East Wanneroo area there are issues with what the City is trying to achieve and it being at odds with why people move to the area. The destruction of local native habitat, the removal of local businesses and agriculture that feeds the local community does not feel like it fits with Wanneroo's focus of putting communities first. The heritage of the area is widely recognised in the Structure Plan but ultimately the City want to bulldoze it all and build residential suburbs and high-density urban living. Surely there are other areas of Wanneroo that are more suitable to this development than the proposed location for East Wanneroo.	assessed as generally consistent with the DSP. Any departures are considered minor or were accepted by DPLH prior to the submission of the LSP to the City.

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No.	Summary of Submission	Response
	I also object to the development of Precinct 3 based upon the timing of the proposed development compared to the implementation of infrastructure upgrades. The timing does not consider the impact land development, housing construction and the associated traffic, noise and dust will have on the local community. The developer should be limited to only developing the precinct once a large proportion of the land is acquired to avoid constant development over the next 10 years. The concept of the Structure Plan and the approvals that it provides for the developer also feels like a mechanism for the developer to drive out other existing land-owners as they get fed up with development of adjacent lots and the noise, dust and disruption that it creates.	
	Applicant's Response The LSP for Precinct 3 has been designed to accord with the District Structure Plan and includes the following variations – based on technical merit.	
	The alignment of Elliot Road has been adjusted to avoid demolition of significant infrastructure, including the Church on Lot 11 and a number of existing houses. The road generally follows the existing Elliot Road alignment with minor deviations of the proposed widening to the north and south to avoid these structures. This configuration was discussed in detail with the City and DPLH before submission.	
	The other variance relates to clearing vegetation shown as 'subject to confirmation.' These areas were assessed as part of the environmental analysis and considered in the context of meeting dwelling targets within the LSP area. Approximately 20% of the LSP area is designated for parkland reservation and public open space. The clearing of the majority of Lot 42 and part of Lot 62 (requiring environmental offsets by the proponent) seeks to provide for urbanisation to meet density targets included within the DSP.	
	The LSP is well conceived, has been the result of considerable agency pre-lodgement consultation and is not misleading nor inaccurate.	
	Both the City and WAPC have put considerable resources into the future planning of East Wanneroo, facilitating orderly and proper growth in accordance with State Planning Policy. The Local Sense of Place Planning forms a key element of this growth in respecting the heritage of the area.	



No.	Summary of Submission	Response
	The relocation of market gardens and rural agriculture is a natural progression of urban expansion, with this previously occurring in suburbs such as Landsdale from the 1990's.	
	The timing of development follows conventional urbanisation process, responding to the availability of services/infrastructure and demand for housing lots. The proponent has assembled many landholdings within the Precinct, working closely with landowners to meet their timing aspirations.	
20.		
	Object – Submission had supporting letter that was received after the closing date. – Full submission attached to the end of this Schedule.	The LSP has been assessed as generally
	Please see the Public Open Space and Developer Contribution Plan for further Administration comment.	consistent with the DSP. Any departures are considered minor or were
	We represent the owner of Lots 68 and 69 Nicholas Road, Wanneroo.	accepted by DPLH prior to the submission of the LSP to the City.
	Our comprehensive written submission on this proposal will be provided before commencement of business on 1 August 2025. In the meantime, our principal objections to the proposed Precinct 3 LSP relate to:	,
	<ul> <li>The designation of POS and drainage on Lot 68 Nicholas Road;</li> <li>The need to relocate that POS to another area within the LSP that is under-serviced by POS;</li> <li>The need to relocate the drainage for Catchment D to City-owned/managed land outside of Precinct 3;</li> </ul>	
	<ul> <li>The LSP's failure to address cost-sharing arrangements for essential, common infrastructure items such as POS, drainage, connector roads and major roads beyond but adjoining the LSP area, which will also service adjacent Precincts.</li> </ul>	
	Further details supporting our concerns are outlined in our written submission.	
	Applicant's Response The lots subject of this submission (Lots 68 & 69 Nicholas Road) were specifically considered in preparation of the LSP, including liaison and meetings with the landowner.	

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No.	Summary of Submission	Response
	The LSP specifically designates POS and drainage over these properties (considered in a combined manner given the ownership) in a fair and equitable manner.  POS over these combined holdings is allocated at 10% and there is an additional 2.8% for drainage purposes (the standard rule of thumb allocation being 2.5%) to satisfy the needs of that development. The minor additional land allocation (0.3%) facilitates inclusion of the temporary wastewater pump station — if needed.  This approach is fair and equitable and provides for this developer's subdivision to be self-sufficient.  With regard to drainage, the LWMS submitted as part of the LSP (refer Appendix 8) has been prepared with reference to the DSP and in accordance with the principles, objectives and key criteria of Better Urban Water Management. Importantly, unlike many other precincts with the DSP area, Precinct 3 has a considerable depth to groundwater and permeable sandy soils, meaning all stormwater can be locally managed and infiltrated. The LSP has been designed on this basis — and again, has provided for Lots 68 & 69 Nicholas Road to be self-sufficient.	
	Moreover, we note additional comments received from Water Corporation confirming support for post- development stormwater flows to be contained within the Precinct given the clearance to groundwater and sandy soils.	
	It is noted Lot 68 Nicholas Road sits in a natural low point within the LSP, thus providing a suitable location for both drainage and wastewater (temporary) infrastructure.	
	With regard to a Local Development Contribution Plan (LDCP), this element is the subject of ongoing discussions between the proponent and the City, noting the City's preference not to have Local DCP's where possible. Again, it is noted the LSP design of Lots 68 & 69 Nicholas Road provide for self-sufficiency in POS and Drainage.	
	With regard to the upgrading of existing subdivisional roads and infrastructure abutting Lots 68 & 69 Nicholas Road, it is assumed this will be undertaken in accordance with conventional WAPC subdivisional requirements/conditions.	



No.	Summary of Submission	Response
	In relation to the provision of POS, Burgess Design Group has considered Lots 68 & 69 Nicholas Road as a combined parcel, given ownership, and equitably distributed POS and Drainage on that basis (as above) – there is no relevance to the inclusion of Lot 70 in this equitable provision.  In light of the above, there is no basis for the modifications to the LSP proposed by the submitter (noting the LDCP is a matter being discussed with the City).	
21.		
	Comment – CM 25/269252 Owner wishes to sell the rear portion of their property, however keep the front 2.5 acres for themselves.  Applicant's Response Noted thank you. The proponent has worked closely with landowners to achieve aspirations and integration as far as practicable and will continue to do so.	Noted.



## Administration's detailed response to Submission 19

Document and Section Reference	Comment	Questions	Response
East Wanneroo Precinct 3 – Elliot Rd Local Structure Plan	The terminology used in the documents is inconsistent and confusing.  For example, the provision of an area for shops within the development is referred to in numerous places as a Neighbourhood Centre. In other places it is referred to as a Local Centre. The East Wanneroo District Structure Plan (EWDSP) defines a Local Centre for Precinct 3.  Under the Department of Planning, Lands and Heritage State Planning Policy (SPP) 4.2 Neighbourhood Centres and Local Centres have specific defined requirements.  The repeated reference to a Neighbourhood Centre is misleading and incorrect. The report conclusions states 'The Local Structure Plan has been carefully designed to generally reflect the guidance of the East Wanneroo District Structure Plan, including protecting those areas shown as 'Bushforever' under the Metropolitan Region Scheme, including a Primary School and Neighbourhood Centre'.	Are the City of Wanneroo undertaking a thorough review of the Local Structure Plan, including all appendices, as there appear to be a number of errors/ omissions in the report that make the messaging misleading and potentially allow the developer approval for things that are not in accordance with the EWDSP?	This is address in Administration's report.  Under the Planning and Development Regulations the City is required to undertake a full technical review of all parts of the Local Structure Plan and its appendices, and this has occurred. The outcomes of that review are reflected in the detailed report to Council and extensive schedule of recommended modifications. This includes clarification of centre terminology and a recommendation that the activity centre function as a Local Centre consistent with the East Wanneroo District Structure Plan, with a maximum retail floorspace of 2,000m2.

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	This is incorrect as Local Structure Plan does not generally comply with the EWDSP, not least of all with respect to the proposed Neighbourhood Centre.		
East Wanneroo Precinct 3 – Elliot Rd Local Structure Plan	The document does not comply with the requirements of WA Planning Manual with regards to the content of a Structure Plan for a precinct. As a precinct structure plan the plan should include details such as development guidance for the built-form and public realm, amongst other requirements.  The document also includes misleading information. For example, Figure 2 – Aerial Photo, is about 5 years old and doesn't show the full extent of the agriculture in the precinct. It isn't clear whether this is just laziness on the part of the Burgess who prepared the report or whether the figure has been used to mislead the reader as to the extent of current land use and what will be lost through development.	Why has the Structure Plan been put out for public comment when it doesn't meet the requirements of what a precinct structure plan should look like?  The validity of the included figures need to be challenged and the plan should be updated to reflect the current status of the land that is to be developed.	These matters are addressed in the assessment section of the report.  It is understandable that there is confusion, given the East Wanneroo District Structure Plan refers to each Local Structure Plan area as a precinct. However, under the Western Australian Planning Manual a precinct structure plan is intended for activity centres, and therefore the applicant has correctly prepared a Local Structure Plan of the standard type described in the Planning Manual. With regard to Figure 2, the City has access to current aerial photography and has confirmed that the figure submitted with the Local Structure Plan is broadly consistent with the existing pattern of land use and vegetation.
East Wanneroo Precinct 3 – Elliot Rd Local Structure Plan, Executive Summary	Under 'Vision', project principle No. 2 states: 'Creating A Thriving Neighbourhood – embracing leading design principles, innovation, environmental sustainability and community integration'  The Structure Plan includes no details on how environmental sustainability is to be achieved.	How is the development to implement environmental sustainability practices and what does this look like in terms of actionable outcomes?	The broad concept of environmental sustainability is addressed across a number of elements of the Local Structure Plan rather than in a single provision. The report to Council explains how the plan incorporates connected green streets, shared paths, public open space and retention of existing vegetation to support walkability, shade, tree canopy and biodiversity outcomes. These features are shown on the Local Structure Plan map, detailed in the public open space and movement sections of the report and will be

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			implemented and refined through subdivision and detailed landscape design conditions.  Additionally, the City's schedule of modifications includes a modification recommending the repositioning of Public Open Space areas to retain additional natural vegetation.
East Wanneroo Precinct 3 – Elliot Rd Local Structure Plan, Executive Summary	Under 'Vision', project principle No. 2 states: 'Creating A Thriving Neighbourhood – embracing leading design principles, innovation, environmental sustainability and community integration'  The Structure Plan appears to utilise WAPC Liveable Neighbourhoods (2009) rather than the draft 2015 version.	Whilst the 2015 version is still draft if the vision of the development is embrace leading design principles and innovation then why are the requirements of 2015 not being adopted. There is nothing stopping the developer from applying those principles?	The assessment has been undertaken using Liveable Neighbourhoods 2009 because it is the only formally adopted and enforceable version at State level. The draft 2015 version was never finalised and is now being replaced by the Neighbourhood Design policy under Design WA. As explained in the report, developers, local governments and decision makers must rely on the 2009 version to ensure clear and defensible requirements. The Local Structure Plan is further guided by the City's Local Planning Policy 5.3 and by recommended modification number 4, which seeks increased road reserve widths above the base requirements in Liveable Neighbourhoods 2009 to secure better tree canopy and street design outcomes.
East Wanneroo Precinct 3 – Elliot Rd Local Structure Plan, Executive Summary	Under 'Design Rationale' it states: 'Proposed 'Green Streets' link recreation areas across the Precinct and provide legible access to the Primary School. These streets provide for additional street tree planting and shared paths to enhance pedestrian/cyclist movement and to increase tree canopy across the LSP area.'	What is the timing for planting of the 'Green Streets'?  Appendix 6, Landscape Plan, indicates tree planting along Lenore Road. Who's responsibility is this, the developer or the City of Wanneroo?	Green streets, including their tree planting and shared paths, will be delivered as part of subdivision works. The report and staging information explain that subdivision and development are expected to occur progressively over approximately 7 to 10 years, with green streets constructed in stages as land is subdivided. Planting within the road reserves will be coordinated through future detailed design of the road upgrade and associated landscaping plans, which will be assessed and approved at subdivision and engineering design stage. It is not

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		Can planting on Lenore Rd be progressed now to establish the trees early?	proposed to undertake this planting ahead of subdivision because the final road design and interface treatments are not yet in place. Responsibilities for construction and maintenance are set out in subdivision conditions and the City's standard asset handover processes.
East Wanneroo Precinct 3 – Elliot Rd Local Structure Plan, Executive Summary	Under 'Design Rationale' it states: 'Precinct 3 is1 primarily a Suburban Neighbourhood, though also includes areas of higher density ('Urban Neighbourhood') shown abutting the Neighbourhood Shopping Centre and in close proximity to the future District Shopping Centre, generally in accordance with the East Wanneroo District Structure Plan.'  The inclusion of Urban Neighbourhood abutting the Neighbourhood Shopping Centre is not in accordance with the EWDSP. High density residential area was only shown in close proximity to the future District Shopping Centre for Precinct 3.	Why is this allowable? This is not in accordance with the EWDSP.	The East Wanneroo District Structure Plan identifies Precinct 3 as a suburban neighbourhood with a small portion of urban neighbourhood in the northeastern corner associated with the Gnangara District Centre. Suburban neighbourhoods accommodate low to medium densities and urban neighbourhoods accommodate medium to higher densities. As explained in the report, the Local Structure Plan proposes a base coding of R30 to R60 with limited pockets of R40 to R80 in locations that align with the urban neighbourhood area and with locational criteria such as proximity to centres, public transport and public open space. On this basis Precinct 3 is expected to yield about 1856 dwellings at just under 30 dwellings per gross hectare, which is slightly below but generally consistent with the dwelling target of 2000 dwellings in the East Wanneroo District Structure Plan. The report concludes that the density pattern is consistent with the intent of the District Structure Plan and does not recommend a modification on this point.
East Wanneroo Precinct 3 – Elliot Rd Local Structure Plan,	An Indicative Early Staging Plan (Figure 9) is provided along with further detail in Section 5.11 of Part II of the document.	Based upon interpretation of the WA Planning Manual, Guidance for Structure Plans, then a more detailed staging plan is required	Refer to the staging and servicing sections of the report and attachments.  The Western Australian Planning Manual requires a staging plan, and the applicant has provided a

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Wanneroo Section 3,	In Section 5.11 there is reference to the	linked to other works. Will this	staging framework that aligns with the East
Staging	first 6 stages on development being detailed on Figure 9. Figure 9 only	be provided?	Wanneroo District Structure Plan, which anticipates development in Precinct 3 occurring in
	includes 4 stages.	When are the public open spaces/ parks/ reserves and the	the earlier phase and progressing generally from west to east subject to servicing availability. The
	Under the WA Planning Manual, Guidance for Structure Plans, a structure plan is to	school to be developed?	report to Council explains that the staging plan is supported by an Engineering Infrastructure
	take into account the following:	The current structure plan	Report and servicing strategy in Attachment 21,
	'structure plans should be based on a	includes no specific	which together demonstrate that the Local
	realistic implementation timeframe and	commitment from the developer	Structure Plan area can be serviced and that
	prioritise the outcomes to be achieved within the plans duration (10 years).'	or limits on the amount of development that can proceed before these are provided.	development can proceed in an orderly manner. The primary school is identified in the East Wanneroo District Structure Plan as a Stage 1
	'A staging plan should link stages with	Surely there should be a link	facility and the timing of its construction will be
	tasks and responsibilities (where	between development of the	determined by the Department of Education
	applicable), availability of critical	school and the number of	based on dwelling yield and enrolment demand.
	infrastructure as identified in the strategic planning framework, and other works	houses that can be built to not	The Local Structure Plan protects the school and public open space sites so that they can be
	necessary to service the structure plan	overload the existing schools in the area?	delivered when the catchment is sufficient. Major
	area (For example, schools, roads, and		infrastructure such as power, water and sewer
	community facilities).'	How is the staging linked to	upgrades will be timed and funded through the
		power upgrades and work by	relevant service agencies' capital works
		others outside of Satterley's control?	programs, with the Engineering Services Report confirming that early stages can proceed within
		Control	existing capacity and later stages will align with
		Taking the fact that Satterley	any required network upgrades.
		only own limited lots what is the	
		requirement for them to plan the staging to limit fragmented and	
		constant subdivision and	
		disruption to the local area?	
East Wanneroo	Section 4.1.1 refers to the following land	The proposed Urban	The East Wanneroo District Structure Plan
Precinct 3 – Elliot	uses:	Neighbourhood doesn't appear	mapping shows a portion of urban neighbourhoo
Rd Local Structure Plan.		to comply with what is detailed in the approved DSP for	in the northeastern part of Precinct 3. The Local Structure Plan reflects this by allowing higher
Part 2 -		Precinct 3. Is this correct?	densities in that area and in other limited location

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Wanneroo mplementation, Section 4,	Local Planning Scheme		that meet locational criteria, such as proximity to the activity centre and public transport. As set out
Subdivision and Development	Residential (R30-R60) – (DSP 'Subur		in the report, the estimated dwelling yield remains below the District Structure Plan target for
Requirements	<ul> <li>Residential (R40-R80) – (DSP 'Urbar</li> </ul>		Precinct 3, and the City is satisfied that the
	The East Wanneroo District Structure Plan refers to Precinct 3 as 'Precinct 3 is suitable for a suburban neighbourhood.'		proposed density ranges and locational criteria are consistent with the strategic framework.
	The EWDSP defines suburban neighbourhood as 'are residential areas of medium density that are more typical of outer metropolitan subdivisions'		
	EWDSP, Table 2.6 defines Suburban Neighbourhoods as low to medium density and Urban Neighbourhoods as medium to high. Table 2.7 further defines Low as R5 – R20 and Medium as R25 – R60. R80 is classified as High in Table 2.7. The EWDSP does not define Precinct 3 as high or Urban Neighbourhood.		
East Wanneroo Precinct 3 – Elliot Rd Local Structure Plan, Part 2- Explanatory Section, Section I, Local Sense of Place (SoP) Statement	The Structure Plan doesn't actually include the provided statement, you have to read the Appendix to find it. This section refers to the EWDSP Sense of Place statement suggesting that the Local Structure Plan SoP Statement is of a similar intent.  The proposed SoP Statement falls short of achieving the intent of the DSP's statement. It is only based on the second part of the DSP statement and does not embody any of the following:	This development is removing all that heritage and building houses over it. What is the City of Wanneroo's plan to replace these lost industries, e.g. market gardening, in Precinct 3 and the wide EWDSP?  What is the City's plan to offset this loss in food production and the impact it has on the local economy?	The report to Council notes that the East Wanneroo District Structure Plan is a State Government document that sets the long-term land use pattern for the area. Through that process the State determined that Precinct 3 and much of East Wanneroo would transition from rural and market gardening activities to urban neighbourhoods, in response to metropolitan housing supply needs and the declining viability of intensive horticulture in East Wanneroo due to groundwater limitations, land fragmentation, operating costs and proximity to existing suburbs. To support the local economy as this transition

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City of Wanneroo	'you are surrounded by mature trees and native vegetation that connects you to a network of wetlands through discrete pedestrian links. Local Aboriginal, pioneer, market gardening and equestrian heritage is evident in park and open space design and new development is integrated into and respects the landscape'  The areas pioneer, market gardening and equestrian heritage is a key part of the areas identify. This development replaces growers that provide food to the local market with an additional 5,568 residents. This seems short sighted by the City and not a sustainable approach to the local long term economy.	Why is clearly fertile growing land being replaced with housing? Why is the concept of a high density urban centre not being applied to somewhere else within Wanneroo where the land is not suitable for other uses? It isn't logical to take land that provides for the local economy and replace it with housing?	Eastern Employment Area as the primary future employment precinct, intended to accommodate a wide range of industrial and commercial uses and provide jobs close to the new residential areas.
East Wanneroo Precinct 3 – Elliot Rd Local Structure Plan, Part 2- Explanatory Section, Section 5, Land Use and Subdivision Requirements	The size of the planned centre quoted in Section 5.8.2 seems excessive for a local centre that under State Planning Policy 4.2 should contain 'Convenience store, shop – small, liquor store – small, fast food outlet / lunch bar, restaurant/café, small bar.'  The developed appears to be defining a larger Neighbourhood Centre. The area does not need a larger Neighbourhood Centre so why is the developer being allowed to propose one.	What type of activity centre is to be provided?  Does the planned centre align with the EWDSP and, if not, what are the council going to do about it?	The East Wanneroo District Structure Plan identifies a Local Centre in Precinct 3. The applicant's Local Structure Plan originally proposed a Neighbourhood Centre. As outlined in the City's report and schedule of modifications, the City has carefully reviewed the Retail Needs Assessment and Net Benefit Test and recommends that the centre be limited to a Local Centre role, with a maximum retail floorspace of 200m2. This will align the Local Structure Plan with the District Structure Plan and with the activity centre hierarchy. The report explains this recommendation and proposes modifications to the Local Structure Plan text and mapping accordingly.
East Wanneroo Precinct 3 – Elliot Rd Local	The Needs Assessment and Net Benefit Test seems biased towards justifying the need for a Local Centre rather than	Do the City of Wanneroo really believe what the developer is stating and, if so, what	See above comment.

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Structure Plan, Part 2- Explanatory Section, Section 5, Land Use and Subdivision Requirements	objectively assessing the current facilities and providing substantial justification for the need.  Section 5.8.6, Impact Assessment, states: 'Analysis of the Impact Assessment shows that the planned centre:  Is not expected to have any economic impact on the surrounding activity centre network, nor the overall activity centre hierarchy.  Can be developed sustainably while other existing and planned centres continue to experience significant retail sales growth.'	guarantees are they going to provide that we don't end up with another part filled shopping complex in the long term?  Under SPP 4.2 aren't activity centres and schools supposed to be co-located and not separated as proposed?	
	The validity of these statements is questioned on the basis of the current high level of unoccupied units at Hocking Neighbourhood Centre and at Wanneroo Shopping Centre. The addition of 5,568 residents through Precinct 3 is not sufficient to provide the customer numbers to make another local centre viable, especially when the location of the future Gnangara District Centre is taken into account.		
East Wanneroo Precinct 3 – Elliot Rd Local Structure Plan, Part 2- Explanatory Section, Section 5, Land Use and	Section 5.8.7 states: 'Analysis of the Net Benefit Test shows that the planned centre:  Will generate a net increase in potential retail and non-retail employment opportunities given that the planned centre is not expected to result in lost	What is this based upon? How can they say that it is not expected to result in lost retail sales at other centres?  The existing centres, especially Hocking, already suffer from being able to retain retailers due to poor revenue and high rents.	See above comment.

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City of Wanneroo			
Subdivision Requirements	retail sales (and employment) at other centres.'	Additional retail space within 1.5km of the Hocking Neighbourhood Centre is going to have an impact. How are the council going to guarantee we don't just get your more empty retail units which attract crime and vandalism?	
East Wanneroo Precinct 3 – Elliot Rd Local Structure Plan, Part 2- Explanatory Section, Section 5, Land Use and Subdivision Requirements	The Needs Assessment and Net Benefit Test has been completed for the wrong type of commercial development. The EWDSP sets out the need for a Local Centre not a Neighbourhood Centre. The area does not need another full Neighbourhood Centre. The Needs Assessment should be updated to reflect the right commercial development.	Have the City of Wanneroo picked this up and are the developer being requested to amend it?	Yes. The report to Council identifies that the Needs Assessment and Net Benefit Test were prepared to justify an increase to a Neighbourhood Centre scale. The City's assessment concludes that this outcome is not supported and recommends that the Local Structure Plan be amended so that the centre functions as a Local Centre consistent with the East Wanneroo District Structure Plan, with a maximum of 2000m2 of retail floorspace. The report and schedule of modifications clearly set out this position.
East Wanneroo Precinct 3 – Elliot Rd Local Structure Plan, compliance with WAPC Liveable Neighbourhoods.	The Structure Plan refers to the WAPC Liveable Neighbourhoods (2009) and it is assumed that the 2009 revision is the basis for the development of the Structure Plan.  If City of Wanneroo wants this development to be for the benefit of the community now and in the future then why are they not insisting that the developer utilises the draft 2015 version of the Liveable Neighbourhoods?	Whilst the 2015 version is still draft if the vision of the development is embrace leading design principles and innovation then why are the requirements of 2015 not being adopted. There is nothing stopping the developer from applying those principles or the City from applying them?	As discussed earlier in the report, Liveable Neighbourhoods 2009 remains the operative State planning policy and therefore provides the primary assessment benchmark. The draft 2015 document has no statutory weight and is being replaced by the Neighbourhood Design policy. The City has nevertheless sought to secure contemporary outcomes through its own Local Planning Policy 5.3 and through recommended modifications to the Local Structure Plan that strengthen tree canopy, walkability and public transport access.
East Wanneroo Precinct 3 – Elliot Rd Local Structure Plan	General Comment.  The plan does not include any innovation or leading design principles. The	Why are alternative renewable electricity generation systems not being considered?	Renewable energy generation at a district scale is planned and delivered by State agencies rather than through Local Structure Plans. Western Power and the State Government are responsible

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Wanneroo	development is suitably sized for a community battery scheme with individual lot solar to reduce energy consumption and assist the State Government to balance energy storage inline with the latest initiatives.	The City of Wanneroo should be using the development of this precinct and the wider East Wanneroo area to provide renewable energy solutions to benefit the community well into the future. What are the City's plans in this regard?	for electricity generation and grid planning, and the City cannot mandate precinct scale generation systems such as solar farms, batteries or micro grids through the Local Structure Plan process. At the broader East Wanneroo level, the East Wanneroo District Structure Plan identifies the Pinjar Eastern Employment Area as a key long term jobs precinct with potential to accommodate energy intensive and renewable energy related industries that support the State's transition to lower emission energy systems.
East Wanneroo Precinct 3 – Elliot Rd Local Structure Plan, Appendix 2 – Environmental Assessment Report	The report has been prepared for Satterley and will, therefore, be biased towards justifying their intended development.  Overall the report seems short sighted about the impact that the proposed development will have. For example, 33ha of Cockatoo habitat has been identified but only 13ha (39%) is being retained. When you consider this is the wider long term impact of the development of East Wanneroo this is not a good outcome. As the adjacent high density urban areas will only likely retain very small amounts of native vegetation. By reducing the foraging habitat the Cockatoo's will be driven from the area over time through the wide development.  Whilst this can be considered as not Satterley's issue as they are only	Who do the City have reviewing the Environmental Assessment to challenge what the developer is stating?  What is the City doing to look at environmental impact through the development of the EWDSP?  How will the environmental impacts, like loss of Cockatoo habitat, be managed over the development life cycle so we don't end up with a complete development in 30 years + but no native wildlife as it has been driven out through the development process?	As contained in the report to Council, the Environmental Assessment Report was reviewed by the City's environmental specialists and by relevant State agencies through the referral process. The report to Council summarises these findings and explains how issues such as vegetation retention, Black Cockatoo foraging habitat and wetland values have been considered both at the District Structure Plan level and at the Local Structure Plan level. The Environmental Assessment identifies approximately 33 hectares of foraging habitat within the Local Structure Plan area, of which about thirteen hectares are to be retained in public open space and conservation areas, consistent with the wider East Wanneroo framework.

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City of Wanneroo	the long-term impact that the wider district		
East Wanneroo Precinct 3 – Elliot Rd Local Structure Plan, Appendix 2 – Environmental Assessment Report	the long-term impact that the wider district development will have.  If the City truly endorses the sentiment of the Sense of Place Statement in the EWDSP then more has to be done on an individual precinct basis otherwise they risk with a death through a thousands cuts and loosing the local environment by not considering the bigger picture.  The report makes statements like 'No known roost locations are registered within the site (Ecoscape, 2025). The closest recorded roost is approximately 530 m east of the site'. Considering the are of Precinct 3 in isolation however is not an accurate assessment of the impact it will have when combined with the rest of the proposed East Wanneroo development.  The report identifies the proposed development area as High Quality foraging habitat for Black Cockatoos and Red-Tailed Back Cockatoos. If you remove this high-quality foraging habitat then you risk, over time, driving the Cockatoos out of the area. Noone wants to look back in 20 – 30 years when East Wanneroo has been developed and think we used to see Black Cockatoos in the area, why don't we now.  This piecemeal approach to environmental assessment will have significant impact if it isn't expanded to look at the proposed	What is the City's approach to looking at the impact of precinct development with multiple precincts over time? This development is not the only one in this area and they have a much greater combined impact than is highlighted in the individual Environmental Assessments as each only considers their area of land and not what is happening around it.	The cumulative impacts across East Wanneroo must be considered, and this is why the State prepared the East Wanneroo District Structure Plan supported by strategic environmental assessment work at a corridor scale. The Local Structure Plan for Precinct 3 sits within that broader framework. The report to Council explains that precinct level environmental assessments, including for Precinct 3, must be consistent with the District Structure Plan and with requirements imposed by State environmental agencies. At subdivision and development stages, further detailed flora, fauna, drainage and bushfire management plans will be required and will need to demonstrate how they contribute to the broader network of retained vegetation, wetlands and movement corridors identified for East Wanneroo as a whole.

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	development in the context of the wider overall long-term development. This approach will not suit the developer's purpose but the City can't ignore it.		
East Wanneroo Precinct 3 – Elliot Rd Local Structure Plan, Appendix 4 – Local Sense of Place Statement	History and Heritage section states:  'The land uses have changed over time, with some properties that were originally market gardens returning to natural bushland through vegetation regrowth. Other market gardens have continued and will operate up to the point of development. Whether making a living from the land or enjoying the rural lifestyle, this little part of Wanneroo has been a special place for many families over a long period of time.'	The local farms and growers form part of this community yet they are being removed for the benefit of future generations. Where will we take our children to pick strawberries or buy other local produce and plants?  If this part of Wanneroo is such a special place then why is it being flattened to expand the urban sprawl?	The Local Sense of Place Statement acknowledges the contribution that local farms and growers have made to the character of this area. However, the decision to transition Precinct 3 from rural and market gardening to urban land use has already been made through the East Wanneroo District Structure Plan, which is a State level planning document. The report explains that the Local Structure Plan is required to implement that strategic direction rather than revisit the fundamental zoning. Opportunities to visit local growers and participate in agritourism activities will continue to exist in other parts of the City where rural uses are retained, while Precinct 3 is planned to provide new housing, schools, public open space and community facilities to meet long term growth needs.
East Wanneroo Precinct 3 – Elliot Rd Local Structure Plan, Appendix 6 – Landscape Masterplan	Proposed landscaping is detailed along with specific nomination of planting species.	What provisions are in place to ensure the landscaping as detailed is implemented? The Master Plan is labelled as Preliminary, what rights to the developer have to change it?  Urban planting and green street canopy is great, but will it be enforced on the developer?  When will they be required to implement the planting and how long will it take to reach the	The Landscape Masterplan is identified as preliminary because it sets the intended structure and character for public open space and streetscapes, which will then be refined at subdivision stage. The report explains that detailed landscape plans will be required as conditions of subdivision approval and will need to be generally consistent with the intent and principles shown in the masterplan, including nominated species, green streets and public open space design. The City will enforce these requirements through assessment of detailed landscape plans, installation inspections and asset handover processes. The timeframe for

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		stage as depicted in the Preliminary Landscape Masterplan?	vegetation to reach the maturity depicted in the masterplan will depend on species selection and growing conditions, but the subdivision conditions will ensure that planting occurs in a timely way as each stage is constructed.
East Wanneroo Precinct 3 – Elliot Rd Local Structure Plan, Appendix 7 – Transport Impact Assessment	More work needs to be done at the current Nicholas Road/ Lenore Rd junction. The current arrangement doesn't prevent illegal turning into or out of the western side of Nicholas. It happens multiple times a day and is an accident waiting to happen. With a school located on the eastern side of the junction then illegal crossing of Lenore is going to increase.  The assessment states 'It is anticipated that this intersection would be upgraded in the future with traffic signals'. The recent upgrades to Lenore Rd were justified by Counciler Jordan Wright as being required to facilitate the development of East Wanneroo and in particular the land around East Road (Precinct 3). It seems senseless that we've just gone through 12 months of road works to have to go through more in the none too distant future.  Conversion of the Nicholas Road junction to traffic lights will see and increase in traffic and the route used by delivery trucks to Hocking shops. The steepness of the road, the reduce sight lines and the general layout of the road does not lend itself to the level of traffic that providing a traffic light junction would create.	When is the potential upgrade going to occur in relation to the development timeline?  Why was the modification of Nicholas Rd not included in the recent works as it has more of a direct impact in facilitating the development of Precinct 3 than dualling Lenore Rd?  Who in the City of Wanneroo is responsible for the future changes to Lenore Rd as this needs much more consideration to provide a suitable future solution?	The Transport Impact Assessment identifies that the Nicholas Road and Lenore Road intersection is expected to warrant an upgrade in the future as traffic volumes increase with development. The precise timing and form of this upgrade, whether traffic signals or an alternative treatment, will be determined closer to implementation based on updated traffic modelling, funding availability and design work.

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	The road layout needs review and reconsideration. Traffic signals at Nicholas Rd are not the solution, a roundabout would be far better.		
East Wanneroo Precinct 3 – Elliot Rd Local Structure Plan, Appendix 7 – Transport Impact Assessment	The development of Precinct 3 and the precinct surrounding Caporn St is going to significantly increase the traffic along Lenore Rd/ Franklin Rd/ Caporn St. Franklin Rd and Caporn St are single carriageway roads.  Lenore Rd has been upgraded to a straight dual carriageway that leads to Franklin Rd which is less than ideal for handling the current traffic volumes, let alone future increased traffic flow.	What is the timeframe for upgrade of Franklin Rd and Caporn St?  What is the City's plan to manage traffic volumes along Franklin Rd and Caporn and interactions with the development works along Caporn Rd?	Franklin Road and Caporn Street are identified in the East Wanneroo District Structure Plan as part of the wider road network that will support future urban development. The Transport Impact Assessment and the report to Council acknowledge that traffic volumes on these roads will increase over time as multiple precincts develop. Any future upgrades to these roads will be considered through the City's capital works planning in light of traffic modelling, funding, land acquisition and coordination with development along Caporn Street. At this stage the Local Structure Plan confirms the functional road hierarchy and access arrangements, with detailed timing and design of upgrades to be addressed through later infrastructure planning processes.
East Wanneroo Precinct 3 – Elliot Rd Local Structure Plan, Appendix 9 – Retail Needs Assessment and Net Benefit Test	The assessment was prepared for Satterley/ Burgess Design Group and is therefore written to provide justification for the need rather than an objective assessment.  The report is not tailored to the specific assessment of the need for a Local Centre and uses outdated drivers for Consumer Principles comparing much larger retailers than are expected for the development of a Local Centre. This aligns with the statements throughout the Structure Plan that a Neighbourhood Centre is to be	The council needs to reassess the needs for another retail area and the justification for it in the Structure Plan.  How will the City of Wanneroo ensure that the retail space is used and not just left vacant like at Hocking?  Empty retail space attracts crime and anti-social behaviour. We don't need anymore of this so how will this be managed?	See above commentary surrounding the inclusion of a Neighbourhood Centre.

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City of Wanneroo	provided which does not align with the District Structure Plan. The Needs Assessment needs to be amended to align with the proposed Local Centre.  Hocking Neighbourhood Centre has a number of long-term vacant units and struggles to retain tenants. Hocking NC is just under 1.5km from the proposed Precinct 3 retail area. It seems completing pointless to built yet another retail area to have units vacant and or increased competition for small supermarkets from a limited population. Especially given the longer-term development of the Gnangara DC.  The electrical future demand and power	Who is responsible for timing of	The Engineering Services Report provides an
Precinct 3 – Elliot Rd Local Structure Plan, Appendix 10 – Engineering Services Report	requirements in the report are based upon R20 - R40 zoning. The proposed zoning is R30 - R60, which is 1.5 - 3 times the housing density. Consequently, the power requirement is undersized and needs to be reassessed and confirmed with Western Power.  The local power supply is subject to regular outages so further demand will cause short to mid-term issues. The LSP identified in section 5/9/3 there is currently limited spare capacity in the East Wanneroo corridor and a high voltage feed to the Wangara substation will be required.	the high voltage upgrade works and how is this linked to the development schedule?  What is being done to provide better power supply security for the area instead of potentially making it worse?	overview of existing power infrastructure and anticipated demand. The report to Council notes that Western Power is responsible for planning and delivering high voltage network upgrades, including any future high voltage feed to the Wangara substation, and that these works are timed through Western Power's capital works program in response to confirmed development demand. At subdivision stage, Western Power will assess each proposal to ensure that adequate capacity is available before lots are created, and any required augmentation will be conditioned accordingly. The City is aware of existing power reliability concerns in the broader area and will continue to advocate with Western Power to ensure that network upgrades improve, rather than diminish, supply security as East Wanneroo develops.

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City of Wanneroo East Wanneroo Precinct 3 – Elliot Rd Local Structure Plan, Appendix 11 – Transportation Noise Assessment	The noise assessment, Figure 4-1, indicates that the noise impact will be greater to the existing properties along Lenore Rd. The report discusses options for noise management for the new properties but not for existing residents.  Table 2.1 details the daytime and nighttime noise limits. No results for noise assessment for nighttime has been provided in the report. Figure 4-1 is for daytime only.	What is the City of Wanneroo planning to do to minimise noise impact to existing residents?  What are the expected noise levels at night and how will these impact existing residents? What will be done to minimise the impact?	The Transportation Noise Assessment has been prepared in accordance with State Planning Policy 5.4 and focuses on ensuring that new development within the Local Structure Plan area can achieve acceptable internal noise levels through design and mitigation measures. The report explains that further detailed acoustic assessment will be required at subdivision and development application stages, including consideration of both day and night noise levels, and that appropriate building design, fencing, setbacks and notifications on titles will be used to manage impacts.
East Wanneroo Precinct 3 – Elliot Rd Local Structure Plan, Appendix 11 – Transportation Noise Assessment	The use of noise walls is mentioned as an option for noise mitigation. This needs to be reviewed as reflected noise from the noise walls could increase the impact on the existing dwellings. The majority of the existing dwellings backing onto Lenore Rd pre-date the re-alignment and upgrade of Lenore Rd and the significant increases in traffic and resultant noise. The city will be neglecting existing long term residents and rate payers if they don't look after the existing residents.  The developer should be required to manage noise impact to their development without potentially increasing noise for existing residents.	What is the City of Wanneroo planning to do to minimise noise impact to existing residents?  What provisions will be applied to the Structure Plan approval to put responsibility on the developer to manage noise so as to not impact existing residents?	Any future use of noise walls or other barriers along Lenore Road will need to be supported by detailed acoustic design at subdivision or road design stage. The City will not support treatments that unreasonably worsen noise outcomes for existing residents. As explained in the report, mitigation measures for new development will focus first on source control and building design within the Local Structure Plan area, with any barrier treatments required to demonstrate that they manage noise for new dwellings. The City will continue to apply State Planning Policy 5.4 and best practice acoustic advice to ensure that noise impacts are assessed and managed for the corridor over time.





### Submission 20's full submission.

# LK ADVISORY

Urban & Regional Planning | Strategy | Policy | Governance | Performance

31 July 2025 Your Ref: 47853

Mr Bill Parker Chief Executive Officer City of Wanneroo Locked Bag 1 WANNEROO WA 6946

Attention: Mr Richard Bairstow, Special Projects Planner

Dear Sir,

#### Proposed Local Structure Plan (LSP) - East Wanneroo Precinct 3

LK Advisory is pleased to provide this submission on the proposed East Wanneroo Precinct 3 LSP, on behalf of our client, Globewest Corporation Pty Ltd, the registered proprietor of Lots 68 and 69 Nicholas Road, Wanneroo (Subject Land).

This proposal materially impacts our client's landholdings but fails to address the following critical questions:

- How will the cost of delivering key servicing infrastructure, POS, roads and drainage be shared among the landowners of the Precinct?
- Why does the LSP not implement the approach to drainage set out in the District Water Management Strategy (DWMS)?

Our specific feedback on the proposed LSP is provided in numbered paragraphs below, for your ease of reference.

### 1. The Subject Land

- 1.1 The subject land comprises Lots 68 and 69 Nicholas Road, as depicted in Figures 1 and 2 over the following pages.
- 1.2 Lot 68 is 2.9649 ha in area with a 225.79m frontage to Benmuni Road, a 116.42 frontage to Nicholas Road and a 121.02m frontage to Shenton Road (Unconstructed). Lot 69 is 2.5847 ha in area and has a 108.61m frontage to Nicholas Road and a 108.61m frontage to Shenton Road (Unconstructed).

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Figure 1 - Subject Land within proposed LSP

Submission - Proposed East Wanneroo Precinct 3 LSP





Figure 2 – Client Landholdings Aerial Overlay (Source: Nearmap, aerial image 10 May 2025)

# 2. LSP Impact

2.1 The proposed LSP adversely impacts our client's Lot 68 by designating 0.7107 ha of the property – approximately 24% of Lot 68, and 12.8% of the combined area of Lots 68 and 69 – as 'POS 11' (see Figure 3).



Figure 1 - LSP Impact on Subject Land

Submission - Proposed East Wanneroo Precinct 3 LSP



2.2 The LSP also indicates that a drainage sump and temporary Waste Water Pumping Station (WWPS) will be located on 'POS 11' to service the area identified as Catchment D, which includes the school facilities, neighbourhood playing fields and bushland to the north, and many of the residential lots to the west, as shown in Figure 4.



Figure 4 – LSP Stormwater Management Plan

Submission – Proposed East Wanneroo Precinct 3 LSP



#### 2.3 Our client is concerned that the LSP does not:

- Address the need for a Local Development Contribution Plan (DCP) to ensure the timely, coordinated and equitable acquisition and construction of communal infrastructure items required for Precinct 3;
- More appropriately locate the drainage proposed for 'Catchment D' outside of Precinct 3 in accordance with the District Water Management Strategy (DWMS); and
- More strategically locate 'POS 11' elsewhere in Precinct 3, in an area that is underserviced by POS.

#### 3. Need for a Local Development Contribution Plan (DCP)

- 3.1 The LSP provides no commentary on how land for public open space and drainage will be acquired, constructed and maintained before handover to the City. The need for these items is generated by and will directly benefit all residential development in Precinct 3, although no mechanism is proposed to ensure these costs are equitably shared between developing landowners.
- 3.2 A Development Contribution Plan (DCP) is needed for Precinct 3 to fund the acquisition and construction of land for POS and drainage, because the City cannot rely on the gradual accumulation of cash-in-lieu of POS payments to fund the strategic, timely and coordinated acquisition of land and construction of shared POS and drainage infrastructure in the Precinct.
- 3.3 The EWDSP specifically identifies that Precinct 3 requires a local DCP for Public Open Space and Drainage, stating that:
  - "A development contribution scheme with equitable cost distribution for consolidated drainage basins identified in the DWMS is required. If drainage areas form part of the public open space network, they are also to be funded through the development contribution."
- 3.4 Relevantly, the Council Meeting Agenda Item from 13 August 2024 relating to Amendment No. 214 to District Planning Scheme No. 2 (East Wanneroo District Development Contribution Plan) states (our emphasis added):

"The DDCP only relates to district contribution matters. Local infrastructure requirements will be considered as part of the Local Structure Plan (LSP) process for each precinct. In this regard, the EWDSP lists those precincts that are likely to require a Local Development Contribution Plan (LDCP) to coordinate local infrastructure requirements, including 10% public open space, local community facilities, road connections and drainage requirements.

LDCPs would only be required for precincts with <u>significantly fragmented landownership</u>, where the <u>infrastructure cannot otherwise be provided by the landowners</u>. If identified through the LSP process, a LDCP would require an amendment to DPS2 to introduce relevant provisions into DPS2. The cost associated with a LDCP would be dependent upon the scope and extent of infrastructure required, which could <u>include items such as 10% POS, POS Development</u> and Local Community Facilities."

Precinct 3 meets the requirements outlined above to justify the introduction of a local DCP.

3.5 In relation to drainage, we note the EWDSP also identifies the adjacent Precinct 12 as requiring a local DCP to provide 'consolidated drainage basins'. This contemplates a scenario where local

Submission - Proposed East Wanneroo Precinct 3 LSP



DCPs for multiple Precincts could co-fund the delivery of consolidated drainage basins that service a shared drainage catchment.

- 3.6 Appendix 1 of the WAPC's Planning Manual Guidance for Structure Plans states in row 4.3 of the Part One Implementation table, that "If the structure plan considers funding mechanism(s) other than a contribution plan, identify these arrangements and how they are to be implemented." This has not been addressed in the proposed LSP, despite the clear and obvious need to implement infrastructure cost-sharing arrangements in Precinct 3. In many cases, these are existing rural standard roads that require significant investment to bring them up to their future standard and to incorporate essential infrastructure that benefits the entirety or large portion of the precinct.
- 3.7 The proposed LSP is silent on how other critical infrastructure will be funded and delivered specifically, neighbourhood connector roads that require upgrades and/or land acquisition, and roads beyond but adjoining the LSP area which are shared with other adjacent Precincts. Regarding the roads adjoining our client's landholdings, we note that Nicholas and Benmuni Roads are designated as Neighbourhood Connector B Roads with a 20m reserve width and will need to be substantially upgraded to meet this standard. Shenton Road is also designated as a Neighbourhood Connector B Road but is not constructed.
- 3.8 The Transport Impact Statement accompanying the proposed LSP indicates the junction of Nicholas and Benmuni Roads will include a roundabout, which may require some acquisition to provide the intended intersection treatment. This intersection falls outside the Precinct 3 LSP boundary and the LSP does not address when, how or by whom this intersection will be upgraded.
- 3.9 In relation to roads, we note that:
  - Benmuni Road will continue north as a Neighbourhood Connector A road, meaning the
    existing 20m-wide road reserve will need to be widened to 25m. However, the LSP and
    associated appendices are silent on how this widening will occur and who will bear the cost
    for upgrading Benmuni Road.
  - Benmuni Road coincides with the East Wanneroo District Structure Plan Parkland Link, although it is unclear who will be responsible for delivering the Parkland Links throughout the EWDSP area, noting they are not covered by the East Wanneroo District DCP.
- 3.10 To address these concerns and ensure the equitable funding of all shared infrastructure in Precinct 3, a provision should be included in Part One of the LSP, similar to Section 4.3.8 of the East Wanneroo Precinct 7 LSP (Lake Mariginiup), which is reproduced below:

"A Local DCP will be prepared to fund the provision of infrastructure specific to Precinct 7. To establish a Local DCP, an amendment will be required to the City of Wanneroo DPS 2, after which subdivision and development within the Structure Plan area will be subject to a development contribution in accordance with the Local DCP."

#### 4. Relocation of Drainage Offsite

- 4.1 The Local Water Management Strategy (LWMS) is inconsistent with the DWMS and contemplates localised drainage basins within the LSP boundary rather than integration with a more strategic and coordinated drainage network. A clear example of this is 'POS 11' on our client's Lot 68, which is intended to serve Catchment D. However:
  - Catchment D's topography (sloping eastwards from RL86 m AHD to RL50 m AHD) naturally directs runoff in a southeasterly directly, yet the LWMS confines storage to a small, on-site POS

Submission - Proposed East Wanneroo Precinct 3 LSP



area that is not even situated in the lowest natural point in the landscape. This could result in higher maintenance costs, reduced POS usability for recreation, and increased flood risks if the basin were to overflow during extreme events, with no redundancy.

- Imposing 'POS 11' and its associated drainage infrastructure on our client's Lot 68 will substantially reduce the developable area of that property.
- The basin shown on our client's Lot 68 is expected to occupy almost half of 'POS 11' (in the
  order of 0.2–0.3 ha based on storage needs). This localised approach inequitably shifts
  regional drainage costs and responsibilities onto individual landowners.
- 4.2 The LWMS references the DWMS but fails to properly explore use of the ultimate drainage solution, which is located beyond and to the southeast of Precinct 3. The LWMS should prioritise the use of this ultimate drainage basin for the catchment shown in the DWMS, being S12G on Reserve 40012, which is located immediately east of the subject land (See Figure 5). This site is already held by the City of Wanneroo as a reserve under the Land Administration Act (LAA) for recreation purposes, making it ideal for integrated stormwater management without encroaching on private land.



Figure 5 - Land Administration Act Reserves

4.3 S12G has substantial storage potential, with a 20% AEP volume of 3,200 m³ and a 1% AEP volume of 16,700 m³. Its lower elevation and existing reserve status facilitate gravity-fed drainage from the broader catchment defined in the DWMS, reducing pumping requirements and energy costs. The DWMS already contemplates this approach, inclusive of a Precinct crossing located at 3a as shown in Error! Reference source not found..

Submission - Proposed East Wanneroo Precinct 3 LSP





Figure 6 -Extract from Figure 36 Urbaqua DWMS Report

- 4.4 Utilising S12G promotes a regional, certain and final approach and minimises on-site impacts. It leverages existing public land, avoiding the need to inefficiently install 'POS 11' in a location that is already oversupplied with POS and enabling the temporary WWPS to also be located on public land. The DWMS supports precinct-wide drainage assessments, and S12G's proximity (immediately southeast of Precinct 3) and existing public tenure enable seamless integration via new drainage networks that will need to be delivered in any event.
- 4.5 Costs for implementing S12G should be equitably shared between future developers in Precinct 3 (contributing via a DCP) and developers in the adjacent Precinct who will also benefit from its drainage function.

#### 5. Optimising the provision of Public Open Space

- 5.1 We request the removal of the POS designation from Lot 68. This will enable more efficient residential development on the subject land and will optimise the delivery of POS elsewhere in the Precinct, in accordance with the objectives of Element 4 of Liveable Neighbourhoods.
- 5.2 Our client had originally proposed to acquire the adjacent Lot 70 to deliver a larger, coordinated residential subdivision, generally in accordance with the concept subdivision plan shown in Figure 7. That plan proposed a 7,134m² area of POS on Lot 68, equating to approximately 8.8% of the combined area of Lots 68, 69 and 70 (8.1418 ha). Burgess Design Group appears to have incorporated that subdivision concept into the proposed LSP, even though:
  - The design was contingent upon Lots 68, 69 and 70 all being under our client's ownership;
  - Our client did not purchase Lot 70; and
  - · The subdivision concept was never pursued.

Submission - Proposed East Wanneroo Precinct 3 LSP



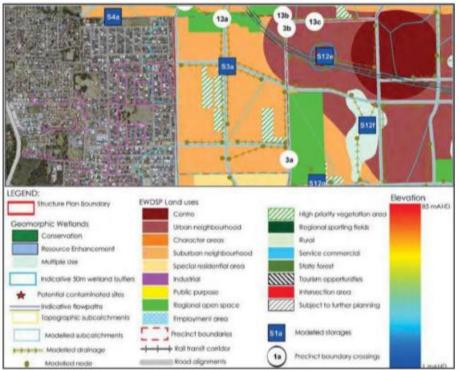


Figure 6 -Extract from Figure 36 Urbaqua DWMS Report

- 4.4 Utilising S12G promotes a regional, certain and final approach and minimises on-site impacts. It leverages existing public land, avoiding the need to inefficiently install 'POS 11' in a location that is already oversupplied with POS and enabling the temporary WWPS to also be located on public land. The DWMS supports precinct-wide drainage assessments, and S12G's proximity (immediately southeast of Precinct 3) and existing public tenure enable seamless integration via new drainage networks that will need to be delivered in any event.
- 4.5 Costs for implementing S12G should be equitably shared between future developers in Precinct 3 (contributing via a DCP) and developers in the adjacent Precinct who will also benefit from its drainage function.

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Submission - Proposed East Wanneroo Precinct 3 LSP



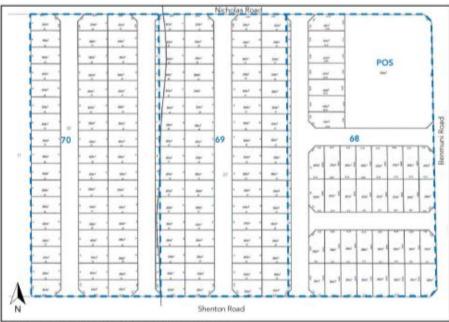


Figure 7 - Concept Plan of Subdivision for Lots 68, 69 and 70

- 5.3 As our client only owns Lots 68 and 69, the 0.7107 ha of POS depicted on Lot 68 equates to an inequitable 24% of that property and 12.8% of the combined area of both lots exceeding the ordinary 10% POS contribution obligation by around 14% and 3% respectively.
- 5.4 By removing the POS shown on Lot 68, the LSP can prioritise higher-value land uses on our client's landholdings and the provision of POS consistent with Element 4 of Liveable Neighbourhoods.
- 5.5 We have produced the POS Accessibility Map shown in Figure 8 over the page, which identifies all the POS with a 300m buffer radius to reflect a 400m walkable catchment (because the final road network is not known and we therefore cannot produce a specific 400m 'ped-shed' map based on physically walkable corridors). This map:
  - Demonstrates there is a significant and unnecessary surplus of POS in the southeastern corner of Precinct 3, especially when taking MRS reserves into account.
  - Reveals an area along the eastern boundary of the LSP, immediately south of Elliott Road, where there is no POS and no walkable access to POS, coinciding with the area of highest residential density envisaged by the LSP.





Figure 8 - POS Accessibility Map

Submission - Proposed East Wanneroo Precinct 3 LSP



- 5.6 Relocating 'POS 11' to the area shown as having no POS in Figure 8, will not disadvantage access to POS for the properties south of Nicholas Road as those lots have immediate access to 8 ha of POS opposite Nicholas Road, including multiple differing POS types and a further 26 ha of Regional Open Space immediately east of the Precinct 3 boundary.
- 5.7 The alternative location we have proposed for 'POS 11':
  - Is better positioned to serve as a local/neighbourhood park for a higher number of dwellings that are currently proposed to have no walkable access to POS.
  - Will improve the spatial distribution of POS throughout the LSP area.
  - Will enhance connectivity to existing and planned pedestrian networks, fostering a more integrated community structure and reducing reliance on vehicle travel, in line with the Liveable Neighbourhood's emphasis on sustainable transport and energy efficiency.
  - Is superior for natural surveillance and community oversight, as it can be bounded by streets on multiple sides and overlooked by adjacent (likely higher density) residential development.
  - Will resolve the current disproportionate impact of POS on Lot 68.

#### Conclusion

Our client's concerns with the proposed LSP can be overcome by the following modifications:

- Inclusion of provisions in the LSP requiring a local DCP to be implemented to ensure equitable costsharing for delivery of essential infrastructure within and abutting Precinct 3, as outlined in this submission;
- Relocating 'POS 11' from Lot 68 to the area adjacent Elliott Road which currently has no walkable access to POS; and
- c. Relocating the drainage infrastructure for Catchment D into existing public land located immediately east of Precinct 3, in accordance with the DWMS.

Thank you for consideration of this submission.

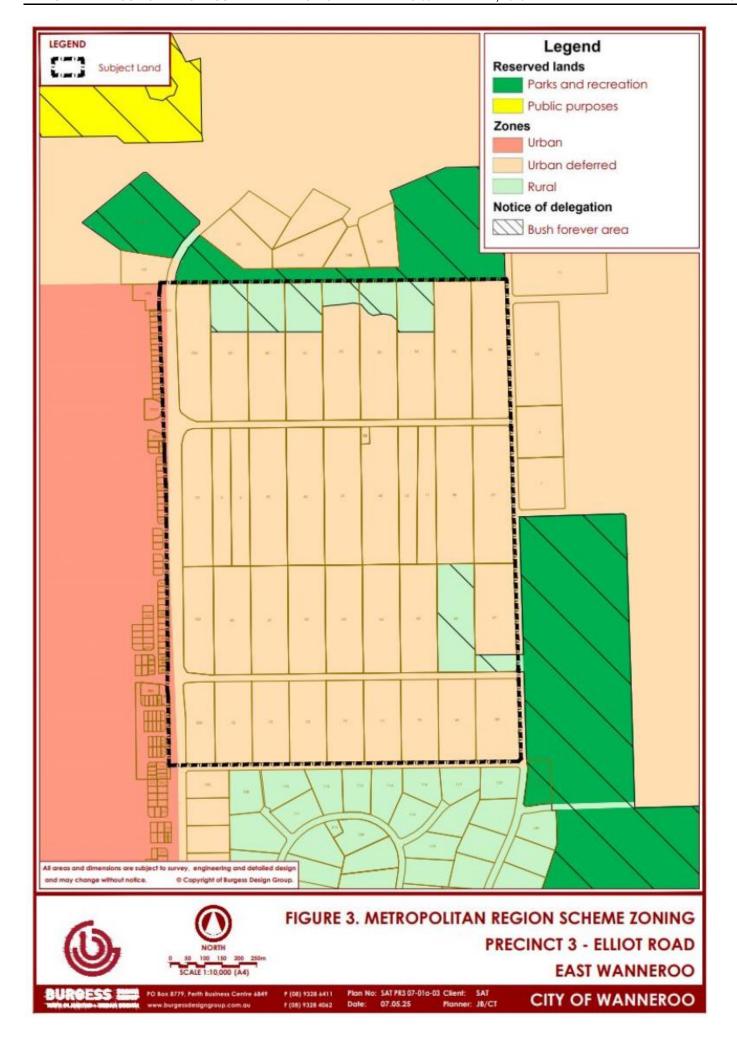
Please do not hesitate to contact our office if you have any queries or require further information regarding this matter.

Yours sincerely,

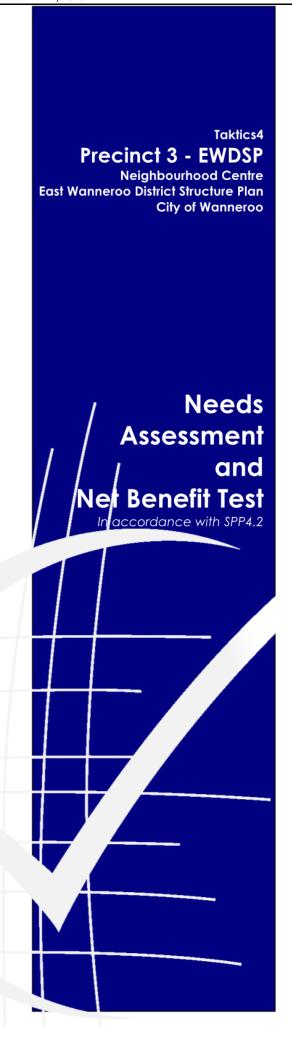
LEN KOSOVA

Director









Satterley/BDG

#### **Project**

Project name	Neighbourhood Centre - Precinct 3 - EWDSP
Project number	2224
Prepared for	Satterley/Burgess Design Group

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#### Version

Document Name	Date	Description	Prepared
2224-EWDSP-Precinct 3-NBT-Draft-01.docx	Mar 2025	Draft for Consideration	GRD
2224-EWDSP-Precinct 3-NBT-Final-01.docx	Mar 2025	Final for Lodgement	GRD
			/

#### Distribution

Document Name	Date	Distribution	Format	Delivery
2224-EWDSP-Precinct 3-NBT-Draft-01.docx	Mar 2025	JB - BDG	PDF	email
2224-EWDSP-Precinct 3-NBT-Final-01.docx	Mar 2025	JB - BDG	PDF	email

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Taktics4 acknowledges the First Nations people as the custodians of the land which is the subject of this assessment. Taktics4 recognise and respect their continuing culture, and elders past and present.

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# **EXECUTIVE SUMMARY**

This Needs Assessment and Net Benefit Test guides the assessment for a planned neighbourhood activity centre in Precinct 3 of the East Wanneroo District Structure Plan. The neighbourhood activity centre is planned to be located on the north east corner of the intersection of Lenore and Elliot Roads, in the City of Wanneroo.

# **Designation**

The planned centre in Precinct 3 (planned centre) is designated as a:

Planned centre	A local centre is planned in Precinct 3 of the adopted EWDSP.
Major development	Any planned centre represents a major development for the purposes of triggering a Needs Assessment and Net Benefit Test

# **Proposed Activity**

The planned centre is proposed to contain:

Retail floor space	5,000 sqm NLA
Non-Retail floorspace	2,950 sqm NLA
Total Activity Centre floor space	7,950 sgm NLA

# **Activity Centre Network and Trade Area Population**

There are 12 existing and/or planned activity centres which are expected to influence or be influenced by the planned centre. The planned centre will:

- represent a 1.7% increase to the planned total retail floor space and 5.7% increase to the total convenience floor space available to the trade area.
- operate within a trade area (including existing and proposed resident areas) which is forecast to grow from 84,000 residents by 2031 to 148,000 by 2046.

### **Retail Spending**

The current and forecast resident population in the trade area are estimated to generate:

- \$728M p.a. in total retail spending by 2026 including \$421M p.a. in convenience-based retail spending.
- \$1.9B p.a. in total retail spending by 2046 including \$1.1B p.a. in convenience-based retail spending.
- An additional \$676M p.a. in convenience-based retail spending generated by residents in the trade area over the next 20 years.

# **Needs Assessment**

The Needs Assessment confirms:

- That there is demand for an additional full line supermarket in the trade area by 2026.
- There is an ultimate demand for over 12 additional full line supermarkets in the trade area by 2046.

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Analysis of retail sales potential shows that the planned centre:

- Has the potential to achieve retail market shares within the immediate communities which are consistent with industry expectations.
- Does not require an unrealistic over reliance on retail sales capture from any precincts outside its immediate influence.
- Has the potential to achieve retail sales performance consistent with industry averages for a neighbourhood centre by 2031.
- Has potential for significant retail sales growth over the subsequent 15 years despite the
  planned introduction of significant convenience and comparison retail activity at
  Gnangara District Centre and Mariginiup NC.

# **Impact Assessment**

Analysis of the Impact Assessment shows that the planned centre:

- Is not expected to have any economic impact on the surrounding activity centre network, nor the overall activity centre hierarchy.
- Can be developed sustainably while other existing and planned centres continue to experience significant retail sales growth.

#### **Net Benefit Test**

Analysis of the Net Benefit Test shows that the planned centre:

- Will provide the existing residents in Hocking and Pearsall and the planned residents in precinct 3, 4 and 5 with access to a wider range of daily and weekly retail goods and services, without impacting the existing choices available to the residents.
- Has the potential to create up to 259 full time equivalent (FTE) jobs including 200 in the retail sector and 59 in the non-retail sector.
- Will generate a net increase in potential retail and non-retail employment opportunities
  given that the planned centre is not expected to result in lost retail sales (and
  employment) at other centres.
- Will provide retail and non-retail employment opportunities to those otherwise underrepresented in the workforce, including:
  - Female employees.
  - Employees looking for part time work.
  - Employees aged 15-19 years.
  - Residents who travel less than 2.5 km to work.
  - Residents who travel to work without a vehicle (car as passenger, bicycle or walking).

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# Strategic Alignment

Based on the findings of the assessment, the planned centre is:

- Consistent with the strategic planning for the area.
- To be a size, scale, function, and role that is consistent with and complements the overall activity centre hierarchy as defined by SPP4.2.
- Will not have an impact on any of the activity centres in the network.
- Will not have the potential to result in the loss of or change the role and function of any activity centre in the network.
- Will not have the potential to have any impact or change to the activity centre hierarchy.
- Satisfies the criteria for assessing the benefits and impacts to the community and is therefore consistent with the objectives and outcomes of SPP4.2.



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# 1. INTRODUCTION

This Needs Assessment and Net Benefit Test guides the assessment for a planned neighbourhood activity centre in Precinct 3 of the East Wanneroo District Structure Plan. The neighbourhood activity centre is planned to be located on the north east corner of the intersection of Lenore and Elliot Roads, in the City of Wanneroo.

# LOCALITY MAP



Taktics4

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# 1.1 State Planning Policy 4.2 – Activity Centre

State Planning Policy 4.2 – Activity Centres (SPP 4.2) and its Implementation Guidelines guide the preparation and assessment of planning instruments and development applications that relate to activity centres. The objective of SPP4.2 is to ensure planning, decision making and development adequately consider the distribution, function, land use, access and urban form considerations for activity centres. All existing, planned or proposed activity centres should be consistent with the objectives and outcomes of SPP 4.2. and:

- not undermine the established and planned activity centre hierarchy.
- not result in a deterioration in the level of service to the local community.
- not undermine public investment in infrastructure and services.
- not unreasonably affect the amenity of the locality through traffic or other impacts.

### Needs Assessment

A Needs Assessment is required to guide a Local Planning Strategy. Where a Needs Assessment has not been prepared for a Local Planning Strategy, or the Needs Assessment is more than 5 years old. A new Needs Assessment may be prepared for a District, Local and Precinct Structure Plan or Local Planning Scheme / Scheme Amendment. A Needs Assessment must show:

- Centre location, status and role in the hierarchy.
- An indicative range of activity centre uses and floorspace per activity centre.
- Land requirements.

### Net Benefit Test

A Net Benefit Test is to ensure that planning instruments and development applications align with the objectives of SPP 4.2. A Net Benefit Test is required for development applications for major development, development applications for out-of-centre development, planning instruments that identify new land or rezone land to facilitate major development or out-of-centre development. The Net Benefit Test is to demonstrate that the proposal will:

- Not have an unreasonable and detrimental impact on the activity centre hierarchy or the existing or planned functions of activity centres.
- Not have an unreasonable and detrimental impact upon existing, committed and planned public and private investment in activity centres.
- Deliver a net benefit to the community and not reduce the level of access to services by the community.

#### Major Development

A development application is considered a major development if the net additional floorspace for Category A activity centre use is greater than the thresholds shown in SPP4.2.

Established Centres	Major Development Threshold
District Centre	Net increase of 5,000 sqm NLA
Neighbourhood Centre	Net increase of 3000 sqm NLA
Local Centre	Net increase of 1500 sqm NLA
All Proposed/Planned Centres	Net increase of 0 sqm NLA - any development in
	a planned centre is major development

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# 1.2 East Wanneroo DSP - Activity Centres

The planned centre is located within Precinct 3 of the East Wanneroo District Structure Plan (EWDSP). The EWDSP was adopted in August 2021 to guide the urbanisation of East Wanneroo. The EWDSP covers 8,300 hectares of land and will ultimately provide up to 50,000 dwellings, 150,000 residents, and 20,000 new jobs. Precinct 3 in the EWDSP is recognised as a suburban neighbourhood with a need for a local centre. The allocation of a planned centre in Precinct 3 is therefore consistent with the activity centre principles of the EWDSP.

# 1.3 Proposed Centre

Based on the relevant planning policy, the proposed centre may be designated as a:

Planned centre	A local centre is planned in Precinct 3 in the adopted EWDSP.
Major development	Any planned centre represents a major development for the purposes of triggering a Needs Assessment and Net Benefit Test

The planned centre is proposed as part of a Local Structure Plan for Precinct 3 in an area which has been informed by a Needs Analysis within the past five years. However, the EWDSP does not specifically allocate floor space provision to a centre in Precinct 3. Assessment of the planned centre is therefore required to be informed by a Needs Assessment and a Net Benefit Test.

The planned centre is intended to reflect the characteristics of a neighbourhood centre as defined by SPP 4.2. According to SPP4.2, a neighbourhood centre is intended to provide a local focal point for the daily and weekly retail needs of a trade area between 2,000 and 15,000 persons. A neighbourhood centre is intended to include activities such as convenience store, shop—small & large, liquor store—small and large, fast-food outlet / lunch bar, restaurant/café, small bar, restricted premises, amusement parlour, educational establishment, recreation—private, small bar, tavern, office—small, medical centre, art gallery.

A typical modern urban neighbourhood centre typically contains:

A full line supermarket	3,500 sqm NLA.
A range of 10-15 small convenience-based shops	1,500 sqm NLA
Total Retail Floor space	5,000 sqm NLA
Several fast food and service station sites	750 sqm NLA
Childcare centre	600 sqm NLA
Medical centre	600 sqm NLA
Small Bar Tavern	1,000 sqm NLA
Total Non-Retail Floorspace	2,950 sqm NLA
Total Activity centre Floor space	7,950 sqm NLA

Neighbourhood centres are typically developed as a single stage and require a land area of between 1.5 Ha and 2 Ha.

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# 2. ACTIVITY CENTRES

This section considers the influence of commercial principles and consumer shopping behaviour, and the subsequent implications for delineating the trade area for the planned centre.

#### 2.1 Consumer Principles

Consumer and commercial dynamics vary significantly between retail tenant categories and are influenced by the frequency in which consumers require access to certain retail goods and services. Retailers, shopping centre developers, and urban planners acknowledge this variation in dynamics through the establishment of a clearly defined hierarchy of activity centres which reflect different shopping trips and expectations for consumers/residents.

#### Convenience

Convenience retail trips include visits to supermarkets, other food and grocery stores, newsagencies, and cafes/takeaway stores. These trips are typically daily or weekly trips and are generally made to activity centres closest to the resident/consumer. Activity centres serving this category are typically anchored by a supermarket, or small grocery store and classified as a neighbourhood and/or local centre.

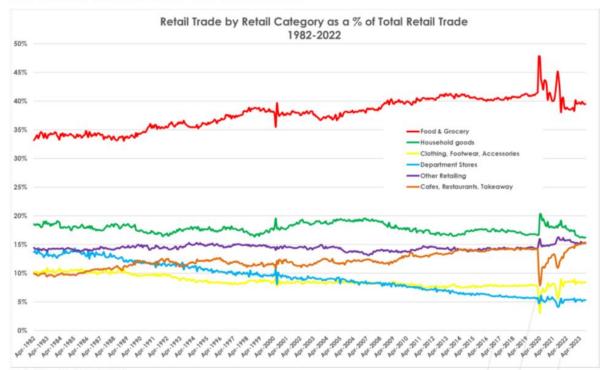
Food and grocery retail spending represents nearly 40% of all retail spending by Australian residents. Supermarkets play a fundamental role in centre sustainability and subsequently have a significant influence on retail planning in the Australian urban retail environment. Supermarkets capture an average of 83% of all food & grocery retail spending from residents. Non-supermarket-based convenience retailers, such as butchers, bakers etc., can only expect to capture up to 17% of this retail spending category. Most of this 17% of convenience-based retail spending available to specialty food & grocery retailers is captured by retailers adjacent to supermarkets. Non supermarket based local centres will not have access to the same amount of retail spending that centres with supermarkets will have access to. This commercial dynamic highlights the importance of supermarkets to the retail network, and subsequently to the retail planning sector, especially at the neighbourhood and local centre level of the hierarchy.

#### Comparative

Comparative retail trips include visits to department stores, discount department stores, fashion, and household goods stores. These are typically less frequent trips than convenience-based trips and consumers are more likely to target specific items, brands, products, and prices on these trips. They are therefore more likely to travel further to access these goods and services. Centres serving this category are typically anchored by a Department Store or DDS and classified as Strategic, Secondary, or District Centres. These centres invariably also serve a convenience-based role. Discount Department Stores are what separate supermarket-based Neighbourhood Centres and District Centres. The influence of the DDS in centres has reduced over the past 20 years. DDSs once accounted for 15% of the total retail spending in Australia. Consumers who purchased anything from luggage, clothes, furniture, sports and recreation equipment predominantly did so at a DDS. The introduction of Category Killers (Showrooms) such as Golf Box and Harvey Norman added a range of stock and choice in a single retail category that DDS could not compete with in a relatively small proportion of floor area in a store.

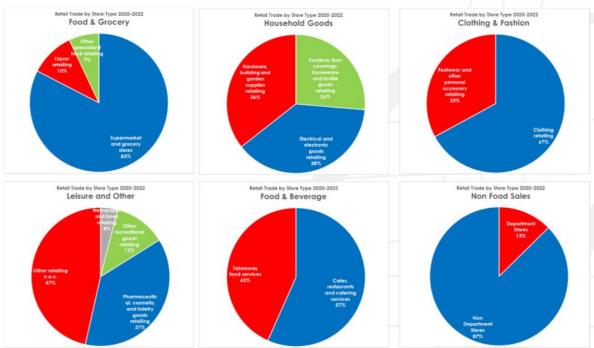
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# RETAIL SALES DISTRIBUTION BY RETAIL CATEGORY



Retail Trade (ABS 2024)

# RETAIL SALES DISTRIBUTION BY RETAIL TENANT TYPE



Retail Trade (ABS 2024)

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As such the DDS has been increasingly squeezed in the retail market, losing sales ground to showrooms and mini majors, making them less dominant and less intricate to the retail hierarchy than they once were. They now represent only 5% of total retail sales. As a result, the three DDS operators have repositioned themselves over time. Notably Target has positioned itself closer to the Myer and David Jones end of the market – more by range than by price. Whilst Big W and Kmart battle it out at the traditional DDS level. This shift in market position is further borne out in later analysis on District Centre composition.

To further complicate the industry, Coles, Kmart and Target brands until recently were all owned under the same company. And whilst they remained separate trading and location deciding entities, there were clear synergies in store selection processes and protocols. Kmart and Target are still owned under the same company – which is another reason for the shift in market position between the two retailers. Similarly, Woolworths and Big W share the same company ownership.

It is increasingly difficult for centres to attract a DDS, either because of their demand for a larger trade area to compensate for less sales over time, or because of the reduced choice of operators available from three down to two - Kmart and Big W.

### Mini Majors

There appear to be two types of mini majors emerging in the Australian retail sector. The convenience / discount based mini major and the high-end mini major. High end mini majors are emerging from overseas and/or local markets, such as H&M, Uniglo, Zara, Mecca, Kookai, Cotton on etc. These stores tend to gravitate to higher end Department Store Centres. Whilst the convenience, discount end of the market includes, Rebel, JB HiFi, Priceline, Red dot, Reject, Best & Less in Discount Department Store Centres.

### Large Format/Bulky Goods

Homewares, furnishing, and recreation goods are more likely to represent less frequent trips for targeted goods/purchases. Consumers are therefore prepared to travel further for these goods and services. These centres are less likely to include a convenience-based role beyond access to cafes/takeaway facilities as part of the shopping experience. But they are increasingly likely to be co-located with higher order centres such as Secondary and District Centres.

# **Consumer Driver Principles**

The fundamental retail consumer behaviour principles for shopping centres are that:

- Consumers are generally less likely to travel beyond the nearest Strategic Centre and or Secondary Centre to visit another centre with the same role/function/offer. For example, to drive past their nearest Myer to shop at another Myer – but they will drive past a Myer to shop at a David Jones and vice versa.
- Residents are generally less likely to travel beyond the nearest District Centre to visit
  another District Centre with the same role/function/offer. For example, to drive past their
  nearest Kmart to shop at another Kmart but they will drive past a Kmart to shop at a Big
  W and vice versa.
- Residents are generally less likely to travel beyond one supermarket-based neighbourhood
  centre to visit another supermarket-based centre. For example, to drive past their nearest
  Coles to shop at another Coles but they will drive past a Coles to shop at a Woolworths
  and vice versa.

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 Residents are generally less likely to travel beyond the nearest local centre to visit another local centre with the same role/function/offer. For example, to drive past one IGA to shop at another IGA.

That is not to say that residents will not visit other centres from time to time, just that they will not visit these different centres frequently enough or in sufficient numbers to establish a pattern of behaviour.

### Commercial Driver Principles

Overall, the changing nature of the role of DDS's and the emergence of high-end mini majors has resulted in:

- 1. Larger, Department Store Centres (Strategic and Secondary Centres) increasing in size and dominance) as evidenced by Karrinyup.
- 2. The single large supermarket-based centres (Neighbourhood Centres) with 10-15 specialty shops positioning itself to cater for the essential day to day shops to dominate the convenience sector.
- Leaving the DDS Centre not big enough to compete with the dominance of the larger Departments Store Centres and too big to compete with the convenience of the smaller Neighbourhood Centres.

# 2.2 Existing Activity Centres

The following centres are considered relevant to the assessment for the planned centre due to their characteristics and subsequent influence on the consumer shopping behaviour.

# Joondalup City Centre

An existing designated Strategic Metropolitan Centre in SPP4.2, located 12 km (travel distance) from Precinct 3. Joondalup incorporates most of the major supermarket, department store and mini major anchor tenants and is performing its role as a Strategic Metropolitan Centre. Joondalup is currently estimated to be attracting both convenience and comparison sales from residents in the trade area due to the size and range of its convenience and comparison retail offer. This centre will continue to influence consumer retail shopping behaviour and is therefore included in the assessment.

### Wanneroo Town Centre

An existing Secondary Centre in SPP4.2, located 3.5 km (travel distance) from Precinct 3. Wanneroo includes Coles, Woolworths, Aldi and a Kmart. Wanneroo is currently estimated to be the main centre attracting both convenience and comparison sales from residents in the trade area due to the size and range of its convenience and comparison retail offer compared to other centres in the trade area. This centre will continue to influence consumer retail shopping behaviour and is therefore included in the assessment.

# Madeley (Kingsway) District Centre

An existing designated District Centre in SPP4.2, located 9 km (travel distance) from Precinct 3. Madeley incorporates a Big W, Woolworths and Aldi as anchor tenants. Madeley is currently estimated to be attracting both convenience and comparison sales from residents in the trade area since it has the only Big W store in the trade area to the south. This centre will continue to influence consumer retail shopping behaviour and is therefore included in the assessment.

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# Neerabup (Banksia Grove) District Centre

An existing designated District Centre in SPP4.2, located 9 km (travel distance) from Precinct 3. Neerabup incorporates a Coles, Woolworths and Aldi as anchor tenants. Neerabup may also incorporate a DDS in the future. Neerabup is currently estimated to be attracting convenience sales from residents in the north of the trade area. This centre will continue to influence consumer retail shopping behaviour and is therefore included in the assessment.

### Carramar Neighbourhood Centre

An existing Neighbourhood Centre as defined by SPP4.2, located 11 km (travel distance) from Precinct 3. Carramar incorporates a Woolworths as an anchor tenant. Carramar is currently estimated to be attracting convenience sales from residents in the north of the trade area. This centre will continue to influence consumer retail shopping behaviour and is therefore included in the assessment.

### Hocking Neighbourhood Centre

An existing Local Centre as defined by SPP4.2, located 1.8 km (travel distance) from Precinct 3. Hocking incorporates a small Woolworths as an anchor tenant. Hocking is currently estimated to be attracting convenience sales from residents in the trade area. This centre will continue to influence consumer retail shopping behaviour and is therefore included in the assessment.

#### Ashby Local Centre

An existing Local Centre as defined by SPP4.2, located 6.4 km (travel distance) from Precinct 3. Ashby incorporates a small Farmer Jacks as an anchor tenant. Ashby is currently estimated to be attracting convenience sales from residents in the trade area. This centre will continue to influence consumer retail shopping behaviour and is therefore included in the assessment.

### Pearsall Local Centre

An existing Local Centre as defined by SPP4.2, located 3.2 km (travel distance) from Precinct 3. Pearsall incorporates an IGA as an anchor tenant. Pearsall is currently estimated to be attracting convenience sales from residents in the trade area. This centre will continue to influence consumer retail shopping behaviour and is therefore included in the assessment.

#### 2.3 Proposed Centres

The EWDSP forecasts a demand for 64,600 sqm NLA in activity centre floorspace, comprised mainly in the Gnangara District Centre (58,600 sqm NLA), and the Mariginiup Neighbourhood Centre (6,000 sqm NLA). The EWDSP also promotes opportunities for an additional ten 'Local Centres' in precincts 3, 5, 6, 8, 10, 11, 12, 13, 15, and 16.

# <u>Planned Gnangara District Centre</u>

A planned District Centre as defined by SPP4.2, located 4 km (travel distance) from Precinct 3. The allocation of 58,000 sqm NLA of activity centre floor space is not expected to be all retail floor space. Gnangara may expect to incorporate one DDS, 2 full line supermarkets and a limited line supermarket as anchor tenants and ultimately include up to 30,000 sqm NLA of retail floor space. Gnangara is expected to attract convenience and comparison sales from residents in the trade area. This centre will influence consumer retail shopping behaviour and is therefore included in the assessment. Given the timing of residential development planned around this centre, the Gnangara District Centre may expect to commence the first stage of development by 2036.

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# Planned Mariginiup Neighbourhood Centre

A planned Neighbourhood Centre as defined by SPP4.2, located 6 km (travel distance) from Precinct 3. Mariginiup may expect to incorporate 2 full line supermarkets as anchor tenants. Mariginiup is expected to attract convenience and some comparison sales from residents in the trade area. This centre will influence consumer retail shopping behaviour and is therefore included in the assessment. Given the timing of residential development planned around this centre, the Mariginiup Neighbourhood Centre may expect to commence the first stage of development by 2036.

# Precinct 6 Neighbourhood Centre

The ten 'Local Centres' planned throughout EWDSP have not been formally documented or assessed and therefore have not been included in this assessment. The exception is Precinct 6. A Needs Assessment and Net Benefit Test has also been completed for a planned neighbourhood centre in Precinct 6. This centre is intended to be developed as a neighbourhood centre as defined by SPP 4.2. It is proposed to be located 3 km (travel distance) north of the planned centre in Precinct 3. This centre will influence consumer retail shopping behaviour and is therefore included in the assessment.

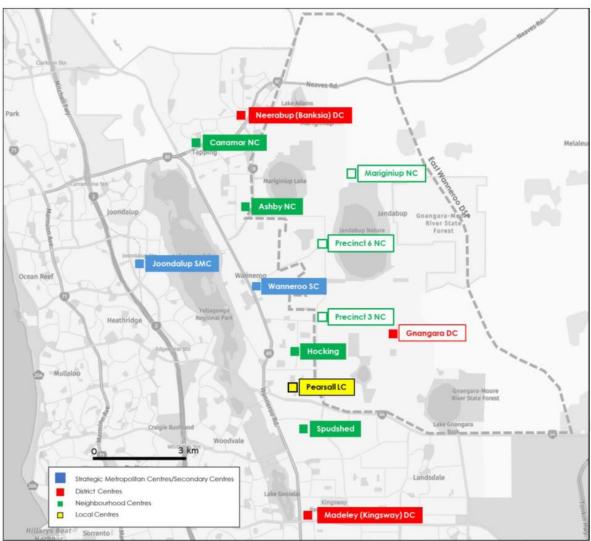
Overall, there are twelve existing or planned centres which will influence, and be influenced by, the planned centre. These centres are ultimately estimated to contain 225,000 sqm NLA in total retail floor space including 75,000 sqm NLA of convenience (daily and weekly) retail floor space. The addition of the planned centre in Precinct 3 represents a 1.7% increase to the total retail floor space and 5.7% increase to the total convenience floor space.



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# EXISTING AND PLANNED ACTIVITY CENTRES



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# **ACTIVITY CENTRES CHARACTERISTICS**

					Floor space (sqm) NLA			
Centre Name	Status Hierarchy		Supermarkets	DDS	Total Convenience	Total Comparison	Total 'Shop' Retail	
Joondalup	Existing	Strategic	C W A Sp	K, T, BW	13,650	86,350	100,000	
Wanneroo	Existing	Secondary	CWA	K	7,150	20,850	28,000	
Madeley (Kingsway)	Existing	District	WA	BW	9,100	15,900	25,000	
Gnangara	Planned	District			11,700	18,300	30,000	
Neerabup (Banksia)	Existing	District	WA		9,100	5,900	15,000	
Mariginiup	Planned	Neighbourhood			6,000	-	6,000	
Carramar	Existing	Neighbourhood	W		4,550	450	5,000	
Ashby	Existing	Local	FJ		2,600	400	3,000	
Hocking	Existing	Neighbourhood	W		2,600	400	3,000	
Spudshed Gnangara	Existing	Local	Sp		3,250	- Y	3,250	
Precinct 6	Planned	Neighbourhood			4,550	450	5,000	
Pearsall	Existing	Local	IGA		1,300	200	1,500	
ALL EXISTING & PLANN	ED CENTRES				75,550	149,200	224,750	
Precinct 3		Neighbourhood			4,550	450	5,000	
ALL EXISTING & PLANN	ED CENTRES	(Including subject	Centre)		80,100	149,650	229,750	

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# 3. TRADE AREA

### 3.1 Existing Resident Population

There is an existing resident population base adjacent to the EWDSP. This existing resident population base will have a direct influence on the demand for future activity centres and has been included in the assessment. This existing resident population is established to the immediate west of the EWDSP area and comprises the suburbs of Hocking, Pearsall, Wanneroo, Ashby, Sinagra, Tapping, Carramar and Neerabup.

#### 3.2 East Wanneroo DSP

The EWDSP is delineated into 28 precincts. Only 17 of these precincts are forecast to include residential development. These 17 precincts are ultimately forecast to provide approximately 50,000 homes, and a resident population of around 150,000 residents over the next 30 plus years. The EWDSP provides an indicative development staging plan which promotes development of precincts in to three stages:

Short term	between 2021 and 2036,
Medium term	between 2036 and 2051,
Longer term	from 2051 on

Precincts 1-16 are estimated to be predominantly developed between 2026 and 2046 and estimated to include a resident population base of 26,800 by 2031, 53,000 by 2036, 73,000 by 2041 and 88,000 by 2046. The remaining residential development is expected to be developed beyond 2046.

### 3.3 Trade Area

Both existing populations and forecast populations will be modelled to estimate the demand for a planned activity centre in the location and the net benefits of the planned centre on the existing and forecast activity centre framework. The entire trade area (including existing and proposed resident areas) is forecast to accommodate 84,000 residents by 2031, 111,000 by 2036, 133,000 by 2041, and 148,000 by 2046.

EXISTING RESIDENTIAL POPULATION BY AREA BY YEAR

Catchment	2026	2031	2036	2041	2046
Hocking/ Pearsal	12,000	12,300	12,000	11,900	11,800
Wanneroo	14,400	14,300	14,200	14,100	14,000
Ashby/ Sinagra	7,600	8,900	9,800	10,600	10,500
Tapping	9,700	9,400	9,100	8,900	8,800
Carramar/ Neerabup	11,850	12,400	13,400	14,200	15,000
Existing Resident Precincts	57,576	57,300	58,500	59,700	60,100

EWDSP (2021), extrapolation by Taktics4

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# EAST WANNEROO DISTRICT STRUCTURE PLAN AREA

By Precinct By Development by Stage

Precinct	Name	Dwellings	Population	2026	2031	2036	2041	2046	2051	2056	Total
1	Mary St	1,500	4,500	10%	45%	45%					100%
2	Bebich Dr	500	1,500							100%	100%
3	Elliot Rd	2,000	6,000	10%	45%	45%					100%
4	High Rd	300	900	10%	45%	45%					100%
5	Begrade Rd	1,900	5,700		10%	40%	50%				100%
6	Edgar Griffiths Park	3,100	9,300	10%	50%	40%					100%
7	Lake Mariginiup	4,000	12,000		20%	40%	40%				100%
8	Ranch Rd	2,300	6,900	10%	45%	45%					100%
10	South Pinjar	3,500	10,500		35%	35%	30%				100%
11	Lakelands	3,000	9,000	10%	40%	40%	10%				100%
12	Gnangara	7,500	22,500					20%	40%	40%	100%
13	Trichet Rd	4,500	13,500					20%	40%	40%	100%
15	Central Mariginiup	3,800	11,400				35%	35%	30%		100%
16	North Mariginiup	4,000	12,000				35%	35%	30%		100%
20	Lorian	2,500	7,500							100%	100%
25	East Gnangara	6,000	18,000							100%	100%
		50,400	151,200	2%	15%	17%	13%	10%	14%	27%	100%

East Wanneroo District Structure Plan (WAPC 2021)

# EAST WANNEROO DISTRICT STRUCTURE PLAN AREA

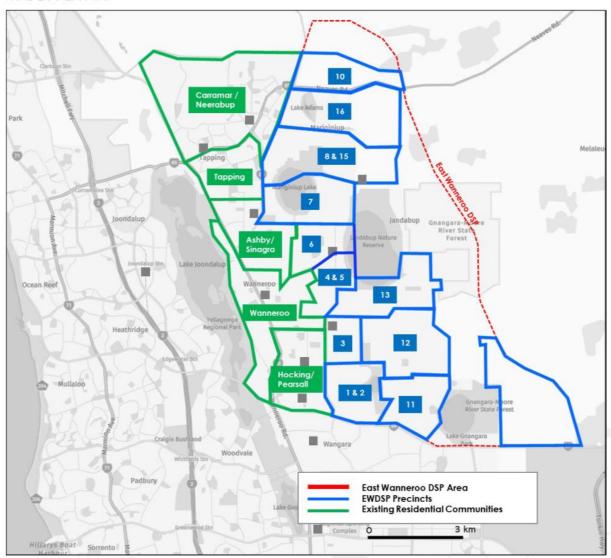
Cumulative Population by Precinct by Period

Precinct	Name	2026	2031	2036	2041	2046	2051	2056
1	Mary St	450	2,475	4,500	4,500	4,500	4,500	4,500
2	Bebich Dr	-	-	-	-	-	-	1,500
3	Elliot Rd	600	3,300	6,000	6,000	6,000	6,000	6,000
4	High Rd	90	495	900	900	900	900	900
5	Begrade Rd	-	570	2,850	5,700	5,700	5,700	5,700
6	Edgar Griffiths Park	930	5,580	9,300	9,300	9,300	9,300	9,300
7	Lake Mariginiup	-	2,400	7,200	12,000	12,000	12,000	12,000
8	Ranch Rd	690	3,795	6,900	6,900	6,900	6,900	6,900
10	South Pinjar	-	3,675	7,350	10,500	10,500	10,500	10,500
11	Lakelands	900	4,500	8,100	9,000	9,000	9,000	9,000
12	Gnangara	-	-	-	-	4,500	13,500	22,500
13	Trichet Rd	-	-	-	-	2,700	8,100	13,500
15	Central Mariginiup	-	-	-	3,990	7,980	11,400	11,400
16	North Mariginiup	-	-	-	4,200	8,400	12,000	12,000
20	Lorian	-	-	-	-	-	-	7,500
25	East Gnangara	-	-	-	-		-	18,000
		3,660	26,790	53,100	72,990	88,380	109,800	151,200

East Wanneroo District Structure Plan (WAPC 2021)

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## TRADE AREA MAP



EWDSP (2021) / ABS (2021)

2224-EWDSP-Precinct 3-NBT-Final-01.docx

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EXISTING AND FORECAST TRADE AREA POPULATION BY PRECINCTS BY YEAR

Catchment	2026	2031	2036	2041	2046
Hocking/ Pearsal	12,000	12,300	12,000	11,900	11,800
Wanneroo	14,400	14,300	14,200	14,100	14,000
Ashby/ Sinagra	7,600	8,900	9,800	10,600	10,500
Tapping	9,700	9,400	9,100	8,900	8,800
Carramar/ Neerabup	11,850	12,400	13,400	14,200	15,000
Existing Resident Precincts	57,576	57,300	58,500	59,700	60,100
Precinct 1 & 2	450	2,475	4,500	4,500	4,500
Precinct 3	600	3,300	6,000	6,000	6,000
Precinct 4 & 5	90	1,065	3,750	6,600	6,600
Precinct 6	930	5,580	9,300	9,300	9,300
Precinct 7	-	2,400	7,200	12,000	12,000
Precinct 8 & 15	690	3,795	6,900	10,890	14,880
Precinct 10 & 16	-	3,675	7,350	14,700	18,900
Precinct 11	900	4,500	8,100	9,000	9,000
Precinct 12	-	-	-	-	4,500
Precinct 13	-	-	-	-	2,700
EWDSP Precincts	3,660	26,790	53,100	72,990	88,380
Total Trade Area	61,236	84,090	111,600	132,690	148,480

EWDSP (2021) / ABS (2021)

#### 3.4 Spending Profiles

Resident retail spending profiles for the trade area are derived by extrapolating data from a range of sources including:

- Household Expenditure Survey by socio economic characteristics (ABS 2019)
- Population and Household Census by socio economic characteristics (ABS 2021)
- Retail Sales by store categories (ABS 2024)

Correlation of data from these sources relative to the demographic profiles of an area produces an estimate of the average retail spending potential of residents within that area.

New, developing or transitioning trade areas may not currently have sufficient population bases to extract valid demographic and retail spending profiles. Where trade areas do not have sufficient population base the retail spending profiles have been adopted from neighbouring/adjoining trade areas. The forecast average retail spending profiles for the future EWDSP resident population has been adopted from the Tapping resident spending profiles.

Correlation of demographic profiles to retail spending profiles for residents in the trade area reveal that the average retail spending profile for residents across the total trade area is estimated to be nearly \$13,000 which is 14% below the average profile of residents for the Perth Metropolitan Area \$15,000.

ESTIMATED RETAIL SPENDING PROFILES BY TRADE AREA BY RETAIL CATEGORY

Retail Store Category	Hocking/ Pearsal	Wanneroo	Ashby/ Sinagra	Tapping	Carramar/ Neerabup	EWDSP Precincts	Perth Average	Total Trade Area
Total Convenience Retail	\$7,270	\$6,223	\$6,562	\$7,590	\$7,805	\$7,590	\$8,663	\$7,516
Total Comparison Retail	\$5,228	\$4,332	\$4,614	\$5,679	\$5,983	\$5,679	\$6,366	\$5,410
Total Shop	\$12,498	\$10,555	\$11,176	\$13,269	\$13,788	\$13,269	\$15,029	\$12,926

Retail Trade (ABS 2025) / HHES (ABS 2019)

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#### 3.5 Spending Capacity

The average potential resident retail spending profile for each area is subsequently multiplied by the forecast resident population in each trade area for each year to determine the forecast resident retail spending capacity of each trade area over time. Based on the average potential resident retail spending profiles, residents in the trade area are:

- estimated to generate \$728M p.a. in total retail spending by 2026 including \$421M p.a. in convenience-based retail spending.
- estimated to generate \$1.9B p.a. in total retail spending by 2046 including \$1.1B p.a. in convenience-based retail spending.

This represents an additional \$676M p.a. in convenience-based retail spending generated by residents in the trade area over the next 20 years. It would be expected that most of this additional convenience-based retail spending will be captured by centres serving the immediate needs of the resident population.

ESTIMATED ANNUAL RESIDENT RETAIL SPENDING CAPACITY in TRADE AREA (\$M p.a.) By Retail Category by Year

Retail Catgeory	2026	2031	2036	2041	2046
Total Convenience Retail	\$421	\$608	\$817	\$976	\$1,096
Total Comparison Retail	\$307	\$447	\$603	\$722	\$812
Total Shop	\$728	\$1,055	\$1,419	\$1,698	\$1,909

8501 Retail Trade (ABS 2025) / HHES (ABS 2019)

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### 4. NEEDS ASSESSMENT

The need or demand for an activity centre in a trade area may be assessed in one of two ways.

- Supermarket Demand Assessment
- Retail Modelling Assessment

#### 4.1 Supermarket Demand Assessment

A specialty convenience-based retailer relies almost solely on the foot traffic generated by a supermarket in its centre to generate sufficient sales to be sustainable. Logic therefore suggests that any assessment of neighbourhood retail network should focus on the extent to which supermarket demand may be met, and the impacts of a supermarket in the network influencing sales at another supermarket, to determine the sustainability of the network. This assessment focuses on the future supermarket-based demand in the trade area to determine the sustainability of the centres network in the trade area.

Activity centres in or directly adjacent to the total trade area currently provide the equivalent of 7.25 full line supermarkets.

#### **FIGURE**

Catchment	Operators	Current Supply
Hocking/ Pearsal	small WW, small IGA	0.75
Wanneroo	Coles, WW, Aldi	3.00
Ashby/ Sinagra	FJ	0.50
Tapping	-	
Carramar/ Neerabup	2x WW, Coles	3.00
<b>Existing Resident Precincts</b>		7.25

The distribution of supermarkets across urban Australia represents a ratio of one full line supermarket for every 7,500 residents. Application of this population per supermarket ratio to the current trade area population – i.e. the 2026 trade area population produces a demand for eight supermarkets. This result confirms:

- That the average supermarket demand ratio is consistent and valid.
- That there is already demand for a full line supermarket in the trade area by 2026.

Application of this supermarket demand ratio to the forecast 2046 trade area population confirms a demand for 20 supermarkets in the trade area. This result confirms that:

- There is an expected demand for an additional 12 full line supermarkets in the trade area by 2046.
- That almost all the demand for additional supermarkets is generated by demand from the forecast resident population in the EWDSP area.

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#### **CURRENT SUPERMARKET PROVISION**

#### Supermarkets

Catchment	Current Supply	2046 Demand	Gap in Provision
Existing Resident Precincts	7.3	8.0	-0.8
EWDSP Precincts	0.0	11.8	-11.8
Total Trade Area	7.3	19.8	-12.5

Taktics4

This analysis confirms demand for the number of centres proposed in the EWDSP, confirming that a supermarket-based centre in Precinct 3 is justified in principle.

#### 4.2 Retail Modelling Assessment

Retail modelling techniques are used to assess the likely propensity for a resident in a particular area to visit/spend at each centre in the network. Based on:

- The proximity of the resident to each centre.
- The role and function of each centre.
- The size of the retail offer at each centre, relative to other centres.

The sales potential for the proposed centre will be based on the extent to which it may capture retail sales from each trade area. The results of the retail modelling shows:

- The expected market share that each centre may expect to capture from each trade area.
- The retail sales that may therefore be expected to be captured by each centre in the network from the designated trade areas.
- The relative contribution of each trade area to the overall sales at each centre.

#### Planned Centre Sustainability

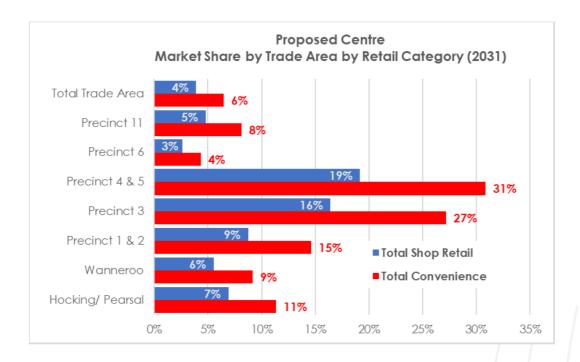
The retail modelling indicates that the planned centre is estimated to:

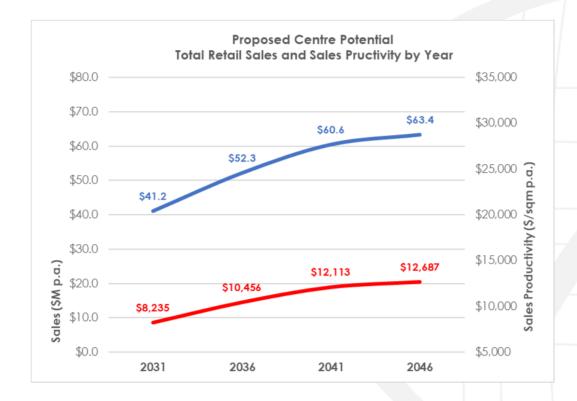
- Capture less than 4% market share of the total retail spending and 6% of the convenience retail spending across the entire trade area.
- Capture 31% market share of convenience retail spending from residents in Precinct 4 & 5.
- Capture 27% market share of convenience-based retail spending from residents in Precinct
   3.
- Generate total retail sales of \$41.2M p.a. by 2031 at an average sales productivity of \$8,300/sqm NLA p.a.

These results show that the planned centre:

- Is estimated to achieve market shares that are consistent with the industry expectations.
- Will not require unrealistic over reliance on any precincts outside its immediate influence.
- Will achieve retail sales that are consistent with industry averages for a neighbourhood centre.

 Has the potential for significant growth over the subsequent 15 years - despite the planned introduction of significant convenience and comparison retail activity at Gnangara District Centre and Mariginiup NC.





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#### 5. IMPACT ASSESSMENT

The potential sales generated by the development of the planned centre will be drawn from centres in the network that would have reasonably expected to capture those sales had the planned centre not been developed. The impact of the proposal on existing and planned activity centres is defined as an estimate of the retail turnover for each relevant activity centre identified for the following scenarios:

- Without the proposed activity centre.
- With the new activity centre assumed to be developed.

The differences between the 'without' and 'with' scenario is the potential turnover impact for each activity centre.

SPP4.2 states that competition between businesses in and of itself is not considered a relevant planning consideration. The impact of a proposal on an activity centre is defined as the potential loss of services and any associated detriment to the community caused by the proposed development. The following impact percentage and risk level for retail turnover is provided as a general guide and should not be used as the only indicator of acceptability of a proposal.

SPP4.2 IMPACT and RISK GUIDE

Impact Percentage		Description
0-5%	Low	Any impacts are likely to be temporary and have no long-term effects on the viability of individual activity centres.
5-10%	Medium	Impacts are likely to be more significant for individual centres, but overall network sustainability is unlikely to be undermined in the long-term.
10% +	High	Impacts are likely to be very significant for individual centres and will undermine the long-term network sustainability.

Where the short-term impact is initially high before falling to a medium or low level in the long term, consideration should be given to how the development can be staged or if there needs to be any additional short-term benefits to ensure that level of service is always maintained. However, the overall impact of the proposal may be lessened or offset by the potential growth in sales each activity centre may generate from the introduction of additional residents and retail spending in the trade area over time.

The retail model results are focused primarily on the centres which can be expected to generate most of their sales from within the modelled trade areas. Centres located on the fringe of, or outside the trade areas will only show that proportion of sales captured from the trade areas. Subsequently, centres on the fringe of, or outside of the trade area will not show a true sales figure, but rather that part of the sales captured solely from within the trade area modelled. The impact assessment typically focuses primarily on the existing and planned centres closest to the proposed centre.

Any loss of sales from more distant centres such as Joondalup and Madeley generated from the trade area are to be expected and even encouraged as the retail activity centre network expands in the trade area. These distant centres will continue to influence consumer shopping over time – but not to the same extent that they do now.

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The focus for this section is therefore on the centres closest to the planned centre, including:

Higher Order Centres	Wanneroo Town Centre Neerabup (Banksia Grove) Town Centre Proposed Gnangara District centre Proposed Mariginiup Neighbourhood Centre
Lower Order Centres	Existing Ashby Neighbourhood Centre Existing Hocking Neighbourhood Centre Existing Pearsall Local Centre

The modelling shows the forecast retail sales potential of each centre from 2026 to 2031 without the planned centre developed, and the forecast retail sales potential of each centre from 2031 to 2046 with the planned centre developed.

#### **5.1 Higher Order Centres**

The results of the retail modelling indicate that:

#### Wanneroo Town Centre

Wanneroo has the potential to generate \$246M p.a. in total retail sales by 2026 without the planned centre in Precinct 3 developed. Once the planned Precinct 3 centre is developed, Wanneroo has the potential to generate \$321 M p.a. in total retail sales by 2031. This is an increase of nearly \$65M p.a. in additional retail sales available to its retailers. This is due to the increase in available retail spending in the trade area available to the centre being greater than any potential loss of market share experienced by the development of the Precinct 3 centre. Wanneroo has the potential to increase total retail sales to \$436M p.a. by 2046, confirming that the retailers in Wanneroo will continue to have the potential to benefit from the significant forecast increase in retail spending generated in the trade area.

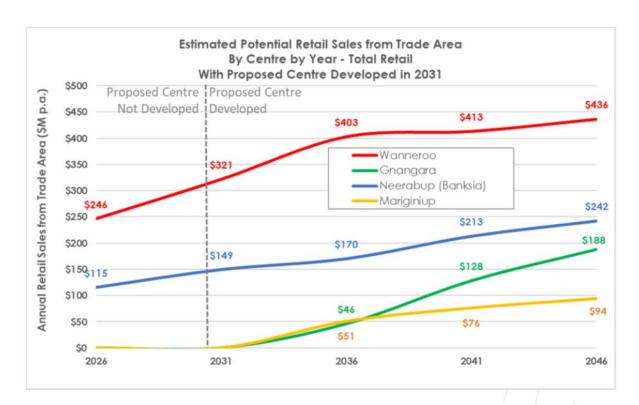
#### Neerabup/Banksia Grove

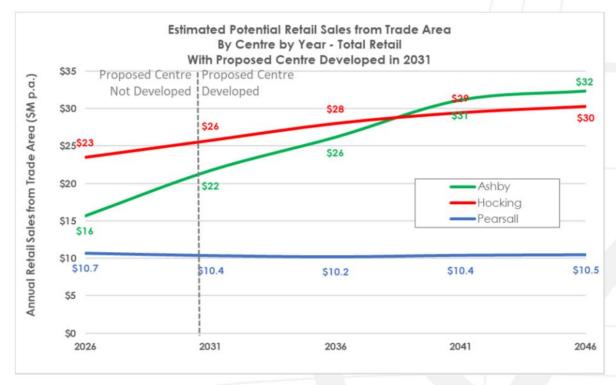
Neerabup has the potential to generate \$115M p.a. in total retail sales by 2026 without the planned centre in Precinct 3 developed. Once the planned Precinct 3 centre is developed, Neerabup has the potential to generate \$149M p.a. in total retail sales by 2031. This is an increase of nearly \$34M p.a. in additional retail sales available to its retailers. This is due to the increase in available retail spending in the trade area available to the centre being greater than any potential loss of market share experienced by the development of the Precinct 3 centre. Neerabup has the potential to increase total retail sales to \$242M p.a. by 2046, confirming that the retailers in Neerabup will continue to have the potential to benefit from the significant forecast increase in retail spending generated in the trade area.

#### **Gnangara and Mariginiup Centres**

Neither of these centres are expected to be developed prior to 2036. However, once developed both centres have the potential to generate \$46M - \$51M p.a. by 2036, before increasing to \$94M - \$188M p.a. by 2046, confirming that the planned centre in Precinct 3 will not impact the development and growth of these centres.

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#### 5.2 Lower Order Centres

The results of the retail modelling indicate that:

#### Hocking Neighbourhood Centre

Hocking has the potential to generate \$23M p.a. in total retail sales by 2026 without the planned centre in Precinct 3 developed. Once the planned Precinct 3 centre is developed, Hocking has the potential to generate \$26M p.a. in total retail sales by 2031. This is an increase of nearly \$3M p.a. in additional retail sales available to its retailers. This is due to the increase in available retail spending in the trade area available to the centre being greater than any potential loss of market share experienced by the development of the Precinct 3 centre. Hocking has the potential to increase total retail sales to \$30M p.a. by 2046, confirming that the retailers in Hocking will continue to have the potential to benefit from the significant forecast increase in retail spending generated in the trade area.

#### Ashby Neighbourhood Centre

Ashby has the potential to generate \$16M p.a. in total retail sales by 2026 without the planned centre in Precinct 3 developed. Once the planned Precinct 3 centre is developed, Ashby has the potential to generate \$22M p.a. in total retail sales by 2031. This is an increase of nearly \$5M p.a. in additional retail sales available to its retailers. This is due to the increase in available retail spending in the trade area available to the centre being greater than any potential loss of market share experienced by the development of the Precinct 3 centre. Ashby has the potential to increase total retail sales to \$32M p.a. by 2046, confirming that the retailers in Ashby will continue to have the potential to benefit from the significant forecast increase in retail spending generated in the trade area.

#### Pearsall Local Centre

Pearsall has the potential to generate \$10.7M p.a. in total retail sales by 2026 without the planned centre in Precinct 3 developed. Once the planned centre in Precinct 3 is developed, Pearsall has the potential to generate \$10.4 M p.a. in total retail sales by 2031. This is a slight decrease of nearly \$300,000 p.a. in additional retail sales available to its retailers. This is due to the increase in available retail spending in the trade area available to the centre being slightly less than any potential loss of market share experienced by the development of the Precinct 3 centre. Pearsall has the potential to maintain total retail sales to \$10.5M p.a. by 2046, confirming that its retailers in Pearsall will continue to have the potential to benefit from the increase in retail spending generated in the trade area.

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### 6. NET BENEFIT TEST

When estimating benefits to the community, SPP4.2 states that the Net Benefit Test should:

- Detail what benefit will occur due to the proposed development.
- Use existing data and standards to measure the size of the benefit and how important it will be to the community.
- Identify those in the community who will be likely to experience the benefit.
- Estimate how many individuals are expected to experience the benefit.
- Describe the degree of change expected due to the benefit.
- Determine the expected duration for which stakeholders are expected to experience the benefit.

SPP4.2 provides a guide to the measures used to assess any net benefit to the community.

#### 6.1 Employment

Will the proposal provide new jobs in addition to any that may be lost elsewhere – net additional jobs?

The planned centre has the potential to create up to 259 full time equivalent (FTE) jobs including 200 in the retail sector and 59 in the non-retail sector. This may be considered a net increase in potential employment opportunities given that the planned centre is not expected to result in lost retail sales (and employment) at other activity centres.

#### ESTIMATED EMPLOYMENT

	Floorspace (sqmNLA)	Floorspace/ FTE Employee Ratio	Employment (FTE's)
Retail Activity	5,000	25	200
Non retail Activity	2,950	50	59
Total Activity Centre	7,950	31	259

Will the planned centre contribute to diversifying local jobs – creating more strategic employment versus population-driven employment? Will the planned centre create the potential to improve access to economic opportunity for minority and vulnerable groups?

The role of the planned centre will ensure that it generates population driven employment opportunities. Employment in the retail sector typically attracts the following underrepresented employment positions in the workforce.

- Female labour force
- Part time labour force
- Young adult labour force
- Local labour force
- Labour force without access to a motor vehicle

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#### RETAIL SECTOR EMPLOYMENT PROFILES

Employee charcateristic	Retail Employment Sector	All Employment Sectors	Difference in representation
Female employment	66%	57%	1.2
Part time employment	62%	46%	1.3
employees aged 15-19 years	19%	9%	2.1
emplopyees who travel less than 2.5 km to work	15%	10%	1.5
Employees who travel to work by Car as a passenger	9%	6%	1.5

Pop & Hhld Census (ABS 2021)

The planned centre will therefore provide employment opportunities to those otherwise underrepresented in the workforce, including:

- Female employees who are 1.2 times more likely to work in the retail sector than other employment sectors.
- Employees looking for part time work who are 1.3 times more likely to work in the retail sector than other employment sectors.
- Employees aged 15-19 years, who are 2.1 times more likely to work in the retail sector than other employment sectors.
- Residents who travel less than 2.5 km to work who are 1.5 times more likely to work in the retail sector than other employment sectors.
- Residents who travel to work without a vehicle (car as passenger, bicycle or walking) –
   who are 1.5 times more likely to work in the retail sector than other employment sectors.

#### 6.2 Impact

How is the planned centre expected to impact upon the current and expected turnover and role of relevant activity centres? Will the planned centre increase the choice and availability of goods and services in the area?

The planned centre is not expected to have any economic impact on the surrounding centres nor the overall activity centre hierarchy. The significant forecast growth in residential development and retail spending capacity in the trade area means that the planned centre can be developed sustainably while other existing planned centres continue to experience sales growth. Retail modelling confirms that the planned centre will predominantly serve the immediate neighbourhood trade area. The planned centre will provide the existing residents in Hocking and Pearsall and the forecast residents in Precincts 3, 4 and 5 with access to a wider range of daily and weekly retail goods and services, without impacting the existing choices available to the residents.

#### 6.3 Compatibility

Is the planned centre compatible with surrounding land uses?

The planned centre will introduce a neighbourhood centre in the middle of a trade area which will ultimately contain 12,600 residents (in Precincts 3,4,5) within a 1.5 km radius of the proposed activity. This resident population is a significant base for a supermarket-based centre. The planned location on the intersection of both north south and east west connector roads provides ease of access to residents in all directions from the immediate trade area.

Satterley/BDG

#### **6.4 Environment**

Will there be an improvement in the level of amenity and vibrancy that benefits the wider community? Will the planned centre include land uses such as healthcare, education, and community facilities? Will the planned centre have an impact on overall vehicle trips? Will carbased net trips (by distance) increase or reduce because of the planned centre?

The planned centre has the potential to create a community hub for the resident communities in Precincts 3, 4, and 5, increasing a sense of place for residents. The planned centre is expected to attract a range of non-retail activity including community facilities such as medical and childcare services.

The planned centre has the potential to reduce the amount of trip kilometres that residents would otherwise have to travel each year to satisfy their daily/weekly shopping needs. The immediate trade area will ultimately contain 12,600 residents who will benefit directly from more convenient access the planned centre. Trips to the planned centre will result in less trips to centres at Wanneroo (4 km away) and Hocking (2 km) away. The planned centre has the potential to significantly reduce the number of trips/trip km by residents. Residents in these areas will be far more likely to walk to the planned centre than their current trip patterns to supermarket-based centres over 2km away.

#### 6.5 Infrastructure

Is there significant government investment in services, infrastructure or development in the area or nearby centres that may be affected by the planned centre? Will the planned centre impact patronage/viability of the investment and what is the expected impact? Will the planned centre include new, or improvements to existing transport infrastructure, particularly walking, cycling and public transport, that increases access and helps manage congestion? Will the planned centre include enhancements to utilities that benefit the local area?

The planned centre location is designed to maximise its exposure and accessibility to the dedicated bus route planned to service the EWDSP area.

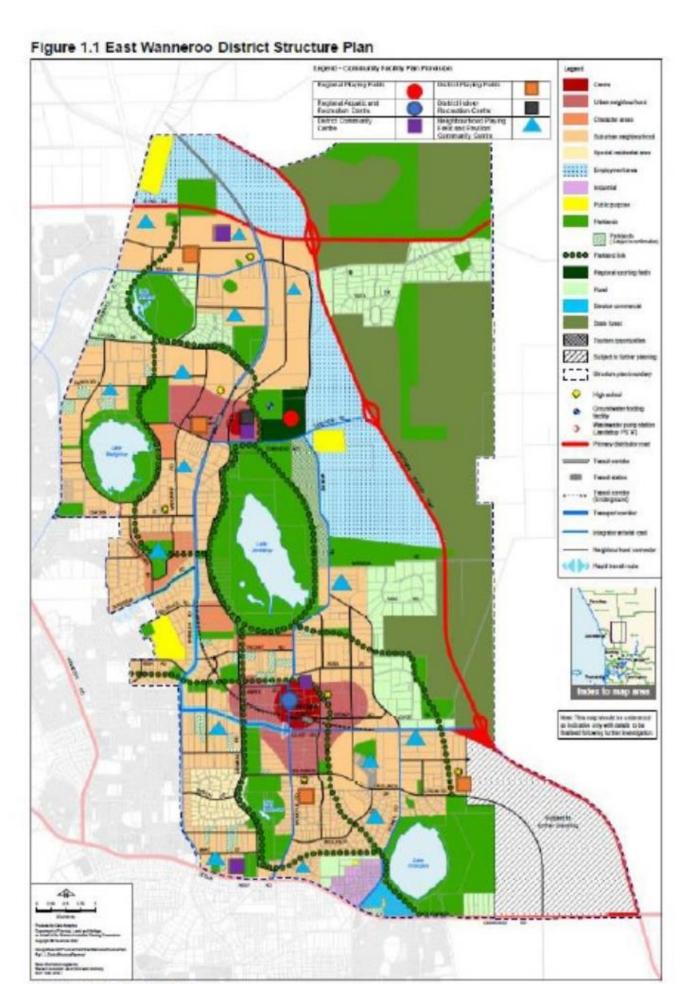
#### 6.6 Strategic Alignment

Is the planned centre consistent with the strategic planning for the area? Is it aligned with the relevant regional strategy and approved local planning strategy? Is the size and scale of the planned centre consistent with the level of the hierarchy? What are the potential impacts on the activity centre hierarchy? Is the planned centre consistent with the objectives and outcomes of SPP 4.2?

The EWDSP allocates a centre in Precinct 3. The planned centre is therefore consistent with the strategic planning for the area. The planned centre is proposed to be a size, scale, function, and role that is consistent with and complements the overall activity centre hierarchy as defined by SPP4.2.

The planned centre will not have an impact on any of the activity centres in the network. The planned centre does not have the potential to result in the loss of, nor change the role and function of any activity centre in the network. As such the planned centre does not have the potential to have any impact or change to the activity centre hierarchy within EWDSP area.

This assessment confirms that the planned centre satisfies the criteria for assessing the benefits and impacts to the community and is therefore consistent with the objectives and outcomes of SPP4.2.



East Warmerop District Structure Plan

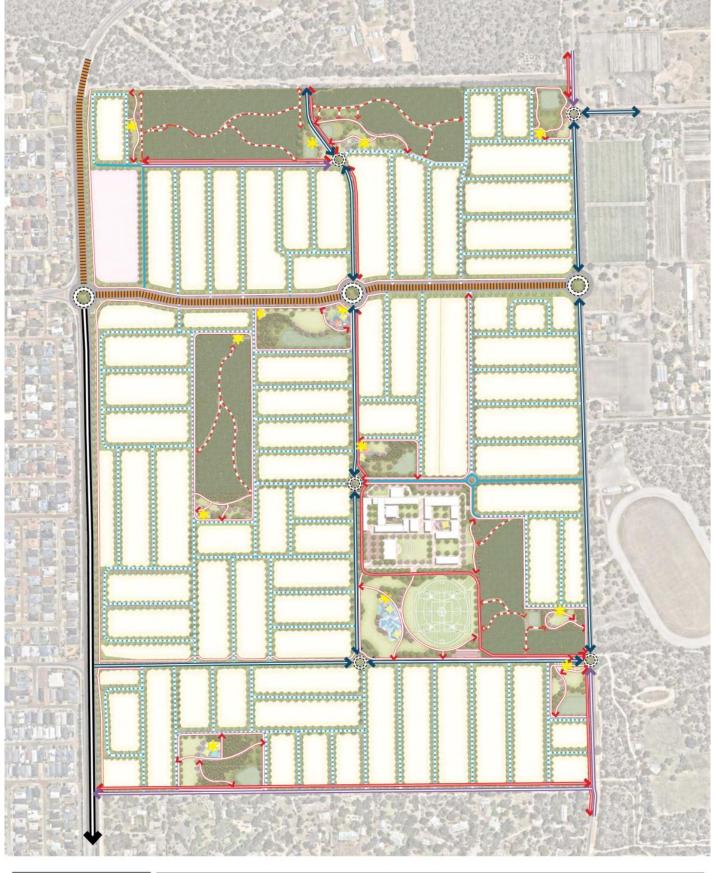










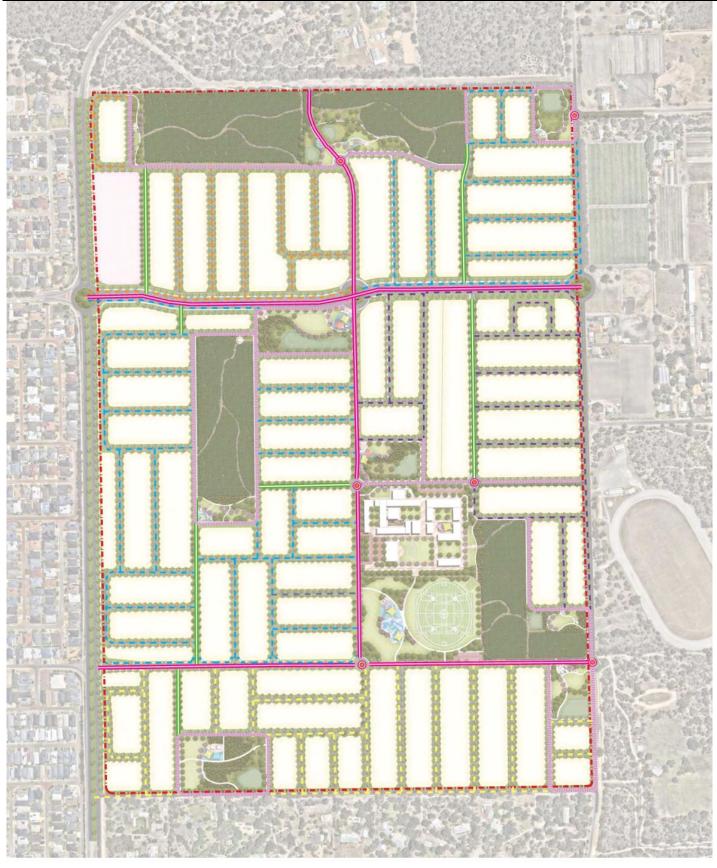




































#### POS 1, 2 & 3

#### POS 1 TYPOLOGY

 Pocket POS SIZE

· 0.2382 ha excl Parkland Reserve

#### POS 2 TYPOLOGY

Pocket POS

SIZE

· 0.2339 ha excl Parkland Reserve

#### POS 3 TYPOLOGY

Pocket POS

SIZE

· 0.6817 ha excl Parkland Reserve

#### POS 1, 2 & 3 CONCEPT

- · Footpath connections through the POS to improve connectivity and walkability
- Provide informal tracks through existing vegetation
- · Picnic areas, bench seats, shade structures and play space

## **FUNCTIONS / MATERIALS**

- Open grassed areas for passive recreation
- · Shade sails to feature playground
- · Shelter & picnic settings
- · Bench seats to provide rest point · Water-wise native planting and
- planting

#### Drainage areas per LWMS

#### ENVIRONMENTAL CONSIDERATIONS

- Significant existing trees to be retained where possible
- · Carnaby black cockatoo habitat
- Source local materials where possible to minimise transport requirements and provide local employment.
  Consider long-term maintenance requirements.
- No management or modification to Parkland Reserve vegetation except 3m wide perimeter firebreaks. Where existing, firebreak to be maintained.
- POS Landscape design to achieve low threat as per AS 3959 and will include low fuel planting, as required





1







## **DRAINAGE LEGEND - CATCHMENT F**

FIRST 15mm EVEN	т
Depth(m):	0.3
Base Area(m2):	1,260
Volume(m3):	377
Slope:	1:6
1% AEP EVENT	
Depth(m):	1.17
TWL Area(mAHD):	2.221

2.646

#### POS 4

#### **POS 4 TYPOLOGY**

 Local POS SIZE

0.6734 ha

#### **FUNCTIONS / MATERIALS**

- Footpath connection to the broader network
   Open grassed areas for passive recreation
- · Shade sails to feature playground Shelter & picnic settings
- · Bench seats to provide rest point
- · Drainage areas per LWMS

#### POS 4 CONCEPT

- · Open turf to provide passive recreation
- Picnic areas, bench seats, shade structures and play space
   Footpath connections through the POS to improve connectivity and
- walkability
- Shade trees to be planted along footpath connections

#### **ENVIRONMENTAL CONSIDERATIONS**

- Significant existing trees to be retained where possible
- POS Landscape design to achieve low threat as per AS 3959 and will include low fuel planting, as required
- Water-wise native planting and planting
- Source local materials where possible to minimise transport requirements and provide local employment.
- Consider long-term maintenance requirements

#### DRAINAGE LEGEND - CATCHMENT C

#### FIRST 15mm EVENT

Volume(m3):

Slope:

Depth(m): Base Area(m<sup>2</sup>): Volume(m<sup>3</sup>): 1.680 501 Slope: 1:6

#### 1% AEP EVENT

Depth(m): 1.19 TWL Area(mAHD): 3,443 Volume(m3): 3.020 Slope: 1:6



# LANDSCAPE **MASTERPLAN**











#### DRAINAGE LEGEND - CATCHMENT B FIRST 15mm EVENT Depth(m): Base Area(m²): Volume(m³): 1.770 530 Slope: 1:6 1% AEP EVENT Depth(m): 1.19 TWL Area(mAHD): 3,701

3,287

Volume(m3):





LEGEN	D				
	EXTENT OF WORK	CONCRETE FOOTPATH	PROPOSED BASINS		STREET TREES
	PROPOSED LOTS	CRUSHED LIMESTONE TRACK	RETAINED VEGETATION	50	PROPOSED TREES
口	SHELTER & PICNIC AREA	TURF	VERGE TREATMENT		BIORETENTION BASIN TV
58	PLAYGROUND	SHRUB PLANTING	GREEN STREET		FLOOD STORAGE AREA



POS 5

#### POS 5 TYPOLOGY Neighbourhood POS

1 3850 ha

#### POS 5 CONCEPT

- Footpath connections through the POS to improve connectivity and walkability
- Provide informal tracks through
- existing vegetation
   Picnic areas, bench seats, shade structures and play space
- · Bike track to improve connectivity and cyclability

#### **FUNCTIONS / MATERIALS**

- Open grassed areas for passive recreation
- · Shade sails to feature playground
- Shelter & picnic settings
   Bench seats to provide rest point
- · Drainage areas per LWMS

#### **ENVIRONMENTAL CONSIDERATIONS**

- Significant existing trees to be retained where possible
- · Carnaby black cockatoo habitat
- · POS Landscape design to achieve low threat as per AS 3959 and will include low fuel planting, as required
- Water-wise native planting and planting

#### POS 6

#### POS 6 TYPOLOGY

 Local POS SIZE

• 0.8030 ha

#### POS 6 CONCEPT

- Footpath connections through the POS
- to improve connectivity and walkability
   Provide informal tracks through
- existing vegetation
   Picnic areas, bench seats, shade structures and play space
- · Bike track to improve connectivity and cyclability
- · Ensure pedestrian and bike connections are provided to the primary school for safe and convenient access

#### **FUNCTIONS / MATERIALS**

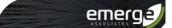
- · Open grassed areas for passive recreation
- Shade sails to feature playground
- Shelter & picnic settings
- · Bench seats to provide rest point
- Drainage areas per LWMS

#### **ENVIRONMENTAL CONSIDERATIONS**

- Significant existing trees to be retained where possible
- Carnaby black cockatoo habitat
- POS Landscape design to achieve low threat as per AS 3959 and will include low fuel planting, as required
- Water-wise native planting and planting









#### NEIGHBOURHOOD PLAYING FIELD (POS 8), POS 9 & PRIMARY SCHOOL

## NEIGHBOURHOOD SPORTS POS

SIZE

• 4.5003 ha excl Parkland Reserve

#### NEIGHBOURHOOD PLAYING FIELDS CONCEPT

- · Playing field providing activity area for residents & adjacent Primary School
- Be collocated with primary school facilities
- Multi-goal half court to provide basketball hoop, hit-up wall and opportunity of murals
- · Dual use path to provide cyclists and pedestrian connection · All age playground
- Shade structures & BBQ facilities
- · Bench seats to provide rest point

#### FUNCTIONS / MATERIALS

- Significant existing trees to be retained
   Playing fields inc 1x AFL Senior Oval & Cricket Pitches
- · Open turf spaces for outdoor activity
- · Connected path to open space perimeter, with connections to the broader path network
- Drainage areas per LWMS

#### **ENVIRONMENTAL CONSIDERATIONS**

- Significant existing trees to be retained where possible
   Carnaby black cockatoo habitat
- POS Landscape design to achieve low threat as per AS 3959 and will include low fuel planting, as required
- Water-wise native planting and planting
- Consider long-term maintenance requirements
- No management or modification to Parkland Reserve vegetation except 3m wide perimeter firebreaks. Where existing, firebreak to be maintained



## POS 9 TYPOLOGY

 POCKET PARK SIZE

• 0.4809 ha excl Parkland Reserve

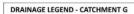
#### POS 9 CONCEPT

FIRST 15mm EVENT

- · Footpath connections through the POS to improve connectivity and walkability
- · Provide informal tracks through existing vegetation
- · Picnic areas, bench seats, shade structures and play space

## **FUNCTIONS / MATERIALS**

- Open grassed areas for passive recreation
- · Shade sails to feature playground
- Shelter & picnic settings
- Bench seats to provide rest point
- informal tracks Provide through existing vegetation
- Drainage areas per LWMS



Depth(m): Base Area(m²): 750 Volume(m3): 225 1% AEP EVENT Depth(m): 1.17 TWL Area(mAHD): 1,823 Volume(m3): 1,448 1:6 Slope:

**LANDSCAPE** MASTERPLAN













#### POS 10 & 11

#### POS 10 TYPOLOGY

- Neighbourhood POS
- SIZE • 1.7317 ha
- FUNCTIONS / MATERIALS
- Open grassed areas for passive recreation
   Shade sails to feature playground
- Shelter & picnic settings
- · Bench seats to provide rest point Drainage areas per LWMS

#### POS 10 CONCEPT

- Footpath connections through the POS to improve connectivity and walkability
- Provide informal tracks through existing vegetation
- · Picnic areas, bench seats, shade structures and play space
- Bike track to improve connectivity and cyclability

#### DRAINAGE LEGEND - CATCHMENT E

## FIRST 15mm EVENT

Depth(m): Base Area(m²): 1,260 Volume(m3): 375

#### 1% AEP EVENT

Depth(m): 1.18 TWL Area(mAHD): 2,578 Volume(m³): 2,175 1:6 Slope:

#### DRAINAGE LEGEND - CATCHMENT D

## FIRST 15mm EVENT

Depth(m): 2,030 Volume(m3): 609 Slope:

#### 1% AEP EVENT

Depth(m): 1.18 TWL Area(mAHD): 4,399 Volume(m³): 3,837 Slope: 1:6

#### POS 11 TYPOLOGY

· Local POS

0.7101 ha excl Parkland Reserve

LOCATION PLAN



#### ENVIRONMENTAL CONSIDERATIONS

- Significant existing trees to be retained where possible
- POS Landscape design to achieve low threat as per AS 3959 and will include low
- fuel planting, as required

  Water-wise native planting and planting

## POS 11 CONCEPT

- · Footpath connections through the POS to improve connectivity and
- Provide informal tracks through existing vegetation
   Picnic areas, bench seats, shade structures and play space
- · Bike track to improve connectivity and cyclability

#### **FUNCTIONS / MATERIALS**

- Open grassed areas for passive recreation
   Shade sails to feature playground
- Shelter & picnic settings
- · Bench seats to provide rest point
- Drainage areas per LWMS









SHELTER & PICNIC AREA

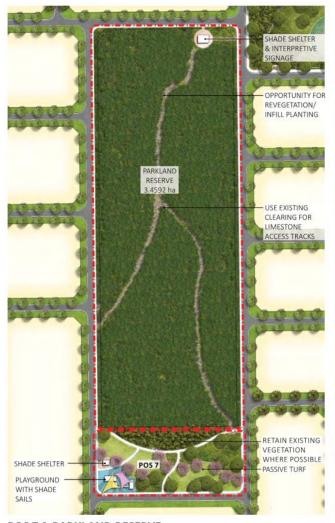
STREET TREES

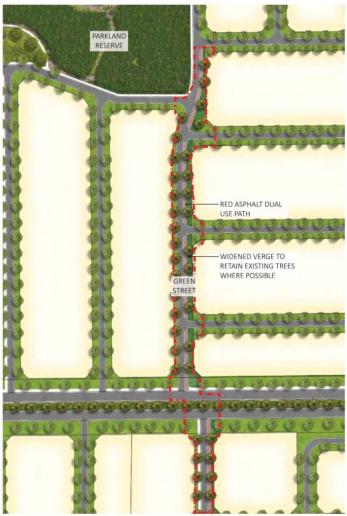
---- FLOOD STORAGE AREA











POS 7 & PARKLAND RESERVE





## **GREEN STREET EXAMPLES**

## **GREEN STREET GREEN STREET TYPOLOGY**

· Road Reserve

#### GREEN STREET CONCEPT

- D.U.P through verge to provide safe & comfortable pedestrian connection throughout Estate
- Widened verges to retain existing significant trees & vegetation in streetscapes
- Provide seating & rest nodes

#### **FUNCTIONS / MATERIALS**

- · Bench seats & feature hardstand areas
- · Dual use path connections
- · Shade trees to line pedestrian pathways

## **ENVIRONMENTAL CONSIDERATIONS**

- · Significant existing trees to be retained Carnaby black cockatoo habitat
- · Source local materials where possible to minimise transport requirements and provide local employment.
- Consider long-term maintenance
- requirements.

  No management or modification to Parkland Reserve vegetation except 3m wide perimeter firebreaks. Where existing,
- firebreak to be maintained.

   POS & Green Street Landscape design to achieve low threat as per AS 3959 and will include low fuel planting, as required





## POS 7 CONCEPT

SIZE

• 0.5397 ha excl Parkland Reserve

- Footpath connections through the POS to improve connectivity and walkability
- Provide access to informal tracks through existing vegetation
- · Picnic areas, bench seats, shade structures and play space
- · Playground on rubber softfall with shade sails

#### **FUNCTIONS / MATERIALS**

- Open grassed areas for passive recreation
   Shade sails to feature playground
- Shelter & picnic settings
- · Bench seats to provide rest point
- Drainage areas per LWMS







#### POS 1 (0.2382ha)

(POCKET PARK) INCLUDES: NATURAL TRACKS THROUGH PARKLAND RESERVE. DUAL USE PATH CONNECTIONS, BENCH SEATING, OPEN TURF WITH SMALL PLAYGROUND & SHADE STRUCTURE

#### POS 2 (0.2339ha)

(POCKET PARK) INCLUDES: NATURAL TRACKS THROUGH PARKLAND RESERVE. DUAL USE PATH CONNECTIONS, BENCH SEATING, OPEN TURF WITH SMALL PLAYGROUND & SHADE STRUCTURE. DRAINAGE BASIN AS PER LWMS DESIGN

#### POS 3 (0.6817ha)

(LOCAL POS INCLUDES: NATURAL TRACKS THROUGH PARKLAND RESERVE. DUAL USE PATH CONNECTIONS, BENCH SEATING, OPEN TURF WITH SMALL PLAYGROUND & SHADE STRUCTURE. DRAINAGE BASIN AS PER LWMS DESIGN

#### POS 4 (0.6734ha)

(LOCAL POS) INCLUDES: PEDESTRIAN NETWORK WHICH CONNECTS INTO BROADER DEVELOPMENT. OPEN TURF AREA FOR PASSIVE RECREATION. BUFFER PLANTING BETWEEN ROAD. DRAINAGE BASIN AS PER LWMS DESIGN

#### POS 5 (1.3850ha)

(NEIGHBOURHOOD POS) INCLUDES: DUAL-USE PATH FOR BOTH PEDESTRIANS AND CYCLISTS, FEATURE OPEN TURF SPACE FOR ACTIVE / PASSIVE RECREATION. PARK SHELTER WITH PICNIC SETTING & BBQ FACILITIES. PLAYGROUND WITH SHADE SAILS.

#### POS 6 (0.8030ha)

(LOCAL POS) INCLUDES: PEDESTRIAN NETWORK WHICH CONNECTS INTO BROADER DEVELOPMENT. OPEN TURF AREA TO PROVIDE PASSIVE RECREATION. PARK SHELTER WITH PICNIC SETTING. PLAYGROUND WITH SHADE SAILS. DRAINAGE BASIN AS PER LWMS DESIGN

#### POS 7 (0.5397ha)

(LOCAL POS) INCLUDES: NATURE PLAYGROUND FOR KIDS, SHADE SHELTER WITH PICNIC SETTINGS, TURF AREA FOR PASSIVE RECREATION. DRAINAGE BASIN AS PER LWMS DESIGN

#### POS 8 NEIGHBOURHOOD SPORTS POS (4.5003ha)

(SPORT POS) INCLUDES: RED ASPHALT DUAL USE PATH AROUND SPORTING FIELD, BENCH SEATING, OPEN TURF FOR ACTIVE RECREATION, NATURAL TRACKS THROUGH PARKLAND RESERVE, FITNESS EQUIPMENT, MULTIPURPOSE SENIOR SPORTS OVAL, CAR PARKING.

#### POS 9 (0.4809ha)

(POCKET PARK) INCLUDES: NATURAL TRACKS THROUGH PARKLAND RESERVE. DUAL USE PATH CONNECTIONS, BENCH SEATING, OPEN TURF WITH SMALL PLAYGROUND & SHADE STRUCTURE. DRAINAGE BASIN AS PER LWMS DESIGN

#### POS 10 (1.7317ha)

(NEIGHBOURHOOD POS) INCLUDES: DUAL-USE PATH FOR BOTH PEDESTRIANS AND CYCLISTS, FEATURE OPEN TURF SPACE FOR ACTIVE / PASSIVE RECREATION. PARK SHELTER WITH PICNIC SETTING. PLAYGROUND WITH SHADE SAILS. DRAINAGE BASIN AS PER LWMS DESIGN

#### POS 11 (0.7101ha)

(LOCAL POS) INCLUDES: DUAL-USE PATH FOR BOTH PEDESTRIANS AND CYCLISTS, FEATURE OPEN TURF SPACE FOR ACTIVE / PASSIVE RECREATION. PARK SHELTER WITH PICNIC SETTING. PLAYGROUND WITH SHADE SAILS. DRAINAGE BASIN AS PER LWMS DESIGN

#### **ESTIMATED IRRIGATION USAGE**

- No irrigation to drainage basins
- 2 year establishment period
- TURF: 6750 kl/ha/yr (Permanent)
- -GARDEN BED: 3750 kl/ha/yr (Establishment)

POS 1	
Permanent:	610 kl/yr
Establishment:	678 kl/yr
POS 2:	
Permanent:	600 kl/yr
Establishment:	665 kl/yr
POS 3:	
Permanent:	1,746 kl/yr
Establishment:	1,940 kl/yr
POS 4:	
Permanent:	1,725 kl/yr
Establishment:	1,916 kl/yr
POS 5:	
Permanent:	3,548 kl/yr
Establishment:	3,942 kl/yr
POS 6:	
Permanent:	1,890 kl/yr
Establishment:	2,940 kl/yr
POS 7:	
Permanent:	2,057 kl/yr
Establishment:	2,285 kl/yr
POS 8(PLAYING FIELDS):	
Permanent:	20,960 kl/yr
Establishment:	12,809 kl/yr
POS 9:	
Permanent:	1,134 kl/yr
Establishment:	1,764 kl/yr
POS 10:	
Permanent:	4,436 kl/yr
Establishment:	4,929 kl/yr
POS 11:	
Permanent:	1,819kl/yr
Establishment:	2,021kl/yr















# EAST WANNEROO DISTRICT STRUCTURE PLAN PRECINCT 3 – ELLIOT ROAD LOCAL SENSE OF PLACE STATEMENT

## PLANNING FRAMEWORK

# Local Planning Policy 5.3

The City of Wanneroo's Local Planning Policy No. 5.3 provides guidance for the consideration of planning proposals within the East Wanneroo District Structure Plan (DSP) area. One of its key objectives is to "ensure the vision of the EWDSP and the City's Place Framework is achieved".

The Policy also contains a District Sense of Place Statement (DSoPS), which suggests

"Places are defined by their location and the era they were created, which evolves over time as people interact with and change that place. Great places evolve without losing their unique character or sense of place."

The DSoPS comprises five components

- Principles: critical factors that the community want to see reflected throughout the development.
- 2. **Themes**: the key categories that define sense of place in East Wanneroo.
- 3. **Elements**: distinguishing places, locations, or design features that need to be capitalised on, planned for, or realised through the planning process for sense of place to be retained or enhanced as urbanisation progresses.
- 4. **DSoPS Map**: Illustrates the key aspects and elements that are unique to East Wanneroo that contribute to sense of place and require consideration.
- Guidance for Local Sense of Place Statements: provides context and direction to inform
  the subsequent preparation of Local Sense of Place Statements (LSoPS) by development
  proponents.

The DSoPS concludes with the following statement and response:

"You know you're in East Wanneroo because...

...you are surrounded by mature trees and native vegetation that connects you to a network of wetlands through discrete pedestrian links. Local Aboriginal, pioneer, market gardening and equestrian heritage is evident in park and open space design and new development is integrated into and respects the landscape...

... future development will feature consistent design outcomes for landscaping, streetscapes, parkland links, public open space, and community facilities that reflect the culture and history of the area ..."

The Policy requires proponents to prepare a local Sense of Place statement, in consultation with the City, as part of the Local Structure Plan. Much of the information to be provided within the statement is already required (and has been included) under Part Two of the Local Structure Plan. The elements outlined herein include:

- 1. Local Sense of Place Statement Overview
  - a. Local Structure Plan Area
  - b. Overview of LSP Characteristics
  - c. History and Heritage
  - d. Key links to Regional Locations
  - e. Overview of Sense of Place Intent
- 2. Principles, Themes and Elements & Local Structure Plan Response

## LOCAL SENSE OF PLACE STATEMENT OVERVIEW

## Local Structure Plan Area

The Precinct 3 – Elliot Road Local Structure Plan (LSP) is located in the south-western portion of the East Wanneroo District Structure Plan (DSP) area, east of and abutting the existing residential suburb of Hocking.

The LSP applies to the land generally bound by Bush Forever Site: 471 to the north, Benmuni Road to the east, Lenore Road to the west and Shenton Road to the south, being the land located within the inner edge of the line denoting the structure plan boundary on the **Structure Plan Map** contained within the LSP report. The boundary of the LSP accords with that shown on the East Wanneroo District Structure Plan.

The LSP has a site area of 134.8576ha. The site has a high level of access, with Lenore Road on the western boundary being an Integrator Arterial Road, Benmuni Road on the eastern boundary as a proposed Neighbourhood Connector A road and Elliot Road, traversing the northern half of the Precinct from west to east, being a future Integrator Arterial Road/Rapid Transit Route.

Nicholas Road, which traverses the southern half of the Precinct, from west to east, is a proposed Neighbourhood Connector B road.

## OVERVIEW OF LSP CHARACTERISTICS

## **Environmental Features**

These elements are described in more detail in section 3.1 of the Precinct 3 Local Structure Plan report.

#### Topography and Landform

- Topography at the site ranges between 52m Australian Height Datum (metres AHD) in the northeastern corner to 84m AHD to the southwestern corner of the site
- Based on topographic elevations this indicates that depth to groundwater varies from approximately 10m below ground level (BGL) to 44m BGL
- Soils within the site are mapped as comprising Sand derived from Tamala Limestone
- Soils at the site are predominantly identified as posing no known Acid Sulphate Soils (ASS)
   risk. A small area within the northeastern corner of the site is mapped as overlapping a moderate to high ASS risk area.
- The site is mapped by the City of Wanneroo as having a low cave risk.
- No known contaminated sites are located within the site or in the surrounding area.

## Vegetation

- The site is located within the mapped extent of vegetation association's Spearwood 6 and Bassendean 949, and Karrakatta Complex- Central and South. The site contains approximately 32.9 ha of native vegetation
- The detailed flora and vegetation survey undertaken in spring 2024 by Ecoscape (2025)
   for the site identified two vegetation types:
  - BaLOF: Banksia attenuata, Allocasuarina fraseriana and Banksia menziesii low open forest, occupying 14.8%

- o EmmLW: Eucalyptus marginata subsp. marginata, Banksia prionotes and Allocasuarina fraseriana low woodland, occupying 9.6%
- The condition of the vegetation ranged from Completely Degraded to Very Good condition, with the majority of native vegetation in Good or Very Good condition.
- No threatened flora species listed under the Biodiversity Conservation Act 2016 (BC Act)
  and/or under the Environmental Protection and Biodiversity Conservation Act 1999 (EPBC
  Act) were recorded during the field survey.
- One Priority 2 flora, Poranthera moorokatta, was recorded during the field survey.
- The floristic community type (FCT) analysis indicated that both vegetation types are most likely FCT 28 Spearwood Banksia attenuata or B. attenuata-Eucalyptus woodlands.
- One federally listed Threatened Ecological Community (TEC), the Banksia Woodlands of the Swan Coastal Plain ecological community (Banksia WL SCP ecological community) was mapped within site, totalling 17.9 ha (13.3%).
- The LSP proposes to retain 13.0 ha (39.5%) of native vegetation within Parks and
  Recreation reserve, which comprises 5.8 ha of the EmmLW vegetation unit and 7.2 ha of
  the BaLOF vegetation unit. The portion of this vegetation which is representative of the
  Banksia WL SCP ecological community is 9.4 ha (52.2%).
- Areas of retained vegetation in identified Parks and Recreation reserve will be subject to
  vegetation management, including weed control and targeted revegetation. The details of
  these works will be outlined within a Conservation Area Management Plan, or similar,
  proposed to be prepared at the subdivision stage of development.
- Based on the extent of clearing of Banksia WL SCP vegetation onsite, development
  proposals would be referred to the Commonwealth Department of Climate Change,
  Energy, the Environment and Water (DCCEEW) under the Environment Protection and
  Biodiversity Conservation Act 1999 (EPBC Act). The EPBC Act referral review and
  assessment process will allow for further assessment of impacts to Banksia WL SCP
  vegetation and for environmental offsets to be provide, where required.

#### Fauna

The following key elements of Terrestrial Fauna include:

- The fauna survey undertaken in February 2025 by Ecoscape (2025) recorded the following conservation listed species:
  - o Carnaby's Cockatoo
  - Forest Red-tailed Black Cockatoo
  - o Quenda
- One fauna habitat occurs within the survey area, described as Banksia Woodland (occupying 24.4% or 32.9 ha) with the remainder not native vegetation or cleared for rural/rural residential land uses.
- The Banksia Woodland habitat type is high-quality foraging habitat for Carnaby's
   Cockatoos and moderate quality foraging habitat for Forest Red-tailed Black Cockatoos,
   according to the Bamford scale, and high quality habitat for both species according to the
   Commonwealth Black Cockatoo referral guidelines habitat scoring tool.
- 95 Black Cockatoo habitat trees were recorded to have suitable diameters (>500 mm), of which 84 were Jarah (Eucalyptus marginata), 5 were Tuart (Eucalyptus gomphocephala), 7 were dead and 2 were other.
- No trees were identified within the site as having hollows with active nests or showing previous use as a Black Cockatoo nest.
- One Jarrah was recorded within the eastern extent of Lot 40 as having potentially suitable hollows without evidence of use.
- 30 trees were classified as trees with large hollows that weren't suitable for Black
   Cockatoos and 64 as trees currently without large hollows.
- No known roost locations are registered within the site, with the closest recorded roost being approximately 530 m east of the site.

- The LSP proposed to retain approximately 13.0 ha (39.5%) of Black Cockatoo habitat within Parks and Recreation, which comprise of:
  - high value Carnaby's Cockatoo foraging habitat
  - o moderate value Forest Red-tailed Black Cockatoo foraging habitat
  - o 38 Black Cockatoo habitat trees with suitable diameter.
- Areas of retained fauna and Black Cockatoo habitat in identified Parks and Recreation reserve, will be subject to vegetation management including weed control and targeted revegetation. The details of these works will be outlined within a Conservation Area Management Plan, or similar, proposed to be prepared at subdivision stage.
- A Vegetation and Fauna Management Plan will be prepared and implemented at subdivision stage to prevent damage to fauna habitats being retained, and ensure fauna is appropriately trapped and relocate. It will also include protocols for dealing with displaced/injured animals during clearing and subdivisional works.
- Future development proposals proposing to clear Black Cockatoo habitat will require
  referral under the Commonwealth EBPC Act. The EPBC Act referral and assessment
  process will require further evaluation of impacts to Black Cockatoo and for environmental
  offsets to be provided, where required.

### Points of Difference

Precinct 3 is regular in shape with readily defined and legible boundaries. It is neatly bound by existing and proposed green spaces to the north and east, with a lifestyle living area to the south. Existing residential development within the suburb of Hocking directly abuts the site to the west.

The elevation of the precinct, combined with its natural vegetation, creates opportunities for views over public open spaces that are retained bushland or developed spaces. The commercial centre, primary school and neighbourhood playing fields create activity, together with providing services and amenity.

The estate will also be developed to a high standard, with the proponent being one of the leading land development companies in Perth with a track record (including throughout the City of Wanneroo) for delivering leading land projects.

## Existing Features to be Retained

The primary existing features to be retained are the areas of bushland identified as 'Bush Forever Area' on the Metropolitan Region Scheme and proposed to be reserved for 'Parks & Recreation' under the Local Structure Plan.

These important areas of bushland are also supplemented by additional vegetated areas to be retained in both Parks & Recreation reservations and within some of the local open spaces.

Elevation across the site will be retained, providing views to the north and north-east as identified under the DSP

## Demographic Overview

The following is the demographic overview of the area, as a key component of the LSP characteristics. Precinct 3 is situated within the Wanneroo locality and data for Western Australia is provided as a comparison.

Below is a summary table of the various elements, with further detail following on each separate component.

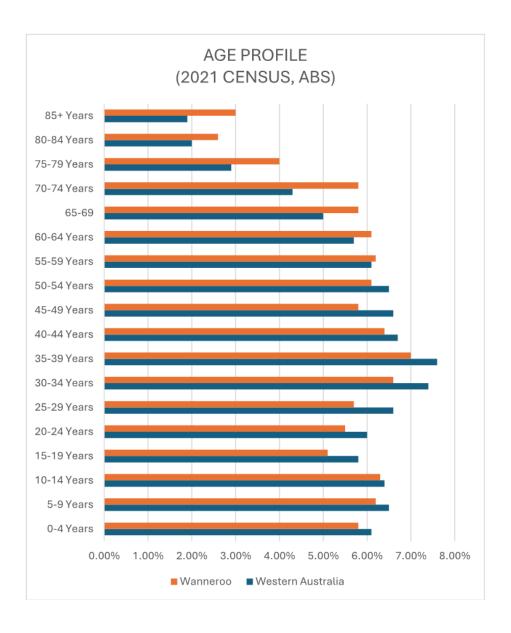
#### Summary Table

SUMMARY	WANNEROO	WA	
Median Age	41	38	
Household income	\$1,561	\$1,815	
Separate houses	86.9%	79.7%	
4+ Bedrooms	51.5%	44.7%	
Persons per household	2.5	2.5	
Family households	71.2%	71.2%	

Age Profile

The following table provides the age profile for the Precinct.

AGE	WANNEROO	WA
Median Age	41	38
0-4 years	5.8%	6.1%
5-9 years	6.2%	6.5%
10-14 years	6.3%	6.4%
15-19 years	5.1%	5.8%
20-24 years	5.5%	6.0%
25-29 years	5.7%	6.6%
30-34 years	6.6%	7.4%
35-39 years	7.0%	7.6%
40-44 years	6.4%	6.7%
45-49 years	5.8%	6.6%
50-54 years	6.1%	6.5%
55-59 years	6.2%	6.1%
60-64 years	6.1%	5.7%
65-69 years	5.8%	5.0%
70-74 years	5.8%	4.3%
75-79 years	4.0%	2.9%
80-84 years	2.6%	2.0%
85+ years	3.0%	1.9%



### Income

MEDIAN WEEKLY INCOME	WANNEROO	WESTERN AUSTRALIA
Personal	\$729	\$848
Family	\$1,973	\$2,214
Household	\$1,561	\$1,815

## House Typologies

HOUSE TYPOLOGIES	WANNEROO	%	WESTERN AUSTRALIA	%
Separate House	3,962	86.9	769,038	79.7
Semi-detached, row or terrace house, townhouse etc	466	10.2	125,450	13
Flat or apartment	7	0.2	62,360	6.5
Other dwelling	126	2.8	5,858	0.6
BEDROOM PER OCCUPIED PRIVATE DWELLING	WANNERO	O %	WESTERN AUSTRALIA	%
None (includes studio apartme or bedsitters)	ents 15	0.3	2,557	0.3
1 Bedroom	137	3.0	35,236	3.7
2 Bedrooms	320	7.0	121,450	12.6
3 Bedrooms	1,662	36.4	361,327	37.5
4 Bedrooms	2,352	51.5	431,241	44.7
Number of bedrooms not state	d 80	1.8	12,919	1.3
Average number of people polynomials household	er 2.5		2.5	

# Population Density

ALL PEOPLE	WANNEROO	WESTERN AUSTRALIA
All people	12,114	2,660,026
Male	6,014	1,322,855
Female	6,100	1,337,171

INDIGENOUS STATUS	WANNEROO	WESTERN AUSTRALIA
Aboriginal and/or Torres Strait	190	88,693
Non-Indigenous	11,452	2,431,204
Indigenous status not stated	464	140,128

Please note some respondents did not choose a selection

### Household Sizes

FAMILIES	WANNEROO	WESTERN AUSTRALIA
Couple family without children	1,304	272,493
Couple family with children	1,432	313,666
One parent family	554	106,035
Other family	42	10,930

HOUSEHOLD COMPOSITION	WANNEROO	WESTERN AUSTRALIA
Family Households	3,247	686,949
Single (or lone) person households	1,194	245,193
Group households	121	32,591

# Summary

The statistics above show the following data for Precinct 3, in Wanneroo, in comparison to Western Australia overall.

The average age of residents, at 41 is slightly higher than the WA average at 38.

The residents are generally ageing, with a higher band of people 60 years + across all older age groups. This confirms the long-term family ownership of homes in the Wanneroo area, which is testament to the quality of life and amenity the residents enjoy.

Incomes are generally less across all categories (personal, family and household) within Wanneroo as compared to WA.

The housing typologies data shows a higher percentage of separate houses for Wanneroo, which is reflective of the growth corridor nature of the area.

Although the average number of people per household is the same for both Wanneroo and WA (at 2.5 persons per dwelling), there is a greater percentage of 4 bedroom houses in Wanneroo, which is again reflective of the growth corridor nature of the area. These typologies are anticipated to change over time as increased diversity of housing types are provided in new and developing suburbs.

Both population density/configuration and household sizes are very similar between Wanneroo and WA generally.

### HISTORY AND HERITAGE

The Local Structure Plan area does not include any registered Aboriginal Heritage Sites, nor does it contain any registered European Heritage Sites.

However, the area is rich with history, given so many of the landowner families within the Precinct has lived in their homes for decades.

It was evident from the first interactions with community members that they were both well established and well connected. Sharing neighbours for decades, with children and grandchildren growing up in the area, the sense of community, support and safety were very much entrenched.

This community spirit lives on today, particularly as residents age. Neighbours looking out for neighbours and assisting each other where they can.

Many families moved to the precinct when it was a remote rural area near the Wanneroo 'outpost'. Residents talking of being able to ride horses or motorcycles across the bushland and rural areas to the beach or lakes or other parts of Wanneroo.

The land uses have changed over time, with some properties that were originally market gardens returning to natural bushland through vegetation regrowth. Other market gardens have continued and will operate up to the point of development.

Whether making a living from the land or enjoying the rural lifestyle, this little part of Wanneroo has been a special place for many families over a long period of time.

# KEY LINKS TO REGIONAL LOCATIONS

Precinct 3 is one of the least complex precincts within the East Wanneroo District Structure Plan area. Its key land use planning ingredients include a primary school, retail neighbourhood centre, neighbourhood playing fields and some areas of retained bushland.

The majority of the precinct is traditional 'Suburban Neighbourhood' in nature, with a small area in the north-east corner of the LSP being 'Urban Neighbourhood' to provide increased density within close proximity of the future District Shopping Centre in Precinct 12. The retained bushland is a local point of interest, particularly along the northern boundary of site. The Precinct has the following interfaces with surrounding areas.

### Northern Boundary

The Precinct contains areas of proposed Parks & Recreation reserves along its northern boundary which are supplemented by a proposed Parkland Link connecting the site to Chicquita Park to the west and ultimately Lake Gnangara to the east.

### Eastern Boundary

Another proposed Parkland Link runs north-south adjacent to the eastern boundary of the Precinct, connecting Lake Badgerup and Nanovich Park in the south to Lake Jandabup in the north.

### Southern Boundary

The southern boundary of the Precinct is Shenton Road. This is a currently unmade road running east-west between Lenore Road and Benmuni Road. This road reserve provides some separation to the long term (Stage 3) land in Precinct 2. Sensitive development of this reserve, potentially including a meandering road pavement, will provide a higher level of access for residents of both precincts, together with improved bushfire safety.

### Western Boundary

The western boundary of the precinct is defined by Lenore Road, which is a primary north-south road corridor linking right through the East Wanneroo District Structure Plan area.

### OVERVIEW OF SENSE OF PLACE INTENT

The East Wanneroo DSP describes Precinct 3 as a suburban neighbourhood. It suggests the area derives its character from the higher landform and views to the east and north-east and is carefully integrated with Parkland, as described in the preceding section.

The local community values were also described in the preceding section and have been instrumental in identifying the place principles outlined in the vision herein.

The vision for the Precinct 3 'Elliot Road' Local Structure Plan (LSP) is to create a high-quality residential enclave nestled between conservation/recreation areas to the north and east, and a rural lifestyle precinct to the south, as a sensitive extension of the existing urban areas to the west.

The Local Structure Plan has well defined boundaries with these high amenity areas. In addition, significant areas of vegetation are retained within the LSP area, together with the key ingredients of a high-quality residential environment, being:

- A Primary School
- A Neighbourhood Shopping Centre
- Neighbourhood Playing Fields, and
- Connected areas of local recreation and open space

The area is characterised by long term generationally owned rural land parcels of both an active and passive nature. Many families have lived on their properties for decades, contributing to a strong sense of place and identity. This is a well-established, neighbourly community with a number of members who wish to remain living within the project area.

Facilitating a seamless continuation of this sense of community is an important part of the vision for the project. Implementation of the vision will occur by way of the following project principles:

- Injecting Heart embracing and enhancing the existing strong sense of place, facilitating a connected community and meaningful relationships, where residents feel healthy, safe and happy
- 2. Creating A Thriving Neighbourhood embracing leading design principles, innovation, environmental sustainability and community integration
- Establishing a blueprint to cater for the current and future needs of residents and to
  respond to the demands of modern life. Connecting residents to the local and broader
  East Wanneroo area, providing easy access to amenities including education, employment,
  retail and medical facilities.

You know you are in Precinct 3 – Elliot Road because within our Local Structure Plan area...

... future development will feature consistent design outcomes for landscaping, streetscapes, parkland links, public open space, and community facilities that reflect the culture and history of the area ..."

Existing bushland is retained in parkland reserves and public open spaces, these areas are linked throughout the precinct via green streets and connect externally to neighbouring communities by parkland links.

The estate retains its elevation and views and provides activity and convenience through a commercial centre, primary school and neighbourhood playing fields. The existing church, a spiritual centre of the area, is also retained and afforded opportunities for enhancement through the structure plan design.

The design and delivery of the Precinct 3 – Elliot Road Local Structure Plan will provide an opportunity for more generations of East Wanneroo locals, and new families seeking this lifestyle, to enjoy this historic area for years to come.

# PRINCIPLES, THEMES AND ELEMENTS & LSP RESPONSE

Following are the key elements for the LSoPS set out in the DSoPS, as described previously above and discussed further below.

- Principles: critical factors that the community want to see reflected throughout the development.
- 2. **Themes**: the key categories that define sense of place in East Wanneroo.
- 3. **Elements**: distinguishing places, locations, or design features that need to be capitalised on, planned for, or realised through the planning process for sense of place to be retained or enhanced as urbanisation progresses.

The East Wanneroo District Structure Plan states the following vision for the area, as created by the Community Reference Group:

"East Wanneroo will be a place which offers housing and lifestyle choice for all generations, that supports, links and protects natural flora and fauna and wetland systems, and celebrates local historic and cultural values"

# Principles, Themes and Elements

These have been described previously herein and each is closely related, so they are discussed together.

The critical factors that the community want to see reflected throughout the development include retention of the parkland areas, particularly in the northern part of the site, being those identified on the Metropolitan Region Scheme as Bush Forever sites.

Many of the long-term residents treasure these areas of bushland and fauna habitat. The LSP retains these in proposed Parks & Recreation reservations.

Similar areas of parkland, also shown on the MRS as Bush Forever sites, located on Nicholas Road, are also retained.

The existing Church has also been retained, the process for which has involved negotiations with both the City of Wanneroo and DPLH planning officers in relation to the realignment of the

proposed Integrator Arterial Road/Rapid Transit Route. This route is now proposed to follow the current Elliot Road alignment, rather than deviating through the Church site (and other properties) as depicted on the DSP.

The area is characterised by long term generationally owned rural land parcels of both an active and passive nature. Many families have lived on their properties for decades, contributing to a strong sense of place and identity. This is a well-established, neighbourly community.

The elevation of the precinct, combined with its natural vegetation creates opportunities for views over public open spaces that are retained bushland or developed spaces. The commercial centre, primary school and neighbourhood playing fields create activity, together with providing services and amenity.

The East Wanneroo DSP suggests the area derives its character from the higher landform and views to the east and north-east and is carefully integrated with Parkland, as described in the preceding section.

The local community values were also described in the preceding section and have been instrumental in identifying the place principles outlined in the vision, being to create a high-quality residential enclave nestled between conservation/recreation areas to the north and east, and a rural lifestyle precinct to the south, as a sensitive extension of the existing urban areas to the west.

The Landscape Masterplan attached at Appendix 6 of the LSP report details the unique design elements to be integrated into the landscape. Public art will be considered at the time of development in consultation with the City of Wanneroo.

The proposed Local Structure Plan for Precinct 3 – Elliot Road contributes to achieve the vision for East Wanneroo, as outlined in the DSP, by having a robust design that will offer housing and lifestyle choice for all generations, by protecting areas of natural flora and fauna, by providing links between key local amenity assets both within and external to the precinct and by celebrating the local historic and cultural values of the place.

Moreover, future development will feature consistent design outcomes for landscaping, streetscapes, parkland links, public open space, and community facilities that reflect the culture and history of the area.





# EAST WANNEROO PRECINCT 3 ENGINEERING SERVICING REPORT March 2025

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# 1. EXECUTIVE SUMMARY

This report has been prepared by Cossill & Webley (CW) for East Wanneroo Precinct 3. It summarises the results of a review of the engineering aspects which have informed and support the Local Structure Plan.

This report provides details on each major infrastructure type and a servicing strategy for the development of the precinct. The level of detail is preliminary, and acknowledges further work will be required as the planning for the precinct progresses and there is greater certainty on the proposed development.

The engineering review has covered siteworks, roadworks, stormwater drainage, sewerage, water supply and utility services.

The investigation has confirmed the land is capable of supporting the proposed development in accordance with the Local Structure Plan with a logical progressive extension of infrastructure and base capacity.

The existing ground conditions and past land uses will not limit the proposed development.

Road access to the development will be provided via existing roads which bound the Precinct.

Sewerage will be provided for the majority of the Precinct by constructing a permanent wastewater pump station on Elliot Road and supplemented by two temporary pump stations at low points on the eastern boundary, as development progresses.

There is adequate existing water infrastructure to service the Site.

Initial power supply can be provided by connection to the existing high voltage (HV) infrastructure in Elliot and Nicholas Roads. Western Power has advised that ultimately the East Wanneroo Precinct 3 residential development will require a new distribution feeder from the Wangara Substation, to provide the required capacity.

Telecommunications and gas are available from existing services on Lenore Road.

The investigations and preparation of this report is largely based on preliminary advice from the various service authorities. The information is current as of March 2025, and is subject to change as development progresses.

# 2. INTRODUCTION

This report has been prepared by Cossill & Webley Pty Ltd (CW) for the East Wanneroo Precinct 3 Local Structure Plan (LSP). It summarises the results of a review of the engineering aspects which have informed and support the Local Structure Plan and are related to the future servicing of the developed land.

The preparation of East Wanneroo Precinct 3 Local Structure Plan (LSP) has been carried out by a team of consultants, led by Burgess Design Group and covers an area of approximately 130.8 hectares. The East Wanneroo Precinct 3 LSP is presented in Appendix A for reference.

The East Wanneroo Precinct 3 area is identified by the red boundary presented below in Figure 1.



Figure 1 - Site Plan (MetroMap, December 2024)

# 3. SITE DESCRIPTION

East Wanneroo Precinct 3 is 130.76 hectares in area and is situated within the City of Wanneroo, approximately 25 kilometres north of the Perth city centre, and 11 kilometres east of the Joondalup city centre. The Site is bound by an undeveloped road reserve to the south, which is gazetted and to be named Shenton Road in the future, Lenore Road to the west, bushland and undeveloped access way to the north and Benmuni Road to the east.

As presented in Figure 1 above, majority of the site has been cleared historically, with portions of vegetation remaining on the Site. Approximately half the cleared area is market gardens, with the majority of the remainder being used for grazing, or laydown purposes.

# 3.1 Acid Sulphate Soils

A desk top review of the Department of Environment and Conservation's ASS Risk Map for the Northern Metropolitan Region for potential for Acid Sulphate Soils (ASS) indicates the entire Site has no recorded risk of ASS. There is a pocket of land north of the northeast corner of the site which shows high to moderate risk occurring within 3m of the natural soil surface (or deeper) which may impact the development of a boundary road and services and treatment may be required in that area. Treatment of ASS soil and groundwater is a well known process and does not pose a significant cost or development risk.

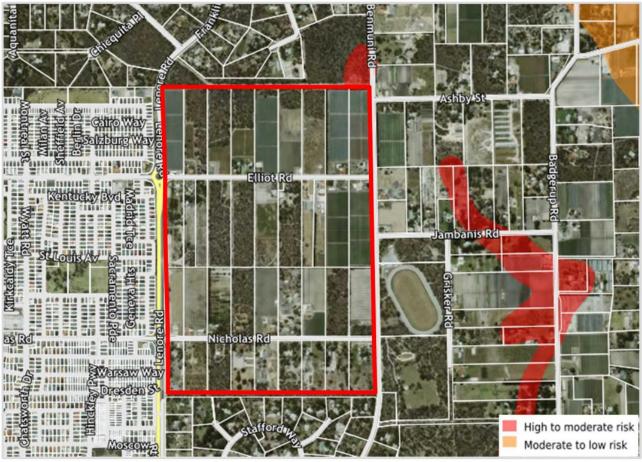


Figure 2 – Acid Sulfate Soils Risk Mapping (MNG Access, December 2024)

# 3.2 Existing Topography

The Site generally grades down from west to east, from RL86m AHD on the boundary in the vicinity of the intersection of Lenore Road and Nicholas Road, to RL51m AHD at the northeastern corner, and RL50m AHD at the southeastern corner of the Site. Figure 3 below shows the contours across the Site.



Figure 3 - Site Contours (MNG Maps, December 2024)

# 3.3 Geology and Landform

An excerpt from the Geological Survey of Western Australia Perth Metropolitan Region soils map for Perth (part 2034 III & 2134 III) is presented below in Figure 4. This indicates the site is underlain by sand (Tamala Limestone, S7) extending through the entire Site area, and is described as "pale and olive yellow, medium to coarse-grained, sub angular to sub-rounded, quartz, trace of feldspar, moderately sorted of residual origin".

Sand derived from Tamala limestone is generally free draining, with medium permeability, and well-suited to development.





Figure 4 - Geotechnical Information (Geological Survey of WA)

Based on our experience on similar projects within the area, the Site is well suited for future development in terms of topography and geotechnical conditions and will provide a suitable foundation for roads, infrastructure and proposed development. It is anticipated an AS 2870 Classification of "Class A". A geotechnical investigation will be required to confirm the classification.

### 3.4 Groundwater

A review of Groundwater mapping shows that the Site has good clearance to groundwater, with the minimum clearance being at least 5m at the Site low points on the eastern boundary.



# 4. SITEWORKS & EARTHWORKS

Siteworks and Earthworks for the Site will need to accommodate the exisiting topography, areas of vegetation identified for conservation, and several existing homesteads.

The principle of the earthworks deign is to achieve positive outcomes, which include the following:

- Reduction in total home building cost.
- Rationalisation of retaining wall layouts, consistent with the City of Wanneroo specifications.
- Terrace lots up the natural slopes to maintain natural topography.
- Grading roads to follow the existing topography where possible, while catering for proposed gravity services and meet the standards of the required approval agencies.
- Accommodating drainage swales/basins in areas of local public open space.
- Matching existing levels of existing roads and homesteads, POS, and conservation bushland in the area.

The retention of homestead lots will influence the earthworks strategy, and accommodating their existing levels may not necessarily suit the most efficient subdivision earthworks design. This also applies to tying into existing ground levels along neighbouring boundaries of properties. Level differences will require walls, and approval from neighbouring landowners is required to build on the common boundary.

Siteworks and earthworks will generally consist of the following:

- Demolish buildings and hardstands.
- Remove trees including grubbing out roots and stumps.
- Strip the topsoil, all organic material, roots and other unsuitable or deleterious material from the Site. The history of market gardening within the Site may required a deeper than average top soil strip.
- Topsoil unsuitable for re-use may be retained for use on-site as non-structural fill (eg in planted areas outside building areas and sports ovals).
- Proof compact the exposed surface to achieve the level of compaction determined by a Geotechnical Engineer. If weak areas are idenfiied during proof compaction, or the level of compaction is not achieved, further compaction or over-excavation and backfilling with compacted, approved fill of these zones will be required.
- Where fill is required to achieve the required levels, place and compact approved free draining granular fill.



# 5. DRAINAGE

# 5.1 Urban Water Management

Stormwater drainage management is a major component of an overall water strategy. Water Sensitive Urban Design (WSUD) techniques are incorporated during planning, design and construction of urban development projects to achieve the desired outcomes.

An Urban Water Management Plan will be required for the site, which will provide the following:

- Defines land area requirements for conveyance of flood flows and protection of future urban development from peak flood events.
- Proposes a drainage strategy appropriate for the local conditions, and outlines potential WSUD initiatives at the inter-allotment and POS scale. The location of areas within Public Open Space (POS) for the WWPS and drainage infrastructure will need to be considered in the subdivision design and POS calculations.
- Prescribes the design criteria for water quantity and quality for each sub-catchment.
- Outlines hydrologic and hydraulic framework parameters and develops the overall drainage network concept.
- Defines an implementation plan for the drainage design strategy.

# 5.2 Water Quality Management

The sandy soil on Site will allow for onsite storage and dissipation of stormwater. Recharge water quality will be improved through the adoption of 'Best Management Practices' which promote the disposal of runoff via water pollution control facilities (including vegetated swales and basins, detention storages and gross pollutant traps) and the implementation of non-structural source controls (including urban design, street sweeping, community education, low fertiliser landscaping regimes, etc)

# 5.3 Stormwater Collection and Disposal

Drainage from public roads and lanes would be collected via conventional pit and pipe systems. The drainage collection and conveyance system will be designed to cater for the runoff from storms with up to a 20% annual exceedance probability (AEP) event.

A series of detention basins would be designed to store runoff for the 20%, 10% and 1% AEP events. In all cases, roads and POS would be designed to cater for the surface overflow for more severe storms with building pad levels set at least 300 millimetres above the 1% AEP flood level in roadways and 500 millimetres above the 1% AEP flood level for storage detention basins.

The dispersion of stormwater disposal throughout the site (via soakwells, swales and basins) will maximise the area of recharge down through the soil profile to the shallow aquifer, thereby maximising the potential for nutrient stripping and water quality improvements. The basins will also assist nutrient removal in conjunction with other measures such as suitable vegetation planting and the use of modified soils with high phosphorous retention capacity.

Hyd2o has been engaged as the consulting hydrologist to prepare a Local Water Management Strategy. This includes the identification of drainage catchments and the location of proposed basins within POS areas.



### 6. ROADS

Lenore Road forms the western boundary of the Site and has direct connection to the Regional Road, Ocean Reef Road (the future Ocean Reef Upper Swan Highway) to the south. Lenore Road is a paved two-lane bidirectional road which is currently being upgraded to four lanes. It has been upgraded to an urban standard from the southern boundary of the Site to the Lenore Road/Elliot Road round-a-bout with kerbs, footpaths, drainage and line markings.

North of the round-a-bout, Lenore Road is constructed to a lower standard, with line markings, but without kerbs, footpaths or drainage.

It is expected that the existing roundabout at the Lenore Road/Elliot Road intersection will ultimately need to be upgraded to accommodate the wider road reserve on Elliot Road.

At the time of writing this report, the intersection of Lenore Road and Nicholas Road is being upgraded.

Benmuni Road on the eastern boundary is a paved two-lane bidirectional road constructed to a rural standard, and is currently classified as a 'Local Distributor'. Benmuni Road will need to be upgraded to a 'Neighbourhood Connector Type A' boulevard road, with a median strip, kerbs, footpaths, drainage and line markings. Round-a-bouts are expected to be required at the Benmuni Road, Ashley St and Nicholas Road intersections.

# 6.1 Internal Roads and Footpaths

The LSP comprises a network of development roads including neighbourhood connectors and local access roads.

The main internal road within East Wanneroo Precinct 3 will be Elliot Road, which bisects the Site, east to west connecting Lenore and Benmuni Roads. Elliott Road will need to be upgraded to a 45m wide road reserve to accommodate future traffic and public transport needs. There are several existing homesteads abutting Elliott Road, which impact the road layout, creating a slight meandering of the road. The specific cross section of the road reserve will be resolved as the planning process progresses. Elliot Road is expected to be funded as a District DCP item.

Nicholas Road, which crosses Site from east to west, will provide a secondary entrance, and will need to be upgraded to a 'Neighbourhood Connector Road Type B'. The tee intersection with Lenore Road is currently being constructed and will facilitate full movement, with the exception of the western leg which is left-in-left-out only.

A north-south Neighbourhood Connector road will connect Elliott Road to Nicholas Road through the centre of the development.

Lower order roads will connect to the main east-west roads to provide access to land uses.

In all cases the road cross-sections will be designed to cater for utility services on standard verge alignments, street trees, parking embayments where appropriate, off-street and on-street cycling lanes in accordance with the overall pedestrian and cycling network.

The engineering design of roads will be carried out to comply with the Department of Planning's Liveable Neighbourhoods recommendations for design speeds and sight distances and with the requirements of the City of Wanneroo. We anticipate roadworks will generally consist of kerbed and asphalted pavements.

Footpaths will be provided in accordance with Liveable Neighbourhoods and the City of Wanneroo standards.

# 6.2 Public Transport

The Site is immediately east of Lenore Road Transit Link, which is anticipated to have exclusive bus lanes constructed within the road reserve in the future, as East Wanneroo is developed. An existing bus route on Chatsworth Drive is available, which is within 650m of Site.



### 7. WASTEWATER

The Water Corporation has provided advice regarding provision of Wastewater to the Site confirming a permanent wastewater pump station (WWPS) is required adjacent to Elliot Road at the low point, known as Jandabup Pump Station S. This pump station is part of the Jandabup Sewer District Plan, as shown in Figure 5. This permanent WWPS will service a significant portion of Precinct 3 and in the ultimate sense will likely discharge via a pressure main and gravity sewer to the south of Ocean Reef Road once the area is more fully developed. The area that can be served by the Jandabup Pump Station S is outlined by the light green line below, and comprises approximately half of the LSP area in the north-west.

The Water Corporation has indicated that Jandabup WWPS S can discharge into the existing DN305 sewer near the intersection of Prindiville Drive and Hartman Drive south of the development, south of Ocean Reef Road. The alignment of the pressure main is yet to be determined, and will be progressed as development occurs. CW understands the permanent Jandabup WWPS S will be funded by the Water Corporation, although it is not currently on Water Corporation's Capital Investment Program.

The remainder of the site does not fall into the catchment for Jandabup WWPS S and in the ultimate sense is reliant on downstream gravity sewer being constructed by others. The timing of this downstream infrastructure is unknown, and likely to be after development of Precinct 3 has occurred. In this scenario two temporary WWPS will be required in order to serve the balance of the LSP area. The most efficient locations for the WWPS is in the north-east and south-east corners at natural low points as noted below. The discharge for these temporary WWPS is dependent on available sewer infrastructure at the time. The temporary WWPS and pressure mains are likely to be at the Developer's cost.

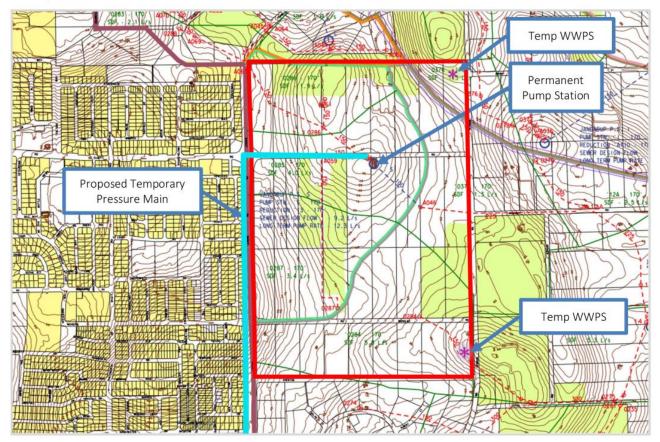


Figure 5 - Conceptual Long Term Wastewater Scheme Planning - Overview (Water Corporation, 2020)



# 8. WATER RETICULATION

The Site has existing water infrastructure available for connection, as depicted in Figure 6. There is a 610mm steel distribution pipe in the western verge of Lenore Road and a 300mm distribution main in Benmuni Road. In addition, there is a a 100mm main in Nicholas Road.

The Water Corporation has advised that the initial frontal stages of East Wanneroo Precinct 3 can be serviced via an extension of reticulation mains from Lenore Road. However, future areas and some areas of elevated land will need to be serviced by extension off the high-level mains. The extent of these areas is not yet confirmed, and The Water Corporation will confirm this at a later stage of the development process.



Figure 6 - Water Reticulation Infrastructure (Water Corporation Esinet, Dec 2024)

# 9. GAS SUPPLY

There are existing DN160, DN110 and DN63 high pressure steel gas mains located in various segments of Lenore Road adjacent to the Site. The DN160 stub at the intersection of Elliot Road and Lenore Road likely can be extended to service the development. Confirmation of gas capacity from ATCO of will be required.

# 10. POWER SUPPLY

Western Power's Network Mapping Tool confirms there is currently limited spare electricity capacity in the East Wanneroo corridor, and a high voltage feeder to the Wangara substation to the west will ultimately be required to increase capacity to service the Site. Based on R20-R40 zoning, the Site is expected to require approximately 7.9MVA.

There are existing high voltage overhead power lines in Elliot Road, Nicholas Road and Benmuni Road. The lines on Elliot Road and Nicholas Road have been undergrounded under Lenore Road on the western boundary. The remaining overhead lines on Elliot Road and Nicholas Road will require undergrounding. Existing power is shown in Figure 7.

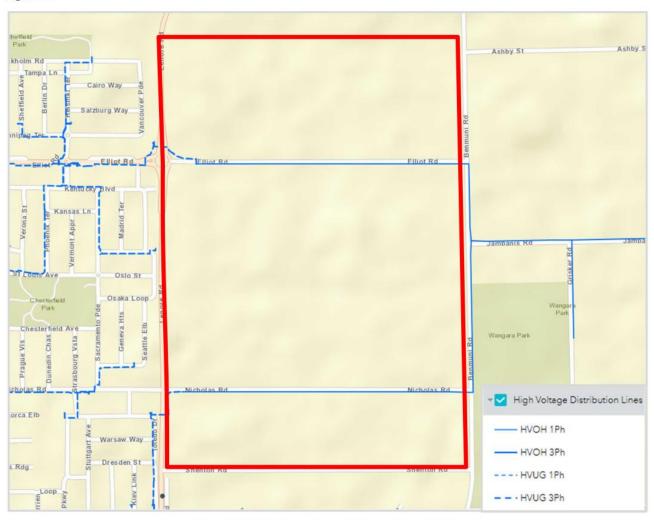


Figure 7 – Existing Power Network (Western Power, 2024)



# 11. TELECOMMUNICATIONS

The Site is within NBN's fixed line footprint, and can be serviced with optic fibre via a headworks extension from their existing network. There are existing NBN pit and pipe services within Lenore Road, Nicholas Road, Elliot Road, and Benmuni Road that can serve as connections. Some lot connections will require removal by NBN to allow for subdivision.

The current design practice for road reserves, pavement and verge provisions will make adequate allowance for services including broadband in accordance with the agreed Utilities Service Providers handbook. There will be some local land requirements for telecommunications equipment sites which will be accommodated at detailed subdivision stage.

### 12. CONCLUSION

The Site is well suited for the proposed development outlined in the Local Structure Plan.

The ground conditions are suitable for the proposed development, and will likely achieve a Class A classification.

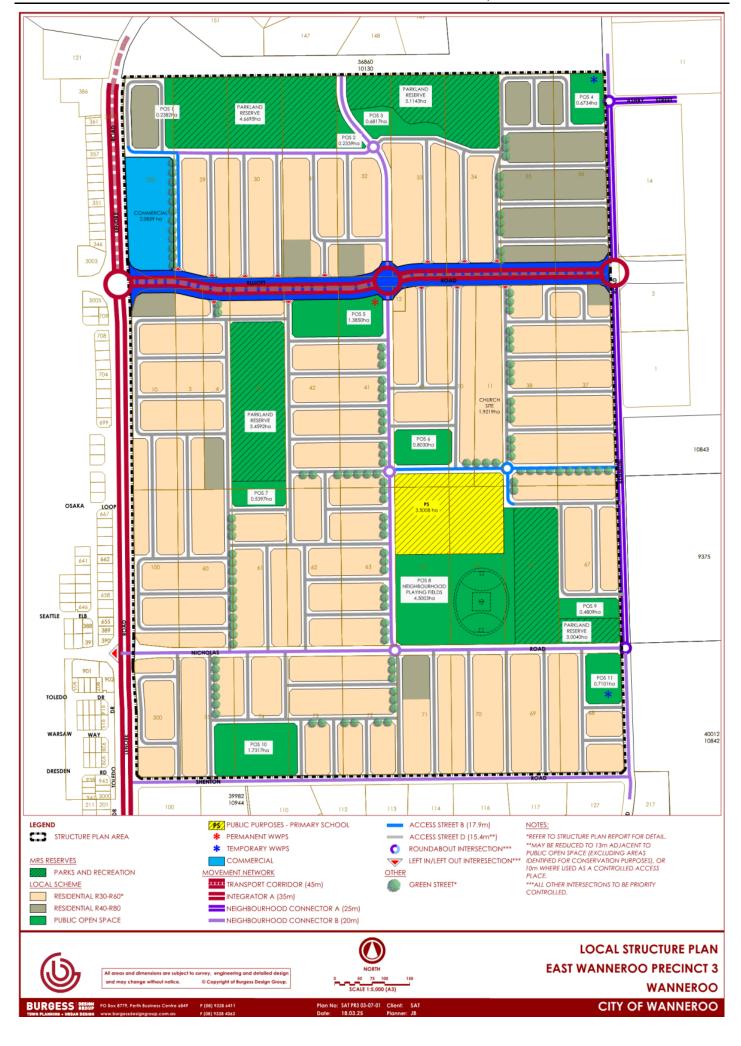
The drainage concept is likely to be straight forward, as there is permeable soil and good clearance to groundwater.

There are known sewer and water strategies to support the development, and the Water Corporation will further progress the sewer supply strategy as the planning becomes more certain.

Power can be connected to the Site, and development can begin to the extent that power capacity is available for initial stages.

### APPENDIX A

EAST WANNEROO PRECINCT 3 LOCAL STRUCTURE PLAN



### **Assets**

### **Asset Operations & Services**

# 4.3 WALGA e-Quote Recommendation - Supply and Delivery of Fifteen Domestic Waste Trucks

File Ref: 28195 – 25/382832 Responsible Officer: Director Assets

Attachments: 2

### Changes to Report and Additional Information Arising from Agenda Briefing

Any changes or additional information following Agenda Briefing will be shown here.

### Issue

To consider WALGA e-Quote – Supply and Delivery of Fifteen Domestic Waste Trucks.

### **Background**

The City provides a waste collection service to its residents using its own workforce and plant/equipment. To meet the service needs existing plant/equipment is replaced when it reaches its optimum service life. Additional plant/equipment is also needed from time to time to meet the growth in services.

This procurement includes:

- The replacement of 13 existing Side Loading Domestic Waste Trucks; and
- Purchase of 2 new Side Loading Domestic Waste Trucks.

### Detail

The Western Australian Local Government Association (**WALGA**) eQuote 25066 for the Supply and Delivery of Fifteen (15) Side Loading Domestic Waste Trucks was issued on 8 August 2025 and closed at 5.00pm on 15 September 2025.

Essential details of the proposed contract are as follows:

Item	Detail
Contract Form	WALGA Contract PSP 006-015, Heavy Rigid Vehicles
Contract Type	Fixed Lump Sum
Contract Duration	18 Months
Commencement Date	December 2025
End Date	June 2027
Extension Permitted	Not Applicable
Rise and Fall	Not Applicable

Quotations were invited from the following suppliers on the WALGA preferred supplier panel Fleet PSP006-015:

- A.V. Truck Services Pty Ltd
- Daimler Trucks Perth
- STG Sales Pty Ltd
- Truck Centre WA Pty Ltd
- Solo Resource Recovery
- WA Hino
- Major Motors
- Penske Australia Pty Ltd.

Submissions were received from the following:

- A.V. Truck Services Pty Ltd (A.V Trucks)
- Truck Centre WA Pty Ltd (**Volvo**)
- Solo Resource Recovery (Solo)
- Penske Australia Pty Ltd (Penske).

### **Probity Oversight**

Probity to the eQuote assessment process was undertaken by the City's Fleet Contracts & Procurement Officer.

Submissions were evaluated in accordance with the Procurement and Evaluation Plan (**PEP**) which included the following selection criteria:

No	Qualitative Criteria	Weighting
1	Sustainable Procurement	25%
	Environmental Considerations 5%	
	Buy Local 10%	
	Reconciliation Action Plan 5%	
	Disability Access & Inclusion 5%	
2	Work Health & Safety (WHS)	10%
3	Supply Methodology	35%
4	Product Specification	30%

Pricing is not included in the qualitative criteria and is considered as part of the overall value for money assessment.

The response from A.V Trucks was considered non-conforming due to missing essential information and was not considered in the evaluation.

Responses from Penske, Solo and Volvo were received as conforming and proceeded for further evaluation.

### **Evaluation Criteria 1 – Sustainable Procurement (25%)**

Evidence of Sustainable (Corporate Social Responsibility) Procurement was assessed based on the responses provided to the Questionnaires within Schedules 3A, 3B, 3C and 3D which formed part of the quotation documentation.

### **Sub Criteria a) Environmental Considerations (5%)**

The City is committed to procuring goods and services that provide positive environmental, social and economic impacts over the entire life cycle of a product or service. Respondents are encouraged to provide credentials of any environmental claims of the goods and/or services submitted in their quote.

Respondents provided details of their environmental considerations within Schedule 3A, with the following ranking:

Respondent	Ranking
Solo	1
Volvo	2
Penske	3

### Sub Criteria b) Buy Local (10%)

An assessment was made based on the response provided, detailing the following information:

- Location of Respondent's offices and workshops;
- Residential addresses of staff and company address of subcontractors;
- Purchasing arrangements through local businesses; and
- Requirement for new employees arising from award of the contract.

Respondents provided details of their "Buy Local" considerations within Schedule 3B, with the following ranking:

Respondent	Ranking
Penske	1
Solo	2
Volvo	2

### Sub Criteria c) Reconciliation Action Plan (RAP) (5%)

An assessment was made to determine the ranking based on the responses provided that relate to:

- RELATIONSHIPS: building positive relationships between indigenous and non-indigenous people;
- RESPECT: recognising the contribution of Indigenous people to Australia and learning more about the history, culture and diversity in a two-way communication process; and
- OPPORTUNITIES: attracting, developing and retaining organisational talent to build opportunities for aboriginal employment, training, and development and mentoring.

Respondents provided information specifying differing levels of actions in relation to indigenous reconciliation action with assessment resulting in the following ranking:

Respondent	Ranking
Penske	1
Solo	2
Volvo	3

### Sub Criteria d) Access & Inclusion Plan (AIP) (5%)

An assessment was made to determine the ranking based on the responses provided that relate to:

- People with disabilities having the same buildings and facilities access opportunities as other people;
- People with disabilities receiving information in a format that will enable them to access information as readily as other people are able to access it;
- People with disabilities receiving the same level and quality of service from staff as other people receive;
- People with disabilities having the same opportunities as other people to make complaints; and
- People with disabilities having the same opportunities as other people to participate in any employment opportunities.

Respondents provided information specifying considerations for access and inclusion provisions with assessment resulting in the following ranking:

Respondent	Ranking
Penske	1
Solo	2
Volvo	3

### **Overall Sustainable Procurement Ranking Summary**

The overall assessment of the Sustainable Procurement criteria has resulted in the following overall ranking:

Respondent	Ranking
Penske	1
Solo	2
Volvo	3

### **Evaluation Criteria 2 – Work Health & Safety (10%)**

Evidence of WHS management policies and practices was assessed from the submissions. The assessment for safety management was based on the responses to a specific Questionnaire included within the quotation documentation.

Respondents were ranked as follows:

Respondent	Ranking
Solo	1
Penske	2
Volvo	3

### **Evaluation Criteria 3 – Supply Methodology (35%)**

Suppliers shall demonstrate the methodology to be used in supplying the requirements demonstrating an understanding of the requirements and proposed methodology of carrying out supply under the contract, details of similar goods supplied, supply timeframes and scope, as well as issues that arose during supply and how these were managed.

The assessment of this criterion has resulted in the following ranking:

Respondent	Ranking
Penske	1
Solo	2
Volvo	3

### **Evaluation Criteria 4 – Product Specification (30%)**

Product specifications were assessed in terms of information on warranty and extended warranty options, evidence that proposed products meet the requirements and are fit for purpose, ergonomic and safety features, provision of scaled drawings and data sheets including all dimensions with front and rear axle group loadings both laden and un-laden, and completion of the product information sheet.

The assessment of this criterion has resulted in the following ranking:

Respondent	Ranking
Penske	1
Volvo	1
Solo	3

### **Overall Qualitative Weighted Assessment and Ranking**

Respondent's submissions were reviewed in accordance with the PEP with the following key observations:

The overall qualitative weighted assessment resulted in the following ranking:

Respondent	Ranking
Penske	1
Solo	2
Volvo	3

Please refer to the attached Confidential Memorandum 1 (Attachment 1) for detailed analysis of Overall Qualitative Scores.

### **Pricing for the Goods Offered**

An assessment was made to determine the ranking based on the lump sum pricing provided with the quote documentation.

Based on the information of Initial Capital Costs provided, tenderers are ranked as follows:

Respondent	Ranking
Volvo	1
Penske	2
Solo	3

Refer to the attached Confidential Memorandum 1 (Attachment 1) for Initial Capital Costs of the Respondents.

Price is not weighted for evaluation purposes but is a consideration for an overall value for money assessment.

### **Overall Value for Money Assessment**

Calculated values of Relative Value for Money (RVM) based on Initial Capital Costs (ICC) and Whole-of-Life-Costs (WoLC) were applied to determine the overall Value for Money ranking

Refer to the attached Confidential Memorandum 1 (**Attachment 1**) for details of scoring mechanism, calculation of Relative Value for Money based on Initial Capital Costs and Whole-of-Life-Costs, as well as their combined assessment with Qualitative Scores.

The ranking of Relative Value for Money values based on initial Capital Costs for each respondent (for 15 trucks) was determined as follows (**Attachment 1**):

Respondent	Ranking
Penske	1
Solo	2
Volvo	3

The ranking of Relative Value for Money values based on Whole-of-Life-Costs (per truck) for each respondent was determined as follows (Attachment 1):

Respondent	Ranking
Volvo	1
Penske	2
Solo	3

**Penske** provides the best initial Capital Costs and **Volvo** provides the best value based on Whole-of-Life Costs.

It is noted that the higher Whole-of-Life-Cost for the trucks supplied by Penske Australia is largely attributed to a higher estimated fuel usage.

### Consultation

Internal consultation with the users where this fleet will be deployed was undertaken.

### Comment

The submission from Penske achieved the highest ranking and satisfied the overall Value for Money assessment followed closely by Truck Centre WA Australia in accordance with the assessment criteria and weightings as detailed in the PEP.

Penske trucks have been assessed to provide greatly improved ergonomics representing a significant decrease in the risk of injury to drivers related to ingress and egress of the vehicle. These trucks also feature greatly improved driver visibility.

Further due diligence indicated that the low-entry walkthrough style of cab on the Penske trucks is a significant change for the users and would require significant change management approach to be deployed.

It was considered that the best approach would be to introduce the new style of trucks into the City's fleet in a phased approach.

Therefore, it is recommended to split the award of this contract between Penske and Volvo as follows:

- Penske Australia Pty Ltd Five (5) Dennis Eagle Waste Trucks.
- Truck Centre WA Pty Ltd Ten (10) Volvo FE 280 Waste Trucks.

### **Statutory Compliance**

Quotations were invited in accordance with the requirements of Section 3.57 of the *Local Government Act 1995*. The procedures and evaluation complied with the requirements of Part 4 of the *Local Government (Functions and General) Regulations 1996*.

### **Strategic Implications**

The proposal aligns with the following objective within the Council Plan 2025 – 2035:

5 ~ A Well-Governed and Managed City

5.1 - Lead with clear decisions and strong advocacy

### **Risk Appetite Statement**

In pursuit of strategic objective goal 5, we will accept a Medium level of risk as the City balances the capacity of the community to fund services through robust cost-benefit analysis and pursues evidence-based decision making to be effective stewards of the Council and City for future generations.

### **Risk Management Considerations**

RISK TITLE		RISK RATING
Level 1 Strategic Risk	2.0 Assets & Infrastructure	Medium
Level 2 Corporate Risk	2.3 Contract Management	Low
ACCOUNTABILITY		ACTION PLANNING OPTION
Director Corporate Strategy & Performance		Manage

RI	SK TITLE	RISK RATING
Level 1 Strategic Risk	9.0 Ineffective Governance	Medium
Level 2 Corporate Risk	9.2 Procurement	Low
ACCOUNTABILITY		ACTION PLANNING OPTION
Director Corporate Strategy & Performance		Manage

### **Policy Implications**

WALGA eQuotes were sought in accordance with the requirements of the City's Purchasing Policy.

### **Financial Implications**

Costs associated with eQuote 25066 for the Supply & Delivery of Fifteen (15) Side Loading Domestic Waste Trucks can be met from Recurring Program, Renew Domestic Waste Management Vehicles 2026-27 and from Recurring Program, New Waste Management Vehicles 2026-27.

As the delivery and payment of the proposed vehicles is expected to be within the Financial Year 2026-2027, the allocation of actual amount of funds is required to be included in Recurring Program, Renew Domestic Waste Management Vehicles 2026-27 and New Waste Management Vehicles 2026-27 respectively (Attachment 1).

Acceptance of eQuote 25066 for the Supply & Delivery of Fifteen (15) Side Loading Domestic Waste Trucks as per the recommendations made in this report, will commit the City to expenditures from the 2026/27 Budget. The funding requirements identified above have been included in the draft Long Term Financial Plan.

### **Voting Requirements**

Simple Majority

### Recommendation

### That Council:-

- ACCEPTS the Quotation submitted by Penske Australia Pty Ltd as Penske for Western Australia Local Government Association eQuote 25066 for five (5) trucks for the Fixed Lump Sum Price detailed in the Confidential Memorandum 1 (Attachment 1) and in accordance with the General Conditions of Responding;
- 2. ACCEPTS the Quotation submitted by Truck Centre WA Pty Ltd for Western Australia Local Government Association eQuote 25066 for ten (10) trucks for the Fixed Lump Sum Price detailed in the Confidential Memorandum 1 (Attachment 1) and in accordance with the General Conditions of Responding;
- 3. AUTHORISES Administration to release the information contained in the Confidential Memorandum 2 (Attachment 2) via the City's website after a formal Letter of Award is issued to the successful respondents (as per item 1 and 2 above); and
- 4. LISTS funds detailed in the Confidential Memorandum 1 (Attachment 1) from Plant Replacement Reserve and from Waste Management Reserve for the allocation in the Financial Year 2026/27 to purchase 15 Trucks included in Western Australia Local Government Association eQuote 25066.

### Attachments:

- Attachment 1 WALGA eQuote 25066 Confidential Memorandum 1 Supply and Delivery of Fifteen Confidential (15) Side Loading Domestic Waste Trucks
- Attachment 2 WALGA eQuote 25066 Confidential Memorandum 2 Supply & Delivery of Fifteen (15) Confidential Side Loading Domestic Waste Trucks

### 4.4 Main Roads WA Urban Road Safety Program Grant

File Ref: 52445 – 25/405069 Responsible Officer: Director Assets

Attachments: 1

### Changes to Report and Additional Information Arising from Agenda Briefing

Any changes or additional information following Agenda Briefing will be shown here.

### Issue

To consider an offer of grant funding from the Main Roads WA Low-Cost Urban Road Safety Program 2025.

### Background

The Low-Cost Urban Road Safety Program (**URSP**) is a State Government initiative which aims to deliver cost effective road treatments on an area wide or whole of street basis that can improve the safety of local roads and intersections for drivers and vulnerable road users. These treatments may include, mini and compact roundabouts, uncontrolled pedestrian crossing facilities, raised safety platforms, gateway, mid-block treatments and other safety measures.

Main Roads Western Australia (**MRWA**) has assessed each Local Neighbourhood (**LN**) in the Perth Metropolitan area with a higher-than-average casualty crash history for their suitability for treatment under the URSP. The highest ranked LNs have been identified by MRWA and as a result MRWA approach to the City of Wanneroo (the **City**) to jointly develop a scheme to deliver the program in Girrawheen.

On 4 July 2025, the City submitted a proposal for the area wide installation of 30 raised plateaux, 13 mid-block speed humps and 3 wombat crossings within the area bounded by Wanneroo Road, Marangaroo Drive, Mirrabooka Avenue and Beach Road, Girrawheen.

### Detail

The MRWA Low-Cost Urban Road Safety Program (**URSP**) is aimed at implementing cost effective road safety treatments to reduce the likelihood of fatal and serious injury crashes in areas selected by MRWA due to their higher-than-average casualty crash rates. In the 5 years from 1<sup>st</sup> January 2020 to 31 December 2024, there were 106 reported crashes on the local roads within the Girrawheen precinct including 30 that required medical attention as a minimum.

The physical works under this road safety initiative are fully funded by MRWA, with the City required to fund in-house design and project management costs and Pre and Post construction traffic monitoring. The City is also responsible for any improvements required to street lighting and drainage, although the "low cost" nature of these works are intended to minimise this. The City's submission is based on the detailed design being carried out by external Consultants, which will be funded under the program.

The proposed treatments and locations have been discussed with MRWA and agreed in principle and are as shown on **Attachment 1** as listed below. When selecting the locations, an effort has been made to locate the treatment where there is an existing streetlight or power pole to minimize the cost to the City for lighting.

a)	Red Asphalt Speed Plateau
1	Mereworth Way and Shortland Way intersection
2	Mereworth Way and Warwick PI intersection
3	Oldfield Road and Pointer Way(north) intersection
4	Oldfield Road and Buntine Way Way(south) intersection
5	Balgonie Avenue, north of Irverna Place
6	Templeton Crescent, east of Wanneroo Road
7	Templeton Crescent, east of Blackmore Av
8	Allinson Drive and Innes Place intersection
9	Hudson Avenue and Gummow Way intersection
10	Nelligan Avenue and Whitworth Avenue intersection
11	Burgland Drive (SLK 0.52) and Nelligan Avenue intersection
12	Nanovich Avenue and Bardsley Avenue intersection
13	Nanovich Avenue and Denston Way intersection
14	Bardsley Avenue and Gameson Way intersection
15	Bardsley Avenue and Wyman Court intersection
16	Casserley Avenue and Bendix Way intersection
17	Casserley Avenue and Burnham Way intersection
18	Amberton Avenue and Harford Way intersection
19	Amberton Avenue and Connell Way intersection
20	Salcott Road and Rochford Way(east) intersection
21	Salcott Road (SLK 0.53)
22	Hainsworth Avenue and Winterton Way intersection
23	Winterton Way and Ferrara Way intersection
24	Bilby Road and Stoke Court intersection
25	Brecknock Way and Brecknock Way (SLK 0.09) intersection
26	Casserley Avenue and Colne Way intersection
27	Montrose Avenue and Pannell Way intersection
28	Montrose Avenue and Stebbing Way(east) intersection
29	Chataway Road and Pannell Way (SLK 0.6) intersection
30	Chataway Road and Pannell Way (SLK 0.2) intersection
31	Girrawheen Avenue and Hudson Avenue intersection (PR-4388)
32	Hainsworth Avenue and Brecknock Way intersection (Muni Funded PR-TT43)
33	Hainsworth Avenue and Tendring Way intersection (Muni Funded PR-TT43)

b)	Red Asphalt Speed Hump
1	Mereworth Way, Shortland Way to Oldfield Way
2	Allinson Drive (SLK 0.58)
3	Allinson Drive (SLK 0.29)
4	Berwyn Road, O'Grady Way to Marangaroo Drive
5	Berwyn Road, O'Grady Way to Hudson Avenue
6	Hudson Avenue, east of Templeton Crescent
7	Nelligan Avenue, west of Burgland Drive
8	Burgland Drive, south of Nelligan Avenue
9	Nanovich Avenue, east of Blackmore Avenue
10	Casserley Avenue (SLK 0.37)
11	Casserley Avenue (SLK 0.68)

12	Ipswich Court (SLK 0.13)
13	Ipswich Court (SLK 0.49)

# C) Wombat Crossing 1 Templeton Crescent, south of Hudson Avenue (Newpark Shopping Centre) 2 Hudson Avenue, west of Girrawheen Avenue (Primary School) 3 Hainsworth Avenue (SLK 0.73) (Emmanuel Christian School) 4 Girrawheen Avenue north of Patrick Court (PR-4388)

The overall estimated cost for the design and construction of these works is \$2,088,120, to be funded by the URSP grant of \$1,915,00 and \$153,120 of municipal funds.

### Consultation

Community Engagement is scheduled to occur during December 2025 in accordance with City's Community Engagement Policy and the Grant Agreement conditions.

### Comment

The URSP funding will provide significant benefit to the City's Community to deliver a safer road network around Girrawheen. These works will deliver infrastructure that contributes to safer speeds and hence provide a safer road environment for all road users.

Acceptance of this grant will require Administration to commit to a project delivery and resourcing schedule. Timing of the delivery and completion of the respective project will be agreed with MRWA under the applicable Grant Agreement contract milestones once they have been set. In accepting these this funding offer, it is generally expected that the City can deliver the project over the 2026/27 financial year.

Once this scheme is implemented, an area wide reduction of the posted speed limit to 40km/hour for the residential roads in the precinct may be supported by Main Roads WA. This would require the City to fund the installation of the signs and is not part of the funding agreement.

A consultant will be engaged to undertake detail design this year (2025/26) and construction is scheduled for the year 2026/27.

### **Statutory Compliance**

Nil

### Strategic Implications

The proposal aligns with the following objective within the Council Plan 2025 – 2035:

1 ~ A Safe City

1.2 - Make our streets feel safe and welcoming

### **Risk Appetite Statement**

In pursuit of strategic objective goal 1, we will accept a Medium level of risk. The recent pandemic has challenged our previous event delivery, place activation and community connection processes, and the City accepts that meeting community expectations in a more restrictive environment needs flexibility and innovation if community connection is to develop and grow in contrast to social and individual isolation.

### **Risk Management Considerations**

RISK TITLE		RISK RATING
Level 1 Strategic Risk	1.0 Financial Sustainability	Medium
Level 2 Corporate Risk	1.1 Long Term Financial Planning	Low
ACCOUNTABILITY		ACTION PLANNING OPTION
Director Corporate Strategy & Performance		Manage

RISK TITLE		RISK RATING
Level 1 Strategic Risk	2.0 Assets & Infrastructure	Medium
Level 2 Corporate Risk	2.2 Strategic Asset Management	Medium
ACCOUNTABILITY		ACTION PLANNING OPTION
Director Assets		Manage

The above risks relating to the issue contained within this report have been identified and considered within the City's Strategic risk register.

### **Policy Implications**

The project area has been selected by Main Roads as described in the Main Roads Strategy and Implementation Framework with the roads treated not necessarily prioritised under City's Local Area Traffic Management Policy.

### **Financial Implications**

The MRWA Funding claims schedule is listed below with the City's share proposed to be spent from Capital Expenditure under PR-TT750:

- a) Commencement of project 20%.
- b) Progress towards completion 1 (undertaking of design) 20%.
- c) Progress towards completion 2 (design/construction) 20%.
- d) Progress towards completion 3 (undertaking of construction) 20%.
- e) Project completion (noting, a report must be submitted before the final payment is made) 20%.

After the execution of grant agreement, the City will be able to claim up to \$774,000 in 2025/26 and \$1,161,000 in 2026/27, being paid in instalments, subject to compliance with program guidelines. To facilitate the engagement of a design consultant, a Consulting budget of \$250,000 has been allocated in Traffic Operational Expenditure in 2025/26. This will be reimbursed from the URSP funding. There will be additional spending of \$153,120 required from Municipal Funds for Lighting and Pre and Post Construction traffic monitoring, which will be included for Council's consideration in the budget for 2026/27.

Subject to Council accepting this grant offer the draft Long Term Financial Plan (LTFP) will be updated with exact funding requirements for this project noting that this project has been listed in the earlier draft of the LTFP. The proposed allocation of the project funding is outlined below:

Project Name	Finance	Year	Grant	Muni	Total
	Code				
Low Cost	PR-TT750	2026/27	\$1,935,000	\$153,120	\$2,088,120
Urban Road					
Safety					
Program,					
Girrawheen					
Total			\$1,935,000	\$153,120	\$2,088,120

# **Voting Requirements**

Simple Majority

#### Recommendation

#### **That Council:-**

- 1. ACCEPTS the offer of \$1,935,000 funding from Main Roads WA under the Low-Cost Urban Road Safety Program; and
- 2. AUTHORISES the Chief Executive Officer to:
  - Negotiate the terms of the Low-Cost Urban Road Safety Project grant agreements between the City and the Main Roads WA on terms acceptable to the City; and
  - b) Execute the Main Roads WA Low-Cost Urban Road Safety Program Grant Agreement.

Attachments:

4ttachment 1 - URSP Treatment Location Plan for offered funding 2026/27 Girrawheen 25/337859



# 4.5 Traffic Management Scheme - Parkland Drive, Yanchep

File Ref: 3125V011 – 25/440910

Responsible Officer: Director Assets

Attachments: 2

Previous Items: MN01-05/25 - Cr Coetzee - Request for Installation of a

Traffic Management Scheme in Parkland Drive, Yanchep

- Ordinary Council - 27 May 2025 6:00pm

## Changes to Report and Additional Information Arising from Agenda Briefing

Any changes or additional information following Agenda Briefing will be shown here.

### Issue

To provide an update on the development of a suitable traffic management scheme for Parkland Drive, Yanchep between Yanchep Beach Road and Marker Drive as requested by Council at the Ordinary Council Meeting on 27 May 2025.

## **Background**

At the meeting of Council held on 27 May 2025, Council resolved:

That Council:-

- 1. REQUESTS Administration to develop on a priority basis a suitable traffic management scheme for implementation in Parkside Drive as soon as practically possible;
- 2. LISTS funds for a project for the design and construction of a suitable traffic management scheme for Council's consideration in the draft 2025/26 Capital Works Program; and
- 3. REQUESTS Administration to review the traffic volumes and the ongoing need for traffic treatments on Parkland Drive in 2 years, following the completion of the road network in the area.

This report considers the actions taken in response to Council decisions noted above.

#### Detail

Parkland Drive is designated as a Local Access Road in the City's functional road hierarchy and is a total length of approximately 750m. Parkland Drive forms a roundabout intersection with Yanchep Beach Road to the south and provides a road length of approximately 230m prior to connecting to Marker Drive which continues to the north-east to form the priority through road to the remainder of the estate.

Parkland Drive is currently the only access into the subdivision from Yanchep Beach Road, however a second access road, Greenside Drive, designated as a Local Distributor Road and intended as the main access into the subdivision is currently under construction and will be open for use early in 2026.

#### Consultation

Community Consultation was originally undertaken with 21 property owners and occupiers within Parkland Drive from 13 June 2025 to 27 June 2025 (2 weeks). Due to continued feedback being received after the initially proposed end date, the consultation period was extended to 25 July 2025 to provide an opportunity for the full community to respond to the engagement. Information to the Mayor and Council Members advising of the community consultation was sent out on 13 June 2025 via the Wanneroo Wrap. Residents were given the opportunity to respond using one of the following options:

- Via email to traffic@wanneroo.wa.gov.au; or
- By completing a hard copy survey form and returning it to the City.

A copy of the concept plan provided to residents is attached as **Attachment 1**.

By the close of the public comment period, a total of 7 responses were received with 2 in support and 5 objections. A summary of comments provided by respondents is shown in **Attachment 2.** 

Further to the consultation feedback received from the community engagement, an additional meeting between 5 residents of Parkland Drive and City's Officer team was held on the 14 August 2025 to discuss concerns regarding the proposed traffic management scheme. The main issues discussed at the meeting are summarised in the below points:

- Belief that the proposed use of road cushions are ineffective in reducing vehicle speeds
  of hoon drivers as vehicles would simply straddle and avoid the cushions altogether;
- In addition to being ineffective, the provision of speed cushions would also increase noise
  pollution particularly for properties situated adjacent to the proposed speed cushion
  locations; and
- The Greenside Drive extension to connect to Yanchep Beach Road is currently under construction and would provide an alternative access into the estate which would impact travel patterns to/from the area.

The meeting was concluded with the suggestion that any potential traffic management schemes to be implemented within Parkland Drive could be deferred until such time that the Greenside Drive access is constructed and new travel patterns to/from the estate are established. It was considered the provision of the traffic management scheme on Parkland Drive may be premature given that a new secondary access into the estate was soon to be constructed which may ultimately assist in alleviating the traffic issues on Parkland Drive.

## Comment

An assessment of Parkland Drive between Yanchep Beach Road and Marker Drive was carried out in March 2025 in accordance with the City's Local Area Traffic Management Policy (**LATMP**). This resulted in a score of 23. The traffic counts undertaken in February 2025, showed that approximately 2750 vehicles per day were using the road, and that the majority of vehicles were driving below the 50kph built up area speed limit, with an 85%ile (operating) speed of 47.7kph. The counts did however show that a small number of vehicles were driving at speeds in excess of 60kph throughout the day and were therefore highly visible.

The road network in the area is incomplete, with Parkland Drive currently the only access into the area from Yanchep Beach Road. A second access, Greenside Drive, will be opened early in 2026 from a new roundabout to be constructed on Yanchep Beach Road, after which traffic patterns in the area will change significantly.

Recognising the majority feedback received from residents of Parkland Drive, it is therefore suggested that the installation of the traffic treatments be deferred until the impact of the new access is established.

This can be better determined by undertaking traffic counts on both Parkland Drive and Greenside Drive at least six months after the new road is opened to determine the impact that it has had on the traffic patterns.

# **Statutory Compliance**

Nil

## Strategic Implications

The proposal aligns with the following objective within the Council Plan 2025 – 2035:

1 ~ A Safe City

1.2 - Make our streets feel safe and welcoming

## **Risk Appetite Statement**

In pursuit of strategic objective goal 1, we will accept a Medium level of risk. The recent pandemic has challenged our previous event delivery, place activation and community connection processes, and the City accepts that meeting community expectations in a more restrictive environment needs flexibility and innovation if community connection is to develop and grow in contrast to social and individual isolation.

## **Risk Management Considerations**

RISK TITLE		RISK RATING
Level 1 Strategic Risk	7.0 Disaster & Crisis	Medium
Level 2 Corporate Risk 7.3 Safety of Community		Medium
ACCOUNTABILITY		ACTION PLANNING OPTION
Director Corporate Strategy & Performance		Manage

The above risk relating to the issue contained within this report has been identified and considered within the City's Corporate risk register. Action plans are in place to manage this risk.

### **Policy Implications**

The provisions for the City's Local Area Traffic Management Policy apply in assessing the Traffic Management Scheme in Parkland Drive, Yanchep.

# **Financial Implications**

\$40,000 is currently included in the 2025/26 budget for the installation of traffic treatments in Parkland Drive. Should Council support the deferment of the installation until the results of the traffic survey are completed, then the program funding can be amended as part of the mid year budget review and funding allocated in the 2026/27 annual budget as required.

### **Voting Requirements**

Simple Majority

#### Recommendation

#### That Council:-

- 1. In view of the results of the Community Consultation outlined in this report, DEFERS the installation of the proposed traffic management treatments in Parkland Drive, Yanchep;
- 2. REQUESTS Administration to undertake further traffic counts on Parkland Drive and Greenside Drive six months after the opening of the connection of Greenside Drive to Yanchep Beach Road; and
- 3. REQUESTS Administration to report to Council by December 2026, advising the impact of the new traffic flows on the need for traffic management treatment to Parkland Drive.

#### Attachments:

1. Parkland Drive - Concept Plan - Proposed Traffic Treatments

25/210224

2. Parkland Drive, Yanchep - Traffic Management Scheme - Summary of Community Consultation Results

25/442307





# Parkland Drive, Yanchep - Traffic Management Scheme Summary of Community Consultation Results

#### Support

There is only ONE entry to the estate and the traffic has increased 10-fold in the last few years creating a real problem, therefore I would like to see the ROAD CUSHIONS placed either side of the traffic island outside my house at 9 Parkland Drive.

Speeding traffic has been an ongoing problem, and it is only good luck that someone hasn't been hit in Parkland Drive. I hope that common sense is applied, and the cushions are put in place ASAP.

Support for the traffic management scheme.

#### Object

Phone call received on 3 June 2025. The resident objects the proposed treatments and believes the road cushions do not work as motorists are not inclined to slow down as they just drive over the top of them. Requested full length speed bumps from kerb to kerb to deter speeding motorists.

These road cushions create noise pollution. Every vehicle that goes over them make a thump/thump noise. A second road in and out of this suburb is required.

I'm writing to strongly oppose the above changes to our road layout.

Im nurse and shift worker and the ramps are due to be put outside my house and main bedroom. You yourselves acknowledge that there will be an increase in noise pollution and trying to sleep post night shift is my concern.

We do NOT SUPPORT the proposed treatments.

The section of Parkland Drive under discussion is currently the only entrance to the estate.

It is noisy from trucks and road cushions will increase truck noise. It is a short section of road and not noisy from speeding cars.

In about three years we know of only one major accident close to the intersection of Yanchep Beach Road, so probably not due to speed.

There have been a number of minor accidents at the intersection of Parkland and Marker Drives because of indecision over right of way – instead of cushions a 'Give Way' sign for traffic approaching the intersection from the northern section of Parkland Drive is required.

#### Object

The proposed solution has not been discussed with the affected households – no detail given of size/type/structure of solution; no precise location advised; no research as to whether the affected households consider such measures to be necessary

At this time, this is the only access/exit point on the estate, therefore all heavy goods vehicles are required to travel along it, carrying large, heavy loads. The reference in your letter to noise being increased is correct – as is the potential damage to house foundations – but the letter writer gaily states (without proof given) that the reduction in speeds "will offset the impact". Please provide clearly understandable evidence.

It is already difficult to reverse long vehicles on/off our driveway, due to the width of the road, the amount of traffic using the road, the cars that are parked on the road. The need to navigate a road hump would further complicate that process, despite the assertions of the letter writer that road cushions would **not** impact property access.

The cost of providing this suggested "temporary" solution is significant. If it is the case that the new access road will be completed within 18 months, it seems to us to be a waste of hard-earned money. We have lived here for 11 years...waiting another few months should not be unreasonable. Additionally, there would – presumably – be the significant cost of removing the road cushions at the end of the "temporary" period and I doubt that any of the residents would readily believe that this work would be willingly undertaken by the Council.

There may well be an argument for any traffic calming measures to be located differently, with greater benefit overall. In particular, the corner of Parkland Drive and Marker is of significant concern due to vehicles approaching the turn at high speeds when exiting the estate. It is not unknown for vehicles to either drive over the traffic island or to drive to the right of the traffic island.

## **Infrastructure Capital Works**

# 4.6 Tender No. 25110 Renewal of Play Equipment, Softfall and Installation of Shade Sail Structures

File Ref: 24985V006 – 25/419675

Responsible Officer: Director Assets

Attachments: 2

## **Changes to Report and Additional Information Arising from Agenda Briefing**

Any changes or additional information following Agenda Briefing will be shown here.

#### Issue

To consider Tender No. 25110 for the Renewal of Play Equipment, Softfall and Installation of Shade Sail Structures within the City of Wanneroo.

## **Background**

The 2025/26 Capital Works Program has identified twenty-three parks across the City that require the renewal of park assets and/or the installation of shade structures.

Tender No. 25110 included each park as a separable portion, which allowed Tenderers to submit tenders for each park separately, or collectively for all parks and optimised the number of parks awarded.

The parks that formed the Scope of this Tender are as follows:

No	Park Name	Suburb	Scope of Works
Part	Part A		
Play	Equipment and Softfall		
1	Banksia Grove Community Centre (East)	Banksia Grove	Play Equipment, Rubber Softfall (Optional Fencing)
2	Bonvin Park	Tapping	Play Equipment, Rubber Softfall
3	Dragonfly Park	Banksia Grove	Play Equipment, Rubber Softfall
4	Majorelle Park	Eglinton	Play Equipment, Rubber Softfall
5	Mintaro Park	Quinns Rocks	Play Equipment, Rubber Softfall
6	Ormiston Park	Clarkson	Play Equipment, Rubber Softfall
7	Seeadler Park	Clarkson	Play Equipment, Rubber Softfall (Optional Shade Sails)
8	Thurleigh Park	Butler	Shade Structure, Picnic Table, Play Equipment, Rubber Softfall (Optional Shade Sails)
9	Warradale Park (south)	Landsdale	Play Equipment, Sand Softfall
10	Avila Park	Alexander Heights	Play Equipment, Sand Softfall
11	Somerly Park	Clarkson	Rubber Softfall only
12	Kingsway Dinosaur Park	Madeley	Rubber Softfall only
13	Cabrini Park	Marangaroo	Rubber Softfall only
14	Frangipani Park	Marangaroo	Rubber Softfall only
15	Lenham Park	Marangaroo	Rubber Softfall only
16	Mariala Park	Yanchep	Rubber Softfall only

No	Park Name	Suburb	Scope of Works
17	Kalbarri Park	Yanchep	Rubber Softfall only
Part Sha	B de Sails Only		
18	Firewood Park	Yanchep	Shade sails only over playground
19	Alford Park	Alkimos	Shade sails only over playground
20	Ripplevale Park	Carramar	Shade sails only over playground
21	Adora Park	Alexander Heights	Shade sails only over playground
22	Monaghan Park	Darch	Shade sails only over playground
23	Trenthowan Park	Alkimos	Shade sails only over playground

#### Detail

Tender No. 25110 for the Renewal of Play Equipment, Softfall and Installation of Shade Sail Structures within the City of Wanneroo was advertised on 7 June 2025 and closed on 29 July 2025.

Essential details of the proposed contract are as follows:

Item	Detail
Contract Form	Minor Works
Contract Type	Lump Sum
Contract Duration	Not more than 12 months
Commencement Date	January 2026
Defects Liability Period	12 months
Extension Permitted	No
Rise and Fall	No

Tender submissions were received from the following companies:

#### Part A

- 4Park Pty Ltd T/A Forpark Australia (Forpark).
- The Trustee for Humphrey Group Trust (Active Discovery).
- Playspaces Australia Pty Ltd (**Playspaces**).
- Moduplay Group Pty Ltd (Moduplay).
- Perth Playground and Rubber Pty Ltd (Perth Playground and Rubber).
- Grro Pty Ltd and PTJJ PTY Ltd T/A Retech Rubber (Retech Rubber).

- NH Enterprises Pty Ltd as Perth Better Homes (Perth Better Homes).
- Supreme Shades Pty Ltd (Supreme Shades).
- West Coast Shade Pty Ltd (West Coast Shade).

# **Probity Oversight**

Oversight to the Request for Tender (**RFT**) assessment process was undertaken by the City's Contracts Officer. Tender submissions were evaluated in accordance with the Procurement Evaluation Plan (**PEP**). The PEP included the following selection criteria:

Item No	Description	Weighting
1	Sustainable Procurement (Corporate Social Responsibility)	25%
2	*Work Health and Safety	20%
3	*Demonstrated Understanding and Methodology	25%
4	*Demonstrated Experience and Capacity	30%
5	Design Suitability and Play Value Offered	Not weighted
6	Pricing (assessed based exclusively on Value for Money principles)	Not weighted

Tenderers must meet the City's minimum requirements and for each of the qualitative criteria detailed above (\*) to be considered for further evaluation.

Price and design were not included in the weighted criteria but were considered as part of the overall value for money assessment.

Value for money also assessed the compliance of the individual playground proposals to the playground parameters and specifications in comparison to the lump sum price for each park.

# Evaluation Criteria 1 – Sustainable (Corporate Social Responsibility) Procurement (25%)

An assessment was made to determine the ranking based on the tenderers' environmental policy and practices, buy local contributions, as well as commitment to reconciliation and disability access and inclusion.

#### Sub Criteria a) – Environment Consideration (5%)

An assessment based on tenderers' Environmental policy and practices, resulted in the following ranking:

Part A

Tenderer	Ranking
Active Discovery	1
Moduplay	2
Perth Playground and Rubber	2
Retech Rubber	2
Playspaces	5
Forpark	6

### Part B

Tenderer	Ranking
Supreme Shades	1
West Coast Shade	2
Perth Better Homes	2

## Sub Criteria b) – Buy Local (10%)

An assessment was made on the responses provided, that relate to:

- Purchasing arrangements through local businesses.
- Location of tenderer's offices, depots, and production facilities.
- Residential addresses of staff and subcontractors.
- Requirement for new employees arising from award of the contract.

This assessment resulted in the following ranking:

#### Part A

Tenderer	Ranking
Playspaces	1
Retech Rubber	1
Forpark	3
Moduplay	4
Active Discovery	5
Perth Playground and Rubber	5

#### Part B

Tenderer	Ranking
Supreme Shades	1
West Coast Shade	2
Perth Better Homes	2

### Sub Criteria c) – Reconciliation Action Plan (5%)

An assessment was made on the responses provided that relate to:

- Relationships building positive relationships between indigenous and non-indigenous people;
- Respect recognising the contribution of Indigenous people to Australia and learning more about the history, culture, and diversity in a two-way communication process; and
- Opportunities attracting, developing, and retaining organisational talent to build opportunities for aboriginal employment, training, development and mentoring.

This assessment resulted in the following ranking:

#### Part A

Tenderer	Ranking
Active Discovery	1
Playspaces	2
Perth Playground and Rubber	2
Moduplay	2
Retech Rubber	5
Forpark	5

#### Part B

Tenderer	Ranking
Perth Better Homes	1
West Coast Shade	2
Supreme Shades	3

# Sub Criteria d) - Disability Access & Inclusion (5%)

An assessment was made on the responses provided that relate to:

- People with disabilities have the same buildings and facilities access opportunities as other people.
- People with disabilities receive information in a format that will enable them to access information as readily as other people are able to access it.
- People with disabilities receive the same level and quality of service as other people receive.
- People with disabilities have the same opportunities as other people to make complaints.
- People with disabilities have the same opportunities as other people to participate in any employment opportunities.

The assessment resulted in the following ranking:

#### Part A

Tenderer	Ranking
Active Discovery	1
Playspaces	1
Perth Playground and Rubber	3
Moduplay	4
Retech Rubber	4
Forpark	6

Tenderer	Ranking
Perth Better Homes	1
West Coast Shade	2
Supreme Shades	2

An overall assessment of Evaluation Criteria 1 - Sustainable (Corporate Social Responsibility) Procurement has resulted in the following ranking:

#### Part A

Tenderer	Ranking
Playspaces	1
Active Discovery	2
Retech Rubber	3
Moduplay	4
Perth Playground and Rubber	5
Forpark	6

#### Part B

Tenderer	Ranking
Supreme Shades	1
Perth Better Homes	2
West Coast Shade	3

# Evaluation Criteria 2 - Tenderer's relevant experience with achievement of meeting client expectations (30%)

The tenderers' relevant experience in demonstrating the achievement of meeting client expectations, as well as the personnel available as presented in their tender submission were assessed to evaluate their capability to meet the requirements of the contract. Assessment of this criterion considered the tendering entity's credentials, current workload, and resources available to fulfil the requirements of the contract. The assessment of this criterion has resulted in the following ranking:

#### Part A

Tenderer	Ranking
Active Discovery	1
Playspaces	1
Forpark	1
Perth Playground and Rubber	1
Retech Rubber	5
Moduplay	6

Tenderer	Ranking
West Coast Shade	1
Supreme Shades	1
Perth Better Homes	3

# Evaluation Criteria 3 - Tenderer's resources and capacity to meet the requirements of the Contract (25%)

The tenderer's resources as presented in their tender submission were assessed in order to evaluate their capacity to meet the requirements of the contract. Assessment of this criterion considered the tenderer's staff resources, vehicles, plant/equipment and workshop support to manage the contract. The assessment of this criterion has resulted in the following ranking:

#### Part A

Tenderer	Ranking
Active Discovery	1
Playspaces	1
Perth Playground and Rubber	1
Forpark	4
Retech Rubber	4
Moduplay	5

#### Part B

Tenderer	Ranking
West Coast Shade	1
Supreme Shades	1
Perth Better Homes	1

# **Evaluation Criteria 4 - Tenderer's Safety Management Systems (20%)**

Evidence of safety management policies and practices was assessed from the tender submissions. The assessment for safety management was based on the tenderers' responses to a Health and Safety Management System Questionnaire included within the tender documentation.

All tenderers provided details of their safety management systems with the following ranking:

#### Part A

Tenderer	Ranking
Active Discovery	1
Playspaces	2
Forpark	3
Moduplay	4
Perth Playground and Rubber	4
Retech Rubber	4

Tenderer	Ranking
West Coast Shade	1
Supreme Shades	2
*Perth Better Homes	3

<sup>\*</sup> Perth Better Homes did not meet all the requirements for this evaluation criterion.

#### **Overall Weighted Assessment and Ranking**

Tenderers' submissions were reviewed in accordance with the PEP with the following key observations:

- Price and Design are not weighted and are included in the overall value for money assessment.
- The tenderers' submissions were evaluated in accordance with the selection criteria and were assessed as having the necessary resources, previous experience, capability and safety and quality management systems to undertake the tender.
- The tenderers' design proposals for both shade sails and play equipment complied with the scope of works.
- The Park Asset Renewal Program is to be issued as a separable portion contract.

The overall qualitative weighted assessment resulted in the following ranking:

#### Part A

Tenderer	Ranking
Active Discovery	1
Playspaces	2
Retech Rubber	2
Forpark	4
Perth Playground and Rubber	5
Moduplay	6

#### Part B

Tenderer	Ranking
West Coast Shade	1
Supreme Shades	1
*Perth Better Homes	1

<sup>\*</sup>Perth Better Homes did not meet all the requirements of the evaluation criteria and were therefore excluded from further assessment.

### **Evaluation Criteria 5 - Design Suitability and Play Value Offered (Non-weighted)**

Each tenderer was required to provide an individual design proposal for each park within the scope of works.

Each play equipment design was assessed on the playground parameters detailed in the scope of work, as well as their compliance to all relevant City specifications and Australian Standards. Shade sail designs and the softfall component were assessed on the compliance to all relevant City specifications and Australian Standards.

The results of the design evaluation were included in the overall value for money assessment for tenderers that met the minimum Overall Qualitative Criteria requirement.

#### **Evaluation Criteria 6 - Pricing (non-weighted)**

The fixed lump sum price per each individual park proposal was applied in the overall value for money assessment for tenderers that met the Overall Qualitative Criteria requirements.

### **Overall Value for Money Assessment**

Active Discovery, Playspaces, Forpark, Moduplay, Retech Rubber, Perth Playground and Rubber, West Coast Shade, and Supreme Shades all achieved acceptable qualitative criteria weighted scores. The individual design proposals from these tenderers were assessed on the value for money offered, based on the lump sum price provided and the design consensus reached.

Refer to Confidential Attachment 2 for the outcome of this assessment.

A summary of this outcome is as follows:

Part A	Park Name	Recommended Tender
1A	Banksia Grove Community Centre (East)	Active Discovery
2B	Bonvin Park	Playspaces
3C	Dragonfly Park	Active Discovery
4D	Majorelle Park	Forpark
5E	Mintaro Park	Playspaces
6F	Ormiston Park	Playspaces
7G	Seeadler Park	Forpark
8H	Thurleigh Park	Forpark
91	Warradale Park (south)	Forpark
10J	Avila Park	Forpark
11K	Somerly Park	Perth Playground and Rubber
12L	Kingsway Dinosaur Park	Perth Playground and Rubber
13M	Cabrini Park	Perth Playground and Rubber
14N	Frangipani Park	Perth Playground and Rubber
150	Lenham Park	Perth Playground and Rubber
16P	Mariala Park	Perth Playground and Rubber
17Q	Kalbarri Park	Perth Playground and Rubber
Part B	Park Name	Recommended Tender
1R	Firewood Park	West Coast Shade
1S	Alford Park	West Coast Shade
1T	Ripplevale Park	West Coast Shade
1U	Adora Park	West Coast Shade
1V	Monaghan Park	Supreme Shades
1W	Trenthowan Park	Supreme Shades

As a result, it is recommended that the separable portions tenders be awarded to the tenderers as detailed in **Attachment 1.** 

#### Consultation

In accordance with the City's Community Engagement process, letters informing the adjoining residents of the proposed works will be sent out in January 2026.

The contractor(s) are required to install signage of the intended works at each individual playground relating to the construction works.

Post tender award and prior to the construction phase, regular progress updates on key project milestones will be provided; posting of information on the City's webpage and media channels.

# **Statutory Compliance**

Tenders were invited in accordance with the requirements of Section 3.57 of the *Local Government Act* 1995. The tendering procedures and evaluation complied with the requirements of Part 4 of the *Local Government (Functions and General) Regulations* 1996.

## **Strategic Implications**

The proposal aligns with the following objective within the Council Plan 2025 – 2035:

- 4 ~ A Connected and Liveable City
  - 4.1 Create welcoming community spaces

## **Risk Appetite Statement**

In pursuit of strategic objective goal 4, we will accept a Medium level of risk, extended to High in the areas of Community / Reputation & Financial / Commercial impacts. Shifting transport modes and usage in the City may require short term pain for longer term gain as the City supports the development, maintenance and connection of alternatives to car use (e.g. cycle ways) and the supporting infrastructure.

# **Enterprise Risk Management Considerations**

RISK TITLE		RISK RATING
Level 1 Strategic Risk	2.0 Assets & Infrastructure	Medium
Level 2 Corporate Risk	2.3 Contract Management	Low
ACCOUNTABILITY		ACTION PLANNING OPTION
Director Corporate Strate	egy & Performance	Manage

RISK TITLE		RISK RATING
Level 1 Strategic Risk	7.0 Disaster & Crisis	Medium
Level 2 Corporate Risk	7.3 Safety of Community	Medium
ACCOUNTABILITY		ACTION PLANNING OPTION
Director Corporate Strate	egy & Performance	Manage

#### **Financial and Performance Risk**

#### Financial Risk

A financial risk assessment was undertaken on recommended tenderers as part of the tender evaluation process. An independent assessment by Corporate Scorecard Pty Ltd was completed on recommended tenderers where the combined awarded value exceeded \$250,000. This assessment advised that all recommended tenderers have a satisfactory financial capacity to meet the requirements of the contract.

Each playground that forms part of the six contracts will be awarded as a separable portion, and payment for each separable portion will be made in full on reaching the practical completion for each park.

## Performance Risk

All tenderers have a varying degree of experience in the playground industry working with various local governments across Western Australia. They have completed several projects for the City with positive results. In addition to that, the recommended tenderers have no disputes and claims history as stated in each submission.

Individual reference checks have also indicated that the recommended tenderers have a strong track record of working with local government for more than 5 years.

# **Policy Implications**

Tenders were invited in accordance with the requirements of the City's Purchasing Policy.

## Financial (Budget) Implications

The table below summarises the available funding for the renewal of play equipment, softfall and installation of shade sails and associated expenses in the 2025/26 Capital Works Program:

Description	Expenditure	Budget
Budget:		
Allocated Capital Works Budget 2025-26 (004669)		\$1,770,000
Allocated Capital Works Budget 2025-26 (004672)		\$260,000
Expenditure:		
Expenditure incurred to date	\$0	
Commitment to date	\$0	
Project Management & Professional Fees	\$81,200	
Tender 25110 (this Tender) - Total	\$1,794,769	
Other Works		
- Playground safety audit	\$6,300	
Construction Contingency	\$147,731	
Total	\$2,030,000	\$2,030,000

### **Voting Requirement**

Simple Majority

#### Recommendation

That Council ACCEPTS the tenders submitted for Tender No. 25110, as per Attachment 1 of this tender, comprising:

- Part A: Forpark, Active Discovery, Playspaces, and Perth Playground and Rubber; at the estimated fixed lump sums of \$666,817.00, \$182,920.00, \$371,650.00, and \$395,182.00 respectively;
- Part B: Supreme Shades and West Coast Shade; at the estimated fixed lump sums of \$55,120.00 and \$123,080.00 respectively.

#### Attachments:

- Attachment 1 RFT 25110 CONFIDENTIAL MEMORANDUM Confidential
- 2. Attachment 2 RFT 25110 CONFIDENTIAL MEMORANDUM Confidential

# 4.7 Tender No. 25200 Services Upgrades Brazier Road Yanchep

File Ref: 43976 – 25/391580 Responsible Officer: Director Assets

Attachments: 4

# Changes to Report and Additional Information Arising from Agenda Briefing

Nil

#### Issue

To consider Tender No. 25200 for the Services Upgrade along Brazier Road, Yanchep.

# **Background**

The upgrade of services on Brazier Road is part of the wider Yanchep Lagoon Foreshore Management Plan project.

The preliminary foreshore management plan was endorsed by Council through report CP01-02/25 Yanchep Lagoon - Preliminary Foreshore Management Plan. The plan guides the future development of the Yanchep Lagoon locality including services upgrades to support the proposed infrastructure.

This two-staged project will see the upgrades underground services being put in place in the road reserve along Brazier Road between Yanchep Beach Road and Capricorn Esplanade as the first stage of the project (**Attachment 1**), with stage 2 the distribution of services throughout the Yanchep Lagoon being subject to a separate procurement in the future.

This project must be undertaken ahead of the delivery of Brazier Road, Yanchep, New Pathway and Traffic Treatments (due to be completed by the end of 2026), and the services upgrade to Lot 10603 – Old Surf Club site Yanchep Lagoon required under the lease conditions

#### Detail

Tender No. 25200 for the Services Upgrade along Brazier Road, Yanchep was advertised on 03 September 2025 and closed on 30 September 2025.

No addenda were issued. Essential details of the proposed contract are as follows:

Item	Detail
Contract Form	Major Construction Works
Contract Type	Fixed Lump Sum
Contract Duration	18 Months
Commencement Date	June 2026
Expiry Date	June 2027
Extension Permitted	Nil
Rise and Fall	N/A

Tender submissions were received from the following companies:

Tenderer's Legal Name	Trading Name	Abbreviation
Civcon Civil and Project Management Pty Ltd	Civcon Civil and Project Management	Civcon
Tracc Civil Pty Ltd	Tracc Civil Pty Ltd	Tracc

#### **Probity Oversight**

Oversight to the tender assessment process was undertaken by the City's Contracts Officer.

Tender submissions were evaluated in accordance with the Procurement Evaluation Plan (**PEP**). The PEP included the following selection criteria:

Item No	Description	Weighting
1	*WHS demonstrated working documents	25%
2	Sustainable Procurement: Environmental Considerations 5% Buy Local 10% Reconciliation Action Plan 2.5% Disability Access & Inclusion 2.5%	20%
3	*Proposed methodology	20%
4	*Capacity to deliver the services	15%
5	*Demonstrated experience of tenderer and personnel	20%

All tenderers must meet the City's minimum requirements (as determined by the City) for each of the qualitative criteria detailed above (\*) in order to be considered for further evaluation. Pricing is not included in the qualitative criteria and is considered as part of the overall relative value for money (**VFM**) assessment. Upon review by the City's Contract Officer, both tender submissions received were determined to be conforming.

# Evaluation Criteria 1 – Tenderers' Work Health and Safety (WHS) Management Systems (25%)

Evidence of safety management policies and practices was assessed from the tender submissions. The assessment for safety management was based on the tenderers' responses to a WHS Management System Questionnaire included within the tender documentation.

All tenderers provided details of their safety management systems with the following ranking:

Tenderer	Ranking
Civcon	1
Tracc	2

### Evaluation Criteria 2 – Sustainable (Corporate Social Responsibility) Procurement (20%)

Evidence of Sustainable (Corporate Social Responsibility) Procurement assessment was based on the tenderers' responses provided within the Questionnaires set out in Schedules 3A, 3B, 3C and 3D that were included in the tender documentation.

An assessment was made to determine the ranking based on the tenderers' environmental policy and practices, buy local contributions, as well as commitment to reconciliation and disability access and inclusion.

#### **Sub Criteria a) – Environment Consideration (5%)**

The City is committed to procuring goods and services that have the most positive environmental, social and economic impacts over the entire life cycle of a product or service. The environmental assessment based on tenderers' response to their Environmental policy and practices.

An assessment was made to determine the ranking based on tenderer's environmental policy and practices.

The assessment of this criterion determined the following ranking:

Tenderer	Ranking
Civcon	1
Tracc	1

#### Sub Criteria b) – Buy Local (10%)

An assessment was made to determine the ranking based on the responses provided, detailing the following information:

- Purchasing arrangements through local businesses.
- Location of tenderer's offices and workshops.
- Residential municipality of staff and subcontractors, and
- Requirement for new employees arising from award of the contract.

The assessment of this criterion determined the following ranking:

Tenderer	Ranking
Civcon	1
Tracc	1

#### **Sub Criteria c) – Reconciliation Action Plan (2.5%)**

An assessment was made to determine the ranking based on the responses provided that relate to:

- Relationships building positive relationships between indigenous and non-indigenous people.
- Respect recognizing the contribution of Indigenous people to Australia and learning more about the history, culture and diversity in a two-way communication process, and
- Opportunities attracting, developing and retaining organizational talent to build opportunities for aboriginal employment, training and development and mentoring.

The assessment of this criterion determined the following ranking:

Tenderer	Ranking
Tracc	1
Civcon	2

## Sub Criteria d) - Disability Access & Inclusion (2.5%)

An assessment was made to determine the ranking based on the responses provided that relate to:

- People with disabilities have the same buildings and facilities access opportunities as other people,
- People with disabilities receive information in a format that will enable them to access information as readily as other people are able to access it,
- People with disabilities receive the same level and quality of service from staff as other people receive,
- People with disabilities have the same opportunities as other people to make complaints, and
- People with disabilities have the same opportunities as other people to participate in any employment opportunities.

The assessment of this criterion determined the following ranking:

Tenderer	Ranking
Civcon	1
Tracc	2

# **Overall Sustainable Procurement Ranking Summary**

An overall assessment of Evaluation Criteria 1 - Sustainable (Corporate Social Responsibility) Procurement has resulted in the following ranking:

Tenderer	Ranking
Civcon	1
Tracc	1

# Evaluation Criteria 3 - Tenderer's methodology to meet the requirements of the Contract (20%)

The tenderer's methodology as presented in their tender submission were assessed in order to evaluate their capability to meet the requirements of the contract. Assessment of this criterion considered the tenderer's schedule reliability, quality assurance, risk management, problem solving ability, innovation, stakeholders' engagement, cost management, technical expertise, workload, equipment and technologies to meet the expectation of this contract.

The assessment of this criterion has resulted in the following ranking:

Tenderer	Ranking
Tracc	1
Civcon	2

# Evaluation Criteria 4 - Tenderer's capacity and to meet the requirements of the Contract (15%)

The tenderer's resources as presented in their tender submission were assessed in order to evaluate their capacity to meet the requirements of the contract. Assessment of this criterion considered the tenderer's staff resources, vehicles, plant/equipment and workshop support to manage the contract.

The assessment of this criterion has resulted in the following ranking:

Tenderer	Ranking
Tracc	1
Civcon	1

# Evaluation Criteria 5 - Tenderer's relevant experience with achievement of meeting client expectations (20%)

The tenderer's relevant experience in demonstrating the achievement of meeting client expectations as presented in their tender submission were assessed in order to evaluate their capability to meet the requirements of the contract. Assessment of this criterion considered the tendering entity's credentials to fulfil the requirements of the contract. The assessment of this criterion has resulted in the following ranking:

Tenderer	Ranking
Civcon	1
Tracc	2

# **Overall Qualitative Weighted Assessment and Ranking**

The tenderers' submissions were evaluated in accordance with the selection criteria and were assessed against sustainable procurement, experience, methodology, capacity and resources and safety management systems to undertake the works.

The overall qualitative weighted assessment resulted in the following tender ranking:

Tenderer	Ranking
Civcon	1
Tracc	2

### **Pricing for the Works Offered**

An assessment was made to determine the tenderer's ranking based on the fixed lump sum pricing provided with the tender documentation.

The lump sum pricing assessment resulted in the following ranking:

Tenderer	Ranking
Civcon	1
Tracc	2

#### **Overall Value for Money Assessment**

Please refer to the Confidential Memo (Attachment 2) for further detail relating to the tenderers' fixed lump sum pricing, VFM assessment and further information supporting the recommendation.

#### **Overall Assessment and Comment**

Tender submissions were evaluated in accordance with the criteria set out in the PEP with the tender submission from Civcon assessed to provide the best VFM outcome for Tender No. 25200.

#### Comment

The tender submission from Civcon achieved the highest ranking and it satisfies the overall VFM assessment in accordance with the assessment criteria and weightings as detailed in the PEP and is therefore recommended as the successful tenderer.

It is noted that further deferral of this tender award would create time delay impacts on other projects which are dependent on the completion of these works as follows:

- PR4708 Brazier Road, Yanchep, New Pathway and Traffic Treatments
- Service Upgrade for Lot 10603 Old Surf Club site Yanchep Lagoon
- Future stages of the Yanchep Lagoon Foreshore Management Plan

#### Consultation

In August 2025 an Aboriginal Due Diligence Assessment was undertaken for the Yanchep Lagoon Precinct, this desktop review identified the need for further investigation in the form of an Aboriginal Heritage Survey under the guidance of Southwest Aboriginal Land and Sea Council and the Department of Planning Lands and Heritage with nominated Aboriginal Consultants.

The survey consisted of on-ground archaeological and ethnographic survey undertaken on 3 September 2025 with four Traditional Owners. The survey recommended a number of actions including:

"Further archaeological and ethnographic investigation should be undertaken at Fisherman's Hollow to determine the extent of the site, and to avoid inadvertent impact on any cultural values and subsurface cultural materials that may be associated with the site. Although a preliminary site description has been provided by a Noongar community member, that individual was unable to attend the survey, and therefore, additional work is required to confirm and document the site's values."

This further investigation was undertaken on 21 November with Miss Esandra Colunga and the City's consultants Archea-Aus. The primary outcome of which was the recognition that the mythological site and stories told with permission around Fisherman's Hollow would be sufficient for lodgement for consideration as a registered Aboriginal Cultural Heritage site and that this would be actioned separately to the City's foreshore management plan by Esandra Colbung and Archea-Aus, but would be documented within the FMP with Miss Colbung's permission.

The works detailed within this tender report do not intersect Fisherman's Hollow and are in the designated road reserve for Brazier Rd, approximately 250m north of Fisherman's Hollow as shown in **Attachment 3**.

# **Statutory Compliance**

Tenders were invited in accordance with the requirements of Section 3.57 of the *Local Government Act* 1995. The tendering procedures and evaluation complied with the requirements of Part 4 of the *Local Government (Functions and General) Regulations* 1996.

An amendment to Clearing Permit CPS 10868/1 is currently being assessed by the Department of Water and environmental Regulation ahead of the works commencing in January 2026.

Engagement studies and surveys with Traditional Owners were undertaken under the *Aboriginal Heritage Act 1972*.

# Strategic Implications

The proposal aligns with the following objective within the Council Plan 2025 – 2035:

5 ~ A Well-Governed and Managed City

5.1 - Lead with clear decisions and strong advocacy

## **Risk Appetite Statement**

In pursuit of strategic objective goal 5, we will accept a Medium level of risk as the City balances the capacity of the community to fund services through robust cost-benefit analysis and pursues evidence-based decision making to be effective stewards of the Council and City for future generations.

## **Enterprise Risk Management Considerations**

The following risks were identified in the City's Strategic and Corporate Risk Register which is related to this contract. These risks will be managed in accordance with the City's established corporate risk management policies.

RISK TITLE		RISK RATING
Level 1 Strategic Risk	2.0 Assets & Infrastructure	Medium
Level 2 Corporate Risk	2.2 Strategic Asset Management	Medium
ACC	DUNTABILITY	ACTION PLANNING OPTION
Director Assets		Manage

RISK TITLE		RISK RATING
Level 1 Strategic Risk	3.0 Community Engagement & Stakeholder Relationships	Medium
Level 2 Corporate Risk	3.2 Stakeholder Relationships	Medium
ACC	DUNTABILITY	ACTION PLANNING OPTION
Chief Executive Officer	•	Manage

#### **Financial and Performance Risk**

## Financial Risk

A financial risk assessment was undertaken by Equifax Australasia Credit Ratings Pty Ltd as part of the tender evaluation process and the outcome of this independent assessment advised that Civcon has been assessed with a very strong financial capacity to meet the requirements of the contract.

#### Performance Risk

Civcon have demonstrated the capacity and experience to deliver the tender works effectively based on previous projects with the City.

Completion of the services upgrade project will make way for commencement of PR-4708 Brazier Road, Yanchep, New Pathway and Traffic Treatments in May 2026 with completion of this long-awaited pathway expected to be finalised in September 2026.

# **Policy Implications**

Tenders were invited in accordance with the requirements of the City's Purchasing Policy.

## **Financial (Budget) Implications**

PR- 4365		
Description	Expenditure	Budget
Budget:		
Allocated Capital Works Budget for previous years		\$136,352
Allocated Capital Works Budget for 2025/2026		\$308,758
Expenditure:		
Expenditure incurred in previous years	\$136,352	
Expenditure incurred in 2025/2026	\$214,636	
Commitment to date	\$191,331	
Construction Costs Including Tender sum and contingencies.	\$1,239,161	
Total Expenditure	\$1,781,480	
Total Funding		\$445,110
Funding Provision required in 2025/2026	\$1,350,000	

The award of Tender No. 25200 requires the budget amendment of \$1,350,000 to be made from the Strategic Projects Reserve, as per the table above to accommodate the construction stage for the project in the current financial year 2025/26.

### **Voting Requirements**

**Absolute Majority** 

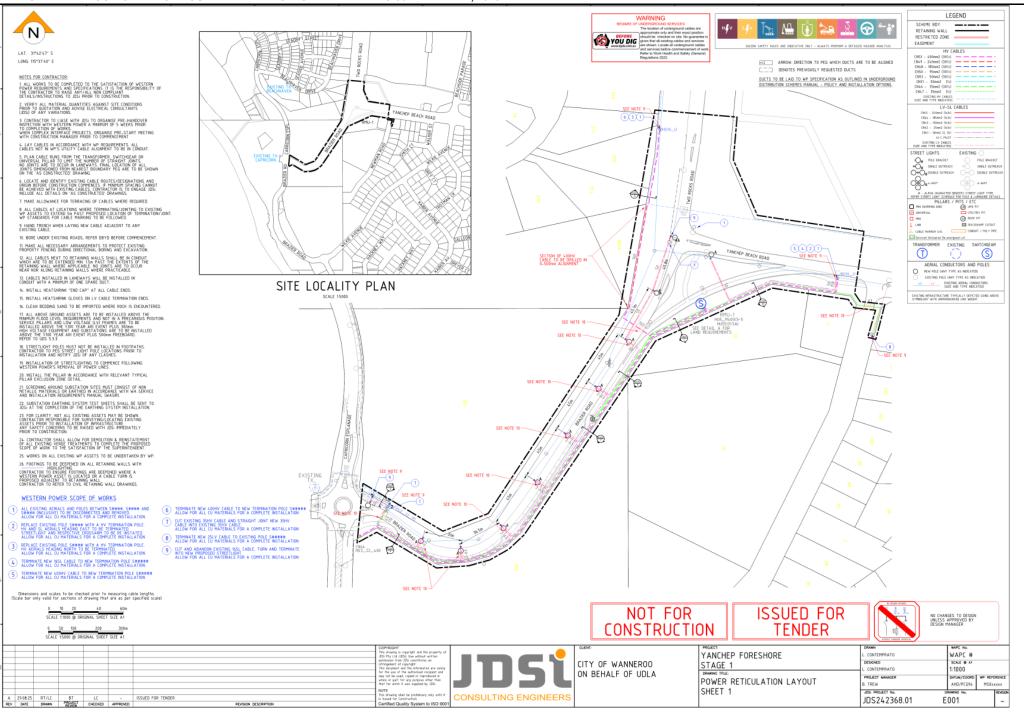
#### Recommendation

#### **That Council:**

- 1. ACCEPTS the tender submitted by Civcon Civil and Project Management Pty Ltd for the lump sum price for Tender No. 25200 Services Upgrades Brazier Road Yanchep, as identified within Confidential Memorandum 1 (refer Attachment 2) in accordance with the terms and conditions of the tender;
- 2. AUTHORISES Administration to release the information contained in the Confidential Memorandum 2 (refer Attachment 4) via the City's website after a formal letter of Award is issued to the successful tenderer as per item 1 above; and
- 3. APPROVES by ABSOLUTE MAJORITY a budget amendment to increase funding allocation for PR-4365 25200 Services Upgrades Brazier Road Yanchep by \$1,350,000 to be funded from the Strategic Projects Reserve into Financial Year 25/26 to meet the financial requirements of the project.

#### Attachments:

1 <u>↓</u> .	Attachment 1 - Brazier Rd Services Upgrade Location	25/420896
2. 3 <mark>.</mark> .	Attachment 2 - 25200 Confidential Memo 1 Attachment 3 - Fisherman's Hollow & Brazier Rd locations	Confidential 25/463425
4.	Attachment 4 - 25200 Confidential Memo 2	Confidential





#### **Waste Services**

# 4.8 Sustainable Rebate Program Proposal

File Ref: 54584 – 25/436204 Responsible Officer: Director Assets

Attachments:

## Changes to Report and Additional Information Arising from Agenda Briefing

Any changes or additional information following Agenda Briefing will be shown here.

#### Issue

To consider establishing a Sustainable Rebate Program, offering residents financial rebates on the purchase of the following sustainable items:

- Modern cloth nappies.
- Reusable sanitary items.
- Reusable incontinence underwear.
- Repair services.
- Home composting systems.

## **Background**

Various rebates and incentives are available throughout Australia to encourage the purchase of sustainable items and promote environmentally friendly practices. These include rebates for energy-efficient appliances, solar panel installations, as well as support for sustainable household upgrades. Many local governments offer rebates for smaller-scale, accessible items such as reusable cloth nappies, reusable sanitary products, and other sustainable alternatives to disposable items.

Offering financial incentives to purchase sustainable products is a waste reduction initiative. It aims to encourage the community to try sustainable products, as well as saving them money and reducing household waste.

### **Detail**

In February and March 2025, the City's Waste Education Team coordinated five modern cloth nappy drop-in sessions at the City's libraries. The sessions were held after a popular early childhood library program. Parents and carers were encouraged to complete a survey to gauge community interest in sustainable rebates.

Of the 85 surveys completed:

- 90% of people surveyed were interested in a modern cloth nappy rebate; and
- 87% would also access a rebate for reusable sanitary items.

This 2025 survey data is supported by several CRMs from 2020 onwards, showing community interest in rebate incentives for sustainable products.

Qualitative data from across local governments has established the accumulation of disposable nappies in general waste bins (collected fortnightly, in a FOGO system) is a major concern for residents using a Food Organics, Garden Organics (**FOGO**) system.

Data from the City's two previous waste composition audits shows that disposable nappies and sanitary hygiene items make up an average of 5.6% of the total weight of the City's kerbside general waste. Disposable nappies also feature consistently as contamination within kerbside recycling and garden organic waste streams.

As the City prepares for a transition to FOGO, subject to further analysis and Council decisions, and anticipating these concerns, the proposed rebates can encourage and incentivise sustainable choices for the community, before it becomes an issue.

An average household general waste bin consists of 44% food and garden waste. Home composting systems allow residents to reuse this waste and have its nutrients recycled into fertiliser. Prior to the City transitioning to FOGO, encouraging home compost systems promotes FOGO system behaviours of source separation and attitudes toward food waste, while reducing the amount of food waste sent to landfill.

In June 2025 over 250 people attended a series of sustainable textile workshop and events held over a three-week period in the City of Wanneroo. Qualitative and quantitative data showed a real appetite in the community for reuse and repair with 87% of participants who completed the survey stating they would use a repair service rebate for furniture, electronic and household appliances, textiles and footwear.

Sustainable rebates for residents are offered by local governments throughout Perth, see examples in the table below:

Local Government	Sustainable Rebates Available	2024/25 Budget
Town of Vincent	modern cloth nappies, sustainable sanitary items	\$10,000
Town of Victoria Park	modern cloth nappies, compost systems	\$10,000
The City of Stirling	sustainable sanitary items, modern cloth nappies & cloth nappy repairs	\$15,000
City of Melville	modern cloth nappies, sustainable sanitary items, compost systems	\$6,500
City of Canning	modern cloth nappies, sustainable sanitary items, compost systems, repair services, rooftop solar (Sustainability Team).	\$13,500

The City of Canning advised their most popular rebate is for home composting and worm farm equipment. None of the local governments above had exhausted the allocated rebate budgets prematurely, it was suggested that community interest is heavily dependent on how well individual rebates are promoted.

An overview of the proposed rebates, eligible items, and rebate amounts are provided in **Attachment 1**.

To claim a rebate City residents shall retain a receipt of their purchase then complete an online application form (or assisted via phone) and provide:

- Valid itemised tax receipt.
- Proof of City of Wanneroo residency (e.g. current driver's license, utility bill, rates notice).

For Modern Cloth Nappy rebates, attendance at a workshop is required as part of the rebate application. For Home Composting System rebates it is advised that residents attend a

workshop before they claim. Households have more success with these items if they start with the correct information and support. The workshop facilitator provides education, help on getting started and answers questions.

The City will provide access to regular workshops, and residents will have the option to attend similar workshops run by other local governments to support their rebate application.

Program administration options are considered in the Financial Implications section, where the City may administer internally, or engage a third party such a *Rebately* to administer on its behalf. Rebately are an Australian platform enabling councils to offer their residents a quick and easy way to submit claims for sustainable rebates.

The City of Canning decided to work with Rebately to simplify the administration/paperwork of setting up and approving rebates. They've advised it has been valuable as it provides a time saving on application processing and invoicing.

City of Melville and Town of Victoria Park administer their rebates internally, however, are both seeking to change this approach.

#### Consultation

Information on existing programs was sourced from other local governments as detailed above. Additionally, feedback has been sought from community members attending City run workshops.

This program was presented to the Waste Avoidance and Resource Recovery Advisory Committee, which resolved to:

- 1. SUPPORT the proposed Sustainable Rebate Program as outlined in Attachment 1; and
- 2. RECOMMEND that Council endorses the Sustainable Rebate Program as part of the 2026/27 Budget.

#### Comment

Prior to the City's transition to a FOGO collection system, rebates on compost systems and modern cloth nappies will be particularly valuable in supporting the community to reduce waste and promote source separating habits.

Offering rebates on a variety of sustainable products, that can be accessed by the whole community, demonstrates that the City acknowledges and values the demographic diversity of the local community, supports the community to engage in more sustainable purchasing habits, and takes a leadership role on sustainability.

### **Statutory Compliance**

Nil

## Strategic Implications

The proposal aligns with the following objective within the Council Plan 2025 – 2035:

2 ~ A Sustainable City

2.3 - Turn waste into community value

# **Risk Appetite Statement**

In pursuit of strategic objective goal 2, we will accept a Medium level of risk. The City accepts this is required to protect cultural places, create 'unique' experiences and embrace the cultural diversity of our heritage in a way that is inclusive but challenges convention and historical thinking.

# **Risk Management Considerations**

RI	SK TITLE	RISK RATING
Level 1 Strategic Risk	3.0 Community Engagement & Stakeholder Relationships	Medium
Level 2 Corporate Risk	3.3 Resilient and Productive Communities	Medium
ACCO	UNTABILITY	ACTION PLANNING OPTION
Director Community & Pl	ace	Manage

RISK TITLE		RISK RATING
Level 1 Strategic Risk	8.0 Waste Services	High
Level 2 Corporate Risk	8.1 Waste Services Disruption	High
ACCOUNTABILITY		ACTION PLANNING OPTION
Director Assets		Manage

# **Policy Implications**

This initiative supports the City in achieving the targets outlined in the *Waste Avoidance and Resource Recovery Strategy 2030*. The City's Strategic Waste documentation will be updated to reflect a sustainable rebate program, as required.

### **Financial Implications**

An overview of the proposed rebate amounts and limits is provided in **Attachment 1**.

The cost to administer the program is estimated to be:

- Option 1: Internally \$45,000.
- Option 2: Externally \$60,000.

From a customer experience perspective, either option will provide for a similar online application process. Although, the Rebately platform is designed specifically for sustainable rebate claims and is more user friendly.

Processing applications internally will involve multiple service units to complete the application and payment. Using Rebately the process is seamless, and response times are not dependent on workload of numerous service units. External program administration is therefore the recommended option.

Annual funding allocation of \$45,000 would be required for the proposed rebates. If supported, appropriate workflows for the sustainable rebate program will be developed for implementation in the 2026/27 financial year.

# **Voting Requirements**

Simple Majority

### Recommendation

### **That Council:-**

- 1. SUPPORTS the proposed Sustainable Rebate Program as outlined in Attachment 1; and
- 2. ENDORSES the inclusion of the Sustainable Rebate Program as part of the 2026/27 Budget.

Attachments:

1. Attachment 1 - Sustainable Rebate Program Summary 25/306957



# Sustainable Rebate Program Proposal

Waste Services propose that the City of Wanneroo offers residents sustainable rebates on the items listed below, how the rebates can be accessed, and rebate amounts, as below.

Item	Rebate Amount	How to claim the rebate	Annual Budget
Modern cloth nappies  Eligible for purchase or hire of new or second-hand cloth nappies, swim nappies, reusable inner liners for nappies, wet bags, reusable wipes associated with cloth nappies and reusable nursing pads.	50% of the purchase price with a maximum rebate of \$100.  One rebate claim per household each financial year.	Attend a workshop*  Purchase or hire eligible items from an Australian based organisation.  Obtain a tax receipt listing the items purchased  Complete an online application form and attach:  • Valid itemised tax receipt  • Proof of City of Wanneroo residency (e.g. current driver's license, utility bill, rates notice)  • Proof of workshop attendance.	\$10,000
Reusable sanitary products  Reusable sanitary pads, menstrual cups and discs, period underwear, period swimwear and wet bags.	50% of the purchase price with a maximum rebate of \$50.  One rebate per household each financial year.	Obtain a tax receipt listing the items purchased  Complete an online application form and attach:  • Valid itemised tax receipt	\$5,000

Item	Rebate Amount	How to claim the rebate	Annual Budget
		<ul> <li>Proof of City of Wanneroo residency (e.g. current driver's license, utility bill, rates notice)</li> </ul>	
Reusable incontinence underwear  This rebate is only for reusable incontinence underwear and wet bags.	50% of the purchase price with a maximum rebate of \$50.  One rebate claim per household each financial year	Obtain a tax receipt listing the items purchased  Complete an online application form and attach:  • Valid itemised tax receipt • Proof of City of Wanneroo residency (e.g. current driver's license, utility bill, rates notice)	\$5,000
Repair Service  Eligible repair services include repairs for furniture, electronic and household appliances, textiles and footwear.  Car, watch, household fixture and jewellery repairs are excluded.	50% of the purchase price of eligible repair services with a maximum rebate of \$100.  One rebate claim per household each financial year.	Obtain a tax receipt listing the items purchased  Complete an online application form and attach:  • Valid itemised tax receipt  • Proof of City of Wanneroo residency (e.g. current driver's license, utility bill, rates notice)	\$5,000
Home composting and worm farming equipment  Eligible for compost bins, compost tumblers, aerators, waste fermentation systems for example Bokashi, including	50% of the purchase price of eligible system with a maximum rebate of \$100.	Obtain a tax receipt listing the items purchased  Complete an online application form and attach:	\$10,000

Item	Rebate Amount	How to claim the rebate	Annual Budget
fermentation mix, worm farms, worm tubes and composting worms.	One rebate claim per household each financial year.	Valid itemised tax receipt     Proof of City of Wanneroo residency (e.g. current driver's license, utility bill, rates notice)  *Attend a workshop/ info session is recommended but not required.	

# Annual Allocated Budget \$35,000

Attending a facilitated workshop provides education, help on getting started, and answers burning questions. Households have more success with these items if they start with the correct information and support.

<sup>\*</sup>Required for Modern Cloth Nappy rebate and recommended for Home Composting System rebate.

## **Community & Place**

# **Community Development**

# 4.9 Community Development Plan Extension

File Ref: 50971 – 25/363337

Responsible Officer: Director Community & Place

Attachments: Nil

# Changes to Report and Additional Information Arising from Agenda Briefing

Any changes or additional information following Agenda Briefing will be shown here.

#### Issue

To consider an extension to the current Community Development Plan 2021/22 – 2025/26 until 30 June 2027.

## **Background**

The Community Development Plan 2021/22 to 2025/26 (the **Plan**) was endorsed by Council on 15 February 2022 (CP01-02). The Plan provides a framework to support the creation of healthy, active, safe and connected communities recognising the City's diverse community, in age and cultures. The Plan resulted from the integration of four previously existing social plans, these being:

- Access & Inclusion Plan 2018/19 2021/22 (AIP)
- Age Friendly Plan 2017/18 2020/21 (AFP)
- Early Childhood Plan 2017/18 2020/21 (ECP)
- Youth Plan 2018/19 2020/21 (YP)

The Plan details objectives and priorities across four current focus areas, these being:

- Connection and Inclusion
- Wellbeing
- Lifelong Learning
- Engagement and Empowerment

The Plan has guided Administration's work over the past four years to deliver on the above focus areas. Providing a successful and integrated community approach to delivering community development outcomes, whilst continuing to maintain a strong focus on the uniqueness and needs of specific cohorts.

Importantly, the Plan has been approved by the Department of Communities as meeting the City's legislated disability access and inclusion requirements under the *WA Disability Services Act*.

The Community Development Plan is currently due for review; as per the adopted Council Plan, Part B Section 9 "Review the Community Development Plan".

To ensure compliance with the WA Disability Services Act (the **Act**), there are two specific conditions:

- 1. The Act requires a public authorities Disability Access and Inclusion Plan (**DAIP**) is reviewed within a five-year period of submitting the report DAIP to the Department of Communities.
- 2. The Act requires all practical measures are taken to implement the DAIP, and the intent being a public authority has a current DAIP.

The City's current Community Development Plan was submitted to the Department of Communities on 21 April 2022, therefore the City must submit our new DAIP on or before 21 April 2027.

#### Detail

Administration has commenced reviewing the City's Community Development Plan which has identified the need to align the review with the recently adopted Council Plan 2025-2035. These include:

- Embedding the new Council Plan: the City's newly adopted Council Plan has only recently commenced implementation. Administration requires additional time to embed the Council Plan into operations and to ensure alignment between the new Community Development Plan and the City's updated vision and strategic goals.
- Strategy refinement and integration Project: this project is identified in the Council Plan, Part B Section 20, "Review the City's suite of strategies and plans to align to the new Council Plan".
- Alignment to other relevant plans: other City strategies and plans currently proposed for review and/or development include the Social Strategy, Community Safety Strategy, Events Strategy and Cultural Plan. It is important to align the development of a new Community Development Plan with these documents to consider need, synergies and/or duplication to ensure they are complementary or potentially integrated to align with the new Council Plan.
- Organisational structural review: A City-wide structural review has been initiated aimed at enhancing collaboration, clarity, and effectiveness in support of strategic priorities. While this review is not expected to alter the City's commitment to community development, aligning the next Plan with the outcomes of this review will help maximise its impact and effectiveness.

Administration has already made significant progress in reviewing the current Plan and intends to undertake a period of community engagement to inform it's development. However, to enable sufficient time to complete the review and develop a new Plan, with consideration to the above-mentioned organisational priorities, Administration is seeking an extension of the current Community Development Plan until 30 June 2027.

This proposed extension ensures the City will continue to meet our legislative DAIP requirements under the Act, which ensuring a holistic approach and consideration to Council priorities is considered.

There is also significant work being undertaken to ensure Administration can better measure and report on the social impact of community development services. A continuation of the current Plan to June 2027 will also provide additional time in facilitating and embedding implementation of this new approach.

#### Consultation

The current Community Development Plan 2021/22 to 2025/26 was developed following an extensive community and stakeholder engagement process using community focus groups, a Community Wellbeing survey and targeted questions within the consultation for the City's previous Strategic Community Plan. Consultation was promoted through the City's 'Your Say' page, a social media campaign and direct communications with 116 local community groups and stakeholders.

Consultation was also undertaken with the Department of Communities, resulting in their support to include DAIP obligations within a consolidated Plan – a first for local government.

A detailed Community Engagement Plan will be developed and implemented as part of the review of the Community Development Plan.

#### Comment

The current Community Development Plan was purposefully developed at a strategic level to enable flexible and agile responses to changing community needs while remaining focused on areas of high priority. It is considered that these focus areas are still applicable and aligned to current community needs.

Extending the Plan to June 2027 will allow Administration to integrate findings from the current Plan review, community engagement outcomes, and alignment with the new Council Plan and other corporate priorities identified in the Detail section of this report, while also complying with our legislated DAIP requirements.

During the extension period, the City will continue to be guided by the Focus Areas, objectives and priorities of the current Plan to ensure DAIP requirements continue to be met.

Whilst the recommendation extends the Plan to the 30 June 2027, the intention is to seek Council endorsement of a new Plan prior to April 2027 to align with the requirements of submitting a new Plan every five years to the Department of Communities. The recommended extension to the end of the financial year allows for any unforeseen delays in consultation and assessment of the draft Plan with the Department.

## **Statutory Compliance**

The Plan incorporates the City's legislated responsibilities for disability access and inclusion under the WA Disability Services Act 1993 and the Disability Inclusion Regulations 2019. The proposed extension to the Plan, ensures the City will remain compliant.

## Strategic Implications

The proposal aligns with the following objective within the Council Plan 2025 – 2035:

4 ~ A Connected and Liveable City

4.2 - Build resilient places for people and nature

# **Risk Appetite Statement**

In pursuit of strategic objective goal 4, we will accept a Medium level of risk, extended to High in the areas of Community / Reputation & Financial / Commercial impacts. Shifting transport modes and usage in the City may require short term pain for longer term gain as the City supports the development, maintenance and connection of alternatives to car use (e.g. cycle ways) and the supporting infrastructure.

# **Risk Management Considerations**

RI	RISK RATING	
Level 1 Strategic Risk	3.0 Community Engagement & Stakeholder Relationships	Medium
Level 2 Corporate Risk	3.3 Resilient and Productive Communities	Medium
ACCO	ACTION PLANNING OPTION	
Director Community & Pl	Manage	

# **Policy Implications**

Nil

# **Financial Implications**

Budget for implementation of the Community Development Plan is considered as part of the City's annual budgeting process.

# **Voting Requirements**

Simple Majority

## Recommendation

That Council APPROVES an extension of the Community Development Plan 2021/22-2025/26 to 30 June 2027.

Attachments: Nil

# **Community Facilities**

## 4.10 Wanneroo Recreation Centre Sports Hub - Engagement Outcomes

File Ref: 40791V011 – 25/369501 Responsible Officer: Director Community & Place

Attachments: 4

Previous Items: CP02-07/25 - \*\*Wanneroo Recreation Centre New

Sports Hub - Project Update - Ordinary Council - 22 Jul

2025 6:00pm

CP04-06/24 - Wanneroo Recreation Centre Sports Hub - Consultation Outcomes - Ordinary Council - 18 Jun 2024

6:00pm

CP01-07/23 - Wanneroo Recreation Centre (Sports Hub) - Concept Design for Community Engagement - Ordinary

Council - 18 Jul 2023 6:00pm

## Changes to Report and Additional Information Arising from Agenda Briefing

Any changes or additional information following Agenda Briefing will be shown here.

#### Issue

To consider the outcomes of community engagement for the revised concept design of the Wanneroo Sports Hub.

# Background

The Wanneroo Recreation Precinct is located on Scenic Drive in Wanneroo and includes Lake Joondalup Park, Rotary Park, Scenic Park and a range of sporting, recreation and community facilities. The site is of environmental and cultural significance, being part of the Yellagonga Regional Park, and currently accommodates a range of community and recreational facilities – many of which are aging and need to be replaced or upgraded to continue to support existing community activities in this location. These include the Wanneroo Recreation Centre and the Lake Joondalup Pavilion.

The Wanneroo Recreation Centre (**WRC**) was originally built in 1971 and is now nearing end of life. To assist with decision making in relation to the future of the WRC and associated facilities in the Wanneroo Recreation Precinct, a number of plans and studies have been completed. A summary of the investigations that led to the decision to commence design work on the Wanneroo Sports Hub is included in **Attachment 1** for information.

A key outcome of this initial planning work was that a redeveloped Wanneroo Recreation Centre would not be able to accommodate all user group requirements due to footprint limitations at the site and challenges with constructing multiple levels. As a result, it was determined that it would be necessary to develop two buildings – a Sports Hub and a Community Hub. Their proposed co-location within the existing Wanneroo Recreation Precinct would accommodate all user group requirements and enable existing user groups to maintain a presence at their current location.

## **Initial Concept Design**

At the 18 July 2023 Ordinary Council Meeting (CP01-07/23), Council considered the proposed Sports Hub concept design and resolved as outlined below:

# "That Council:-

- 1. ENDORSES Attachment 1 as the guiding concept design for the Wanneroo Recreation Centre Sports Hub at Scenic Park and the project progressing to community consultation based on this concept: and
- 2. NOTES the City's current advocacy plan to seek further funding for the Wanneroo Recreation Centre Upgrade project."

In accordance with Council's decision, engagement was undertaken between November 2023 and January 2024 via the following methods:

- The City's 'Your Say' community engagement page.
- Mailout to 880 residents and landowners within 800m radius.
- Direct email to current users of the facilities at the WRC and surrounding areas.
- Social media posts (City-wide).
- On-site signage at strategic locations around the building with a QR code link to the City's 'Your Say' page.

The City received a total of 59 responses, with approximately 80% of respondents in favour of the Sports Hub. The consultation outcomes were presented to the 18 June 2024 Ordinary Council Meeting (CP04-06/24) where Council resolved as follows:

#### That Council:-

- 1. NOTES the outcome of the Wanneroo Recreation Centre Sports Hub community engagement process;
- ENDORSES the Wanneroo Recreation Centre Sports Hub Concept Design included at Attachment 1;
- AUTHORISES the Chief Executive Officer to progress the Wanneroo Recreation Centre Sports Hub project to the next phase of design and SUPPORTS the progression of the project on the basis of undertaking it in a single construction stage;
- 4. REQUESTS Administration progress planning for the redevelopment of the existing Wanneroo Recreation Centre as a Community Hub;
- 5. NOTES the City's advocacy approach to seek State and Federal Government funding of approximately \$35M funding for the development of both the Sports Hub and Community Hub.
- 6. APPROVES the formation of a project working group for the Wanneroo Recreation Centre Upgrade (Sports Hub and Community Hub) project; and
- 7. REQUESTS a report to be presented to the next Council meeting to adopt the project working group Terms of Reference.

#### **Revised Concept Design**

Further to part 3 of Council's resolution, in November 2024 Hodge Collard Preston Architects was appointed to undertake the next phase of design, which considered the intent of the original concept plan alongside additional factors such as proximity to Yellagonga Reserve, bushfire protection zones, arborist advice, clearing needs, and wetland, vegetation, and fauna management.

A revised concept design (**Attachment 2**) was developed that retained the same functionality requirements of the original concept but included a number of deviations from the initial concept design in response to site constraints and detailed site assessments. A summary of these changes is outlined below:

## Vegetation Retention

An arborist assessment of the trees around the site was undertaken to determine the health and value of existing vegetation on site. To minimise the impact of the development on existing vegetation, the footprint of the proposed new building was repositioned as far east on the site as possible without impacting the existing trees alongside Scenic Drive.

#### Bushfire Risk

- Bushfire zoning regulations were updated in 2024 after the initial concept design was approved. This necessitated a re-assessment of the bushfire risk to the proposed facility.
- As a result, the footprint of the proposed building was moved further from higher bushfire risk zones (BAL-FZ and BAL-40) to sit in the lower BAL-12.5 zone, with only a small section near BAL-19.

#### Wetland Buffer

- To reduce the impact of the proposed facility on the adjacent wetland, the building footprint was rotated 90 degrees to a north–south alignment, moving it further from environmental constraints near the Yellagonga Regional Park wetland and outside of the 50m buffer zone.
- As a result of these changes, the revised concept design made use of the existing soccer field immediately south of the WRC to align with the existing building.

The revised design retained the spatial and functionality requirements of the endorsed plan, with key design features including:

- Reception area leading to two meeting rooms.
- Kitchen/servery/café with seating (operational model under review when design was paused).
- Boxing club room and calisthenics/fitness room.
- Sports hall sized for two basketball courts.
- Two change rooms, public amenities, a Changing Places facility, and a universal access toilet (UAT).
- 125 parking bays, including four ACROD bays and 25 parallel bays along Scenic Drive, in addition to 70 existing bays next to the Recreation Centre.
- Landscaping upgrades, including additional planting and footpaths, incorporating existing trees and Pétanque pitch.

At the 22 July 2025 Ordinary Council Meeting (CP02-07/25) Council considered the revised concept design and resolved as follows:

"That Council ENDORSES the revised schematic concept design, as shown in Attachment 2, for the purposes of stakeholder engagement and subsequent completion of the detailed design of the Wanneroo Recreation Centre New Sports Hub."

#### Detail

## **Overall Community Engagement Results**

Community engagement on the revised concept design was undertaken from July to September 2025. The full details of the engagement are outlined in the Consultation section of this report.

At the conclusion of the community engagement period:

- 2,473 people viewed the Your Say page 4,535 times (some viewed the page multiple times).
- 70-80 people attended a drop-in session, completing 27 feedback forms.
- 1 hand written letter was received by the City.
- 109 emails were submitted to the City's Leisure Planning & Staff mailboxes.
- 73 public questions and statements were submitted during August and September.

In total there were 359 individuals who made 461 contributions (made a comment or asked a question). A sentiment analysis of the 461 contributions indicates:

- Positive: 22 (5%).
- Neutral: 75 (16%) noting that a majority of these are questions from Public Question Time and are questions/statements rather than sentiment.
- Negative: 329 (71%).

In addition to the feedback received through the community engagement process, the City has received two (2) petitions in relation to this project:

- PT03-11/25 requests Council to review the site of the proposed construction of a Sports
  Hub on Scenic Park Public Open Space to a more suitable location. Specifically, this
  petition suggests a number of other sites for consideration, including:
  - Greenfields Park, Hocking;
  - Bembridge Park, Hocking;
  - Willespie Park, Pearsall; and
  - A more general location in East Wanneroo.

The petition also suggests a number of further environmental management and detailed design considerations in the event that the Scenic Park location is preferred.

The petition was signed by 25 people of which 20 are residents of the City of Wanneroo.

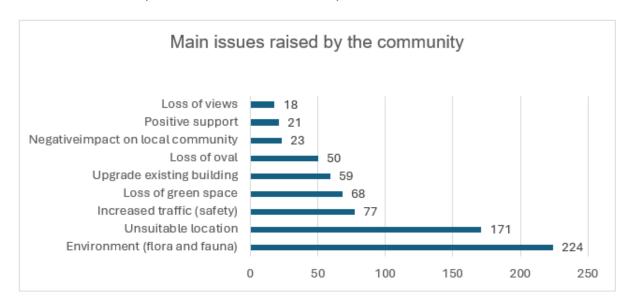
- PT05-11/25 requests Council reconsider the proposed upgrade of the Wanneroo Community Centre into a large-scale Wanneroo Sporting Hub. Specifically, this petition requests that:
  - The proposed facility be relocated to a more suitable location that does not negatively impact the environment at Lake Joondalup and its natural habitats;
  - Council recognise that traffic congestion from high-volume vehicle use along Scenic Drive and surrounding streets will create unsafe conditions for residents, pedestrians and cyclists;
  - Alternate locations be considered that can better accommodate future population that are not located on Lake Joondalup; and
  - Council be transparent with the community for all further changes and proposals through more than just the website, giving the community a fair and reasonable time to respond.

The petition was signed by 802 people of which 626 are residents of the City of Wanneroo, with 176 addresses unable to be identified.

Reponses to both petitions are included as part of Administration's response to the issues raised in submissions received during the community engagement period, as outlined in the following section.

## Themes and Issues Raised by Submissions

An analysis of the themes arising from submissions, a summary of the key comments, and Administration's response to those comments, is provided below:



# Environmental (flora & fauna)

"The removal of open grassland would fragment habitats and displace local wildlife, while constant noise and artificial lighting would disrupt sensitive breeding cycles."

"This area is a sacred site to us as the wildlife, turtles, ducks, frogs, green grasses, open space around Lake needs to be kept for future generations."

Submissions raised a number of concerns in relation to the impact of the proposed facility on the environmental assets in the Yellagonga Regional Park. It was felt that the scope and scale of the facility would have a detrimental impact on these assets.

It is acknowledged that the Wanneroo Recreation Precinct, and Yellagonga Regional Park more broadly, is a sensitive environmental area where careful consideration is required when undertaking any works. For all City projects, environmental impacts are carefully considered and advice sought from relevant State Government departments, community groups, and Aboriginal representatives to ensure compliance with legislative and cultural requirements.

For this project, the City has undertaken the necessary due diligence work to inform the detailed design process, and has refined the design response to minimise the impact on the environment. This has included the preparation of an Environmental Planning Considerations Report, Environmental Matters Advice report, Arborist assessment, Turtle Management Plan and Bushfire Management Plan.

As outlined in the 'Background' section of this report, the concept design was modified specifically to address the environmental constraints of the site:

• An Arborist Report and Tree Survey has been completed which recommended tree retention and to avoid clearing where possible. The building and car park have been relocated away from existing vegetation and onto the cleared sports field. Three small trees that were planted by the City in 2019 behind the existing soccer goals would need to be removed. Flora and fauna studies are only necessary to be completed if it is proposed to clear more than 0.5 ha of vegetation (as they are usually required to be submitted with a clearing permit).

As the building and carpark have been relocated away from existing vegetation onto the soccer field, it is not proposed to undertake any substantial clearing, and therefore a clearing permit is not envisaged to be required.

- Given the prominence of vegetation at Lake Joondalup, a Bushfire Attack Level (**BAL**) assessment has resulted in the building being located outside areas of high bushfire risk.
- Advice received from the City's internal Environmental Planning and Land Development team recommended consideration be given to moving the building position to avoid locating the building inside the 50m wetland buffer. The building was therefore repositioned on the eastern side of the cleared sports field, and outside of the 50m wetland buffer.

## Impact on Turtle Population

A prominent issue that was raised through the community engagement period related to the impact of the proposed development on turtle populations and nesting sites. This is a valid concern as any development in this location would need to consider the impact on turtle nesting sites and determine whether this could be appropriately managed.

Turtles within the area have been studied extensively, with this data given to a consultant to prepare a Turtle Management Plan (**TMP**). A draft TMP was subsequently prepared to provide advice on how the City should manage the impacts of construction on known turtle nesting sites. The draft TMP recommended that the whole site area be fenced at the appropriate time to quarantine the site in advance from turtle nesting prior to any construction works commencing.

While preliminary engagement with the Department of Biodiversity, Conservation and Attractions (**DBCA**) and Friends of Yellagonga on the draft TMP has occurred, the TMP is still in draft stage and detailed feedback from these key stakeholders is required to finalise the Plan. Furthermore, given the significance of this issue to the community, further work may be necessary to better understand the impact of the proposed development on the turtle population and habitat and to consider how or if the Sports Hub design might be amended to minimize the impact on turtle populations.

#### Unsuitable location

"This location does not seem the ideal place with all the valid concerns the community has regarding traffic, safety, access, environmental and wildlife impacts."

"This location is not appropriate."

There are limited site options available in the Wanneroo locality to accommodate a facility like the proposed Sports Hub. Through feasibility investigations undertaken by Administration in 2021 to provide direction on the potential development opportunities, a number of site options were investigated, including:

- 1. Wanneroo Recreation Precinct / Scenic Park.
- 2. Pezaj Park.
- 3. Crisafulli Avenue, next to the Wanneroo Sports and Social Club.
- 4. Leach Road, next to Wanneroo Sports and Social Club.

Consultation on these sites was undertaken with Council Members, key user groups and relevant State Sporting Associations, and the investigations considered the opportunities and constraints of each site, and the indicative costs of developing a Sports Hub.

Through this process, the Wanneroo Recreation Precinct on Scenic Drive was identified as the preferred site, as other locations within the Wanneroo area either had similar environmental considerations, required substantial vegetation clearing or were closer to adjacent residential areas. This investigation informed Council's decision on 18 July 2023 to progress with the Sports Hub at Scenic Park (CP01-07/23) and subsequent concept design work.

Although the proposed site at Scenic Park does have some environmental constraints, the Yellagonga Regional Park Management Plan 2003–2013 (which, although dated, is still the guiding Management Plan for the development, management and improvement of the Yellagonga Regional Park) designates the Wanneroo Recreation Precinct area for recreational use (refer precinct 8 at **Attachment 3**) and establishes appropriate uses and future improvements. In particular, the Management Plan designates the Wanneroo Recreation Precinct/Scenic Park area for sport and recreation uses, including both indoor and outdoor activities. Due to high visitor use, management activities in the area should focus on:

- reducing conflicts with surrounding parkland; and
- minimising environmental impacts through careful facility placement and access design.

The Management Plan notes that visible management interventions are often required (typically involving weed control, rehabilitation, landscaping, and reticulation), and that development of the area for active recreation may include sporting ovals, car parks, buildings, and landscaped areas with irrigation. Commercial visitor services can also be considered appropriate.

## Increased traffic and safety

"It will become more noisy, more dangerous for kids and bike riders and no doubt involve cars being parked on peoples verges."

"The Lakelands need to stay and traffic will be dangerous to kids and wildlife."

Parking, traffic and access requirements have been carefully assessed to ensure safe and sufficient movement within and around the site. A detailed Traffic Impact Assessment (TIA) was commenced prior to the community engagement period but was put on hold until the outcomes of the engagement period were known. Given the prominence of traffic impacts as in issue during the community engagement process, the TIA has since been finalised, with the following findings:

- The proposed Sports Hub can be safely and efficiently accommodated by the existing transport network, with no requirement for external road upgrades (to Scenic Drive) and no expected adverse impacts on the surrounding area.
- Future traffic volumes on Scenic Drive will remain well within the capacity of the existing two-lane distributor road.
- SIDRA traffic impact modelling demonstrates that both proposed crossovers will continue
  to operate at Level of Service A (the best possible quality of traffic flow, representing
  "free flow" conditions with very low vehicle density and high speeds), with minimal delay
  or queuing under 2037 post-development conditions.
- Sightline assessments confirm compliance with Austroads requirements for both pedestrian crossing and stopping sight distance. The consultant Traffic Engineer recommends removing five on-street bays between the crossovers to maintain clear sightlines, and it should be noted that the existing design would need minor adjustments to accommodate this should Council decide to proceed with the project in its current location.
- Parking analysis shows that the development will provide 183 precinct parking bays, including the existing WRC parking supply, against a peak forecast demand of 149 bays.

This results in an efficient utilisation rate of approximately 81%, with sufficient capacity to accommodate higher-use recreation activities and events.

Given the outcomes of the TIA, it is considered that traffic impacts would be able to be managed effectively at the Scenic Park site.

#### Loss of green space/oval

"Scenic Park is one of the few remaining accessible green spaces in the area. It is open, usable space where people gather for sport, picnics, quiet reflection, birdwatching, and outdoor learning. Replacing it with a large concrete facility would damage this environment and create ongoing risks."

"Please leave this green space for us to enjoy in a variety of ways."

There is a large playing field to the north of the existing WRC building, and two playing fields to the south that have not been formally activated with supporting sport and recreation amenities. The proposed Sports Hub is planned for development on the southern playing field closest to the existing centre, with the remaining southern space to be retained as is, to support broader community use and public open space.

In reviewing the land use allocation in the precinct, there is approximately 89% public open space vs 11% built infrastructure. This would change to 83% vs 17% after the construction of the building and carpark.

It is acknowledged that the proposed Sports Hub development would result is a loss of some open green space, and that this space is currently highly valued for its landscape character, and the opportunities that it provides for informal recreation. It is understood that the area is well used by local residents for dog walking, informal sporting activities, picnics and other recreational pursuits. However, it is considered that there are significant other areas of comparable open grassland space within the balance of the Wanneroo Recreation Precinct and across the greater Yellagonga Regional Park for informal uses, quiet reflection and other low impact activities. Removing part of this open grassland area to accommodate the Sports hub facility would not have an overall effect on the ability of local residents to undertake informal recreational activities in the local area.

# Upgrade existing building

"We need to keep working on location alternatives or consider renovation of current buildings such as the Rec centre."

"Why can't the current recreational centre be upgraded along the sheds to the north of the rec centre."

The redevelopment of the existing WRC as a single building was the City's initial preference. However, needs and feasibility investigations into redevelopment options confirmed that:

- irrespective of the preferred site, one facility cannot cater for projected future growth within the catchment, and that the optimum solution was to separate functions across multiple facilities/sites (i.e. a Sports Hub building and a Community Hub building);
- maintaining the status quo will not enable community groups to grow and evolve over time.
- there is a need to provide a range of community, sport and recreation infrastructure that caters for the growing and diverse community across all age ranges, specifically
  - o community rooms and meeting spaces for playgroups, music, arts and crafts and other socialisation activities;

- o function rooms to cater for larger events and programs such as dance and martial arts:
- o sports courts to enable the continuation of basketball and badminton; and
- education spaces that can provide for environmental and Aboriginal cultural experiences.
- It is not feasible or cost effective to "build up" on the existing site while accommodating for all requirements.

Accordingly, the provision of two separate facilities - a Sports Hub and a Community Hub - was endorsed at the June 2024 Ordinary Council Meeting (CP04-06/24).

#### Support for the project

"This is so good! The community really could do with this!"

"What a great community project the Wanneroo Sports Hub is in bringing together a vibrant, multi-purpose centre that will provide many members of all ages with facilities under one roof."

Some comments praised the location and its alignment with existing facilities, and potential to boost youth engagement, health, and social outcomes. Submissions in support for the project see it as a much-needed addition that will benefit local sporting groups and enhance property values, while offering inclusive opportunities for all ages.

These comments are noted, and are consistent with feedback received in previous engagement phases. It is likely that further positive feedback for the proposal and constructive input in relation to the design of the facility was generally not forthcoming due to the overwhelming concern generated in the community by the proposal and the fact that stakeholder requirements had already been determined through previous planning phases.

## Consultation

Community engagement for the revised concept design was open from 28 July to 24 August 2025. Due to significant community interest, it was then extended until 14 September 2025.

The following engagement tools were used:

- 'Your Say' community engagement page.
- Initial mailout to 880 residents and landowners within 800m radius.
- Follow up mailout to extended radius capturing 2,272 residents and landowners.
- Direct email to 37 current facility users.
- Social media posts (City-wide).
- Included in City's monthly eNews (10,000+ subscribers).
- On site signage at strategic locations around the building with QR code to Your Say.
- Two community drop-in sessions on site on 13 August 2025.
- Given the community interest in the proposal, Administration prepared a FAQ document that was made available on the City's Your Say Page to provide additional information on the project and respond to questions and queries as they were received.

The feedback resulting from the most recent community engagement phase was mostly negative, despite previous engagement phases eliciting mostly positive feedback. An overview of consultation results for the entire life of the project is included at **Attachment 4** for information.

Due to significant community interest in the project, Administration engaged an external consultant to review all feedback received during the consultation period and provide

recommendations for future actions – particularly in relation to the community engagement process. The consultant's review identified several areas where Administration's engagement approach could be better aligned with the project's scope, complexity, and level of community interest. While many sound engagement methods were applied, Administration acknowledges that gaps in timing, design, and communication reduced the overall effectiveness of the community engagement process and contributed to heightened community concern around the impacts of the proposal.

#### Comment

The proposed Sports Hub facility is a complex project involving multiple stakeholders, on a site that is highly valued by community members and local residents for a range of reasons, but predominantly for its environmental values and the range of recreational activities that it supports.

Based on Administration's assessment of the submissions received during the community engagement period, the following options have been identified for Council's consideration:

## Option 1: Continue with the project as planned

This option involves acknowledging that the proposed site at Scenic Park and current concept design are the best solutions considering the range of constraints that exist around site locations and design responses. It would involve continuing with detailed design (based on the advertised concept which already reflects stakeholder input), maintain the existing timeline, secure current funding, and align with the City's strategic objectives.

A significant amount of work has already been undertaken to progress investigation, planning and design work for the new Sports Hub over a number of years, and Council has already made previous decisions in relation to the site location and approach to delivering project scope (i.e. Sports Hub and Community Hub).

While the feedback received during the most recent community engagement phase was mainly negative, the issues raised through this process have either already been addressed, or can be addressed through the balance of the detailed design phase of the project. Further targeted engagement with the DBCA and Friends of Yellagonga is recommended to finalise the TMP with the aim of minimising the impact of the proposed development on turtle habitat and nesting sites.

Should Council prefer this option, the project would proceed in accordance with the following adjusted delivery schedule (accounting for the six-month delay while the project was paused to allow for an extended community engagement process):

- Detailed Design: Restart in December 2025
- Detailed Design Completion & Pre-Tender Estimate: July–August 2026; Tender Documents compiled.
- Construction Tender Procurement: July/August 2026 to October/November 2026.
- Tender Award: Complete procurement activities, recommendation report, and award at OCM by November/December 2026.
- Construction Commencement: from December 2026 to February 2027, depending on contractor availability during the Christmas period.
- Project Completion: envisaged between January and April 2028.

## Option 2: Discontinue the project as planned and re-scope

Council also has the option to discontinue the project in its current form and revisit alternative site locations and facility delivery options to meet local community needs. This would acknowledge and respond to the negative feedback received through the most recent community engagement phase and provide the City with an option to reengage with local residents and stakeholders to further explore alternative sites or design responses.

However, this option involves disregarding the extensive work undertaken over the last four years and Council's previous deliberations and decisions relating to the site location and concept designs. It would not address the positive input provided by stakeholders and user groups through previous planning phases, or the comments in support of the proposal during the recent engagement phase.

Given the constraints that exist around finding suitable sites for this type of facility, the City would likely need to completely restart the project, which would have to be rescoped. This would significantly extend the project timeline, require additional costs for engagement and consultancy, and likely incur termination fees for the current contractor.

In addition, it would likely involve losing existing grant funding commitments from the State Government and exacerbate asset management issues associated with the existing facilities at the Wanneroo Recreation Precinct.

Given the extent of previous needs and feasibility work undertaken to investigate site and design options for this project, Administration does not think that there is merit in this approach and is not confident that a feasible alternative option would emerge for Council to consider.

An assessment of both options available to Council finds that there are significant financial, reputational and asset related risks involved in progressing with option 2. Committing additional time and resources to address matters that have already been extensively investigated does not come with any guarantee of arriving at a different or better outcome. Although option 1 may not be well received by people who made submissions opposing the project, it is considered to be a lower risk option given that the concerns raised in submissions have already been addressed, or can be addressed through subsequent project stages.

## **Statutory Compliance**

Nil

#### Strategic Implications

The proposal aligns with the following objective within the Council Plan 2025 – 2035:

4 ~ A Connected and Liveable City

4.1 - Create welcoming community spaces

## **Risk Appetite Statement**

In pursuit of strategic objective goal 4, we will accept a Medium level of risk, extended to High in the areas of Community / Reputation & Financial / Commercial impacts. Shifting transport modes and usage in the City may require short term pain for longer term gain as the City supports the development, maintenance and connection of alternatives to car use (e.g. cycle ways) and the supporting infrastructure.

# **Risk Management Considerations**

	RISK RATING	
Level 1 Strategic Risk	1.0 Financial Sustainability	Medium
Level 2 Corporate Risk	1.1 Long Term Financial Planning	Low
AC	CCOUNTABILITY	ACTION PLANNING OPTION
Director Corporate Strateg	Manage	

	RISK RATING	
Level 1 Strategic Risk	3.0 Community Engagement & Stakeholder Relationships	Medium
Level 2 Corporate Risk	3.2 Stakeholder Relationships	Medium
AC	ACTION PLANNING OPTION	
Chief Executive Officer		Manage

# **Policy Implications**

Community engagement is undertaken in accordance with the City's Community Engagement Policy.

# **Financial Implications**

The initial budget estimate for detailed design and construction of the New Sports Hub was \$18.4M. This estimate is inclusive of all project fees, construction works, infrastructure modifications and landscaping.

As a result, the project has been incorporated into the City's Capital Works Budget (PR-4279 Wanneroo Recreation Centre, Wanneroo) and is reflected in the draft Long Term Financial Plan, which is currently being reviewed. The funding allocations currently listed in the Long Term Financial Plan, are outlined below:

Year	Detail - Sports Hub	Muni Funds	Grants	Reserve	Total
2020/21 - 2024/25 (Prior Years)	Planning and approvals	\$50,000	1	\$266,137	\$316,137
2025/26 (Year 0)	Detailed design	\$200,000	\$1,150,000	\$93,863	\$1,443,863
2026/27 (Year 1)	Detailed Design & Construction	ı	\$1,000,000	\$4,000,000	\$5,000,000
2027/28 (Year 2)	Construction Continued, DLP	ı	\$5,350,000	\$6,300,000	\$11,650,000
2028/29 (Year 3)	DLP, Closure	-	1	\$100,000	\$100,000
Overall Total Budget		\$250,000	\$7,500,000	\$10,493,863	\$18,510,000

The Wanneroo Recreation Centre Precinct Upgrade was identified as one of the City's highpriority advocacy projects in the Connect Wanneroo 2025 Advocacy Campaign, however no additional funding commitments were secured through either the state or federal election.

Administration intends to apply to the Department of Creative Industries, Tourism and Sport (CITS) under the Community Sport and Recreation Facilities Fund (CSRFF) during the next available funding round, seeking a funding contribution of \$2.5M.

An updated cost estimate, prepared in June 2025 as part of the revised concept design process, incorporates adjustments for both the updated design and a delayed construction start date. The estimate is detailed as follows:

Item Description (QS Estimate June 2025)	Cost (ex. GST)
Allowance for professional fees, miscellaneous charges & costs)	\$1,275,000
Escalation of Construction Costs (to August 2026)	\$1,004,000
Construction	\$16,589,405
Headworks charges, application fees, fit out, contingencies	\$2,345,000
TOTAL	\$21,213,405
Costs about \$18.4M budget allocation	\$2,813,405

Based on the latest cost estimate, there is a total funding shortfall of approximately \$10.4M, due to both increased project costs and the absence of confirmed funding. Pending the outcomes of additional consultation, grant funding applications and advocacy efforts any funding shortfall will be listed in the draft Long-Term Financial Plan in 2026/27 for Council's consideration.

# **Voting Requirements**

Simple Majority

#### Recommendation

#### That Council:-

- ACCEPTS the outcomes of the community engagement and NOTES Administration's responses to the key issues as outlined in the body of this report;
- 2. SUPPORTS Option 1 and REQUESTS Administration to continue with the current project scope to deliver the Wanneroo Sports Hub at Scenic Park, Wanneroo; and
- 3. DOES NOT SUPPORT Petition PT03-11/25 and Petition PT05-11/25 and AUTHORISES Administration to advise the lead petitioners of its decision.

#### Attachments:

1∏.	Attachment 1 - Wanneroo Sports Hub - Project Background	25/448085
2 <mark>∏</mark> .	Attachment 2 - Revised Wanneroo Sports Hub Concept Design	25/179713
3 <u>√</u> .	Attachment 3 - Yellagonga Regional Park Management Plan 2003-2013 Management Zones and	25/443947
⊿Л	Areas Attachment 4 - Wanneroo Sports Hub - Community Engagement Summary Report	25/461535

# PREVIOUS PLANNING WORK UNDERTAKEN FOR WANNEROO SPORTS HUB

## Wanneroo Recreation Centre Precinct Master Plan

In 2020 the City prepared the Wanneroo Recreation Centre Precinct Master Plan (Master Plan) to identify opportunities to enhance and improve the Wanneroo Recreation Centre and surrounding area to ensure that it could continue to meet evolving community needs.

Key findings from the Master Plan included:

- The precinct plays an important role in connecting active recreational and sporting use with more diverse recreational and nature-based activities.
- Alignment with Aboriginal and cultural significance is particularly important.
- There are local heritage interests and high environmental values that need to be balanced against increased community activation.
- The demographic profile and projected future growth indicate that the predominate use will come from a 2km catchment of the site.
- Within the catchment there is a high proportion of families with children household types. This highlights the importance of maintaining and expanding club-based opportunities for families and children.
- The current built infrastructure is ageing, functionally poor and would benefit from rationalisation.

The Master Plan was informed by engagement with existing user groups, Aboriginal Elders, Friends of Yellagonga and key State Government Departments – Department of Biodiversity, Conservation and Attractions (DBCA), Department of Water and Environment Regulation (DWER), Department of Local Government, Sport and Cultural Industries (DLGSC), Perth Transit Authority (PTA) and Lotterywest.

The Master Plan made a number of recommendations in relation to the infrastructure and further planning considerations:

- Essential inclusions:
  - Redevelopment of Wanneroo Recreation Centre.
  - o Incorporate Boxing Club and Scouts within Wanneroo Recreation Centre.
  - Redeveloped changing facilities to service Lake Joondalup Oval.
  - Development of a boardwalk and bird viewing tower.
  - Aboriginal interpretive signage, amphitheatre and yarning/educational area.
  - Incorporation of landscape components to protect the wetland area.
- Medium to long term development considerations:
  - Changeroom facilities to service Scenic Park Ovals (potentially as part of the redeveloped recreation centre).
  - Gradual reduction in sporting space on Scenic Park to support the design for the space to respond to Noongar heritage value and desire for the precinct to fulfil a quiet contemplative function.
  - o Replacement of floodlighting towers (as part of asset renewal program).
  - Redesign and development of the Regional Playground.
  - Potential realignment of the Pétanque Court to respond more effectively to the Recreation Centre.
  - Incorporation of a Noongar Cultural experience within the redeveloped Wanneroo Recreation Centre.

#### Feasibility Investigations

Following completion of the Master Plan, specific feasibility investigations were initiated for the redevelopment of the Wanneroo Recreation Centre (as opposed to the wider precinct). In 2021 a Feasibility Study was prepared to provide direction on the potential development opportunities, having regard to the existing and other potential sites in the locality.

The Feasibility Study considered a detailed analysis of the following site options:

- Redevelop WRC at Scenic Park.
- Redevelop WRC at Scenic Park plus a second storey environmental and heritage centre and café.
- Relocate WRC to Pezaj Park.
- 4. Relocate WRC to Crisafulli Avenue (next to Wanneroo Sports and Social Club).
- 5. Relocate WRC to Leach Road (next to Wanneroo Sports and Social Club).

The Feasibility Study was informed by engagement with the same stakeholders from the Master Plan, along with relevant State Sporting Associations. A summary of the findings included:

- Irrespective of the preferred site, one facility cannot cater for the future growth within the catchment, with the optimum solution being to separate functions across multiple sites i.e. a Sports Hub building and a Community Hub building.
- Maintaining the status quo will not enable community groups to grow and evolve over time.
- There is a need to provide a range of community, sport and recreation infrastructure to caters for the growing and diverse community across all age ranges, specifically:
  - Community rooms and meeting spaces for playgroups, music, arts and crats and other socialisation activities;
  - Function rooms to cater for larger events and programs such as dance and martial arts:
  - Sports courts to enable the continuation of basketball and badminton; and
  - Education spaces that can provide for environmental and Aboriginal cultural experiences
- It is not feasible or cost effective to "build up" on the existing site while accommodating for all the requirements.

Based on all the above, the recommendations of the Feasibility Study were to develop two buildings:

- Community Hub to include:
  - Community rooms and function spaces.
  - b. Pottery room.
  - c. Scout hall.
  - d. Calisthenics hall.
  - e. Café with alfresco area.
  - f. Community kitchen.
  - g. Environmental and cultural heritage education rooms
- Sports Hub to include:
  - a. Two indoor sports courts.
  - b. Dedicated boxing centre.
  - c. Two meeting rooms (large and small).
  - d. Kiosk.
  - e. Staff offices.
  - f. Admin areas for the Wanneroo Ag Society (were currently based at the site).



WANNEROO RECREATION SPORTS HUB

SCHEMATIC DESIGN

Drawing List							
Sheet Number	Sheet Name	Current Revision	Current Revision Date				
SK000	COVER PAGE	A	16/05/2025				
SK001	SITE PLAN OVERALL	A.	16/05/2025				
SK002	SITE PLAN	A	16/05/2025				
SK100	GA FLOOR PLAN	A.	16/05/2025				
SK200	ELEVATIONS	A	16/05/2025				
SK900	30 VIEWS	A	16/05/2025				
SK901	30 VIEWS	A	16/05/2025				
5K902	30 VIEWS	A	16/05/2025				
SK904	3D VIEWS	A	16/05/2025				

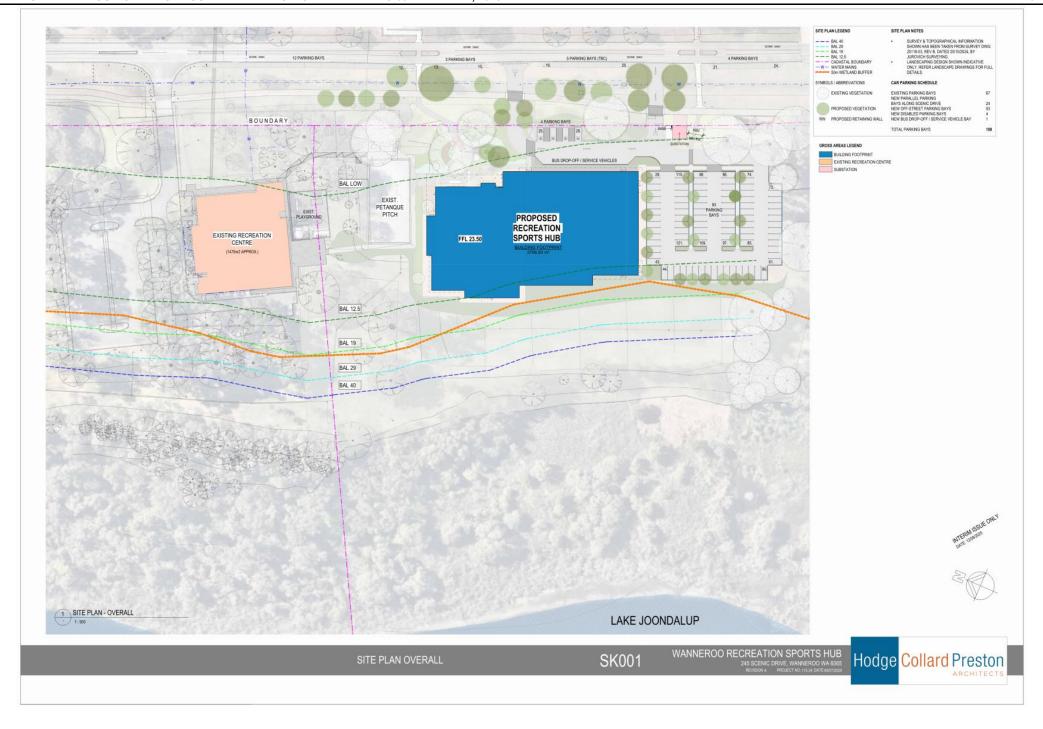
COVER PAGE

SK000

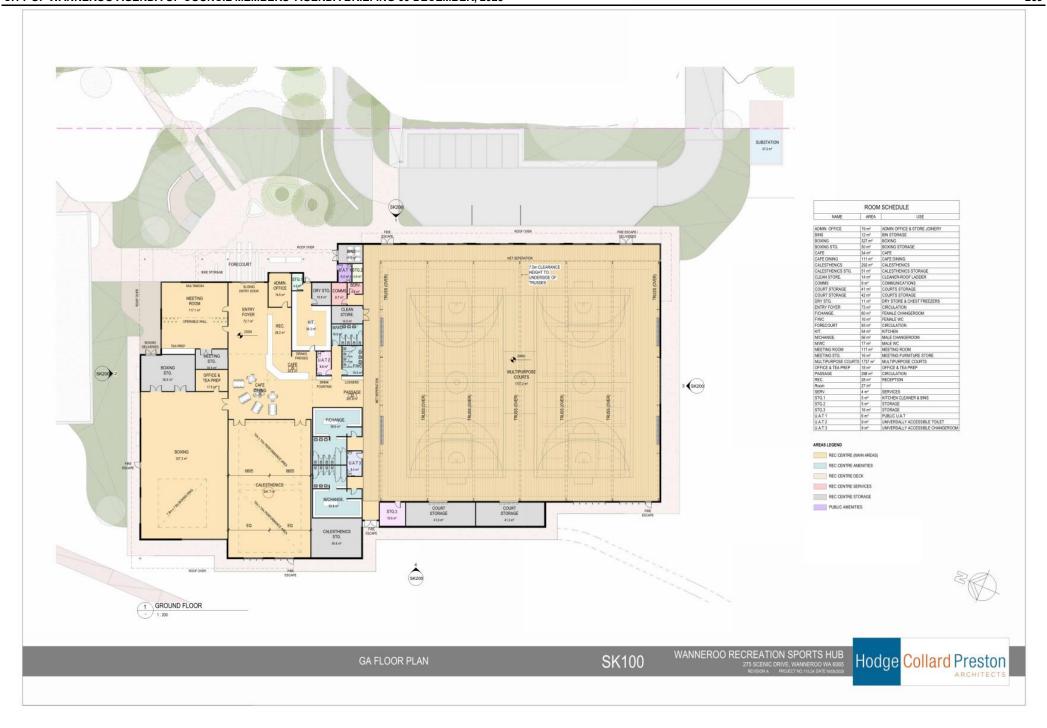
NNEROO RECREATION SPORTS HUB

CENIC DRIVE, WANNEROO WA 6065 ION A PROJECT NO. 115 24 DATE 16/05/2005















NORTHEAST PEDESTRIAN LINK & PETANQUE PITCH CONNECTION

SK900

VANNEROO RECREATION SPORTS HUE
275 SCENIC DRIVE, WANNEROO WA 6065
REVISION A PROJECT NO 115 24 DATE 15062020













NINELINE BOX CLADDING - MONUMENT



CONCRETE PANELS - FLAT FINISH



CONCRETE PANELS - RIBBED FINISH



NINELINE BATTEN CLADDING - SURFMIST

3D VIEWS

SK901

WANNEROO RECREATION SPORTS HUB





WANNEROO RECREATION SPORTS HUB 275 SCENIC DRIVE, WANNEROO WA 6065 REVISION A PROJECT NO 115 24 DATE 56662005

SK902













NINELINE BOX CLADDING - MONUMENT



CONCRETE PANELS - FLAT FINISH



CONCRETE PANELS - RIBBED FINISH



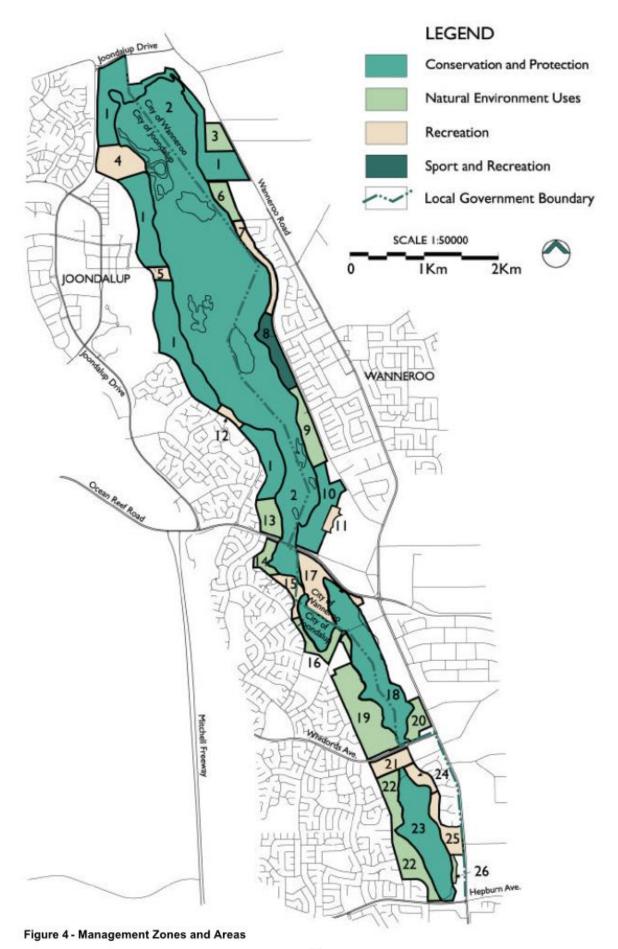
NINELINE BATTEN CLADDING - SURFMIST

SK904

WANNEROO RECREATION SPORTS HUB



Part B Principal Management Directions



Community Engagement Report - Participation in Wanneroo Sports Hub Project

# 2021 Feasibility Study

#### Engagement purpose

Following preliminary engagement with key stakeholders as part of the initial Wanneroo Recreation Precinct Master Plan (between July 2019 - August 2020), the City engaged further with key stakeholders and community user groups as part of the Feasibility Study.

#### **Engagement activities**

- In-person meetings
- Questionnaires
- Email
- other communication methods

## Stakeholder engagement

The following stakeholders were invited to participate in the engagement process which included State Sporting Associations; State Government Agencies, Community User Groups and Aboriginal Elders. Responses were received from 17 out of 38 user groups contacted.

- SSAs Volleyball WA, Football West, Netball WA, Basketball WA, Badminton Association of WA, Gymnastics WA, Floorball Association of WA
- <u>State Government Agencies</u> Department of Local Government, Sport and Cultural Industries (DLGSCI), Department of Biodiversity, Conservation and Attractions (DBCA), Department of Water and Environmental Regulation (DWER), Public Transport Authority (PTA), and Lotterywest
- Community User Groups Chorus, Wanneroo Agricultural Society, Wanneroo Sports and Social Club, Inner Car Club, UA3, Gnangara Art Group, Ukulele Club, Dianne Sigel Studio Potter, Wanneroo Scout Group, Amateur Boxing Club, Friends of Yellagonga Regional Park, U3A Pétanque, Country Women's Association, Lake Joondalup Badminton Club, Wanneroo Lace Makers Group, Northern Friendship Group, Skoolz Out, Norther Suburbs Stroke Support Group.
- Aboriginal Elders Dr Noel Nannup and Dennis Simmons

# Community sentiment

100% Positive

Community Engagement Report - Participation in Wanneroo Sports Hub Project

# 2023-24 Consultation

# **Engagement Activities**

The following community engagement activities were carried out between November 2023 and January 2024 with the broader community and local residents close to Scenic Park via the following methods on the guiding concept design for the Wanneroo Recreation Centre Sports Hub, which was approved by Council on 18 July 2023.

Engagement Method	Number of	Number of Views/letters  Number of Unique Visitors  Number of Respondents	Number of Number of	Number	Facebook				
Engagement Method / Stakeholders	Views/letters		Comments	at Site Meeting	Reach	Shares	Shares Clicked Engage ment 7 321 381		
Facebook						11,649	7	321	381
Your Say	192	146	59	59					
Community mailout 800m	999								
Aboriginal Heritage					2				
On site signage									

# Community sentiment

80% Positive 20% Negative

Community Engagement Report - Participation in Wanneroo Sports Hub Project

# 2025 Consultation

# **Engagement activities**

The following community engagement activities were carried out with the broader community and local residents close to Scenic Park between July and September 2025 on the revised concept plans for the Wanneroo Recreation Centre and Sports Hub.

	Number	Number			Number		On-line / S		a
Engagement Method / Community members	Ingagement Method / Of Of Unique Number of Number of at Site	at Site Meeting	Reach	Shares	Clicked Link	Engage ment			
Facebook						10,513	7	542	591
Comments (Your Say)	4,535	2,473	176	256					
Comments (All channels)			359	461					
Direct email to users	37								
Drop-in sessions x 2					70-80				
Mailout 800m	999								
Mailout extended	1,223								
Public Questions			73						
Other emails received				108					
On site signage									
eNews						10,000+			

## Community sentiment

71% Negative 16% Neutral 5%

Community Engagement Report - Participation in Wanneroo Sports Hub Project

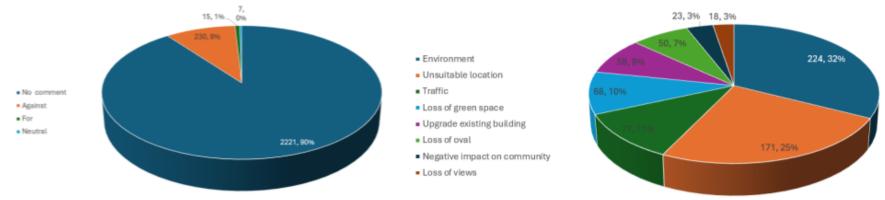
### Overall Engagement Summary – Community sentiment

- There was overwhelming support for the initial engagement with community user groups in 2021 (100% support)
- Support continued in 2023-24 from the broader community and locals when Council approved the initial design (80% support)
- When engagement was carried out in 2025 with the community on the revised concept plans, there was overwhelming objection to the site location by some local residents, park users and others concerned about the environmental impacts (71% against).





#### Main issues raised by community - 359 people



### 4.11 Halesworth Park Additional Baseball Infrastructure - Funding Request

File Ref: 21392V004 – 25/426860 Responsible Officer: Director Community & Place

Attachments: 2

#### Changes to Report and Additional Information Arising from Agenda Briefing

Any changes or additional information following Agenda Briefing will be shown here.

#### Issue

To consider funding through the mid-year budget review \$30,000 for the design of the soft backnetting infrastructure installation of soft netting at Halesworth Park, Butler.

#### **Background**

Halesworth Park (**Attachment 1**) is located at 24 Halesworth Parade, Butler and is approximately 9.8ha in size. As per Local Planning Policy 4.3 – Public Open Space (**LPP 4.3**), the park is classified as a district level park for the purpose of public recreation. Halesworth Park has the following infrastructure on site:

- Two floodlit multipurpose ovals to cater for baseball, rugby union, Australian Rules, athletics and cricket.
- Playground.
- Outdoor Exercise Equipment.
- Long Jump Pits.
- 8 Multipurpose courts.
- Pavilion.

Halesworth Park is used by six clubs who share the facilities on a seasonal booking rotation, with one of those being the Alkimos Ball Club (the **Club**). The Club were originally based at Kingsbridge Park in Butler but outgrew the facility and subsequently relocated to Halesworth Park on its opening.

Since the opening of the Halesworth facilities and the commencement of use, the Club has expressed concerns that the current facilities do not fully meet their operational needs. Administration has been working with the Club to progress several improvements to the ground infrastructure, including upgrades to the pavilion, to meet their requirements. These include:

- The installation of a junior backnet;
- Relocation and extension of an existing back net (necessitating the removal, relocation, and rebuild of a discus cage); and
- The recent installation of three new shelters and extended fencing on the north oval diamond.

An additional issue that the Club has raised with the City is the safety risk associated with baseball foul balls traveling outside the playing field beyond the existing back-net fencing. The Club has indicated that foul balls regularly land on the pavilion roof, railway tracks, pedestrian and spectator areas and adjacent school property. This not only presents a risk to people and property but also has ongoing financial implications for the Club who regularly need to replace lost baseballs

To address this issue, the Club has proposed the construction of two soft netting extensions to the existing back nets behind the North and South oval diamonds at Halesworth Park to assist in keeping baseballs within the playing areas, and reducing risk of injury to spectators and pedestrians, or damage to infrastructure. An example of this type of netting can be seen in **Attachment 2**.

#### Detail

The City has worked closely with the Club to review their requirements and has explored the feasibility of providing the requested back nets, taking into account estimated costs and available budgets. Administration engaged a contractor to provide an indicative quote, which indicates that the cost to construct back-netting of this type is approximately \$400,000. Given the significant cost, Administration has paused further planning and works and is seeking Council's consideration of the additional funding to progress these works.

The proposed back nets consist of additional footings, poles and soft netting, and would span the full length of the existing back nets on both the north and south oval diamonds.

- For the southern oval, the back net would start 6 metres above ground level (where the
  existing fence begins) and extend an additional 6 metres, reaching a total height of 12
  metres.
- For the northern oval, the back net would start 3 metres above ground level and extend 9 metres, also reaching a total height of 12 metres.

This would extend the height of both existing back nets by six metres for the South Oval and nine metres by the North Oval.

#### Consultation

Direct engagement has been and continues to be undertaken with the Club. Administration has also consulted with internal service units and the Department of Education (in relation to the additional infrastructure proposed on the north oval, which is on school land).

Engagement will continue with key stakeholders throughout the project in accordance with the City's Community Engagement Framework. This will include other sporting clubs and user groups at Halesworth Park and the Department of Education.

#### Comment

The proposed soft netting back nets are not part of the standard provision for a district park under the City's Local Planning Policy 4.3: Public Open Space. However, as a multi-use facility, Halesworth Park already includes several elements that go beyond what is standard for this type of ground.

Baseball does generally require more purpose-bult infrastructure than other sports in order to operate safely. In addition, as participants move from junior to senior baseball, the standard of infrastructure needs to increase in order to maintain player and spectator safety, as balls are thrown and hit further and harder. This partially explains the need to upgrade the facilities as a result of the growth and expansion of the club.

Normally, any infrastructure considered an overprovision is required to be funded fully or partly by the requesting club, with Administration managing the project. In this case, the Club has not offered a contribution, and it can be argued that the requested infrastructure is considered standard for this type of activity, particularly given the location of the diamonds relative to the pavilion and adjacent school facilities.

It should be noted that the City is also planning for a future facility in Alkimos – the Alkimos Regional Open Space – which will likely include a dedicated baseball precinct with four diamonds and all the associated infrastructure needed for club operations and games. Once this facility is delivered, the proposed installation at Halesworth Park may no longer be required, as the Club would likely relocate there. However, the Alkimos Regional Open Space facility is unlikely to be developed until beyond 2031 (with exact timing subject to securing external funding), meaning that the proposed infrastructure at Halesworth Park would be required for some time yet. Ultimately if the netting at Halesworth is no longer required in future it could be relocated to another venue and re-used.

Administration does not have accurate data in relation to how many balls have been retrieved from the adjacent school property or pavilion roof, or how many may have been lost in drains, the rail reserve, or other areas. Arrangements are in place for the City's Asset Maintenance team to regularly retrieve baseballs from the roof of the pavilion and leave them for the club to collect.

In relation to risk, the City has not received any feedback from the other user groups at Halesworth Park regarding any injury, property damage or near misses from errant baseballs, and therefore a formal risk assessment has not yet been completed. However, foul balls outside the field of play are a regular occurrence as part of a game of baseball. How much of a risk this presents depends on the level of play, the location of the diamond relative to other infrastructure, and the size and design of back-net infrastructure.

Should Council support this funding request, Administration would aim to commence formal design works in the current 2025/26 financial year, with a view to having construction works completed in 2025/26 prior to the commencement of the 2026/27 summer season.

In the interim, Administration will work with the Club to implement game day risk management measures to minimise this risk where possible. This may include the installation of temporary signage to warn passers-by of the potential for baseballs in the area or other temporary barriers.

#### **Statutory Compliance**

Nil

#### Strategic Implications

The proposal aligns with the following objective within the Council Plan 2025 – 2035:

4 ~ A Connected and Liveable City

4.1 - Create welcoming community spaces

#### **Risk Appetite Statement**

In pursuit of strategic objective goal 4, we will accept a Medium level of risk, extended to High in the areas of Community / Reputation & Financial / Commercial impacts. Shifting transport modes and usage in the City may require short term pain for longer term gain as the City supports the development, maintenance and connection of alternatives to car use (e.g. cycle ways) and the supporting infrastructure.

#### **Risk Management Considerations**

F	RISK RATING	
Level 1 Strategic Risk	Medium	
Level 2 Corporate Risk	Medium	
ACC	ACTION PLANNING OPTION	
Director Corporate Strate	Manage	

F	RISK RATING		
Level 1 Strategic Risk	Medium		
Level 2 Corporate Risk	Medium		
ACC	ACTION PLANNING OPTION		
Director Assets & Director	Manage		

F	RISK RATING		
Level 1 Strategic Risk	3.0 Community Engagement & Stakeholder Relationships	Medium	
Level 2 Corporate Risk	Level 2 Corporate Risk 3.2 Stakeholder Relationships		
ACC	ACTION PLANNING OPTION		
Chief Executive Officer	Manage		

#### **Policy Implications**

Nil

#### **Financial Implications**

Since the Club moved to Halesworth Park, the City has invested \$50,808 in additional infrastructure work to support baseball activities.

The estimated cost to design and construct the baseball soft netting back nets at Halesworth Park is approximately \$400,000.

There are currently no funds listed in the City's Long Term Financial Plan to deliver the additional infrastructure requested by the Club.

#### **Voting Requirements**

Simple Majority

#### Recommendation

#### **That Council:-**

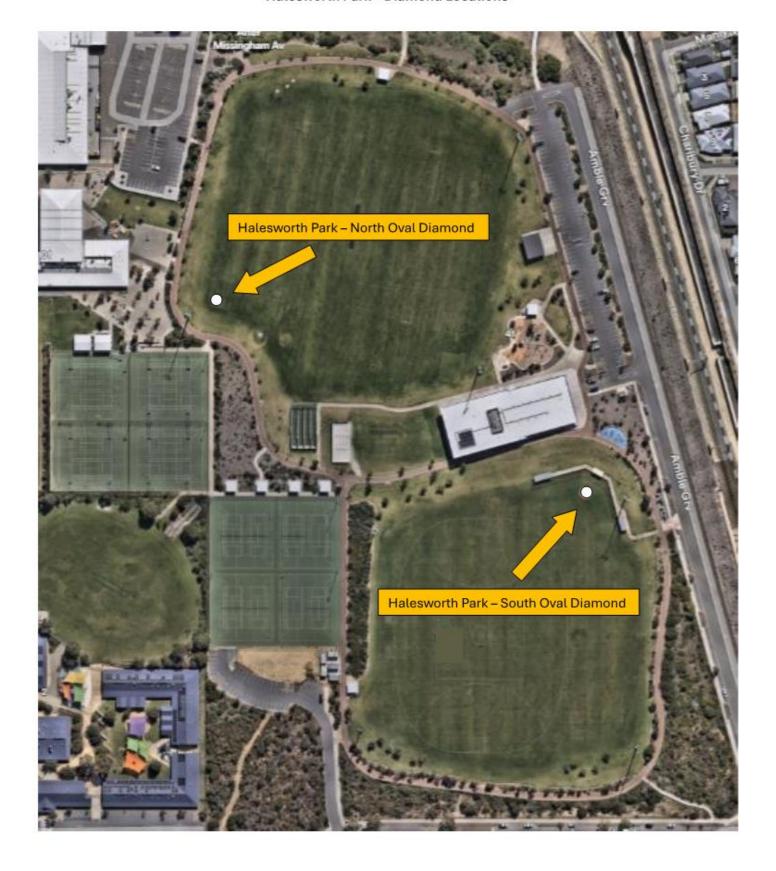
- 1. REQUESTS Administration to list \$30,000 for consideration in the 2025/26 Mid-Year Budget review for the commencement of design and procurement of the soft backnetting infrastructure at Halesworth Park, Butler: and
- 2. REQUESTS Administration to list \$400,000 for consideration in the 2026/27 Annual Budget for the construction of the soft backnetting at Halesworth Park.

#### Attachments:

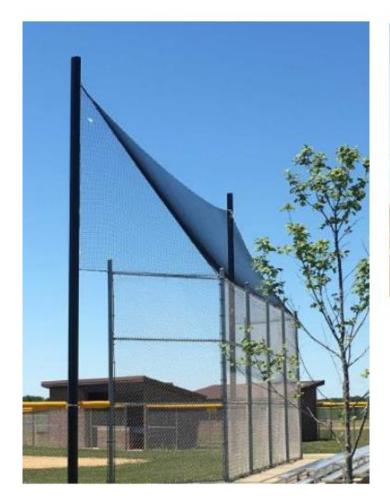
1. Attachment 1 - Halesworth Park Diamond Locations 25/444511

2<u>1</u>. Attachment 2 - Baseball Soft Netting: Example Installation. 25/441116

#### Halesworth Park - Diamond Locations



### Attachment 1 - Baseball Soft Netting: Example Installation







#### **Corporate Strategy & Performance**

#### **Business & Finance**

#### 4.12 Financial Activity Statement for the Period Ended 31 October 2025

File Ref: 52320 – 25/434035

Responsible Officer: Director Corporate Strategy & Performance

Attachments: 4

#### **Changes to Report and Additional Information Arising from Agenda Briefing**

Any changes or additional information following Agenda Briefing will be shown here.

#### Issue

To consider the Financial Activity Statement for the period ended 31 October 2025.

#### Background

In accordance with *Local Government (Financial Management) Regulations 1996*, the Financial Activity Statement has been prepared in compliance with the following:

- "Regulation 34(1) and (3) of the Local Government (Financial Management) Regulations 1996, which requires a local government to prepare a statement of financial activity each month, presented according to nature classification,
- Regulation 34(5) of the Local Government (Financial Management) Regulations 1996, which requires a local government to adopt a percentage or value, calculated in accordance with Australian Accounting Standards, to be used in statements of financial activity for reporting material variances. For the 2025/26 financial year 10% and a value greater than \$100,000 will be used for the reporting of variances, and
- Regulation 35 of the Local Government (Financial Management) Regulations 1996, which requires a local government to prepare a statement of financial position of the local government as at the last day of the previous month."

#### Detail

#### Financial Activity for the Period Ended 31 October 2025

At the Ordinary Council Meeting on 22 July 2025 (CS05-07/25), Council adopted the Annual Budget for the 2025/26 financial year. The figures in this report are compared to the Revised Budget.

#### **Overall Comments Year-to-Date**

Results from Operating Activities

For the period ended 31 October 2025, the net amount from Operating Activities was \$5.0M favourable with the budget, inclusive of a \$7.2M non-cash adjustment. Excluding non-cash adjustments, cash inflows variance is unfavourable by \$1.3M, while cash outflows is a unfavourable variance of \$814M with the budget.

The overall variance is mainly due to lower inflows from Rates (\$110K) and Operating Grants, Subsidies and Contributions (\$786K), Interest Earnings (\$1.0M) and higher outflows from Employee Costs (\$664K), Materials and Contracts expenses (\$126K) and Insurance expenses (\$149K). The unfavourable impacts from the above variances were partially offset by higher inflows from Fees and Charges (\$435K), Other Revenue (\$172K) and lower outflows from Utility Charges (\$125K).

#### Results from Investing Activities

The net amount attributable from Investing Activities was \$25.6M lower than the budget, primarily due to higher inflows from Development Contribution Plans Revenue (\$8.1M) and Proceeds from Disposal of Assets (\$534K), lower outflows from the Purchase of Property, Plant and Equipment (\$7.8M) and Purchase and Construction of Infrastructure Assets (\$197K) offset by higher outflows from Development Contribution Plans Expenses (\$13.9M) and a non-cash adjustment (24.5M).

#### Results from Financing Activities

Financing activities primarily comprise reserve transfers and Development Contribution Plan (DCP) transfers. The variance from transfers from DCPs (not in reserve) and transfers to DCPs (not in reserve) offsets each other, resulting in no net impact on the overall result.

#### Capital Program

Year to date 31 October 2025, \$39.5m (excluding leased assets and contributed physical assets) was spent on various capital projects, of which \$17.2m was spent on Sports Facilities, \$6.0m was spent on Community Buildings and \$3.9m was spent on Investment Projects.

Description			% Complete		% Complete
	YTD	YTD		Annual	
	Actual	Revised Budget	of YTD	Revised Budget	of Annual
	\$m	\$m	Revised Budget	\$m	Revised Budget
Expenditure	39.5	47.5	83.2%	142.2	27.8%

#### Investment Portfolio Performance

Portfolio Va \$m	alue	Monthly Weighted Return	Comments
600.3		4.24%	Portfolio balance has increased by \$7.8m from \$592.5m in September 2025. The monthly weighted return is 4.24% which is above the set benchmark (12 months UBS Australia Bank Bill Index) by 0.13% (Refer to <b>Attachment 3</b> for more details)

Comments relating to the Statement of Financial Activity are provided for the variances between Year to Date Actuals and Year to Date Adopted Budgets, where the variance is higher than the reporting threshold or an item of interest to Council.

# CITY OF WANNEROO STATEMENT OF FINANCIAL ACTIVITY BY NATURE FOR THE PERIOD ENDED 31 OCTOBER 2025

		Year To Date				Annual				
		Revised		Adopted Revised						
Description	Notes	Actual	Budget	Vari	ance		Budget	Budget	Variance	е
		\$	\$	\$	%	Key	\$	\$	\$	%
OPERATING ACTIVITIES										
Inflows										i l
Rates	1	171,830,751	171,939,950	(109,199)	(0)	₩	174,680,029	174,680,029	0	0
Operating Grants, Subsidies & Contributions	2	1,821,155	2,606,852	(785,697)	(30)	₩	8,409,031	8,409,031	0	0
Fees & Charges	3	44,006,206	43,570,775	435,431	1	<b>1</b>	58,135,647	58,135,647	0	0
Interest Earnings	4	6,574,194	7,622,120	(1,047,926)	(14)	₩	23,100,351	23,100,351	0	0
Other Revenue	5	1,253,363	1,081,591	171,772	16	<b>1</b>	3,697,212	3,697,212	0	0
Profit on Asset Disposals		-	-	0	0		11,842,996	11,842,996	0	0
		225,485,670	226,821,288	(1,335,618)	(1)		279,865,266	279,865,266	0	0
Outflows				,,,,,	. ,					i l
Employee Costs	6	(34,609,099)	(33,944,738)	(664,361)	(2)	Ψ.	(101,579,647)	(101,579,647)	0	0
Materials & Contracts	7	(31,180,293)	(31,053,889)	(126,404)	(0)	₩	(101,966,722)	(102,048,132)	(81,410)	(0)
Utility Charges	8	(3,651,499)	(3,776,960)	125,461	3	<b>1</b>	(11,330,519)	(11,330,519)	0	0
Depreciation		(17,470,272)	(17,470,272)	0		<b>→</b>	(52,410,746)	(52,410,746)	0	0
Finance Costs		(1,382,209)	(1,382,572)	363	0	→	(4,147,698)	(4,147,698)	0	0
Insurance	9	(730,602)	(581,574)	(149,028)		Ψ.	(1,742,972)	(1,742,972)	0	0
Loss on Asset Disposals		0	0	0	0		(659,340)	(659,340)	0	0
'		(89,023,975)	(88,210,005)	(813,970)	(1)		(273,837,644)		(81,410)	(0)
Non-Cash Amounts Excluded	NCA*(b)	24,634,519	17,470,272	7,164,247	41		41,227,090	41,227,090	(0.,)	0
Amount Attributable to Operating Activities	(.,	161,096,214	156,081,555	5,014,659	3		47,254,712	47,173,302	(81,410)	(0)
INVESTING ACTIVITIES		,	.00,001,000	0,011,000			,20.,2	11,110,002	(0.,)	(0)
Inflows										i l
Non Operating Grants, Subsidies & Contributions		23.519	23.519	0	0	→	52.040.358	52,176,619	136,261	0
Contributed Physical Assets		23,572,597	23,572,597	0		→	130,000,000	130,000,000	0	0
Proceeds From Disposal Of Assets	10	649,484	115,888	533,596		<b>→</b>	13,677,166	13,677,166	0	0
Development Contribution Plans - Revenues	11	17,444,182	9,305,651	8,138,531	88	<b>1</b>	36,829,960	37,184,475	354,515	1
Development Contribution 1 table 1 tevenues		41,689,782	33,017,655	8,672,127	26		232,547,484	233,038,260	490,776	0
Outflows		41,000,702	00,017,000	0,072,127			202,047,404	200,000,200	430,770	ı ĭ
Purchase of Property, Plant & Equipment	12	(29,140,624)	(36,942,301)	7,801,677	21	<b>1</b>	(96,325,948)	(92,296,589)	4,029,359	4
Purchase & Construction of Infrastructure Assets	13	(10,398,528)	(10,595,841)	197,313		<b>1</b>	(41,232,701)	(49,942,542)	(8,709,841)	(17)
Development Contribution Plans - Expenses	14	(15,111,024)	(1,199,401)	(13,911,623)		<b>→</b>	(27,258,550)	(27,258,550)	(0,700,041)	(17)
Development Contribution Flans - Expenses	'*	(54,650,176)	(48,737,543)	(5,912,633)	(1,100)	1	(164,817,199)	(169,497,681)	(4,680,482)	(3)
Non-Cash Amounts Excluded	NCA*(c)	(8,825,797)	(31,678,847)	22,853,050	72		(139,571,410)	(139,925,925)	(354,515)	(0)
Amount Attributable to Investing Activities	NOA (C)	(21,786,191)	(47,398,735)	25,612,544	54		(71,841,125)	(76,385,346)	(4,544,221)	(6)
FINANCING ACTIVITIES		(21,700,131)	(41,550,155)	23,012,344	34		(71,041,123)	(70,303,340)	(4,544,221)	(0)
Inflows										i l
Transfers from Reserves		25,747,190	25,747,190	0	0	→	71,406,949	75,110,935	3,703,986	5
Transfers from DCP's (not in Reserve)		14,845,142	1,086,091	13,759,051	1,267	<b>1</b>	26,557,516	26,613,059	55,543	0
name and por a (noth reading)		40,592,332	26,833,281	13,759,051	0	"	97,964,465		3,759,529	4
Outflows		40,552,552	20,033,261	13,133,031	"		31,304,403	101,723,394	3,733,329	"
Transfers to Reserves		(10,393,772)	(10,393,772)		0	→	(46,820,536)	(46,820,536)	(0)	(0)
Transfers to DCP's (not in Reserve)		(14,845,142)	(1,086,091)	(13,759,051)	(1 267)	Į,	(26,557,516)	(26,613,059)	(55,543)	(0)
Halisleis to DOF's (Hot III Reserve)		(25,238,914)	(11,479,863)	(13,759,051)		*	(73,378,052)		(55,543)	(0)
Non-Cash Amounts Excluded		(20,230,914)	(11,413,003)	(13,739,031)			(13,316,052)	(73,433,595)	(55,543)	0
		15,353,418	15,353,418	0			24,586,413	28,290,399	3,703,986	(13)
Amount Attributable to Financing Activities  MOVEMENT IN SURPLUS OR DEFICIT		10,303,418	10,303,418	U	U		24,500,413	20,290,399	3,703,986	(13)
Surplus/(Deficit) at the Start of the Financial Year		3,741,370	0	3.741.370	0		0	0	0	٥
				., ,					•	(0)
Amount Attributable to Operating Activities		161,096,214	156,081,555	5,014,659	54		47,254,712	47,173,302	(81,410)	(6)
Amount Attributable to Investing Activities		(21,786,191)	(47,398,735)	25,612,544	0		(71,841,125)	(76,385,346)	(4,544,221)	
Amount Attributable to Financing Activities	NC A*/	15,353,418	15,353,418	24 200 550			24,586,413	28,290,399	3,703,986	(13)
Surplus/(Deficit) after the Imposition of General Rates	NCA*(a)	158,404,810	124,036,238	34,368,573	28		0	(921,645)	(921,645)	0

NCA\* = Net Current Assets (Attachment 1)

Key:

<sup>↑ =</sup> Favourable Variance greater than 10% and \$100,000

<sup>→ =</sup> Favourable or Unfavourable Variance less than 10% and \$100,000

 $oldsymbol{\Psi}$  = Unfavourable Variance greater than 10% and \$100,000

#### **Operating Activities**

#### Note 1 Rates

Year to Date - (Actual \$171.8m, Revised Budget \$171.9m)

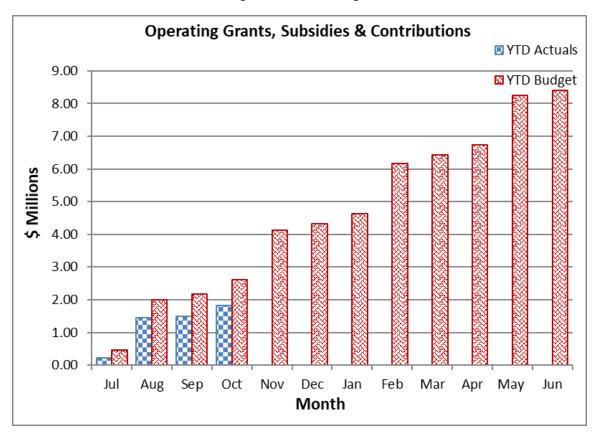
The variance is unfavourable by \$109k is mainly due to lower receipt of Interim Rates.

#### Note 2 Operating Grants, Subsidies & Contributions

Year to Date - (Actual \$1.8m, Revised Budget \$2.6m)

The variance is unfavourable by \$786k. This is mainly due to the following:

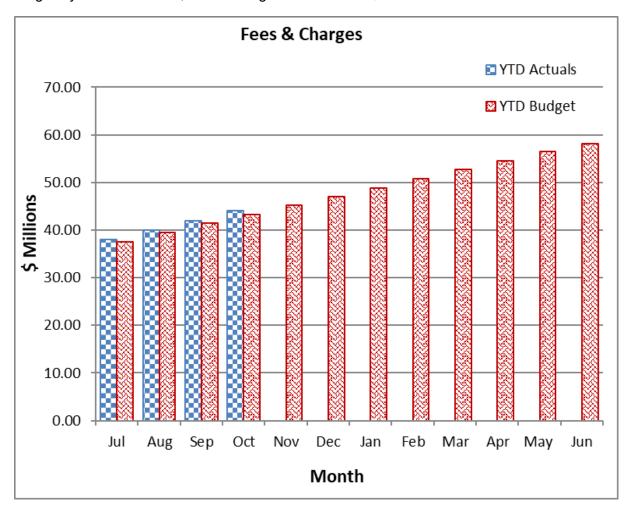
- Lower Cash Contributions for the maintenance of shared use of ovals, street lighting maintenance and beach renourishment work of \$330k.
- Receipt of Financial Assistance Grant is lower than budget by \$126k, which will be revised at Mid-Year Review,
- Delay in Receipt of Mitigation Activities Grant from Emergency Services of \$139k,
- Delay in receipting Main Roads Service Agreement contribution for Wanneroo Road,
   Ocean Reef Upper Swan Highway, Marmion Avenue of \$78k,
- Delay in receipt of Street Furniture contribution of \$70k from Main Roads; and
- Lower Beach Renourishment grant due to timing differences of \$50k.



#### Note 3 Fees and Charges

#### Year to Date - (Actual \$44.0m, Revised Budget \$43.6m)

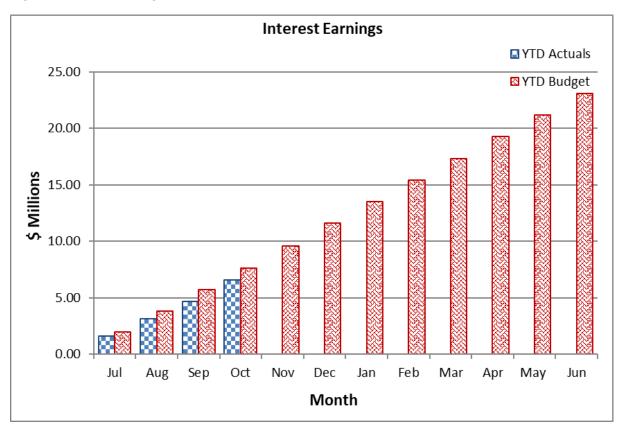
The favourable variance of \$435k is primarily due to higher Application, License and Permit Fee Income of \$222k, higher user entry fee income of \$140k mainly from Aquamotion and Kingsway Indoor Stadium, and Parking Fine income of \$77k.



#### Note 4 Interest Earnings

#### Year to Date - (Actual \$6.6m, Revised Budget \$7.6m)

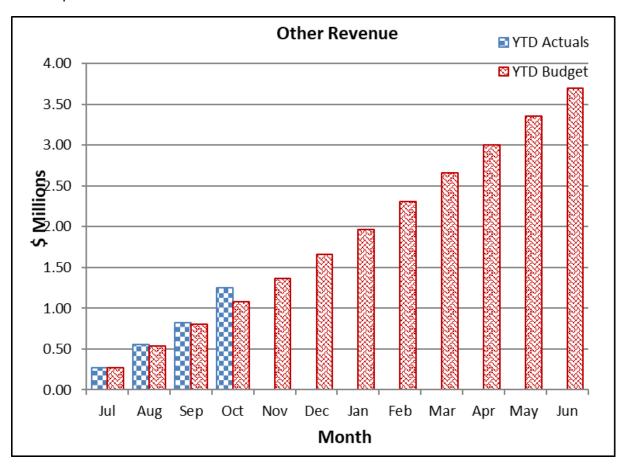
The unfavourable variance of \$1.0m is due to a combination of factors. The actual investment portfolio was lower than budget during July 2025 and August 2025, while weighted average return is lower than budget for the months of September and October 2025 September Budgeted Rate of Return was 4.52% compared to actual return of 4.38%, October Budgeted Rate of Return was 4.52% compared to actual return of 4.24%), resulting in reduced Interest Earnings of \$531k from Reserve Funds and \$692k from Municipal Funds partially offset by higher Interest Earnings from unpaid rates of \$175k.



#### Note 5 Other Revenue

#### Year to Date - (Actual \$1.3m, Revised Budget \$1.1m)

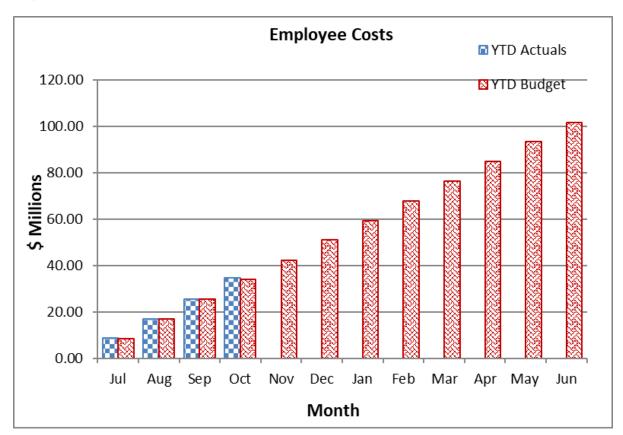
The favourable variance of \$172k from Other Revenue is mainly due to Kerb Damages reimbursement of \$119k and higher than budgeted Royalty Income of \$82k from Neerabup Limestone Extractions offset by lower fuel tax rebate income of \$43k due to lower Diesel consumption.



#### Note 6 Employee Costs

#### Year to Date - (Actual \$34.6m, Revised Budget \$33.9m)

Employee Costs are higher than budget by \$664k mainly due to timing differences of budget phasing of \$840k, and higher Temporary Personnel Costs of \$287k offset by the lower Training Courses Fee expenses of \$93k due to timing differences, lower Personal Protective Equipment and Uniforms expenses of \$33k and higher Employee Cost Recoveries from capital projects of \$415k.



#### Note 7 Materials & Contracts

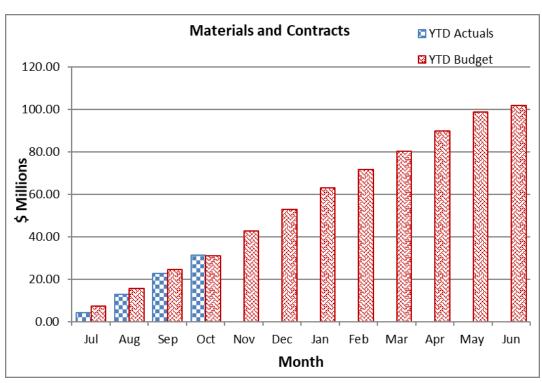
#### Year to Date - (Actual \$31.2m, Revised Budget \$31.1m)

The Materials & Contracts expenditure is higher than the budget by \$126k, mainly due to;

 Higher Maintenance Expenses of \$3.3m primarily attributed to earlier than expected completion of streetscape and landscape projects, including irrigation and tree maintenance;

#### Offset by;

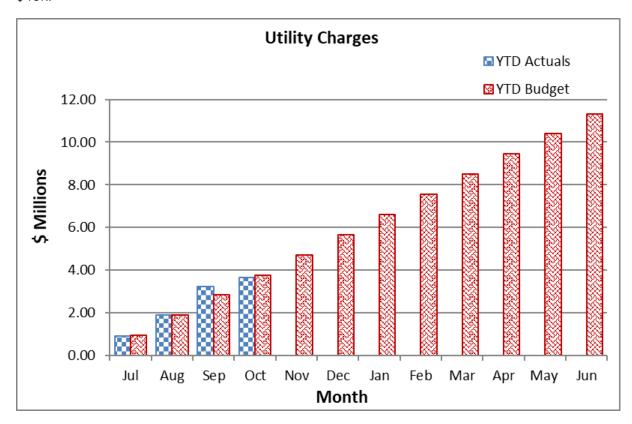
- Contract Expenses are lower than budget by \$1.3m mainly due to timing in actual
  expenditure from domestic waste collection expenses of \$1.0m, beach renourishment
  and costal maintenance contract expenses of \$253k, which is offset with lower income
  from state government grants and timing differences of actual expenses from various
  business units of \$237k;
- Lower Refuse Removal Expenses of \$336k due to timing differences in budgeted expenditure;
- Lower Diesel Expenses of \$221k mainly from waste fleet due to timing differences in budgeted expenses, which will be reviewed during mid year budget review process;
- Lower Tyre Expenses of \$156k mainly from waste fleet which will be reviewed during the mid year budget review process;
- Software Maintenance, support and Licence expenses are lower by \$453k due to timing differences in Business Systems support and Cyber Security software expenses.
- Lower Consulting Fee expenses of \$710k is mainly due to timing differences in Community Facility Master Planning consultations of \$208k, Asset Planning Consultancy of \$118k, Costal Maintenance - offshore sand source investigations of \$100k, Traffic modelling consultancy for multiple locations of \$153k and various other low value consultancy work of \$131k.



#### Note 8 Utility Charges

#### Year to Date - (Actual \$3.7m, Revised Budget \$3.8m)

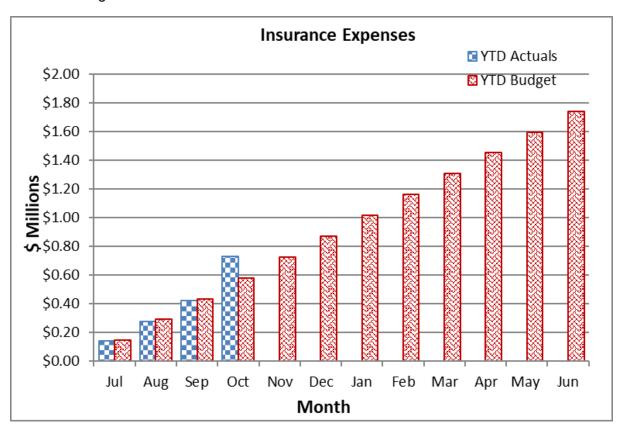
Utility Charges are lower than budget mainly due to lower electricity expenses of \$170k from parks and Street lights offset by higher gas expenses from multiple Community facilities of \$45k.



#### Note 9 Insurance

#### Year to Date - (Actual \$731k, Revised Budget \$582k)

Insurance expenses are higher than budget by \$149k due to an invoice error, which has been rectified during the month of November.



#### **Investing Activities**

#### Note 10 Proceeds From Disposal of Assets

Year to Date – (Actual \$649k, Revised Budget \$116k)

The higher inflow of \$534k is due to higher than budget inflows from Catalina Estate land sales GST credits.

#### Note 11 Development Contribution Plans Revenue

Year to Date – (Actual \$17.4m, Revised Budget \$9.3m)

The higher inflow of \$8.1m from Development Contribution Plans is primarily attributable to the early completion of Development Headwork.

#### Note 12 Purchase of Property, Plant and Equipment

Year to Date - (Actual \$29.1m, Revised Budget \$36.9m)

The lower outflow of \$7.8m from the Purchase of Property, Plant and Equipment is due to the timing of actual expenditure.

#### Note13 Purchase & Construction of Infrastructure Assets

#### Year to Date - (Actual \$10.4m, Revised Budget \$10.6m)

The lower outflow of \$197k in the Purchase and Construction of Infrastructure Assets is due to the timing of actual expenditure.

#### Note 14 Development Contribution Plans Expenses

#### Year to Date – (Actual \$15.1m, Revised Budget \$1.2m)

The higher outflow of \$13.9m from Development Contribution Plans is primarily attributable to the early acquisition of various Public Open Spaces.

#### **Statement of Financial Position (Attachment 2)**

#### CITY OF WANNEROO STATEMENT OF FINANCIAL POSITION AS AT 31 OCTOBER 2025

Description		30 June 2025 Actual	31 October 2025 Actual	Movement	
	Notes	\$	\$	\$	%
Current Assets & Liabilities					
Current Assets		590,359,571	730,434,889	140,075,318	24
Current Liabilities		(134,027,767)	(135,658,595)	(1,630,828)	(1)
	1	456,331,804	594,776,294	138,444,490	30
Non-Current Assets & Liabiliti	es				
Non Current Assets	2	3,125,516,103	3,170,512,177	44,996,074	1
Non Current Liabilities	3	(193,310,478)	(214,360,071)	(21,049,593)	(11)
		2,932,205,625	2,956,152,106	23,946,481	1
NET ASSETS		3,388,537,429	3,550,928,400	162,390,971	5
TOTAL EQUITY		3,388,537,429	3,550,928,400	162,390,971	5

#### Note 1 - Net Current Assets

Compared to the closing position on 30 June 2025, Net Current Assets have increased by \$138.4m, predominately due to the levying of 2025/26 Rates and Waste Service Fees in July 2025.

Within the Current Assets, Current Receivables of \$124.3m are mainly comprised of Rates and Waste Service Fees debtors of \$94.3m and Emergency Services Levy of \$14.1m. The remaining balance is attributed to General Debtors of \$15.9m.

#### Note 2 - Non-Current Assets

Non-Current Assets as at 31 October 2025 have increased by \$45.0m from 30 June 2025 closing balance, mainly due to increase in Property, Plant & Equipment and Infrastructure Assets.

#### Note 3 - Non-Current Liabilities

Non-Current Liabilities as at 31 October 2025 have increased by \$21.0m from 30 June 2025 closing balance, mainly due to an increase in Unspent Grant Liabilities and Deferred Revenue related to Development Contribution Plans.

#### Financial Performance Indicators

The table below presents data on relevant financial ratios, comparing the minimum standard expected as per the Department of Local Government, Industry Regulations and Safety (**DL GIRS**) as at 31 October 2025 and at the same period of the last year.

Please note that the Asset Ratios are only calculated at the end of the financial year and published as a part of the Annual Report.

A green highlight is used where the minimum standard is met or exceeded. Highlighted in red is below the standard (where relevant).

Details	DLGSCI Minimum Standard	As at 31/10/2025	As at 31/10/2024	Current Year to Date -Minimum Standard Met
Current Ratio				
The ability to meet short term financial obligations from unrestricted current assets.				
Current Assets - Restricted Current Assets (RCA)	=>1.00:1	3.03:1	3.00:1	YES
Current Liabilities (CL) - CL Associated with RCA		5.00.1		5
Debt Service Cover Ratio				
The ability to produce enough cash to cover debt payments.  Operating Surplus before Interest & Depreciation	=>2.00:1	110.26:1	108.23	YES
Principle & Interest Repayments				
Net Financial Liabilities Ratio				
The level of financial debt to operating revenue.				
Net Financial Liabilities	=<0.30:1	-1.65:1	-1.76:1	YES
Operating Revenue				
Operating Surplus Ratio				
The ability to cover operational costs and have revenues available for capital funding or other purposes.				
Operating Revenue - Operating Expense	=>0.01:1	0.61:1	0.64:1	YES
Own Source Operating Revenue				

#### **Capital Works Program**

The status of the Capital Works Program is summarised by Sub-Program in the table below:

Sub-Program	No. of Projects	Current Month Actual	YTD Actual	YTD Budget	Revised Budget	% Spend
		\$	\$	\$	\$	
Community Buildings	17	803,838	6,018,858	6,526,033	11,474,315	52.5%
Community Safety	6	186,567	447,607	430,047	3,707,176	12.1%
Conservation Reserves	3	87,677	254,031	105,585	956,367	26.6%
Corporate Buildings	10	73,377	285,230	790,325	1,831,577	15.6%
Environmental Offset	4	63,095	85,011	81,755	458,755	18.5%
Fleet Management - Corporate	9	76,804	1,536,912	1,577,800	2,727,515	56.3%
Foreshore Management	9	31,399	165,298	315,761	3,164,356	5.2%
Golf Courses	4	11,541	13,920	47,195	304,926	4.6%
Investment Projects	14	560,514	3,931,522	3,480,160	7,997,721	49.2%
IT Equipment and Software	14	718,200	1,346,850	1,971,907	6,954,149	19.4%
Parks Furniture	17	502,953	1,073,711	1,981,958	6,237,240	17.2%
Parks Rehabilitation	2	206,824	557,582	620,000	1,736,000	32.1%
Passive Park Development	8	81,233	200,412	153,654	982,425	20.4%
Pathways and Trails	11	253,484	1,465,313	2,234,301	7,189,208	20.4%
Roads	17	2,126,021	3,626,637	3,075,988	13,530,921	26.8%
Sports Facilities	40	7,279,258	17,249,273	22,099,355	60,837,240	28.4%
Stormwater Drainage	5	3,386	4,289	97,629	319,629	1.3%
Street Landscaping	3	2,320	56,925	3,500	880,000	6.5%
Traffic Treatments	20	-	224,869	630,097	4,993,724	4.5%
Waste Management	5	535,581	994,904	1,315,092	5,955,887	16.7%
Grand Total	218	13,604,071	39,539,152	47,538,142	142,239,131	27.8%

As at 31 October 2025, the City incurred \$39.5m of capital expenditure, which represents 27.8% of the \$142.2m Revised Capital Works program.

Please note that the Portfolio S-Curve Graph and Top Capital Projects Report are unavailable until further notice due to ongoing work on the Project Management System changeover.

#### **Capital Changes**

The following changes are proposed to be made to the 2025/26 Capital Works budget.

PR-2664 Dordaak Kepup Library and Youth Innovation Hub, Landsdale, New Building – An amount of \$204,459 is required in 2025/26 to enable the completion of works. This will be funded from State Government grants (\$180,000) and the Strategic Initiatives reserve to find the remaining funding gap of \$24,459.

PR-4377 Neerabup Industrial Area, Neerabup, New Development of Lot 9100 – An additional \$250,000 is required to progress with costs associated with service adjustments to the lot. This will be funded from the Neerabup Development reserve.

PR-4388 Girrawheen Ave, Girrawheen, Upgrade Hudson Ave to Nanovich Ave – An additional \$200,000 is required in 2025/26 for the commencement of construction works. This will be funded from Roads to Recovery grant funding to be sourced from savings identified in PR-4705 Recurring Program, Renew Transport Infrastructure Assets 2025-26, with costs lower than estimated.

PR-4418 Kingsbridge Park, Butler, Renew Pathway Lighting – An additional \$100,000 is required, with procurement costs higher than budgeted due to latent conditions. It is proposed to fund this from savings identified in PR-4419 Delamare Park, Banksia Grove, Renew

Pathway Lighting (\$60,000) and PR-4623 Aquamotion and Kingsway Indoor Stadium, Various, Renew Fire Indicator Panels (\$40,000).

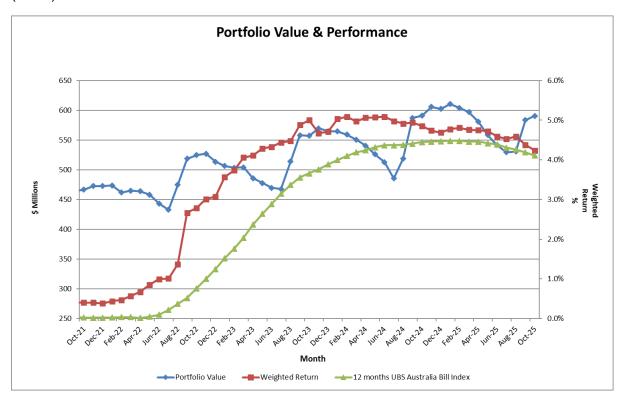
PR-4643 Recurring Program, Upgrade Community Buildings - Minor Works 2025-26 – Additional funds of \$55,000 are required to award procurement for a goal storage area at Grandis Park, which represents additional scope to the program. It is proposed to fund this from savings identified in PR-4646 Mobile CCTV Towers, Various Locations, New Equipment due to the receipt of grant funding.

PR-4646 Mobile CCTV Towers, Various Locations, New Equipment – The City has received a State Government grant from the Department of Local Government, Industry Regulation and Safety for \$100,000. This will result in Municipal savings that will be utilised elsewhere.

PR-4655 Recurring Program, Renew Plant 2025-26 – Additional funds of \$75,000 are required for the delivery of a skid steer loader in December. This will be funded from the Plant Replacement reserve.

#### **Investment Portfolio (Attachment 3)**

In accordance with the *Local Government (Financial Management) Regulations 1996* (and per the City's Investment Policy), the City invests solely in Authorised Deposit taking Institutions (ADI's):



At the end of October 2025, the City held an investment portfolio (cash & cash equivalents) of \$590.5m (Face Value), equating to \$600.3m inclusive of accrued interest. The City's year to date investment portfolio return has exceeded the UBS Australia Bank Bill rate index benchmark by 0.13% pa (4.24% pa vs. 4.11% pa).

#### Consultation

This document has been prepared in consultation with Relevant Officers.

#### Comment

This report has incorporated recent amendments to the *Local Government (Financial Management) Regulations 1996*, which require local governments to prepare monthly Statement of Financial Activity with variance analysis, and the Statement of Comprehensive Income by Nature is no longer required.

The Regulations also require the preparation of Net Current Asset Notes (**Attachment 1**) to complement the Statement of Financial Activity.

In reference to Statement of Financial Activity in the report, the following key is used to identify variances:

- **↑** = Favourable Variance greater than 10% and \$100,000
- → = Favourable or Unfavourable Variance less than 10% and \$100,000
- **Ψ** = Unfavourable Variance greater than 10% and \$100,000

#### **Statutory Compliance**

This Monthly Financial Activity Statement complies with Regulations 34 and 35 of the *Local Government (Financial Management) Regulations 1996.* 

#### Strategic Implications

The proposal aligns with the following objective within the Council Plan 2025 – 2035:

5 ~ A Well-Governed and Managed City

5.1 - Lead with clear decisions and strong advocacy

#### **Risk Appetite Statement**

In pursuit of strategic objective goal 5, we will accept a Medium level of risk as the City balances the capacity of the community to fund services through robust cost-benefit analysis and pursues evidence-based decision making to be effective stewards of the Council and City for future generations.

#### **Risk Management Considerations**

R	RISK RATING	
Level 1 Strategic Risk	Medium	
Level 2 Corporate Risk	1.4 Financial Management	Medium
ACC	ACTION PLANNING OPTION	
Director Corporate Strate	Manage	

The above risk relating to the issue contained within this report has been identified and considered within the City's Corporate risk register. Action plans have been developed to manage this risk to support existing management systems.

#### Local Jobs

The City is prepared to accept a high level of financial risk provided that the City implements a risk management strategy to manage any risk exposure.

#### Strategic Growth

The City will accept a moderate level of financial risk for facilitating industry development and growth.

Any strategic objective including ongoing planning, funding and capital investment to develop infrastructure strategic assets carries financial risks.

#### **Policy Implications**

The following policies are relevant for this report:

- Accounting Policy;
- Investment Policy;
- Financial Cash Back Reserve Policy; and
- Strategic Budget Policy.

#### **Financial Implications**

As outlined in the report and detailed in **Attachments 1** to **4**.

#### **Voting Requirements**

**Absolute Majority** 

#### Recommendation

#### **That Council:-**

- 1. RECEIVES the Financial Activity Statement and commentaries on variances to Budget for the period ended 31 October 2025 consisting of:
  - a) October 2025 Financial Activity Statement;
  - b) October 2025 Net Current Assets Position;
  - c) October 2025 Material Financial Variance Notes; and
- 2. APPROVES by ABSOLUTE MAJORITY the following changes to the 2025/26 Capital Works Budget:

Number	From	То	Amount	Description
PR-2664	State Government Grants	PR-2664 Dordaak Kepup Library and Youth Innovation Hub, Landsdale, New Building	\$180,000	State Government Grant Funds to complete works.
PR-2664	Strategic Project Initiatives reserve	PR-2664 Dordaak Kepup Library and Youth Innovation Hub, Landsdale, New Building	\$24,459	Reserve funds to complete works.
PR-4377	Neerabup Development reserve	PR-4377 Neerabup Industrial Area, Neerabup, New Development of Lot 9100	\$250,000	Reserve funds to progress development.
PR-4388	PR-4705 Recurring Program, Renew Transport Infrastructure Assets 2025-26	PR-4388 Girrawheen Ave, Girrawheen, Upgrade Hudson Ave to Nanovich Ave	\$200,000	Funds required for commencement of construction.

Number	From	То	Amount	Description
PR-4418	PR-4419 Delamare	PR-4418 Kingsbridge	\$60,000	Procurement costs
	Park, Banksia	Park, Butler, Renew		higher than budgeted
	Grove, Renew	Pathway Lighting		due to latent
	Pathway Lighting			conditions.
PR-4418	PR-4623	PR-4418 Kingsbridge	\$40,000	Procurement costs
	Aquamotion and	Park, Butler, Renew		higher than budgeted
	Kingsway Indoor	Pathway Lighting		due to latent
	Stadium, Various,			conditions.
	Renew Fire			
	Indicator Panels			
PR-4643	PR-4646 New Site	PR-4643 Recurring	\$55,000	Funds for goal
	Sentry CCTV	Program, Upgrade		storage area at
	Cameras	Community Buildings -		Grandis Park – added
		Minor Works 2025-26		scope.
PR-4646	State Government	PR-4646 New Site	\$100,000	Grant funding
	Grants	Sentry CCTV Cameras		received from Dep't
				of Local Government,
				Industry Regulation
				and Safety
PR-4655	Plant Replacement	PR-4655 Recurring	\$75,000	Funds for skid steer
	reserve	Program, Renew Plant		loader, to be
		2025-26		delivered in
				December.

#### Attachments:

1∏.	Attachment 1 - Net Current Assets October 2025	25/444896
2 <mark>∏</mark> .	Attachment 2 - Statement of Financial Position October 2025	25/444897
3 <mark>Ū</mark> .	Attachment 3 - Investment Report October 2025	25/444898
<u>4</u> ∏.	Attachment 4 - Reserve Balances October 2025	25/444899

#### NET CURRENT ASSETS Attachment 1

#### (a) Composition of Net Current Asset Position as at 31 October 2025

			30 June 2026	30 June 2026
	30-June-2025	31-October-2025	Adopted	Revised
Description	Actual	Actual	Budget	Budget
	\$	\$	\$	\$
Current Assets				
Cash - Unrestricted	63,767,067	144,977,535	43,357,856	43,357,856
Cash - Restricted	105,403,330	94,744,271	10,566,159	10,566,159
Term Deposits	378,183,263	362,830,415	437,486,566	437,486,566
Receivables	39,296,548	124,287,231	25,164,386	25,164,386
Inventories	3,709,362	3,595,437	511,429	511,429
	590,359,571	730,434,889	517,086,396	517,086,396
Less: Current Liabilities				
Trade & Other Payables	(80,847,401)	(95,331,499)	(55,438,374)	(55,438,374)
Contract Liabilities	(26,424,916)	(14,379,916)	(21,250,250)	
Grant/ Contributions Liabilities	(9,406,157)	(9,406,157)		
Lease Liabilities	(238,217)	(219,194)	(529,430)	(21,250,250)
Borrowings	0	0		(529,430)
Employee Related Provisions	(17,111,076)	(16,321,829)	(28,598,126)	(28,598,126)
	(134,027,767)	(135,658,595)	(105,816,180)	(105,816,180)
Net Current Asset Position	456,331,804	594,776,294	411,270,216	411,270,216
Less - Total Adjustments to net current assets (refer to Table (d) below)	(452,590,433)	(436,371,484)	(411,270,216)	(412,191,861)
Net current assets used in the Financial Activity Statement	3,741,370	158,404,810	0	(921,645)

#### EXPLANATION OF DIFFERENCE IN NET CURRENT ASSETS & SOFA SURPLUS/(DEFICIT)

Items Excluded From Calculation Of Budgeted Deficiency
When calculating the Budget and Actual Deficiency for the purpose of Section 6.2 (2)(c) of the Local Government Act 1995 the following amounts have been excluded as provided by Local Government (Financial Management) Regulation 32 which will not fund the Budgeted and Actual expenditure.

#### (b) Non-Cash Amounts Excluded From Operating Activities

The following non-cash revenue or expenditure has been excluded from amounts attributable to operating activities within the Statement of Financial Activity, in accordance with Financial Management Regulation 32.

Adjustments:	30-June-2025 Actual \$	31-October-2025 Actual \$	30 June 2026 Adopted Budget \$	30 June 2026 Revised Budget \$
Less:				
- Profit on Asset Disposals	(8.518.276)	(467.913)	(11.842.996)	(11.842.996)
Add:	I			
- Loss on Asset Disposals	573.116	0	659.340	659.340
- Loss on revaluation of non current assets	0	0	0	0
- Depreciation	50.087.758	17.470.272	52.410.746	52.410.746
- Share of net Profit of associates and accounted for using equity method	1.636.561			I
- Investment property	(545.259)	0		l .
- Pensioner Deferred Rates Emergency Service Levy	(139.126)	105.344	0	0
- Employee Provisions	519.352	86.801	0	0
- Movement in Contract Liabilities	(2.183.591)	7.307.067	0	0
- Movement in Other Provisions	1.667.024	0	0	0
-Lease Liabilities	21.610	19.023	0	0
- Inventory	(2.186.803)	113.925	0	0
	40.932.366	24.634.519	41.227.090	41.227.090

#### (c) Non-Cash Amounts Excluded From Investing Activities

The following non-cash revenue or expenditure has been excluded from amounts attributable to investing activities within the Statement of Financial Activity in accordance with Financial Management Regulation 32.

Adjustments:	30-June-2025 Actual \$	31-October-2025 Actual \$	30 June 2026 Adopted Budget \$	30 June 2026 Revised Budget \$
Non-Cash Contributions of Assets	(59,397,310)	(23,572,597)	(130,000,000)	(130,000,000)
Movement in Unspent Capital Grants associated with Restricted Cash	(7,869,353)	12,070,851	0	0
Movement in DCP	276.465	2.675.948	(9.571.410)	(9.925.925)
	(66,990,198)	(8,825,797)	(139,571,410)	(139,925,925)

#### (d) Current Assets & Liabilities Excluded From Budgeted Deficiency

Adjustments:	30-June-2025 Actual \$	31-October-2025 Actual \$	30 June 2026 Adopted Budget \$	30 June 2026 Revised Budget \$
Reserve Accounts	(483,586,594)	(457,574,686)	(448,052,725)	(448,974,370)
Add:				
- Current portion of lease liabilities	238,217	238,217	33,018	33,018
- Current portion of contract liability held in reserve	26,293,706	14,379,916	21,250,250	21,250,250
- Current portion of unspent capital grants held in reserve				
-Worker's Compansation Adjustment	(10,146,579)	(10,146,579)		
-Long Service Leave Adjustment	0	1,591,286		
- Current portion of employee benefit provisions held in reserve	14,610,817	15,140,362	15,499,241	15,499,241
	(452,590,433)	(436,371,484)	(411,270,216)	(412,191,861)

#### Attachment 2

#### CITY OF WANNEROO STATEMENT OF FINANCIAL POSITION AS AT 31 OCTOBER 2025

	30/06/2025	31/10/2025
Description	Actual	Actual
	\$	\$
Current Assets		
Cash & Cash Equivalents	42,062,366	47,215,511
Trade & Other Receivables	39,296,548	124,287,231
Other Financial Assets	505,291,295	555,336,710
Inventories	3,709,362	3,595,437
	590,359,571	730,434,889
Non Current Assets		
Trade & Other Receivables	4,990,485	4,808,214
Inventories	14,427,841	14,427,841
Investments in Associates	27,032,853	26,564,940
Property, Plant & Equipment	572,523,623	601,669,028
Infrastructure Assets	2,503,017,504	2,519,518,357
Investment Property	2,928,075	2,928,075
Right to Use Assets	595,722	595,722
	3,125,516,103	3,170,512,177
Total Assets	3,715,875,674	3,900,947,066
Current Liabilities		
Trade & Other Payables	80,847,401	95,331,499
Contract Liabilities	26,424,916	14,379,916
Grant/ Contributions Liabilities	9,406,157	9,406,157
Lease Liabilities	238,217	219,194
Employee Related Provisions	17,111,076	16,321,829
	134,027,767	135,658,595
Non Current Liabilities		
Contract Liabilities	91,794,542	99,101,609
Capital Grants/ Contributions Liabilities	11,563,656	25,276,280
Lease Liabilities	379,701	322,802
Borrowings	74,334,488	74,334,488
Employee Related Provisions	1,530,321	1,617,122
Other Provisions	13,707,770	13,707,770
	193,310,478	214,360,071
Total Liabilities	327,338,245	350,018,666
	, , , , , ,	
NET ASSETS	3,388,537,429	3,550,928,400
Equity		
Reserve Accounts	378,183,263	362,829,845
Retained Surplus	1,357,444,597	1,535,188,985
Revaluation Surplus	1,652,909,569	1,652,909,570
TOTAL EQUITY	3,388,537,429	3,550,928,400

Attachment 3

INVESTMENT SUMMARY - As At 31 October 2025										
Face Value \$	Interest Rate %	INSTITUTE	Rating	Maturity Date	Purchase price	Deposit Date	Deposit Category	Current Value \$	YTD Accrued Interest \$	Accrued Interest LTD
Current Account Investment Group	0.05	Company of the Compan		AUA		N/A	Coll Donorsh	05.440.000.00		
35,142,000.00		Commonwealth Bank of Australia Perth	A1	N/A		N/A	Call Deposit	35,142,000.00		
35,142,000.00	0.25%							35,142,000.00		
erm Investment Group 20,000,000.00	F 40	W . D D		44.5 1 0005	00 000 000 00	44.00 1 0004	Term Deposit	00 000 075 04	045.070.07	
		Westpac Banking Corporation	A1	11-December-2025	20,000,000.00	11-December-2024		20,908,975.34	345,073.97	908,975.34
25,000,000.00	5.00	Suncorp	A-1+	13-November-2025	25,000,000.00	17-January-2025	Term Deposit	25,982,876.71	421,232.88	982,876.71
25,000,000.00	5.00	Suncorp	A-1+	13-November-2025	25,000,000.00	17-January-2025	Term Deposit	25,982,876.71	421,232.88	982,876.71
13,000,000.00	5.01	Westpac Banking Corporation	A1	17-November-2025	13,000,000.00	17-January-2025	Term Deposit	13,512,118.08	219,479.18	512,118.00
25,000,000.00		Suncorp	A-1+	16-December-2025	25,000,000.00	20-January-2025	Term Deposit	25,972,602.74	421,232.88	972,602.74
15,000,000.00	4.89	Suncorp	A-1+	29-January-2026	15,000,000.00	29-January-2025	Term Deposit	15,552,636.99	247,179.45	552,636.99
20,000,000.00	4.82	Westpac Banking Corporation	A1 A1	23-February-2026	20,000,000.00	23-February-2025	Term Deposit	20,660,273.97	324,854.79	660,273.97
15,000,000.00	4.71	Westpac Banking Corporation		10-March-2026	15,000,000.00	10-March-2025	Term Deposit	15,454,869.86	238,080.82	454,869.88
25,000,000.00	4.75	Suncorp	A-1+	26-March-2026	25,000,000.00	26-March-2025	Term Deposit	25,712,500.00	400,171.23	712,500.0
30,000,000.00	4.72	Suncorp	A-1+	02-April-2026	30,000,000.00	02-April-2025	Term Deposit	30,822,443.84	477,172.60	822,443.8
6,000,000.00	4.50	Suncorp	A-1+	08-April-2026	6,000,000.00	08-April-2025	Term Deposit	6,152,383.56	90,986.30	152,383.56
8,000,000.00	4.34	Westpac Banking Corporation	A1	09-May-2026	8,000,000.00	09-May-2025	Term Deposit	8,166,465.75	117,001.64	166,465.79
3,336,709.82	3.90	IMB Bank	A2	07-November-2025	3,336,709.82	08-October-2025	Term Deposit	3,344,909.90	8,200.08	8,200.00
15,000,000.00	4.25	Westpac Banking Corporation	A1	09-July-2026	15,000,000.00	09-July-2025	Term Deposit	15,199,109.59	199,109.59	199,109.5
10,000,000.00	4.30	Westpac Banking Corporation	A1	08-August-2026	10,000,000.00	08-August-2025	Term Deposit	10,098,958.90	98,958.90	98,958.9
10,000,000.00	4.30	Westpac Banking Corporation	A1	09-August-2026	10,000,000.00	09-August-2025	Term Deposit	10,097,780.82	97,780.82	97,780.8
20,000,000.00		Westpac Banking Corporation	A1	22-August-2026	20,000,000.00	22-August-2025	Term Deposit	20,164,164.38	164,164.38	164,164.38
20,000,000.00		Commonwealth Bank of Australia Perth	A1	21-August-2026	20,000,000.00	22-August-2025	Term Deposit	20,157,643.84	157,643.84	157,643.84
20,000,000.00	4.28	Westpac Banking Corporation	A1	27-August-2026	20,000,000.00	27-August-2025	Term Deposit	20,152,438.36	152,438.36	152,438.36
20,000,000.00	4.24	Westpac Banking Corporation	A1	08-September-2026	20,000,000.00	08-September-2025	Term Deposit	20,123,134.25	123,134.25	123,134.29
60,000,000.00		National Australia Bank	A1	08-September-2026	60,000,000.00	08-September-2025	Term Deposit	60,361,561.64	361,561.64	361,561.64
15,000,000.00	4.15	National Australia Bank	A1	11-September-2026	15,000,000.00	11-September-2025	Term Deposit	15,085,273.97	85,273.97	85,273.97
15,000,000.00	4.15	National Australia Bank	A1	15-January-2026	15,000,000.00	25-September-2025	Term Deposit	15,061,397.26	61,397.26	61,397.26
10,000,000.00	4.20	National Australia Bank	A1	10-February-2026	10,000,000.00	25-September-2025	Term Deposit	10,041,424.66	41,424.66	41,424.66
25,000,000.00	4.20	National Australia Bank	A1	20-May-2026	25,000,000.00	25-September-2025	Term Deposit	25,103,561.64	103,561.64	103,561.64
30,000,000.00		National Australia Bank	A1	10-June-2026	30,000,000.00	25-September-2025	Term Deposit	30,125,753.42	125,753.42	125,753.42
15,000,000.00		National Australia Bank	A1	15-July-2026	15,000,000.00	25-September-2025	Term Deposit	15,062,876.71	62,876.71	62,876.71
25,000,000.00	4.37	Westpac Banking Corporation	A1	30-September-2026	25,000,000.00	30-September-2025	Term Deposit	25,092,787.67	92,787.67	92,787.67
15,000,000.00	1101	Westpac Banking Corporation	A1	10-October-2026	15,000,000.00	10-October-2025	Term Deposit	15,037,713.70	37,713.70	37,713.70
555,336,709.82	4.49% Weighted							565,191,514.28	5,697,479.53	9,854,804.46
	Return									
590.478,709.82		Totals						600,333,514.28	5,697,479.53	9,854,804.46
	,,			1	'				-,,	-,,

4.11% 12 month UBS Australia Bank Bill Index for

31 October 2025

0.13% Differential between Council's Weighted Return and UBS Australia Bank Bill Index

Notes: Face Value - refers to the principal amount invested.

Interest Rate - refers to the annual interest rate applicable to the investment.

Borrower - refers to the insitution through which the City's monies are invested.

Rating - refers to the Standard & Poor Short Term Rating of the Borrower which, per Council Policy, must be a minimum of A2.

Current Value - refers to the accumulated value of the investment including accrued interest from time invested to current period.

<sup>\*\*</sup> Of the \$600.3m current value of the investments in Term Deposits, \$73.5m is related to Development Contribution Plans (DCP) excluding Reserve funded DCP

									Attachment 4
	RESERVE BALAN	ICES AS OF 31 O	CTOBER 2025						
			YTD A	CTUAL			ANNUAL REV	ISED BUDGET	
		OPENING	TRANSFERS	TRANSFERS	CLOSING	OPENING	TRANSFERS	TRANSFERS	CLOSING
RESERVE NAME	RESERVE DESCRIPTION	BALANCE	IN (+)	OUT (-)	BALANCE	BALANCE	IN (+)	OUT (-)	BALANCE
Municipal Funded (Restricted by Council)									
Asset Replacement/Enhancement Reserve		73,200,650	1,058,898	(4,449,061)	69,810,488	73,072,620	6,863,495	(20,832,233)	59,103,882
Carried Forward Reserve	To fund Municipally funded carried forwards.	1,632,806	-	(1,632,806)	-	1,632,806	-	(1,632,806)	-
Coastal Infrastructure Management Reserve		11,499,309	167,897	(22,369)	11,644,836	11,485,181	685,832	(200,400)	11,970,613
Golf Course Reserve		8,079,023	118,017	0	8,197,040	7,880,051	4,065,803	(247,731)	11,698,123
Information, Communication, & Technology Reserve	To fund capital and operating ICT projects.	13,750,788	197,905	(644,813)	13,303,880	12,555,773	2,749,762	(2,328,657)	12,976,878
Leave Liability Reserve		17,101,993	249,824	(2,701,670)	14,650,147	17,175,296	1,025,614	(2,701,670)	15,499,240
Loan Repayment Reserve		60,778,188	887,839	0	61,666,028	60,778,188	-	0	60,778,188
Neerabup Development Reserve	To develop the City's investment land in Neerabup.	14,392,452	205,260	(817,888)	13,779,824	12,427,614	1,306,109	(4,349,588)	9,384,135
Plant Replacement Reserve	To renew Plant and Equipment.	19,933,696	290,592	(120,206)	20,104,083	19,617,913	7,215,152	(400,000)	26,433,065
Regional Recreational Reserve		46.632.272	681,198	(2.941,215)	44.372.255	46.412.273	2.771.486	(8,491,289)	40.692,470
Strategic Property Reserve	To purchase, lease, develop and/or disposal land under the City's Strategic Land Policy.	13,123,567	177,955	(2,453,100)	10,848,421	13,106,394	3,949,308	(2,577,047)	14,478,655
Strategic Projects/Initiatives Reserve	ander the only southers carret only.	25,239,692	305,052	(7,317,793)	18,226,951	23,674,192	3,413,693	(14,012,719)	13,075,166
Waste Management Reserve	For Waste management and purchase of new Waste Equipment.	13,850,322	190,329	(2,412,251)	11,628,400	15,921,402	1,315,345	(8,133,402)	9,103,345
Non-Municipal Funded (Restricted by Legislation)									
Alkimos/Eglinton Coastal Corridor Community Facilities Reserve	Development Contributions.	37,404,212	3,410,625	(9,000)	40,805,837	35,708,337	7,959,390	(7,342,722)	36,325,005
Clarkson/Butler Planning District (TPS 20) Reserve	To be used for the construction of District Distribution Roads associated with TPS 20.	9,866,682	144,121	(900)	10,009,903	9,824,750	355,561	(310,490)	9,869,821
Yanchep/Two Rocks Coastal Corridor Community Facilities Reserve	Development Contributions.	7,909,803	2,252,927	(224,117)	9,938,614	5,306,768	2,918,204	(1,550,181)	6,674,791
Cash Paid in Lieu of Public Open Space Prior to 10 Apr 2006 Reserve	To hold remaining unexpended funds received in lieu of Public Open Space.	2,944,009	43,006	0	2,987,015	2,938,548	175,474	0	3,114,022
Section 152 Reserve (formerly Section 20A Land Reserve)	Proceeds from sale of land can be used only within general locality from which funds were sourced.	843,799	12,326	0	856,125	842,482	50,308	0	892,790
Total		378,183,263	10,393,772	(25,747,189)	362,829,845	370,360,588	46,820,536	(75,110,935)	342,070,189

#### 4.13 Financial Management Review Report (2025)

File Ref: 25460V03 – 25/450682

Responsible Officer: Director Corporate Strategy & Performance

Attachments: 1

#### Changes to Report and Additional Information Arising from Agenda Briefing

Any changes or additional information following Agenda Briefing will be shown here.

#### Issue

To consider the Audit and Risk Committee's recommendation to Council to adopt the Financial Management Review (**FMR**) report prepared by Moore Australia (WA) Pty Ltd (**Moore**).

#### **Background**

The Local Government (Financial Management) Regulations 1996, Regulation 5(2) (c) states:

"The CEO is to -

(c) undertake reviews of the appropriateness and effectiveness of the financial management systems and procedures of the local government regularly (and not less than once in every 3 financial years) and report to the local government the results of those reviews."

Moore was engaged to review the financial management systems and procedures of the City and report on the appropriateness and effectiveness covering the period July 2024 to June 2025. This review was previously undertaken by Moore in June 2022.

#### Detail

The overall objective of the FMR is to provide assurance that the City is complying with the Local Government (Financial Management) Regulations 1996, Regulations 5 – "Financial Management Duties of the CEO".

As outlined in the FMR report (**Attachment 1**), a series of examinations were undertaken into the financial management systems and procedures at the City. The report provides review results with matters identified and improvement recommendations. The City's relevant officers have provided management comments and target completion dates to the agreed improvement recommendations. A summary of improvement recommendations listed by prioritisation and planned action is provided in Appendix A, the prioritised actions indicate a higher level of risk than planned actions.

#### Consultation

Nil

#### Comment

Moore identified 26 improvement opportunities through their review. Section 5 of the report (**Attachment 1**) provides details of the 26 FMR matters identified and improvements recommended, and Managements response to those findings.

Sys	stem	Number of	Number of Improvements			
		Improvements	Prioritised	Planned	Total	
1.	Bank reconciliations	0			0	
2.	Trust Funds	2.1	1		1	
3.	Receipts and receivables	3.1		1	1	
4.	Rates	4.1		1	1	
5.	Purchases, payments and payables (incl. purchase orders)	5.1–5.3	1	2	3	
6.	Payroll	6.1–6.3	2	1	3	
7	Corporate transaction card procedures	7.1-7.2	1	1	2	
8.	Fixed assets (incl. depreciation, acquisition, and disposal of property)	0			0	
9.	Cost & administration allocation	9.1		1	1	
10.	Financial reports controls	10.1-10.4	2	2	4	
11.	Budget & budget review	11.1	1		1	
12.	Borrowings	0			0	
13.	Inventory	13.1		1	1	
14.	General journals	14.1		1	1	
15.	Investments	15.1		1	1	
16.	Insurance	0		0	0	
17.	Records	0		0	0	
18.	IT system	18.1		1	1	
19.	Statutory registers	19.1 – 19.2		2	2	
20.	Policy review	20.1-20.3		3	3	
Tot	al:		8	18	26	

A further summary of the 26 improvement recommendations listed by prioritised and planned action is provided in Appendix A of the report, the prioritised actions indicate a higher level of risk than planned actions. Out of the 26 improvement recommendations, 8 are prioritised actions and 18 are planned actions. 4 of the prioritised actions (items 2.1, 7.2, 10.2 and 10.3) had been completed and will be validated by the City's Internal Auditors. The others (items 5.2, 6.1, 6.2 and 11.1) are scheduled to complete by June 2026.

All agreed improvement recommendations will be rated, captured, monitored and reported in accordance with the City's monitoring process.

#### **Statutory Compliance**

The Local Government (Financial Management) Regulations 1996, Regulations 5(2)(c) requires the CEO to "undertake reviews of the appropriateness and effectiveness of the financial management systems and procedures of the local government regularly (and not less than once in every 3 financial years) and report to the local government the results of those reviews."

#### Strategic Implications

The proposal aligns with the following objective within the Council Plan 2025 – 2035:

5 ~ A Well-Governed and Managed City

5.1 - Lead with clear decisions and strong advocacy

#### **Risk Appetite Statement**

In pursuit of strategic objective goal 5, we will accept a Medium level of risk as the City balances the capacity of the community to fund services through robust cost-benefit analysis and pursues evidence-based decision making to be effective stewards of the Council and City for future generations.

#### **Risk Management Considerations**

F	RISK TITLE				
Level 1 Strategic Risk	Medium				
Level 2 Corporate Risk 1.4 Financial Management		Medium			
ACC	ACTION PLANNING OPTION				
Director Corporate Strate	Manage				

The above risk relating to the issue contained within this report have been identified and considered within the City's Strategic and Corporate risk registers. Action plans have been developed to manage this risk and to support existing management systems.

#### **Policy Implications**

As detailed in Attachment 1.

#### **Financial Implications**

The cost of this review is paid for from the City's Operational Budget.

#### **Voting Requirements**

Simple Majority

#### Recommendation

#### **That Council:**

- 1. RECEIVES and ACCEPTS Moore Australia (WA) Pty Ltd's Financial Management Review report (Attachment 1); and
- 2. ADOPTS the Chief Executive Officer's review of Systems and Procedures in respect of Regulation 5 of the Local Government (Financial Management) Regulation 1996 as contained in the Financial Management Review report as shown in Attachment 1.

Attachments:

Final Financial Management Review Report from Moore Australia 25/252811



# Financial Management Review Report

# City of Wanneroo



## Contents

1.0	Engagement Overview	. 1
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## 1.0 Engagement Overview

#### 1.1 Scope of Services

The City of Wanneroo (City) engaged Moore Australia to undertake an examination of financial management systems to highlight the appropriateness and effectiveness of these systems and procedures, as required by Local Government (Financial Management) Regulations 1996 Regulation 5(2)(c).

A risk based assessment of financial management systems was undertaken by examination of the following three key areas of financial management systems:

- Financial management framework;
- Implementation of financial management framework; and
- Evaluation of financial management

We also examined, at the request of the City, the following:

- Payroll;
  - Annual and long service leave provisions and the relevant cash back reserve
  - Audit trail systems and processes for changes to employee masterfile and banking details
- Purchase, Payment and Payables;
  - o Audit trail systems and processes for changes to creditor masterfile and banking details
- General finance data management for management and other reporting.

The objective of this engagement is to assist the Chief Executive Officer (CEO) of the City of Wanneroo to discharge responsibilities in respect to Regulation 5(2)(c) of the *Local Government (Financial Management)* Regulations 1996 (as amended).

Operations of a metropolitan local government are complex and involve a number of people making decisions across a large number of areas of operations. The City of Wanneroo is highly reliant on a small team of senior decision makers to govern its operations whilst trying to ensure sound financial management through internal controls.



# 2.0 Review Summary

## 2.1 Financial Management System

The City has a number of financial management system controls to cover the wide variety of operations undertaken. Council has responsibility for the adoption of the annual budget and annual report, review of the monthly statement of financial activity and review of the monthly list of payments. Responsibility for the financial management of the City rests with the CEO, as detailed under the *Local Government (Financial Management) Regulations* 1996 Regulation 5(1).

Internal controls relating to financial management systems are of critical importance to operations and should provide a risk-based approach to financial management. Controls include but are not limited to appropriate segregation of duties, engagement of experienced and qualified staff, documented procedures and effective monitoring for adherence to documented procedures. Inherent limitations will always be present in internal control frameworks and routine review and regular updates may assist to ensure control environments are suitable.

#### 2.1.1 Appropriateness

Considering the size, resources, variety of operations and the context in which the City operates, documented internal control procedures relating to financial management systems, are considered largely appropriate as a means of maintaining a high level of control over the financial management of the City. Our assessment as to the appropriateness is subject to identified weaknesses being addressed, and provided internal control procedures are routinely and consistently applied.

Some weaknesses were identified with current controls and procedures, these are explained within Section 5.0 of this report.

#### 2.1.2 Effectiveness

Considering the results of other elements of financial management systems and processes where documented and routinely tested, the current practices undertaken by the City of Wanneroo may be considered generally effective. Our assessment as to effectiveness is subject to the implementation of the improvements highlighted in this report.

Whilst generally considered effective, some weaknesses were identified where financial management controls are not considered effective. These are explained within Section 5.0 of this report.

#### 2.1.3 Improvements

Details of recommended improvements to the current financial management, procedures and systems for the City are set out at Section 5.0 of this report.

A summary of improvements listed by prioritisation and planned action is provided at Appendix A.



# 3.0 Methodology and Framework

## 3.1 Review Methodology – Financial Management Review

In performing this consulting service, we examined documented policies / procedures, undertook walkthroughs of key systems and procedures and performed limited risk based detailed testing procedures to identify weaknesses in the financial management system and report to the CEO on the appropriateness and effectiveness of the control environment within the City, as required by regulation 5(2)(c) of the *Local Government (Financial Management) Regulations 1996*.

Our procedures for the Financial Management Review encompassed the following areas of the City's financial systems including, but not necessarily limited to:

- Collection of money owed;
- Custody and security of money and investments held;
- Rates
- Maintenance and security of financial records;
- Accounting and controls for revenue and expenses;
- Accounting and controls for assets and liabilities;
- Accounting and controls for trust transactions;
- Authorisation of purchases;
- Authorisation of payments;
- Borrowings;
- Maintenance and processing of payroll;
- Stock controls and costing records;
- Record keeping for financial records;
- Preparation of budgets and budget reviews; and
- Preparation of financial reports.

Our procedures and approach have been developed over a number of years taking into account our extensive local government background and seeks to examine both financial systems and procedures in use.

The consulting services to assist the CEO to undertake the financial management review does not examine systems and procedures which are non-financial in nature and did not specifically test for legislative breaches, fraud or error.

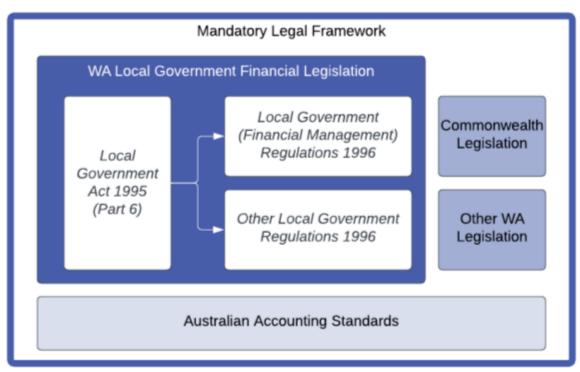
Matters examined in respect of financial management systems review are detailed in Section 5.3, and where opportunities for improvement were identified, these are also reported within this section of the report.

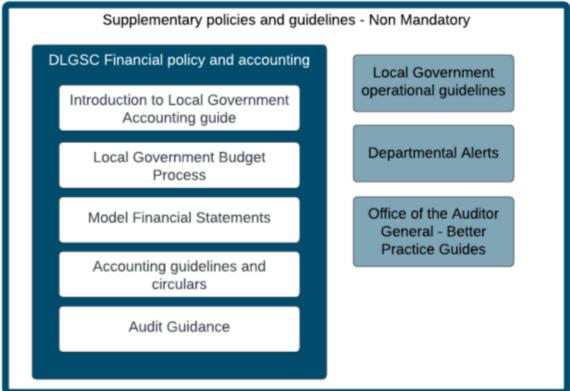


# 4.0 Framework Design

## 4.1 Financial Management Framework

The Financial Management Framework within which the financial management of WA local governments occur, is reflected in the diagram below.







# 5.0 Review Result

## 5.1 Review Context - City of Wanneroo

Understanding the external and internal context in which the City operates, relevant to financial management, risk, the internal control environment and its legislative compliance obligations, as it seeks to achieve its overall strategic objectives is important to the review of the related systems and procedures.

The external and internal environmental influences identified during the review are set out below:

External Influences	Internal Influences
Increasing community expectations in relation to service levels and delivery.	The objectives and strategies contained in the current Strategic Community Plan.
Rapid changes in information technology, changing the service delivery environment.	The timing and actions contained in the current Corporate Business Plan.
Increased compliance requirements due to government policy and legislation.	Organisational size, structure, activities and location.
Demand for resourcing due to potential expansion in service delivery.	Human resourcing levels and staff retention.
Increasing risk of cyber attack resulting in compromised or lost data.	The financial capacity of the City.
Climate change and subsequent response.	Maintenance of corporate records.
Global economic instability.	Allocation of resources to achieve strategic outcomes.

## 5.2 Local Government Internal Financial Management Framework

In seeking to comply with the financial management framework the City has the following plans, policies, processes and procedures.

- Strategic plans;
- Council policies;
- Operational plans;
- Operational procedures;
- Planning and budgeting process;
- Financial reporting process;
- Human resource management; and
- ICT management and controls.

Each of these were examined for their appropriateness and effectiveness in the financial management of the City.



## 5.3 Financial Management System Review

Each of the systems examined are detailed in the table below with a description of the procedures undertaken.

Sy	stem	Description	Matters identified
1.	Bank reconciliations	Examination of procedures and review of maintenance and management practices undertaken by staff.	No matters noted.
2.	Trust funds Examination of trust funds to determine		Matter 2.1:
		proper accountability in the City's financial management system and compliance with regulatory requirements.	The trust fund currently includes transactions relating to the Mayor's Appeal fund. We were unable to validate the legislative provision for these funds to be held in Trust.
			Improvement 2.1:
			Remove all funds which are not required by law to be held in the Trust Fund, and transfer to the Municipal Fund, in line with the Office of the Auditor General (OAG) position paper on Accounting for Work Bonds, Building Bonds and Hire Bonds released in July 2019.
			Management Comment:
			Administration agrees with the finding.  These funds will be moved to Municipal fund.
			Responsibility: Finance
			Target Completion: Completed



Description

Receipts and receivables

System

Examination of end of day banking procedures to determine if they were adequate in ensuring cash collection is being recorded and allocated properly to the general ledger. The receivables system including raising of invoices was also reviewed with limited testing in respect to allocation/posting.

## Matters identified

Matter 3.1:

Our limited testing observed two City facilities (Kingsway Leisure Centre and Aquamotion) currently maintain separate operating systems to raise and record debtors transactions. While there appear to be routine procedures to record these transactions within the City's ERP system at the end of each month, there may be weaknesses within external facility systems where transactions are not reconciled for compliance with documented City procedures relating to debtors and revenue collection.

### Improvement 3.1:

Review systems and processes to ensure they are appropriate for the accurate recording and recognition of debtors across the City. These processes should assist with ensuring compliance with associated regulatory requirements under the Local Government Act 1995 and existing authorised controls.

## **Management Comment:**

The City has robust financial controls and processes in place ensuring the correct revenue and debtors balances are recognised in the City's finance system. These controls and processes make sure the City complies with associated regulatory requirements under the Local Government Act 1995. The City appreciates that all systems and procedures should be monitored and reviewed. An independent review of the relevant systems and procedures will be undertaken.

Responsibility: Finance

Target Completion: December 2026



Description

# 5.6 Review Result (continued)

# System 4. Rates

The City's rating procedures were examined to determine if they were adequate in ensuring rates were being imposed or raised correctly. This also included inspection of the rate record, rate notices, instalment notices, valuation reconciliations and general ledger. We randomly selected and tested rate notices which included:

- sighting the notices;
- re-performing the calculations;
- ascertaining whether the valuations applied agree to Landgate's valuation roll/report and rates per dollar imposed are as per adopted budget;
- ensuring the rate system is properly updated; and
- checking proper posting to the general ledger.

# Matters identified Matter 4.1:

We noted the 2024/25 rate notice and 2024/25 information accompanying the rates notices did not include all information required, including:

- The correct legislative reference for the Rates and Charges (Rebates and Deferments) Act 1992; and
- A brief statement that instalments are not available for rates or service charges less than \$200.

#### Improvement 4.1:

Ensure all information required by the *Local Government Act 1995* and associated regulations to be contained within rates notices is included in annual rates notices or information accompanying the rates notice.

#### **Management Comment:**

Administration agrees with the findings and second bullet point is complete. The first bullet point legislation will be captured appropriately starting from next rates cycle.

Responsibility: Finance

Target Completion: 28 August 2026



## System

#### Description

#### Matters identified

Purchases, payments and payables (including purchase orders)

Random selection of payment transactions to determine whether and payments were supported, certified/authorised and correctly allocated. The City's purchases, payments and payables system was also examined to determine if adequate controls were in place in ensuring liabilities are properly recorded and payments are properly controlled.

We are aware of many incidents of payment scams/frauds within the local government industry during recent years. As a consequence of this activity, we have had a specific focus on the controls around the changes to supplier details within the EFT payment system.

Additionally, we examined processes to support the correct generation and independent review of system audit trail reports prior creditor payment runs for changes made to creditor details including bank details.

#### Matter 5.1:

We noted procedures and controls for recording purchases were authorised/budgeted and evidencing the routine review, approval and authorisation processes for some functions such as end of month reconciliations are not formalised. Whilst these processes appear to routinely occur. we observed their implementation is not always uniform or consistent. This may result in weaknesses in their application and the control environment.

#### Improvement 5.1:

Review and update systems and procedures to establish approved and consistent application of controls including end of month reconciliations. Controls should be maintained to evidence and demonstrate the appropriate segregation of duties and independent review being undertaken.

#### Management Comment (Finance):

The City has formal processes in place to establish approved and consistent application of controls. These controls ensure appropriate segregation of duties and independent reviews. End of the month reconciliation is one of the many financial controls within the City. Nevertheless a further review will be undertaken to ensure all controls are working for end of month reconciliation.

Responsibility: Finance Target Completion: July 2026

#### Management Comment (Procurement):

The City appreciates that all systems and procedures should be monitored and reviewed. An independent review of the relevant systems and procedures including the current controls to manage the supplier master file and changes to bank details will be undertaken.

Responsibility: Procurement Target Completion: 31 January 2026



## System

#### Description

## Matters identified

Purchases, payments and payables (including purchase orders) (cont'd)

Random selection of payment transactions to determine whether and payments were supported, certified/authorised and correctly allocated. The City's purchases, payments and payables system was also examined to determine if adequate controls were in place in ensuring liabilities are properly recorded and payments are properly controlled.

We are aware of many incidents of payment scams/frauds within the local government industry during recent years. As a consequence of this activity, we have had a specific focus on the controls around the changes to supplier details within the EFT payment system.

Additionally, we examined processes to support the correct generation and independent review of system audit trail reports prior creditor payment runs for changes made to creditor details including bank details.

#### Matter 5.2:

Weaknesses were noted with the current controls purchases were authorised/budgeted to manage and restrict changes to creditor masterfile and bank details. We also noted instances where the security for electronic signatures to authorise or review various processes was considered inadequate which may also present a risk to intended controls. Formal procedures relating to changes to banking details should be reviewed and updated to ensure sufficient controls exist in both substantiating the change request and the changes performed within the City's ERP system.

#### Improvement 5.2:

Improve controls to minimise the risk of electronic banking and creditor details being fraudulently manipulated. Formal procedures relating to changes to these details should be updated to ensure risks are appropriately considered and sufficient controls and treatments exist to reduce the risk to an acceptable level and should be adequate to:

- Validate the change request and its origin;
- Authority exists for the change request;
- Validate and control the changes once completed.

Interventions should be available at various stages for a number of operational functions, including routine independent reviews of controls to ensure they are being observed and maintained as required. These processes should also provide for the application of electronic signatures to ensure appropriate controls exist to support security, authenticity and authorisation when they are utilised.

#### Management Comment (Procurement):

The City appreciates that all systems and procedures should be monitored and reviewed. An independent review of the relevant systems and procedures including the current controls to manage the supplier master file and changes to bank details will be undertaken.

Responsibility: Procurement

Target Completion: 31 January 2026



## System

#### Description

#### Matters identified

Purchases, payments and payables (including purchase orders) (cont'd)

Random selection of payment transactions to determine whether and payments were supported, certified/authorised and correctly allocated. The City's purchases, payments and payables system was also examined to determine if adequate controls were in place in ensuring liabilities are properly recorded and payments are properly controlled.

We are aware of many incidents of payment scams/frauds within the local government industry during recent years. As a consequence of this activity, we have had a specific focus on the controls around the changes to supplier details within the EFT payment system.

Additionally, we examined processes to support the correct generation and independent review of system audit trail reports prior creditor payment runs for changes made to creditor details including bank details.

#### Matter 5.3:

Limited review of changes made to creditor master purchases were authorised/budgeted file details is currently undertaken when each payment run is processed. Management advised independent checks are routinely being performed through various mechanisms, these initiatives are strongly encouraged to continue and formalised procedures updated.

#### Improvement 5.3:

Formalised procedures to minimise risk of unauthorised changes to creditor details should be implemented. Independent regular reviews of software audit trails is one form of control and should be undertaken as a minimum. Management advised independent checks are routinely being performed through various mechanisms, these initiatives are strongly encouraged to continue and procedures updated.

## Management Comment (Procurement):

The City appreciates that all systems and procedures should be monitored and reviewed. An independent review of the relevant systems and procedures including the current controls to manage the supplier master file and changes to bank details will be undertaken.

Responsibility: Procurement

Target Completion: 31 January 2026



#### System

#### Description

# Matters identified

noted the following matters:

Matter 6.1:

Payroll

A sample of employees were randomly selected from different pay runs and detailed testing of each employee's pay was performed to help ensure:

- the employee existed;
- the correct rate of pay was used:
- non-statutory deduction authorities are on hand;
- timesheets were properly completed and authorised;
- hours worked were properly authorised; and
- allocations were reasonable and correctly posted.

The City's payroll system was also reviewed to determine if adequate controls were in place to help ensure wages and salaries are properly processed and payments are properly controlled.

Additionally, we examined:

- Processes to support the correct generation and independent review of system audit trail reports prior to processing pay runs for changes made to employee details including bank details; and
- Adequacy of cash back reserves for annual leave and long service leave provision calculations.

Through our limited testing of systems and controls relating to payroll processing, authorisation and the employee masterfile, we

- Where regulated award increases are required, employees are not always notified of the change to their agreed remuneration entitlements; and
- Limited review of changes made to employee details and parameters is currently undertaken when each payroll is processed.

#### Improvement 6.1:

Where a change to employee conditions takes effect, such as award increases, consider a mechanism to communicate the change to employees. Procedures to minimise the risk of unauthorised changes to employee details, the accurate processing (and authorisation) of payroll should be implemented. A regular review of software audit trails is one form of control and should be undertaken as a minimum. Where possible, segregation of duties should exist where employees responsible for processing payroll transactions are unable to make changes to employee banking details. Updates to procedures should ensure the following matters are appropriately considered, documented and controls are adequate to:

- Validate the change request and its origin;
- Authority exists for the change request;
- Validate and control the changes once completed.

Interventions should be available at various stages for a number of operational functions, including routine independent reviews of controls to ensure they are being observed and maintained as required. All required reports should be presented for review and authorisation each fortnight to minimise the risk of fraud, errors and omissions not being detected.

#### **Management Comment:**

A notification to employees where increases will be applied will be incorporated into our process. A review of our checking processes and

procedures will be undertaken and additional validation will be incorporated where an opportunity may be identified for the fortnightly pay cycle.

Responsibility: People and Culture Target Completion: 31 March 2026



City of Wanneroo

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## System

#### Description

## Matters identified

#### 6.Payroll (cont'd)

A sample of employees were randomly selected from different pay runs and detailed testing of each employee's pay was performed to help ensure:

- the employee existed;
- the correct rate of pay was used:
- non-statutory deduction authorities are on hand;
- timesheets were properly completed and authorised;
- hours worked were properly authorised: and
- allocations were reasonable and correctly posted.

The City's payroll system was also reviewed to determine if adequate controls were in place to help ensure wages and salaries are properly processed and payments are properly controlled.

Additionally, we examined:

- Processes to support the correct generation and independent review of system audit trail reports prior to processing pay runs for changes made to employee details including bank details; and
- Adequacy of cash back reserves for annual leave and long service leave provision calculations.

#### Matter 6.2:

It was noted the long service leave liability calculation for an employee selected for testing had been incorrectly calculated due to an incorrect hourly rate recorded in the payroll system. Personnel detected this error, and a manual adjustment to the provision for the correct year end liability balance was applied and authorised. It was noted the calculation for the employee's balance of accrued leave appeared to be correct and the City had commenced the process for system configurations to be correct to remedy the matter. This is strongly encouraged to continue.

#### Improvement 6.2:

Progress the improvements required for ERP system configurations to accurately record payroll data to ensure accurate calculation of employee provisions. Review processes should ensure details for each employee are reviewed against individual employment contracts to capture payrates, allowances, deductions, entitlements etc., into a master list, with appropriate review and authorisation for changes to be applied.

#### **Management Comment:**

The system improvements will be completed by end of July 2025 and documented processes will be captured.

Responsibility: People and Culture Target Completion: 31 March 2026



## System

#### Description

#### Matters identified

#### 6.Payroll (cont'd)

A sample of employees were randomly selected from different pay runs and detailed testing of each employee's pay was performed to help ensure:

- the employee existed;
- the correct rate of pay was used:
- non-statutory deduction authorities are on hand;
- timesheets were properly completed and authorised;
- hours worked were properly authorised; and
- allocations were reasonable and correctly posted.

The City's payroll system was also reviewed to determine if adequate controls were in place to help ensure wages and salaries are properly processed and payments are properly controlled.

Additionally, we examined:

- Processes to support the correct generation and independent review of system audit trail reports prior to processing pay runs for changes made to employee details including bank details; and
- Adequacy of cash back reserves for annual leave and long service leave provision calculations.

#### Matter 6.3:

The most recent calculation for employee leave provisions (\$1,548,609 non current, \$14,310,204 current) was examined against the cash backed reserve. The balance of the leave liability reserve at 30 June 2024 (\$16,312,703) was greater than the last recorded total liability (\$15,858,813) for employee benefits at 30 June 2024.

#### Improvement 6.3:

Continue to monitor the periodic calculation of leave provisions against the cash backed reserve, known / planned movements where leave will be required etc. to ensure adequate provision continues to remain. Consideration should also be applied to the overall long term financial plan to ensure sound financial governance practices are being appropriately planned and managed to meet the strategic objectives of the City.

#### **Management Comment:**

At 30 June 2024, the total leave liability provision was matching with the leave liability cash back reserve balance after the FYE adjustments. The City has robust controls to make sure the leave liability and the corresponding reserve balance are matching. However, during the FY2023/24 annual statutory audit, an audit adjustment suggested by KPMG/OAG and reduced the leave liability balance. This audit adjustment resulted the leave liability balance is slightly lower than the leave liability reserve balance as at 30 June 2024. In future such changes will happen in both the reserve and the provision at the same time.

Responsibility: Finance
Target Completion: Completed



## System

#### Description

#### Matters identified

 Corporate transaction card procedures A review of the City's corporate transaction card procedures was performed to determine if adequate controls were in place. We randomly selected and tested credit card transactions to determine whether they are legitimate and usual in the context of the City's operations. This included:

- sighting tax invoices;
- ascertaining whether the transaction is for bona fide City business; and

determining whether transactions are in line with the City's policy/guidelines.

#### Matter 7.1:

We noted authorised procedures exist to guide the use of credit cards and purchasing cards, however formalised procedures to control the use of fuel cards were not available for our review.

#### Improvement 7.1:

Develop authorised procedures for fuel cards. Procedures and controls should provide to ensure permitted expenses are appropriate to the City, support procurement systems and application of robust controls prior to payments being deducted.

Management Comment (Fleet Services):

Management agrees with the improvement recommendation.

The matter of fuel cards has recently been assessed in response to the OAG performance audit on the management of purchasing cards in 2024. Although the City of Wanneroo (the City) was not selected as part of this audit, the Auditor General encouraged all Local Government Entities (LGs) including those not sampled in this audit to assess their policies and procedures for management of purchasing cards to ensure they are effective and regularly reviewed.

The City's internal audit team has recently performed the review and a report has been issued with improvement recommendations. Improvements regarding fuel cards will be actioned in accordance with that report (25/159506) in alignment to this FMR improvement recommendation.

Responsibility: Fleet Services
Target Completion: The improvements are
expected to be delivered throughout the
2025/26 Financial year.



## System

#### Description

## Matter 7.2:

Matters identified

7. Corporate transaction card procedures (cont'd) A review of the City's corporate transaction card procedures was performed to determine if adequate controls were in place. We randomly selected and tested credit card transactions to determine whether they are legitimate and usual in the context of the City's operations. This included:

- sighting tax invoices;
- ascertaining whether the transaction is for bona fide City business; and

determining whether transactions are in line with the City's policy/guidelines.

Through our limited testing, we noted several instances where the reconciliation and entry of credit card and purchasing card transactions into the ERP are performed more than 30 days after statements are received.

#### Improvement 7.2:

Credit card and other purchasing card payments should be processed in a timely manner and entered through the City's ERP system as soon as practicable after receipt to provide a more accurate presentation of the City's liabilities at any given time and for compliance with reporting under regulation 13A of the Local Government (Financial Management) Regulations 1996.

#### Management Comment (Finance):

The integration between the City's Oracle system and banking system was down late 2024 and the bank feed was not available for the card holders to perform the acquittal on time. This issue has now been resolved. Card Administrators are following up on general delays due to staff leaves etc.

Responsibility: Finance
Target Completion: Completed.



Sys	tem	Description	Matters identified
8.	Fixed assets (including depreciation, acquisition, and disposal of property)	The fixed assets system including controls over acquisition and disposal of assets, updating of the fixed assets register, depreciation of fixed assets and reconciliation of the fixed assets register to the general ledger was examined. A sample of asset additions and disposals were judgmentally selected, and testing performed to ensure:  the tax invoices existed;  correct posting to the general	No issues noted.
		ledger;  • fixed assets register was promptly updated; and • classification of assets was correct.  In addition, a random sample of assets were judgmentally selected and testing performed to ensure the depreciation rates used are in line with the City's key accounting information requirements.	



# Cost and administration allocation

System

# Description Matters identified

# The City's cost and administration allocation system was examined to determine if indirect costs have been properly reallocated to various jobs/programs. This included review of the allocation basis and rates used to ensure they are appropriate and regularly reviewed.

#### Matter 9.1:

No formal process is currently in place to determine the allocation of plant operation costs. From staff representations, current allocation rates are based on historical estimates and reviewed during budget preparations each year, however, no calculation method to support these rates was available for our review.

#### Improvement 9.1:

Undertake a review of activity based costings to support calculation of overhead allocations. Routine review and monitoring of indirect costs should be maintained for accuracy and compliance in financial reporting of works program.

#### **Management Comment:**

Administration has commenced with a deep-dive gap analysis vis-à-vis business requirements pertaining to plant utilisation. This will be followed by a systems and process enhancement to bridge any agreed gaps.

Important to note that though the auditors refer to "activity-based costing", we'll implement what is appropriate for the City from a cost vs benefit assessment. Some allocations might be on activity-based costing principles and others not. However, we'll aim to apply the most appropriate cost drivers to determine the allocation without unreasonable administration burden.

Responsibility: Chief Operating Officer
Target Completion: Expected (notional at this stage) timeline for completion is Dec 2025.
This date will be firmed up as we progress with the analysis.



# System Description Matters identified

 Financial reports controls The format of the annual report, annual financial report and monthly financial reports were reviewed for compliance with legislative requirements.

At the request of the City, the internal control environment where financial data is exported from the finance system for budgeting purposes and management reporting was examined for potential weaknesses.

Matter 10.1:

The 2023-24 annual report has omitted some information required by legislation. The *State Records Act 2000* requires the annual report to provide information relating to:

- The organisation conducts a record keeping training program;
- The efficiency and effectiveness of the record keeping training program is reviewed from time to time; and
- The organisation induction program addresses employee roles and responsibilities in regard to their compliance with the organisation's record keeping plan.

The report has also omitted some information required by legislation, namely remuneration paid or provided to the CEO during the financial year.

#### Improvement 10.1:

Ensure future annual reports include all information required by legislation.

#### Management Comment:

These refinements will be made to the Annual Report format.

Responsibility: Corporate Planning Performance and Improvement Target Completion: 31 December 2025

#### Matter 10.2:

Through our limited testing of monthly financial reports, we noted the November 2024 statement of financial activity was not presented or considered by Council within two months after the end of the month to which the statement relates.

#### Improvement 10.2:

Ensure all monthly statements of financial activity are presented and considered by Council as required by regulation 34 & 35 of the *Local Government (Financial Management) Regulations* 1996.

#### Management Comment:

Council was in recess from mid December 2024 to late January 2025 and no Council meeting was held in January 2025. November 2024 Financial Activity Statement Report was presented to Council at the earliest opportunity in February 2025. In December 2024, the City informed this matter to the Department of Local Government, and they acknowledged it.

Responsibility: Finance

Target Completion: Completed.



City of Wanneroo

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# System Description Matters identified

Financial reports controls (cont'd)

The format of the annual report, annual financial report and monthly financial reports were reviewed for compliance with legislative requirements.

At the request of the City, the internal control environment where financial data is exported from the finance system for budgeting purposes and management reporting was examined for potential weaknesses.

#### Matter 10.3:

Amendments to the Local Government Act 1995 and Local Government (Financial Management) Regulations 1996 came into effect on 1 September 2023, requiring reporting of transactions using credit, debit and other purchasing cards. In our limited testing of minutes, we did observe reports being prepared and included in the list of payments made by delegated authority, however this may not meet compliance required by legislation.

#### Improvement 10.3:

Review systems and procedures to ensure reports are prepared and considered to comply with regulation 13A of the Local Government (Financial Management) Regulations 1996.

#### **Management Comment:**

The City has established reporting systems, procedures and controls ensuring compliance with regulation 13A of the *Local Government (Financial Management) Regulations 1996*. In March 2018, OAG conducted a focus audit (Refer 18/113063 for the audit report.) on Controls Over Cards and all OAG recommendations were implemented including addition of purchase card transactions to Warrant of Payments report. OAG were happy the City was compliant with all legislative requirements in the way City report fuel card transactions.

Responsibility: Finance Target Completion: Completed

#### Matter 10.4:

To examine compliance with financial reports controls, we examined a selection of adopted minutes of council meetings. Through our limited testing, we noted the minutes of the special Council meeting held 4 December 2024 were not considered at the next ordinary meeting of Council as required by legislation.

## Improvement 10.4:

Review procedures for recording of Council and Committee meeting minutes to ensure confirmation of minutes occurs as required by Section 5.22(2) of the Local Government Act 1995.

#### **Management Comment:**

To address the Auditors specific recommendation, we have now included a step on our checklist to ensure all minutes are confirmed at the next Ordinary Council Meeting.

Responsibility: Council Services Target Completion: Completed



Description

Budget and budget review

System

The 2024-25 budget document and Matter 11.1: documents surrounding budget adoption were reviewed to ensure compliance with regulatory requirements.

Matters identified

At the time of adopting the 2024/2025 annual budget, the council decision amended the officer recommendation by removing proposed instalment administration fees for 2024/25 rates from the schedule of fees and charges and also removing proposed instalment interest for 2024/2025 rates. This resulted in some of the statutory budget notes no longer aligning with the Council resolution:

- Note for the estimate of revenue (by program) from fees and charges as required by FM Reg 25; and
- Note required by FM Reg 27 (c) relating to instalment interest, instalment admin charge and the estimate of the total amount of revenue to be generated as a result.

It is noted the statutory budget was later amended to reflect these changes.

#### Improvement 11.1:

Systems and processes should be reviewed to ensure any changes to future draft budgets presented for consideration are appropriately captured and reported, particularly where the changes may impact the surplus position. This should include accuracy of adopted statutory budget to the Council resolution, requirements of the Local Government Act 1995 and subsidiary regulations.

#### **Management Comment:**

2024/25 Statutory budget and its notes were prepared in line with the report which was presented to Council. The amendment which is referred above was approved as a part of the Council Resolution during the meeting, and it has appropriately captured in the minutes of the meeting. A legal advice (verbal) obtained by the City confirmed this approach complies with requirements of Local Government Act 1995. In September 2024, the amended Budget was presented to Council as a part of July 2024 Financial Activity Statement (FAS). Formal procedure will be developed to ensure clear processes for future.

Responsibility: Finance Target Completion: June 2026

12. Borrowings

Reconciliation of borrowings to the loan schedules were examined.

No matters noted.



System Description		Matters identified
13. Inventory	Inventory reconciliations and stock take procedures were examined.	Matter 13.1:  The frequency of the reconciliation of physical stock to inventory systems and the general ledger was not available for our review. The infrequent or irregular monitoring and independent review of physical stock at periodic intervals may impede mechanisms to detect where excess stock may be allocated inappropriately or erroneously.
		Improvement 13.1:
		A risk based approach should be undertaken to determine the frequency of required stock takes and reconciliations for stock on hand. Reconciliation and monitoring of stock is an important control to help minimise shrinkage, security issues or potential misuse in a timely manner. Routine / periodic stock takes should minimally include reconciliation of stock movements against purchases/sales/issue and independent review of data etc. Ensure appropriate controls exist to evidence independent reviews as required.
		Management Comment:
		We agree with a risk-based approach in determining the frequency of required stock takes and reconciliations for stock on hand. The team is currently progressing several enhancements to the Inventory Management Module consisting of the following:  1. Ensuring all items are counted at least once during the financial year. We have developed a report to provide evidence of this. (Completed)  2. Including zero on-hand items in the stock count sample. (Completed)
		3. Developing a new report to support internal and external audit requirements, focusing on the existence and accuracy of inventory. (ETC 08/08/2025)
		4. Other ongoing improvements to strengthen our inventory processes. (ETC 30/10/2025)  Responsibility: Fleet Services
		Target Completion: 1 (Completed), 2 (Completed), 3 (Completed), 4 (November 2025)



#### Matters identified System Description 14. General journals Random selection of general Matter 14.1: journals to determine whether A regular audit trail of general journals journals were supported and processed is not currently being produced to certified/authorised. The City's ensure no unauthorised journals have been general journal system was also posted. examined to determine if adequate Improvement 14.1: controls were in place to ensure A monthly journal audit trail report should be journals are properly recorded and produced and independently reviewed and controlled. confirmed to previously approved journals, prior to preparation of the monthly statement of financial activity. Management Comment: All journal procedures have segregation of duties. They are prepared by one team member and approved / post by another team member who is independent to preparation. The system cannot generate an audit trial report as suggested. Hence mitigating controls are in place. The City prepares budget vs actual reports (Cost Centre Report) line by line, by service unit. This report is reviewed and discussed by Finance Business Partners with respective Service Unit Mangers and Coordinators and find out reasons for variances. Any material unusual / erroneous journals would be picked up by this mitigating Responsibility: Finance Target Completion: Completed



System		Description	Matters identified
15.	Investments	A review of cash investments to ensure appropriate controls are in place to monitor, record and manage the City investments.	Matter 15.1:  An investment register was available for our review and appears to be routinely reviewed and authorised by a more senior officer independent of preparation of routine updates. In one of our samples examined of an extract of the signed hard copy of the register for March 2025, we noted dates to evidence the preparation and review differed to the electronic version of the register supplied. This may present a risk to intended controls.
			Improvement 15.1:
			Systems and procedures should be reviewed and updated for the application of electronic signatures to ensure appropriate controls exist to support security, authenticity and authorisation when they are utilised, in an effort to prevent subsequent amendment to the register after it has been completed each month.
			Management Comment:
			The City has formal processes, procedures and robust controls in place to ensure appropriate segregation and reviews are in place. The instance noted was one off typographical error. The co-ordinator will undertake regular checks of the register and the relevant procedures will be updated accordingly.  Responsibility: Finance  Target Completion: June 2026
16.	Insurance	An insurance process review is undertaken to ensure appropriate consideration of insurance coverage is undertaken.	No matters noted.
17.	Records	Record keeping systems are reviewed to ensure the capture, storage, monitoring and disposal of financial records are appropriate and regularly reviewed.	No matters noted.



# System Description Matters identified

#### 18. IT system

Review of general IT systems, processes, and procedures to ensure adequate mechanisms to monitor, manage, and test IT systems and controls that are critical to the City's financial management are in place.

## Matter 18.1:

Several documents, policies, procedures and plans to support IT systems and risks for the City have been implemented. We noted some of these documents may not have undergone the necessary review, update or testing as required / set out within the documents, with some items appearing to be overdue for review or update.

#### Improvement 18.1:

Review and update the processes and controls which support IT systems and associated risks. Routine testing, review and update of policies, procedures and plans should be undertaken to ensure their relevance and validity to the City's operations.

#### **Management Comment:**

The City understands that policies should be regularly maintained. The City is currently recruiting for an "ICT Risk and Governance Officer" to assist with this piece of work.

Responsibility: Customer & Information Services Target Completion: 31 August 2026

#### Statutory Registers

Review of relevant statutory registers which are related to financial management systems and controls. The tender, financial interest and delegations registers for compliance with relevant legislation.

#### Matter 19.1:

The tender register is published on the official local government website as required by legislation. Inspection of the register noted tenders recorded do not include a copy of the statewide public notice for all tenders called.

## Improvement 19.1:

Review and update controls relating to maintenance of the tender register, ensuring it contains information required to evidence compliance with regulation 16 & 17 of the *Local Government (Functions and General) Regulations 1996*, ensuring the tender register is continued to be published on the official local government website as required by legislation.

#### Management Comment:

The improvement opportunity is noted. The current issue regarding the linkage to tender adverts on the published Tender Register is known and a resolution is in progress.

Responsibility: Procurement Target Completion: Completed



System	Description	Matters identified
and controls. The tender, financial interest and	Matter 19.2: In the course of our review, inspection of the financial interest register noted instances where annual returns contained several blank fields / incomplete information within the forms.	
	delegations registers for compliance with relevant	Improvement 19.2:
	legislation.	Establish procedures to ensure all primary and annual returns are properly completed at the time of providing acknowledgement of receipt of the returns.
		Management Comment:
		It is noted the improvement action is aligned to best practice, not due to a breach with relevant legislation. The City intends to implement an online form, that requires Council Members to complete all boxes (including NA where the question does not apply) prior to being able to submit their Return.
		Responsibility: Corporate Support
		Target Completion: 29 May 2026



# 20. Policy review Selected City financial management policies are reviewed for appropriateness and effectiveness in ensuring compliance with relevant legislation and appropriateness in providing strategic direction.

#### Matters identified

#### Matter 20.1:

Accounting Policy - Formalisation of accounting policies, depreciation rates and frequency of revaluations in a Council Policy may result in a conflict with the depreciation rates applied in preparing Annual Financial Statements, due to the accounting standard requirement to annually assess depreciation rates and residual values of assets, as well as periodic revaluation of assets.

#### Improvement 20.1:

To avoid conflict with the standards and legislation the policy should not include legislative and standards requirements and should enhance these requirements or provide a policy decision where an accounting standard allows a policy choice. Consider rescinding the policy or reviewing and amending the policy accordingly.

#### **Management Comment:**

The City's Accounting policy has been developed based on the Audit and Risk Committee guidance. The Accounting Policy was last reviewed in August 2025.

Responsibility: Finance
Target Completion: Completed.

#### Matter 20.2:

Purchasing Policy – The policy provides limited direction regarding contract variations and extensions awarded or against a written specification (i.e. those not issued by tender). Extension of contracts and associated price changes are also not covered by the policy. For contracts awarded by tender, legislation provides minimum requirements for variations.

Anti-avoidance requirements are not considered within the policy.

#### Improvement 20.2:

Consider amending the policy to:

- Provide purchasing requirements for the issuing of contract variations and extensions for contracts not awarded by public tender. Consideration should be given to circumstances where the contract value increases over a policy threshold level, due to the variation or extension; and
- Apply anti-avoidance provisions to consider all procurement activities.

## **Management Comment:**

The City shall consider the inclusion of (a) contract variations and extensions and (b) anti-avoidance provisions to the Purchasing Policy at the next review, noting this detail is currently respectively provided within the Corporate Contract Management Guideline and Corporate Procurement Guideline.

Responsibility: Procurement

Target Completion: 31 January 2026.



City of Wanneroo

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System	Description	Matters identified
20. Policy Review (cont'd)	Selected City financial management policies are reviewed for appropriateness and effectiveness in ensuring compliance with relevant legislation and appropriateness in providing strategic direction.	Matter 20.3: Financial (Cash-Backed) Reserves Policy – The policy has not undergone review since 2020, with the next review scheduled in 2026. Considering the impact the policy may have on long term financial planning, more frequent reviews may be required to avoid potential policy conflict and non compliance.
		Improvement 20.3:  Consider reviewing and updating the policy for alignment with broader strategic objectives, and also consider timing requirements for policy review. Alternatively, consider rescinding the policy and address long term reserve fund considerations through the long term financial plan to avoid potential policy conflict and non compliance.
		Management Comment: The Financial Cash-Backed Reserve Policy is due for review in April 2026. The review is in progress. The City will look to set a shorter review date in future.  Responsibility: Finance Target Completion: May 2026.



# 6.0 Other Matters

#### Disclaimer

Since the service provided in terms of this engagement comprise an advisory engagement and is not an assurance engagement, we are not required to verify the reliability, accuracy or completeness of the information provided to us by management in undertaking the consulting engagement. Accordingly, we do not express an audit opinion or a review conclusion to convey assurance for the service/s performed within our report.

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#### Sole Recourse

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#### **Document control**

Version: 9.0 Status: FINAL

Document Date: 24 October 2025



System	Improvement	Planned / Prioritised Action Required
2. Trust Fund	Improvement 2.1:  Remove all funds which are not required by law to be held in the Trust Fund, and transfer to the Municipal Fund, in line with the Office of the Auditor General (OAG) position paper on Accounting for Work Bonds, Building Bonds and Hire Bonds released in July 2019.	Prioritised
3. Receipts and receivables	Improvement 3.1:  Review systems and processes to ensure they are appropriate for the accurate recording and recognition of debtors across the City. These processes should assist with ensuring compliance with associated regulatory requirements under the Local Government Act 1995 and existing authorised controls.	Planned
4. Rates	Improvement 4.1: Ensure all information required by the <i>Local Government Act 1995</i> and associated regulations to be contained within rates notices is included in annual rates notices or information accompanying the rates notice.	Planned
5. Purchases, payments and payables (including purchase orders)	Improvement 5.1:  Review and update systems and procedures to establish approved and consistent application of controls including end of month reconciliations. Controls should be maintained to evidence and demonstrate the appropriate segregation of duties and independent review being undertaken.	Planned
	Improvement 5.2: Improve controls to minimise the risk of electronic banking and creditor details being fraudulently manipulated. Formal procedures relating to changes to these details should be updated to ensure risks are appropriately considered and sufficient controls and treatments exist to reduce the risk to an acceptable level and should be adequate to:  • Validate the change request and its origin; • Authority exists for the change request; and • Validate and control the changes once completed. Interventions should be available at various stages for a number of operational functions, including routine independent reviews of controls to ensure they are being observed and maintained as required. These processes should also provide for the application of electronic signatures to ensure appropriate controls exist to support security, authenticity and authorisation when they are utilised.	Prioritised
	Improvement 5.3:  Formalised procedures to minimise risk of unauthorised changes to creditor details should be implemented. Independent regular reviews of software audit trails is one form of control and should be undertaken as a minimum. Management advised independent checks are routinely being performed through various mechanisms, these initiatives are strongly encouraged to continue and procedures updated.	Planned



System	Improvement	Planned / Prioritised Action Required
6. Payroll	Improvement 6.1:  Where a change to employee conditions takes effect, such as award increases, consider a mechanism to communicate the change to employees. Procedures to minimise the risk of unauthorised changes to employee details, the accurate processing (and authorisation) of payroll should be implemented. A regular review of software audit trails is one form of control and should be undertaken as a minimum. Where possible, segregation of duties should exist where employees responsible for processing payroll transactions are unable to make changes to employee banking details. Updates to procedures should ensure the following matters are appropriately considered, documented and controls are adequate to:  Validate the change request and its origin; Authority exists for the change request; and Validate and control the changes once completed.  Interventions should be available at various stages for a number of operational functions, including routine independent reviews of controls to ensure they are being observed and maintained as required. All required reports should be presented for review and authorisation each fortnight to minimise the risk of fraud, errors and omissions not being detected.	Prioritised
	Improvement 6.2:  Progress the improvements required for ERP system configurations to accurately record payroll data to ensure accurate calculation of employee provisions. Review processes should ensure details for each employee are reviewed against individual employment contracts to capture payrates, allowances, deductions, entitlements etc., into a master list, with appropriate review and authorisation for changes to be applied.	Prioritised
	Improvement 6.3:  Continue to monitor the periodic calculation of leave provisions against the cash backed reserve, known / planned movements where leave will be required etc. to ensure adequate provision continues to remain. Consideration should also be applied to the overall long term financial plan to ensure sound financial governance practices are being appropriately planned and managed to meet the strategic objectives of the City.	Planned
7. Corporate transaction card procedures	Improvement 7.1:  Develop authorised procedures for fuel cards. Procedures and controls should provide to ensure permitted expenses are appropriate to the City, support procurement systems and application of robust controls prior to payments being deducted.	Planned
	Improvement 7.2:  Credit card and other purchasing card payments should be processed in a timely manner and entered through the City's ERP system as soon as practicable after receipt to provide a more accurate presentation of the City's liabilities at any given time and for compliance with reporting under regulation 13A of the Local Government (Financial Management) Regulations 1996.	Prioritised



City of Wanneroo

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System	Improvement	Planned / Prioritised Action Required
Cost and administration allocation	administration allocation Undertake a review of activity based costings to support calculation of overhead allocations. Routine review and monitoring of indirect	
	costs should be maintained for accuracy and compliance in financial reporting of works program.	
10. Financial reports controls	Improvement 10.1: Ensure future annual reports include all information required by legislation.	Planned
	Improvement 10.2: Ensure all monthly statements of financial activity are presented and considered by Council as required by regulation 34 & 35 of the Local Government (Financial Management) Regulations 1996.	Prioritised
	Improvement 10.3: Review systems and procedures to ensure reports are prepared and considered to comply with regulation 13A of the Local Government (Financial Management) Regulations 1996.	Prioritised
	Improvement 10.4: Review procedures for recording of Council and Committee meeting minutes to ensure confirmation of minutes occurs as required by Section 5.22(2) of the Local Government Act 1995.	Planned
11. Budget and budget review	Improvement 11.1:  Systems and processes should be reviewed to ensure any changes to future draft budgets presented for consideration are appropriately captured and reported, particularly where the changes may impact the surplus position. This should include accuracy of adopted statutory budget to the Council resolution, requirements of the Local Government Act 1995 and subsidiary regulations.	Prioritised
13. Inventory	Improvement 13.1:  A risk based approach should be undertaken to determine the frequency of required stock takes and reconciliations for stock on hand. Reconciliation and monitoring of stock is an important control to help minimise shrinkage, security issues or potential misuse in a timely manner. Routine / periodic stock takes should minimally include reconciliation of stock movements against purchases/sales/issue and independent review of data etc. Ensure appropriate controls exist to evidence independent reviews as required.	Planned
14. General journals	Improvement 14.1:  A monthly journal audit trail report should be produced and independently reviewed and confirmed to previously approved journals, prior to preparation of the monthly statement of financial activity.	Planned
15. Investment	Improvement 15.1:  Systems and procedures should be reviewed and updated for the application of electronic signatures to ensure appropriate controls exist to support security, authenticity and authorisation when they are utilised, in an effort to prevent subsequent amendment to the register after it has been completed each month.	Planned



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System	Improvement	Planned / Prioritised Action Required
18. IT system	Improvement 18.1:	Planned
	Review and update the processes and controls which support IT systems and associated risks. Routine testing, review and update of policies, procedures and plans should be undertaken to ensure their relevance and validity to the City's operations.	
19. Statutory	Improvement 19.1:	Planned
registers	Review and update controls relating to maintenance of the tender register, ensuring it contains information required to evidence compliance with regulation 16 & 17 of the <i>Local Government</i> (Functions and General) Regulations 1996, ensuring the tender register is continued to be published on the official local government website as required by legislation.	
	Improvement 19.2:	Planned
	Establish procedures to ensure all primary and annual returns are properly completed at the time of providing acknowledgement of receipt of the returns.	
20. Policy	Improvement 20.1:	Planned
review	To avoid conflict with the standards and legislation the policy should not include legislative and standards requirements and should enhance these requirements or provide a policy decision where an accounting standard allows a policy choice. Consider rescinding the policy or reviewing and amending the policy accordingly.	
	Improvement 20.2:	Planned
	Consider amending the policy to:	
	<ul> <li>Provide purchasing requirements for the issuing of contract variations and extensions for contracts not awarded by public tender. Consideration should be given to circumstances where the contract value increases over a policy threshold level, due to the variation or extension; and</li> <li>Apply anti-avoidance provisions to consider all procurement</li> </ul>	
	activities.	
	Improvement 20.3:	Planned
	Consider reviewing and updating the policy for alignment with broader strategic objectives, and also consider timing requirements for policy review. Alternatively, consider rescinding the policy and address long term reserve fund considerations through the long term financial plan to avoid potential policy conflict and non compliance.	



## **CONTACT US**

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## **Corporate Planning Performance & Improvement**

## 4.14 City of Wanneroo 2024-25 Annual Report

File Ref: 52389 – 25/247332

Responsible Officer: Director Corporate Strategy & Performance

Attachments:

## Changes to Report and Additional Information Arising from Agenda Briefing

Any changes or additional information following Agenda Briefing will be shown here.

#### Issue

To accept the City of Wanneroo 2024-25 Annual Report (the **Report**) as recommended by the Audit and Risk Committee.

## **Background**

The development of an annual report is a requirement of the *Local Government Act 1995* (the **Act**). Section 5.53(1) of the Act requires local governments to develop and publish an annual report for each financial year with the required content specified in Section 5.53(2).

Section 5.54 of the Act requires that the Local Government accepts the Annual Report for a financial year no later than 31 December after that financial year. The exception being that if the Auditor's report is not available in time for the Annual Report for a financial year to be accepted by 31 December after that financial year, the Annual Report is to be accepted by the Local Government no later than two months after the Auditor's report becomes available.

The Report was presented to the Audit and Risk Committee held on 17 November 2025, and it was resolved that the Committee:

- 1. PROVIDES FEEDBACK on the Draft 2024-25 Annual Report as presented; and
- 2. RECOMMENDS, subject to any amendments required arising from the final audited Financial Statements and any non-material changes requested, the draft 2024-25 Annual Report to the Council for adoption.

## **Detail**

The Report outlines the progress made towards the strategic objectives as set out in the City of Wanneroo's (**City**) Strategic Community Plan 2021-2031 and details achievements and performance against the 2024-25 commitments made in the Corporate Business Plan 2024/25 – 2027/28.

The Report has been developed based on the formal feedback on improvement opportunities as received from the Australasian Reporting Awards (**ARA**) adjudicator in relation to last year's Report.

The Report has been developed to meet the 2026 ARA criteria with the aim to sustain achieving the gold status. If a gold status is achieved, this will be the City's 10<sup>th</sup> consecutive gold status.

#### Consultation

The draft report was presented to the Audit and Risk Committee on 17 November 2025 for review and feedback. All changes identified have been incorporated into the Report. The following changes have been made:

- Policy Review Committee section changed 'Local Planning Policy' to 'Local Planning Policies'.
- Amended the Important Events section to include number of Citizenship Ceremonies held.
- Included a footnote detailing the number of Development Applications received and determined.
- Long Term Financial Plan section changed 'Reviews it every 2 years' to 'Aims to review
  it every 2 years'.
- Compliments, feedback and complaints section added a clarifying statement: 'The following table includes compliments, feedback and complaints that has come through in person, by email, by phone, and via our online forms'.

#### Comment

Participation in the Australasian Reporting Awards (**Awards**) provides an opportunity for the City to benchmark its Annual Report against the Awards criteria, which are aligned to our measurement and reporting goals. The Report will again be entered into the Awards which will be announced in May 2026.

## **Statutory Compliance**

Section 5.54 of the Act requires that the annual report for a financial year is to be accepted (by Absolute Majority) by the local government no later than 31 December after that financial year unless the auditor's report is not available in time to meet this deadline.

Section 5.55 and 5.55A of the Act requires that the City gives local public notice of the availability of the Annual Report once accepted by the Council and to publish the annual report on the local government's official website within 14 days after the report has been accepted by the local government.

Section 5.27 of the Act states that an Annual General Meeting (AGM) of Electors' is to be held once every financial year and not more than 56 days after the local government accepts the Annual Report.

## Strategic Implications

The proposal aligns with the following objective within the Strategic Community Plan 2021 – 2031:

5 ~ A Well-Governed and Managed City

5.1 - Lead with clear decisions and strong advocacy

## **Risk Appetite Statement**

In pursuit of strategic objective goal 5, we will accept a Medium level of risk as the City balances the capacity of the community to fund services through robust cost-benefit analysis and pursues evidence-based decision making to be effective stewards of the Council and City for future generations.

## **Risk Management Considerations**

RISK TITLE		RISK RATING
Level 1 Strategic Risk	9.0 Ineffective Governance	Medium
Level 2 Corporate Risk	9.3 Integrated Reporting	Low
ACCOUNTABILITY		ACTION PLANNING OPTION
Director Corporate Strate	gy & Performance	Manage

The above risk relating to the issue contained within this report has been identified and considered within the City's Corporate risk register respectively. Action plans have been developed to manage this risk and to support existing management systems.

## **Policy Implications**

Nil.

## **Financial Implications**

The cost of development and production of the Report has been included within the City's operating budget.

## **Voting Requirements**

**Absolute Majority** 

#### Recommendation

That Council: ADOPTS by ABSOLUTE MAJORITY the City of Wanneroo Annual Report 2024-25, as detailed in Attachment 1 as recommended by the Audit and Risk Committee.

Attachments:

1. City of Wanneroo Annual Report 2024 -2025 25/61351

# CITY OF WANNEROO

## ANNUAL REPORT 2024–25

#### Alternative formats section

This report is available in alternative formats and languages, including Arabic, upon request.

The City of Wanneroo is committed to building an inclusive and cohesive community that celebrates diversity by providing an environment where all people enjoy equal access to life's opportunities. This document is available in alternative formats and languages upon request. You can make a request by emailing enquiries@wanneroo.wa.gov.au or calling the City on 08 9405 5000.

If you need to contact us in your own language you can contact us through the Translating and Interpreting Service on 13 14 50 and ask them to contact the City of Wanneroo on 08 9405 5000. If you are deaf or have a hearing or speech impairment, contact the City through the National Relay Service.

#### **NOONGAR**

Nidja bibool baal Noongar warayin kadak Mining noonook koodakarn bibool noonook maar koorl enquiries@wanneroo.wa.gov.au ka noonook waangkan ngalany 9405 5000

#### **AFRIKAANS**

Alternatiewe Formate

Die Stad Wanneroo verbind ons daartoe om 'n inklusiewe en samehorige gemeenskap te bou wat diversitiet vier. Ons verskaf dus 'n omgewing waar almal toegang tot gelyke lewensgeleenthede geniet. Op versoek is hierdie dokument in alternatiewe formate en tale beskikbaar. Om aan te vra, stuur gerus 'n e-pos aan enquiries@wanneroo.wa.gov.au of bel die Stad op 9405 5000. As dit vir u nodig is om ons in u eie taal te kontak, kan u die hulp van die 'Translating and Interpreting Services' (Vertaal- en Vertolkdiens) versoek - bel 13 14 50. Vra vir hulle om die Stad Wanneroo op 9405 5000 te bel. As u totale hoorverlies of 'n spraakof hoorgebrek het, kontak die Stad deur die National Relay-diens.

#### **ITALIAN**

Formati alternativi

La città di Wanneroo si impegna a costruire una comunità inclusiva e unita che valorizzi la diversità e lo fa offrendo un ambiente in cui tutte le persone abbiano pari accesso alle opportunità. Questo documento è disponibile in formati e lingue alternativi su richiesta. È possibile presentare richiesta inviando un'e-mail a enquiries@wanneroo.wa.gov.au oppure chiamando il comune al 9405 5000. Coloro che hanno bisogno di contattarci utilizzan do la propria lingua, possono farlo tramite il Translating and Interpreting Services al numero 13 14 50 e chiedendo all'operatore di contattare il Comune di Wanneroo al numero 9405 5000. I non udenti o le persone con disturbi dell'udito o del linguaggio, possono contattarci attraverso il National Relay Service.

Visualizza il rapporto annuale della città di Wanneroo.

#### VIETNAMESE

Các Dạng thức Khác

Hội Đồng Thành phố Wanneroo cam kết xây dựng một đồng đồng không phân biệt, gắn bó, và tôn vinh tính đa dạng bằng cách cung cấp một môi trường mà ở đó mọi người đều có những cơ hội trong cuộc sống như nhau. Văn bản này có thể được cung cấp bằng các dạng thức và ngôn ngữ khác khi được yêu cầu. Quý vị có thể yêu cầu bằng cách gửi email về enquiries@wanneroo.wa.gov.au hoặc gọi cho Hội đồng qua số 9405 5000. Nếu cần liên lạc chúng tôi bằng ngôn ngữ của quý vị, quý vị có thể liên lạc qua Dịch vụ Thông Phiên Dịch (TIS) qua số 13 14 50 và yêu cầu họ liên lạc cho Hội đồng Thành phố Wanneroo qua số 9405 5000. Nếu bị điếc hoặc có khuyết tật thính giác hay nói hãy liên lạc Hội đồng TP qua Dịch vụ Tiếp Âm Quốc Gia.

Xem Bản Báo Cáo Thường Niên của Thành phố Wanneroo.

#### MACEDONIAN

Разни форми

Општина Wanneroo се залага да гради вклучителна и сплотена заедница што ја слави разноликоста преку создавање на опкружување во кое сите луѓе уживаат еднаков пристап до животните можности. Овој документ може да се добие во разни форми и на разни јазици ако вие го побарате тоа. Барање може да доставите така што ќе пратите електронска порака на enquiries@wanneroo.wa.gov.au или ќе се јавите во Општината на 9405 5000. Ако треба да стапите во контакт со нас на вашиот мајчин јазик, може да ни се јавите преку Преведувачката служба (Translating and Interpreting Services) на 13 14 50 и да ги замолите нив да се јават во Општина Wanneroo на 9405 5000. Ако сте глуви или имате оштетен слух или говор, јавете се во Општината преку Националната служба за поврзување (National Relay Service).

Погледнете го Годишниот извештај на Општина Wanneroo.

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#### Introduction

## ACKNOWLEDGEMENT OF COUNTRY

Kaya (hello) and Wandjoo (welcome) to Wanneroo.

Wanneroo kaadati Noongar moort Noongar boodja-k Wadjak boodja-k. Ngalak kaadati Noongar nedingar wer birdiya, barn boodja-k wer kaaradi boodja-k koora koora wer yeyi. Ngalak kaadati baalabang malayin wer nakolak baalap yang ngalany-al

The City of Wanneroo acknowledges the Traditional Custodians of the land we are working on, the Whadjuk people. We would like to pay respect to the Elders of the Noongar nation, past, present and future, who have walked and cared for the land, and we acknowledge and respect their continuing culture, and the contributions made to the life of this City and this region.

The City is committed to honouring the Australian Aboriginal peoples' unique cultural and spiritual relationships with the land, waters and seas and their rich contribution to the community.

The area encompassed by the City has a significant Aboriginal cultural history and an active community. Welcome to Country and an Acknowledgement of Country at events recognise the unique position of Aboriginal people in Wanneroo's culture and history. They enable the wider community to share in Aboriginal culture and heritage and facilitate improved relationships between Aboriginal and non-Aboriginal people.

To show our respect for Whadjuk history, culture and our shared future, a Welcome to Country is conducted at all major City events, including:

- Celebrations of Aboriginal and Torres Strait Islander peoples and culture
- · Openings of significant buildings and infrastructure
- Launches of major exhibitions and annual art awards.

#### WELCOME TO THE ANNUAL REPORT

The City of Wanneroo is proud to present its Annual Report for the financial year ending 30 June 2025.

This report outlines our financial and operational performance over the past year, measured against the key projects, goals and priorities in our:

- Strategic Community Plan 2021–2031 (SCP)
- Corporate Business Plan 2024–25 to 2027/28 (CBP)
- Annual Budget

In accordance with the *Local Government Act 1995* (WA), all local governments are required to produce an annual report by 31 December each year.

At the City of Wanneroo, we go beyond statutory requirements by producing a comprehensive and engaging report. It highlights the wide range of services we deliver, the achievements we're proud of, and the challenges we've faced. It also outlines our plans for the year ahead.

This report is also a valuable tool for our employees, helping them understand how their work contributes to our shared vision and what to expect in the coming year.

#### What's inside

This report is divided into the following sections:

- About the City and our strategic direction
- Performance highlights and challenges
- Council and governance overview
- Detailed results aligned to the seven goals of our Strategic Community Plan
- Organisational information
- Financial report and statements.

We hope this report helps you better understand our operations and performance. Your feedback is welcome and helps us improve future reporting.

To learn more or share your feedback, visit wanneroo.wa.gov.au.

## Our City

The City of Wanneroo is located along the north-eastern urban corridor of the Perth metropolitan area, 12 km from the Perth CBD at its nearest point, stretching to 62km from the CBD at its furthest.

We are bordered by:

- North: Shire of Gingin
- East: Shire of Chittering and City of Swan
- South: Cities of Stirling and Joondalup
- West: the Indian Ocean and the City of Joondalup

As one of Western Australia's largest and fastest-growing local government areas, the City of Wanneroo is a popular place to live, work and do business.

Our landscape is diverse, with a mix of urban, rural and industrial areas, as well as significant natural bushland and state forest. Key natural features include:

- Yanchep National Park
- Neerabup National Park
- Yellagonga Regional Park
- a natural wetland system, including Lake Joondalup, which forms a natural boundary with the City of Joondalup.

Urban areas are primarily residential, supported by two key commercial and industrial hubs:

- Wangara a well-established industrial centre
- Neerabup Industrial Area an emerging employment and service precinct.

#### What we offer

The City provides a wide range of services and facilities for residents and visitors, including:

- hundreds of parks and open spaces to play and explore
- a stunning stretch of coastline, including Yanchep Lagoon
- playgrounds for children of all ages
- Four libraries, an art gallery and a regional museum
- · major recreation centres, including Aquamotion and Kingsway Indoor Stadium
- skate parks and BMX tracks
- courts for netball, tennis, basketball, badminton, soccer and volleyball
- youth centres and community centres
- two golf courses
- · lawn bowls facilities.

#### OUR COMMUNITY IN NUMBERS

#### Population

- Population 2025 243,013
- Population forecast 2035 339,408
- Median age of residents 35
- % of people born overseas 41%
- % who speak a language other than English 21%
- Aboriginal and Torres Strait Islander population 1.9%
- % of couples with children 39%

#### Infrastructure assets

- 638 parks and gardens, totalling 2,774.7 hectares
- 413 recreational parks
- 146 conservation reserves such as bushland and wetlands
- 1,976 kilometres of road
- 1,499 kilometres of pathway
- 528 hectares of foreshore

#### Community facilities

- 326 playgrounds (with 73 containing areas with nature play)
- 4 libraries
- 1 recreation centre
- 2 sports halls
- 1 aquatic facility
- 29 community centres
- 3 museums.

#### OUR HISTORY

The City of Wanneroo has a rich and diverse history, shaped by its deep Aboriginal cultural roots and waves of migration that followed European settlement.

#### Aboriginal cultural heritage

Wanneroo is located on Noongar Boodjar (Country), where 14 language groups are recognised. The northern part of the City is where the Country of the Whadjuk peoples and the Country of the Yued peoples meet.

The name 'Wanneroo' is derived from the Noongar word for women's digging sticks, wanna. Local Noongar women have shared that Wanneroo can be translated as 'dance of the digging sticks'.

At the time of early European settlement, the Whadjuk people were divided into resident groups, each with their own territory. These groups were described by Whadjuk leader Yagan in 1832:

- Beeliar led by Midgegooroo, south of the Swan River and south-west of the Canning River
- Beeloo led by Munday, south of the Swan and north-east of the Canning to the Helena River
- Mooro led by Yellagonga, north of the Swan River and east to Ellen Brook
- Mountain tribe (Noongar name unknown) led by Weeip, in the Darling Range.

The Wanneroo region was part of Mooro Country, led by respected Elder Yellagonga. Water was central to the lives and spiritual connection of his people, who moved across the coastal plain according to the six Noongar seasons. Their deep knowledge of the land and climate supported sustainable living through hunting, fishing and gathering.

Wanneroo's lakes, caves and coastline are part of Dreaming stories that remain significant to Noongar people today, explaining the creation of landforms and animals.

#### European settlement and growth

Wanneroo's first permanent European settlers were James and Mary Ann Cockman, who established a home in 1851. By 1853, they had purchased 45 acres (18 hectares) and began farming. Their limestone home, Cockman House, still stands today and is listed on the State Heritage Register.

Like the Noongar people, early settlers relied on the natural resources of the lakes district. By 1872, a small farming community had formed, with 60 European families living near the lakes and along the north–south route that became Wanneroo Road.

The Wanneroo Road Board was established in 1902, holding its first meeting in January 1903. Migration after the First World War brought settlers from southern Europe – Italy, Macedonia and Yugoslavia – who established market gardens, vineyards and lime kilns.

After the Second World War, a larger wave of British and European migrants arrived, often sponsored by earlier settlers. Families such as Ariti, Conti, Jambanis and Villanova became part of the fabric of the community.

The area remained largely rural until the mid-20th century. In 1961, the Road Board became the Shire of Wanneroo, reflecting growing urbanisation and demand for local services.

The 1970s and 1980s saw new migrants from Vietnam, many of whom established small businesses and market gardens that continue to thrive today.

In 1985, the Shire became the City of Wanneroo. In 1998, the City was divided into the Shire of Wanneroo and the City of Joondalup. Wanneroo regained its city status on 1 July 1999, with the first Council elected in December that year.

#### Population growth

1902: 100 residents

1950: 1,100 residents
1970: 8,000 residents
2001: 80,000 residents
2025: 243,013 residents

#### Heritage sites

The City is proud of its heritage and maintains several historic sites, including:

- Buckingham House and Old Wanneroo School House
- Cockman House
- Cooper's Lime Kilns
- Fisherman's Hollow
- King Neptune statue (Two Rocks)
- Leeman's Landing
- Lime Kilns Emerald Reserve
- · Mary Lindsay Homestead
- Perry's Paddock
- Wanneroo Showgrounds
- Wanneroo War Memorial
- Yanchep National Park
- · Yanchep War Memorial
- Yellagonga Regional Park

#### MESSAGE FROM THE MAYOR & CEO

#### It is our pleasure to present the City of Wanneroo Annual Report for 2024–25.

#### A message from the Mayor (draft – not yet approved)

It is my pleasure to present the City of Wanneroo Annual Report for 2024-25.

This year has been one of growth, progress and planning for the future. Our population has now exceeded 243,000 residents, and with forecasts showing growth to 339,000 by 2035, the need to plan for a safe, sustainable and connected City has never been more important.

Across the City, we are investing in projects and services that make daily life better. From maintaining parks, roads and community facilities to supporting local business, libraries, waste services and recreation programs, our work continues to touch every part of community life.

Major projects such as the Alkimos Aquatic and Recreation Centre and the Dordaak Kepup Library and Youth Innovation Hub are well underway, alongside upgrades to parks, playgrounds and pathways that bring people together and strengthen local neighbourhoods.

Our commitment to sustainability and the environment continues to guide how we plan and deliver, while our focus on safety, wellbeing and inclusivity ensures that everyone in our growing community feels supported and connected.

Through strong advocacy during the State and Federal elections, we secured funding commitments for key projects and services including vital road upgrades, emergency services and community hubs. These investments will help us meet the needs of a growing population and ensure that Wanneroo continues to thrive as a vibrant, forward-looking City.

Thank you to our residents, volunteers, community groups and local businesses for your ongoing support and contribution to the life of our City. Together, we are building a community that celebrates diversity, protects its natural assets and creates opportunities for everyone to thrive.

#### Linda Aitken JP

Mayor

#### A message from the CEO (draft – not yet approved)

As one of Western Australia's fastest-growing local governments, the City of Wanneroo continues to deliver for our community while managing growth responsibly. Our focus remains on providing quality services, maintaining a strong financial position and building the infrastructure our residents need now and into the future.

In 2024-25, we delivered 94 per cent of our planned initiatives, including more than \$50.7 million in major capital works. Key projects included:

- \$18 million for the Dordaak Kepup Library and Youth Innovation Hub
- \$13.9 million for the Alkimos Aquatic and Recreation Centre
- . \$6 million for the Lenore Road duplication
- \$4.2 million for the Kingsway netball court and lighting renewal

In total, the City delivered more than \$93 million in capital works this year, while operating expenditure supported essential services such as waste management, community safety and recreation. These investments are improving local facilities, strengthening connections and making our neighbourhoods safer and more welcoming.

The City remains in a strong financial position recording an operating surplus and responsibly managing more than \$2 billion in community assets. A further \$1.75 million in grant funding was secured for projects that protect the coastline, support young people and enhance public safety – reflecting the confidence our partners place in the City's ability to deliver.

Sustainability continues to guide how we plan and invest. Over the past year, we planted more than 4,000 verge trees and 25,000 native tube stock, endorsed the Neerabup Resource Recovery Precinct Masterplan and transitioned 28 City sites to renewable energy. Alongside the Urban Forest and Smart City strategies, these initiatives are helping create a cleaner, greener future for everyone.

None of this would have been possible without the dedication of our staff, whose efforts were recognised through several major awards including a ninth consecutive Gold Award at the Australasian Reporting Awards, three wins at the IPWEA WA Awards for Excellence and recognition at the National Awards for Local Government.

Thank you to our Council, staff, volunteers and community partners for your ongoing collaboration and support. Together, we're delivering projects, services and spaces that make Wanneroo a more connected, sustainable and welcoming City.

#### Bill Parker

Chief Executive Officer

## Our strategic direction

In June 2021, the City of Wanneroo adopted its third Strategic Community Plan (SCP). The SCP 2021–2031 was developed following an extensive and unprecedented stakeholder engagement process, shaped in part by the challenges of the COVID-19 pandemic.

The SCP is the City's most important planning document. It is under the custodianship of Council and sets the direction for the City's future – defining our shared vision, purpose, goals and priorities for the next decade.

In this 2024–25 Annual Report, we provide a transparent account of our strategic and operational progress, outlining the work undertaken and the outcomes achieved.

#### OUR SHARED COMMUNITY VISION

'A welcoming community, connected through local opportunities.'

This vision reflects the passionate views of our community and their hopes for the future of the City. Our community wants Wanneroo to be a place that:

- · is welcoming to all
- · enables people to live and work locally
- encourages participation in community life
- builds a strong sense of belonging.

This vision gives the organisation a clear sense of purpose and direction, while fostering unity and coherence across our services and activities.

#### OUR STRATEGIC GOALS

The City's seven strategic goals were developed in partnership with the community through extensive engagement. These goals reflect the community's aspirations and provide a clear direction for the City over the life of the SCP.

Each goal is supported by a set of 33 strategic priorities that guide operational planning and resource allocation. These are detailed in the full SCP.

The City's strategic goals are:



Goal 1: An inclusive and accessible City with places and spaces that embrace



Goal 2: A City with rich cultural histories, where people can visit and enjoy unique experiences



Goal 3: A vibrant, innovative City with local opportunities for work, business and investment



Goal 4: A sustainable City that balances the relationship between urban growth and the environment



Goal 5: A well-planned, safe and resilient City that is easy to travel around and provides a connection between people and places



Goal 6: A future focused City that advocates, engages and partners to progress the priorities of the community



Goal 7: A well-governed and managed City that makes informed decisions, provides strong community leadership and valued customer-focused services

#### OUR PURPOSE

'To create a strong community with local opportunities to participate, be active, feel secure, contribute and belong.'

Our purpose defines why we exist and what we aim to achieve. It provides a clear message about our commitment to delivering on the community's vision and helps unify our workforce around a shared direction.

#### OUR VALUES

Our values guide how we work, how we serve our community, and how we interact with each other. They are the foundation of our culture and are closely linked to our vision and strategy.

- Customer focused Delivering service excellence
- Improvement Finding simpler, smarter and better ways of working
- Accountability Meeting commitments on time and to standard
- Collaboration Together we are stronger
- Respect Trusting others and being trustworthy

#### OUR BUSINESS PRINCIPLES

Through the development of the SCP, four key business principles were identified by stakeholders. These principles underpin our operational planning and budgeting, ensuring we deliver services effectively and efficiently.

#### Principle 1 – Sustainability

We balance performance with our contribution to social, economic, environmental and governance outcomes.

#### Principle 2 – Value for money

We use public funds effectively, efficiently and equitably to maximise community value

#### Principle 3 – Use of technology for improvement

We plan for and use modern technologies to improve service delivery and community outcomes.

#### Principle 4 - A diverse, engaged, safe and capable workforce

We build a high-performing and agile workforce by strengthening diversity, capability and engagement.

#### OUR INTEGRATED PLANNING FRAMEWORK

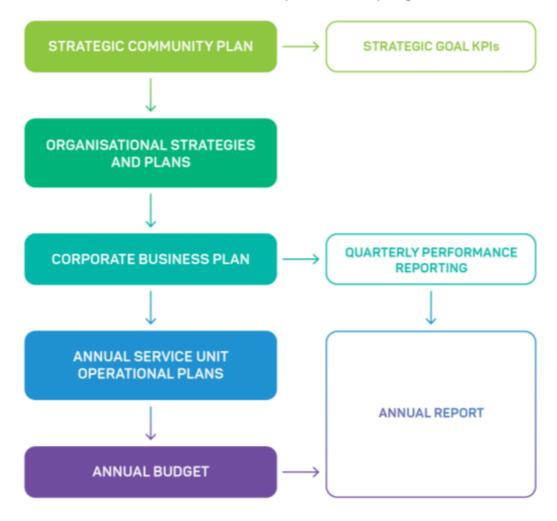
The City of Wanneroo's Integrated Planning and Reporting Framework (IPRF) guides our planning processes to ensure they align with the aspirations and priorities identified by our community.

The IPRF ensures that our strategic direction, service delivery and resource allocation are coordinated and transparent. It supports informed decision-making and helps us deliver on our long-term vision.

Risk is managed in line with the City's risk appetite, as determined by Council. To ensure effective risk management across all levels of planning and decision-making, risks are assessed at four levels:

- strategic
- corporate
- operational
- project.

The IPRF also meets the legislative requirements for local governments in Western Australia, as outlined in the *Local Government (Administration) Regulations* 1996.



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#### OUR KEY PLANNING DOCUMENTS

The City uses three key planning levels under the IPRF to guide our strategic direction and service delivery.

Two of these levels are required under the Local Government (Administration) Regulations 1996.

Below is an overview of each planning level and its role within the organisation.

#### Level 1: Strategic Community Plan

The Strategic Community Plan is a legislated 10-year plan – also known as the City's 'Plan for the Future'.

It is the Council's primary strategic document, capturing the community's long-term vision, goals and priorities. The plan is reviewed every four years and shaped through consultation with residents and stakeholders.

The SCP 2021–2031 can be found on our website at wanneroo.wa.gov.au

#### Level 2: Corporate Business Plan

The Corporate Business Plan is also a legislated document. It outlines the City's priorities, services, projects and programs over a four-year period to deliver on the goals of the SCP.

The current CBP (2024–25 to 2027–28) is supported by a suite of resourcing plans that guide implementation and provide transparency for both the organisation and the community.

The current and previous versions of the CBP can be found at wanneroo.wa.gov.au.

#### Level 3: Annual service unit operational plans

Each year, the City develops operational plans for every service unit. These plans link day to-day service delivery with the annual budget.

They provide detailed planning for the first year of the CBP, including services, projects, staffing and finalised budgets. These plans also support accountability and are integrated into employee performance and development reviews.

#### Looking ahead: Council Plan 2025–2034

The City of Wanneroo adopted its new **Council Plan 2025–2034** in **August 2025**. While this annual report reflects performance against the current **Strategic Community Plan**, the new Council Plan will set a refreshed strategic direction for the next decade.

The draft Plan outlines a shared vision:

'Together we grow – safe, green, and connected'

It introduces five strategic goals focused on:

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- safety
- liveability
- · economic development
- sustainability
- good governance.

The Council Plan will guide future planning, investment and service delivery, ensuring alignment with community aspirations and long-term priorities.

#### CITY SERVICES AND ACTIVITIES

The City of Wanneroo delivers a wide range of services and activities that support our community's needs and align with the priorities of our Strategic Community Plan. From libraries and waste management to land use planning and community development, our services are designed to enhance quality of life and support a thriving, inclusive and sustainable City.

We also provide internal services that strengthen our ability to deliver for the community. Below is an overview of the services we provide, grouped by strategic goal:

Goal 1: An inclusive and accessible City with places and spaces that embrace



- Community recreation programs and facilities
- Place management
- · Community development
- Library services



Goal 2: A City with rich cultural histories, where people can visit and enjoy unique experiences

- · Museums, heritage, and arts
- Tourism promotion



Goal 3: A vibrant, innovative City with local opportunities for work, business and investment

Economic development



Goal 4: A sustainable City that balances the relationship between urban growth and the environment

- Environmental management
- Parks and conservation areas
- Waste management

Goal 5: A well-planned, safe and resilient City that is easy to travel around and provides a connection between people and places



- Public health
- Community safety
- Emergency management
- Future land use planning
- Planning and building approvals
- Planning and building compliance
- Transport and drainage



Goal 6: A future focused City that advocates, engages and partners to progress the priorities of the community

Advocacy



Goal 7: A well-governed and managed City that makes informed decisions, provides strong community leadership and valued customer focused services.

- · Leadership, strategy and governance
- Customer and stakeholder delivery
- Results and sustainable performance

We also deliver specific operating and capital works actions. Some of these actions are key drivers of ongoing service delivery. Others are one-off actions to meet the aspirations and objectives in the SCP.

#### HOW WE'RE A MORE SUSTAINABLE CITY

As outlined in Goal 4 of our Strategic Community Plan, we are committed to leading the way in addressing climate change and reducing greenhouse gas emissions. We also encourage and support our community to act alongside us.

To reduce our environmental impact, we've adopted several key strategies, including the Climate Change Adaptation and Mitigation Strategy, Urban Forest Strategy, and Smart City Strategy.

We've also introduced practical initiatives such as:

- · a three-bin waste system
- · solar photovoltaic (PV) systems on City-owned buildings
- LED floodlighting upgrades
- annual tree planting programs
- transitioning to hybrid and electric vehicles.

These actions are helping us reduce our carbon footprint, embrace new technologies, and build a more sustainable future for our community.

#### Urban Forest Strategy

Our Urban Forest Strategy sets out a 20-year vision to protect, retain and grow our tree canopy and vegetation. We're working closely with the community and key stakeholders, including the State Government, to preserve existing greenery and increase canopy cover across the City.

This strategy helps reduce urban heat island effects and ensures our urban forest thrives for future generations.

#### Tree planting program

Tree planting is a cornerstone of our Urban Forest Strategy. In 2024-25, we planted:

- 4,286 verge trees as part of our annual program
- 25,000 tube stock to boost overall canopy cover.

Mature trees can absorb up to 40kg of CO<sub>2</sub> per year, while also improving air quality, providing shade, and creating habitats for native wildlife.

#### Smart City Strategy

Our Smart City Strategy guides how we use technology and data to improve services and create new opportunities. We're working with developers and partners to embed smart solutions into new developments, facilities and public spaces – helping to future-proof our City.

#### Solar and LED technology

We've installed solar PV systems on major City buildings, including:

- Civic Centre
- Wanneroo Aquamotion

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- Kingsway Indoor Stadium
- libraries and community centres.

We're also using energy monitoring tools at two facilities to identify and implement energysaving measures. Additionally, we've upgraded floodlights and car park lighting to energyefficient LEDs, reducing power use and improving sustainability.

#### Future-ready waste infrastructure

To support long-term sustainability and circular economy outcomes, we are transforming our waste infrastructure.

In 2024–25, Council endorsed the Neerabup Resource Recovery Precinct Masterplan – a strategic blueprint for a modern, integrated waste facility that will improve recycling rates, reduce landfill dependency, and support innovative, low-emission waste technologies.

To enable this transition, the City began design work on the Wangara Waste Transfer Station, allocating \$120,000 from the Waste Management Reserve. A further \$2.54 million is listed in the 2025–26 budget to construct the facility, reinforcing our commitment to climate action and resilient infrastructure.

#### Electric and hybrid vehicles

We're transitioning our fleet to more sustainable transport options, including:

- electric and hybrid vehicles
- lower-emission waste trucks
- exploring alternative fuel technologies for heavy vehicles.

These changes help reduce emissions and support our long-term sustainability goals.

## Our performance highlights and challenges

This annual report explains how we're achieving the goals and priorities outlined in our Strategic Community Plan 2021–2031 (SCP), as well as our Corporate Business Plan 2024–25 to 2027–28 (CBP).

In this section we look at:

- · our major achievements and challenges for this year
- the year ahead
- the awards and nominations we received
- · how we are tracking with the implementation of our CBP
- · what we used your rates for
- a summary of our financial performance.

#### MAJOR ACHIEVEMENTS

Below are some of the major highlights of the City's 2024–25 year. More detailed information can be found in our performance section.

Goal 1: Riverlinks Playground Clarkson: Inclusive play for all

What we delivered	What changed as a	Why it matters to our
	result?	community
Completed construction of	Delivered a one-of-a-kind,	Supports inclusion,
Riverlinks Playground in	accessible play space for	physical activity, and social
Clarkson, featuring five	children of all abilities,	connection. Reflects the
themed play areas,	including non-verbal users.	City's commitment to
inclusive equipment, a		universal access and
universal access toilet, and		community wellbeing.
a communication board co-		
designed with All Abilities		
Australia.		

#### Goal 1: Opening doors to sport: Supporting 4,310 young athletes

What we delivered	What changed as a	Why it matters to our
	result?	community
Processed \$1.16 million in	Enabled 4,310 children to	Participation in sport
KidSport vouchers to	join sporting clubs who	improves school success,
support children's access	may not have had the	social skills, and wellbeing.
to sport.	opportunity otherwise. The	This funding helps build
	City was WA's top-	healthier, more connected
	performing local	communities.
	government.	

Goal 2: Anchoring our maritime legacy

What we delivered	What changed as a result?	Why it matters to our community
Wanneroo Regional Museum successfully acquired the SS Alkimos lifeboat; a rare maritime artefact linked to one of Western Australia's most iconic shipwrecks. The lifeboat will be preserved and eventually displayed as part of the museum's growing cultural	The acquisition safeguards a significant piece of WA's maritime heritage and deepens local connection to coastal history. It enhances the museum's role as a cultural hub, offering residents and visitors meaningful opportunities to engage with	Preserving and showcasing local maritime history strengthens community identity and pride. It provides educational and cultural value for current and future generations.
heritage collections	the region's unique past.	

Goal 2: Discover Wanneroo: A new vision for tourism

What we delivered	What changed as a result?	Why it matters to our community
The City consulted and engaged with key stakeholders to develop a new vision and strategy for the local visitor economy. In June 2025, Council endorsed the new Visitor Economy Strategy, which identifies tourism as a key strategic industry. The strategy aims to position the City of Wanneroo as a destination that visitors enjoy, highlighting its active coastline, natural environment, and memorable experiences.	The strategy provides a clear direction for growing the visitor economy and elevates the City's profile as a tourism destination.	It strengthens the City's economic resilience, supports local businesses and tourism operators, and enhances the visitor experience for residents and tourists alike.

## Goal 3: Powering innovation through strategic partnership

What we delivered	What changed as a result?	Why it matters to our community
As a foundation partner, the City entered a three-year funding agreement with CORE Innovation Hub, appointed by DevelopmentWA to operate the Australian Automation and Robotics Precinct (AARP). The common user facility officially opened in November 2024.	The funding agreement enables local businesses to access first-class facilities at the AARP and benefit from CORE's specialised programs and tailored support.	This initiative positions the City as a leader in innovation and advanced manufacturing, supporting local business growth and future-focused industry development.

Goal 4: WA's largest pocket forest takes root in Wanneroo

What we delivered	What changed as a result?	Why it matters to our community
In partnership with Carbon	Urban pocket forests like	These green spaces
Positive Australia and the Harry	Catalina bring nature back	support wellbeing,

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Butler Institute at Murdoch	into the City, providing a	strengthen community
University, the City established	peaceful space for the	connections, and
the Catalina Community Pocket	community to relax, connect,	contribute to a
Forest – the largest pocket	and enjoy nature, while	healthier, more
forest in WA, featuring 1,322	restoring native ecosystems,	resilient urban
trees and shrubs from 35 locally	providing habitat for wildlife,	environment.
native species across 470m².	and reducing urban heat.	

#### Goal 4: Powering progress with renewable energy

What we delivered	What changed as a result?	Why it matters to our community
The City signed a three- year electricity contract with Synergy, through the WALGA Sustainable Energy Project Stage 2, securing 'green' power at a fixed rate for 28 contestable sites.	Purchasing renewable energy for the City's contestable sites keeps us on track to achieve emission reduction targets and demonstrates leadership in addressing climate change — one of the community's top five priorities.	Transitioning to renewable energy reduces the City's carbon footprint, supports a sustainable future, and aligns with community values on climate action.

### Goal 5: Lenore Road upgrade: Easing congestion, enhancing safety

What we delivered	What changed as a result?	Why it matters to our community
The City completed the duplication of Lenore Road from Kemp Street to Elliot Road, including associated service installations, with a construction value of approximately \$5.3 million.	Traffic congestion and commute times have been reduced in the area.	Improved road capacity enhances safety, reduces travel time, and supports efficient movement across the City.

#### Goal 5: Managing growth with efficiency and quality

What we delivered	What changed as a result?	Why it matters to our community
The City processed 464 development applications and 1,550 building permits in quarter 3 of 2024/25, the highest quarterly volumes in three years.	Despite the surge, statutory compliance and service quality were maintained.	Efficient approvals support safe construction, housing supply, and economic growth across the City.

### Goal 6: Putting community first: Coordinated advocacy across elections

aign helped Strategic advocacy
er \$156.9 million ment ents across key nd services, ensures community priorities are heard and funded, delivering real outcomes in
ır ıe

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on priority projects and was supported by a refreshed	community engagement and political influence.	environment, and local services.
 Advocacy Plan endorsed by	and political lillidence.	36171063.
Council.		

## Goal 7: Smarter payments, better service

What we delivered	What changed as a result?	Why it matters to our community
A new secure, user-friendly	Residents will be able to	Improved convenience and
rates payment portal was	manage payments flexibly	flexibility help residents stay
developed for launch in	with automated options and	on top of payments and
August 2025.	reminders.	reduce late fees.

## Goal 7: Setting the course for digital transformation

What we delivered	What changed as a	Why it matters to our
	result?	community
The City developed a draft five- year digital strategy and roadmap to guide future priorities for digital technologies.	A clear direction has been set for digital transformation across City services.	Strategic investment in technology improves service delivery, efficiency, and customer experience.

#### OUR CHALLENGES

As a local government, the City of Wanneroo plays a vital role in shaping our community and delivering essential services. While working to achieve the goals in our Strategic Community Plan and key projects in our Corporate Business Plan, we also face a range of complex challenges.

Below is an overview of the social, economic and environmental challenges that impacted us during 2024–25 and are expected to continue in the years ahead.

#### Community and stakeholder relationships

The role of local government continues to evolve, and so do the expectations of our community and stakeholders. We must ensure our services and infrastructure meet current and future needs – while operating within resource constraints.

#### How we're responding:

We adopted a Community Engagement Policy to strengthen relationships and better understand community needs. Supported by a best-practice engagement framework, the policy ensures feedback is acknowledged, considered and used in decision-making. We actively encourage participation from people who live in, work in, visit or support the City.

#### Climate change and extreme weather

Climate change presents significant risks to our community, including more frequent and severe weather events. We continue to evolve our strategies, policies and services to address these risks and explore opportunities for mitigation.

#### How we're responding:

We are committed to climate action. A detailed overview of our sustainability initiatives is available in the section 'How we're becoming a more sustainable City' (see page XX).

#### Local housing planning

Australia is facing a housing crisis, with high mortgage rates, rental prices and living costs. These pressures affect quality of life and increase the risk of homelessness.

#### How we're responding:

Our Local Planning Strategy guides housing development across the City. We also address housing-related impacts through our Community Development Plan, Regional Homelessness Plan, and by including community wellbeing in our advocacy agenda.

#### Economic growth

Limited economic development can reduce local employment opportunities and hinder our vision of a sustainable community where people can live, work and participate locally.

#### How we're responding:

While our influence on the broader economy is limited, we've developed the Economic Development Strategy 2022–2032 to support growth. Focus areas include business support, tourism, investment attraction, planning, advocacy, innovation and sustainability. Our Local Planning Strategy will also support economic development. In June 2025, the **Discover Wanneroo Visitor Economy Strategy 2025–2030** was formally adopted by Council, with

the aim of strengthening our visitor economy by focusing on a unique mix of natural beauty, cultural heritage, and family-friendly experiences.

#### Labour and skills shortages

We continue to feel the after-effects of limited workforce growth during the COVID-19 pandemic. Shortages in skilled labour affect our ability to attract and retain talent.

#### How we're responding:

Our Workforce Strategy addresses current trends such as labour shortages, digitalisation, automation and remote work. In 2024–25, we focused on building a high-performing, agile workforce to deliver excellent outcomes for our community.

#### Emerging challenge: Cybersecurity and digital trust

As digital transformation accelerates, so too do risks related to data breaches, system vulnerabilities, and trust in digital service delivery.

#### How we're responding

We are enhancing our cyber resilience through improved protocols, staff training, and system investments. Cybersecurity is now a standing risk on our corporate risk register.

#### THE YEAR AHEAD

In July 2025 the City adopted the 2025–26 budget, investing in a range of services and facilities to keep our community connected, safe and sustainable.

The balanced budget includes a significant capital works program and investment in a range of everyday services and facilities to benefit residents. Here are some of the key projects and programs that we will deliver in 2025–26:

#### 2025-26 budget highlights

#### Community recreation and facilities

Over the next 12 months, the City will spend \$60.9 million on upgrades to existing sporting facilities and the construction of new facilities to ensure local families and sporting clubs can stay healthy, active and connected.

This includes \$48.9 million to progress the construction of the Alkimos Aquatic and Recreation Centre.

A \$1.3 million investment will progress the design of a new sports hub for the Wanneroo Recreation Centre, a further \$470,000 will progress a new amenity building at Abbeville Park in Mindarie, and \$230,000 is allocated for an extension to the existing Wanneroo Showgrounds Clubrooms.

Construction of the highly anticipated Dordaak Kepup library and youth innovation hub is scheduled for completion, with the \$18 million Landsdale facility set to open its doors in December 2025.

\$1.6 million will support upgrades to Gumblossom Community Centre in Quinns Rocks, Yanchep Community Centre, Carramar Community Centre and Butler Community Centre.

An additional \$1 million will support the Girrawheen Hub Redevelopment project.

#### Waste management

We've allocated \$4.4 million to support more sustainable and efficient waste management processes. Funding will progress the development of a recycling centre in Neerabup and waste transfer stations in Neerabup and Wangara.

#### Community safety

We're investing \$3.7 million in community safety measures this year, including \$1.6 million to start design for upgrading the Two Rocks Bush Fire Brigade.

We'll also spend \$1.6 million to commence detailed design for the Wanneroo Emergency Services Precinct, to ensure the City is better prepared for bushfires and other emergencies.

#### Parks, playgrounds and pathways

We're committing \$6.7 million towards park and playground upgrades, to ensure the community can enjoy our City's natural environment. This work will include replacing playground equipment, shade structures, picnic shelters, barbecues and drink fountains.

A \$515,000 investment will provide new play spaces at Rotary Park, and \$320,000 will complete the construction of new toilet facilities at Amery Park in Hocking.

We've allocated \$6.7 million to new and upgraded pathways and trails across the City, including new shared paths in Alexander Heights and from Butler to Alkimos Station.

A further \$815,000 will provide pathway lighting at Kingsbridge, Chesterfield, Brampton, Lighthouse and Delamere parks.

#### Local roads

With a focus on creating a safe and connected City, we've allocated \$18.2 million this year to road upgrades and traffic treatments.

This includes \$4.8 million for Flynn Drive upgrades between Mather Drive and Old Yanchep Road.

We're also spending \$1.3 million on upgrades to the intersection of Marangaroo Drive and Girrawheen Avenue, and \$750,000 on the construction of a dual carriageway between Marmion Avenue to Spinnaker Boulevard on Yanchep Beach Road.

#### Capital works program highlights 2025-26



#### EXTERNAL AWARDS AND NOMINATIONS

During 2024–25, we were honoured with various significant awards and nominations. This recognition highlighted our innovative efforts in important areas and showed that we're leading the way in local government.

#### **Australasian Reporting Awards**

We have been recognised for our commitment to transparency with our ninth consecutive Gold Award at the 2025 Australasian Reporting Awards (ARAs).

The ARAs provide the benchmark for government and corporate reporting, with Gold Award winners regarded as producing model reports for other organisations to follow.

The Gold Award, in which we were recognised in the Public Administration – Local category, recognises the organisation's commitment to continuous improvement and effective communication, sensitivity and responsiveness to stakeholders, attention to detail and accuracy, and dedication to achieving and improving on standards.

## 2025 Institute of Public Works Engineering Australasia (IPWEA) WA Awards for Excellence

The City of Wanneroo was honoured with three awards and two high commendations at the 2025 IPWEA WA Awards for Excellence, recognising outstanding public works projects that enhance community infrastructure and liveability.

The **Wangara Smart Cities CCTV project** received accolades in two categories: Best Public Works Project under \$2 million and Excellence in Innovation. This initiative supports community safety by helping deter and resolve crime through strategic collaboration with local police.

The **Riverlinks Park playground** was awarded Best Public Works Project \$2 million to \$5 million and was a finalist in Excellence in Innovation. Featuring five themed play zones – mountain, jungle, town/country, desert, and beach – the playground offers diverse and imaginative experiences for children and families.

The **Mindarie Breakwater upgrade** earned a High Commendation in both Best Public Works Project over \$5 million and Excellence in Asset Management. This critical infrastructure upgrade ensures long-term safety and functionality of the breakwater for the local community and visitors.

#### 2025 National Awards for Local Government

The City of Wanneroo was proud to be recognised at the 2025 National Awards for Local Government, receiving two category wins and one highly commended honour. Kirsten Thrush and Katie Russell were awarded the **Women in Local Government** accolade for their leadership in disaster recovery following the Mariginiup bushfire. The City also won the **Disaster Readiness & Recovery** category for our community-first approach spanning

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preparedness through to recovery. In addition, the City was highly commended in the **Aboriginal and Torres Strait Islander People's Recognition** category for its efforts to create visibility and recognition of Noongar culture through language.

#### 2024 SWIM National Innovation Award

The City of Wanneroo's Swim School was honoured with the SWIM National Innovation Award, recognising excellence in aquatic program delivery and innovation. This award highlights the City's commitment to providing high-quality, engaging, and inclusive swim education for the community.

#### Gold Waterwise Council

The City of Wanneroo was re-endorsed as a Gold Waterwise Council under the Waterwise Council Program, recognising its continued leadership in sustainable water management and commitment to water efficiency across operations and community initiatives.

#### 2024 Auscontact Awards

The City of Wanneroo was nominated in six categories at the **2024 Auscontact Awards**, celebrating excellence in customer service and contact centre operations. At the awards ceremony on 2 August 2024, City employee **Pearl Bore** was honoured with the **Team Leader Award**, recognising her outstanding leadership and contribution. The City also received an award in the **Digital Transformation** category for its innovative **Building Application customer portal**, which enhances the user experience and streamlines service delivery.

#### Project Management Achievement Award

The City of Wanneroo was awarded a Project Management Achievement Award by the Australian Institute of Project Management for our Mindarie Breakwater Upgrade Project.

The City has managed the breakwater structure since 2005 and in recent years there have been several issues with the breakwater structure resulting in ongoing damage and public safety risks during extreme storm events.

Breakwater upgrade works were undertaken by the City's Contractor, WA Limestone, over a 12-month period and were completed in February 2024. Works involved an increase in rock armour size, increase in breakwater height and improved rock stability, along with upgrades to adjacent parking, drainage and footpath infrastructure.

#### WHAT WE USED YOUR RATES FOR

We allocate funds to support a variety of essential services that contribute to our vibrant community. This includes the management and upkeep of parks, playgrounds, sports fields, recreation centres, and community facilities.

Additionally, we prioritise community safety by offering round-the-clock safety patrols, improving our CCTV systems, and constructing safer roads and pathways.

In 2024-25 we spent:



\$...m on local roads and street lighting



\$....m on waste services



\$...m on environment and sustainability



\$... m on planning and approval services, and public health



\$...m on community recreation and facilities



\$...m on libraries, arts, and culture



\$...m on governance



\$....m on economic development, advocacy, and tourism

New icon - \$...m on customer and information services

New icon - \$...m on community development

New icon - \$....m on community safety and emergency management

# COMMUNITY FINANCIAL SNAPSHOT

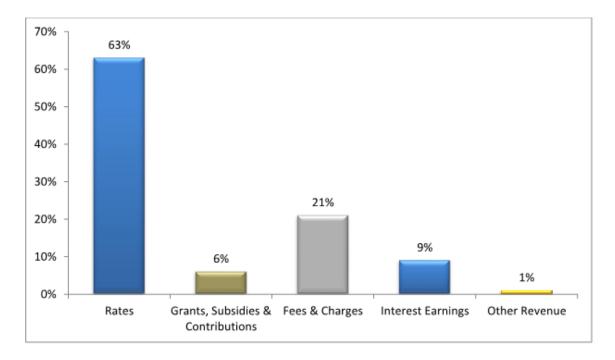
This section provides a brief overview of our financial performance for 2024–25. It highlights our funds were allocated and managed to support community priorities, ensuring transparency and responsible financial stewardship. Our goal is to maintain sustainable growth while meeting the needs of our residents.

Here are some key financial figures:

- We recorded an operating surplus of \$.... million
- We have \$.. billion in assets
- \$.... million in revenue with ...% coming from rates
- We expended \$.... million in operating expenses
- We expended \$... million on capital works
- Cash and investments totalling \$... million
- Liabilities totalling \$... million
- ... was the number of ratable properties

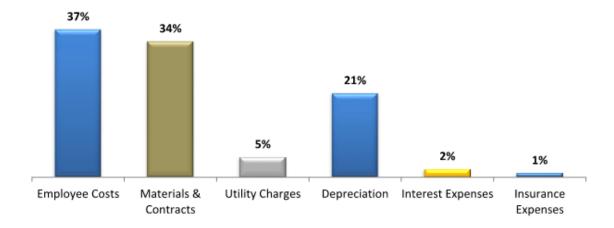
## Where did our operating revenue come from?

Our revenue amounted to just over \$.... million. Rates was our largest revenue source totalling just over \$.... million. Here is a breakdown of where our revenue came from in 2024–25 (insert new graph):



### How did we spend our money?

Our expenditure amounted to \$..... million, with employee costs (\$.... million) and materials and contracts (\$..... million) being ..% of our expenses. Here is a breakdown of how we spent our money in 2024–25 (insert new graph):



# Our major projects

Each year we determine what our major capital projects for the year will be. When choosing these projects, we consider two main things – how important they are to the community and their financial value. For 2024–25, we selected 13 major projects.

These projects are closely monitored, and progress is reported to the Council and the Audit and Risk Committee on a monthly and quarterly basis. The table below shows the spending on our major projects compared to the allocated budget.

Top capital projects	Revised annual budget*	Expenditure as at 30 June 2025	Budget variance under / (over)	Work % complete
Neerabup Industrial Area (Existing Estate), Neerabup, Upgrade roads and services infrastructure	4,036,801	4,024,890	11,911	99
Halesworth Park, Butler, New sports facilities	760,530	723,200	37,330	99
Dordaak Kepup Library and Youth Innovation Hub, Landsdale, New building	11,854,468	10,969,636	884,832	71
Montrose Park, Girrawheen, Upgrade changeroom	756,041	776,222	(20,181)	97
Lenore Road, Hocking, Upgrade to dual carriageway from Kemp St to Elliot Rd	6,014,385	6,056,053	(41,668)	96
Alkimos, New Alkimos Aquatic and Recreation Centre	13,975,702	13,288,972	686,730	33
Heath Park, Eglinton, New sports amenities building	3,268,362	3,244,235	24,127	96

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Top capital projects	Revised annual budget*	Expenditure as at 30 June 2025	Budget variance under / (over)	Work % complete
Wanneroo Recreation Centre, Wanneroo, New sports hub	332,081	238,218	93,863	20
Flynn Drive, Neerabup, Upgrade from Wanneroo Road to Old Yanchep Road	2,998,997	3,041,258	(42,261)	30
Riverlinks Park, Clarkson, New all abilities playground	1,449,512	1,389,384	60,128	97
Brazier Rd, Yanchep, Upgrade services	157,812	39,054	118,758	72
Kingsway Regional Sporting Complex, Madeley, Renew netball court surface and floodlighting	4,239,484	4,236,708	2,776	99
Montrose Park, Girrawheen, Renew tennis courts, fencing and lighting	855,000	631,664	223,336	64
Totals	50,699,175	48,659,494	2,039,681	

<sup>\*</sup>Revised Annual Budget: The budget as updated during the Mid-Year Review to reflect changes in revenue, expenditure, or priorities since the original budget was adopted

# **Our Council**

# DEMOCRATIC GOVERNANCE

Democratic governance is the process by which elected governments serve their communities. In the local government context, it involves making decisions, exercising authority, setting strategic goals, and ensuring accountability and transparency.

Effective governance relies on clear roles and responsibilities and supports:

- · improved communication
- sustainability and growth
- funding opportunities
- insurer confidence
- efficient service delivery
- enhanced reputation.

# COUNCIL STRUCTURE

The **City of Wanneroo Council** consists of a **popularly elected Mayor** and **14 Councillors**, representing all residents and ratepayers. The Council sets the strategic direction, develops policy, identifies service standards and monitors organisational performance.

The City is divided into seven wards, each voting for two Councillors.

# COUNCIL ELECTIONS

Ordinary local government elections are held every two years on the third Saturday in October, with half of the Councillor positions contested. The Mayoral election is held every four years. Each successful candidate serves a four-year term.

Voting is open to anyone registered on the State Electoral Roll and eligible to vote in the City. Property owners or occupiers may apply to be included on the roll as owner/occupier electors. Voting is not compulsory.

The Deputy Mayor is elected by Council at the first meeting following an ordinary election and serves a two-year term.

### October 2025 Elections

The ordinary local government election took place on 18 October 2025, in line with the standard electoral cycle.

# EXTRAORDINARY ELECTIONS

An extraordinary election is held when a Council Member's position becomes vacant before the end of their term – such as through resignation or disqualification. The elected replacement serves the remainder of the original term.

No extraordinary elections were held during the 2024-25 financial year.

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# ROLE OF COUNCIL MEMBERS

Council Members make decisions that affect the entire local government area. They work with the community, the CEO and Administration to set the City's strategic direction.

Under section 2.10 of the Local Government Act 1995, Council Members:

- · represent the interests of electors, ratepayers and residents
- · provide leadership and guidance
- facilitate communication between the community and Council
- participate in decision-making at Council and committee meetings.

# COUNCIL MEMBER DIVERSITY

Council Members are elected by the community and reflect its values. In **2024–25**, Council included:

- 9 female members (60%)
- 6 male members (40%)

# ROLE OF THE MAYOR AND DEPUTY MAYOR

### The Mayor:

- · presides over meetings
- · provides leadership and guidance
- · performs civic and ceremonial duties
- · speaks on behalf of the City
- liaises with the CEO on City affairs.

The **Deputy Mayor** performs the Mayor's functions when authorised under **section 5.34** of the *Local Government Act 1995*.

# COUNCIL MEMBERS

Mayor Linda Aitken JP

Mayor since: September 2022

Councillor: 2013–2022 (when elected as Mayor)

Term expires: October 2027

M: 0497 790 960

E: linda.aitken@wanneroo.wa.gov.au

# Qualifications and experience

- Bachelor of Nursing with Honours
- Justice of the Peace
- Local resident since 1979
- Local business operator 1986–2021
- Theatre Nurse 2005–current
- Partnered with government bodies in Africa to improve local healthcare services.
- Yanchep Lagoon Primary School Board Member
- Yanchep College Board Member
- East Butler Primary School Board Member
- Clarkson Primary School Board Member
- Vice Patron Surf Life Saving WA
- Patron Alkimos Surf Life Saving Club.

#### Special interest / focus areas

- · Driving strong governance to guide clear direction and decision making
- Advocating for accessible and welcoming facilities and activities for all
- Developing a strong and diverse local economy
- Protecting and preserving natural assets and resources
- · Guiding sensitive development to meet current need and future growth.

- Audit and Risk Committee
- · Bushfire Advisory Committee
- Business and Tourism Advisory Group
- Community Safety Working Group
- Festival, Awards and Cultural Events Advisory Group
- Multicultural Advisory Group
- Northwest District Emergency Management Committee (DEMC)
- Policy Review Committee
- Quinns Beach Coastal Management Advisory Group
- Quinns Rocks Caravan Park Re-Development Working Group
- Revenue Review Committee
- Service Review Working Group
- Strategic Projects Working Group
- Wanneroo / Joondalup Local Emergency Management Committee (LEMC)





- Wanneroo Town Centre Advisory Group
- Waste Management Advisory Committee
- Yanchep Coastal Management Advisory Group
- · Yanchep Lagoon Community Working Group.

### North Ward

CR Alex Figg

Councillor since: October 2023 Term expires: October 2027

M: 0449 704 667

E: alex.figg@wanneroo.wa.gov.au

### Qualifications and experience

- Bachelor of Arts in Political Science and International Relations
- Resident of Yanchep for eleven years
- · Deputy Chair of the Yanchep and Two Rocks Residents Association
- Senior Policy Advisor Disability Services and Youth.

### Special interest / focus areas

- Plan, develop and activate employment locations
- Manage and protect local biodiversity
- · Develop to meet current need and future growth
- Plan for and manage land use
- Responsibly and ethically managed.

- Audit and Risk Committee
- Community Safety Working Group
- Heritage Services Advisory Group
- Northwest Regional Road Subgroup
- Policy Review Committee
- · Revenue Review Committee
- RoadWise Advisory Group
- Service Review Working Group
- · Strategic Projects Working Group
- Yanchep Lagoon Coastal Management Working Group
- Yanchep Coastal Management Advisory Group
- Western Australian Local Government Association (WALGA) North Metropolitan Zone (NMZ).



### North Ward

CR Sonet Coetzee

Councillor since: October 2017 Term expires: October 2025

M: 0414 429 936

E: sonet.coetzee@wanneroo.wa.gov.au

### Qualifications and experience

- Experienced small business owner
- Former Sun City Yacht Club committee member
- Former President of the Friends of St. James' Anglican School
- Former Ladies President of the Wanneroo Golf Club
- Alkimos Surf Life Saving Club patron.

### Special interest / focus areas

- Facilities and activities for all
- Plan, develop and activate employment locations
- Manage and protect local biodiversity
- People feel safe in public spaces
- Advocate in line with community priorities.

- Audit and Risk Committee
- Catalina Regional Council
- · Community Safety Working Group
- Festival, Awards and Cultural Events Advisory Group
- Metro Outer Development Assessment Panel (MODAP)
- Policy Review Committee
- Quinns Beach Coastal Management Advisory Group
- Quinns Rocks Caravan Park Re-Development Working Group
- Revenue Review Committee
- Service Review Working Group
- Strategic Projects Working Group
- Waste Management Advisory Committee
- Yanchep Coastal Management Advisory Group
- Yanchep Lagoon Community Working Group.



### North-East Ward

CR Bronwyn Smith

Councillor since: December 2022 Term expires: October 2025

M: 0438 001 066

E: bronwyn.smith@wanneroo.wa.gov.au

### Qualifications and experience

- Bachelor of Arts (Arts Management)
- Graduate Diploma in Teaching and Learning
- Bachelor of Education (Global Education).
- Local resident of 8 years
- 13 years teaching experience
- Deputy Chair of the Municipal Waste Advisory Council
- Rotary Club of Mindarie member
- Board member of Westcity Church.

### Special interest / focus areas

- Arts and local creativity
- Plan for climate change
- Develop to meet current need and future growth
- Advocate in line with community priorities
- Responsibly and ethically managed.

- Arts Advisory Group
- Audit and Risk Committee
- Community Safety Working Group
- Festival, Awards and Cultural Events Advisory Group
- Joondalup Health Campus Community Board of Advice Committee
- Metro Outer Development Assessment Panel (MODAP)
- Policy Review Committee
- Quinns Beach Coastal Management Advisory Group
- Quinns Rocks Caravan Park Re-Development Working Group
- Revenue Review Committee
- Service Review Working Group
- Strategic Projects Working Group
- Western Australian Local Government Association (WALGA) North Metropolitan Zone (NMZ)
- WALGA State Council
- Yanchep Coastal Management Advisory Group.



### North-East Ward

CR Glynis Parker

Councillor since: October 2019 Term expires: October 2027

M: 0409 408 171

E: glynis.parker@wanneroo.wa.gov.au

### Qualifications and experience

- Local resident for 21 years
- Small business owner 20 years
- 10 years on Council
- Extensive and broadened life experience
- Independent Board Member of Harbourside Village Mindarie.

### Special interest / focus areas

- Promote the City's potential across industry and government, supporting new and existing businesses
- Prioritise community safety through planning and expanded CCTV coverage
- Protect natural assets and grow the urban canopy to support wellbeing
- Showcase tourism and unique experiences across the City
- Encourage cultural inclusion and active community participation
- Use technology to improve customer service and guide service delivery.

- Audit and Risk Committee
- Community Safety Working Group
- Multicultural Advisory Group
- Policy Review Committee
- Quinns Beach Coastal Management Advisory Group
- · Quinns Rocks Caravan Park Re-Development Working Group
- Revenue Review Committee
- RoadWise Advisory Group
- Service Review Working Group
- Strategic Project Working Group
- Yanchep Coastal Management Group.



### Central Ward

CR Jacqueline Huntley

Councillor since: October 2019 Term expires: October 2027

M: 0433 606 536

E: jacqui.huntley@wanneroo.wa.gov.au

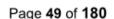
### Qualifications and experience

- Retired Flight Lieutenant, Royal Air Force Volunteer Reserve and RSL Wanneroo member
- Bachelor of Nursing and a diploma of Midwifery
- · Certificate in Child Health and Community Nursing
- Wildlife and domestic feral rehabilitator at Paws for Wildlife project
- · President of the Wanneroo Historical Society
- Resident of East Wanneroo for 24 years.

### Special interest / focus areas

- Valuing culture and history
- Plan, develop and activate employment locations
- Manage and protect local biodiversity and plan for climate change
- Manage natural assets and resources
- Plan for and manage land use.

- Audit and Risk Committee
- · Bushfire Advisory Committee
- Business and Tourism Advisory Group
- Community Safety Working Group
- Environmental Advisory Group
- Heritage Services Advisory Group
- Metro Outer Development Assessment Panel (MODAP)
- Northwest District Emergency Management Committee (DEMC)
- Quinns Rocks Caravan Park Re-Development Working Group
- Policy Review Committee
- Revenue Review Committee
- Service Review Working Group
- Strategic Projects Working Group
- Wanneroo Agricultural Society
- Wanneroo/ Joondalup Local Emergency Management Committee (LEMC)
- Wanneroo Town Centre Advisory Group
- Western Australian Local Government Association (WALGA) North Metropolitan Zone (NMZ)
- · WALGA State Council
- Yanchep Lagoon Community Working Group.



### **Central Ward**

CR Jordan Wright

Councillor since: October 2021 Term expires: October 2025

M: 0491 043 939

E: jordan.wright@wanneroo.wa.gov.au

### Qualifications and experience

- Bachelor of Commerce (Tourism & Hospitality Management)
- Lifelong Hocking resident
- Director at Community Bank Kingsway
- Graduate of AICD Company Directors Course
- Diploma of Local Government (Elected Member).

### Special interest / focus areas

- Tourism opportunities and visitor experiences
- Plan for climate change
- Develop to meet current need and future growth
- · Advocate in line with community priorities
- Customer focused information and services.

- Audit and Risk Committee
- Business and Tourism Advisory Group
- Community Safety Working Group
- · Mindarie Regional Council
- Policy Review Committee
- Revenue Review Committee
- Service Review Working Group
- Strategic Projects Working Group
- Wanneroo Agricultural Society
- Wanneroo Town Centre Advisory Group
- Waste Management Advisory Committee
- Western Australian Local Government Association (WALGA) North Metropolitan Zone (NMZ).



### Central-West Ward

CR Helen Berry

Councillor since: October 2021 Term expires: October 2025

M: 0447 821 022

E: helen.berry@wanneroo.wa.gov.au

### Qualifications and experience

- Graduate Australian Institute of Company Directors
- Certified Chartered Accountant
- Fellow Institute of Community Directors of Australia
- · Lived within the City of Wanneroo since moving to Australia
- Experienced professional in age care and clinical governance
- Holds positions with various age care organisations implementing the recommendations of the Royal Commission.

### Special interest / focus areas

- Value the contribution of all people
- · Facilities and activities for all
- Strong and diverse local economy
- Develop local jobs and skills
- Manage and protect local biodiversity.

- Audit and Risk Committee
- Catalina Regional Council
- · Community Safety Working Group
- Elderbloom Community Care Centre Board of Management
- Festival, Awards and Cultural Events Advisory Group
- Joondalup Health Campus Community Board of Advice Committee
- Multicultural Advisory Group
- Policy Review Committee
- Quinns Beach Coastal Management Advisory Group
- · Quinns Rocks Caravan Park Redevelopment Working Group
- Revenue Review Committee
- Service Review Working Group
- Strategic Projects Working Group
- Yanchep Coastal Management Advisory Group.



### Central-West Ward

### CR Phil Bedworth

Councillor since: October 2023 Term expires: October 2027

M: 0431 961 909

E: phil.bedworth@wanneroo.wa.gov.au

### Qualifications and experience

- Local resident for 18 years
- Community volunteering in multiple capacities
- Worked in public service for 30+ years
- · Qualifications in Road Safety Engineering and Road Safety Auditing
- Studied Bachelor of Law (LLB)
- Special interest in road safety and traffic management.

### Special interest / focus areas

- Arts and local creativity
- Develop local jobs and skills
- Plan for climate change
- People feel safe in public spaces
- Disability access and inclusivity in community
- Road safety and safe active streets.

- Arts Advisory Group
- · Audit and Risk Committee
- Australia Day Awards Working Group
- Catalina Regional Council
- Community Safety Working Group
- Policy Review Committee
- Quinns Beach Coastal Management Advisory Group
- Quinns Rocks Caravan Park Re-Development Working Group
- Revenue Review Committee
- Service Review Working Group
- Strategic Projects Working Group.



### Central-East Ward

CR Marizane Moore

Councillor since: October 2023 Term expires: October 2027

M: 0413 551 868

E: marizane.moore@wanneroo.wa.gov.au

### Qualifications and experience

- 10+ years resident of the City of Wanneroo
- Qualified skin therapist
- · Diploma of Leadership
- Small business owner experience
- Community volunteering.

### Special interest / focus areas

- Bringing people together
- Strong and diverse local economy
- Develop local jobs and skills
- People feel safe in public places
- Build local partnerships and work together with others.

- · Audit and Risk Committee
- · Community Safety Working Group
- Policy Review Committee
- Revenue Review Committee
- Service Review Working Group
- Strategic Projects Working Group
- · Wanneroo Town Centre Advisory Group
- Western Australian Local Government Association (WALGA) North Metropolitan Zone (NMZ).



### Central-East Ward

**CR Paul Miles** 

Councillor since: October 2017 Term expires: October 2025

M: 0416 197 363

E: paul.miles@wanneroo.wa.gov.au

# Qualifications and experience

- Former state parliament Member for Wanneroo
- Former state minister.

## Special interest / focus areas

- Develop to meet current need and future growth
- Plan for and manage land use
- Manage and maintain assets
- People can move around easily
- People feel safe in public places.

- Audit and Risk Committee
- Bushfire Advisory Committee
- Community Safety Working Group
- Environmental Advisory Group
- Heritage Services Advisory Group
- Mindarie Regional Council
- Policy Review Committee
- Quinns Rocks Caravan Park Redevelopment Working Group
- Revenue Review Committee
- Service Review Working Group
- Strategic Projects Working Group
- Wanneroo Town Centre Advisory Group
- Waste Management Advisory Committee
- Yanchep Lagoon Community Working Group.



### South Ward

CR James Rowe

Deputy Mayor: October 2023–current Councillor since: October 2021 Term expires: October 2025

M: 0417 709 573

E: james.rowe@wanneroo.wa.gov.au

### Qualifications and experience

- Bachelor of Arts (Honours) UWA
- Master of Law, Policy & Government UWA
- Justice of the Peace (JP)
- Girrawheen Senior High School Board
- Marangaroo Family Centre Board
- Roseworth Primary School Board
- Girrawheen Lions Club Member
- UWA Career Mentor Volunteer
- Lifelong South Ward resident.

### Special interest / focus areas

- Valuing cultures and history
- Strong and diverse local economy
- Responsibly and ethically managed
- Plan for climate change
- Build local partnerships and work together with others.

- Aboriginal and Torres Strait Islander Community Reference Group Ni Kadadjiny Koort
- Audit and Risk Committee
- Community Safety Working Group
- Festival, Awards and Cultural Events Advisory Group
- Northwest Regional Road Subgroup
- Quinns Rocks Caravan Park Re-Development Working Group
- Policy Review Committee
- Revenue Review Committee
- Service Review Working Group
- Strategic Projects Working Group
- Western Australian Local Government Association (WALGA) North Metropolitan Zone (NZA)
- Yellagonga Regional Park Community Advisory Committee.



### South Ward

CR Eman Seif

Councillor since: October 2023 Term expires: October 2027

M: 0439 885 421

E: eman.seif@wanneroo.wa.gov.au

## Qualifications / Experience:

- Graduate Certificate of Business, Edith Cowan University
- · 25 years private sector experience
- Business Incubator Manager at The Innovation Centre of WA
- State Government experience
- Federal Government experience
- Justice of the Peace.

### Special interest / focus areas

- Develop to meet current need and future growth
- Facilities and activities for all
- · Strong and diverse local economy
- Manage natural assets and resources
- People feel safe in public places.

- Aboriginal and Torres Strait Islander Community Reference Group Ni Kadadjiny Koort
- Audit and Risk Committee
- Bushfire Advisory Committee
- Business and Tourism Advisory Group
- Catalina Regional Council
- · Community Safety Working Group
- Festival, Awards and Cultural Events Advisory Group
- Multicultural Advisory Group
- Policy Review Committee
- Revenue Review Committee
- Service Review Working Group
- Strategic Projects Working Group
- Wanneroo and Districts Historical Society
- Western Australian Local Government Association (WALGA) North Metropolitan Zone (NMZ)
- Yanchep Lagoon Community Working Group.



### South-West Ward

CR Natalie Herridge

Councillor since: October 2021 Term expires: October 2025

M: 0403 326 828

E: natalie.herridge@wanneroo.wa.gov.au

### Qualifications and experience

- Passionate local resident since 2004
- Second generation local small business owner
- Hospitality & administration background
- Tupperware Manager 5 years
- Active volunteer board member with several local groups, schools & organisations.
- Primary School P&C member of 13 years (President for 4 years)
- Graduate Diploma in Local Government (WALGA) June 2025.

### Special interest / focus areas

- Valued public places and spaces
- Waste and its impacts
- · People feel safe in public places
- Build local partnerships and work together with others.
- Responsibly and ethically managed.

- Aboriginal and Torres Strait Islander Community Reference Group Ni Kadadjiny Koort
- Audit and Risk Committee
- Community Safety Working Group
- Environmental Advisory Group
- Festival, Awards and Cultural Events Advisory Group
- Metro Outer Development Assessment Panel (MODAP)
- · Policy Review Committee
- Quinns Rocks Caravan Park Re-Development Working Group
- Revenue Review Committee
- RoadWise Advisory Group
- Service Review Working Group
- Strategic Projects Working Group
- Wanneroo and Districts Historical Society
- Western Australian Local Government Association (WALGA) North Metropolitan Zone (NMZ)
- Yellagonga Regional Park Community Advisory Committee.



### South-West Ward

CR Vinh Nguyen

Councillor since: October 2019 Term expires: October 2027

M: 0430 003 360

E: vinh.nguyen@wanneroo.wa.gov.au

# Qualifications and experience

- Bachelor of Laws (UWA)
- Bachelor of Commerce (UWA)
- UWA Excellence Award recipient
- Principal lawyer and business owner of a local law firm for more than 10 years
- Kingsway Christian College committee member
- Graduate Certificate in Legal Business Management.

### Special interest / focus areas

- Facilities and activities for all
- Tourism opportunities and visitor experiences
- · Attract and support new and existing businesses
- People feel safe in public places
- Advocate in line with community priorities.

- Audit and Risk Committee
- Service Review Working Group
- · Strategic Projects Working Group.



# COUNCIL MEETINGS

**Ordinary Council Meetings** are generally held the fourth Tuesday of the month at 6:00pm, in the Council Chamber at the Wanneroo Civic Centre. The **Mayor** presides over these meetings, which are attended by **Councillors**, the **CEO**, and **City directors**. Reports are formally presented to assist Council Members in making informed decisions.

Members of the public are welcome to attend and may participate during **public question** and **statement time**, which allows questions on any matter for which the Council is responsible. Public questions and a summary of responses are included in the meeting minutes. However, members of the public are not permitted to take part in Council debate.

**Agenda briefing** is held on the second Tuesday of the month, in the Council Chamber at the Wanneroo Civic Centre. These sessions begin at 6:00pm and are open to the public. Deputations may be presented by appointment at the start of the session.

In accordance with the *Local Government Act 1995*, minutes are kept of all Council proceedings. **Unconfirmed minutes** are published on the City's website within 14 days and presented for confirmation at the next Ordinary Council Meeting.

### COMMITTEES

Under **section 5.8** of the *Local Government Act 1995*, councils may establish committees to assist with decision-making. Committees may include Council Members, employees and community members, and may operate with delegated authority or in an advisory capacity.

The Council may also form **working groups** and **advisory groups**, which do not hold delegated authority but provide feedback and advice. Each committee or group operates under a documented **terms of reference**, approved by Council.

Where community membership is included, nominations are sought through an **open expression of interest** process. Recommendations for appointment are reviewed and presented to Council.

Advisory committees provide a valuable opportunity for community input. Chairs are elected from among committee members. **Short-term groups** may be formed for specific purposes and are disbanded once their objectives are met.

### Established committees (as at 30 June 2025)

The City has five established committees:

### Audit and Risk Committee

Advises Council on internal and external audit matters, enterprise risk management, and high-risk issues. All Council Members are members. A chair is elected following each ordinary election. In accordance with the local government reform, two independent members have been appointed to the Audit and Risk Committee from April 2025.

### Bushfire Advisory Committee

Advises Council on bushfire mitigation and planning. Council appoints delegates and

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deputy delegates, including representatives from the Local Emergency Management Committee.

### Revenue Review Committee

Provides advice on revenue sources and related policy. Membership includes the Mayor and nine Councillors.

### Waste Management Advisory Committee

Advises Council and the City's representatives on the Mindarie Regional Council regarding waste management. Membership includes the Mayor, three direct delegates, and two Mindarie Regional Council representatives.

### Policy Review Committee

Assists the Council in fulfilling its responsibility under section 2.7(2)(b) of the *Local Government Act 1995* in determining the policies of the Council. The Committee is responsible for the review and approval of repeals, reviews and changes to any existing Council and local planning policies. The Committee does not deal with any new Council policies or local planning policy proposals by Administration or Council Members.

The Policy Review Committee is the only committee of Council that holds delegated authority. This Committee has the authority to implement its recommendations without approval of Council except in the following matters which must be presented to Council for consideration:

- Policies that require an absolute majority decision of Council
- Any new Council policies or local planning policies.

The remainder of the committees do not hold delegated authority. Their recommendations have no legal standing unless formally adopted by Council. Council is not bound to accept committee recommendations.

Council Members	Audit and Risk Committee	Bushfire Advisory Committee	Revenue Review Committee	Waste Management Advisory Committee	Policy Review Committee
Mayor L Aitken	<b>\$</b>	<b>\rightarrow</b> +	0	0	<b>♦</b>
Cr P Bedworth	<b>♦</b>		<i>ϕ</i>		<b>♦</b>
Cr H Berry	<b>\$</b>		•		<b>♦</b>
Cr S Coetzee	<b>\langle</b>		0	0	<b>♦</b>
Cr A Figg	<b>\$</b>		0		<b>♦</b>
Cr N Herridge	<b>\$</b>		0		<b>♦</b>
Cr J Huntley	<b>♦</b>	■/■+	0		<b>♦</b>
Cr P Miles	<b>\$</b>		0	∲/®	<b>♦</b>
Cr M Moore	<b>♦</b>		<i>ϕ</i>		<b>♦</b>
Cr V Nguyen	<b>♦</b>				
Cr G Parker	*		0		<b>♦</b>

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Council Members	Audit and Risk Committee	Bushfire Advisory Committee	Revenue Review Committee	Waste Management Advisory Committee	Policy Review Committee
Deputy Mayor Cr J Rowe	•		0		•
Cr E Seif	<b>♦</b>	<b>♦</b>	0		*
Cr B Smith	<b>♦</b>		0		<b>\$</b>
Cr J Wright	<b>♦</b>		•	<b>♦</b> /®	<b>\$</b>

<sup>◆</sup> Chair / Presiding Member

# COUNCIL AND COMMITTEE ATTENDANCE

The following table details the types of meetings held during 2024-25, the number of meetings held, and the attendance of each Council Member.

- A number in parentheses indicates the maximum number of meetings a Council Member could have attended. This may differ from the total number of meetings held if the Member joined, left, or was appointed to the committee during the year.
- A dash (-) indicates that the Council Member was not a member or delegate of the committee or group during the reporting period.

Council Member s	Ordinary Council (11)	Special Council (3)	Electors AGM (1)	Audit and Risk (6)	Bushfire Advisory (2)	Festival and Cultural Events (disband ed June 2025)	Revenue Review (2)	Policy Review Committ ee (2)	Waste Manage ment Advisory (4)	Budget Worksho ps 4)	Concept Forum (23)	Briefing Sessions (11)
Mayor L Aitken	11	3	1	5	2	1	1	1	3	3	20	10
Cr P Bedworth	9	2	0	2	-	-	1	0	-	3	16	7
Cr H Berry	7	2	1	1		2	1	1		4	11	3
Cr S Coetzee	9	2	1	4			2	2	3	4	20	10
Cr A Figg	10	2	1	4	-	-	1	0	-	3	16	8
Cr N Herridge	11	3	1	5	-	2	2	2	-	4	22	11
Cr J Huntley	11	3	1	4	1	-	2	2	-	4	19	10
Cr P Miles	11	2	1	4	-	-	2	2	3	3	17	10
Cr M Moore	5	2	0	1	-	-	1	0		0	9	5
Cr V Nguyen	6	0	1	0	-	-	-	-	-	0	1	4
Cr G Parker	10	3	1	5	-	-	2	1	-	4	19	10
Deputy Mayor Cr J Rowe	10	3	1	6	-	1	1	1	-	4	22	10
Cr E Seif	10	3	1	2	-	-	1	2	-	4	16	9

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Deputy Chair / Presiding Member

Committee Member / Delegate

Deputy Delegate. Deputy delegates only attend meetings when the delegate is unavailable.

Council Member s	Ordinary Council (11)	Special Council (3)	Electors AGM (1)	Audit and Risk (6)	Bushfire Advisory (2)	Festival and Cultural Events (disband ed June 2025)	Revenue Review (2)	Policy Review Committ ee (2)	Waste Manage ment Advisory (4)	Budget Worksho ps 4)	Concept Forum (23)	Briefing Sessions (11)
Cr B Smith	11	3	1	6	-	2	2	2	-	4	22	9
Cr J Wright	10	2	1	6	-	-	2	2	4	4	21	11

# WORKING GROUPS

At the Special Council Meeting following an election, Council Members are appointed to internal working groups, advisory groups, external committees and regional councils.

In	ternal	Ex	cternal
•	Aboriginal and Torres Strait Islander Community Reference Group – Ni Kadadjiny Koort	•	Metro Outer Development Assessment Panel (MODAP)
•	Arts Advisory Group	•	Mindarie Regional Council
•	Business and Tourism Advisory Group	•	Catalina Regional Council
	Community Safety Working Group Environmental Advisory Group	•	Elderbloom Community Care Centre Board of Management
	Festival, Awards and Cultural Events Advisory Group.	•	Joondalup Health Campus Community Board of Advice Committee
١.	Heritage Services Advisory Group	•	North West Regional Road Sub-Group
•	Multicultural Advisory Group	•	North West District Emergency Management Committee
•	Quinns Beach Coastal Management Advisory Group	•	Wanneroo Agricultural Society
•	Roadwise Advisory Group	•	Wanneroo and Districts Historical Society
	Service Review Working Group Strategic Projects Working Group	•	Wanneroo/Joondalup Local Emergency Management Committee
	Wanneroo Town Centre Advisory Group		Western Australian Local Government
	Yanchep Coastal Management Advisory Group Yanchep Lagoon Community Working Group		Association (WALGA) North Metropolitan Zone
ľ	rancies Lagoon Community Working Group	•	WALGA State Council
		•	Yellagonga Regional Park Community Advisory Committee

### Disbanded and created committees and working groups (2024–25)

- Disbanded
  - o Alkimos Aquatic and Recreation Centre Project Working Group
  - Neerabup Industrial Area Development Working Group
  - o Quinns Rocks Caravan Park Redevelopment Councillor Working Group
  - Wanneroo Recreation Centre Upgrade Project Working Group
  - Australia Day Awards Working Group (June 2025)
  - Festival, and Cultural Events Committee
- Created:
  - o Policy Review Committee
  - Australia Day Awards Working Group (September 2024)
  - Strategic Projects Working Group
  - Yanchep Coastal Management Advisory Group
  - Festival, Awards and Cultural Events Advisory Group.

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# COUNCIL DECISIONS

The Council is committed to transparency and accountability. All Council meetings are open to the public, except when confidential matters are considered. Recommendations are submitted by Administration and published in meeting agendas and minutes on the City's website.

In 2024–25, Council considered 277 recommendations. Of these:

- 273 were carried
- 4 were deferred.

Council made **90.6 per cent** of decisions in open session and **9.4 per cent** in confidential session. Confidential items are defined under **section 5.23(2)** of the *Local Government Act* 1995. While discussions may be held in closed session, the final resolution is always read aloud once the meeting reopens to the public.

The slight increase in confidential decisions in 2024–25 reflects the number of confidential staff and legal matters that came before Council.

# COUNCIL MEMBER REMUNERATION

The Salaries and Allowances Tribunal determines remuneration for Council Members under the Salaries and Allowances Act 1975 (SAA). On 5 April 2024, the tribunal determined the rates applicable for 2024–25.

The City is classified as a Band 1 local government for the purposes of the SAA. The Council has adopted a Council Members' Fees, Allowances, Reimbursements and Benefits Policy that sets out the payments available to Council Members as follows:

- annual allowance for a mayor and deputy mayor
- annual attendance fees in lieu of Council meeting, committee meeting and prescribed meeting attendance fees
- annual allowance for ICT expenses in lieu of reimbursement.

The policy makes provision for the City to pay the maximum amount within the range set by the tribunal. It also allows the City to reimburse Council Members up to a set amount in each 4-year term for corporate apparel to allow them to conduct Council-related business. In addition, the LGA allows Council Members to claim reimbursement for childcare and travel costs incurred because of attendance at meetings.

Following is a summary of the remuneration paid to Council Members.

			Type and an	nount of value (rour	nded to the nearest dol	lar)		
			Allowances and Fed	es	Reimbursement of	Other		
Name P	Position	Annual Attendance Fees*	ICT Allowance*	Mayor/Deputy Mayor Allowance*	Reimbursement of Travel Expenses**	Corporate Apparel Expenses	Expenses Incurred <sup>%</sup>	Total
Linda Aitken	Mayor	\$51,239	\$3,500	\$96,787	\$4,560	\$816	-	\$156,902
Phil Bedworth	Councillor	\$34,162	\$3,500	-	-	-	-	\$37,662
Helen Berry	Councillor	\$34,162	\$3,500	-	-	-	-	\$37,662
Sonet Coetzee	Councillor	\$34,162	\$3,500	-	-	-	-	\$37,662
Alex Figg	Councillor	\$34,162	\$3,500	-	-	-	-	\$37,662
Natalie Herridge	Councillor	\$34,162	\$3,500	-	-	-	-	\$37,662
Jacqueline Huntley	Councillor	\$34,162	\$3,500	-	-	-	-	\$37,662
Paul Miles	Councillor	\$34,162	\$3,500	-	-	-	-	\$37,662
Marizane Moore	Councillor	\$34,162	\$3,500	-	-	-	-	\$37,662
Vinh Nguyen <sup>*</sup>	Councillor	\$36,954	\$3,500	-	-	-	-	\$40,454
Glynis Parker	Councillor	\$34,162	\$3,500	-	\$948	\$46	-	\$38,656
James Rowe	Deputy Mayor	\$34,162	\$3,500	\$24,197	-	-	-	\$61,859
Eman Seif	Councillor	\$34,162	\$3,500	-	-	-	-	\$37,662
Bronwyn Smith	Councillor	\$34,162	\$3,500	-	-	-	-	\$37,662
Jordan Wright	Councillor	\$34,162	\$3,500	-	\$809	\$268	-	\$38,739

<sup>\*</sup> In accordance with the determination set by the Salaries and Allowances Tribunal and published in the Government Gazette. Allowances are paid in arrears. This total includes allowances paid June 2024 and July 2024 through May 2025 inclusive.

<sup>\*\*</sup> Includes reimbursements that may have been received for expense claims relating to a previous financial year. Reimbursements are paid in accordance with the Council Members Fees, Allowances, Reimbursements & Benefits Policy

<sup>^</sup> Underpayment of Attendance Fees totaling \$2,791.69 (Councillor Nguyen) identified as an error, to be rectified in the 2024/25 financial year.

<sup>%</sup> includes other stationery in accordance with the Council Members Fees, Allowances, Reimbursements & Benefits Policy.

# TRAINING AND PROFESSIONAL DEVELOPMENT

Council Members are encouraged to attend conferences, workshops, forums and training events to develop and maintain skills relevant to their roles.

Under Western Australian law, Council Members must complete the Council Member Essentials training within 12 months of being elected, as required by section 5.126 of the Local Government Act 1995 and Regulation 35(3) of the Local Government (Administration) Regulations 1996.

The following Council Members were required to undertake mandatory training during the 2024–25 financial year:

Council Member	Understandi ng Local Governmen t	Serving on Council	Meeting Procedures	Conflicts of Interest	Understandi ng Financial Reports & Budgets
Cr Bedworth			x		x
Cr Figg		х			

# CODE OF CONDUCT

The City of Wanneroo has three codes of conduct:

- . one for Council Members, committee members and candidates
- one for employees
- one for volunteers.

These Codes set out behavioural standards to promote ethical and accountable decisionmaking.

The Council Member, Committee Member and Candidate Code of Conduct was adopted in 2021. Candidates must comply with the Code during their campaign and, if elected, continue to do so in Council and committee roles.

### COMPLAINTS MANAGEMENT

The City manages complaints under the Code of Conduct through two divisions.

### Division 3 – Behaviour complaints

### Covers:

- personal integrity
- · relationships with others
- behaviour at meetings.

Complaints must be submitted within **one month** of the alleged breach using the prescribed form available on the City's website. The **Complaints Officer** is the **Director Corporate Strategy and Performance**.

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There were no complaints in the 2024–25 year.

### Division 4 - Rules of conduct complaints

#### Covers:

- misuse of resources
- securing personal advantage
- · involvement in administration
- · relationships with employees
- disclosure of information and interests.

Complaints must be submitted within **six months** of the alleged breach via email to <a href="mailto:complaints@wanneroo.wa.gov.au">complaints@wanneroo.wa.gov.au</a> and using the prescribed form. In **2024–25**, no Division 4 complaints were received and no complaints were carried over from the previous year.

Under section 5.121 of the Local Government Act 1995, the City maintains a register of complaints resulting in action under section 5.110(6)(b) or (c). No complaints in this reporting period resulted in such action.

# LOCAL LAWS

Council may make local laws to support good governance. The process is outlined in section 3.12 of the Local Government Act, including a six-week public consultation period.

Under **section 3.16**, local laws must be reviewed within **fifteen years** of commencement. The City is continuing its review and update of all local laws. Current laws are available at wanneroo.wa.gov.au.

# DELEGATIONS OF AUTHORITY

Delegations allow officers to carry out duties and make decisions. Under the *Local Government Act 1995*:

- Council may delegate powers to the CEO (except those listed in section 5.43)
- The CEO may delegate powers to employees (excluding the power of delegation)

The CEO must maintain a **Register of Delegations** and review it annually. The register was reviewed in 2024–25 to ensure all delegations remain appropriate.

### PUBLICLY AVAILABLE INFORMATION

The City is committed to transparency and accountability. In accordance with the *Local Government Act 1995*, all required documents – including registers, policies, meeting minutes, financial reports and other legislated materials – are publicly available on the City's website at wanneroo.wa.gov.au.

# COMMUNITY ENGAGEMENT

The City's Community Engagement Framework is based on the International Association for Public Participation (IAP2) model and its Quality Assurance Standard for Community and Stakeholder Engagement. It encourages participation from people who live in, work in, visit or support the City.

We ensure that stakeholders' comments and concerns are acknowledged, considered and made available to inform decision-making. We invite feedback on policy changes, development proposals, planning initiatives and major projects. Key stakeholders – including government regulators and community groups – are engaged on economic, environmental and social matters. We also monitor and review engagement outcomes and communicate these to participants and the broader community.

The City engages with the community and shares information through the following methods.

Engagement method	Description
Advertisements	Where relevant, engagement opportunities are advertised in local newspapers.
City's website	News, key projects and important documents are available for public viewing on the City's website.
Community events and activities	Engagement activities are incorporated into City-hosted events.
Emails	Project participants and subscribers receive updates, invitations and milestone notifications via email.
E-newsletter	The City's monthly eNews features public comment periods for key projects and reaches nearly 10,000 subscribers.
Facilitated sessions	Open houses, workshops and information sessions allow community members to interact directly with City staff, ask questions and provide feedback.
Letters	Information and feedback forms are sent to individuals likely to be directly affected by a decision, project or upgrade.
Non-facilitated sessions	Information booths, ideas boards and straw polls are set up at community facilities and events to gather informal input.
Notices	Public notices are displayed at the Civic Centre, libraries and community centres to advertise tenders and impounded vehicles.
Online mapping tool	The Social Pinpoint tool has been successfully used to gather feedback on several local projects.
Promotional posters	Posters are displayed in public spaces to promote engagement opportunities.
Signage	Roadside and park signage is used to inform the community about upcoming works and engagement opportunities.
Social media	Engagement opportunities are promoted via social media, often linking to the City's Your Say platform.
Submissions	Where surveys are not suitable, submissions are invited to capture community views. These are typically submitted via email or delivered to the Civic Centre.
Surveys	Surveys are a common method for gathering feedback and are available online via Your Say or in hard copy on request.
Your Say	Your Say is the City's online engagement hub, where community members can access project information and provide feedback through a variety of interactive tools and channels.

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### Key topics and concerns

During the year, the major topics involving community engagement were:

- Council Plan (Strategic Community Plan) major review
- Local Planning Strategy
- Dogs on leads in nature reserves
- Girrawheen Hub Precinct redevelopment
- Local Heritage Survey
- Discover Wanneroo Visitor Economy Strategy 2025–2030
- Reconciliation Action Plan 2025-2027
- January Citizenship Ceremony Survey
- Website renewal project
- Wanneroo Recreation Centre Sports Hub
- Yanchep Lagoon Preliminary Foreshore Management Plan
- · Yanchep coastal management
- Youth Services Review 2024
- 2024 Wanneroo Liveability Survey
- Community Shed proposal in Two Rocks
- Review increased use of Quinns Mindarie Community Centre for QMSLSC
- Quinns Rocks Fred Stubbs Carpark Gate Opening Times Consultation
- City of Wanneroo School Crossing Research Study Your Move Schools

### Engagement improvements

The following actions have been undertaken to further improve our community engagement performance and increase public participation:

- Following a review of the City's Community Engagement Policy and supporting procedures, work has begun to develop a public engagement framework. The City plans to engage the community on this in 2025–26.
- Through the WA Local Government Network, the City has been working with the Department of Local Government, Sport and Cultural Industries to prepare for changes planned through the Local Government Amendment Act 2023 review and planning reforms.
- On 1 July 2024, we released our new Social Pinpoint system to support the Your Say Wanneroo Community Engagement Hub with the system viewed 88,430 times by 37,496 people in 2024–25, down 1,010 views from 2023–24.
- The City provided support to various community groups and stakeholder organisations engaging communities in the City, including METRONET and Water Corporation. On 14 July 2024 the Yanchep Rail line was officially opened, marking the completion of the METRONET Yanchep Rail Extension, which extended the Joondalup Line 14.5km north from Butler and included new stations at Alkimos, Eglinton and Yanchep. The Water Corporation is building the Alkimos Seawater Desalination Plant and Alkimos to Wanneroo pipeline.

# OUR STAKEHOLDERS

A stakeholder is defined as an individual, group, organisation, business or government entity that has an interest in, concern about, or may be affected by a project or service within the City of Wanneroo or surrounding areas.

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The City of Wanneroo is diverse, and we are committed to engaging with our community to deliver the leadership, services and facilities outlined in our Strategic Community Plan.

### Key stakeholder groups

Our key stakeholders include:

- community members, ratepayers, residents and visitors
- special interest groups
- · industry associations, peak bodies and community interest groups
- · businesses within the City
- Commonwealth, state, regional and local governments (including public utilities, consultants and contractors)
- media.

### Stakeholder relationships

Stakeholder group	Who they are	Why they matter to the City	Value to the stakeholder	How we engage
Community members, ratepayers, residents and visitors	Residents, ratepayers, customers and visitors	Provide funding, feedback, strategic direction and engagement	Civic leadership, representation, and access to services and facilities	Website, social media, publications, meetings, events, Your Say, surveys, mapping tools
Special interest groups	People with disabilities, culturally and linguistically diverse communities, Aboriginal and Torres Strait Islander peoples, seniors, youth and young people	Offer unique perspectives to improve inclusivity and accessibility	Access, equity and inclusion in services and representation	Same as above, with tailored approaches
Industry associations, peak bodies and community interest groups	Professional/business associations, not-for- profits, NGOs, sport associations, schools, residents' and ratepayers' groups	Provide expertise, advocacy and cultural vibrancy	Representation, resources and partnership opportunities	Website, social media, meetings, forums, working groups, Your Say
Businesses	Local businesses, business associations, developers, suppliers, contractors	Drive local economic growth and community opportunities	Support for investment, development and business growth	Economic development team, digital media, meetings, workshops, business survey, Your Say

Government	Federal/state ministers, local government leaders, departments, utilities, consultants, political influencers	Provide funding, policy direction and legislative input	Collaboration, partnerships and shared resources	Formal meetings, correspondence, reporting, advocacy, joint ventures
Media	Print, broadcast, online and community media	Promote transparency, protect reputation, raise awareness	Access to stories and data on community trends	Press releases, interviews, Council meetings, social and digital media

# External partnerships

The City recognises the importance of strong partnerships in enhancing the range and quality of services available to residents and businesses, and in ensuring that policies remain current and well informed.

We collaborate with a range of national and state-based organisations to promote shared interests and advocate for key priorities. The City partners with the National Growth Areas Alliance (NGAA) and Growth Areas Perth and Peel (GAPP) – both of which represent high-growth outer metropolitan councils. These groups leverage the collective experience of their member local governments to raise awareness of the unique challenges faced by fast-growing communities and to influence decision-makers and funders.

We also work closely with the Wanneroo Business Association to ensure alignment between the City and local businesses on key issues such as building business capacity and capability.

The City is a member of the Western Australian Local Government Association (WALGA) and Local Government Professionals Australia WA, which support advocacy, professional development and sector-wide collaboration.

We continue to engage with a broad range of external industry, strategic and community stakeholders to advocate and collaborate for the benefit of our community.

# COMMUNICATIONS, BRAND AND MEDIA

We communicate in many ways, including through our website, digital and print newsletters and advertorial and editorial content in the local community newspaper.

In 2024–25, three editions of our *What's Happening* magazine, showcasing places, people and events in the City through news articles and features, were delivered to 91,803 homes and businesses in the City.

We also launched a *What's Happening* digital offering – a mobile-friendly edition with bonus content, including video interviews and photo galleries, that delve deeper into the stories shared in the print edition and go behind the scenes of exciting City projects, events and initiatives.

Our website is another key digital communication tool, allowing us to deliver content and resources for our residents, local businesses and the general public quickly and cost effectively. In 2024–25, our website attracted 4.5 million views. A total of 94 articles were added to the News page of the website, generating 27,206 page views.

The most popular news articles published on the City's website in 2024-25 included:

- Where to pay your respects in the City this Anzac Day (3,273 views)
- Bookable verge collections coming soon (3,098 views)
- Green your verge with our free plant giveaway (1,283 views)
- Christmas has arrived in the City of Wanneroo (1,015 views)

Throughout 2024–25, the Communications and Brand team provided 140 sets of talking points to spokespeople who participated in media activities or official engagements throughout the year.

The team also delivered a combined 200 photo and video shoots to share information about City programs, services and projects with our community. This represented a 128% increase on the number of photo and video shoots the team undertook last year.

Over the financial year, Communications and Brand completed 472 graphic design projects – up 10% on the previous financial year – encompassing branding, promotional materials, digital content, event graphics, and to support campaigns and publications.

### Media coverage

As a customer-focused organisation, the City is committed to open and transparent communications with our community, in line with our values of accountability and respect. We recognise that both traditional and social media channels present opportunities to inform, connect and engage with local people and the wider community.

We embrace opportunities to share news with residents, businesses and visitors and generate positive print, online and broadcast media opportunities. We regularly liaise with media outlets, issue media statements and respond to media enquiries as needed to share information about important issues, projects and events of interest to the community.

We assess and measure the City's media coverage against an industry benchmark called a media impact score (MIS), which calculates an organisation's performance based on sentiment (positive, negative, neutral), number of mentions, weighting of the media publication/outlet and story position or placement in the publication/platform.

Our 2.4 average MIS for media interactions in 2024–25 significantly outperformed the local government national average of 1.8.

Throughout 2024–25, media coverage of the City was assessed against the key strategic themes of growth, environment and sustainability, community connections, safety and security, and local work, business and investment, and had a potential audience reach of 13,389,045 over the financial year.

In 2024–25, only 14% of media coverage was negative in tone. Importantly, this negativity was directed at specific issues rather than the City itself. For example, a dog attack in Marangaroo was reported by Seven News and Sunrise News, but the City's response was widely praised. While the incident was inherently negative, the media coverage highlighted the City's strong commitment to community safety and security.

Overall, traditional media coverage of the City during 2024–25 was predominantly positive or very positive in tone. Consistently high-performing themes included:

- · The City helps connect the community
- The City invests in and supports grassroots facilities
- The City is committed to safety and security.

#### It's the little things campaign

In 2024, the City launched the 'It's the little things' campaign to establish a consistent brand presence, build community trust and raise awareness of the City's diverse services beyond traditional perceptions.

Phase 1 – from June to September 2024 – saw geotargeted Facebook and YouTube ads, local bus shelters ads and Google ads achieve a strong performance, with Facebook ads reaching 232,000 local people, generating 635,000 impressions and 76,000 engagements. This overall engagement rate of 11.9% significantly outperformed the government sector average of 3.4%. YouTube ads garnered 168,000 views, reflecting high levels of local engagement and resonance.

The simplicity and clarity of the campaign's messaging helped foster constructive social media discussions. This positive tone positioned the City on par with leading neighbouring councils and provided a solid foundation for future brand-building efforts.

Phase 2, launched in March 2025, aimed to expand visibility through print, outdoor and Cityowned media channels, while Phase 3 in 2025–26 will introduce new campaign elements to support continued digital reach and engagement.

By focusing on 'the little things' that matter to residents, the campaign has strengthened trust in Council, enhanced the City's reputation and demonstrated the power of simple, consistent storytelling in fostering community loyalty and awareness.

#### Social media

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In 2024–25, we maintained a strong focus on improving engagement with our community through social media, specifically Facebook, Instagram and LinkedIn, resulting in a 9% increase in Facebook followers, a 10% increase in Instagram followers and an 8% increase in LinkedIn followers. This data demonstrates the effectiveness of the City's communications strategy in delivering engaging and relevant content that resonates positively with social media users.

In 2024–25, 1,473 posts were published across the City's Facebook, Instagram and LinkedIn pages.

Posts and campaigns with the highest reach across all platforms ran the gamut of topics, from the City's light-hearted April Fools 'public notice' that played on the friendly rivalry with a neighbouring local government, claiming Lake Joondalup would be renamed Lake Wanneroo, to a 'Tree't yourself' post announcing a tree and shrub giveaway, an important reminder not to bin batteries, and Prime Minister Anthony Albanese's visit to the City to break ground the Alkimos Aquatic and Recreation Centre site.

Facebook is the City's primary social media channel. In 2024–25, the City's Facebook page achieved:

- a page reach of 8,497,691 users
- a post reach of 5,173,625 users
- 6,740,255 impressions
- A 4.25% engagement rate (up 19% compared to 2023–24).

For more information on the City's current and historic news, please see wanneroo.wa.gov.au/news/archive.

# **IMPORTANT EVENTS**

In 2024–25, the City hosted, sponsored and supported a range of events that gave residents, businesses and visitors opportunities to connect and celebrate within Wanneroo's distinctive natural and built environments. These included major community gatherings, sporting competitions, arts showcases, citizenship ceremonies and music festivals.

## 2024

July	<u>August</u>	<u>September</u>	<u>October</u>	<u>November</u>	<u>December</u>
Pioneer lunch     2024 Yonex     Australian U15 &     U19 National     Championships		Citizenship ceremonies x 6     Heritage and Library dinner	Banksia Grove Funfest     Car Co civic event     International     Festival of Speed     Perth 2024     Wanneroo     Children's Week     community event	Evening in the Park     Sunset Sounds Concert     Citizenship ceremonies x 6     2024 Business Awards     Wanneroo Show     Annual Fun Day, Playgroup WA     Mindarie Festival	Aquamotion     Outdoor Cinema     Christmas Fiesta     Aquamotion     Funday     Magic of     Christmas,     Wanneroo     Botanical Gardens     Mindarie NYE     fireworks

# 2025

<u>January</u>	<u>February</u>	<u>March</u>	<u>April</u>	<u>May</u>	<u>June</u>
Sunset Sounds concert     Australia Day citizenship ceremony     Treasures of Shorehaven 2025     Rugby WA 7s state tournament & HSBC 7s international team training     Tet Festival, Vietnamese Society of Australia WA	Wanneroo     Festival     Symphony     Under the Stars     Lunar New     Year, Mindarie     Marina	Clarkson Funfest	Community     Services and     Conservation     dinner	Evening in the Park     Beach to Bush Arts Festival     Ready 4 Adventure Show     Get Reel Two Rocks	Emergency     Services dinner     2025 Bosch     Power Tools Perth     Super 440

# Our performance

Our CBP provides details of operational delivery specifically linked to our seven strategic goals, as defined by our SCP. Under each of the goals, we deliver several services to the community and report on them in this annual report. Additionally, the capital works program, including the City's top capital projects, underpins delivery of our services to the community.

This section of the report outlines our service performance against our strategic goals, presenting our:

- progress against our goals
- · services delivered, service highlights, performance results and statistics
- progress on delivery of key projects
- proposed projects for future years.

To ensure successful implementation of our goals, we monitor the performance of key projects and service indicators set out in the CBP throughout the financial year. Performance reports and the annual report are submitted to the Audit and Risk Committee for review. In addition, the annual report is reviewed and approved by Council.

The impact of our projects and programs on the community is primarily measured through the liveability survey.

## LIVEABILITY SURVEY

## Community liveability insights

The City of Wanneroo's second Liveability Survey was conducted between November and December 2024, with over 4,000 community members participating. The survey provides valuable insight into what our community values in their neighbourhoods and how they rate their lived experience. These results help us track progress against the Strategic Community Plan 2021–2031 and inform future planning and investment.

#### Overall liveability score

Residents rated the liveability of their neighbourhoods at 62 out of 100, based on 50 place attributes grouped under five dimensions:

- Look and function
- Sense of welcome
- Things to do
- Uniqueness
- Care.

#### Top-rated attributes

The highest-rated attributes in 2024 included:

There are people like me	7.5
Welcoming to all people	7.5
Ease of driving and parking	7.4
Mix or diversity of people in the area	7.4
Connectivity	7.3

#### Lowest-rated attributes

#### The lowest-rated attributes were:

Local history, historic buildings or features	4.2
Unusual or unique buildings and/or public space design	4.2
Things to do in the evening	4.2
Cultural and/or artistic community	4.7
Evidence of community activity	4.8

#### Liveability priorities

The survey identified attributes that are both highly valued and underperforming – these are key priorities for future investment. In 2024, these included:

- sense of neighbourhood safety
- general condition of public open space
- elements of natural environment
- sense of personal safety
- access to neighbourhood amenities.

These priorities align with the City's future strategic goals and will inform future service planning, capital works, and community engagement.

#### Community ideas

Residents submitted over 6,000 ideas to improve liveability. Common themes included more local events, better lighting and footpaths, increased tree planting, and improved access to public transport. These ideas provide valuable local knowledge and will support place-based planning and project design. We use these ideas, together with the other survey results, to review our services, helping us assess community needs, identify gaps, and refine service delivery to better align with community expectations.

#### Strategic alignment

Each of the 50 liveability attributes has been mapped to the City's seven strategic goals. This enables us to measure progress from a community perspective and ensures that future planning remains aligned with community aspirations.

#### Informing the Council Plan 2025–2035

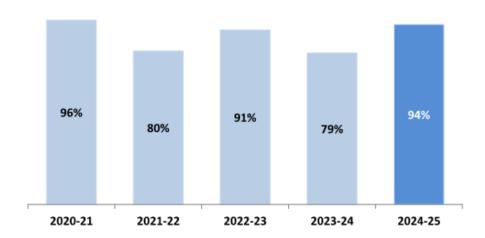
The insights gathered through the 2024 Liveability Survey have directly informed the development of the City's new Council Plan 2025–2035. The community's values, priorities, and lived experiences have shaped the draft vision, purpose, and strategic goals of the new plan, ensuring that future decision-making is grounded in what matters most to our residents.

The Council Plan was adopted in August 2025 and will guide the City's strategic direction over the next decade.

#### OUR CORPORATE BUSINESS PLAN

In 2024–25, the City planned to deliver 85 key projects aligned with the priorities in the Corporate Business Plan (CBP). The figure below provides an overview of how these projects have progressed over the current year and the previous four years.

## Overall CBP Performance



As at 30 June 2025, 94% of key projects were either completed, on target, or being monitored. This means that out of 85 initiatives, 80 are progressing as planned. This represents an improvement compared to the previous year's performance status of 79%.

The figure below shows the status of the 85 initiatives planned for delivery in 2024–25, as at 30 June 2025:

- 27 initiatives have been completed
- 43 are progressing as planned
- 10 are being monitored
- · 1 is not reaching the expected target
- 4 have been deferred to 2025–26.

#### Performance trend

While project delivery performance has varied in previous years, the 2024–25 results mark a significant improvement. The performance rate of 94% this year reflects improved planning, stronger cross-team coordination, and enhanced monitoring practices. The increase in completed and on-track initiatives demonstrates our growing capability to deliver on our strategic commitments and respond effectively to community needs.

#### DELIVERING ON GOAL 1

#### An inclusive and accessible city with places and spaces that embrace all

We're building a community where everyone feels welcome, valued and connected. Our public spaces and facilities are designed to be accessible and inclusive, supporting people of all ages, abilities and backgrounds. Through local programs, events and services, we're helping people stay active, healthy and engaged.

#### Our priorities

We are working towards this goal through the following priorities:

- · Priority 1: Value the contribution of all people
- · Priority 2: Value public places and spaces
- · Priority 3: Facilities and activities for all
- · Priority 4: Bringing people together
- Priority 5: Learning and discovery choices

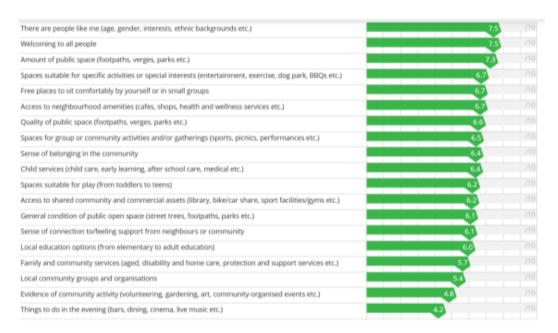
#### Services that support Goal 1

We deliver a range of services that help achieve this goal, including:

- Community recreation programs and facilities
- Place management
- Community development
- Library services.

#### Wanneroo Liveability Survey results

The following attributes from the 2024 Wanneroo Liveability Survey are aligned to Goal 1 and reflect how residents rate inclusion, accessibility and connection in their neighbourhoods.



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# Key achievements

The initiatives and outcomes summarised below reflect our progress in delivering on Goal 1 and its supporting priorities:

# Inclusive infrastructure & facilities

What we delivered	What changed as a result?	Why it matters to our community
Heath Park Pavilion, Eglinton: Delivered a new facility with changerooms, activity rooms, universal access features, and a mural by local artist Brenton See.	Provided a modern, inclusive venue for sport and community events, with facilities for players, officials, and visitors.	Enhances community pride and access to quality infrastructure. Supports sport, gatherings, and cultural expression in a growing suburb.
Dordaak Kepup Library & Youth Innovation Hub: Commenced construction of a new library and innovation hub, scheduled to open in December 2025	The new facility will offer programs, technology, and spaces for learning, creativity, and community connection.	Expands access to modern library services and youth innovation opportunities in a fast-growing area.
Aquamotion drowning prevention technology: Installed Al-based alert system that notifies lifeguards via smartwatch	Improved safety and reduced response times for potential drowning incidents.	Creates a safer swim environment for families and staff, helping prevent serious injuries and saving lives.
Aquamotion gym upgrade: Upgraded gym with high-tech Matrix equipment featuring user integration.  Kingsway netball courts and floodlighting renewed: The City completed renewal works on the netball court surface and floodlighting at the western courts, with \$4.2 million invested in 2024–25.	Members now enjoy state-of- the-art fitness equipment used in leading gyms worldwide.  Upgraded facilities ensure the courts remain safe, functional, and accessible for years to come.	Promotes physical health and enhances user experience, encouraging regular exercise and community wellbeing.  Quality sporting infrastructure supports active lifestyles, community participation, and local sporting events.

### Community access & engagement

What we delivered	What changed as a result?	Why it matters to our
		community
Community facility	Enabled thousands of	Well-maintained, accessible
bookings: processed 96,507	community groups, clubs, and	spaces strengthen social
community facility bookings in	residents to access spaces	cohesion, physical activity,
2024–25, supporting access	for sport, events, and	and local identity. Every
to 107 venues across the	activities.	booking represents people
City.		coming together.
Strategic advocacy for community wellbeing: Advocated for youth diversion, homelessness support, and family violence services through evidence-	Secured extension of HEART homelessness outreach to 2026 and funding for multicultural youth services in Butler through 2027.	Delivers tangible progress on critical social issues. Ensures vulnerable residents have access to essential support locally.

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based factsheets and		
stakeholder engagement.		
Community funding	More than 40,000 people	Empowers local groups to
program: Provided \$237,553	participated in funded events,	deliver inclusive, vibrant
in funding to support 117	including 8 Christmas	programs. Strengthens
community initiatives across	celebrations. \$331,500 in	community connections and
five grant streams.	additional support was	amplifies the City's
	leveraged.	investment.

# Youth development & leadership

What we delivered	What changed as a result?	Why it matters to our community
Youth leadership: delivered four youth leadership initiatives, engaging 167 young people in events and	Built confidence, teamwork, and civic engagement through activities like Youth Week, Level Up, and school	Fosters future-focused leadership and inclusion. Encourages young people to actively contribute to their
programs across the City.	leadership programs.	communities.
Youth engagement sessions: Delivered 660 youth engagement sessions in centres, parks and community spaces, attracting over 12,000 attendees.	Created safe, inclusive spaces for skill-building, creativity, and connection. Partnered with Headspace, Constable Care, and others.	Provides positive alternatives and supports wellbeing. Strengthens belonging and community resilience through youth-led activities.

# Literacy & early learning

What we delivered	What changed as a result?	Why it matters to our community
Early childhood program delivery: Delivered early childhood programs through City libraries, attracting over 35,000 attendees. Introduced book comprehension packs aimed at 3-year-olds for borrowing to support school readiness.	Strengthened early literacy and language development. Provided parents with tools to support learning at home.	Lays the foundation for lifelong learning and educational success. Supports families in preparing children for school and beyond.

## Place activation & management

What we delivered	What changed as a result?	Why it matters to our community
Place-based activations: Delivered a series of place- based activations across key centres including Girrawheen, Wanneroo, and Yanchep.	Enhanced vibrancy, increased foot traffic, and fostered stronger community connections.	Supports local businesses, encourages civic pride, and creates welcoming public spaces.
Revitalising Wanneroo Town Centre: Delivered a revitalisation strategy for the Wanneroo Town Centre, shaped by	Established a shared vision and actionable framework for future development, activation, and investment.	Empowers local identity, supports economic growth, and ensures the Town Centre reflects community aspirations.

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extensive community and		
stakeholder engagement.		
Empowering Yanchep:	Increased community	Supports social inclusion,
Activation and the YTRAC	participation, improved	local pride, and place-based
relaunch: Activated Yanchep	access to services, and	service delivery in a rapidly
through events, partnerships,	strengthened local	growing coastal community.
and the relaunch of the	collaboration.	
Yanchep Two Rocks Access		
Centre (YTRAC).		

#### Strategic place planning & engagement

What we delivered	What changed as a result?	Why it matters to our community
Place planning engagement: Conducted place planning workshops and engagement sessions with residents and stakeholders.	Gathered insights to inform future planning and activation strategies.	Ensures planning is community-led and responsive to local context.
Place based frameworks: Developed place-based frameworks to guide investment and service delivery.	Created clear pathways for implementation and monitoring.	Aligns City resources with community priorities and strategic goals.

#### Capital works

We undertake infrastructure projects based on community feedback and identified needs. In 2024–25, the following capital works supported Goal 1 of the Strategic Community Plan:

- sports facilities total expenditure \$28,935,752
- golf courses total expenditure \$561,132
- community buildings total expenditure \$14,926,071
- investment projects total expenditure \$1,375,190

#### Performance indicators - Goal 1 outcomes

The following table presents the outcomes of the key performance indicators (KPIs) for Goal 1 as outlined in the Corporate Business Plan. These indicators reflect performance across various community-focused service areas.

Key performance indicator	2022–23	2023– 24	2024– 25 Target	2024– 25 Actual	Performance	Service
% access items identified through audit completed as scheduled	97%	96%	>90%	92%	Achieved	Community development
% access infrastructure budget expended	90%	94%	>90%	96%	Achieved	Community development
Number of volunteers supporting City services	128	154	>125 & <135	134	Achieved	Community development
Number of page views Your Say	48,749	89,440	Increase	88,430	Not Achieved	Community development

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Sporting facility attendance – Aquamotion and Kingsway Indoor Stadium	440,109	511,811	Increase	556,254	Achieved	Community recreation programs and facilities
Community facility bookings	97,532	100,514	Increase	96,507	Not Achieved	Community recreation programs and facilities
% of library members to total population	34%	35%	Increase	36%	Achieved	Library services
Attendance numbers at programs and activities	30,933	42,951	Increase	52,745	Achieved	Library services

#### Detailed performance of Goal 1 services

#### Community recreation programs and facilities

To support healthy and active lifestyles, we deliver a range of innovative community facilities and programs. Our services include:

- · delivery of sport and recreation programs
- planning and development of community facilities
- · management of facility bookings and usage
- · maintenance and operations of community facilities
- · support for community and sporting clubs
- provision of beach safety services
- management of golf courses.

#### Corporate Business Plan key projects 2024–25

The following key initiatives were commenced or delivered in the 2024-25 financial year:

Key project	Action for 2024–25	Status	Comments
Construction of Halesworth Park	Construction of sports		
sports facilities	amenities building at		
	Halesworth Park.	Complete	Project completed.
Construction of Heath Park	Continue construction of the		
sports amenities building	new sports amenities building		
	at Heath Park.	Complete	Project completed.
Construction of the Alkimos	Detailed design of the centre		
Aquatic and Recreation Centre	to be completed along with the		Structural steel erection
	progression of the construction		underway; foundations and
	tender.	On target	pool structures poured.
Construction of the all-abilities	Continue construction of an		
playground at Riverlinks Park	all-abilities playground at		
	Riverlinks Park in Clarkson.	Complete	Project completed.
Facility planning for Alkimos	Present draft Masterplan to		Advocacy did not secure
district and regional open	Council for consideration.		funding; planning to
spaces		On target	proceed independently.
Implementation of the Golf	Implementation of		
Courses Strategic Plan	management contract and		
	leases for the Marangaroo and		
	Carramar golf courses and		Council approved side
	confirm scope of upgrades and		deed and funding
	implementation.	On target	arrangement in June 2025.

Key project	Action for 2024–25	Status	Comments
Progress planning for upgrades	Present draft Masterplan to		Revised concept design
to the Wanneroo Recreation	Council for consideration.		developed; new facility
Precinct			preferred over
		On target	refurbishment.
Review of the Northern Coastal	Undertake a review of the		Consultant review to be
Growth Corridor Community	Northern Coastal Growth		completed by August for
Facilities Plan	Corridor Community Facilities		Council consideration in
	Plan.	Monitor	September.
Upgrade of tennis courts at	Upgrade of tennis courts,		Delays due to sewerage
Montrose Park	fencing and lighting at		connections and seasonal
	Montrose Park in Girrawheen.		constraints; completion by
		Monitor	Oct 2025.
Upgrades to Kingsway Netball	Commence and complete the		
Court surface and floodlighting	renewal of drainage, playing		
	surface and sports lighting on		
	the Western Netball Courts.	Complete	Project completed.

#### Place management

We work with our community to shape vibrant, inclusive and distinctive places. Through local planning and engagement, we deliver services that reflect the unique character of each area and strengthen community connection.

Our place management services include:

- · develop local area plans to reflect the distinctive character of a place
- · activate places to support community identity, connection and inclusiveness
- manage City events
- coordinate community engagement.

#### Key projects 2024-25

The following key initiatives were commenced or delivered in the 2024-25 financial year:

Key project	Action for 2024–25	Status	Comments
Delivery of the	Deliver flagship and place-based events		Program successfully
community events	program that highlights the unique places in		delivered within planned
program	the City.	Complete	timeframe.
Masterplanning for	Preparation of a staged Implementation Plan		
Yanchep Lagoon	that considers designs for each precinct		Council endorsed plan;
	aligned with the Masterplan and funding		implementation
	models.	Complete	underway.
Place-led and sense	Undertake local area planning to improve		
of place planning	understanding and awareness of priorities		
	and needs in our local communities.		
	Facilitate the place-led approach in East		
	Wanneroo to inform public realm design		
	such as streetscapes, public open space		Planning policy and
	and community facilities.		guidelines in
	Broaden place-led approach across the		development; Council
	City.	On target	workshops scheduled.
Review of the	Undertake a review of the Community		
Community	Engagement Framework.		
Engagement		Under	Progress delayed due to
Framework		target	scheduling issues.

#### Community development

We work with our community and stakeholders to foster connection and build capacity across all ages, cultures and abilities enhancing quality of life for everyone. Our community development services include:

- social inclusion to ensure that all people can participate in community life
- community development to support capacity building
- childhood services to build confidence and capacity in families and the community
- youth development to build valued, empowered and supported youth
- community funding to support community groups and organisations.

#### Key projects 2024-25

We commenced and delivered the following key projects in the 2024-25 year.

Key project	Action for 2024–25	Status	Comments
Review of the	Undertake a review of the City's		RAP 2025–2027 endorsed
Reconciliation	Reconciliation Action Plan and seek Council		by Council and accredited
Action Plan	endorsement of a revised plan.	Complete	by Reconciliation Australia.
Review of the	Undertake a review of the City's 2019 Social		Review extended to align
Social Strategy	Strategy.		with new Council Plan
		On target	adoption in August 2025.
Strategic social	Regularly monitor community needs and		
needs advocacy	advocate for the provision of social services		Ongoing advocacy; strong
	as outlined in the City's Advocacy Plan		engagement with
	(Wellbeing pillar) and other identified		Department of
	emerging needs.	On target	Communities.
Youth	Undertake a youth development service		Review findings presented
development	review.		to Service Review Working
service review		On target	Group in June 2025.

# Community impact story

#### Community connections through flagship funding

In 2024–25, the City of Wanneroo's flagship funding stream empowered 12 high-impact community events that brought over 23,000 residents together in celebration, remembrance, and connection. From civic commemorations to cultural festivals, these events played a vital role in strengthening community bonds and fostering local pride.

Among the highlights were major commemorative services including Anzac Day, Remembrance Day, and Vietnam Veterans Day, hosted by RSLs across Wanneroo, Yanchep/Two Rocks, and Quinns Rocks. These solemn and inclusive gatherings drew more than 15,000 attendees, with growing involvement from schools, veterans, emergency services, and multicultural performers.

The Mookaroo NAIDOC Outer North Festival welcomed over 2,000 participants, celebrating First Nations culture through music, dance, and storytelling led by Indigenous youth and community groups. Meanwhile, Australia Day celebrations in Girrawheen and Yanchep/Two Rocks engaged over 1,100 residents in family-friendly festivities, and Carols in the Park in Yanchep drew an estimated 5,000 people, continuing a cherished local tradition.

With a City contribution of \$77,000, these events leveraged an additional \$161,000 in financial and in-kind support, including volunteer hours – delivering a combined value of nearly \$240,000. This remarkable return on investment underscores the program's success not only in economic terms, but in its enduring impact on social cohesion, civic engagement, and the cultural vitality of the City of Wanneroo.

## Library services

Our libraries are welcoming community hubs that support learning, connection and access to information. We provide:

- · community resources, facilities and engagement opportunities
- access to digital media and technology
- · support for literacy and lifelong learning.

#### Key projects 2024-25

We commenced and delivered the following key projects in the 2024-25 year.

Key project	Action for 2024–25	Status	Comments
Construction of the	Continue construction of Dordaak		Construction on track for
Dordaak Kepup Library	Kepup Library and Youth Innovation	On	September 2025; fit-out
and Youth Innovation Hub	Hub.	target	procurement progressing.
Deliver digital literacy	Build digital literacy in the City through		
program	tailored workshops and training aligned		Tech help and niche digital
	to web interactions, employment and	On	literacy sessions delivered
	social connection.	target	across libraries.
Local connectedness	Engage with the local community and		Strong participation in
through libraries	stakeholders to explore and enable		literacy programs,
	opportunities within libraries and via	On	workshops, and
	online platforms.	target	community-led activities.

#### DELIVERING ON GOAL 2

# A city that celebrates rich cultural histories, where people can visit and enjoy unique experiences

We celebrate the rich cultural heritage and diversity that make Wanneroo unique. From Aboriginal traditions to global influences, our arts, events and tourism experiences reflect the stories of our community. We're proud to offer places and programs that invite people to explore, connect and enjoy.

#### Our priorities

We are working towards this goal through the following priorities:

- Priority 1: Valuing cultures and history
- · Priority 2: Supporting arts and local creativity
- Priority 3: Enhancing tourism opportunities and visitor experiences

#### Services that support Goal 2

To deliver on this goal, we provide:

- · museum, heritage and arts services
- · tourism promotion initiatives.

#### Wanneroo Liveability Survey results

The following attributes from the 2024 Wanneroo Liveability Survey are aligned to Goal 2 and reflect how residents rate the City's cultural heritage, arts and tourism.



#### Key achievements

The initiatives and outcomes summarised below reflect our progress in delivering on Goal 2 and its supporting priorities:

#### Museum, heritage and arts

What we delivered	What changed as a result?	Why it matters to our
		community
Local Heritage Survey 2025: Council adopted a new Local Heritage Survey 2025, including the recommended Heritage List.	The review meets the City's obligations under <i>The Heritage Act 2018</i> and provides an important record of significant historic heritage places.	Preserves the city's identity and heritage. Recognises places of value to the community and ensures they are

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		considered in future planning.
2024–25 Annual Gallery Program: The Wanneroo Regional Gallery welcomed over 5,500 visitors this year, with a dynamic program including the 2024 Community Art Awards, Walking Through a Songline, and Antipodean Manifesto, alongside rotating works by Andy Warhol from the National Gallery of Australia. These exhibitions enabled the community to engage with First Nations art, celebrate local artists, and explore key moments in Australia's art history.	The Wanneroo Regional Gallery provided the community with opportunities to experience First Nations art, learn about significant periods in Australia's art history, and celebrate local artists' achievements. Visitors engaged with nationally renowned works.	These experiences enriched community understanding and connection through art in accessible, engaging ways.
Acquisition of the SS Alkimos Lifeboat: Wanneroo Regional Museum successfully acquired the SS Alkimos lifeboat; a rare maritime artefact linked to one of Western Australia's most iconic shipwrecks. The lifeboat will be preserved and eventually displayed as part of the museum's growing cultural heritage collections	The acquisition safeguards a significant piece of WA's maritime heritage and deepens local connection to coastal history. It enhances the museum's role as a cultural hub, offering residents and visitors meaningful opportunities to engage with the region's unique past.	Preserving and showcasing local maritime history strengthens community identity and pride. It provides educational and cultural value for current and future generations.

# Visitor economy

What we delivered	What changed as a result?	Why it matters to our community
Develop Discover Wanneroo Visitor Economy Strategy: The City consulted and engaged with key stakeholders to develop a new vision and strategy for the local visitor economy. In June 2025, Council endorsed the new Visitor Economy Strategy, which identifies tourism as a key strategic industry. The strategy aims to position the City of Wanneroo as a destination that visitors enjoy, highlighting its active coastline, natural environment, and memorable experiences.	The strategy provides a clear direction for growing the visitor economy and elevates the City's profile as a tourism destination.	It strengthens the City's economic resilience, supports local businesses and tourism operators, and enhances the visitor experience for residents and tourists alike.
Active social media channels: The City maintained active and engaging social media channels through Facebook and Instagram,	The City collaborated with local influencers and creators to showcase activities and	It promotes local pride, helps small businesses thrive, and keeps residents informed and

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supporting small local businesses by helping them create fresh content and gain exposure. Over the year, Instagram followers grew by 57% and Facebook by 34%, reflecting strong community engagement.	places to visit, delivering authentic and friendly content that serves as a one-stop shop for residents.	connected to what's happening in their area.
Yanchep Park passes: In partnership with the Department of Biodiversity, Conservation and Attractions (DBCA), the City offered discounted annual park passes for residents to Yanchep National Park. The initiative allowed residents to purchase an annual pass for the same price as a single day visit. Over 2,000 passes were purchased in 2024–25, marking a steady increase from the previous year.	The program improved access to nature and recreation for residents, encouraging more frequent visits to the park.	It strengthens community connection to natural spaces, promotes outdoor activity, and supports wellbeing through affordable access to local environmental assets.

#### Capital works

There are no capital works programs relating to Goal 2.

#### Performance indicators - Goal 2 outcomes

The following table presents the outcomes of the key performance indicators (KPIs) for Goal 2 as outlined in the Corporate Business Plan. These indicators reflect performance across various community-focused service areas.

Key performance indicator	2022– 23	2023– 24	2024– 25 Target	2024– 25 Actual	Performance	Service
Number of visitors / participants in cultural services activities (including Wanneroo Regional Museum and historic houses)	24,664	44,939	Increase	31,039	Not Achieved	Museums, Heritage and the Arts
Discover Wanneroo website visitors	9,272	10,357	Increase	18,930	Achieved	Tourism
Social media metrics (total followers Instagram and Facebook)	3,329	4,005	Increase	6,018	Achieved	Tourism

#### Detailed performance of Goal 2 services

#### Museums, heritage and the arts

We create opportunities for the community to engage with a wide range of cultural activities and assets that reflect the richness of our diverse beliefs, values, life experiences and interests. Our services include:

- · promoting cultural and artistic experiences for the community
- · managing and promoting local heritage

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managing the City's cultural assets.

#### Key projects 2024-25

We commenced and delivered the following key projects in the 2024-25 year.

Key project	Action for 2024–25	Status	Comments
Delivery of the	Undertake key projects focusing on		Local Heritage Survey
museums and	endorsement of the Heritage Management		adopted; Aboriginal Cultural
heritage program	Plan, development of a Noongar Cultural		Heritage List developed;
	Heritage Directory and finalising review of the	On	strong community
	Local Heritage Survey.	target	engagement.
Delivery of arts	Promotion of arts and gallery exhibition		
and exhibition	experiences including the Community Art		Gallery hosted major
experiences	Awards and arts development programs such		exhibitions and workshops;
	as Tips and Tricks for Artists to maximise	On	strong visitor numbers and
	attendance and participation.	target	participation.

#### **Tourism**

We work with our community, the tourism industry and state government agencies to grow tourism in our region. Through leadership, investment attraction and targeted marketing, we support tourism by:

- · facilitating tourism opportunities
- · supporting destination marketing
- · improving destination signage
- maximising regional tourism.

#### Key projects 2024-25

We commenced and delivered the following key projects in the 2024–25 year.

Key project	Action for 2024–25	Status	Comments
Implementation of the	Pending development approval,		DA and building licence
Council resolution on the	progress with lease and otherwise		approved; tenant
former Quinns Rock	implement project actions.		handover pending
Caravan Park site		On target	WAPC clearance.
Redevelopment of the Old	Finalise agreement for lease and ground		Updated concept
Yanchep Surf Lifesaving	lease. Progress site design and		presented;
Club site	approvals with lessee in consultation		development
	with Yanchep Lagoon Working Group		application preparation
	and Design Review Panel.	On target	underway.
Review of the Tourism	Undertake a major review of the Tourism		
Plan	Plan and present an updated plan to		Discover Wanneroo
	Council for consideration.		Visitor Economy
			Strategy 2025–2030
			endorsed by Council.
		Complete	

# Community impact story

#### Creating visibility and recognition of Noongar culture through language

The City of Wanneroo's Noongar Naming Project marks a significant shift toward respectful and meaningful engagement with Noongar Elders and Knowledge Holders. Moving beyond opportunistic naming, we partnered with Noongar language experts Nyungar Birdiyia to develop a culturally grounded framework that reflects the interconnectedness of Noongar Country and culture. This comprehensive approach ensures consistency and authenticity in place naming across the City.

Guided by Elders, the framework prioritises cultural integrity over quantity, avoiding tokenistic or trend-driven naming. It supports the revival of Noongar language and heritage through thoughtful consultation and application. To our knowledge, Wanneroo's model is unique among Western Australian local governments and sets a new benchmark for respectful naming practices.

A key outcome of this process is the naming of the City's new library and youth innovation hub, now called Dordaak Kepup – 'place of living waters' – a name inspired by local waterways, heritage, and connection. Fifteen internal rooms also feature Noongar names, chosen for their symbolic and metaphorical significance rather than direct translations.

To enhance public understanding, entrance signage includes QR codes linking to pronunciation guides, cultural context, and artwork by local Noongar artists, with braille for accessibility. The City is committed to embedding this process into future developments and supporting others, including land developers, to adopt the framework and promote cultural continuity across the region.

#### DELIVERING ON GOAL 3

#### A vibrant, innovative city with local opportunities for work, business and investment

We're supporting a strong and diverse local economy where businesses grow, jobs are created and innovation thrives. By attracting investment and helping local enterprises succeed, we're creating opportunities for people to work, learn and prosper close to home.

#### Our priorities

We are working towards this goal through the following priorities:

- Priority 1: Build a strong and diverse local economy
- Priority 2: Attract and support new and existing businesses
- Priority 3: Plan, develop and activate employment locations
- Priority 4: Develop local jobs and skills
- Priority 5: Create opportunities for investment

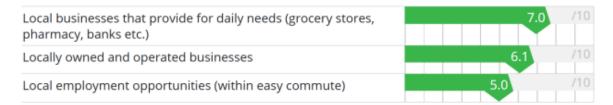
#### Services that support Goal 3

We deliver the following service that helps achieve this goal:

Economic development.

#### Wanneroo Liveability Survey results

The following attributes from the 2024 Wanneroo Liveability Survey are aligned to Goal 3



#### Key achievements

The initiatives and outcomes summarised below reflect our progress in delivering on Goal 3 and its supporting priorities:

What we delivered	What changed as a result?	Why it matters to our community
Supporting local business through Wanneroo Business Association partnership: The City celebrated 25 years of the Wanneroo Business Association (WBA) and delivered a range of events in partnership, including hosting the Wanneroo Business Expo at the Civic Centre for the first time. The City was also the major sponsor of the Wanneroo Business Awards and supported a series of targeted free	Supporting the WBA enabled the organisation to reach a broader range of local businesses, including small businesses and start-ups that often lack established support networks.	A strong local business community provides local jobs, sponsors community events and sporting teams, and contributes to a thriving local economy. Celebrating and promoting local business achievements fosters pride and economic resilience.

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workshops, training sessions, and networking events to address identified needs and gaps.		
Investment attraction – Insights on Industry and Innovation Business Breakfast: The City partnered with the Chamber of Commerce and Industry WA and the WBA to deliver a future-focused business breakfast at the AARP. Over 100 attendees heard from CCIWA Chief Economist Aaron Morey about the unique opportunities for investment and business growth in the City of Wanneroo.	The event attracted both local businesses and attendees from across the Perth metropolitan region, highlighting the City's investment potential and the strategic importance of the Neerabup Industrial Area.	Promoting investment in the Neerabup Industrial Area supports long-term economic growth and job creation, with the potential to deliver up to 30,000 local jobs.
Support new local business – New Business Welcome Event: The City partnered with the Small Business Development Corporation and the WBA to host a welcome event for new businesses at the Civic Centre. Newly registered businesses, existing operators, and aspiring entrepreneurs were invited to learn about available support and network with others.	Over 100 registrations were received for this unique event, helping new businesses connect with support services and build valuable networks.	Supporting new businesses helps them succeed and grow, contributing to a vibrant and resilient local economy.
Investment attraction – prospectus and refreshed Business Wanneroo resources: The City developed an investment prospectus showcasing why Wanneroo is a prime location for business and investment. The Business Wanneroo website was refreshed with improved navigation, updated content, and resources tailored to business needs. The monthly business e- newsletter reached over 20,000 subscribers.	These resources provide clear, accessible information to help businesses navigate approvals, access opportunities, and grow within the City.	Making it easier to do business in Wanneroo encourages private investment, supports local enterprise, and strengthens the City's economic future.

# Capital works

There are no capital works programs relating to Goal 3.

#### Performance indicators - Goal 3 outcomes

The following table presents the outcomes of the key performance indicators (KPIs) for Goal 3 as outlined in the Corporate Business Plan. These indicators reflect performance across various community-focused service areas.

Key performance indicator	2022–23	2023–24	2024–25 Target	2024–25 Actual	Performance	Service
Number of business training, events and workshops facilitated	14	8	8	15	Achieved	Economic Development
Total % participants attendance at business training, events and workshops	87.75%	86.00%	75%	63%	Not Achieved	Economic Development
% business applications approved within 60-day timeframe	95.70%	95.93%	Increase	88%	Not Achieved	Economic Development
% business applications approved within 90-day timeframe	92.80%	93.00%	Increase	81%	Not Achieved	Economic Development
\$ value non-residential building approvals	\$157.7m	\$189m	Increase	\$420.7m	Achieved	Economic Development

#### Detailed performance of Goal 3 services

#### Economic development

We focus on local, regional and strategically significant infrastructure and economic development initiatives that support economic growth and create job opportunities. Our services include:

- · supporting the growth of existing industries and encouraging industry diversification
- helping local businesses grow by providing employment areas and workforce development
- developing and strengthening regional partnerships to boost the region's economic competitiveness.

#### Key projects 2024–25

We commenced and delivered the following key projects in the 2024-25 year.

Initiative	Action for 2024–25	Status	Comments
Business Support	Measure, monitor and analyse how businesses		Reporting
Service	interact with the Business Support Service and		framework ready
	implement improvements to the service.		for CRM
		Complete	integration.
Grow the digital	Grow the digital presence of Business Wanneroo		Website updates
presence of Business	and undertake strategic targeted campaigns for		completed;
Wanneroo	business support and investment attraction.		investment
		Complete	prospectus added.
Investigate options to	Investigate the options available to the City in		Report findings
become a renewable	order to become a renewable energy supplier.		presented; next
energy supplier			steps outlined to
		Complete	Council.
Support activation of	As a foundation precinct partner, continue to build		
the Australian	and maintain relationships with key stakeholders		Key events held;
automation and	to develop, grow and promote the Australian	Complete	partnership

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robotics precinct	Automation and Robotics Precinct (AARP) at the	obligations met for
(AARP)	Neerabup Industrial Estate.	the year.

#### DELIVERING ON GOAL 4

# A sustainable city that balances the relationship between urban growth and the environment

We're planning for a future that protects our natural environment while supporting responsible growth. Through climate action, biodiversity conservation and resource management, we're making sure Wanneroo remains a beautiful, resilient and sustainable place to live.

#### Our priorities

We are working towards this goal through the following priorities:

- · Priority 1: Plan for climate change
- Priority 2: Protect and manage local biodiversity
- Priority 3: Manage natural assets and resources
- Priority 4: Reduce waste and its impacts

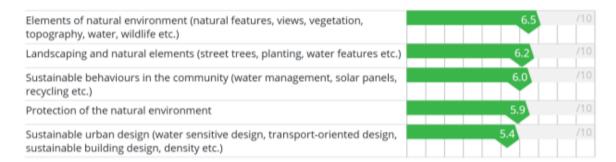
#### Services that support Goal 4

We deliver a range of services that help achieve this goal, including:

- environmental management
- parks and conservation area maintenance
- · waste management.

#### Wanneroo Liveability Survey results

The following attributes from the 2024 Wanneroo Liveability Survey are aligned to Goal 4.



#### Key achievements

The initiatives and outcomes summarised below reflect our progress in delivering on Goal 4 and its supporting priorities:

#### Parks and conservation

What we delivered	What changed as a	Why it matters to our
	result?	community
Manage and maintain streetscapes -	Enhanced maintenance	Well-maintained
service review implementation:	has improved the visual	streetscapes foster
The City implemented Council-endorsed	appeal, safety, and	community pride, support
actions to improve streetscape	usability of	active lifestyles, and
maintenance and accessibility across public	streetscapes, making	contribute to a more
spaces.	shared areas more	vibrant and welcoming
		urban environment.

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	inviting for residents and visitors.	
Community Conservation program: The City delivered 37 community conservation events involving 29 community groups and 8 schools, resulting in 777 hours of volunteer conservation activity.	The program strengthened environmental awareness and stewardship by engaging participants in hands-on conservation efforts.	Protecting local ecosystems and involving the community builds a shared sense of responsibility and connection to nature.
Adopt a Bushland program: Community members participated in guided walks and planting activities across several conservation sites.	The program fostered deeper connections to local bushland and encouraged shared responsibility for conservation.	It strengthens environmental awareness and builds pride in protecting natural spaces for future generations.
Annual tree planting program: The City planted 4,286 new trees across various locations.	Increased canopy cover helps reduce urban heat, supports biodiversity, and enhances the resilience of public spaces.	Tree planting is a long- term investment in environmental sustainability and community wellbeing.
Save Our Snake Neck Turtle program: The City monitored and protected turtle nesting sites around Yellagonga Regional Park.	Efforts to safeguard nesting sites help preserve vulnerable native species and promote biodiversity.	Community involvement in conservation fosters environmental awareness and a shared commitment to protecting local wildlife.

# Waste services

What we delivered	What changed as a result?	Why it matters to our community
Future investment in Wangara Waste Transfer Station: The City included \$2.54 million in the 2025–26 budget to fund construction of the Wangara Waste Transfer Station, supporting future waste service needs.	This investment will enhance waste services operational efficiency and improve service delivery for the community.	Improved waste infrastructure ensures reliable service, supports environmental sustainability, and meets the needs of a growing population.
Neerabup Resource Recovery Precinct Masterplan endorsed: Council endorsed the Neerabup Resource Recovery Precinct Masterplan as the City's guiding document for developing a future- focused waste management precinct.	This milestone sets the foundation for modern, collocated facilities in the northern suburbs that support resource recovery and circular economic outcomes.	A strategic approach to waste management promotes innovation, reduces landfill reliance, and supports a cleaner, more sustainable future for residents.

# **Environmental management**

What we delivered	What changed as a result?	Why it matters to our community	
Delivered a successful plants	The Wannagrow program	Encouraging residents to	
for residents 'Wannagrow'	directly supports the	plant and care for local	
program: The City distributed	community through	species fosters	

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over 8,500 plants to more than provision of plants and environmental 850 residents, promoting education on the stewardship, enhances greener communities and importance of planting for biodiversity, and helps environmental awareness, with biodiversity and urban create cooler, more cooling purposes. This liveable neighbourhoods. \$10,000 in grant funding from Water Corporation supporting program also supports the the program's continued Urban Forest Strategy and Waterwise Council success. Program initiatives.

#### Capital works

We undertake a range of infrastructure projects based on community feedback and needs. The following capital works programs were linked to Goal 4 in 2024–25:

- environmental offset total expenditure \$453,481
- conservation reserves total expenditure \$758,958
- foreshore management total expenditure \$3,602,357
- waste management total expenditure \$1,043,977.

#### Performance indicators - Goal 4 outcomes

The following table presents the outcomes of the key performance indicators (KPIs) for Goal 4 as outlined in the Corporate Business Plan. These indicators reflect performance across various community-focused service areas

Key performance indicator	2022– 23	2023– 24	2024–25 Target	2024– 25 Actual	Performance	Service
% of ground water licence allocations used	90%	98%	<100%	89%	Achieved	Environmental Management
% total canopy increase for the City	-1%	N/A	Increase	1%	Achieved	Environmental Management
Fleet diesel % reduction in GHG emissions per bin serviced per year (baseline 2016–17)	18%	26%	25% reduction by 2024– 25	26%	Achieved	Environmental Management
Fleet ULP % reduction in GHG emissions (baseline 2017–18)	35%	42%	25% reduction by 2024– 25	56%	Achieved	Environmental Management
Energy (electricity and gas) use per asset (reduction in emissions from energy use) (baseline 2019–20)	N/A	N/A	25% reduction by 2029–30	69.6%	Achieved	Environmental Management
% parks and reserves maintenance completed as scheduled	100%	100%	100%	100%	Achieved	Parks and Conservation Areas
Waste to landfill (tonnes)	58,394	59,277	Decrease	61,609	Not Achieved	Waste Management
Waste to recycle (tonnes)	35,879	33,068	Decrease	31,502	Achieved	Waste Management
Total waste per capita (kg)	432	402	Decrease	383	Achieved	Waste Management

#### Detailed performance of Goal 4 services

#### **Environmental management**

We support a healthy and sustainable environment by managing the City's natural and built environmental assets. Our services include:

- managing the City's impact on climate change and building resilience
- protecting and enhancing local biodiversity
- reducing resource use and managing waste.

#### Key projects 2024-25

We commenced and delivered the following key projects in the 2024–25 year.

Initiative	Action for 2024–25	Status	Comments
Review of the Local	Review and update the current	On	Review ongoing; report anticipated late
Biodiversity Plan	Local Biodiversity Plan.	target	2025.
Review of the Local	Review and update the current		The Local Environmental Strategy is
Environmental and	Local Environmental Strategy		being redesigned to align with the new
Sustainability	(expand to include focus on		Council Plan and broader strategic
Strategy	sustainability if agreement		directions. Completion is now expected
	reached).	Deferred	in late 2025 or early 2026.

#### Parks and conservation areas

We manage and enhance parks and reserves to support a healthy, active community and protect conservation values. Our services include:

- managing conservation areas, foreshores and coastal environments
- maintaining parks, reserves and streetscapes.

#### Key achievements

Throughout the year, we delivered a range of initiatives aligned with our strategic priorities. The following achievements highlight the tangible outcomes of our work and the positive impact on the community and environment.

#### Our service activity

Each year, we deliver a wide range of essential services that help keep our City running smoothly. These figures show the scale of our day-to-day work that supports a clean, safe and sustainable community.

	2020– 21	2021– 22	2022– 23	2023– 24	2024– 25
Trees planted	5,000	4,707	3,639	3,500	4,286
Tubestock planted	53,000	20,000	26,318	20,000	25,000
Volunteer hours contributed to conservation activities	764	1,042	1,142	869	1,212

#### Waste management

We lead environmentally sustainable approaches to waste management and provide reliable waste collection services. These include:

- · domestic waste collection
- recycling collection
- bulk junk waste collection and management
- bulk green waste collection and management
- · public place rubbish bin servicing

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- removal of illegally dumped waste
- · operation of the Wangara Greens Recycling Facility.

#### Key projects 2024-25

We commenced and delivered the following key projects in the 2024–25 year.

Initiative	Action for 2024–25	Status	Comments
Develop and implement waste management options	Collaborate with Mindarie Regional Council (MRC) on Waste to Energy options for residual waste.     Develop FOGO processing and Waste Transfer options.	Complete	Waste to Energy agreement to proceed signed with MRC. FOGO Tender in review.
Development of Neerabup Resource Recovery Precinct	Development of a masterplan for the Neerabup Resource Recovery Precinct.	On target	Strategic projects progressing. Detail design out to tender.
Implementation of bulk waste service	Deliver and monitor the new pre-booked Bulk Waste Service in 2024–25.	Complete	Service has been implemented. Continue to monitor.
Review of food organics collection	Tender for a food and garden organics (FOGO) facility.	Monitor	FOGO under review via Mindarie Regional Council.
Review of the Waste Plan	Undertake a review of the Waste Plan in 2024–25.	On target	Strategic Waste Management Plan workshop completed; awaiting finalisation of the State Waste Plan.

#### Our service activity

Each year, we deliver a wide range of essential services that help keep our City running smoothly. These figures show the scale of our day-to-day work that supports a clean, safe and sustainable community.

	2020–21	2021–22	2022–23	2023–24	2024–25
Diversion*	53%	39%	35%	36%	34%
Waste per capita (kg)	414	422	404	392	383
Kerbside collections (t)	75,797	79,775	79,067	80,844	83,695
Recycling (t)	16,112	15,240	15,296	14,376	14,863
General waste (t)	59,604	51,276	50,711	51,764	54,039
Garden organics (t)	80~	13,258	13,060	14,704	14,793
Verge side collections (t)	10,943	10,999	10,465	9,209	6,970
Bulk hard waste (junk)^ (t)	7,524	7,761	7,071	5,754	5,607
Bulk green waste (t)	3,419	3,238	3,395	3,454	1,363
Wangara Recycling Facility (t)	2,077	1,661	1,529	1,425	1,323
Other (t)	857	858	1,033	983	1,124
Total waste collected (t)	89,674	93,293	92,094	92,462	93,111

<sup>\*</sup>RRF closed August 2021

<sup>~</sup> Service commenced June 2021

<sup>^</sup> includes mattresses, ewaste and whitegoods

#### DELIVERING ON GOAL 5

# A well-planned, safe and resilient city that is easy to travel around and provides a connection between people and places

We're designing neighbourhoods that are safe, connected and easy to get around. With diverse housing options, reliable transport and well-managed infrastructure, we're creating places where people can live, work and move freely. Our planning also supports community safety and resilience.

#### Our priorities

We are working towards this goal through the following priorities:

- · Priority 1: Develop to meet current need and future growth
- Priority 2: Plan for and manage land use
- · Priority 3: Manage and maintain assets
- Priority 4: People can move around easily
- Priority 5: People feel safe in public places
- · Priority 6: Prepared and resilient

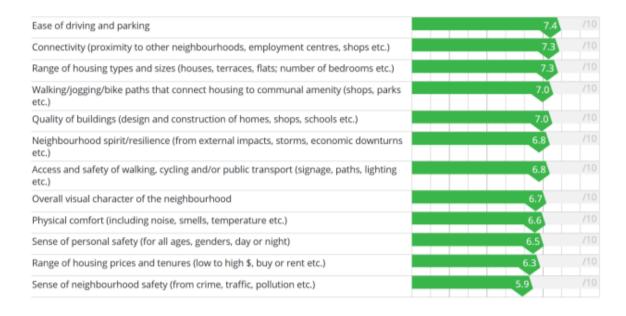
#### Services that support Goal 5

We deliver a range of services that help achieve this goal, including:

- public health
- community safety
- emergency management
- future land use planning
- · planning and building approvals
- planning and building compliance
- transport and drainage.

#### Wanneroo Liveability Survey results

The following attributes from the 2024 Wanneroo Liveability Survey are aligned to Goal 5:



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# Key achievements

The initiatives and outcomes summarised below reflect our progress in delivering on Goal 5 and its supporting priorities:

### Public health

What we delivered	What changed as a result?	Why it matters to our community
Environmental health services for Shire of Koorda: The City of Wanneroo provided approximately one week of statutory environmental health services and professional advice to the Shire of Koorda, in accordance with the City's 2024–25 fees and charges.	This initiative supported the Shire of Koorda in meeting its statutory environmental health obligations, which can be challenging for smaller, rural local governments.	Partnering with neighbouring councils strengthens regional collaboration and showcases the City's leadership in supporting public health across Western Australia.
Pool barrier inspection program delivered in-house: From 1 September 2024, the City's Compliance Services team began delivering the entire pool barrier inspection program directly, without contracted services.	Service quality improved, with City officers providing tailored support to residents to help them meet pool and spa safety barrier requirements.	Enhanced customer service and safety inspections help protect children and families, ensuring compliance with important safety standards.
Proactive midge larvae monitoring at Yellagonga Wetlands: The City delivered its annual proactive and preventative midge larvae monitoring program at the Yellagonga Wetland system.	Adult midge populations were successfully controlled throughout the 2024–25 spring and summer months.	Managing midge outbreaks reduces nuisance for nearby residents and supports a more enjoyable natural environment.
Proactive sand drift inspection program delivered: The City completed 706 inspections across 59 major development sites to monitor compliance with sand and dust drift minimisation requirements.	The inspections helped reduce nuisance caused by sand and dust drift and prevented negative impacts on roads and stormwater infrastructure.	Proactive monitoring protects public infrastructure and ensures cleaner, safer neighbourhoods near development sites.

### Community safety and emergency management

What we delivered	What changed as a result?	Why it matters to our community
Bushfire mitigation treatments	These treatments	Proactive bushfire
delivered:	help minimise the	mitigation protects lives
The City completed 17 prescribed	potential impact of	and assets, especially in
burns, 29 fire access track upgrades,	bushfires on people,	high-risk areas, and builds

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and two parkland clearing operations to reduce bushfire risk.	property, and the environment.	community resilience to natural disasters.
Firebreak inspection program delivered: Rangers and Fire Mitigation Officers conducted 2,846 firebreak inspections on private properties across the City.	Inspections ensured firebreaks were in place to slow fire spread and provide safe access for emergency services.	Effective firebreaks reduce bushfire risk and support safer, more prepared neighbourhoods.
Emergency management 'Prepare Together' events held: Two community events were held at Bunnings Wangara and Mindarie, with additional support provided at the Banksia Grove Bush Fire Brigade event.	Residents received emergency preparedness resources, including 'Grab and Go Bags' to help plan for evacuations.	These events empower residents to protect their families and homes during emergencies through practical, accessible information.
CCTV rebate program delivered: The City received 404 applications and paid out 306 rebates, supporting \$637,236 in CCTV installations and distributing \$143,893 in rebates.	Efficient processing times and increased promotion led to strong uptake, especially from March 2025 onward.	Encouraging CCTV installation enhances local safety, supports crime prevention, and strengthens partnerships between residents, WA Police, and the City.

# Land use planning and land development

What we delivered	What changed as a result?	Why it matters to our community
Submission of the City's first Local Planning Strategy: The City submitted its first Local Planning Strategy to the Western Australian Planning Commission (WAPC) for approval.	Once approved, the strategy will guide Planning Scheme 3 and future land use plans and policies across the City.	The strategy supports sustainable urban growth, housing diversity, economic development, quality public spaces, and protection of environmental and community assets.
10 new parks constructed across the City: Ten new parks were built and reached practical completion in 2024–25, including Howden Park, Hugill Park, and Roebuck Park.	New recreational spaces were created for residents in growing suburbs.	Quality parks enhance liveability, promote active lifestyles, and foster community connection.
10 parks gifted to the City for ongoing maintenance: Following the developer maintenance period, ten parks were handed over to the City, including Capilano Park, McGiffen Park, and Lucky Park.	The City assumed responsibility for maintaining these well-used community assets.	Ongoing maintenance ensures parks remain safe, attractive, and accessible for all.
Expedition Park officially opened in Catalina Green: A community event on 12 April 2025 celebrated the opening of Expedition Park,	The event attracted around 1,000 attendees and received overwhelmingly positive feedback.	Expedition Park provides a vibrant, inclusive space for families and strengthens community spirit.

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featuring a play tower, water	
play, fitness equipment,	
BBQs, and a Miyawaki pocket	
forest.	

# **Building approvals and compliance**

What we delivered	What changed as a result?	Why it matters to our community
Local Structure Plan assessments accelerated: 22 local structure plans and amendments were assessed in quarter 1 of 2025, up from just one in quarter 1 of 2024, as part of a review of expiring plans.	Coordinated recommendations were provided to the WAPC, enabling planning certainty for urban expansion.	This supports staged delivery of housing, transport links, and community facilities in growth areas.
East Wanneroo Precinct Structure plans progressed: Precincts 7, 8, and 15 within the East Wanneroo District Structure Plan area were assessed and recommended for support.	Coordinated decision- making by the WAPC enabled urban development to progress in these precincts.	Provides certainty for landowners and developers, supporting timely delivery of housing, infrastructure, and community facilities in a major growth corridor.

# Transport and drainage

What we delivered	What changed as a result?	Why it matters to our community
Safe Routes to School and Your Move program expanded: The City developed Safe Routes to School maps for five additional schools and welcomed six new schools into the Your Move program.	More schools now benefit from road safety initiatives and active travel promotion.	Encouraging walking and cycling to school improves student wellbeing, reduces traffic congestion, and builds safer, healthier communities.
Active transport infrastructure delivered: A 500m shared path was constructed on Jordan Street, Two Rocks, and successful WA Bicycle Network grants were secured for key cycle routes.	New infrastructure and planning support safer walking and cycling connections to future Metronet stations.	Improved connectivity encourages sustainable travel and enhances access to public transport.
Road Safety Action Plan delivered: The City identified major causes of road trauma and used this data to guide targeted safety measures and black spot funding applications.	New infrastructure and planning support safer walking and cycling connections to future Metronet stations.	Improved connectivity encourages sustainable travel and enhances access to public transport.

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Southern beach accessway	The upgrade improved	Safe and accessible beach
renewed in Jindalee:	safety and functionality	entry enhances coastal
The City completed the	for beachgoers.	enjoyment and supports
renewal of the southern beach		active outdoor lifestyles.
accessway in Jindalee.		

#### Capital works

We undertake a range of infrastructure projects based on community feedback and needs. The following capital works programs were linked to Goal 5 in 2024–25:

- community safety total expenditure \$416,672
- park furniture total expenditure \$4,405,688
- park rehabilitation total expenditure \$1,668,286
- passive park development total expenditure \$1,958,518
- pathways and trails total expenditure \$4,802,230
- roads total expenditure \$18,871,121
- stormwater drainage total expenditure \$118,046
- street landscaping total expenditure \$50,000
- traffic treatments total expenditure \$5,454,259.

#### Performance indicators - Goal 5 outcomes

The following table presents the outcomes of the key performance indicators (KPIs) for Goal 5 as outlined in the Corporate Business Plan. These indicators reflect performance across various community-focused service areas.

Key performance indicator	2022–23	2023–24	2024–25 Target	2024– 25 Actual	Performance	Service
% completion of annual firebreak inspections program	100%	100%	100%	100%	Achieved	Emergency Management
CCTV footage requests provided within agreed timeframe (7 days)	New measure	100%	>95%	99.5%	Achieved	Community Safety
Community safety customer requests addressed within agreed timeframe	100%	100%	100%	100%	Achieved	Community Safety
Emergency management preparedness sessions – number of families reached	170	2,504	Increase	2,800	Achieved	Emergency Management
% of building permit applications (certified and uncertified) processed within timeframes	99%	99%	95%	98%	Achieved	Planning and Building Approvals
% development applications processed within timeframes (60 and 90 days)	95%	95%	90%	86%*	Not Achieved	Planning and Building Approvals
% of public pool and caravan park inspections conducted within statutory timeframes	100%	100%	100%	100%	Achieved	Public Health

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Infrastructure capital works practical completion of pathway projects per financial year	95%	90%	95%	88%	Not Achieved	Transport and Drainage
Percentage of major development sites monitored in the Proactive Sand Drift Program	New measure	New measure	100%	100%	Achieved	Planning and Building Compliance

<sup>\* 1,775</sup> Development were received and 1,531 were determined within the statutory timeframe

# Detailed performance of Goal 5 services

# Public health

We help create healthy and safe communities by ensuring compliance with public health laws and regulations. Our services include:

- · managing safe food preparation through education, inspections and sampling
- inspecting and sampling water quality
- investigating notifiable diseases and inspecting skin penetration premises to prevent illness
- monitoring and treating wetlands to control pests
- inspecting public buildings, events and caravan parks to ensure a safe built environment
- monitoring pollution, including noise, asbestos, air, soil and water.

### Key projects 2024-25

We commenced and delivered the following key projects in the 2024-25 year.

	Key project	Action for 2024–25	Status	Comments
Γ				Project will be rescoped and
1				defined in line with
ı	Field Services	Integration of mobile technology into	On	recommendations from systems
1	Mobility Project	operational service delivery.	target	review.

### Our service activity

Each year, we deliver a wide range of essential services that help keep our City running smoothly. These figures show the scale of our day-to-day work that supports a clean, safe and sustainable community.

	2020-	2021-	2022-	2023-24	2024–25
	21	22	23		
No. of customer requests					
investigated by Health	1,433	1,111	1,060	1,144	1,349
Services					
No. of food premises within	1,154	1,239	1,162	1,275	1,304
the City					
No. of food handlers					1,711
completed the 'I'm Alert'	826	714	769	1.940	
training tool					
No. of swimming pools and					16,863
spas registered within the	13,964	14,357	15,295	15,766	
City					
No. of customer requests					2,093
investigated by Compliance	1,710	1,449	1,917	2,694	
Services					

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# Community safety

We work with the community and industry partners to help create public spaces where people feel safe, respected and supported. Our services include:

- sharing safety information in partnership with local organisations
- working with the community to raise awareness of and support enforcement of local, state and federal laws
- · managing domestic animals, including registration and investigations
- · helping prevent crime through safety patrols and CCTV monitoring
- providing a security presence at civic events.

# Key projects 2024-25

We commenced and delivered the following key projects in the 2024-25 year.

Key project	Action for 2024–25	Status	Comments
CCTV and community	Implement the agreed		CCTV review endorsed by
safety initiatives	recommendations and outcomes of		Council; implementation plan
	the CCTV service review.	Complete	completed.
Construction of the	Commence design and		Design approved; procurement
Wanneroo Animal	construction of a new Animal Care		underway with construction
Care Centre	Centre.	Monitor	expected in late 2025–26.

### Our service activity

Each year, we deliver a wide range of essential services that help keep our City running smoothly. These figures show the scale of our day-to-day work that supports a clean, safe and sustainable community.

	2020-	2021-	2022-23	2023-24	2024-25
	21	22			
Community safety					
customer requests	100%	100%	100%		
addressed within agreed	100 /8	100%	100 /6	100%	100%
timeframe					
Number of fixed CCTV	118	462	584	584	632
cameras in the City	110	402	304		
Wanneroo Animal Care					728
Centre (WACC)	695	701	875	918	
admissions					

# Emergency management

We help protect our community from the risks and impacts of natural disasters – such as bushfires and severe weather – through prevention, preparedness, response and recovery. Our services include:

- managing local emergency preparedness
- supporting and coordinating the volunteer bushfire brigade
- taking action to reduce bushfire risk
- leading recovery planning and response after emergencies.

### Key projects 2024-25

We commenced and delivered the following key projects in the 2024-25 year.

Key project	Key action for 2024–25	Status	Comments
Construction of Two	Apply for relevant State Government		Concept plans and cost
Rocks Emergency	grant funding for the design and		estimate completed;
Services Hub	construction of the Two Rocks		detailed design to
	Emergency Services Hub.	Complete	commence next year.
Construction of	Secure land and commence detailed		Project being rescoped to
Wanneroo Emergency	design for the Wanneroo Emergency		align with \$17.5M State
Services Precinct	Services Hub.	Deferred	election commitment.
Implementation of the	Continue the implementation of mitigation		
Bush Fire Risk	actions identified in the Bush Fire Risk		15 of 21 burns completed;
Management Plan	Management Plan and engage with the		weather impacted
	community as appropriate.	Complete	schedule.
Mariginiup bush fire	Continue to support those affected by the		Cleanup has been
recovery	Mariginiup fire in their recovery journey.	Complete	completed

#### Our service activity

Each year, we deliver a wide range of essential services that help keep our City running smoothly. These figures show the scale of our day-to-day work that supports a clean, safe and sustainable community.

	2020– 21	2021– 22	2022– 23	2023– 24	2024– 25
No. bushfire brigades	4	4	4	4	4
Bushfire brigade membership	230	193	207	240	230
No. incidents attended by bushfire brigade volunteers	325	293	287	86	52

### Future land use planning

We plan for the future of our City by integrating land use, transport and environmental strategies to support healthy, sustainable communities. Our services include:

- strategic land use planning
- · integrating transport and land use planning
- · integrating environmental and land use planning
- administering developer contributions.

### Key projects 2024-25

We commenced and delivered the following key projects in the 2024-25 year.

Key project	Action for 2024–25	Status	Comments
Finalisation of the	Finalise the draft Local Planning Strategy		
Local Planning	following Western Australian Planning		
Strategy	Commission (WAPC) consent to	On	Strategy forwarded to
	advertise.	target	WAPC in June 2025.
Preparation of the	Prepare Local Planning Scheme No.3		Draft scheme in
Local Planning	following the finalisation of the Local	On	preparation; expected
Scheme No 3	Planning Strategy.	target	completion in late 2026.

# Planning and building approvals

We provide integrated planning and building approval services to support quality development and a positive customer experience. Our services include:

- · assessing development applications
- · assessing subdivision applications

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- · reviewing town planning scheme amendments
- · developing and reviewing planning policies
- · preparing and assessing structure plan proposals
- assessing uncertified building permit applications
- · issuing licences, permits and certificates.

### Key Projects 2024-25

We commenced and delivered the following key projects in the 2024-25 year.

Key project	Action for 2024–25	Status	Comments
Identify Smart City	Finalise Smart City developer guidelines,		Smart Parks fibre
development	standards and specifications with key		integration under review;
opportunities	stakeholders and implement at the Alkimos	On	developer discussions
	Central Rail Station Precinct.	target	underway.

### Planning and building compliance

We help maintain safe and healthy communities by ensuring developments meet planning and building requirements. Our services include:

- monitoring compliance with planning approvals
- · inspecting swimming pool barriers for safety compliance
- monitoring compliance with building approvals.

### Key projects 2024–25

We commenced and delivered the following key projects in the 2024-25 year.

Key project	Action for 2024–25	Status	Comments
Proactive Sand	Monitor the compliance of developers and their		
Drift Program	contractors in relation to sand and dust drift	On	59 sites monitored with
	minimisation.	target	100% compliance.

#### Our service activity

Each year, we deliver a wide range of essential services that help keep our City running smoothly. These figures show the scale of our day-to-day work that supports a clean, safe and sustainable community.

	2020–21	2021–22	2022–23	2023– 24	2024– 25
% of swimming pools and spas inspected for barrier compliance under legislated requirements	100	100	100	100	99
No. of customer requests investigated by Compliance Services	2,721	2,419	1,917	2,694	2,093

### Transport and drainage

We manage local transport and drainage infrastructure to ensure it remains accessible, sustainable and cost-effective – now and into the future. Our services include:

- providing and maintaining roads, car parks, bus shelters and street furniture
- providing and maintaining pathways, bridges and underpasses

providing and maintaining drainage infrastructure.

# Key projects 2024-25

We commenced and delivered the following key projects in the 2024-25 year.

Key project	Action for 2024–25	Status	Comments
Construction of	Seek approvals and undertake		
shared pathway on	construction of shared path on		First section completed; remaining
Alexander Drive in	Alexander Drive from Hepburn		works scheduled and dependent on
Landsdale	Avenue to Gnangara Road.	On target	utilities.
Development of Lot	Commence construction at Lot		
9100 Mather Drive in	9100 Mather Drive in the		Design submitted; awaiting Western
Neerabup	Neerabup Industrial Estate.	Monitor	Power response and external review.
Implementation of the	Design and construct pathways		·
Active Transport Plan	as identified in the Active		
'	Transport Plan in 2024–25		WA Bicycle Network milestones met;
	(and as approved in 2024-25		Hartman Drive pathway construction
	budget).	Complete	commenced.
Improve road safety	Review crash and traffic data		
and network	to prioritise applications for		
optimisation	annual Blackspot and/or		
	Metropolitan Regional Road		
	Group grant funding in the		
	long-term capital works		Multiple grant applications submitted;
	program.	On target	awaiting Ministerial advice.
Infrastructure upgrade	Continue design consultancy		
for Yanchep Lagoon	for Yanchep precinct services		Consultant appointed; preliminary
on Brazier Road	infrastructure.	On target	studies and gap analysis underway.
Intersection upgrade	Re-design of the intersection to	on larger	otaaree arra gap arranyere arraer tray.
of Marangaroo Drive	incorporate the construction of		Design delayed; land acquisition and
and Girrawheen	a suitable traffic treatment.		service relocation scheduled for late
Avenue	a salable dallie deathers.	Monitor	2025.
Neerabup Industrial	Undertake construction for the	- IIIOIIIIOI	2020.
Area road and	upgrade of roads and services		
infrastructure	infrastructure in the Neerabup		
upgrades	Industrial Estate.	Complete	Project completed.
Participate in and	Work with the Department of	Complete	1 Tojoct completed.
promote the	Transport to promote the 'Your		
Department of	Move' initiative and assist local		Events and advection programs
Transport 'Your Move'			Events and education programs
Initiative	schools and workplaces to	On toront	delivered in partnership with
	implement. Construction from Wanneroo	On target	WestCycle. Adjustment of the utilities have
Road upgrades to	Road to Old Yanchep Road.		-
Flynn Drive in	Road to Old Yanchep Road.		commenced on site. Aboriginal cultural
Neerabup			heritage has been cleared. Clearing
			permit has been appealed. Works will
			continue to progress; however, the
		Monitor	progress of the clearing permit review
Dood upgrade - 4-	Undortalia constructiva for the	Monitor	will be closely monitored.
Road upgrades to	Undertake construction for the		
Lenore Road in	upgrade to the dual		
Hocking	carriageway from Kemp Street	0	But a sure of the second second
	to Elliot Road.	Complete	Project completed.
Upgrade of existing	Undertake construction works		
roundabout in	to the existing roundabout at		
Landsdale	Mirrabooka Avenue and		
	Kingsway Drive in Landsdale.	On target	Project progressing as scheduled.

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# Our service activity

Each year, we deliver a wide range of essential services that help keep our City running smoothly. These figures show the scale of our day-to-day work that supports a clean, safe and sustainable community.

	2020–21	2021–22	2022-23	2023-22	2024-25
Km of streets swept	4,400	6,000	4,380	2,922	6,431
No. of stormwater pipes inspected	4,432	7,019	4,235	5,779	6,467
No. of gross pollutant traps cleaned	184	184	292	458	253
Beach renourishment (tonnes)	9,000	13,000	11,000	7,000	9,000

# DELIVERING ON GOAL 6

# A future focused city that advocates, engages and partners to progress the priorities of the community

We're listening to our community and working together to make things happen. By engaging with residents, building partnerships and advocating for local needs, we're making sure our decisions reflect what matters most to the people of Wanneroo.

### Our priorities

We are working towards this goal through the following priorities:

- Priority 1: Advocate in line with community priorities
- Priority 2: Actively seek to engage
- · Priority 3: Build local partnerships and work together with others
- Priority 4: Understand our stakeholders and their needs

# Services that support Goal 6

We deliver the following service that helps achieve this goal:

advocacy.

### Key achievements

See Community First highlight project starting at page ...

### Capital works

There are no capital works programs relating to Goal 6.

#### Performance indicators - Goal 6 outcomes

The following table presents the outcomes of the key performance indicators (KPIs) for Goal 6 as outlined in the Corporate Business Plan. These indicators reflect performance across various community-focused service areas.

Key performance indicator	2022– 23	2023–24	2024–25 Target	2024–25 Actual	Performance	Service
\$ committed (election year – all projects)	100%	N/A (non- election year)	% priority projects supported	33%	Not Achieved	Advocacy
\$ committed funds received for City of Wanneroo delivered projects (non- election year)	-	100% (\$16.1m)	100% as committed	N/A	Not available – election year	Advocacy

# Detailed performance of Goal 6 services

# **Advocacy**

We work with government, regional partners and stakeholders to advocate for the priorities identified by our community. Our services include:

- · designing and managing advocacy campaigns
- managing stakeholder relationships.

# Key projects 2024-25

We commenced and delivered the following key projects in the 2024-25 year.

Key project	Action for 2024–25	Status	Comments
Implementation of	Develop collateral, advocacy tactics		
the Advocacy Plan	and undertake campaigns for the		The City's Putting Community
	upcoming state and federal		First campaign was completed for
	elections.	Complete	both state and federal elections.

# Community highlight project

# Putting community first: Coordinated advocacy across state and federal elections

# Strategic foundations

In a rare political moment, both the state and federal elections occurred within months of each other in 2025 – on 8 March and 3 May respectively. The City of Wanneroo seized this opportunity to launch a coordinated advocacy campaign that resonated with both political stakeholders and the local community.

The campaign built on a decade of advocacy experience, and a refreshed Advocacy Plan endorsed by Council in April 2024. It focused on three key projects:

- Girrawheen Hub Precinct
- Wanneroo Recreation Precinct
- Alkimos Regional Open Space.

# Community engagement

The online campaign, launched on 22 November 2024, empowered residents to advocate directly to decision-makers. By the state election, 7,038 emails had been sent to state politicians. A targeted review ahead of the federal election led to an additional 2,580 emails, bringing the total to 9,618 community-generated emails.

#### Investment outcomes

The campaign contributed to significant funding commitments from both levels of government:

Investment type	Amount	Projects
Direct State investment to	\$27.28 million	18 projects
the City		
Direct Federal investment	\$5.5 million	1 project (Girrawheen Hub)
to the City		
State community	\$12.0 million	66 projects
investment		
Federal community	\$2.0 million	1 project (Wanneroo
investment		Cricket)
Regional State investment	\$110.1 million	3 projects
Total commitments	\$156.9 million	_

# Progress on other priorities

The campaign also advanced several strategic priorities:

- Yanchep Hospital: Planning confirmed, and land purchased
- State services hub for Yanchep: Strengthened by promise of a Medicare Urgent Care Clinic
- Road infrastructure: Substantial investment committed
- Youth mental health: Funding secured for Headspace under federal mental health investment
- Urban greening: \$16.9 million committed by State Labor to improve Perth's tree canopy.

# Looking ahead

To prepare for the 2028 federal and 2029 state elections, the City will continue working with regional, state, and national partners, including the National Growth Areas Alliance (NGAA), to ensure ongoing advocacy success.

# Community impact story

# Engaging youth in Banksia Grove: A community-led pilot initiative

The Engaging Youth in Banksia Grove Project was a pilot initiative funded by a WA Police grant, designed to support the City and WA Police in understanding the root causes of antisocial behaviour among young people. At its core, the project aimed to strengthen community cohesion by empowering youth to actively shape their local environment – fostering inclusion, innovation, and future-focused leadership.

Recognising the complexity of youth disengagement, the project adopted a multi-faceted, youth-led approach that placed young people at the centre of the solution.

The City facilitated seven voluntary placemaking workshops with students from Joseph Banks Secondary College, inviting young voices into the design of safer, more inclusive public spaces. A dedicated stakeholder workshop brought together 21 local representatives to build shared ownership and deepen community collaboration.

To support ongoing engagement, the project delivered ten weeks of co-designed youth outreach programming, reaching 217 young people. The initiative culminated in a vibrant community event, co-led and designed by youth participants, which attracted over 300 community members.

Throughout the program, social and relationship-based challenges consistently emerged as key barriers to youth engagement. These themes were echoed in 2025 program data, which showed a rise in young people expressing these concerns – likely a reflection of stronger rapport and more intentional outreach efforts.

Feedback from participants highlighted the importance of authentic inclusion. As one student shared:

'Lots of adults immediately assume people our age are badly behaved or sketchy – but you didn't. You treated us like adults.'

Another added:

'Being included and able to contribute ideas to the community meant a lot.'

# DELIVERING ON GOAL 7

# A well-governed and managed city that makes informed decisions, provides strong community leadership and valued customer focused services

We're committed to good governance, ethical leadership and excellent service. Our decisions are transparent and informed by community priorities. We're focused on delivering a seamless customer experience and making sure people can access the information and services they need.

# Our priorities

We are working towards this goal through the following priorities:

- Priority 1: Clear direction and decision making
- Priority 2: Responsibly and ethically managed
- Priority 3: Anticipate and adapt quickly to change
- Priority 4: Promote offerings, opportunities and initiatives
- Priority 5: Customer focused information and services

# Services that support Goal 7

We deliver a range of services that help achieve this goal, including:

- · leadership, strategy and governance
- customer and stakeholder delivery
- results and sustainable performance.

# Wanneroo Liveability Survey results

The following attributes from the 2024 Wanneroo Liveability Survey are aligned to Goal 7.



### Key achievements

The initiatives and outcomes summarised below reflect our progress in delivering on Goal 7 and its supporting priorities:

What we delivered	What changed as a result?	Why it matters to our community
ICT disaster recovery services reviewed: The City reviewed and improved its backup and disaster recovery capabilities.	Systems are now better protected against cyber threats and disruptions.	Reliable ICT infrastructure ensures business continuity and safeguards essential services.
Culture survey delivered: 63% of staff participated in the City's culture survey, with results shared across the organisation and each service unit committing to its own action plan.	The survey provided a clear snapshot of workplace climate and areas for improvement.	A strong internal culture boosts morale, productivity, and service quality – helping attract and retain top talent.
New people systems implemented:	These systems support talent acquisition, staff	A skilled and engaged workforce leads to more

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New systems for recruitment, learning management and performance management were rolled out.	development, and performance tracking.	responsive and effective service delivery.
Reward and recognition program revised: The City updated its reward and recognition program following staff consultation.	Employee contributions are better acknowledged, boosting morale and performance.	Motivated staff are more engaged and committed to delivering positive outcomes for residents.
Strategic Procurement Roadmap stage 1 completed: The City completed a procurement maturity assessment and implemented online dashboard reporting.	Procurement practices are now more transparent, and data driven.	Robust governance builds trust and ensures value for money in public spending.
Asset renewal modelling and presentations delivered: The City completed asset renewal modelling and presented scenarios to Council at concept forums to inform the Long-Term Financial Plan (LTFP).	Council endorsed increased funding and higher service targets for infrastructure renewal.	Sustained investment ensures high-quality infrastructure remains safe, functional, and fit for future needs.
Infrastructure asset management plans and strategy endorsed: All infrastructure asset management plans for 2025 and the Asset Management Strategy 2024 were reviewed, updated, and endorsed by Council in March 2025.	The City now has a clear framework for managing infrastructure using sound asset management practices.	Effective planning balances safety, cost, and service quality – ensuring long-term infrastructure reliability.
Environmental planning support for capital works delivered: Over 250 environmental planning consideration reports were completed, including native vegetation assessments, and eight clearing permits submitted to DWER.	Environmental impacts were assessed and minimised, enabling timely project delivery.	Responsible planning protects natural assets while supporting infrastructure development.
Privacy and responsible information sharing readiness achieved: The City achieved a satisfactory standard across all areas of privacy and responsible information sharing readiness.	The City is prepared to fully implement the Privacy and Responsible Information Sharing Act 2024.	Strong privacy standards protect personal information and build trust in how the City manages data.

# Capital works

The City undertakes a range of infrastructure projects based on community feedback and needs. The following capital works programs were linked to Goal 7 of the SCP in 2024–25:

- corporate buildings total expenditure \$697,726
- fleet management total expenditure \$2,258,959

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IT equipment and software – total expenditure \$4,788,546.

### Performance indicators - Goal 7 outcomes

The following table presents the outcomes of the key performance indicators (KPIs) for Goal 7 as outlined in the Corporate Business Plan. These indicators reflect performance across various community-focused service areas

Key performance indicator	2022– 23	2023– 24	2024–25 Target	2024–25 Actual	Performance	Service
% customer requests responded to within the target time	97%	95%	95%	90%	Not Achieved	Customer and Stakeholder Delivery
Lost time injuries - Number of lost time injuries recorded in the City's Safety Management System	17	10	Decrease	11	Not Achieved	Customer and Stakeholder Delivery
All injury frequency rate (AIFR)	12.8	8.7	Decrease	7.2	Achieved	Customer and Stakeholder Delivery
External audit qualifications	0	To be advised after audit	0	N/A	Will be available after audit	Leadership, Strategy and Governance
% of revised capital budget spent	73%	86%	<110%	93.9% (unaudited)	Achieved	Results and Sustainable Performance
% of original operational budget spent	95%	82%	<110%	102% (unaudited)	Achieved	Results and Sustainable Performance
% key asset management reserve targets met	136%	100%	>80%	N/A	Year end adjustments not finalised yet	Results and Sustainable Performance

# Detailed highlights and performance of Goal 7 services

### Leadership, strategy and governance

We ensure the City is unified by a shared vision, culture and values – providing clear purpose, direction and action. Strong governance processes help us meet legal obligations and make ethical decisions in the interests of our community and stakeholders. We deliver this through:

- · governance and legal services
- corporate support
- strategic planning.

# Key projects 2024-25

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We commenced and delivered the following key projects in the 2024-25 year.

Initiative	Action for 2024–25	Status	Comments
4-year Legal Panel	Review the composition of the Legal		
review	Panel and implement reporting and		Continued use of WALGA panel
	KPIs.	Complete	ensures legal coverage.
4-year review of the	Review and integrate risk		New risk register structure in
risk management	management across the City's		progress; Council workshops
framework and risk	corporate planning processes.		scheduled. Risk appetite
registers			statements and system
		On target	investigation underway.
8-year local law	Undertake the statutory 8-year local		
review	law review.	Complete	Statutory review completed.
Governance health	Undertake an online survey to test the		
check	organisation's governance		Deferred for consideration in
	performance.	Deferred	2025–26.
Quality management	Continue implementation of the		
system	roadmap for quality management		Change management procedure
	aligned to ISO standards utilising a		approved; implementation
	digital process management system.	On target	across organisation underway.
Respond to Local	Develop a plan to implement the LGA		Monitoring reforms and
Government Reform	reform agenda across governance,		developing stakeholder
(governance)	risk and policy.	On target	communication strategy.
Respond and adapt	Implementation of changes to the		
to Local Government	Integrated Planning and Reporting		
Reform (planning)	Framework as part of Local		
	Government Act reform, including the		
	development of a Council Plan.	On target	Council Plan adopted.

### Customer and stakeholder delivery

We work with our community and stakeholders to deliver services they value. We manage the City's resources to meet current and future needs in a socially, culturally, environmentally and financially sustainable way. Our services include:

- customer services
- information services
- communications and branding
- people and culture
- finance
- · contracts and procurement
- property services.

# Key projects 2024-25

We commenced and delivered the following key projects in the 2024-25 year.

Initiative	Action for 2024–25	Status	Comments
5-Year review of the	Review procurement contracts and terms		Contract review
City's contract	in relation to new legislation.		completed; training
conditions		Complete	arrangements underway.
Develop a strategic	Review the strategic procurement		Stage 1 complete;
procurement plan	roadmap, relevant legislative frameworks		maturity assessment and
	and policy in order to develop a strategic		dashboard reporting
	procurement plan for the City.	On target	established.
Development of 246	Planning for future land use and potential		
Mary Street in	development of City freehold property.		Planning status
Wanneroo		On target	monitored; lease to

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			continue pending tenant
			decision.
Development of the	Continue the HRIS project for new		
Human Resources	modules to meet the future needs and		Learning module went
Information System	requirements of the organisation.		live. Performance module
(HRIS)		Complete	(PDRC) business ready.
Implement a new	Continue with the implementation of the		
customer relationship	customer relationship management (CRM)		EOI evaluated;
management (CRM)	system.		recommendation
system		On target	presented to Executive.
Implement the data	Continue implementation of data		Project reactivated; RFTs
management	management framework actions to reach		in progress; next
framework	desired level of organisational maturity.		milestone set for July
		Monitor	2026.
Implementation of the	Advocate and promote enhancements and		
Asset Management	improvements to asset management		All Asset Management
Strategy	practises to meet short and long-term		plans and Strategy
	asset management goals and objectives.	Complete	endorsed by Council.
Implementation of the	Continue progressing the implementation		Implementation
Smart City Strategy	of the Smart City Strategy.		progressing as per
,,		On target	schedule.
Industrial relations	Ensure statutory requirements are met	3-7	SOIA negotiations
transition from federal	when bargaining for relevant industrial		finalised and lodged;
to state	agreements in line with state IR legislation.		Fleet Services
10 01010	agreemente in international articipation	On target	Agreement pending.
Monitoring compliance	Continue the improvement to policies and	On target	High-risk VOCs
with the work health	safety culture.		completed; WHS system
and safety legislation	Salety culture.	On target	objectives under review.
New property and	Progress to a decision on the	On target	objectives diluci review.
rating system	replacement or mitigation actions for the		
rating system	City's property and rating system.		
	Based on project decision, complete		
	tender for new property and rating system		EOI completed and
	or complete mitigation of system / process		recommendation report
		On toract	provided to CEO.
Deanarty based income	issues.	On target	provided to CEO.
Property-based income	Monitor disposal, acquisition and		
streams	development opportunities in relation to the		Kdli-ii
	Strategic Land Policy and reviewed by the		Koondoola acquisition
	Strategic Lands Working Group and		approved; Yanchep unit
	reported to the Revenue Review	0-4	under contract; reporting
D 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	Committee as required.	On target	ongoing.
Redevelopment of the			
	Continue with the development of the		
City website	Continue with the development of the City's website in line with the		RFQ issued; evaluation
	Continue with the development of the City's website in line with the recommendations of the independent		underway with outcome
City website	Continue with the development of the City's website in line with the recommendations of the independent review carried out in 2022–23.	On target	underway with outcome expected Sept/Oct 2025.
City website  Review the	Continue with the development of the City's website in line with the recommendations of the independent review carried out in 2022–23.  Present Communications Strategy for	On target	underway with outcome expected Sept/Oct 2025. Draft prepared;
City website  Review the  Communications and	Continue with the development of the City's website in line with the recommendations of the independent review carried out in 2022–23.	On target	underway with outcome expected Sept/Oct 2025. Draft prepared; finalisation pending
City website  Review the	Continue with the development of the City's website in line with the recommendations of the independent review carried out in 2022–23.  Present Communications Strategy for	On target	underway with outcome expected Sept/Oct 2025. Draft prepared; finalisation pending Council Plan
City website  Review the  Communications and	Continue with the development of the City's website in line with the recommendations of the independent review carried out in 2022–23.  Present Communications Strategy for	On target	underway with outcome expected Sept/Oct 2025. Draft prepared; finalisation pending Council Plan endorsement and
City website  Review the  Communications and	Continue with the development of the City's website in line with the recommendations of the independent review carried out in 2022–23.  Present Communications Strategy for	On target On target	underway with outcome expected Sept/Oct 2025. Draft prepared; finalisation pending Council Plan
Review the Communications and Brand Strategy	Continue with the development of the City's website in line with the recommendations of the independent review carried out in 2022–23.  Present Communications Strategy for		underway with outcome expected Sept/Oct 2025. Draft prepared; finalisation pending Council Plan endorsement and
Review the Communications and Brand Strategy	Continue with the development of the City's website in line with the recommendations of the independent review carried out in 2022–23.  Present Communications Strategy for endorsement.		underway with outcome expected Sept/Oct 2025. Draft prepared; finalisation pending Council Plan endorsement and October elections.
Review the Communications and Brand Strategy  Strategic workforce	Continue with the development of the City's website in line with the recommendations of the independent review carried out in 2022–23.  Present Communications Strategy for endorsement.  Development of a new 10-year Workforce		underway with outcome expected Sept/Oct 2025. Draft prepared; finalisation pending Council Plan endorsement and October elections. Planning training
Review the Communications and Brand Strategy  Strategic workforce	Continue with the development of the City's website in line with the recommendations of the independent review carried out in 2022–23.  Present Communications Strategy for endorsement.  Development of a new 10-year Workforce		underway with outcome expected Sept/Oct 2025. Draft prepared; finalisation pending Council Plan endorsement and October elections. Planning training scheduled; existing
Review the Communications and Brand Strategy  Strategic workforce	Continue with the development of the City's website in line with the recommendations of the independent review carried out in 2022–23.  Present Communications Strategy for endorsement.  Development of a new 10-year Workforce Plan.	On target	underway with outcome expected Sept/Oct 2025. Draft prepared; finalisation pending Council Plan endorsement and October elections. Planning training scheduled; existing actions tracked via SharePoint.
Review the Communications and Brand Strategy  Strategic workforce and people planning	Continue with the development of the City's website in line with the recommendations of the independent review carried out in 2022–23.  Present Communications Strategy for endorsement.  Development of a new 10-year Workforce	On target	underway with outcome expected Sept/Oct 2025. Draft prepared; finalisation pending Council Plan endorsement and October elections. Planning training scheduled; existing actions tracked via

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### Our service activity

Each year, we deliver a wide range of essential services that help keep our City running smoothly. These figures show the scale of our day-to-day work that supports a clean, safe and sustainable community. This year we had 293,997 customer contacts through various channels. Here is an overview of the contact methods compared to previous years.

Contact method	2020–21	2021–22	2022–23	2023–24	2024–25
Email	51,565	52,651	50,896	56,458	61,937
Online services	71,621	56,461	56,514	68,939	70,130
Telephone	138,744	136,399	121,391	125,869	138,567
In person	22,455	23,109	20,588	19,827	17,580
Hard copy mail	9,904	11,461	9,051	5,536	5,783

## Results and sustainable performance

We track key results to measure progress toward our community's vision and strategic outcomes. We also manage risk and capability to ensure long-term, sustainable performance.

Our services include:

- · performance management
- financial management and reporting.

# Key projects 2024-25

We commenced and delivered the following key projects in the 2024-25 year.

Key project	Action for 2024–25	Status	Comments
Develop asset	Develop and implement		Development progressing; presentations
management	performance indicators to		to key groups rescheduled due to
sustainability	manage asset management		availability. Final endorsement expected
performance indicators	sustainability.	Monitor	following AMSG and ELM review.
Review the Long-Term	Review of the Long-Term		
Financial Plan	Financial Plan in line with		Review deferred to first half of 2025–26
	prevailing economic		to align with updated economic
	conditions.	Deferred	conditions.

# GRANT FUNDING

We actively seek grants to support the delivery of new and existing projects, programs, services and events. These grants help us achieve high-quality outcomes for our community while ensuring responsible financial management.

In 2024–25, the City of Wanneroo secured over \$1.75 million in grant funding across a diverse range of initiatives. These grants supported key strategic priorities including environmental sustainability, coastal resilience, youth engagement, emergency services, and community wellbeing.

Notable projects included:

- Coastal adaptation and protection studies and surveys, strengthening our longterm coastal management strategy
- Youth engagement in Banksia Grove, addressing antisocial behaviour and improving community safety
- Bushfire mitigation and emergency services support, enhancing local preparedness and response capabilities
- Waterwise and e-waste initiatives, contributing to our sustainability and circular economy goals.

The following table provides a detailed breakdown of other Government grants received during the financial year.

Grant program /	Funder	Amount (excl.	Purpose / Details
name		GST)	
Urban Greening grant project	WALGA	\$41,500	Landscape upgrades to Neerabup Road, Clarkson
Gnangara Waterwise Council grants funding	DWER	\$150,000	Installation of smart irrigation control system
Coastal Adaptation and Protection grant program	Department of Transport	\$65,154.50	Offshore sand source investigations for beach renourishment (with Joondalup and Stirling)
Coastal Adaptation and Protection grant program	Department of Transport	\$107,268.00	Yanchep Coastal Management Study
Coastal Adaptation and Protection grant program	Department of Transport	\$80,750.00	Coastal surveys for the Northern Beaches Alliance
E-waste infrastructure grants	DWER	\$18,693.00	Enhancing collection and storage capacity at Wangara Greens Recycling Facility
Engaging Youth in Banksia Grove	WA Police (WAPOL)	\$121,886	Addressing youth disengagement and antisocial

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AEDC 'It's All About	Department of	\$90,747	behaviour in Banksia Grove Community
You and Me'	Communities		education to improve developmental outcomes for children
Bushfire mitigation	DFES	\$191,725	Bushfire mitigation treatments
Local Government grant scheme (ESL)	DFES	\$390,130	Operating grant for Bush Fire Brigades and Two Rocks SES Unit
CSRFF – Abbeville Park upgrade	Department of Local Government, Sport & Culture	\$419,266	Upgrade of Abbeville Park sports amenities building
Waterwise Greening Scheme	Water Corporation	\$10,000	Purchase of waterwise plants for the 'Wannagrow' resident program
Hiking Participation grant	DLGSC	\$12,920	Supporting hiking participation initiatives

# Our organisation

The Council is the governing body of the City and is responsible for appointing the Chief Executive Officer (CEO). The CEO manages the day-to-day operations of the organisation in line with the Council's strategic direction, as outlined in the Strategic Community Plan and the four-year priorities of the Corporate Business Plan.

Together with four directors, the CEO forms the Executive Leadership Team (ELT). The ELT is responsible for implementing the Council's strategic direction, monitoring delivery of commitments to government and the community, and leading a customer-focused organisational culture.

The CEO is directly accountable to the Council, which is elected by the residents of Wanneroo.

# Organisational structure

The City's organisational structure includes the Office of the CEO and four directorates:

- Assets
- Community and Place
- Corporate Strategy and Performance
- Planning and Sustainability.

Each directorate plays a key role in delivering services, managing resources and supporting the City's strategic goals.

The chart below outlines the current organisational structure, highlighting key roles and reporting lines.

To be inserted.

# OUR EXECUTIVE LEADERSHIP TEAM

The following table details the members of our Executive Leadership Team.



Bill Parker Chief Executive Officer

Commenced: 4 September 2023

Qualifications: Bachelor of Business (Edith Cowan University); Master of Business (Property) (University of South Australia)

Bill has extensive experience in local government in both metropolitan and regional WA, working across many disciplines, including property, finance and administration, governance and strategic planning.

#### Service units

- Advocacy and Economic Development
- Governance and Legal
- Communications and Brand
- CEO administrative functions



Harminder Singh
Director Assets

Commenced: 1 July 1996

Qualifications: Bachelor of Civil Engineering (Punjab University, India); Master of Technology (Civil Engineering) from the College of Agricultural Engineering (Punjab Agricultural University)

Harminder has been employed at the City for over 25 years, including leadership positions for the past 16 years.

#### Service units

- Assets Maintenance
- Infrastructure Capital Works
- Parks and Conservation Management
- Asset Planning
- Traffic Services
- Waste Services
- Fleet Services



Kirstie Davis

Director Community and Place

Commenced: 1 July 2024

Qualifications: Bachelor of Behavioural Science, post graduate qualifications in Public Policy, and currently undertaking a Master of Bioethical Decision Making at the University of Notre Dame.

Kirstie oversees the strategic planning and implementation of initiatives that enhance the liveability, vibrancy and inclusivity of our community, working closely with key partners to foster a sense of belonging and drive development in the City. She has significant experience within local government, representing the needs of residents, ratepayers and visitors through the provision of key community sporting and cultural assets.

### Service units

- Community Facilities
- Community Safety and Emergency Management
- Community Development
- Cultural Development
- Place Management



Commenced: 7 July 2014

Qualifications: Bachelor of Science (UWA); Graduate Diploma in Computing (Curtin University); Master of Commerce (Industrial Relations) (UWA); Graduate Australian Institute of Company Directors.

With over 30 years in senior leadership roles in state and local government, Noelene has been involved in information systems, emergency management

#### Service units

- Contracts and Procurement
- Council and Corporate Support
- Customer and Information Services

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Noelene Jennings PSM Director Corporate Strategy and Performance	planning, health, strategic and business planning, human resource and employee relations, finance, customer service, land information and governance. Noelene has also been an Australian Business Excellence Evaluator since 2000 and an Australasian Reporting Awards adjudicator for the past 6 years.	<ul> <li>People and Culture</li> <li>Property Services</li> <li>Corporate         Planning,         Performance and         Improvement     </li> <li>Finance</li> </ul>
Mark Dickson Director Planning and Sustainability	Commenced: 11 September 2006  Qualifications: Bachelor of Arts (Hons) in Urban and Regional Planning; Bachelor of Town Planning; Post-Graduate Diploma in Management Studies  Mark has over 20 years of experience in senior leadership positions and over 25 years in local government.	Service units  Approval Services  Strategic Land Use Planning and Environment  Health and Compliance  Land Development

In 2024–25, our leadership team continued to strengthen corporate accountability – particularly in delivering projects and services aligned with the Corporate Business Plan (CBP). The following summary outlines the role of each directorate in achieving the goals set out in the CBP and Strategic Community Plan (SCP).

### Office of the CEO

Provides overall leadership and oversees strategic planning, policy and program development across all areas of the City's operations. The CEO is responsible for the systems we work within, support to the elected Council, and implementation of Council decisions. The Office includes corporate governance, legal services, communications, advocacy and economic development.

#### Assets

Plans, builds and manages the City's assets to a high standard. This includes major infrastructure (such as roads and buildings) and natural assets (such as parks and the coastal environment), ensuring resources are used effectively to benefit the community.

#### Community and Place

Engages directly with the community to manage infrastructure, programs and services. The directorate also advocates for funding and services from other agencies and supports the growth of self-sufficient community organisations.

# Corporate Strategy and Performance

Supports the organisation's internal operations through corporate planning, performance monitoring and business improvement. The directorate ensures systems and processes are effective, promotes continuous improvement, and supports long-term financial sustainability.

# Planning and Sustainability

Manages land use planning and development from concept to delivery. The directorate balances urban growth with environmental protection to support the creation of sustainable communities.

# CORPORATE GOVERNANCE

Corporate governance provides the framework for accountable, transparent and effective decision-making across the City. It supports the delivery of high-quality services and strengthens community trust. Our approach to governance is based on strong ethical standards, clear roles and responsibilities, and continuous improvement.

The City's Corporate Governance Framework outlines how we ensure good governance in serving our diverse community, which includes residents, businesses, workers and visitors. It also defines the responsibilities of Council Members, the Council, the Chief Executive Officer (CEO) and staff.

To enhance accountability and performance, we align our practices with international standards, including the ISO Management System Standards. This provides an integrated approach to compliance, risk management and continuous improvement.

## Compliance

Each year, the City completes a compliance audit of its performance against the *Local Government Act 1995*. The audit is submitted to the Department of Local Government, Sport and Cultural Industries<sup>1</sup> by the end of March. Results are presented to the Audit and Risk Committee and Council.

In 2024–25, the City commenced a comprehensive Regulation 17 review of its risk management, internal control, and legislative compliance systems in accordance with the *Local Government (Audit) Regulations 1996*. The review demonstrates the City's commitment to robust governance and continuous improvement, with findings scheduled to be presented to the Audit and Risk Committee in September 2025.

# Fraud and misconduct prevention

We are committed to the highest ethical standards and have zero tolerance for fraud, corruption, bribery and misconduct. Our Fraud and Misconduct Control and Resilience Framework aligns with AS8001:2021 and guides our approach to preventing, detecting and responding to wrongdoing.

Key features of the framework include:

- · promoting a strong ethical culture aligned with our organisational values
- reducing opportunities for fraud and misconduct
- clearly outlining expectations for Council Members, staff and contractors
- supporting robust internal controls and transparent governance.

The City's Legal and Governance team is responsible for investigating reports of serious misconduct, corruption or fraud. A biennial fraud and misconduct risk assessment is

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<sup>&</sup>lt;sup>1</sup> Note that from 1 July 2025, the WA state government department responsible for local government will be the Department of Local Government, Industry Regulation and Safety (LGIRS).

undertaken in accordance with the Risk Management Framework with the most recent completed through the Internal Audit Plan in 2024–25.

An online form is available on our website for the community to report suspected fraud or misconduct. Reports can be made anonymously and are handled confidentially in accordance with the principles of natural justice.

### Reported matters in 2024–25

Nil

#### Statement of business ethics

The City's Statement of Business Ethics outlines the ethical standards expected of contractors, service providers and suppliers. The statement is provided to all suppliers through our contract documentation. Our six guiding principles are:

- Safety
- · Ethics and integrity
- Governance
- Openness and effective communication
- Value for money
- Sustainability.

# Conflicts of interest and gifts

The City takes conflicts of interest seriously and ensures transparent decision-making in accordance with the *Local Government Act 1995* and associated regulations. Council Members and the CEO must declare gifts valued over \$300, or cumulative gifts from a single donor exceeding this threshold in a 12-month period.

Where a matter involves a donor, Council Members must not vote and the CEO must not provide advice or a report unless Ministerial approval is granted.

Certain gifts are excluded from conflict provisions, including those received under the Council's Attendance at Events Policy or from exempt entities.

Staff are guided by the City's Code of Conduct and Gifts and Benefits Policy. These documents prohibit the acceptance of gifts from individuals or organisations involved in discretionary decision-making. They also promote consistency and integrity in the acceptance and disclosure of gifts and hospitality.

#### Public interest disclosures

No public interest disclosures were received during the reporting period.

### Privacy

We are committed to protecting the personal information of community members, employees and stakeholders. The City's Personal Information Privacy Policy ensures compliance with the Australian Privacy Principles under the *Privacy Act 1988* (Cth).

There were no reported breaches of personal information privacy during 2024-25.

# Council policies

Under section 2.7(2)(b) of the *Local Government Act 1995*, Council is responsible for policy adoption. While there is no statutory review period, the City regularly reviews its policies to ensure they:

- · align with community expectations
- reflect best practice and legislative change
- support efficiency and strategic direction.

# Policies adopted in 2024–25

Flag Management Policy

#### Policies reviewed in 2024-25

- City Tree Policy
- Community Funding Policy
- Bereavement Recognition Policy
- Chief Executive Performance Review Policy
- Circuses and Performing Animals Policy
- Student Citizenship Award Policy
- Closed Circuit Television (CCTV) and Video Surveillance Devices Management Policy
- Community Groups Policy
- Volunteering Policy
- Conferral of the Honour of 'Keys to the City' Policy
- Council Policy Framework Policy
- Bus Stop Infrastructure Policy
- Local Area Traffic Management Policy
- Pathways Policy
- Customer Experience Policy
- Execution of Documents Policy
- Integrity Policy
- Investment Policy
- Leasing Policy
- Local Planning Policy 4.12 Heritage Places
- Local Planning Policy 5.3 East Wanneroo
- Ordinary Council Meetings and Forums of Council Policy
- Pesticide Management Policy
- · Council Members use of the City's Corporate Logo Policy
- Electronic Attendance at Meetings Policy
- Public Guidance Signage in Road Reserves Policy
- Legal Representation and Costs Indemnification Policy
- Local Planning Policy 2.5: Telecommunications Infrastructure
- Community Engagement Policy
- Recording and Access to Recordings of Council Meetings Policy
- Spots Floodlighting Policy
- Deductible Gift Recipient Status Policy.

# Policies repealed in 2024-25

Local Planning Policy 3.8, Marmion Avenue Arterial Road Access.

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# LONG TERM FINANCIAL PLAN

The City's Long Term Financial Plan (LTFP) plays a vital role in ensuring responsible and sustainable financial management over a 20-year horizon. It helps the City assess the long-term financial and operational impacts of its decisions, ensuring we continue to meet the needs of our growing and evolving community.

The LTFP is guided by a range of policies, strategies and principles that are regularly reviewed to reflect changes in our economic environment and demographic trends. This approach ensures the City can operate within its means while delivering quality services and infrastructure.

Our strategic planning framework begins with the Strategic Community Plan, which outlines the long-term vision and aspirations of the community. This is supported by the Corporate Business Plan, which identifies key priorities over a four-year period. These priorities are further informed by the:

- Strategic Asset Management Plan
- local area plans
- development contribution plans
- environmental strategies and plans
- service levels
- Waste Strategic Plan
- Active Reserve Master Plan
- Strategic Workforce Plan
- · population growth forecasts (sourced from id forecasting tools).

Together, these elements form the foundation of the LTFP and support our commitment to prudent financial management.

The LTFP is reviewed regularly to accommodate changing priorities and financial conditions. This may result in adjustments to project timing or funding allocations to better align with Council and community expectations. Key financial assumptions and parameters are also reviewed and updated to reflect the City's current and projected economic outlook.

Council formally adopts the LTFP and aims to review it at least every two years. The review process considers the latest financial data, prevailing economic conditions, Council Member priorities and feedback from the community. This ensures the LTFP remains responsive, realistic and aligned with long-term goals.

# LAND TRANSACTIONS AND TRADING UNDERTAKINGS

# Major land transactions and trading undertakings

The following is an overview of major land transactions and trading undertakings undertaken in 2024–25.

Major trading undertaking: Alkimos Aquatic and Recreation Centre (AARC)
The Alkimos Aquatic and Recreation Centre (AARC) has been designated a major trading undertaking under Section 3.59 of the *Local Government Act 1995*. This designation reflects the scale and strategic importance of the project, which will deliver a state-of-the-art aquatic and recreation facility to meet the needs of the rapidly growing northern corridor.

The AARC will be located within the Alkimos Central development, adjacent to the Metronet station. It will include a 50-metre outdoor pool, 25-metre indoor pool, indoor sports courts, fitness and wellness facilities, and community spaces. The project is currently in the construction phase, which started in January 2025. The project is expected to be completed in September 2026.

The business plan for the AARC was publicly advertised and adopted by Council in 2024, in accordance with legislative requirements. The total project budget is approximately \$88 million, with funding contributions from the Federal and State governments, developer contributions, and the City of Wanneroo.

Land acquisition for the site has not yet been finalised, and this remains a key milestone in the project's delivery. Once operational, the AARC is expected to deliver substantial community, health, and economic benefits, while operating with a minimal net financial impact over the long term.

In accordance with Section 3.59 of the *Local Government Act 1995*, details of this trading undertaking, as well as major land transactions from previous years that remain relevant or ongoing, are disclosed in the Financial Report section of this report.

### Other land transactions (non-exempt)

The City also undertook other land transactions as defined under section 3.59 of the Act, which do not meet the threshold for major land transactions. These disposals, while not exempt, were subject to section 3.58 of the Act.

Transactions have been approved (by Council or under delegation) and executed by all parties, unless otherwise indicated.

Disposals subject to an exemption under the Local Government Act and applicable regulations are considered separately.

Time	Transaction type and location	Counterparty (i.e. purchaser, seller, lessee)	Approval (i.e. Council resolution or delegation)
July 2024	Agreement for Lease and Ground Lease: Portion of Reserve 28058, 100 Kingsway,	Northern Suburbs Men's Shed Inc	CS05-07/24

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Time	Transaction type and location	Counterparty (i.e. purchaser, seller, lessee)	Approval (i.e. Council resolution or delegation)
	Madeley (Kingsway Regional Sporting Complex)		
November 2024	Lease: Portion of Lot 521 (21) Civic Drive, Wanneroo (Limelight Theatre)	Wanneroo Repertory Inc.	CS07-11/24
November 2024	Lease: Reserve 27744, 22 Crisafulli Avenue, Wanneroo	Wanneroo Sports & Social Club (Inc.)	CS08-11/24
November 2024	Lease: Portions of Reserve 28058 and Reserve 44878, Kingsway Regional Sporting Complex	Wanneroo District Netball Association	CS09-11/24
November 2024	Purchase of land (part area for public works – road reserve): Lot 5 (326) Gnangara Road, Landsdale	Andrew Gerard Dunne and Mikayla Kym Dunne (as trustees for the Dunne Family Trust) and Maccaw Investments Pty Ltd ACN 612 560 522	CR02-11/24
December 2024	Purchase of land (part area for public works – road reserve): Lot 901 (150) Flynn Drive, Neerabup	Carmelo Borrello, Franklin John Borrello, Carl Albert Borrello, Adam Robert Borrello and Paul Anthony Borrello	SCR03- 12/24
December 2024	Purchase of land (part area for public works – road reserve): Lot 900 (170) Flynn Drive, Neerabup	Primeprivate Property Pty Ltd ACN 667 462 544	SCR04- 12/24
June 2025	Lease: Portion of Lot 600 (570) Wattle Avenue East, Neerabup	Tiger Kart Club (Incorporated)	*Execution pending at 30 June 2025

# Other land transactions (exempt disposals)

This section lists new land transactions that were exempt from the disposal requirements under section 3.58(5) of the *Local Government Act 1995*, primarily through regulation 30 of the *Local Government (Functions and General) Regulations 1996*.

Only new transactions are included. Renewals of existing leases under an option for a further term are not listed.

Time	Transaction type and location	Counterparty (i.e. purchaser, seller, lessee)	Approval (i.e. Council resolution or delegation)
July 2024	Lease: Kingsway Football & Sporting Club - Part of Reserve 28058 being part of Lot 555 on deposited Plan 64232	Kingsway Football & Sporting Club	Delegation
July 2024	Lease: Lot 288 (10) Neville Drive, Wanneroo	The Evelyn Enrichment Foundation Ltd	CS05-05/24
August 2024	Lease: Part of Kingsway Reserve 28058	Northern Suburbs Men's Shed	CS05-07/24
September 2024	Deed of Variation Renewal of Lease: CAHS Portion of lot 7 Mindarie Drive Quinns Rock	CAHS Portion of lot 7 Mindarie Drive Quinns Rock - Combined Lease	Delegation
November 2024	Lease: Ashby Site 1204 Wanneroo Road, Ashby	Telstra Limited	CS06-05/24
November 2024	Lease: Portion of Wanneroo Community Centre, 23 Civic Drive, Wanneroo	Unique Support Services Pty Ltd	Delegation
December 2024	Lease: Part Reserve 44878 & Part Reserve 28058, 100 Kingsway, Madeley	The Badminton Association of Western Australia	Delegation
December 2024	Lease: 21 Civic Drive, Wanneroo	Wanneroo Repertory Inc – Limelight Theatre	CS07-11/24
December 2024	Lease: Portion of Wanneroo Community Centre, 23 Civic Drive, Wanneroo	Avivo Live Life Inc	Delegation
January 2025	Lease: Part Reserve 28058 Being Part of Lot 555 on Deposited Plan 64232	Wanneroo Districts Netball Association (inc)	CS09-11/24

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Time	Transaction type and location	Counterparty (i.e. purchaser, seller, lessee)	Approval (i.e. Council resolution or delegation)
April 2025	Lease: Portion of 30 Tranquil Drive Carramar	Amplitel Pty Limited	Delegation
April 2025	Lease: Portion of 935-937 Wanneroo Road, Wanneroo (Enterprise House)	The Returned & Services League (WA Branch)	CS07-02/25
May 2025	Lease: Portion of Lot 503 Old Yanchep Road, Pinjar	Water Corporation	CS04-04/25

# Management of the City's property

We manage 1,199 parcels of freehold and Crown land across our portfolio. Most of these are reserved for community use, recreation or environmental conservation.

As part of ongoing review of the portfolio, we will continue to assess how our properties are used to ensure they support service delivery and deliver positive planning, community, commercial and environmental outcomes.

In 2024–25, we managed more than 128 leases, licences and agreements, generating approximately \$1.70 million in income and delivering significant community benefit. In addition, we collected, \$95,894 in maintenance fee income, which offsets costs incurred by the City in supporting the running of community and sporting tenancies.

#### Community and commercial leases

We lease more than 86 land parcels and premises for community and commercial purposes. These include leases to sporting clubs and cafés, either on City-managed or City-owned land. Leases may cover land only (ground leases) or include buildings. All leases are governed by our Leasing Policy.

#### Shared use agreements

We have 20 shared use agreements with the Department of Education. These agreements support the joint use of ovals and parks by schools and the wider community for recreation and public amenity.

### Public works acquisitions

To deliver public works – such as new roads and recreation facilities – we may need to acquire land from private owners. These acquisitions ensure we can deliver infrastructure that benefits the community.

In 2024–25, four acquisitions were approved to support major road upgrades, primarily focused on the upgrade of Flynn Drive. These are listed in the other land transactions section above.

# RISK MANAGEMENT

We take a City-wide approach to risk management, embedding risk awareness into strategic thinking and decision-making. Our approach aligns with AS ISO 31000:2018 and includes identifying, analysing, reporting and recording risks across all levels of the organisation

### Risk registers

The City captures three levels of risks on our risk registers managed under our Risk Management Framework.

# Strategic risks

Strategic risks may affect the achievement of our Strategic Community Plan (SCP). In June 2025 there were 14 strategic risks:

- Long term financial planning
- Integrated infrastructure and utility planning
- Water availability
- Climate change
- Economic growth
- Strategic community planning
- Stakeholder relationships
- Strategic asset management
- Legislative reform
- Resilient and productive communities
- Rising groundwater
- Local housing planning
- Waste services
- Polyphagous shot-hole borer.

### Corporate risks

Corporate risks affect business operations and are aligned with the Corporate Business Plan (CBP) and annual operational plans.

#### Operational risks

Operational risks affect individual directorates, service units or projects. These are aligned to group or project plans.

### Fraud risks

Fraud risks are operational risks and are reviewed as part of the annual operational risk review. The Strategic Internal Audit Plan is reviewed annually to ensure it covers fraud risks.

# **Business continuity**

Business continuity ensures we can maintain essential services during and after major incidents. Business continuity plans are reviewed to ensure continuity information remains current.

#### Insurance

We work with the Local Government Insurance Service (LGIS) to manage risk and insurance through a pooled fund and mutual scheme.

In 2024–25, our total insurance contributions and premiums exceeded \$2.8 million across 10 policies.

### Internal audit oversight

The City's internal audit function (IAF) adheres to the International Professional Practices Framework set by the Institute of Internal Auditors, which includes the Global Internal Audit Standards. The IAF is co-sourced, a combination of an in-house team and an external service provider. Council has endorsed the City's Internal Audit Charter that defines the IAF's mandate, authority and responsibilities.

A strategic three-year Internal Audit Plan directs audit activity across key risk areas. The plan is reviewed by management and the Audit and Risk Committee annually and adopted by Council, with the last review conducted in June 2024 to ensure alignment with evolving strategic and operational risks.

### Internal audits undertaken in 2024-25

In line with the Strategic Internal Audit Plan, the following audits were undertaken and presented to the Audit and Risk Committee:

- Land Development Asset Handover
- Asset Renewal Review
- Fraud, Misconduct and Corruption Risk Assessment
- Compliance Audit Return 2024
- Infrastructure Capital Works Program.

# Other reviews presented:

- South Ward Bulk Junk Waste Review
- OAG Management of Purchasing Cards City Review.

All findings and recommendations are monitored in accordance with the City's Internal Audit Procedure, with biannual updates provided to the Audit and Risk Committee and Executive Leadership Team.

### Audit and Risk Committee oversight

The Audit and Risk Committee met regularly during the reporting period to review matters relating to financial oversight, risk management, internal controls, and governance. Key reports considered included:

- · Internal audit reviews and updates on the Internal Audit Log
- Risk management, including the Strategic Risk Register and Risk Management Framework
- Financial statements and the Auditor's Findings Report
- Compliance reports, including the Annual Compliance Audit Return 2024
- Corporate performance monitoring (quarterly performance reports)
- · Development contribution plan reviews

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- Governance matters, such as the review of committee terms of reference and purchasing exemptions
- Reports from the Office of the Auditor General.

### Tracking of audit actions

The Internal Audit Log tracks the status of audit findings and corrective actions. Updates are provided every six months by action owners, with progress reviewed and approved by directors, items requesting closure validated by IAF, items requesting extensions approved by the CEO and the report presented to the Audit and Risk Committee.

The Internal Audit Log was formally reported to the Committee on 17 September 2024 and 17 March 2025.

# EXTERNAL AUDIT

The City's external audit is conducted by the Office of the Auditor General (OAG) in accordance with the *Local Government Act 1995*. For the 2024–25 financial year, the OAG issued an unqualified audit opinion with no significant findings, reflecting sound financial management and compliance with statutory requirements.

# PROJECT GOVERNANCE

The City maintains a robust project management framework to ensure projects are delivered effectively, efficiently, and with clear community value. Aligned with the Project management body of knowledge (PMBOK), the framework covers all key project phases – initiation, planning, execution, monitoring and control, and closure – and incorporates key knowledge areas such as:

- · scope, schedule, and cost management
- quality and risk management
- human resources and stakeholder engagement
- communications and procurement management.

Project governance is further supported by the Project Management Office (PMO), which standardises project processes and promotes best practice across the organisation. The PMO also manages the City's enterprise project management system, providing oversight and performance reporting across the project portfolio.

# ACCESS AND INCLUSION

The City of Wanneroo continues to champion access and inclusion through our integrated Community Development Plan (CDP), which includes the legislated Disability Access and Inclusion Plan (DAIP). Developed through extensive community engagement, the CDP ensures a holistic approach to removing barriers, raising awareness, and improving participation for people of all abilities.

### Empowering inclusive initiatives

In 2024–25, we supported several community-led projects through our community funding program, including:

- Self-Made Girls Autism Business Skills Workshop (\$3,100): Delivered business training for neurodivergent youth, culminating in a vibrant market day with 284 attendees.
- Intelife Group Easy Beatz (\$5,000): Hosted accessible disco events and produced a training video to promote inclusive nightlife across Australia.
- Participation Fund: Enabled five individuals with disability to compete in national sporting championships.

# Innovative accessibility tools

To support neurodiverse residents, the City co-designed Social Stories with People with Disability WA and the Disability Access and Inclusion Reference Group (DAIRG). These visual guides help reduce anxiety and improve confidence in public spaces like libraries, pools, and playgrounds. Auslan interpreters were provided at major events, and the City celebrated International Day of People with Disabilities through a themed Auslan Storytime event.

#### Inclusive outdoor spaces

The Beach Wheelchair Program at Quinns Beach saw 23 bookings, enhanced by infrastructure upgrades and promotional efforts. The newly completed Riverlinks all-abilities playground, featuring accessible amenities and pathways, was recognised with an IPWEA WA Award for Excellence. Together, these initiatives promote barrier-free recreation and social inclusion.

### Infrastructure and planning

In 2024-25, the City delivered:

- 6 park upgrades (\$60,000)
- 6 building upgrades (\$160,000)
- 8 carpark upgrades (\$140,000).

These included accessible toilets, ACROD bays, seating, and signage. The City also joined the AITPM Inclusive Mobility Program, reinforcing our commitment to equitable access.

# **Embedding inclusive voices**

Consultation with the City's DAIRG informed key projects, including Changing Places facility expansion, mobility mapping, and the Community Engagement Framework. This collaborative approach ensures lived experience shapes planning and policy, fostering a culture of inclusion across City operations.

# OUR VOLUNTEERS

Volunteers remain the heart of the City of Wanneroo, generously offering their time, skills, and passion to build a more connected, resilient, and vibrant community. Their contributions are especially vital during times of crisis, need, and social isolation.

# Volunteer impact in 2024–25

Approximately 150 active volunteers supported a wide range of City programs, enriching every corner of our community. Their efforts included:

- Heritage and history: Cockman House, Buckingham House, Wanneroo Museum,
   Art Gallery, and community history programs
- Learning and literacy: Books on Wheels, English conversation groups, technology help, résumé help, and digital literacy
- Community services: Community transport, gardens, and early childhood programs like It's All About Play, Stories, Rhymes, Junior Chess, and Lego Club
- Environment and waste: Conservation in parks and reserves, and waste services
- Advisory and working groups: Arts, Community Safety, Disability Inclusion, Environment, Heritage, Multicultural, Ni Kadadjiny Koort, and Roadwise.

Together, these volunteers contributed an estimated 22,515 hours, with an estimated volunteer replacement cost of \$1.1 million per year.

# Emergency services

In partnership with the Department of Fire and Emergency Services, the City supports 230 volunteers across four volunteer bushfire brigades:

- Two Rocks
- Quinns Rocks
- Wanneroo Central
- Fire Support Unit.

### Volunteer support and recognition

To support and celebrate our volunteers, we delivered several initiatives in 2024–25:

- Regular updates and new opportunities
- A wellbeing-focused National Volunteer Week event with ECU health presentations, massages, and connection activities
- Health and safety promotions, including free skin checks and access to the Employee Assistance Program (EAP)
- Appreciation events and awards
- Role-specific training, such as fire extinguisher training for community transport drivers.

# FACILITY HIRE CONCESSION

We provide a range of spaces and places for community events, activities and functions. Under our Facility Hire and Use Policy, eligible clubs, organisations and groups may qualify for concession rates. These include:

- junior (under 18) use
- senior (over 60) clubs and organisations
- · support services
- charitable purposes
- emergency services organisations.

## NATIONAL COMPETITION POLICY

In 1995, federal, state and territory governments agreed to implement the National Competition Policy (NCP) – a package of legislative and administrative reforms designed to promote effective competition where it enhances community wellbeing.

Local governments play a key role in administering legislation and delivering services that impact state economies, businesses and consumers. Reform at the local level is therefore an important part of the NCP process.

In 2019–20, we reviewed our NCP obligations – specifically competitive neutrality and competitive advantage issues – in relation to the operations of the Wanneroo Aquamotion aquatic facility. Circumstances remained unchanged in 2024–25.

We apply industry pricing benchmarks to ensure our service costs are fair, feasible and do not create unfair competition. While the NCP allows flexibility in delivering social and community services, we remain mindful of balancing these objectives with the economic interests of our ratepayers.

In pursuing our social, community and equity objectives, we satisfied the following provisions under the Competition Policy Agreement:

- balancing the benefits of a policy or action against its costs
- determining the merits or appropriateness of a policy or action
- · considering social welfare and equity, including community service obligations
- complying with legislation and policies related to work health and safety, industrial relations, and access and equity
- reviewing benchmarks and standards through industry related peak corporate bodies.

# CONTRACTS AND PROCUREMENT

#### Legislation and policy framework

All procurement is undertaken in accordance with the Local Government Act 1995, the Local Government (Functions and General) Regulations 1996, and the City's Purchasing Policy, Corporate Guidelines and Statement of Business Ethics.

The revised Purchasing Policy continues to support local business procurement through mandatory qualitative criteria and reinforces our commitment to effective contract management.

The public tender threshold of \$250,000 allows for streamlined procurement through invited quotations. We also apply the legislated tender exemption for contracting with Aboriginal and Torres Strait Islander businesses. Our approach to sustainable social procurement continues to prioritise local, Indigenous and disability enterprise suppliers.

#### Systems, procedures and business processes

We maintain robust systems and processes to manage procurement and contracts. Our Purchasing Policy and Corporate Procurement and Contract Management guidelines outline the rules and thresholds for quotations, tenders and contract management.

In 2024–25, and as part of a broader strategic procurement roadmap, we completed a maturity review of our procurement framework and established an online dashboard reporting capability around our procurement spend profile. A formal procurement strategy is planned.

Our Statement of Business Ethics document was reviewed and refreshed, and is available on our website.

#### Procurement activity in 2024-25

We prioritise probity and compliance in all procurement activities. Our contract management software and e-tendering portal streamline the issuing and receipt of tender and quotation documents.

In 2024–25, the Contracts and Procurement team facilitated 212 formal procurement processes, including:

- · 81 public and restricted tenders and expressions of interest
- 131 formal requests for quotation.

Also 177 contracts were awarded and commenced, valued at approximately \$142 million.

#### Significant contracts awarded included:

- AARC construction \$75.6 million (PS Structures)
- Footpath construction \$5.4 million (Dowsing Group)
- Drainage cleaning and CCTV inspections \$5.1m (DFS Industrial & Environmental Services)
- Provision of park and streetscape maintenance in Jindalee, Alkimos and Eglinton
   \$4.9m (Environmental Industries)
- Kingsway Netball West Courts refurbishment \$4.1m (Civcon Civil & Project Management)

Contract status updates are reported to the Audit and Risk Committee biannually. Digital signatures to both internal and external documentation provides efficiencies to contract formation and execution and to subsequent contract administration processes.

In conjunction with the City's Legal and Governance team, a formal review of our contract templates was completed, incorporating legislative changes, work health and safety, and commercial risk considerations.

#### Safety and risk

Workplace health and safety is a key evaluation criterion in procurement planning and decision-making. All contractors must meet safety standards to be eligible. A systemised WHS contractor assessment tool is used to evaluate initial and ongoing safety risk.

Our Purchasing Policy underpins a strong commitment to ethical business practices. The recently enhanced Statement of Business Ethics outlines expectations for contractors and suppliers. Independent probity advisors are engaged for selected procurements, with lessons learned recorded in an internal review register.

#### Education and training

All contract managers receive training in the City's procurement and contract management systems, covering both functionality and day-to-day use. This supports contractor performance and value-for-money outcomes.

Mandatory online procurement training is provided to all staff on a regular basis through LG Professionals' Introduction to Procurement in Local Government module, with refresher training every three years.

We also partner with LGIS to deliver contract risk training, raising awareness of key terms, common pitfalls, and mitigation strategies.

#### Supply chain impacts

External factors continued to affect our ability to source goods and services, particularly in vehicle availability and rising costs in consulting and construction. Despite these challenges, our supplier registration and selection processes remain well defined.

Supplier relationships and the status of contractor performance are monitored and reported to the Audit and Risk Committee biannually.

# Corporate social responsibility

We give preference to suppliers that demonstrate sustainable business practices and strong corporate social responsibility (CSR). This includes consideration of social, economic, and environmental impacts in procurement decisions.

#### Environmental screening

Tender documents include an environmental and social consideration schedule for goods, services or works with potential environmental impacts. We seek a response from our suppliers as to their:

- environmental management system certification
- · environmental credentials of proposed products or materials
- commitment to sustainability initiatives.

While we do not currently quantify supplier contributions to environmental outcomes, we include mandatory requirements in specifications where relevant and monitor accordingly.

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#### Social screening

Our tender document templates include an access and inclusion schedule. This schedule raises awareness of the City's Access and Inclusion Plan (AIP), delivered through the Community Development Plan (CDP), and the requirements of the *Disability Services Act* 1993.

Suppliers outline how their business operations align with the AIP. Their responses form part of the non-weighted qualitative evaluation criteria and support our commitment to inclusive and socially responsible procurement.

Specific procurement actions are also included within our Reconciliation Action Plan, which is also endorsed by Reconciliation Australia.

Our spend during 2024–25 with West Australian Disability Enterprises was \$911,198 and we spent a further \$426,768 with suppliers registered on the Aboriginal Business Directory.

# Local supplier opportunity

We are also committed to supporting local businesses based in the City of Wanneroo. In 2024–25, we awarded \$2.45m of contracts to local (City of Wanneroo-based) suppliers.

# RECONCILIATION

We continued our strong commitment to reconciliation through the implementation of our fourth Reconciliation Action Plan (RAP) 2023–2025, endorsed by Reconciliation Australia. Guided by the pillars of Relationships, Respect, Opportunities, and Governance, the RAP aims to foster inclusive communities built on mutual respect and understanding between Aboriginal and Torres Strait Islander peoples and other Australians.

In 2024–25, we made significant progress across cultural celebrations, education, strategic partnerships, and community engagement. Key focus areas included strengthening relationships with Elders and Knowledge Holders, increasing Aboriginal and Torres Strait Islander employment, and promoting cultural awareness Citywide.

#### Cultural events and recognition

We celebrated National Reconciliation Week and NAIDOC Week with events such as a flag raising ceremony, walk for reconciliation, Noongar Storytime sessions, and the *Warangka Moorditj* singing workshops. The Wanneroo Regional Museum hosted exhibitions including *For Our Elders* and launched a permanent Welcome to Country display. Community funding supported the Mookaroo Festival and NAIDOC rounds at local football clubs.

#### Noongar naming and cultural projects

The Noongar Naming Project established a framework for incorporating Aboriginal place names across the City, with 15 Noongar names integrated into the new Dordaak Kepup Library and Youth Innovation Hub. Cultural initiatives included the Galup VR experience, Walking Through a Songline exhibition, and installation of interactive Noongar Six Seasons artworks.

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# Strategic partnerships

We partnered with Derbarl Yerrigan Health Service at the Clarkson Youth Centre, offering culturally sensitive health services and youth-led programs such as art therapy, yarning circles, and suicide prevention. We also hosted Welcome to Country ceremonies at major events and embedded Acknowledgement of Country across publications, websites, and meetings.

#### Cultural celebrations

Highlights included the appointment of Noongar Elder Oriel Green OAM as the inaugural Holder of the Keys to the City, acquisition of Kookaburra Club artworks, and delivery of cultural awareness training for staff.

# CONTINUOUS IMPROVEMENT AND QUALITY MANAGEMENT

In 2024–25, we continued to strengthen our commitment to operational excellence through the application of Lean Six Sigma methodologies and Quality Management practices. These initiatives delivered measurable efficiency gains, enhanced service quality, and reinforced a culture of continuous improvement across the organisation.

We remain committed to aligning our practices with internationally recognised standards, including:

- ISO 9001 Quality Management Systems
- ISO 13053-1 & 2 Quantitative Methods in Process Improvement (Six Sigma)
- ISO 55001 Asset Management system
- ISO 14001 Environmental Management System
- ISO 31000 Risk Management
- ISO 45001 Occupational Health and Safety

#### Establishment of the Business Improvement Team

A key milestone during the year was the formation of the Business Improvement Team, established by the Executive Leadership Team to drive efficiencies across the organisation. This dedicated team provides capacity to support leaders in improving day-to-day operations while also shaping longer-term, transformative initiatives.

### Quality Management System

Our Quality Management System (QMS) continued to mature and is now firmly embedded across the organisation. Over the past year, the QMS has played a central role in:

- · driving consistency and efficiency across functions
- enabling teams to assess workflows objectively and identify opportunities for improvement
- supporting knowledge retention and accelerating staff skill development.

## Key improvements in 2024–25

- Customer service: Reduced turnaround times for customer requests through process optimisation and clearer accountability.
- QMS expansion: Increased documentation of critical processes, improving accessibility, governance, and onboarding.
- Data and reporting: Enhanced Power BI dashboards to provide real-time insights and support evidence-based decision-making.
- Workshops and reviews: Collaborated with teams across the City to identify and implement process improvements in priority areas.
- Business Improvement Team: Secured approval and resourcing to establish the team, with a mandate to lead organisation-wide efficiency initiatives.
- Collaboration: Strengthened the Local Government Business Improvement Network, expanding cross-council knowledge sharing and best practice exchange.

# Looking ahead to 2025–26

- Further embed Lean Six Sigma practices into everyday operations
- · Deliver quick wins alongside targeted service unit improvements
- · Strengthen digital reporting and predictive analytics
- · Continue building internal process improvement capability across the City.

# CUSTOMER SERVICE

#### Our customer commitment

We take a customer-first approach to deliver the best possible experience across every interaction. Our customer-first principles guide us in providing consistent, high-quality service:

Objective	Description
Ease	We make it easier and simpler to deal with us
Accessibility	We ensure information and our services are accessible to all
Reliability	We deliver a reliable, consistent and high-quality customer experience
Responsiveness	We respond in a timely manner and use feedback to improve. We will regularly monitor how we deliver on our Customer Service Commitment

#### Highlights from 2024–25

We delivered on our customer-first approach through several key initiatives:

- Introduced online forms across more service units, making it easier for the public to submit requests and reducing the volume of emails received by the City. These forms help direct requests to the relevant departments for timely action.
- Launched a general enquiries form to streamline incoming queries and improve response times.
- Integrated Google Maps into the CRM system to allow more precise location data.
- Successfully transitioned all animal registrations to the e-Service platform.
- The Name and Address Register Working Group completed a bulk clean-up of over 250,000 records.
- Improved staff rostering by moving to a mobile app platform, increasing efficiency.
- Managed a significant increase in Snap Send Solve emails by centralising them through a dedicated email filter, enabling better tracking and reporting.

#### Compliments, feedback and complaints

We value customer feedback. It helps us celebrate success and identify areas for improvement.

The table below shows the number of compliments, feedback and complaints received over the past five years. In 2024–25, we recorded the highest figures to date:

Compliments: 247Feedback: 468Complaints: 994

Waste Services generated the most CRM requests, largely due to the introduction of the bookable verge collection. This initiative also became the most frequent topic of resident feedback.

The Customer Relations Centre processed more requests this year, reflecting increased community engagement and demand for services. The following table includes compliments,

feedback and complaints that have come through in person, by email, by phone, and via our online forms.

	2020–21	2021–22	2022–23	2023–24	2024–25
Compliments	190	163	151	184	247
Feedback	202	124	153	320	468
Complaints	333	335	294	620	994

#### Information management

The State Records Act 2000 requires the City to maintain an approved Recordkeeping Plan (RKP), which outlines how we manage our records. Our current RKP was adopted in May 2018, and a review commenced in 2022–23 was finalised in September 2023. The next review of our RKP is scheduled for 2028.

Our dedicated Information Management team ensures our practices align with legislation and the RKP. They also support business areas across the City through various management procedures.

#### Recordkeeping compliance

In accordance with the State Records Commission Standard 2, Principle 6, we continue to implement a recordkeeping training program for staff. The program's efficiency and effectiveness is periodically reviewed through feedback and compliance checks. Our induction program also includes modules to ensure that new employees understand their responsibilities under the City's approved Recordkeeping Plan.

### Improvements

In 2024-25 we made the following improvements:

- Content Manager upgraded to CM23.4
- transitioned to a digital mail service, with mail now printed and posted offsite by a third party
- implemented an electronic disposal program to streamline records management.

# FREEDOM OF INFORMATION

Community members can request access to documents under the *Freedom of Information Act 1992* (FOI Act). An information statement and application form are available on our website. The statement outlines the FOI process and lists the types of documents available outside FOI.

While any document may be requested, we recommend using the FOI process only for documents that cannot be accessed through other means. Documents released under FOI are often edited to remove exempt information – most commonly third-party personal details, which are frequently the subject of requests.

#### FOI activity in 2024–25

- We received and processed 63 FOI applications, a 31 per cent increase compared to the previous year.
- 31 of 63 applications were completed within the timeframe. Negotiations were made with the applicants for extension of time for the remaining applications
- Our average response time was 45 calendar days.
- We conducted 2 internal reviews, all of which were upheld.

# ASSET MANAGEMENT

We recognise asset management as a whole-of-organisation responsibility. It requires coordinated efforts across teams to work strategically and collaboratively toward shared outcomes, as outlined in our Asset Management Framework.

### Strategic asset management approach

Our Asset Management Framework integrates with our Integrated Planning and Reporting Framework. It includes:

#### Asset Management Policy

Defines the principles and requirements for planning and managing assets. It ensures long-term financial sustainability and safety for our community, customers and stakeholders. The policy sets expectations for decisions, activities and behaviours related to asset management, aligning with our corporate vision and objectives.

# Asset Management Strategy

Builds on the policy by outlining how we will strengthen our asset management capability to meet future challenges. It sets high-level objectives and ensures practices align with the Strategic Community Plan (SCP), business goals, and ISO 55001 standards.

#### Asset Management Implementation Plan

Supports the strategy by detailing planned actions, timeframes and improvements to meet strategic objectives.

#### Improvements in 2024–25

We progressed several improvements, including:

- · reviewing and completing, including Council endorsing, the following strategic plans:
  - Asset Management Strategy
  - Parks Asset Management Plan
  - Buildings Asset Management Plan
  - Transport Infrastructure Asset Management Plan
  - Stormwater Drainage Asset Management Plan
  - Natural Areas Asset Management Plan, and
  - Coastal Infrastructure Asset Management Plan
- fully implementing a dedicated Asset Management Information System widely used across City operations.

#### Challenges in 2024–25

We continue to face several challenges in managing our assets:

- economic pressures, including inflation
- climate change impacts
- population growth and the increasing rate of assets acquired through land development
- rising community demand for infrastructure and services across diverse areas
- financial planning to ensure intergenerational equity
- limited funding and resources to meet current and future needs
- legislative requirements to demonstrate sustainable service delivery
- environmental and cultural legislation changes affecting project planning and delivery.

#### Planned improvements for 2025-26

In the coming year, we will:

- advance and mature the utilisation of the Asset Management Information System to support operations, data capture, validation and performance reporting
- improve efficiency and accuracy of asset data captured
- advance and improve on the accuracy of the long-term asset renewal demand modelling to inform the Long-Term Financial Plan (LTFP)
- continue to progress actions detailed in the Asset Management Strategy 2024
- plan annual funding increases in the LTFP to support Council's desire to renew infrastructure assets to meet agreed levels of service and also to fund upgrades to older City buildings.

#### Our asset portfolio

We manage a diverse infrastructure portfolio with a total replacement value of over \$2.3 billion in depreciable assets. Transport-related assets, including roads and pathways, represent the largest portion. Natural area assets, such as bushland and wetlands, form the smallest.

Road, pathway and park assets are expected to continue to drive long-term renewal funding needs.

#### Growth and future asset needs

Based on historical trends, roads and pathways are expected to grow by:

- 25 kilometres of roads per year
- 20 kilometres of pathways per year

The number and area of parks are also projected to increase annually by:

- · 9 new parks
- 15 hectares of parkland

Growth continues to be concentrated in the northern coastal corridor, with new suburbs such as **Alkimos** and **Eglinton** alongside ongoing developments in **Two Rocks** and **Yanchep**.

Our asset management plans are designed to ensure that we can meet the needs of current and future communities in the most economical way, optimising long-term return on investment. Through our Asset Management Policy, we also recognise the importance of balancing:

- the provision of new services and assets to support growth
- the renewal and upgrade of existing services and infrastructure.

# OUR PEOPLE

#### Our workforce

The City of Wanneroo employs 1,089 people across a diverse range of roles, delivering more than 100 vital services to our community and stakeholders. As one of the region's largest employers, we invest in a skilled, adaptable, and well-supported workforce to drive strategic priorities and achieve meaningful outcomes.

Underpinned by our values – Customer Focus, Improvement, Accountability, Collaboration, and Respect – we cultivate a positive workplace culture where our people feel valued and empowered. We also offer a range of development opportunities that support employees to grow, achieve their goals, and build the capability needed to meet both current demands and future challenges.

#### Employee conduct and ethical standards

All employees of the City of Wanneroo are expected to uphold the highest standards of integrity and professionalism. Our Employee Code of Conduct provides clear guidance on appropriate workplace behaviour and reflects our commitment to ethical governance and public trust.

The Code outlines expectations in key areas including:

- personal conduct
- professional standards and responsibilities
- appropriate and respectful communication
- the prevention of fraud, corruption, and misconduct.

By setting a consistent standard across the organisation, the Code helps foster a safe, respectful, and accountable working environment for all.

#### Living our values

The City's corporate values are central to how we work, lead, and engage with the community. These values are actively reinforced across the organisation and reflected in the way we recruit, develop, and support our people.

Our values are embedded in key processes, including:

- performance and development reviews
- · recruitment and selection
- · position descriptions and employment contracts
- · leadership development programs
- performance and conduct conversations
- reward and recognition initiatives
- · internal communications that celebrate values in action.

By integrating our values into everyday practice, we help build a consistent and valuesdriven culture across the organisation.

#### **Executive remuneration reporting**

In accordance with Regulation 19B of the *Local Government (Administration) Regulations* 1996, we report the number of employees earning \$130,000 or more base salary, presented in \$10,000 salary bands.

This comprehensive reporting provides a clear and accurate view of remuneration across senior roles within the organisation.

Salary band – base salary		Number of
From	То	employees
\$130,000	\$139,999	1
\$140,000	\$149,999	4
\$150,000	\$159,999	7
\$160,000	\$169,999	7
\$170,000	\$179,999	14
\$180,000	\$189,999	7
\$190,000	\$199,999	7
\$200,000	\$209,999	0
\$210,000	\$219,999	0
\$220,000	\$229,999	0
\$230,000	\$239,999	2
\$250,000	\$259,999	1
\$260,000	\$269,999	1
\$270,000	\$279,999	1
\$280,000	\$289,999	0
\$300,000	\$309,999	1
	Total headcount	53

#### Remuneration and employment framework

The City engages Mercer Australia to provide annual remuneration benchmarking for all roles at manager level and above. This data, along with advice from the Salaries and Allowances Tribunal, Consumer Price Index trends, and individual performance outcomes, informs salary decisions for senior leadership positions.

All other employees are remunerated under industrial agreements.

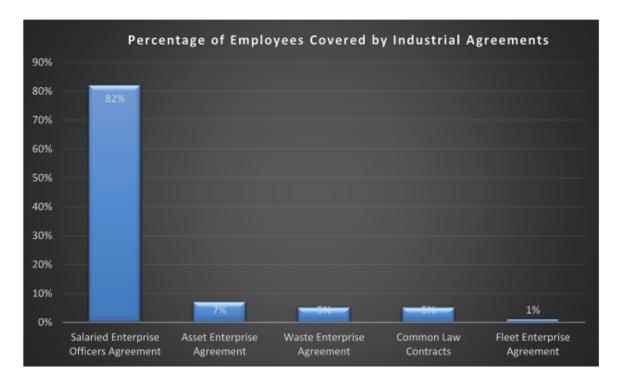
To support fair and transparent pay practices, we have adopted attraction and retention guidelines. In circumstances where labour market demand or critical skills shortages apply, an attraction or retention allowance may be considered in accordance with agreed parameters.

#### Additional payments

In line with section 5.50 of the *Local Government Act 1995*, the City has a policy for assessing additional payments to employees upon exit. The Payments to Employees in Addition to a Contract or Award Policy is publicly available on our website.

# **Employment instruments**

Employees are paid according to the terms of their employment instrument. As at 30 June 2025, 94.5% of the workforce was covered by an enterprise agreement. The following chart provides a breakdown of employment instrument coverage.



#### Chief Executive Officer remuneration

In accordance with Regulation 19B of the *Local Government (Administration) Regulations* 1996, the total remuneration paid or provided to the Chief Executive Officer for the financial year ending 30 June 2025 was \$417,544. This includes salary, superannuation contributions, and other benefits.

#### Workforce profile

We take a strategic approach to workforce growth, ensuring staffing levels remain sustainable and aligned with long-term financial planning. Changes to full-time equivalent (FTE) positions are reviewed through the integrated planning cycle and operational workforce planning processes.

A business case model guides workforce decisions, drawing on factors such as:

- the City's strategic direction
- strategic project priorities

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- population growth and community needs
- · evolving service delivery requirements.

Vacancies are assessed on a case-by-case basis to determine:

- whether the role remains part of core service delivery
- · if duties can be absorbed or redistributed
- opportunities for more efficient delivery
- potential risks of not continuing the work
- whether the FTE should be redirected to a higher priority.

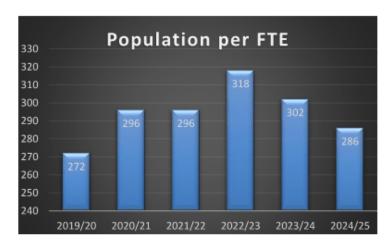
The following figures show the number of FTE employed over the past five years.



#### Population per full time equivalent (FTE)

This metric tracks the number of residents per FTE and provides a high-level indicator of workforce efficiency relative to community growth. In 2024–25, the City recorded 286 residents per FTE – down from the 2022–23 peak of 318.

This reduction reflects investment in workforce capacity to support a growing population and maintain service delivery standards. The City continues to monitor this ratio closely as part of long-term financial and workforce planning, ensuring resource levels remain sustainable and responsive to community needs.



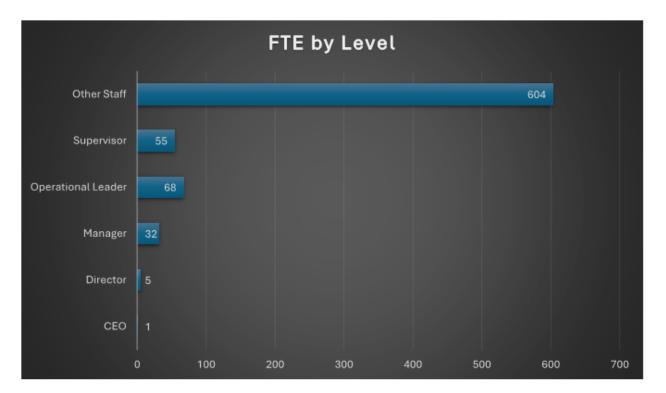
# Workforce planning

Balancing service delivery with population growth and financial sustainability is an ongoing organisational focus. Workforce planning plays a critical role in ensuring the City remains

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equipped to meet current needs while preparing for future demand. In 2024–25, we developed and published a Workforce Plan that is available on our website and that sets out our approach to workforce planning and key priorities.

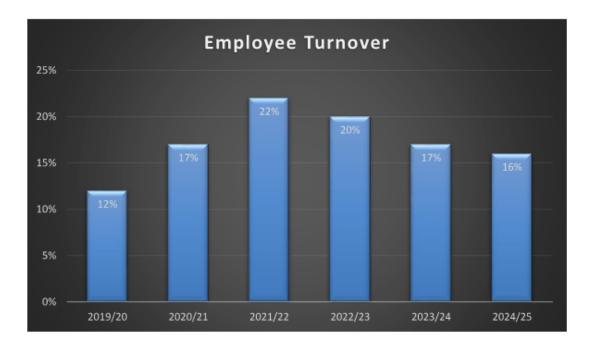
The following chart shows the breakdown of headcount by classification level as at 30 June 2025.



#### Employee turnover

Employee turnover at the City of Wanneroo was 16% in 2024–25, continuing a gradual decline since its peak in 2021–22. This trend reflects greater workforce stability following several years of labour market volatility.

We continue to monitor turnover closely as part of our broader workforce planning strategy, with a focus on retention, capability development, and maintaining service continuity.



## Aboriginal and Torres Strait Islander employment

The City is committed to supporting employment and inclusion outcomes for Aboriginal and Torres Strait Islander peoples, in alignment with our Reconciliation Action Plan.

Our focus includes building cultural awareness, supporting culturally inclusive recruitment practices, and creating a workplace that is safe, respectful and welcoming.

Work is underway to review and strengthen our approach to Aboriginal and Torres Strait Islander employment across the organisation.

#### Diversity and inclusion

The City is committed to fostering a diverse and inclusive workplace, with a particular focus on gender equity and creating a culture of respect and belonging.

As at 30 June 2025:

- the Executive Leadership Team comprised 2 women and 3 men
- 76 women and 92 men held operational leadership roles or above
- among employees below manager level, 59% identified as female and 41% as male.

The City is working towards improving the collection of workforce diversity data to strengthen future reporting and inform inclusive workforce practices.

At the time of reporting, 2 employees had identified as intersex or intermediate.

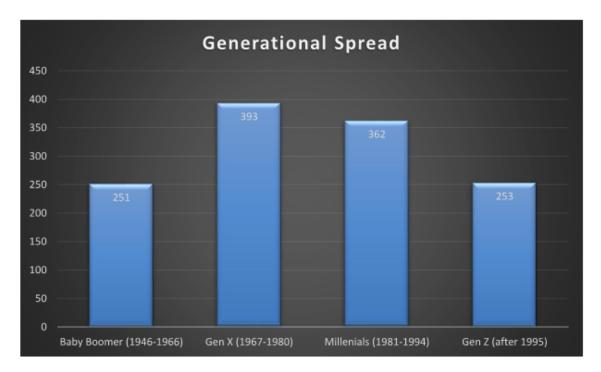
# Age diversity

The City's workforce spans four generations, bringing a broad range of experience, perspectives, and capabilities. Gen X and Millennials represent the largest cohorts, while the proportion of Baby Boomers continues to decline as employees retire. The number of Gen Z

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employees is steadily increasing, reflecting early career growth and new talent entering the organisation. This generational spread supports knowledge transfer, innovation, and workforce renewal across all service areas.

As generational shifts continue, the People and Culture team is focused on attracting emerging talent, supporting career pathways for younger employees, and fostering a workplace that values experience at every stage of working life.



#### Future workforce planning

Strategic workforce planning remains a core focus for the City, supporting the alignment of people, services, and long-term financial sustainability. This planning helps shape a workforce that can meet current demands while adapting to emerging needs.

In 2024–25, work commenced on strengthening our approach to workforce planning. This includes early modelling of population growth and service pressures, with a view to improving how workforce resources are structured and allocated across the organisation.

Key areas of focus include:

- adopting more agile and flexible ways of working
- building organisational resilience and supporting mental wellbeing
- responding to the future of work through increased use of technology, automation, and digital service delivery.

As the needs of the community evolve, we remain committed to developing a scalable workforce model that balances service expectations with economic and operational constraints.

## Workforce change

The City operates under four industrial agreements that outline employment conditions and consultation requirements for significant workforce changes, including potential redundancies.

In 2024–25, a new Salaried Officers Industrial Agreement and a new Assets Agreement were successfully negotiated. The process involved formal consultation with relevant representatives, reinforcing our commitment to open communication and fair employment practices.

Consultation processes are guided by our industrial obligations and designed to promote transparency, build trust, and support informed decision-making during times of organisational change.

#### **Building organisational capability**

Our learning and development approach supports a culture of continuous improvement and shared accountability between employees and leaders. Capability development is aligned with organisational priorities and focused on building a safe, inclusive, and high-performing workplace.

In 2024-25, key areas of focus included:

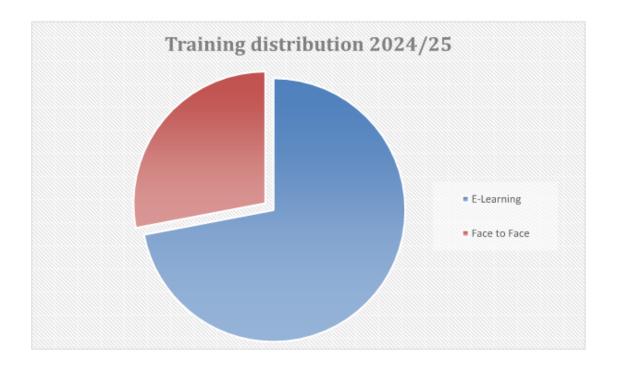
- increasing access to mental health and equal employment opportunity training
- addressing shifting social expectations and workplace behaviour standards
- strengthening understanding of sexual discrimination, bullying, and harassment prevention.

Psychosocial hazard identification training was delivered to leaders, while verification of competency programs continued across operational areas to ensure safety and technical proficiency.

#### Training participation in 2024–25

Course title	Number of participants
Employee Code of Conduct Acknowledgement	604
Fraud and Corruption Awareness	486
Working Safely at the City of Wanneroo	459
Welcome to Our City	373
Harassment Awareness	372
Records Awareness Training	367
Introduction to Procurement in Local Government	177
Corporate Induction	94

Using Content Manager Effectively	89
Casual Induction	77
Big Red Sky (Recruitment & Onboarding) Demonstration	65
Galup VR Experience	51
WALGA Introduction to Local Government	40
Wellness Courses	29
Governance Fundamentals	24
Kaarla Baapba Cultural Safety and Awareness Training	17
Be Kind To Yourself	16
Working from Home	13
Authority - Name and Address Register (NAR) and Customer Request Management (CRM)	12
SBS First Nations	11
Enterprise Project Management (EPM) System - eLearning	10
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## Leadership capability

Strong leadership is essential to delivering high-quality outcomes and fostering a culture of collaboration, accountability, and innovation. We are committed to developing leadership capability at all levels to meet current and future organisational needs.

In 2024–25, significant progress was made in developing and implementing the City's Leadership Capability Framework. The framework defines clear behavioural expectations across four capability groups – Personal Qualities, Relationship Focused, Business Enabling, and Fosters Purpose – and is grounded in leading practice, including the SMART work design model, ISO 9001 principles, and public sector leadership benchmarks.

The framework is now being applied across key areas such as:

- performance and development planning
- leadership development and coaching
- recruitment and selection
- · career progression and succession planning
- · workforce planning and cultural alignment.

We also launched a new People Leader Program, designed to build core capabilities such as emotional intelligence, psychological safety, leading change, and coaching others. The program includes action learning, practical application, and tailored support through People business partner-led workshops and group coaching.

Together, these initiatives support a consistent, values-driven approach to leadership that enables high performance and prepares the organisation for future challenges.

#### Employee performance review process

The City's workforce spans a broad range of roles, from frontline service delivery to technical and professional positions. To support performance and growth, all employees participate in an annual Performance Development Review Conversation (PDRC).

These conversations are designed to:

- · set clear performance expectations
- assess progress against key deliverables
- align individual contributions with the Strategic Community Plan and Corporate Business Plan.

The PDRC process supports accountability, encourages meaningful dialogue between employees and leaders, and helps guide development planning across the organisation.

#### Health and wellbeing

The City is committed to fostering a safe, healthy, and supportive workplace. With funding support from Local Government Insurance Services (LGIS) – our local government insurance provider – a range of health and wellbeing initiatives were delivered during 2024–25 to promote physical, mental, and emotional wellbeing.

Key initiatives included:

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- access to mental health training and educational resources
- onsite mental health support services
- regular promotion of wellbeing initiatives through internal communications.

These programs form part of the City's broader focus on psychosocial safety, employee resilience, and early intervention. We continue to explore new ways to support employee wellbeing and respond to emerging workforce needs.

#### Employee rewards and recognition

The City's Reward and Recognition Program celebrates employees who exemplify our values, deliver exceptional outcomes, and contribute positively to workplace culture. The program takes a tiered approach, offering both formal and informal opportunities to acknowledge performance and behaviour at all levels.

Recognition opportunities include:

- peer and leader acknowledgements, such as thank-you cards and coffee vouchers
- value-able awards presented at directorate meetings for impactful contributions
- annual Wanneroo Awards recognising individuals and teams who consistently go above and beyond
- service milestones, celebrated at biannual events, acknowledging tenure from five years through to 45 years.

All employees are encouraged to participate in building a culture of appreciation by using the Applause Board and the City's intranet-based nomination system. Recognition efforts are designed to be timely, meaningful, and aligned with our organisational values.

#### Looking ahead

In 2024–25, we continued to strengthen our workforce foundations, with an increased focus on leadership, planning, and employee experience. While key frameworks and initiatives have taken shape, the year ahead will see further refinement of the People and Culture function to ensure it delivers high-impact, future-focused outcomes.

With the foundations now in place, we are well-positioned to evolve our approach – shifting from transactional service delivery to more strategic, people-centred practices aligned with organisational priorities and community needs.

# Community highlight story

#### Development of our Workforce Plan

In 2024–25, the City of Wanneroo developed and endorsed our revised Workforce Plan, setting a clear direction for shaping, supporting, and strengthening our workforce to deliver on organisational goals and community priorities.

The plan was informed by comprehensive internal consultation and detailed research into current and emerging workforce trends. It identifies critical resourcing needs and outlines an action plan focused on four key areas: Culture, People, Processes, and Systems. Together, these pillars form the foundation for a workforce that is motivated, capable, and aligned with the City's vision.

Following presentation at Council Forum, the Workforce Plan was formally endorsed by Council and published online to ensure transparency and accessibility. Implementation is now underway, with ongoing monitoring and reporting in place to track progress and maintain accountability.

A well-designed workforce plan ensures we have the right people, skills, and structures to meet both current and future needs. By proactively addressing talent gaps, supporting staff development, and planning for growth, we are building a future-ready workforce. This commitment strengthens organisational capability and ensures the delivery of high-quality services that provide lasting value to the communities we serve.

# WORK HEALTH AND SAFETY

We continue to foster a strong and improving safety culture, where staff are encouraged to protect themselves, their colleagues, contractors and the broader community.

We meet our obligations under the *Work Health and Safety Act 2020*, the *Workers Compensation and Injury Management Act 2023*, and our enterprise agreements. These obligations are taken seriously, as the health and wellbeing of our workforce are critical to engagement, productivity and community service.

Our WHS management system continues to evolve through a focus on continuous improvement, innovation, and best practice. In 2025–26, we will explore opportunities to enhance integration across our broader management systems to support more streamlined, effective, and sustainable operations.

WHS requirements are embedded in key systems and processes:

#### Recruitment

WHS questions are mandatory during interviews and reference checks. New employees in high-risk roles must complete a pre-employment medical assessment based on job-specific physical requirements.

#### Procurement

Safety risk assessments are required for all purchases of goods, services and works, in line with our Contractor Safety Management Risk Framework. In 2025-26 we will continue developing a dedicated Contractor Management module within our safety system to enhance oversight of contractor safety performance and compliance. This module will support more effective procurement and risk management processes by capturing key contractor data, which can be leveraged for improved reporting, analysis, and decision-making across projects and operations.

#### Continuous WHS improvement

In alignment with the *Work Health and Safety Act 2020* and ISO 45001, we maintain a strong governance framework by regularly reviewing our WHS policies, procedures, and practices to ensure they reflect current legislative requirements and operational needs. Our vision is to foster a healthy, engaged, and productive workforce. In 2024–25, we delivered the following key initiatives:

- Improved our online safety management by:
  - integrating the risk register into the safety system to centralise risk data and improve accessibility
  - developed control modules to support the identification, implementation, and monitoring of risk controls.
- Conducted targeted workshops with risk owners to build understanding, promote ownership, and ensure accurate risk representation.
- Delivered tailored training session to Assets Directorate leaders focused on operational risk responsibilities
- Continued the early intervention physiotherapy program to proactively prevent workplace injuries and introduced a comprehensive health and wellbeing initiative. This includes regular yoga and Pilates sessions, as well as facilitated discussions focused on mental health awareness and support.

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 Commenced development of an enhanced onboarding and high-risk training process, with a focus on streamlining, digitising, and improving the consistency of safetycritical training delivery.

### Safety training

We provided a range of safety training throughout the year, including:

- Health and safety representative training
   First aid, CPR and emergency warden training
- Load restraint training
- Managing mental health at work training
- Traffic management training
- Assets leaders safety training sessions
- Dangerous goods training
- Working safely at the City training.

## Safety risk identification and control

Our top three WHS risks are:

#### Confined spaces

Confined Spaces remain a key area of operational risk due to the potential for hazardous atmospheres, restricted access, and emergency response limitations. At the procurement stage, we assess contractor safety documentation to ensure appropriate controls are in place, including Safe Work Method Statements (SWMS) and relevant high-risk work licences. For internal works, we rely on trained personnel and documented procedures to manage confined space entry. While foundational controls are in place, further opportunities exist to strengthen oversight, assurance, and alignment with the Confined Spaces Code of Practice.

#### Electrical hazards (including lithium-ion batteries)

Electrical safety continues to be a priority, particularly with the increased use of lithium-ion batteries in tools, vehicles, and equipment. We are monitoring developments in this area to better understand and manage associated risks such as thermal runaway and fire.

#### Forklift operations

Forklift operations present notable risks, including collisions, load instability, and pedestrian interaction. We maintain essential controls such as ensuring operators hold the appropriate high-risk work licences and a verification of competency (VoC) is conducted to confirm that licensed operators can safely perform tasks in our specific work environment.

#### Employee engagement in WHS

We currently have 29 elected health and safety representatives (HSRs) who play a key role in supporting a safe and healthy workplace Their responsibilities include:

- · conducting workplace inspections to identify hazards
- participating in incident investigations to support continuous improvement.

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- attending WHS committee meetings to contribute to safety planning and communication.
- consulting with management on health and safety matters.
- representing employee safety concerns and promoting a culture of shared responsibility.

The HSRs and the Health and Safety Committee are currently undergoing a review and restructure to improve efficiency, strengthen engagement, and enhance responsiveness, contributing to safer and more proactive workplace outcomes.

#### WHS risk assessments

Risk assessments are conducted regularly to identify and control hazards. These assessments involve consultation with HSRs, team leaders and WHS staff. Our risk assessment template prompts engagement and documentation of employee input, in line with our WHS Risk and Hazard Management Procedure.

### Safety performance

Our **MySafety system** records injuries and incidents involving employees, volunteers, contractors and community members. In 2024–25:

- 87 injuries were recorded:
  - 78 employee injuries (90%)
  - 4 contractor injuries (4%)
  - 5 volunteer injuries (6%)
- 8 notifiable incidents occurred and were reported within legislated timeframes
- No regulatory interventions occurred.

A notifiable incident is the death of a person, a serious injury or illness of a person or a dangerous incident that occurs due to business or workplace activities.

Historically, reporting under previous legislation primarily focused on injuries necessitating immediate hospital treatment or those preventing a worker from attending work for 10 or more days.

However, current regulations require workplaces to report a broader range of incidents. This expanded scope includes:

- injuries that require restricted duties for 10 or more days.
- certain types of infectious diseases.
- some psychological injuries.
- an expanded list of dangerous incidents, even if no injury has occurred.

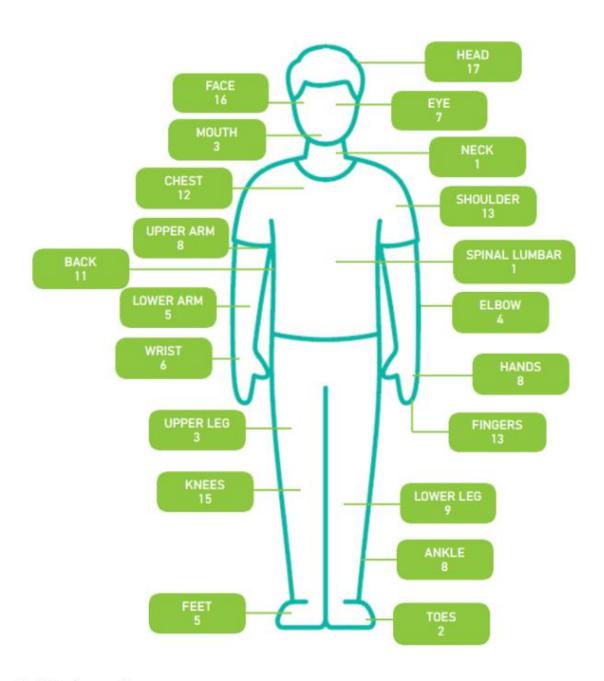
#### 5-year injury tracking

The following table provides a five-year summary of reported workplace injuries, categorised by type. It highlights trends in minor injuries, lost time injuries, medical treatment injuries, and restricted work injuries from 2020–21 to 2024–25.

Year	Minor	Lost time injury	Medical treatment injury	Restricted work injury
2020–21	35	10	4	4
2021–22	42	9	7	2
2022–23	51	17	21	7
2023–22	70	10	19	6
2024–25	54	12	7	7

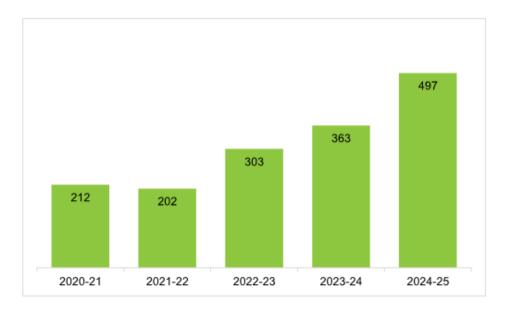
# Injury overview

The infographic provides an overview of injured body parts identified in incident reports. Please note that not all reports had progressed to body part identification at the time of reporting. **Psychological injuries** are recorded against the **head**.

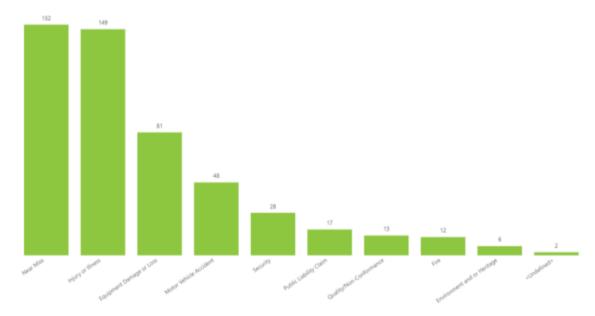


# Incident reporting

In 2024–25, we recorded 497 incidents in our MySafety system.



Incidents are categorised in different ways, and some may be recorded under multiple categories.



#### Injury management

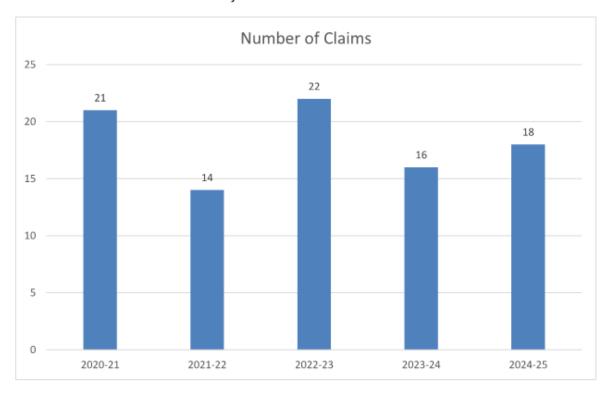
Our approach to injury management focuses on promoting positive behaviours and practices that support safe and timely return to work. We now have a dedicated injury management resource onsite, providing direct support to service units in managing workplace injuries, coordinating recovery processes, and ensuring consistent application of injury management protocols.

Leaders are encouraged to remain actively involved in injury management processes, ensuring consistent communication and support to help with employees navigating injury recovery.

The People and Culture team works closely with leaders and employees to manage nonwork-related injuries and fitness-for-work concerns. This collaborative approach helps ensure employees are fit to undertake their duties and contributes to reducing the risk of injury in the workplace.

# Workers' compensation claims

In 2024–25, a total of 18 workers' compensation claims were registered, including 4 that remain pending. This compares to 16 claims in the previous year. Most claims were associated with musculoskeletal injuries.



# Index, Key Terms and Abbreviations

# **KEY TERMS**

Accessibility	When the needs of people with disabilities are specifically considered, and products, services, and facilities are built or modified so that they can be used by people of all abilities. This may include physical and online products, services, and facilities.
Activation	Planning for a diverse range of activities in a location or precinct, ensuring the needs of all potential users are met as part of their daily life.
Advocacy	The ability to obtain public and/or government support for a project, policy or program. Local governments have a role in advocating on behalf of their constituencies to state and federal levels of government, statutory authorities and other sectors.
Asset	An <u>asset</u> is an object (physical or intangible) that has an identifiable value and a <u>useful life</u> greater than 12 months, that is or could be used by the City to provide a service. Our assets include roads, the water supply network, sewerage network and buildings.
Asset management	The City's activity used to sustainably manage its assets and asset systems to achieve our corporate plan. This includes asset performance, risks and expenditures over the asset's life cycle.
Audit	A review or examination of any aspect of the operations of the City's Administration. An audit can be conducted by an internal (someone who is ordinarily part of the organisation) or an external (someone from outside the organisation) auditor.
Biodiversity	The variety of all living things including plants, animals and micro-organisms, their genes and the ecosystems of which they are a part.
Canopy	Foliage that grows above 3 metres and can provide overhead shade for people, surfaces and materials within the environment.  Also known as tree canopy.
Capital works	Scheduled infrastructure works generally encompassing major works for road, drainage and building assets.
Community	A group of individuals sharing one or more characteristics such as geographic location (e.g. our neighbourhood), culture, age, or a particular risk factor.
Corporate governance	The process by which agencies are directed and controlled. Generally understood to encompass authority, accountability, stewardship leadership, direction and control.
Council Member	Also known as a Councillor, or previously an Elected Member, a Council Member is an individual elected to serve on the Council.
Developer	A person whose business either alone or as part of or in connection with any other business, is to act on their own behalf in respect of the sale, exchange, or other disposal of real estate.
Development	A <u>development</u> is any change to the use of land requiring <u>town</u> <u>planning</u> approval or oversight.
Diversity	Understanding that each individual is unique and recognising our individual differences.
Election	Local government ordinary elections are held on the third Saturday in October every two years. Councillors are elected for terms of four years. Elections are held every two years for half of the council, and candidates are elected using a preferential voting system. If a vacancy occurs within a term, an extraordinary election is held. In the City of Wanneroo, the Mayor is popularly elected every four years.
Financial sustainability	When a local government's infrastructure capital and financial capital can be maintained over the long term.
Hub	Centre of an activity, region or network.
Infrastructure	Infrastructure supports many of the services provided by Local Governments – for example, roads, bridges, community buildings, water and sewerage services.

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International Organization for Standardization	An independent, non-government international organisation that brings together standards bodies from 169 countries to develop international standards.
Kaya	Noongar for 'hello'.
Landfill	Sites for disposal of non-recyclable waste.
Lean Six Sigma	A process improvement approach that uses a collaborative team effort to improve performance by systematically removing operational waste and reducing process variation.
Local Planning Strategy	A guide for future decisions in relation to rezoning and funding for future services and infrastructure.
Procurement	The act of obtaining or buying goods and services.
Program	An activity or group of activities that delivers benefits or services to the City's Administration or the community as a whole.
Rates	An annual tax on residential or commercial property. Rates are calculated by multiplying the gross rental value (GRV) of a property by the rate in the dollar. The GRV is determined by the State Government (Landgate) and the rate in the dollar is determined by individual councils.
Risk management	The process of measuring or assessing risk and developing strategies to manage it.
Service unit	An organisational unit within the City that administers defined functions.
Services	Business activity that involves doing things for customers rather than producing goods, or a single act of doing something for a customer. We deliver a wide range of services to meet community needs, such as town planning, waste collection, play groups and recreation facilities. Some services are required by law and others the Council chooses to provide. We also have corporate services – such as finance, payroll, human resources and ICT – to support our frontline service delivery.
Smart city	An urban area that uses advanced technologies and data-driven approaches to enhance the quality of life for its residents.
Stakeholder	Individuals, groups or organisations interested in, impacted by or in a position to influence the City's activities or objectives.
Sustainability	The ability to meet present-day needs without compromising the ability of future generations to meet their own needs.
Urban forest	A collection of trees that grow within a city, town or suburb.
Wandjoo	Noongar for 'welcome'

# Abbreviations

AARC	Alkimos Aquatic and Recreation Facility
AARP	Australian Automation and Robotics Precinct
ACN	Australian Company Number
AIFR	All injury frequency rate
AIP	Access and Inclusion Plan
ARA	Australasian Reporting Awards
CBP	Corporate Business Plan
CCTV	closed-circuit television
CDP	Community Development Plan
CEO	Chief Executive Officer
CRM	customer relationship management
CSR	corporate social responsibility
CSRFF	Community Sporting and Recreation Facilities Fund
DAIP	Disability Access and Inclusion Plan
DAIRG	Disability Access and Inclusion Reference Group
DBCA	Department of Biodiversity, Conservation and Attractions
DFES	Department of Fire and Emergency Services
DLGSC	Department of Local Government, Sport and Cultural Industries
EAP	Employee Assistance Program
ELT	Executive Leadership Team
EOI	expression of interest

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ESL	Emergency services levy
FOGO	Food organics and garden organics
FOI	freedom of information
FTE	full-time equivalent
GAPP	Growth Areas Perth and Peel
GST	Goods and Services Tax
ha	hectares
HRIS	Human resources information system
HSR	health and safety representative (employee)
IAF	Internal Audit Function
IAP2	International Association for Public Participation
ICT	information and communications technology
IPRF	Integrated Planning and Reporting Framework
IPWEA	Institute of Public Works Engineering Australia
ISO	International Organization for Standardization
KPI	key performance indicator
LGA	Local Government Act 1995 (WA)
LGIRS	Department of Local Government, Industry Regulation and Safety
LGIS	Local Government Insurance Scheme
LTFP	Long Term Financial Plan
MIS	media impact score
MODAP	Metro Outer Development Assessment Panel
MRC	Mindarie Regional Council
NCP	National Competition Policy
NGAA	National Growth Areas Alliance
NIA	Neerabup Industrial Area
OAG	Office of the Auditor General
OIC	Office of the Information Commissioner (WA)
PDRC	performance development review conversation
PMBOK	Project management body of knowledge
PMO	project management office
PV	photovoltaic
QMS	quality management system
QMSLSC	Quinns Mindarie Surf Lifesaving Club
RAP	Reconciliation Action Plan
RKP	recordkeeping plan
RSL	Returned and Services League
SAA	Salaries and Allowances Act 1975
SCP	Strategic Community Plan
SWMS	Safe Work method statement
VoC	Verification of competency
WACC	Wanneroo Animal Care Centre
WALGA	Western Australian Local Government Association
WAPC	Western Australian Planning Commission
WAPOL	WA Police
WBA	Wanneroo Business Association
WHS	workplace health and safety
WTC	Wanneroo Town Centre
YTRAC	Yanchep Two Rocks Access Centre

# **NOTATIONS**

Tables throughout the report use notations as follows:

\$m = million dollars

\$b = billion (thousand million) dollars

km = kilometre

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kl = kilolitre ha = hectare t = tonne

- = either zero or nil n/a = not applicable

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## Service locations

## Customer service centres

<u>Civic Centre</u> 23 Dundebar Rd Wanneroo

Ph: 9405 5000

Postal address: Locked Bag 1 Wanneroo WA 6946

Clarkson Library

Cnr Ebb Way and Ocean Keys Blvd Clarkson

Ph: 9407 1600

## Libraries

<u>Wanneroo</u>

Wanneroo Library and Cultural Centre 3 Rocca Way Wanneroo Ph: 9405 5940

Clarkson

Cnr Ebb Way and Ocean

Keys Blvd Clarkson

Ph: 9407 1600

Girrawheen

6 Patrick Court (off) Girrawheen Ave,

Girrawheen Ph: 9342 8844

Yanchep Two Rocks
Phil Renkin Recreation

Centre Lisford Ave Two Rocks Ph: 9561 1110

## Major recreation centres

Wanneroo Aquamotion

19 Civic Dr Wanneroo Ph: 9405 5999

Kingsway Indoor Stadium

130 Kingsway Madeley Ph: 9405 5645

#### Online services

City of Wanneroo homepage:

www.wanneroo.wa.gov.a

<u>u</u>

City of Wanneroo Facebook

City of Wanneroo Twitter

City of Wanneroo Instagram

City of Wanneroo LinkedIn

Online payments and services

# Financial Report MESSAGE FROM THE CHIEF FINANCIAL OFFICER

To be drafted.

Bimsara Pathirathna CPA, ACA, ACMA, CGMA, MAAT, ASCMA, BSc (Acc. & Fin. Mgt. Special)
CHIEF FINANCIAL OFFICER



## STATEMENT OF FINANCIAL POSITION

A summary of the City's financial performance is available on page #.

The financial statements for the year ending 30 June 2024 have been prepared in accordance with:

- the Local Government Act 1995 (as amended) and associated Regulations
- · Australian Accounting Standards and professional pronouncements
- the Local Government Code of Accounting Practice and Financial Reporting (Update No. 26)

These general purpose financial statements have been audited by the **Office of the Auditor General**.

Description	2020–21	2021–22	2022–23	2023–22	2024–25	% change
Total Assets (\$'000)	2,769,133	2,819,493				
Total Liabilities (\$'000)	251,452	270,747				
Net Assets (\$'000)	2,517,681	2,548,746				

The marginal increase in total assets reflects the City's expanding asset base.



#### Net Assets 5-Year Trend Comparison

The **increase in total liabilities** over recent years is primarily due to changes in accounting standards. These changes affect the recognition of conditional grants where obligations were not fulfilled by year-end, as well as higher provisions.

#### Capital grants, subsidies and contributions

In 2022–23, the City received various capital grants, subsidies and contributions to support the replacement and renewal of assets. The table below provides an overview of amounts received over the past three financial years:

Year	Amount Received
2022–23	\$3,457,110
2021/22	\$3,641,211
2020/21	\$3,457,342

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## MAJOR LAND TRANSACTIONS FINANCIAL OVERVIEW

## Golf course lease

The City entered into a major land transaction under section 3.59 of the Local Government Act 1995 for a new 10-year supply contract and lease arrangement for the Carramar and Marangaroo golf courses, commencing 1 November 2022.

All compliance requirements under section 3.59 were completed prior to entering the agreement. Since then, we have worked with Belgravia to develop concept designs, scopes, costings (including quantity survey advice) and financial modelling for both courses.

In principal support for the proposed development concepts and project allocations was confirmed by Council December 2024, with further transactional approval (on documentation and funding) confirmed by Council in June 2025. These milestones mean that detailed design and implementation for Marangaroo and Carramar Golf Courses will progress with Belgravia in 2025–26.

	2023-24	2023-24	2022-23
Current year transactions	Actual	Budget	Actual
	\$	\$	\$
Operating revenue			
Fees and Charges	1,540,582	1,190,970	861,828
Other Revenue	466,998	996,000	674,294
	2,007,580	2,186,970	1,536,122
Operating expenditure			
Materials and Contracts	(377,601)	(363,452)	(544,380)
Depreciation	(128,479)	(235,270)	(158,359)
	(506,080)	(598,722)	(702,739)
Capital expenditure			
Golf Course Upgrade	(371,508)	(674,426)	(356,301)
	(371,508)	(674,426)	(356,301)

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## **Expected future cash flows**

	2023–24	2024–25	2025/26	2026/27	2027/28	Total
	\$	\$	\$	\$	\$	\$
Cash outflows						
Operating Expenditure	(506,080)	(500,018)	(515,019)	(530,469)	(546,383)	(2,597,969)
Capital Expenditure	(371,508)	(423,536)	(10,420,000)	0	0	(11,215,044)
	(877,588)	(923,554)	(10,935,019)	(530,469)	(546,383)	(13,813,013)
Cash Inflows						
Operating Revenue	2,007,580	2,052,000	2,113,560	2,176,967	2,442,276	10,792,382
	2,007,580	2,052,000	2,113,560	2,176,967	2,442,276	10,792,382
Net cash flows	1,129,992	1,128,446	(8,821,459)	1,646,498	1,895,893	(3,020,630)

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#### **Assets**

	2023-24	2024-25	2025/26	2026/27	2027/28	_
	\$	\$	\$	\$	\$	
y, Plant & Equipment and	42,509,720	42,933,256	53,353,256	53,353,256	53,353,256	-
ucture	42,509,720	42,933,236	55,555,256	55,555,256	55,555,256	_

Property Infrastruc

## Notes

- a) A reserve is in place to ensure a proportion of the operating income is transferred to the reserve and for capital outflows to be transferred from the reserve.
- b) The reserve balance as at 30/6/2024 is \$3,058,269.
- c) Marangaroo Land is Crown Land and hence has no value in the Asset Register.

## **Neerabup Industrial Development**

On 11 October 2022, Council adopted the Neerabup Industrial Area (NIA) Lot 9100 Business Plan for public advertising, in accordance with section 3.59 of the Local Government Act 1995.

Following advertising and consideration of submissions, Council approved the Business Plan on 21 February 2023. The preferred delivery model— Option 1: Develop and Sell—involves subdividing the site into 41 lots for sale. This option was selected for its strong financial return, low risk and high ranking in the multi-criteria analysis.

Implementation of the Business Plan is underway. The development tender is expected to be awarded in quarter three of 2024–25, with construction and lot sales commencing in 2025–26.

	2023–24	2022–23			
Actual	Budget	Actual			
\$	\$	\$			
371,747	659,993	807,234			
0	0	0			
371,747	659,993	807,234			
0	0	0			
0	0	0			
(444,986)	(1,430,029)	(696,646)			
(444,986)	(1,430,029)	(696,646)			
2023-24	2024-25	2025/26	2026/27	2027/28	Total
	\$ 371,747 0 371,747 0 (444,986) (444,986)	\$ \$ 371,747 659,993 0 0 371,747 659,993 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	\$ \$ \$ \$ \$ 371,747 659,993 807,234 0 0 0 0 0 371,747 659,993 807,234 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	\$ \$ \$ \$ \$ 371,747 659,993 807,234 0 0 0 0 371,747 659,993 807,234 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	\$ \$ \$ \$ \$ 371,747 659,993 807,234 0 0 0 0 371,747 659,993 807,234 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0

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	\$	\$	\$	\$	\$	\$
Cash outflows						
Operating Expenditure	0	(50,000)	(150,000)	(30,000)	(30,900)	(260,900)
Capital Expenditure	(444,986)	(561,013)	(8,855,700)	(2,041,000)	(341,000)	(12,243,699)
	(444,986)	(611,013)	(9,005,700)	(2,071,000)	(371,900)	(12,504,599)
Cash Inflows						
Operating Revenue	371,747	564,000	580,920	598,348	616,298	2,731,313
Proceeds on Land Sales	0	0	0	18,930,000	18,930,000	37,860,000
	371,747	564,000	580,920	19,528,348	19,546,298	40,591,313
Net cash flows	(73,239)	(47,013)	(8,424,780)	17,457,348	19,174,398	28,086,714

Assets

2023–24	2024-25	2025/26	2026/27	2027/28
\$	\$	\$	\$	\$
3,735,495	4,296,508	13,152,208	7,596,604	-

Land Held for Resale

#### Notes

- a) A reserve is in place to ensure a proportion of the operating income is transferred to the reserve and for capital outflows to be transferred from the reserve.
- b) The reserve balance as at 30/6/2024 is \$8,236,044
- c) Assume all lots are sold.

#### **Transactional Finance**

## 4.15 Warrant of Payments for the Period to 31st October 2025

File Ref: 1859V02 – 25/439209

Responsible Officer: Director Corporate Strategy & Performance

Attachments: Nil

## Changes to Report and Additional Information Arising from Agenda Briefing

Any changes or additional information following Agenda Briefing will be shown here.

#### Issue

Presentation to the Council of a list of accounts paid for the month of October 2025, including a statement as to the total amounts outstanding at the end of the month.

## **Background**

Local Governments are required each month to prepare a list of accounts paid for that month and submit the list to the next Ordinary Meeting of the Council.

In addition, it must record all other outstanding accounts and include that amount with the list to be presented. The list of accounts paid and the total of outstanding accounts must be recorded in the minutes of the Council meeting.

#### **Detail**

The following is the Summary of Accounts paid in October 2025:

Funds	Vouchers		Amount
Director Corporate Services Advance A/C			
Accounts Paid – October 2025			
Cheque Numbers	125243 - 125	5280	\$13,809.32
EFT Document Numbers	48317 – 494	473	\$24,980,746.73
Credit Cards – CBA/NAB	95 - 96		\$63,909.70
TOTAL ACCOUNTS PAID			\$24,058,465.75
Manual Journals			\$4,336.95
Less Cancelled Cheques			(\$21,223.85)
Town Planning Scheme			(\$277.44)
RECOUP FROM MUNICIPAL FUND			\$25,041,301.41
Municipal Fund – Bank A/C			
Accounts Paid - October 2025			
Recoup to Director Corporate Services Advance A/C			\$25,401,301.41
Bank Fees			\$114,964.85
Payroll – Direct Debits			\$5,190,192.94
TOTAL ACCOUNTS PAID			\$30,346,459.20

Town Planning Scheme	
Accounts Paid – October 2025	
Cell 1	\$30.82
Cell 2	\$30.81
Cell 3	\$30.83
Cell 4	\$30.83
Cell 5	\$30.83
Cell 6	\$30.83
Cell 7	\$30.83
Cell 8	\$30.83
TOTAL ACCOUNTS PAID	\$ <del>277.44</del>

(Please note in some instances descriptions/details of one transaction are presented across two pages in following table.)

	Warrant of Payments October 2025				
	_		_		
Number	Date	Supplier / Description	Amount		
125243	6/10/2025	Jones and Co Property	\$55.50		
		Refund - Copies Of Plans - Not Available			
125244	6/10/2025	Timothy Taylor	\$12.10		
		Refund - Copies Of Plans - Not Available			
125245	6/10/2025	Daniel Mellor	\$61.65		
		Refund - Building Application - Rejected			
125246	6/10/2025	Cancelled			
125247	6/10/2025	Robert Larfield	\$61.65		
		Refund - Building Application - Rejected			
125248	6/10/2025	Hien Ngoc Nguyen	\$61.65		
		Refund - Building Application - Rejected			
125249	6/10/2025	Checkpoint Building Surveyors	\$110.00		
		Refund - Application For Occupancy Permit - Rejected			
125250	6/10/2025	Robert Larfield	\$61.65		
		Refund - Building Application - Rejected			
125251	6/10/2025	Lachlan Struthers	\$67.60		
		Refund - Copies Of Plans - Not Available			
125252	6/10/2025	Laura Moseley	\$1,980.00		
		Re-Issue Of Stale Cheque 115741 Authority Previously Issued To Laseva Pty Ltd - Food Directors Global Beats & Eats 2017			
125253	6/10/2025	Jacqueline Wickins	\$114.50		
		Refund - Copies Of Plans - Withdrawn			
125254	6/10/2025	Anthony Lenzo	\$74.00		
		Refund - Copies Of Plans - Not Available			
125255	6/10/2025	Thanh Dat Dang	\$145.00		
		Refund - Copies Of Plans - Overpaid	•		
125256	6/10/2025	Sarah Morris	\$25.50		
		Refund - Copies Of Plans - Overpayment	•		
125257	6/10/2025	Rates Refund	\$3,037.10		
125258	13/10/2025	Maneesha Empeigne	\$12.00		

	T	Warrant of Payments October 2025	
Number	Date	Supplier / Description	Amount
- Italiiboi	Duto	Refund - School Holiday Program - Beach	Amount
		Front Cooking & Summer Games -	
		Cancelled	
125259	13/10/2025	Lucy Taylor	\$61.65
		Refund - Building Application - Rejected	
125260	13/10/2025	Genty Wani	\$61.65
		Refund - Building Application - Cancelled	
125261	13/10/2025	Ivor Keenan	\$137.88
		Refund - Occupancy Permit - Overpaid	
125262	13/10/2025	Rates Refund	\$75.82
125263	13/10/2025	Amnee Construction	\$110.00
		Refund - Occupancy Permit - Not Required	
125264	13/10/2025	Chloe Trutwein	\$20.12
		Refund - Cat Registration Refund -	-
		Duplicate Payment	
125265	13/10/2025	Jessica Winchester	\$124.50
		Refund - Jadu Application - Rejected	
125266	13/10/2025	Sarah Rybarczyk & Dylan Sheridan	\$360.00
		Vehicle Crossing Subsidy	
125267	13/10/2025	Andrew Wilson	\$12.10
		Refund - Copies Of Plans - Not Available	
125268	13/10/2025	Peter Stewart	\$27.00
		Refund - Copies Of Plans - Not Available	
125269	13/10/2025	Mitchell Boot	\$2.50
		Refund - Microchipping At Animal Care	
		Centre - Overpaid	
125270	13/10/2025	Rates Refund	\$802.67
125271	20/10/2025	Dorian Consultants Pty Ltd	\$1,210.00
		Structural Markups - Yanchep Community	
		Centre	
125272	27/10/2025	Rates Refund	\$761.29
125273	27/10/2025	Rates Refund	\$850.85
125274	27/10/2025	Rates Refund	\$189.01
125275	27/10/2025	Rates Refund	\$873.24
125276	27/10/2025	Rates Refund	\$828.46
125277	27/10/2025	Rates Refund	\$634.45
125278	27/10/2025	Rates Refund	\$133.63
125279	27/10/2025	Envirodry Towels	\$292.60
		Enviro Dry Towels - Aquamotion	
125280	27/10/2025	42 Thousand Feet Pty Ltd	\$360.00
		Armchair Tour Of International Travel	
		Presentation	
		Title	
		Total Cheque Payments	\$13,809.32
		Electronic Funds Transfer	

	Warrant of Payments October 2025			
N	D. C.	0 11 / 12 / 13		
Number	Date	Supplier / Description	Amount	
48317	2/10/2025	Claire King	\$2,000.00	
		Refund - Street & Verge Bond		
48318	2/10/2025	Clare Carroll	\$86.50	
		Refund - Bin Not Required - Waste		
48319	2/10/2025	Data #3 Limited	\$1,103.89	
		Azure Plan Under The Microsoft Customer Agreement - ICT		
48320	2/10/2025	Roads 2000	\$356,189.82	
		Road Works - Various Locations		
48321	2/10/2025	Wanneroo Districts Cricket Club	\$124,300.00	
		Incorporated Turf Wicket Maintenance Deed Of		
		Agreement Payment		
48322	3/10/2025	Entire Land Care Pty Ltd	\$124,960.00	
.0022	07.072020	Provision of Mitigation Works - Controlled	Ψ121,000.00	
		Eco-Burning - Various Locations		
48323	6/10/2025	Ms A Pearce	\$30.41	
		Reimbursement - Parking Fees		
48324	6/10/2025	Ms C Buck	\$94.28	
		Reimbursement - Discover Wanneroo		
		Business Awards Media Campaign		
48325	6/10/2025	Ms L Cross	\$279.23	
		Reimbursement - Austswim Renewal To Maintain Role		
48326	6/10/2025	Ms N Baxter	\$23.22	
10020	0/10/2020	Reimbursement - Parking Fees	Ψ20.22	
48327	6/10/2025	Mr O Faruk	\$1,209.60	
40021	0/10/2020	Reimbursement - Study Assistance	Ψ1,200.00	
48328	6/10/2025	Ms R Bairstow	\$24.23	
40320	0/10/2023	Reimbursement - Parking Fees	Ψ24.23	
49220	6/10/2025	Mr T Kotze	¢105.02	
48329	0/10/2025		\$105.83	
40000	0/40/0005	Reimbursement - Fuel Claim (No Card)	ΦΕ 00	
48330	6/10/2025	Mr T Verteramo	\$5.20	
		Reimbursement - Travel To Conference Expense		
48346	6/10/2025	A&M Construction Group Pty Ltd	\$2,000.00	
		Refund - Street & Verge Bond	. ,	
48347	6/10/2025	A.D. Engineering International Pty Ltd	\$2,112.00	
	0, 10, 2020	12 Month Subscription - ADEI Annual WAN	Ψ=, : : = : σ σ	
		Service For Remote Data Access - Errina		
40046	0/40/0005	Road / Koondoola Avenue	<b>MARKATOR</b>	
48348	6/10/2025	AAAC Towing	\$4,048.00	
100:5	01151555	Abandoned Vehicle Management Services	**	
48349	6/10/2025	Able Living SDA Pty Ltd	\$2,130.00	
		Refund - Verge Bond Has Been Paid Twice		
48350	6/10/2025	ABN Residential WA Pty Ltd	\$6,000.00	
		Refund - Street & Verge Bond		

	Warrant of Payments October 2025			
	_		_	
Number	Date	Supplier / Description	Amount	
48351	6/10/2025	ABN Residential WA Pty Ltd	\$2,000.00	
		Refund - Street & Verge Bond		
48352	6/10/2025	Adelphi Apparel	\$830.50	
		Staff Uniforms - Ranger Services		
48353	6/10/2025	Advanced Lock & Key	\$3,960.00	
		Padlock Supplies - Stores		
48354	6/10/2025	Aelrid Crasta	\$784.50	
		Vehicle Crossing Subsidy		
48355	6/10/2025	Rates Refund	\$1,359.46	
48356	6/10/2025	All Aussie Aluminium & Glass	\$2,600.00	
		Replace Emergency Exit Door - Gumblossom Community Centre		
48357	6/10/2025	All Australian Safety Pty Ltd	\$546.57	
40337	0/10/2023	Prescription Safety Glasses - 1 Employee -	φ340.37	
		Fleet		
48358	6/10/2025	Allstyle Build Pty Ltd	\$2,000.00	
		Refund - Street & Verge Bond		
48359	6/10/2025	Allworks (WA) Pty Ltd	\$7,392.00	
		Grader Operator - Various Locations		
48360	6/10/2025	Amanda Marie Carlin t/a Simply Perthfect	\$980.00	
		Yanchep National Park Discovery Trail Blog And Social Media Reel Creation		
48361	6/10/2025	Anglican Parish of Yanchep	\$4,700.00	
		Community Grant - St James Christmas Tree Festival		
48362	6/10/2025	Anstat Pty Ltd	\$3,796.10	
		Lawlex Legislative Alerts And Premium Research – 2025 / 2026		
48363	6/10/2025	Antonious Bolas	\$2,000.00	
		Refund - Street & Verge Bond		
48364	6/10/2025	Aquatic Leisure Technologies	\$171.65	
		Refund - Building Application - Withdrawn	·	
48365	6/10/2025	Araz Albeg	\$2,000.00	
		Refund - Street & Verge Bond	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	
48366	6/10/2025	Armaguard	\$336.94	
		Cash Collections - Aquamotion	Ψ σ σ σ σ σ	
48367	6/10/2025	Ashleigh Condren	\$2,000.00	
		Refund - Street & Verge Bond	<del>+-,</del>	
48368	6/10/2025	Aska Illustration	\$935.00	
10000	07.072020	Create Visual Story With The Champion Of Ideas	Ψ000.00	
48369	6/10/2025	Atmos Legal Pty Ltd	\$11,000.00	
	5. 13,2323	Clearnet / Darkweb / Media Monitoring - 2 Months	Ţ : :,000.00	
48370	6/10/2025	Aussie Broadband Limited	\$150.00	
		Wide Area Network Links Uplift - WRC		

	Warrant of Payments October 2025			
Number	Date	Supplier / Description	Amount	
48371	6/10/2025	Australian Airconditioning Services Pty Ltd	\$20,214.71	
40071	0/10/2023	Airconditioning Maintenance Services -	Ψ20,214.71	
		Various Locations		
48372	6/10/2025	Australian Services Union	\$212.00	
		Payroll Deductions		
48373	6/10/2025	Australian Taxation Office	\$774,980.00	
		Payroll Deductions		
48374	6/10/2025	Autism Swim	\$1,148.00	
		Autism Swim Annual Centre Membership -		
		Aquamotion Swim School		
48375	6/10/2025	Avalon Mann	\$60.50	
		Refund - Copies Of Plans - Overpayment		
48376	6/10/2025	Avantgarde Technologies Pty Ltd	\$105,355.00	
		Mimecast Renewal - Critical Protection		
		Cloud Gateway		
48377	6/10/2025	Aveling Homes Pty Ltd	\$16,000.00	
		Refund - Street & Verge Bonds		
48378	6/10/2025	Belgrade Holdings Pty Ltd t/a Supreme	\$1,155.00	
		Shades		
40070	0/40/0005	Repair Torn Shade Sail - Sheffield	ФО 000 00	
48379	6/10/2025	BGC Residential Pty Ltd	\$2,000.00	
10000	0//0/0005	Refund - Street & Verge Bond		
48380	6/10/2025	Bianca Rutt	\$171.65	
		Refund - Building Application - Cancelled		
48381	6/10/2025	Bibliotheca Australia Pty Ltd	\$5,095.20	
		Provision Of RFID Tags - Library Services		
48382	6/10/2025	Bidfood Perth	\$1,819.32	
		Tea & Coffee Supplies - Stores		
48383	6/10/2025	Bing Technologies Pty Ltd	\$8,686.80	
		Postage Charges For The City 15.08.2025		
40004	0/40/0005	- 31.08.2025	<b>#4.444.00</b>	
48384	6/10/2025	Bioscience Pty Ltd	\$4,411.00	
40005	0/40/0005	Bioprime Trace 20L - Parks	<b>****</b>	
48385	6/10/2025	Blackbox Marketing Pty Ltd t/a Blackbox	\$23,039.50	
		Design Design Services - Annual Report 2024 /		
		2025 & Council Plan 2025 / 2026		
48386	6/10/2025	Bladon WA Pty Ltd	\$1,762.11	
	0/10/2020	Keyrings / Pins - Years Of Service	<b>V</b> 1,1 <b>V</b> 21111	
		Milestone Recipients		
		Staff Uniform Issue		
48387	6/10/2025	Blueprint Homes (WA) Pty Ltd	\$24,000.00	
		Refund - Street & Verge Bond		
48388	6/10/2025	Boral Construction Materials Group Ltd	\$384.53	
		Supply Concrete - Engineering		
48389	6/10/2025	Bosko Milisavljevic	\$2,000.00	
		Refund - Street & Verge Bond		

Warrant of Payments October 2025			
Number	Date	Supplier / Description	Amount
48390	6/10/2025	Bridgestone Australia Limited	\$106.92
40000	0/10/2023	Tyre Fitting Services	Ψ100.52
48391	6/10/2025	Broadband Alliance Inc. t/a Australian Smart	\$880.00
40001	0/10/2023	Communities Association	Ψ000.00
		Silver Membership - Business Systems	
48392	6/10/2025	Brownes Foods Operations Pty Limited	\$768.41
	0, 10, 2020	Milk Deliveries To The City	<b>4.00</b>
48393	6/10/2025	Bruanne Pty Ltd t/as Sertorio Homes	\$2,000.00
.0000	0,10,2020	Refund - Street & Verge Bond	ΨΞ,000.00
48394	6/10/2025	Buildcom Construction WA Pty Ltd	\$2,000.00
	67.1672626	Refund - Street & Verge Bond	Ψ=,σσσ.σσ
48395	6/10/2025	Bunnings Pty Ltd	\$599.00
10000	0/10/2020	Cigweld Arcmaster Cyclone Paper Kit /10	Ψ000.00
		Air Mask	
48396	6/10/2025	Car Care Motor Company Pty Ltd	\$3,251.28
		Vehicle Services / Repairs	
48397	6/10/2025	Rates Refund	\$591.56
48398	6/10/2025	Cat Welfare Society Incorporated	\$6,864.00
		Cat Management Charges	. ,
48399	6/10/2025	Catalina Regional Council	\$25,116.35
		CRC GST Payable – August 2025	· · ·
		Pursuant To Section 153 B Of Agreement	
48400	6/10/2025	CFMEU	\$100.00
		Payroll Deductions	
48401	6/10/2025	Chandler Macleod Group Limited	\$10,756.29
_		Casual Labour Services	
48402	6/10/2025	Child Support Agency	\$2,343.13
		Payroll Deductions	
48403	6/10/2025	Chloe Harley	\$50.00
		Dog Registration Refund - Incorrect Fee	
		Paid	
48404	6/10/2025	Chloe Jordan	\$500.00
		CCTV Rebate	
48405	6/10/2025	Christopher Hutchinson	\$500.00
		CCTV Rebate	
48406	6/10/2025	City of Wanneroo	\$532.00
		Payroll Deductions	
48407	6/10/2025	Civica Pty Ltd	\$92,807.00
		Civica Spydus Library Management	
40400	0/40/0007	System	40.17.15
48408	6/10/2025	Classic Home and Garage Innovations Pty	\$317.12
		Ltd Refund - Building Application - Cancelled	
48409	6/10/2025	Clayton Utz	\$2,521.90
40408	0/10/2023		Φ∠,ΰ∠1.ႸÜ
48410	6/10/2025	Legal Fees For The City Cleanaway	\$12,933.25
40410	0/10/2023	Cicaliaway	φ12,933.23

	Warrant of Payments October 2025			
Number	Date	Supplier / Description	Amount	
Number	Date	Refuse Disposal Charges	Alliount	
48411	6/10/2025	Cleanaway Operations Pty Ltd	\$3,591.28	
40411	0/10/2020	Grease Trap Servicing - Various Sites	ψ0,001.20	
		Removal / Disposal Of Waste Liquid - Fleet		
48412	6/10/2025	Coca Cola Amatil Pty Ltd	\$729.60	
40412	0/10/2023	Beverages - Kingsway	Ψ129.00	
48413	6/10/2025	Cody Samuels	\$495.00	
40413	0/10/2023	CCTV Rebate	Ψ493.00	
48414	6/10/2025	Commissioner of Police	\$17.60	
40414	0/10/2023	National Police Check - 1 Volunteer	φ17.00	
48415	6/10/2025		¢4 00E 0E	
40415	0/10/2025	Complete Office Supplies Pty Ltd	\$1,085.85	
		Stationery Purchases - Various Service Units		
48416	6/10/2025	Corsign (WA) Pty Ltd	\$784.64	
		Consultation Sign - Supply / Installation -		
		Kahana Park		
48417	6/10/2025	Craneswest (WA) Pty Ltd t/a Western Go	\$634.98	
		Organics or Western Tree Recyclers		
		Removal Of Turf Sweeping Debris -		
		Germano Park Green Waste Disposal - Wesco Road		
		Facility		
48418	6/10/2025	Critical Fire Protection & Training Pty Ltd	\$4,283.95	
		Isolate Fire Panel - Old WANSLEA Office		
		Isolation Of Fire Detector - Civic Centre		
		Toilets  Supply / Install Paragta Start Pay Ouinns		
		Supply / Install Remote Start Box - Quinns Mindarie Community Centre		
48419	6/10/2025	-	¢4 060 02	
40419	0/10/2023	Cromag Pty Ltd T/a Sigma Telford Group	\$1,969.92	
48420	6/10/2025	Pool Chemicals - Aquamotion	<b>#6 627 66</b>	
40420	0/10/2025	CS Legal	\$6,637.66	
40404	C/40/2025	Court Fees - Rating Services	<b>644 00</b>	
48421	6/10/2025	CW Brands Pty Ltd	\$44.22	
40400	6/40/2025	Anchor Shield Blue - Stores	<b>#60.00</b>	
48422	6/10/2025	Damian Wood	\$60.80	
40400	0/40/0005	Refund - Copies Of Plans - Not Available	<b>#0.444.50</b>	
48423	6/10/2025	Data #3 Limited	\$2,111.53	
40404	0/40/0005	Various Software Licences - ICT	ФС 200 00	
48424	6/10/2025	Datavoice Communications Pty Ltd	\$6,380.00	
		Datavoice Business Hours Avaya PABX Maintenance - Quarter Two Datavoice L1 & 2		
48425	6/10/2025	Dawn Sinclair	\$448.50	
		CCTV Rebate	,	
48426	6/10/2025	Deepika Rana	\$500.00	
·		CCTV Rebate	¥ 2 2 2 2 2 2	
48427	6/10/2025	Deloitte T&T Pty Ltd	\$31,381.35	
· - · - ·		····· · · · · · · · · · · · · · · · ·	+0.,0000	

	Warrant of Payments October 2025			
Number	Date	Supplier / Description	Amount	
Number	Date	Additional Consultant Support - ICT	Amount	
		Tech Services Agreement – Defects -		
		Additional Consultant Support		
48428	6/10/2025	Delstrat Pty Ltd t/a Devplex	\$2,000.00	
		Refund - Street & Verge Bond	. ,	
48429	6/10/2025	Department Of Biodiversity, Conservation	\$2,430.00	
		And Attractions		
		Yanchep National Park Pass Program		
48430	6/10/2025	Department of Planning, Lands and Heritage	\$11,833.00	
		Application Fee Accepted - Applicant:		
		Planning Solutions - Proposal: Alkimos		
48431	6/10/2025	Shopping Centre DFS Industrial & Environmental Services Pty	\$130,160.63	
10101	0/10/2020	Ltd	Ψ100,100.00	
		Road Sweeping / Drain Cleaning Services -		
		Various Locations		
48432	6/10/2025	Distinct Homes Pty Ltd	\$2,000.00	
		Refund - Street & Verge Bond		
48433	6/10/2025	Double G (WA) Pty Ltd	\$9,582.73	
		PIG Retrieval Installation - Ridgewood Park		
48434	6/10/2025	Dowsing Group Pty Ltd	\$281,404.45	
		Concrete Works - Various Locations		
48435	6/10/2025	Drovers Vet Hospital Pty Ltd	\$196.00	
		Veterinary Services For The City		
48436	6/10/2025	Du Clene Pty Ltd	\$49,384.68	
		Community Buildings - North - Cleaning		
40407	0/40/0005	Service	405.50	
48437	6/10/2025	Duncan Lumbasyo	\$25.50	
40.400	C/40/000F	Refund - Copies Of Plans - Overpaid	фсос ос	
48438	6/10/2025	Rates Refund	\$636.96	
48439	6/10/2025	Emily Dewan	\$106.00	
40440	6/40/2025	Hire Fee Refund	<b>#204 62</b>	
48440	6/10/2025	Empower Solar Australia	\$321.63	
48441	6/10/2025	Refund - Building Application - Cancelled	#20E 270 27	
4044	6/10/2025	Environmental Industries Pty Ltd  Landscape Maintenance Works - Various	\$285,379.37	
		Locations		
48442	6/10/2025	Equifax Australasia Credit Rating Pty Ltd	\$3,713.60	
		Priority Financial Assessment And	+-,	
		Performance Report - Contracts		
48443	6/10/2025	Ergolink	\$197.00	
		Evoluent V4 Vertical Small Right-Hand		
		Wired Mouse - Asset Maintenance		
48444	6/10/2025	Evolve Talent Pty Ltd	\$24,763.71	
		Casual Labour Services		
48445	6/10/2025	First Homebuilders Pty Ltd	\$2,000.00	
		Refund - Street & Verge Bond		

Warrant of Payments October 2025			
Number	Date	Supplier / Description	Amount
48446	6/10/2025	Fleet Network	\$14,247.41
40440	0/10/2020	Input Tax Credits For Salary Packaging -	Ψ14,247.41
		12.08 & 26.08.2025	
		Payroll Deductions	
48447	6/10/2025	Forch Australia Pty Ltd	\$242.00
		Disposable Gloves Forch Large - Stores	
48448	6/10/2025	Foxfish Pty Ltd t/as Binley Fencing	\$1,862.56
		Temporary Fencing - Yanchep Fire Access Track	
48449	6/10/2025	Frances Claxton	\$10.00
		Refund - Nutrition Workshop - Class Cancelled	
48450	6/10/2025	Fusion Applications Pty Ltd	\$4,290.00
		Consulting Fees - OICS Architecture Integration	. ,
48451	6/10/2025	Gagan Singh	\$74.00
		Refund - Copies Of Plans - Not Available	·
48452	6/10/2025	Gail Turner	\$490.36
		CCTV Rebate	· · · · · · · · · · · · · · · · · · ·
48453	6/10/2025	Gary Fryer	\$2,000.00
		Refund - Street & Verge Bond	. ,
48454	6/10/2025	Gemmill Homes Pty Ltd	\$2,000.00
		Refund - Street & Verge Bond	· · ·
48455	6/10/2025	Geoff's Tree Service Pty Ltd	\$66,869.02
_		Pruning Works - Various Locations	
48456	6/10/2025	Glenn Swift Entertainment	\$770.00
		Storyteller - Book Week 2025	
48457	6/10/2025	Global Synthetics Pty Ltd	\$6,158.13
		100K\kg Sandbags / Geotextile Fabric - Coastal Maintenance	
48458	6/10/2025	GPC Asia Pacific Pty Ltd	\$1,732.50
		Vehicle Spare Parts	· · ·
48459	6/10/2025	Graeme Nightingale	\$86.00
		Refund - Copies Of Plans - Not Available	
48460	6/10/2025	Halpd Pty Ltd Trading As Affordable Living Homes	\$6,000.00
		Refund - Street & Verge Bond	
48461	6/10/2025	Hareet Derodra	\$500.00
		CCTV Rebate	
48462	6/10/2025	Hart Sport	\$82.00
		15 Mini Pilates Mat Black - Aquamotion	
48463	6/10/2025	Hays Personnel Services	\$9,271.67
		Casual Labour Services	
48464	6/10/2025	Heatley Sales Pty Ltd	\$338.23
40.40=	01/0/0555	Ratchet Straps	<b>*</b> * * * * * * * * * * * * * * * * * *
48465	6/10/2025	Heidelberg Materials Pty Ltd	\$1,800.48

	Warrant of Payments October 2025			
Number	Date	Supplier / Description	Amount	
Number	Dute	Cement Supplies - Various Locations -	Amount	
		Asset Maintenance		
48466	6/10/2025	Hitachi Construction Machinery Pty Ltd	\$464.29	
		Vehicle Spare Parts		
48467	6/10/2025	Hodge Collard Preston Unit Trust	\$6,600.00	
		Architectural And Specialist Consultancy Services		
48468	6/10/2025	Home Group WA Pty Ltd	\$38,000.00	
		Refund - Street & Verge Bonds		
48469	6/10/2025	Honeys Mural Co	\$1,386.75	
		Half Day Workshops With Students To Support Activation Of Wanneroo Town Centre For The Bike Week Event		
48470	6/10/2025	Host Corporation Pty Ltd	\$198.00	
		Glasses - Hospitality		
48471	6/10/2025	Hydroquip Pumps & Irrigation Pty Ltd	\$20,572.61	
		Irrigation Electrical Works - Various Locations		
48472	6/10/2025	Ideal Homes Pty Ltd	\$2,000.00	
		Refund - Street & Verge Bond		
48473	6/10/2025	Inspired Development Solutions Pty Ltd	\$10,098.00	
		Training - Elected Members / Executive Team		
48474	6/10/2025	Institute of Public Works Engineering Australasia – Western Australia Inc.	\$900.00	
		Asset Management Workshop - Construction Rates Clinic		
48475	6/10/2025	Integrity Industrial Pty Ltd	\$60,773.80	
		Casual Labour Services		
48476	6/10/2025	Integrity Industrial Pty Ltd	\$6,049.91	
		Casual Labour Services		
48477	6/10/2025	Integrity Staffing	\$8,952.01	
		Casual Labour Services		
48478	6/10/2025	Intelife Group	\$54,450.00	
		Rural Verge Mowing - July 2025		
48479	6/10/2025	Intelife Group	\$381.46	
		Car Wash & Vacuum		
48480	6/10/2025	Interfire Agencies Pty Ltd	\$132.36	
		3M Universal Spectacle Kit 102 - Fire Services	·	
48481	6/10/2025	Interfire Agencies Pty Ltd	\$919.64	
	3. 1 3. 2 3 2 3	PPE Issues - Fire Services	75.5.61	
48482	6/10/2025	IPWEA	\$1,540.00	
.0.102	0, 10/2020	Training - Fleet Management Certificate - 1 Attendee	ψ1,010.00	
48483	6/10/2025	Ixom Operations Pty Ltd	\$2,728.00	
		Pool Chemicals - Aquamotion	. ,	

Warrant of Payments October 2025			
Number	Date	Supplier / Description	Amount
48484	6/10/2025	J Blackwood & Son Ltd	\$211.04
40404	0/10/2023	Filters - Stores	φ211.04
48485	6/10/2025	Jackie Hamilton	\$2,000.00
40403	0/10/2023	Refund - Street & Verge Bond	Ψ2,000.00
48486	6/10/2025	Jackson McDonald	\$21,941.15
40400	0/10/2023	Legal Fees For The City	Ψ21,0+1.10
48487	6/10/2025	James Bennett Pty Ltd	\$3,139.49
10107	0/10/2020	Book Stock - Library Services	ψο, 100.10
48488	6/10/2025	James McGovern t/a Governance Solutions	\$1,600.00
10.100	0,10,2020	Policy Review / Assessment / Briefing Note - Political Figures Attendance At Events	ψ1,000.00
48489	6/10/2025	James Rosielle	\$76.50
		Refund - Copies Of Plans - Overpayment	·
48490	6/10/2025	James Warren	\$500.00
		CCTV Rebate	
48491	6/10/2025	Japanese Truck & Bus Spares Pty Ltd	\$92.75
		Vehicle Spare Parts	
48492	6/10/2025	JBA Pacific Scientists and Engineers Pty Ltd	\$1,870.00
		Coastal Monitoring Program 2024 / 2025 - Schedule 1A Works	
48493	6/10/2025	Jobfit Health Group Pty Ltd	\$807.40
		Medical Fees For The City	
48494	6/10/2025	Jodie Bickle	\$295.00
		Refund - Development Application - Withdrawn	
48495	6/10/2025	John Wigham	\$2,000.00
		Refund - Street & Verge Bond	
48496	6/10/2025	Jovenir A Bugtong	\$148.00
		Refund - Copies Of Plans - Not Available	
48497	6/10/2025	Juanita Buser	\$2,000.00
		Refund - Street & Verge Bond	
48498	6/10/2025	K & K Facility Services Pty Ltd	\$1,798.50
		Cleaning Services For The City	
48499	6/10/2025	K2 Audiovisual Pty Ltd	\$198,810.84
		Audio Visual Components - Dordaak Kepup - Library And Youth Innovation Hub Project	
48500	6/10/2025	Karen Lowe	\$500.00
		CCTV Rebate	
48501	6/10/2025	Kehara Abbott & Ian Komene	\$997.50
		Vehicle Crossing Subsidy	
48502	6/10/2025	Kelly C Brown & Bonnie C Brown	\$1,260.50
		Vehicle Crossing Subsidy	
48503	6/10/2025	Kingsway Little Athletics Centre	\$480.00

	Warrant of Payments October 2025			
Marine	Data	Complian / Description	Amazunt	
Number	Date	Supplier / Description	Amount	
		Participation Funding - 2 Members - Australian Cross Country Championships 23		
		- 24.08.2025 Ballarat		
48504	6/10/2025	Kirsten Valentine	\$80.00	
		Dog Registration Refund - Dog Returned		
48505	6/10/2025	Kleen West Distributors	\$1,763.08	
		Bin Odorant Pellets - Waste		
48506	6/10/2025	Kleenit	\$2,640.87	
		Graffiti Removal - Various Locations		
48507	6/10/2025	La Vida Australia Pty Ltd	\$40,344.72	
		Refund - Street & Verge Bonds		
48508	6/10/2025	Landgate	\$2,015.44	
		Land Enquiries For The City		
48509	6/10/2025	Larrikin House Pty Ltd	\$360.00	
		Picture Books - Library Services		
48510	6/10/2025	Lawn Doctor Turf Solutions	\$1,844.77	
		Turf Sweeping - Kingsway Soccer & Rugby		
48511	6/10/2025	Lee Macleod	\$61.65	
		Refund - Building Application - Cancelled		
48512	6/10/2025	Les Cooke Instrument Co Pty Ltd	\$5,381.38	
		Vehicle Repairs - Fleet		
48513	6/10/2025	LGISWA	\$1,000.00	
		Insurance Excess		
48514	6/10/2025	Libby Anne Meeson	\$147.00	
		Refund - Development Application		
48515	6/10/2025	Limitless Promotions	\$4,475.00	
		Cat Tags / Straps - Community Safety		
48516	6/10/2025	Linemarking WA Pty Ltd	\$18,836.77	
		Linemarking Services - Various Locations		
48517	6/10/2025	Local Government Professionals Australia	\$17,685.00	
		WA Inc		
		Registration - Data Drive Decisions Project		
		Registration - Project Management Essentials		
48518	6/10/2025	Lorraine Loughnana	\$480.00	
10010	0/10/2020	CCTV Rebate	Ψ100.00	
48519	6/10/2025	Louise Savoldelli	\$2,000.00	
10010	0/10/2020	Refund - Street & Verge Bond	Ψ2,000.00	
48520	6/10/2025	Luke Clark	\$2,000.00	
10020	0/10/2020	Refund - Street & Verge Bond	Ψ2,000.00	
48521	6/10/2025	M Bunting and PA Bunting t/a Marynas	\$2,520.00	
10021	0,10,2020	Icecreams	Ψ2,020.00	
		Catering - R U O K Day		
48522	6/10/2025	Maioha Hawkings	\$1,329.00	
		Vehicle Crossing Subsidy	· ·	
48523	6/10/2025	Materon Investments WA Pty Ltd	\$2,000.00	

	Warrant of Payments October 2025			
Number	Date	Supplier / Description	Amount	
Hamber	Dute	Refund - Street & Verge Bond	Amount	
48524	6/10/2025	Materon Investments WA Pty Ltd	\$12,000.00	
10021	0/10/2020	Refund - Street & Verge Bonds	Ψ12,000.00	
48525	6/10/2025	Matthew Gual-Nam	\$2,000.00	
10020	0/10/2020	Refund - Street & Verge Bond	Ψ2,000.00	
48526	6/10/2025	Maureen Davey	\$500.00	
10020	0/10/2020	CCTV Rebate	φοσσ.σσ	
48527	6/10/2025	Maxxia Pty Ltd	\$1,106.38	
10027	0/10/2020	Input Tax Credits For Salary Packaging -	ψ1,100.00	
		August 2025		
48528	6/10/2025	McLeods Lawyers Pty Ltd	\$5,500.00	
		Legal Fees For The City		
48529	6/10/2025	MedHealth Pty Ltd t/a MLCOA	\$2,420.00	
		Medical Fees For The City	. ,	
48530	6/10/2025	Michael Page International (Australia)Pty Ltd	\$5,216.07	
		Casual Labour Services	<del></del>	
48531	6/10/2025	Millard Property Group Pty Ltd	\$548.10	
10001	0/10/2020	Refund - Unused Portion Of Estimated	φο το. το	
		Fees Paid - Structure Plan Amendment		
		Application		
48532	6/10/2025	Mindarie Regional Council	\$228,736.63	
		Refuse Disposal Charges		
48533	6/10/2025	Mini-Tankers Australia Pty Ltd	\$6,297.92	
		Fuel Issues For The City		
48534	6/10/2025	MKDC Design Consultants	\$561.00	
		Claim 2 - Senior Designer - New Desk		
		Assessment		
48535	6/10/2025	MME Underground Services Pty Ltd	\$6,700.23	
		Location Of Services - Various Locations		
48536	6/10/2025	Moray & Agnew (Perth)	\$3,300.00	
		Training - Legal Prosecutions - Legal		
		Services		
48537	6/10/2025	Ms Emily Smith	\$500.00	
		CCTV Rebate		
48538	6/10/2025	My Homes WA	\$2,000.00	
		Refund - Street & Verge Bond		
48539	6/10/2025	Nastech (WA) Pty Ltd	\$7,480.00	
		Surveying - Montrose Park		
48540	6/10/2025	Natalia Waho	\$500.00	
		CCTV Rebate		
48541	6/10/2025	Natalie Heighway	\$1,329.30	
		Vehicle Crossing Subsidy		
48542	6/10/2025	Natural Area Consulting Management Services	\$8,042.76	
		Erosion Control On Southern Firebreak -		
		Royal James Park		

	Warrant of Payments October 2025			
Number	Date	Supplier / Description	Amount	
		Weed Treatment Within Sump - Jimbub		
48543	6/10/2025	Swamp Nature Play WA	\$5,115.00	
40040	0/10/2023	50% Balance Phase 1 - Yanchep National	ψ5,115.00	
		Park Discovery Trail – Digital Trail		
		Development		
48544	6/10/2025	Neel Sahdeo	\$495.00	
		CCTV Rebate		
48545	6/10/2025	Ngany Wirrin	\$1,400.00	
		Onsight Cultural Advice And Collaboration		
		With City Staff And Contractor - Boomerang		
		Park - Mechanical Mulching And Mosaic		
48546	6/10/2025	Burn	<u> </u>	
40040	6/10/2025	Nicholas Carter & Georgina Carter	\$2,000.00	
48547	6/10/2025	Refund - Street & Verge Bond Nick Zafir	<b>#9.000.00</b>	
40047	0/10/2025		\$8,000.00	
		Mural Payment - Carramar Community Centre		
48548	6/10/2025	Rates Refund	\$1,357.71	
48549	6/10/2025	Nilfisk Advance Pty Ltd	\$445.50	
.00.0	0,10,2020	Nilfisk Scrubber Service - Kingsway	Ψ1.0.00	
48550	6/10/2025	Northern Perth Mobile Vet	\$1,430.00	
	0,10,2020	Euthanasia & Disposal Pets - Community	ψ1,100.00	
		Safety		
48551	6/10/2025	Nuturf	\$4,570.50	
		Fertiliser Supplies / Application		
48552	6/10/2025	Omni Projects Pty Ltd	\$2,000.00	
		Refund - Street & Verge Bond		
48553	6/10/2025	Omnicom Media Group Australia Pty Ltd	\$411.43	
		trading as Marketforce		
		Advertising Services For The City		
48554	6/10/2025	On Tap Services	\$5,611.22	
		Plumbing Maintenance Services - Various		
40555	0/40/0005	Locations	<b>#007.00</b>	
48555	6/10/2025	Optima Press	\$987.80	
		7,000 6 Page Folded Flyer - Events Season		
48556	6/10/2025	Optus Billing Services Pty Limited	\$6,556.44	
	0,10,2020	Vehicle Assets	φο,σσσ	
48557	6/10/2025	Paatsch Consulting Pty Ltd	\$2,200.00	
10001	0,10,2020	Consulting Services - Alkimos Aquatic And	Ψ2,200.00	
		Recreation Centre		
48558	6/10/2025	Paperbark Technologies Pty Ltd	\$1,944.73	
		Yanchep Sports And Social Club Upgrade		
		Waste Infrastructure - Arborist		
48559	6/10/2025	Parker Black & Forrest	\$198.30	
		Locking Services For The City		
48560	6/10/2025	Parks & Leisure Australia	\$3,300.00	

Warrant of Payments October 2025				
Number	Date	Supplier / Description	Amount	
Number	Date	Corporate Membership	Amount	
48561	6/10/2025	Paywise Pty Ltd	\$9,777.80	
10001	0/10/2020	Input Tax Credits-Salary Packaging	φο,ππ.σσ	
		Paywise – Aug 2025		
		Payroll Deductions		
48562	6/10/2025	Pentland Australia Pty Ltd t/a Speedo Australia	\$11,403.70	
		Swimwear & Equipment - Aquamotion		
48563	6/10/2025	Perth Heavy Tow	\$962.50	
		Towing Services - Fleet	· · · · · · · · · · · · · · · · · · ·	
48564	6/10/2025	Perth Patio Magic Pty Ltd	\$2,000.00	
		Refund - Street & Verge Bond	+ /	
48565	6/10/2025	Play Check Pty Ltd	\$385.00	
	0,10,20	Playground Audit - Boomerang Park	*******	
48566	6/10/2025	Plutarch Paraskhos Deliyannis	\$25.50	
	0, 10, 2020	Refund - Copies Of Plans - Not Available	<del></del>	
48567	6/10/2025	Powerhouse Batteries Pty Ltd	\$906.58	
10001	0/10/2020	Batteries - Fleet	Ψ000.00	
48568	6/10/2025	Prasanna Fredrick	\$2,000.00	
10000	0/10/2020	Refund - Street & Verge Bond	Ψ2,000.00	
48569	6/10/2025	Prensa Pty Ltd	\$374.00	
40000	0/10/2023	Professional Fees - Mary Park Reserve	Ψ07-1.00	
48570	6/10/2025	Prestige Alarms	\$60.00	
10070	0/10/2020	Alarm Services - Wangara Recycling	Ψ00.00	
		Centre		
48571	6/10/2025	Professional Arts Management	\$5,500.00	
		Plywood Panelling - Mural - Carramar		
48572	6/10/2025	Professional Search Group Pty Ltd	\$7,032.52	
		Casual Labour Services	· · ·	
48573	6/10/2025	Programmed Skilled Workforce Limited	\$4,794.56	
		Casual Labour Services	. ,	
48574	6/10/2025	Promolab	\$2,816.00	
		Bunting Flags - Musical Notes	. ,	
48575	6/10/2025	Pullella Earthmoving Pty Ltd	\$223.30	
		Refund - Copy Of Plans - Overpayment	*	
48576	6/10/2025	Pure Homes Pty Ltd t/a B1 Homes	\$4,000.00	
	0, 10, 2020	Refund - Street & Verge Bonds	ψ .,σσσ.σσ	
48577	6/10/2025	RAC BusinessWise	\$175.00	
10077	0/10/2020	Join On Road Fee - WN34240 Ford	ψ170.00	
		Ranger		
48578	6/10/2025	Rachel Hanson	\$700.00	
		Workshop On Publishing - Cultural		
		Services		
48579	6/10/2025	ReadyTech Procurement Solutions Pty Ltd	\$22,000.00	
		Annual Subscription		
48580	6/10/2025	Redink Homes Pty Ltd	\$6,000.00	

Warrant of Payments October 2025				
			_	
Number	Date	Supplier / Description	Amount	
40504	0/40/0005	Refund - Street & Verge Bonds	<b>#4.000.05</b>	
48581	6/10/2025	Reffing Hoops	\$1,680.25	
40500	0/40/0005	Netball Umpires - Kingsway Stadium	<b>#FO 000 4</b> F	
48582	6/10/2025	Reliable Fencing WA Pty Ltd	\$52,989.15	
		Fencing / Bollard / Gate Works - Various Locations		
48583	6/10/2025	Richards Mining Services Pty Ltd t/a RMS	\$590.00	
10000	0/10/2020	Training & Recruitment	φοσοίσσ	
		Safety Combination Course - Working		
		Safely At Heights / Confined Space / Gas		
		Test Atmospheres		
48584	6/10/2025	Rider Levett Bucknall WA Pty Ltd	\$8,800.00	
		Cost Planner Services - Wanneroo		
		Recreation Centre  Cost Planners Services - Alkimos Aquatic		
		& Recreation Centre		
48585	6/10/2025	Robert Walters Pty Ltd	\$5,177.77	
10000	0/10/2020	Casual Labour Services	φο,	
48586	6/10/2025	Robert Watkins	\$233.30	
10000	0/10/2020	Refund - Building Application - Existing	Ψ200.00	
		Structure Refusal		
48587	6/10/2025	Roland Legrand	\$946.50	
		Refund - Copies Of Plans - Not Available		
		Refund - Development Application -		
48588	6/10/2025	Withdrawn Ron Gill Pty Ltd Trading As Rick Gill	\$941.20	
40300	0/10/2023	Motorcycles	φ941.20	
		Vehicle Services - Fleet		
48589	6/10/2025	RTSM Consulting	\$8,800.00	
		Consultancy Services - Preliminary Design		
		Road - Shared Pathway - Butler Station /		
		Alkimos Station		
		Consulting Services - Mirrabooka Koondoola Intersection - Road Safety Audit		
48590	6/10/2025	Rubek Automatic Doors	\$664.95	
46390	0/10/2023	Repairs - Door Opening When Set To Lock	φ004.93	
		Position - Clarkson Library		
48591	6/10/2025	Ryan Payne	\$2,000.00	
	0/10/2020	Refund - Street & Verge Bond	Ψ2,000.00	
48592	6/10/2025	Ryan White	\$2,000.00	
.0002	0/10/2020	Refund - Street & Verge Bond	Ψ2,000.00	
48593	6/10/2025	S.E.T.S Enterprises Pty Ltd	\$5,520.00	
		Training - Drive Emergency Vehicles	<del>+-,-</del>	
48594	6/10/2025	Safety World	\$791.45	
		PPE Issue - Various Employees	Ţ. J J	
48595	6/10/2025	Sahib Sandhoo	\$1,061.00	
·		Vehicle Crossing Subsidy	. , , , , , , ,	
48596	6/10/2025	Samir Celic	\$2,000.00	

		Warrant of Payments October 2025	
Number	Date	Supplier / Description	Amount
Number	Date	Refund - Street & Verge Bond	Amount
48597	6/10/2025	Sanax Medical And First Aid Supplies	\$235.49
40391	0/10/2023	Wet Wipes / Sharps Container	Ψ200.49
48598	6/10/2025	Sanpoint Pty Ltd ATF Fiore Family Trust	\$119,078.07
40000	0/10/2020	Landscape Maintenance Services - Various	Ψ110,070.07
		Locations	
48599	6/10/2025	School Sport Western Australia Incorporated	\$480.00
		Participation Funding - 2 Members - 12 Years And Under Australian Football Championships - Maroochydore, Queensland 03 - 10.08.2025	
48600	6/10/2025	Shane Williams	\$500.00
		CCTV Rebate	
48601	6/10/2025	Sheree O'Neil	\$2,000.00
		Refund - Street & Verge Bond	
48602	6/10/2025	Shire Approval Experts	\$171.65
		Refund - Building Application - Cancelled	
48603	6/10/2025	Rates Refund	\$2,331.63
48604	6/10/2025	SJ McKee Maintenance Pty Ltd	\$345.00
		Repairs / Maintenance - Properties Damaged By Bulk Vehicles	
48605	6/10/2025	Smartsalary	\$2,101.52
		Input Tax Credits - Salary Packaging - August 2025	
		Payroll Deductions	
48606	6/10/2025	Specialist Wholesalers Pty Ltd t/as Truckline Vehicle Spare Parts	\$65.07
48607	6/10/2025	SSB Pty Ltd	\$6,000.00
		Refund - Street & Verge Bonda	
48608	6/10/2025	Stephen Deering	\$2,000.00
		Consulting Services - 3D Model - Architectural Visualisation - Abbeville Park Sports Amenities Building - Assets	
48609	6/10/2025	Stephen E Murdoch	\$2,000.00
		Refund - Street & Verge Bond	
48610	6/10/2025	Stewart & Heaton Clothing Company Pty Ltd	\$37.40
		PPE Supplies - Volunteer Bush Fire Brigade	
48611	6/10/2025	Stihl Shop Osborne Park	\$1,149.90
		Small Plant Spare Parts	
48612	6/10/2025	Structerre Consulting Engineers	\$1,894.20
		External Staircase Inspection - Kingsway Regional Sporting Complex	
48613	6/10/2025	Superior Nominees Pty Ltd	\$8,897.19
		Playground Equipment Repairs - Various Locations	
48614	6/10/2025	Rates Refund	\$2,471.73

		Warrant of Payments October 2025	
Number	Date	Supplier / Description	Amount
48615	6/10/2025	Synergy Synergy	\$30,118.32
40013	0/10/2023	Power Supply Charges - Various Locations	φ30,110.32
48616	6/10/2025	T-Quip	\$221.07
40010	0/10/2025	Vehicle Spare Parts	φ2Z1.U1
48617	6/10/2025	Taldara Industries Pty Ltd	\$286.00
40017	0/10/2025	-	φ200.00
40040	0/40/2025	Kraft Double Wall Enviro Cups - Stores	<u> </u>
48618	6/10/2025	Tara Henry	\$2,000.00
40040	0/40/2025	Refund - Street & Verge Bond	<b>#0.040.00</b>
48619	6/10/2025	TC & Sons Enterprise Pty Ltd t/a ME Fire Solutions	\$2,816.00
		Supply / Install 3 Single I/O's Into	
		Switchboards To Facilitate Air Handling	
48620	6/10/2025	Team Global Express Pty Ltd	\$421.12
		Courier Services	
48621	6/10/2025	Technology One Limited	\$524.38
		Additional Technology One SAAS Fee 02.09.2025 - 30.09.2025 - ICT	
48622	6/10/2025	Ted Nguyen	\$850.00
		Bond Refund	
48623	6/10/2025	Telstra Limited	\$6,831.74
		Communication Services For The City	. ,
48624	6/10/2025	Tenfold Investments Pty Ltd	\$243.00
		Catering - Fire Service Training	+
48625	6/10/2025	The Distributors Perth	\$1,282.80
		Beverages / Snacks / Confectionery - Aquamotion / Kingsway	<del>• • • • • • • • • • • • • • • • • • • </del>
48626	6/10/2025	The Factory Aust. Pty Ltd	\$58,258.75
.0020	0,10,2020	New Christmas Decorations - Second	Ψοσ,2σσσ
		Instalment	
		Storage Of Christmas Decorations - July / August 2025	
48627	6/10/2025	The Flower Boutique Perth	\$1,694.00
		14 Native Table Arrangements - Heritage / Library Volunteers Dinner	, ,
48628	6/10/2025	The Hire Guys Wangara	\$2,482.00
		Equipment Hire - VMS Board - Aquamotion 6 Weeks Free 2025	. ,
		Equipment Hire - Mitsubishi Triton - Bulk Services	
48629	6/10/2025	The Local Government, Racing and Cemeteries Employees Union (WA)	\$1,082.00
		Payroll Deductions	
48630	6/10/2025	The Trustee for Talis Unit Trust T/a Talis Consultants	\$2,318.25
		Consulting Services - Wanneroo Waste Infrastructure Plan	
48631	6/10/2025	Thi Minh Thanh Do	\$74.00

	Warrant of Payments October 2025				
Mariantana	Data	Complian / Pagariation	A ma a comp		
Number	Date	Supplier / Description	Amount		
40622	6/10/2025	Refund - Copies Of Plans - Not Available	¢4 720 F0		
48632	6/10/2025	Think Promotional	\$1,732.50		
		300 Quadra 4GB Flash Drive In White With 1 Colourprint - Smart Slimline Flash Drive			
		With 4GB Of Memory And A USB 2.0			
		Interface			
48633	6/10/2025	Think Water Wanneroo	\$570.00		
		Equipment - Stihl Battery Pruner Kits / Round Files - Parks			
48634	6/10/2025	Rates Refund	\$1,206.00		
48635	6/10/2025	Toasted Designs	\$990.00		
		Workshops - Splendid Park Mural			
48636	6/10/2025	Toro Australia Group Sales Pty Ltd	\$1,023.89		
		Vehicle Spare Parts			
48637	6/10/2025	Total Green Recycling Pty Ltd	\$275.00		
		E-Waste Recycling			
48638	6/10/2025	Tree Planting & Watering	\$70,274.38		
		Annual Planting Program / Tree Watering			
		Services - Various Locations			
48639	6/10/2025	Rates Refund	\$261.70		
48640	6/10/2025	Triumph Homes Pty Ltd t/as ID Homes	\$4,000.00		
		Refund - Street & Verge Bonds			
48641	6/10/2025	Trophy Shop Australia	\$503.00		
		Name Badges - Various Employees			
		Trophies - Kingsway Stadium			
48642	6/10/2025	Truck Centre WA Pty Ltd	\$10,954.85		
		Vehicle Spare Parts / Services			
48643	6/10/2025	Ulrika Thornvik	\$2,000.00		
		Refund - Street & Verge Bond			
48644	6/10/2025	WA Hino Sales & Service	\$1,992.65		
		Vehicle Spare Parts			
48645	6/10/2025	Wanneroo Central Bushfire Brigade	\$11.00		
		Working With Children Check - 1 Volunteer			
48646	6/10/2025	Wanneroo Electric	\$17,339.84		
		Electrical Maintenance Works - Various Locations			
48647	6/10/2025	Wanslea Ltd t/a Wanslea Family Services	\$20,118.45		
		Inc			
		5 Weekly Sessions - It's All About You With Me Program - Library Services			
48648	6/10/2025	Water Corporation	\$20,247.78		
		Water Supply Charges - Various Locations			
48649	6/10/2025	Water Corporation	\$3,151.90		
		Water Supply Charges - Various Locations			
48650	6/10/2025	West Coast 4x4 Recovery Pty Ltd	\$880.00		
		Recovery Ford Ranger - Wangara Lake			
		Recover Truck - Carosa Street			

	Warrant of Payments October 2025				
Number	Date	Supplier / Description	Amount		
48651	6/10/2025	West Coast Turf	\$4,125.00		
		Turfing Works - Various Locations			
48652	6/10/2025	Western Australian Local Government	\$3,410.00		
		Association			
		Training - Contract Administration And Management - 1 Attendee			
		Training - Employment Law - 1 Attendee			
		Training - Limpoyment Law - Fatteridee  Training - Local Government Act Essentials			
		- 1 Attendee			
_		Training - Planning Practices Essentials			
		Course - 1 Attendee			
		Training - Procurement Planning And Risk			
		Management - 1 Attendee			
		_Training - State Employment Law			
		Essentials - 1 Attendee			
		Training - Rates In Local Government Debt Collection Course - 1 Attendee			
48653	6/10/2025	Western Irrigation Pty Ltd	\$25,634.54		
40000	0/10/2020	Irrigation Parts Replacement List	Ψ20,004.04		
		Supply / Deliver Signal Irrigation Controller			
		Equipment - Las Ramblas Park			
48654	6/10/2025	Westwood Homes Pty Ltd	\$2,000.00		
		Refund - Street & Verge Bond	+ ,		
48655	6/10/2025	WEX Australia Pty Ltd	\$2,048.16		
		Fuel - Fire Services	. ,		
48656	6/10/2025	William Rivera & Thu Rivera	\$222.00		
		Refund - Development Application -	·		
		Withdrawn			
48657	6/10/2025	WMFG Pty Ltd t/a Shop for Shops	\$924.78		
		Slatwall Book / Magazine Displays & Sign			
		Displays - Library Services			
48658	6/10/2025	Work Clobber	\$179.10		
		PPE Issue - Ranger Services			
48659	6/10/2025	Work Clobber	\$143.11		
		PPE Issue - 1 Employee			
48660	6/10/2025	Workpower Incorporated	\$10,475.46		
		Maintenance Program - Beach Access Way			
48661	6/10/2025	Workpower Incorporated	\$25,082.20		
10001	0/10/2020	White Good / Electrical Waste Collection /	Ψ20,002.20		
		Processing			
48662	6/10/2025	Wow Wipes	\$261.80		
		Wet Wipes - Aquamotion			
48663	6/10/2025	Wrenoil	\$258.50		
		Removal Of Waste Disposal Oil -			
		Motivation Drive			
48664	6/10/2025	WyldLynx Pty Ltd	\$103,180.00		

Warrant of Payments October 2025				
Number	Date	Supplier / Description	Amount	
Hamber	Date	Retention & Disposal Proposal / Content	Amount	
		Manager Technical Support & Consultancy		
		Services Platinum Support		
48665	6/10/2025	Zenith Executive Search Pty Ltd	\$2,179.65	
		Casual Labour Services		
48666	6/10/2025	Zipform Pty Ltd	\$27,009.11	
		Printing - Annual Rates Notice 2025 / 2026 & Waste Vouchers		
48667	6/10/2025	Zircon by Domination Homes	\$2,000.00	
		Refund - Street & Verge Bond		
48668	9/10/2025	Australia Post	\$17,560.75	
		Billpay Transaction Fees - Rates		
48669	9/10/2025	Building & Construction Industry Training	\$15,949.75	
		Board		
		Collection Agency Fee Payments – 01 - 30.09.2025		
48670	9/10/2025	Entire Land Care Pty Ltd	\$9,240.00	
		Fire Mitigation Works - Tranquil Park		
48671	9/10/2025	Haz-Ed Services Pty Ltd	\$770.00	
		Roof Safety Audit & Inspection - Dordaak		
48672	9/10/2025	Kepup Nick Zafir	¢450.00	
40072	9/10/2025		\$450.00	
48673	9/10/2025	Anti-Graffiti Coat Application - Carramar The Good Guys Discount Warehouses	\$1,347.00	
40073	9/10/2025	(Australia) Pty Ltd	φ1,347.00	
		Top Loader Washer - Animal Care Centre		
48674	9/10/2025	The Trustee for UDLA Unit Trust	\$210,841.67	
		Consultancy Services - Yanchep Foreshore		
		Management		
48675	9/10/2025	Craneswest (WA) Pty Ltd t/a Western Go Organics or Western Tree Recyclers	\$88,586.19	
		August Works - Western Go Organics		
48689	13/10/2025	Ms D Tweedie	\$18.00	
		Reimbursement - Coles Biscuits - 3 Arts		
40000	40/40/0005	Workshops Page 19 Page	<b>#14.00</b>	
48690	13/10/2025	Mr M Dickson	\$11.60	
		Reimbursement - Meeting With New P&S Director		
48691	13/10/2025	Ms N Allen	\$713.92	
		Reimbursement - Uniform Items	,	
		Reimbursement - WACC Laundry		
		Reimbursements		
		Reimbursement - WACC Storage Container Reimbursement		
48692	13/10/2025	Cancelled		
48693	13/10/2025	(A) Pod Pty Ltd	\$36,046.01	
		Provision Of Detailed Design - Alkimos Aquatic & Recreation Centre - AARC		

	Warrant of Payments October 2025			
Musebox	Doto	Supplier / Description	Amazzat	
Number	Date	Supplier / Description	Amount	
48694	13/10/2025	AAAC Towing	\$489.50	
		Abandoned Vehicle Management Services		
48695	13/10/2025	Access Technologies (Heytesbury	\$319.00	
		Technologies Pty Ltd)  Cable Gate Repairs - Highclere Boulevard		
		Marangaroo		
48696	13/10/2025	Action Glass & Aluminum	\$1,178.16	
		Glazing Services - Various Locations	, ,	
48697	13/10/2025	Aine McShane	\$2,000.00	
10001	10/10/2020	Refund - Street & Verge Bond	Ψ2,000.00	
48698	13/10/2025	Alan Blair	\$406.36	
40000	10/10/2020	CCTV Rebate	Ψ-00.00	
48699	13/10/2025	Alinta Gas	\$18,891.62	
40099	13/10/2023	Gas Supply Charges - Various Locations	Ψ10,091.02	
48700	13/10/2025	Allworks (WA) Pty Ltd	\$3,696.00	
46700	13/10/2023	Grader Operator - Assets	φ3,090.00	
40704	12/10/2025	•	Φ4 220 F0	
48701	13/10/2025	Arcus Australia Pty Ltd	\$4,328.50	
40700	40/40/0005	Single Door Upright Display Fridge - WLCC	£4,000,40	
48702	13/10/2025	Atom Supply	\$1,990.12	
40700	40/40/0005	Safety Glasses - Stores	<b>*</b> 40.00	
48703	13/10/2025	Aussie Natural Spring Water	\$43.32	
10=01	10/10/0005	Bottled Water - Place Management	<u> </u>	
48704	13/10/2025	Australian Airconditioning Services Pty Ltd	\$15,701.24	
		Airconditioning Maintenance Services -		
		Various Locations Supply / Installation - Exhaust Fans &		
		Intake Grilles Split System - AOC Building 2		
48705	13/10/2025	Autoscreens Automotive Glass	\$605.00	
40703	13/10/2023	95552 Requires Windscreen Tinting	Ψ003.00	
		Replacement		
48706	13/10/2025	Azure Painting Pty Ltd	\$3,520.00	
		Park Sports Equipment Repair And	, , , , , , , , , , , , , , , , , , , ,	
		Painting, - Mary Lindsay Homestead		
		Oiling - Breakwater Park Wooden Play -		
		Assets		
48707	13/10/2025	Banhams WA Pty Ltd	\$1,666.50	
		Decommission / Relocation - Fire Services		
		- Wangara Recycling Facility		
48708	13/10/2025	Banhams WA Pty Ltd	\$5,318.50	
		Decommission / Relocation - Fire Services		
		- Wangara Recycling Facility		
48709	13/10/2025	BCA Consultants (WA) Pty Ltd	\$5,500.00	
		Due Diligence Assessment - Roof Cavity -		
40740	40/40/0007	Aquamotion	<b>#</b> 00 <b>F</b> 0 <b>F</b> 10	
48710	13/10/2025	Beak Engineering (Aust) Pty Ltd	\$30,595.40	
		Supply / Installation - Back Nets For Soccer		
		Goals – Riverlinks Park		

Warrant of Payments October 2025				
NI	Data	Overallian / Bas saintian	A	
Number	Date	Supplier / Description	Amount	
48711	13/10/2025	Bee Advice	\$250.00	
40740	40/40/0005	Treat Beehive - St Andrews Park	<b>#</b> 00.00	
48712	13/10/2025	Better Pets and Gardens Wangara	\$20.60	
40740	40/40/0005	Animal Care Centre Supplies	<b>*</b> 4.007.00	
48713	13/10/2025	Bing Technologies Pty Ltd	\$4,387.26	
		Postage Charges 01 - 14.09.2025	******	
48714	13/10/2025	Boral Construction Materials Group Ltd	\$2,114.64	
		Concrete Supplies - Various Locations		
48715	13/10/2025	Boya Equipment	\$556.03	
_		Vehicle Spare Parts		
48716	13/10/2025	BP Australia Ltd	\$54,752.80	
		Fuel Issues For The City		
48717	13/10/2025	Brady Australia Pty Ltd	\$1,735.80	
		Key Holder With Belt Clip / Key Holder With		
		Carabiner - Rangers		
48718	13/10/2025	Bridgestone Australia Limited	\$11,395.35	
		Tyre Fitting Services		
48719	13/10/2025	Brownes Foods Operations Pty Limited	\$378.23	
		Milk Supplies For The City		
48720	13/10/2025	Bryan Cuming	\$500.00	
		CCTV Rebate		
48721	13/10/2025	Bucci Holdings Pty Ltd trading as Visimax	\$4,678.49	
		Animal Control Poles / Slip Leads /		
		Rechargeable LEDs		
48722	13/10/2025	Call Associates Pty Ltd trading as Connect	\$6,479.55	
		Call Centre Services		
		After Hours Call Service		
48723	13/10/2025	Car Care (WA) Mindarie	\$484.05	
_		Community Transport - Monthly Cleaning		
48724	13/10/2025	Car Care Motor Company Pty Ltd	\$4,911.70	
		Vehicle Repairs / Services		
48725	13/10/2025	Chellew Hawley Pty Ltd t/a Sifting Sands	\$30,311.97	
		Sand Sifting / Softfall Mulching Services -		
		Various Locations		
48726	13/10/2025	Rates Refund	\$3,644.44	
48727	13/10/2025	Rates Refund	\$1,126.52	
48728	13/10/2025	Cleanaway Equipment Services Pty Ltd	\$1,357.13	
		Used Oil Filter Disposal / Used Oily Rag		
		Disposal / Hydrocarbon Bin Exchange		
48729	13/10/2025	Cleanaway Operations Pty Ltd	\$3,124.66	
		Removal & Disposal Of Waste - Washbay -		
		Fleet Workshop		
40706	10/10/2025	Grease Trap Servicing - Various Locations	<b>6</b> 700.00	
48730	13/10/2025	Coates Hire Operations Pty Limited	\$728.09	
		Equipment Hire - Toilet - The Gun Club - Higgins Rd		

Warrant of Payments October 2025				
Number	Date	Supplier / Description	Amount	
48731	13/10/2025	Coca Cola Amatil Pty Ltd	\$413.63	
		Beverage Supplies - Kingsway Indoor Stadium		
48732	13/10/2025	Colleagues Nagels Pty Ltd	\$2,923.01	
		Infringement Rolls - Ranger Services		
48733	13/10/2025	Commercial Aquatics Australia	\$1,936.00	
		Supply / Install Replacement Chlorine Boost Pump - The Outdoor Pool Plant - Aquamotion		
48734	13/10/2025	Complete Office Supplies Pty Ltd	\$1,667.60	
		Stationery Purchases For The City		
48735	13/10/2025	Corsign (WA) Pty Ltd	\$2,601.50	
		Corflute Signs - Turtles On The Move And What Should You Do		
48736	13/10/2025	Corsign (WA) Pty Ltd	\$826.43	
		Signs - Dogs Must Be On Lead		
		Signs - Kingsway Aquatic Playspace / Wanneroo Districts Netball Association		
		Signs - Dog Park Closure		
48737	13/10/2025	Craneswest (WA) Pty Ltd t/a Western Go Organics or Western Tree Recyclers	\$6,015.41	
		Bulk Verge Received - Wesco Road Site		
		Greenwaste Disposal - Wesco Road Facility		
48738	13/10/2025	Cromag Pty Ltd T/a Sigma Telford Group	\$497.07	
		Pool Chemicals - Aquamotion		
48739	13/10/2025	CS Legal	\$7,317.05	
		Court Fees - Rating Services		
48740	13/10/2025	CSE Crosscom Pty Ltd	\$21,516.00	
		Provision And Management Of 160 Network Connected Two-Way Radios And 5 Desktop Handsets		
48741	13/10/2025	Cummins South Pacific Pty Ltd	\$1,278.20	
		96107 Requires A Yearly Service On Its Generator		
48742	13/10/2025	David Roy Cull	\$180.93	
		Remove Beehive - Nannatee Park		
48743	13/10/2025	Davley Building Pty Ltd t/a Granny Flats WA	\$2,130.00	
		Refund - Street & Verge Bond		
48744	13/10/2025	Dean Doyle	\$80.00	
		Dog Registration Refund - Deceased		
48745	13/10/2025	DFS Industrial & Environmental Services Pty Ltd	\$54,806.28	
		Drain Cleaning / Road Sweeping Services - Various Locations		
48746	13/10/2025	Double G (WA) Pty Ltd	\$8,775.60	

		Warrant of Payments October 2025	
Number	Date	Supplier / Description	Amount
Number	Date	Park Irrigation - System Renewal Release	Allount
		Of 50% Of Contract Bond - Ferrara /	
		Abbeville	
48747	13/10/2025	Dowsing Group Pty Ltd	\$7,827.60
		Pavement Bars - Mirrabooka / Montrose	
48748	13/10/2025	Eat Up Australia Ltd	\$3,630.00
		Eat Up Workplace Volunteering	
48749	13/10/2025	Elite Compliance Pty Ltd	\$1,980.00
		Changing Places - Design Certification -	
		Alkimos Aquatic And Recreation Centre	
48750	13/10/2025	Emmanuel Christian Community School Inc	\$220.00
		Community Funding Program - Kickstarter	
		Fund - Support The Delivery Of Walk And	
10751	40/40/0005	Wheel To School	<b>****</b>
48751	13/10/2025	Entire Land Care Pty Ltd	\$23,650.00
	10/10/2000	Fire Mitigation Works - Lake Badgerup	
48752	13/10/2025	Epic Catering & Events Services Pty Ltd	\$2,090.00
		Catering - Morning Tea & Lunch -	
48753	13/10/2025	Wanneroo Fire Service	\$5,559.12
40/00	13/10/2025	Ergolink Office Chaire Wangers Beauding Facility	φ5,559.1Z
		Office Chairs - Wangara Recycling Facility Officer Chairs And Footrests - Rates Team	
40754	42/40/2025		#C 020 00
48754	13/10/2025	Evoke Interior Design Pty Ltd	\$6,930.00
40755	40/40/0005	Re-Roof Lake Joondalup Pavilion	<b>#40.404.00</b>
48755	13/10/2025	Evolve Talent Pty Ltd	\$10,121.96
10770	10/10/0005	Casual Labour Services	****
48756	13/10/2025	Excalibur Printing Pty Ltd	\$902.00
		LCB Reflective Print - Ranger 40	
48757	13/10/2025	Flick Anticimex Pty Ltd	\$10,338.97
		Sanitary Disposal Services For The City	
48758	13/10/2025	Fusion Applications Pty Ltd	\$4,290.00
		Consulting Fees For OICS Architecture	
49750	13/10/2025	Integration	¢70 607 70
48759	13/10/2025	Geoff's Tree Service Pty Ltd  Tee Works - Various Locations	\$78,627.70
49760	12/10/2025		¢2 052 50
48760	13/10/2025	Global Marine Enclosures Pty Ltd	\$3,052.50
40704	40/40/0005	Winter Maintenance - September 2025	<b>#4.070.00</b>
48761	13/10/2025	GPC Asia Pacific Pty Ltd	\$4,076.20
40700	40/40/0005	Vehicle Spare Parts	<b>#500.00</b>
48762	13/10/2025	Graham Williams	\$500.00
40700	40/40/0005	CCTV Rebate	<b>* * * * * * * * * *</b>
48763	13/10/2025	Green Options	\$18,507.30
40704	40/40/000	Rotary Mowing - Active Parks	<b>*</b> 4.000.00
48764	13/10/2025	Greenway Turf Solutions Pty Ltd	\$1,628.00
10705	10/10/5555	Round-Up Biactive - Parks	***
48765	13/10/2025	Hasham Al-Musawi	\$147.00

	ı	Warrant of Payments October 2025	
Niconsis au	Doto	Complian / Description	Amazzant
Number	Date	Supplier / Description	Amount
		Refund - Development Application - Withdrawn	
48766	13/10/2025	Haynes Australia Pty Ltd	\$2,545.40
		Haynes Manuals Annual Subscription 2025 / 2026 - All Access Library / Tafe	
48767	13/10/2025	Hays Personnel Services	\$2,974.62
		Casual Labour Services	
48768	13/10/2025	Heidelberg Materials Pty Ltd	\$2,009.48
		Supply Concrete - Various Locations	
48769	13/10/2025	Hickey Constructions Pty Ltd	\$13,444.20
		Replace 3 Damaged Pavers - Romaine	
		Park	
		Limestone Wall Repairs - Donnelly Park /	
		Exter Park / Longreach Park / Rothesay Heights	
48770	13/10/2025	Holden Thomas Massimo Sheppard	\$565.40
40770	10/10/2020	Appearance Fee - Writers Of The North -	Ψ000.10
		Clarkson Library - 09.11.2025	
48771	13/10/2025	Hydroquip Pumps & Irrigation Pty Ltd	\$51,347.43
		Removal And Servicing - Bore Pump -	· · ·
		Various Parks	
48772	13/10/2025	Rates Refund	\$265.94
48773	13/10/2025	Instant Weighing Systems	\$4,074.40
		Yearly Inspection And Calibration On All Lifting Systems - Workshop	
48774	13/10/2025	Integrity Industrial Pty Ltd	\$31,114.89
		Casual Labour Services	
48775	13/10/2025	Integrity Staffing	\$2,025.98
		Casual Labour Services	
48776	13/10/2025	Intelife Group	\$563.38
		Vehicle Cleaning Services	
48777	13/10/2025	Interfire Agencies Pty Ltd	\$700.07
		PPE Equipment - Fire Services	
48778	13/10/2025	Interfire Agencies Pty Ltd	\$1,828.80
		PPE Equipment - Fire Services	
48779	13/10/2025	J Blackwood & Son Ltd	\$484.50
		Gloves / Multigrips / Measuring Jugs / Ratchet Lopper - Stores	
48780	13/10/2025	James Bennett Pty Ltd	\$3,737.53
		Book Stock For Library Services	
48781	13/10/2025	Japanese Truck & Bus Spares Pty Ltd	\$537.80
		Vehicle Spare Parts	<u> </u>
48782	13/10/2025	Jardim Property Group Pty Ltd	\$73.00
		Refund - Plan Research Fee - Withdrawn	,
48783	13/10/2025	Jason Signmakers	\$501.20
		Signage - Yanchep National Park Digital Discovery Trail	, - 10

		Warrant of Payments October 2025	
Number	Date	Supplier / Description	Amount
48784	13/10/2025	Jessica Shorter	\$92.75
40704	13/10/2023	Hire Fee Refund	ψ92.73
48785	13/10/2025	Jonas Leisure Pty Ltd	\$4,620.00
40703	13/10/2023	Membership Keyfobs RFID	φ4,020.00
48786	13/10/2025	Jose Blayne Thierryno Gangou	\$1,650.00
40700	13/10/2023	Entertainment - 2 Citizenship Ceremonies	φ1,030.00
48787	13/10/2025	K&L Gates	¢0 077 00
40/0/	13/10/2025		\$8,877.00
40700	12/10/2025	Legal Fee For The City	#0.070.00
48788	13/10/2025	Kerb Direct Kerbing	\$2,378.29
10700	10/10/0005	Replace Kerbing - Gaffney Ridge	* 4 000 40
48789	13/10/2025	Kerb Direct Kerbing	\$4,000.43
		Replace Kerbing - Ariane View	
48790	13/10/2025	Kingdom Quantity Surveyors	\$3,300.00
		Providing Quantity Surveying Services - Gumblossom Stage 2 Building B & C Works Project	
		Providing Quantity Surveying Services - Lake Joondalup Pavilion Renew Roof Works Project	
48791	13/10/2025	Kingsley Smash Repairs	\$2,378.85
		Insurance Excess - Claim Number MO0084163	
		Repairs - WN 34056 95622 Volkswagen Polo	
48792	13/10/2025	Kleenit	\$1,437.73
		Graffiti Removal - Various Locations	
48793	13/10/2025	Komatsu Australia Pty Ltd	\$3,520.00
		Oil Sample Kits	
48794	13/10/2025	Laundry Express	\$662.40
		Cleaning Of Linen - Hospitality	
48795	13/10/2025	Lawn Doctor Turf Solutions	\$60,132.60
		Turfing Works - Various Locations	
48796	13/10/2025	Local Government Professionals Australia WA Inc	\$1,390.00
		Training - Project Management Essentials - 1 Attendee	
48797	13/10/2025	LoganScott Design	\$1,552.50
		Design Services - Skate Series / Pet Registration Reminders / Present In The Current Exhibition	
48798	13/10/2025	Louise Ann Bozich	\$1,329.30
		Vehicle Crossing Subsidy	
48799	13/10/2025	Lucinda Ransom	\$500.00
-		CCTV Rebate	,
48800	13/10/2025	Main Roads WA	\$69,165.21
	13.13,232	Install Signage / Pavement Markings - Hester / Connolly Drive	Ţ 33, 1 <b>33.2</b> 1

		Warrant of Payments October 2025	
Number	Doto	Supplier / Description	Amount
48801	<b>Date</b> 13/10/2025	Supplier / Description  Mastec Australia Pty Ltd	Amount
40001	13/10/2025		\$34,039.24
		Green / Yellow Bins - Recycling - Waste Services	
48802	13/10/2025	Master Hose Pty Ltd t/a Hose Mart	\$722.97
		Vehicle Spare Parts	¥: ==:•:
48803	13/10/2025	Matchtec Hydraulic & Mechanical Services	\$1,223.75
		Vehicle Spare Parts	+ 1,===11
48804	13/10/2025	McLeods Lawyers Pty Ltd	\$1,947.72
		Legal Fees For The City	+ 1,0 1111
48805	13/10/2025	Michael Bettoni	\$1,329.30
	10/10/2020	Vehicle Crossing Subsidy	<b>+</b> 1,0 <b>2</b> 0100
48806	13/10/2025	Michael Douglas Penson t/a Management	\$1,725.00
10000	10/10/2020	Synergy	Ψ1,720.00
		Casual Labour Services	
48807	13/10/2025	Michael Page International (Australia)Pty Ltd	\$27,242.65
		Casual Labour Services	
48808	13/10/2025	Mindarie Regional Council	\$302,440.01
		Refuse Disposal Charges	
48809	13/10/2025	Mister Minit Wanneroo	\$750.04
		Leatherman Wingman Multi Tool	·
48810	13/10/2025	MME Underground Services Pty Ltd	\$5,115.53
		Location Of Services - Addison / Warradale	
48811	13/10/2025	Natalie Lindsay	\$500.00
		CCTV Rebate	+
48812	13/10/2025	Rates Refund	\$500.00
48813	13/10/2025	Natural Area Consulting Management	\$62,832.50
	10,10,00	Services	<b>,</b> , , , , , , , , , , , , , , , , , ,
		Landscape Maintenance Services - Various Locations	
48814	13/10/2025	Neetabahen Suthar & Jigneshkumar Suthar	\$650.00
		Vehicle Crossing Subsidy	
48815	13/10/2025	North Metropolitan Tafe	\$826.90
		Training - Diploma Of Project Management	
10010	10/10/0005	- 1 Attendee	****
48816	13/10/2025	Nuturf	\$33,044.00
		Biostim Lake Treatment / Clear Up Bio / Pro All Seasons - Parks	
48817	13/10/2025	Officeworks Superstores Pty Ltd	\$156.75
		Paper Supplies - Pink	
48818	13/10/2025	On Road Auto Electrics	\$4,535.06
		Vehicle Repairs	
48819	13/10/2025	On Tap Services	\$11,174.74
		Plumbing Maintenance - Various Locations	
48820	13/10/2025	Optus Billing Services Pty Limited	\$6,556.44
		Vehicle Assets - Workm8 - Hardwired	
		Tracking	
48821	13/10/2025	Otium Planning Group Pty Ltd	\$24,832.50

	T	Warrant of Payments October 2025	
Number	Date	Supplier / Description	Amount
Hamber	Dute	Community Facilities Plan Review - North	Amount
		Coast Growth Corridor	
		Procurement Specialist Services - AARC	
		Operational Management Tender	
48822	13/10/2025	Paperbark Technologies Pty Ltd	\$4,736.28
		Arboricultural Reports - Various Locations	
48823	13/10/2025	Parker Black & Forrest	\$1,219.53
		Locking Services For The City	
48824	13/10/2025	Pentland Australia Pty Ltd t/a Speedo	\$4,896.10
		Australia	
40005	40/40/0005	Goggles For Re-Sale - Aquamotion	#0.400.00
48825	13/10/2025	Perth Bouncy Castle Hire	\$3,429.69
		Inflatable Hire - Grandis Park - Youth Services	
48826	13/10/2025	Perth Heavy Tow	\$962.50
10020	10/10/2020	Towing Services - Fleet	Ψ002.00
48827	13/10/2025	Perth Playground And Rubber	\$3,755.40
10021	10/10/2020	Soft Fall Repairs - Various Locations	ψο,που.πο
48828	13/10/2025	Phillip Draber	\$518.64
	10/10/2020	Audit & Risk Committee Sitting Fee -	φο τοιο τ
		15.09.2025	
48829	13/10/2025	POP! Floral Studio	\$550.00
		2 Small Native Wreaths - Council Services	
		Flower Arrangement - 90th Birthday -	
		Council Services	
		Flower Arrangement - Bereavement - Council Services	
		Flower Arrangement - Council Services	
48830	13/10/2025	Powerlyt	\$4,029.87
+0000	10/10/2020	Concept Design Documentation - Dalvik	Ψ+,020.07
		Park - Assets	
48831	13/10/2025	Promotions Only	\$3,454.55
		Promotional Items - Dog Footballs / Folding	
		Doggy Bowl / Dog Toy Frisbees	
48832	13/10/2025	Property Fire Maintenance	\$1,581.25
		Provision Of Fire Services - Various	
40000	42/40/2025	Locations Continue Co	<b>#250.00</b>
48833	13/10/2025	Quinns Rocks Senior Citizens Group	\$250.00
		Refund - Storeroom Items Replaced That Were Accidentally Disposed Of By CoW	
48834	13/10/2025	RAC BusinessWise	\$253.00
<del></del>	13/10/2023	Call Out - Replace Battery - WN 33619	Ψ200.00
48835	13/10/2025	Rates Refund	\$1,326.58
48836	13/10/2025	Raj Nunkoo	\$500.00
<del></del>	13/10/2023	CCTV Rebate	ψουυ.υυ
48837	13/10/2025	Rastogi Holdings Pty Ltd t/a POS PLAZA	\$4,218.00
10001	10/10/2020	The stage is to the fact of the stage is the	Ψ-7,2 10.00

	T	Warrant of Payments October 2025	
Number	Date	Supplier / Description	Amount
48838	13/10/2025	Reece Australia Pty Ltd	\$20,803.29
40030	13/10/2023	Supply Of Pool Hoist - Wanneroo	φ20,003.29
		Aquamotion	
48839	13/10/2025	Reffing Hoops	\$536.25
1000		Netball Umpires - Kingsway	<del></del>
48840	13/10/2025	Reliable Fencing WA Pty Ltd	\$20,932.81
		Fencing / Bollard / Gate Works - Various	<del>+</del>
		Locations	
		Fix Cricket Nets - Anthony Waring Park	
48841	13/10/2025	Roads 2000	\$279,324.66
		Road Works - Various Locations	
48842	13/10/2025	Sanpoint Pty Ltd ATF Fiore Family Trust	\$520.08
		Crushed Limestone Installation Works -	
		Leach Road	
48843	13/10/2025	Scott Howes & Danny Walters	\$1,329.30
		Vehicle Crossing Subsidy	
48844	13/10/2025	Scott Print	\$1,083.50
		Printing - Free Upgrade Flyer - Aquamotion	
48845	13/10/2025	Seabreeze Landscape Supplies	\$105.00
		Brickies Sand - Assets	
48846	13/10/2025	Sensorium Theatre Incorporated	\$2,200.00
		Dear Zoo Mentoring - Sensory	
		Methodology	
48847	13/10/2025	Shane Spinks Consulting	\$14,399.88
		Consultancy Services - Development And	
		Lodgement Of Commercial Tender	
40040	40/40/0005	Documentation Charact V	<b>#</b> 000 00
48848	13/10/2025	Shred-X	\$626.29
		Replacement / Destruction Of Shred-X Confidential Documents Bins	
10010	40/40/0005	Bin Rental - Shred X Uniform Destruction	<b>#0.000.40</b>
48849	13/10/2025	Signal Data Systems	\$3,238.40
		Supply / Deliver Bermad Flow Meter And Associated Fittings - Ferrara / Girrawheen /	
		Hainsworth / Girrawheen,	
48850	13/10/2025	SJ McKee Maintenance Pty Ltd	\$1,575.00
		Repair Works - Various Locations - Waste	. ,
48851	13/10/2025	Skills Force Australia (Wangara)	\$756.00
		Training - Accredited Fire Warden - 4	· · · · · · · · · · · · · · · · · · ·
		Attendees	
48852	13/10/2025	Slater-Gartrell Sports	\$709.50
		Repair Tennis Net - Delamare	
48853	13/10/2025	SOLO Resource Recovery	\$180,504.16
		Kerbside Bin Collection & Transport	
		(Organics)	
48854	13/10/2025	Rates Refund	\$931.81
48855	13/10/2025	Sprayline Spraying Equipment	\$1,148.40

		Warrant of Payments October 2025	
	_		
Number	Date	Supplier / Description	Amount
		4 Knapsack Sprayers - Parks	
48856	13/10/2025	SSB Pty Ltd	\$2,000.00
	1.21.21.22	Refund - Street & Verge Bond	
48857	13/10/2025	St Elizabeth's Catholic Primary School	\$200.00
		Community Funding Program – Kickstarter Fund - Support The Delivery Of 'Bike To	
40050	40/40/0005	School'	<b>#</b> 005.00
48858	13/10/2025	St John Ambulance Western Australia Ltd	\$385.86
		First Aid Kits And Defibs Servicing / Training Services	
48859	13/10/2025	Statewide Cleaning Supplies Pty Ltd	\$270.97
	10,10,2020	Dishwashing Liquid / Disinfectant - Stores	Ψ=: 0:0:
48860	13/10/2025	Stewart & Heaton Clothing Company Pty Ltd	\$3,114.67
	10/10/2020	PPE Issue - Volunteer Bush Fire Brigade	ψο,
48861	13/10/2025	Stiles Electrical & Communication Services Pty Ltd	\$9,972.72
		Retention Claim - Heath Park Floodlighting	
		Upgrade	
48862	13/10/2025	Superior Nominees Pty Ltd	\$87,943.83
		Replace Drink Fountain With Accessible Grillex Fountains With Dog Bowl - Winston Park	
		Install Playground Equipment - Belvoir Park	
		Playground Equipment Repairs - Various Locations	
48863	13/10/2025	Synergy	\$82,487.09
		Power Supply Charges - Various Locations	· · · · ·
48864	13/10/2025	T-Quip	\$587.45
_		Small Plant Spare Parts	
48865	13/10/2025	Tangent Nominees Pty Ltd (Atf The Summit Homes Group Trust)	\$2,000.00
		Refund - Street & Verge Bond	
48866	13/10/2025	Team Global Express Pty Ltd	\$454.52
		Courier Services For The City	
48867	13/10/2025	Terravac Vacuum Excavation	\$1,274.35
		Terravac Excavation - 32 Trephina Mews	
48868	13/10/2025	The Country Care Group Pty Ltd	\$175.00
		Service - Beach Wheel Chair	
48869	13/10/2025	The Distributors Perth	\$201.00
		Confectionary Supplies - Kingsway Indoor Statement	
48870	13/10/2025	The Fitting Bay Pty Ltd	\$1,398.00
		Dash Cameras - City Services Utes	
48871	13/10/2025	The Hire Guys Wangara	\$1,102.50
		Trailer Hire - 09.09.2025 - 01.10.2025 - Waste Services	
48872	13/10/2025	The Royal Life Saving Society Australia	\$462.00

		Warrant of Payments October 2025	
Number	Date	Supplier / Recognition	Amount
Number	Date	Supplier / Description Watch Around Water Wristbands -	Amount
		Aquamotion	
48873	13/10/2025	Think Promotional	\$495.00
		C.O.W Logo Embroidered Patch -	Ţ.00.00
		Community Safety	
48874	13/10/2025	Toolmart	\$1,438.50
		High Performance Polarised Safety	
		Glasses - Stores	
48875	13/10/2025	Trophy Shop Australia	\$350.70
		20 Custom Lapel Pins In Black Velvet	
		Pouch - Council Services	
		Name Badge - 1 Employee	
48876	13/10/2025	Truck Centre WA Pty Ltd	\$4,537.91
		Vehicle Spare Parts	
48877	13/10/2025	Ultimo Catering And Events	\$5,313.00
		Catering - A&R Committee Meeting Dinner	
		Catering - Agenda Briefing Dinner	
		Catering - Concept Forum Council Meeting	
		Dinner	
48878	13/10/2025	Vincent Road Developments Pty Ltd	\$373,010.00
		Bond Refund - Garden Park Grove Stage 12 Sinagra WAPC 159932	
48879	13/10/2025	Viva Energy Australia Pty Ltd	\$117,393.42
		Fuel Issues For The City	
48880	13/10/2025	Wanneroo Central Bushfire Brigade	\$373.41
		Reimbursement - Catering - Recruit Course	
		Reimbursement - Stationary / Catering -	
		Recruit Course	
48881	13/10/2025	Wanneroo Central Bushfire Brigade	\$156.00
		Reimbursement - Stationery - Crew Leaders In Training	
48882	13/10/2025	Water Corporation	\$8,772.34
40002	13/10/2023	Water Supplies - Various Locations	ψ0,772.04
48883	13/10/2025	Water Corporation	\$3,343.23
40003	13/10/2023	Water Supplies - Various Locations	φ3,343.23
48884	13/10/2025	West Coast Turf	\$159,219.28
40004	13/10/2023	Turfing Works - Various Locations	φ139,219.20
40005	12/10/2025	3	#22.000.00
48885	13/10/2025	West to West Indigenous Corporation Pty Ltd	\$33,000.00
		Upgrade Electrical Infrastructure -	
		Wanneroo Sports And Social Club	
48886	13/10/2025	West-Sure Group Pty Ltd	\$168.61
		Cash Collections Services	,
48887	13/10/2025	Western Australian Genealogical Society	\$110.00
		Incorporated	, 1212
		Annual Membership - Family History	
48888	13/10/2025	Western Australian Local Government	\$1,364.00
		Association	

	Warrant of Payments October 2025		
Number	Date	Supplier / Description	Amount
Number	Date	Training - Introduction To Managing	Amount
		Business Records In Local Government - 1	
		Attendee	
		Training - Local Government Act - 1	
10000	40/40/0005	Attendee	<b>***</b>
48889	13/10/2025	Western Irrigation Pty Ltd	\$351.94
	10/10/2000	Irrigation Parts Replacement List	
48890	13/10/2025	Western Power	\$3,300.00
		Design Fee - Pinjar Road Carramar	
48891	13/10/2025	Westview Builders	\$2,000.00
		Refund - Street & Verge Bond	
48892	13/10/2025	Work Clobber	\$376.20
		Rangers Backpack - Community Safety	
48893	13/10/2025	Wow Group (WA) Pty Ltd	\$2,000.00
		Refund - Street & Verge Bond	
48894	13/10/2025	WSP Australia Pty Ltd	\$108,196.00
		Remove Classed Waste/Import Clean Fill -	
	10/10/2000	Poinciana Park	
48895	13/10/2025	WTP Australia Pty Limited	\$6,050.00
		Quantity Surveying - Upgrades -	
		Aquamotion - Creche / Staff Room / Training Room	
48896	13/10/2025	Yanchep Parcel Pty Ltd	\$596,909.12
10000	10/10/2020	Bond Refund - Lot 9502 Toreopango	Ψ000,000.12
		Avenue Indi Stage 1 Yanchep WAPC	
		162400 - Works Completed	
48897	13/10/2025	Yanchep Rise Primary School	\$200.00
		Walk & Wheel To School National Ride To	
		School Day	
48898	13/10/2025	Rates Refund	\$13.51
48899	13/10/2025	Yungatha	\$777.70
		Adhesive Labels - Recycling Trucks	
		Site Signage - Wangara Greens	
48900	13/10/2025	Zenith Executive Search Pty Ltd	\$2,724.57
		Casual Labour Services	
48901	13/10/2025	Zhi Ying Pon & Jia Le Tan	\$975.00
		Vehicle Crossing Subsidy	
48902	16/10/2025	AAAC Towing	\$15,473.70
		Abandoned Vehicle Management Services	
48903	16/10/2025	Angela Dodd	\$450.00
		Dog Refund - Surrendered	
48904	16/10/2025	Australia Post	\$32,445.39
		Postage Charges For The City - Lodged -	
		September 2025	
48905	16/10/2025	Banksia Grove Development Nominees Pty	\$607,016.25
		Ltd	

		Warrant of Payments October 2025	
Number	Date	Supplier / Description	Amount
Humber	Date	Refund - Banksia Grove Coda 3C Banksia	Amount
		Grove WAPC 160712 - Works Completed	
48906	16/10/2025	Landmark Products Limited	\$19,703.20
		Design / Construct - Toilet Block - Amery	+ 10,1101=0
		Park	
48907	16/10/2025	Medina Property Services Pty Ltd	\$1,406.00
		Accommodation - Place Leaders	
		Conference Accommodation April 2025 - 1	
40000	16/10/2025	Employee Stiles Electrical & Communication Services	¢400 600 40
48908	16/10/2025	Pty Ltd	\$123,693.40
		Progress Claim 9 - Park Lighting Upgrade -	
		Brampton Park	
48909	16/10/2025	Thriving Exercise Rehabilitation Inc t/a	\$450.00
		Thriving in Motion	
		Exercise Scientist / Physiology Staff -	
		Basketball Clinic Session - Hainsworth Youth Centre	
48910	16/10/2025	Toasted Designs	\$880.00
100.10	10/10/2020	Concept Design And Materials - Splendid	Ψ.σ.σ.σ.σ.σ
		Park Mural	
48911	17/10/2025	Australia Post	\$3,555.50
		Monthly Postage Fees For The City	
48912	20/10/2025	Alana-Louise Part	\$237.25
		Reimbursement - Halloween Materials -	
		Boo In Wanneroo - Craft / Décor / Treats	
48913	20/10/2025	Diane Lesley Barr	\$102.27
		Reimbursement - Purchases - Community	
		& Place Budget Award 2024 / 2025	
48914	20/10/2025	Marie Bray	\$173.64
		Reimbursement - Combustibles - Youth	
		Mural Painting Splendid Park	
48915	20/10/2025	Mei NEE Pangestu Ramos	\$3,121.00
		Reimbursement - Studies (Work Related Course)	
48916	20/10/2025	Noelene Rae Jennings	\$14.00
40310	20/10/2023	Reimbursement - Parking Fees	ψ14.00
48917	20/10/2025	Rana Azeem Sarwar	\$35.19
40317	20/10/2023		ψ55.19
		Reimbursement - Sketchup Software - Town Centre Precinct	
48919	22/10/2025	Rove Charters	\$2,480.00
		Bus Hire - Gold Program Trip To Araluen	Ψ2, 100.00
48920	20/10/2025	101 Residential Pty Ltd	\$4,000.00
10020	20/10/2020	Refund - Street & Verge Bonds	ψ-τ,000.00
48921	20/10/2025	A&M Construction Group Pty Ltd	\$2,000.00
- <del>1</del> 0021	20/10/2020	Refund - Street & Verge Bond	Ψ2,000.00
48922	20/10/2025	AAAC Towing	\$590.70
70322	20/10/2023		φυθυ./ Ο
		Abandoned Vehicle Management Services	

	T	Warrant of Payments October 2025	
Number	Date	Supplier / Description	Amount
48923	20/10/2025	Abdullah Qadeer	\$450.00
40323	20/10/2023	Vehicle Crossing Subsidy	Ψ-00.00
48924	20/10/2025	Abel Patios	\$2,000.00
10021	20/10/2020	Refund - Street & Verge Bond	Ψ2,000.00
48925	20/10/2025	Abela Advisory Pty Ltd	\$2,695.00
10020	20/10/2020	Virtual Workshop - Incident Response	Ψ2,000.00
		Simulation	
48926	20/10/2025	ABN Residential WA Pty Ltd	\$14,000.00
		Refund - Street & Verge Bonds	
48927	20/10/2025	ABN Residential WA Pty Ltd	\$10,874.97
		Refund - Building Applications - Returned By CRC	
		Refund - Street & Verge Bonds	
		Access Technologies (Heytesbury	
48928	20/10/2025	Technologies Pty Ltd)	\$1,083.50
		Attend & Repair Cable Gate - Frederick Stubbs Park	
48929	20/10/2025	Adelphi Apparel	\$660.00
		Uniform Issue - Community Safety	
48930	20/10/2025	Adform Engraving & Signs	\$85.80
		3 Name Badges - Community Safety & Emergency Management	
48931	20/10/2025	AE Hoskins Building Services	\$73,175.78
		Progress Claim 1 - Civic Centre Comms & Brand Office Refit	. ,
48932	20/10/2025	Alinta Gas	\$16,640.35
10002	20/10/2020	Gas Supply Charges - Various Locations	Ψ10,010.00
48933	20/10/2025	Alldin Pty Ltd	\$126,810.88
10000	20/10/2020	Renew Park Assets And Structures - Jack Barlow Park	ψ120,010.00
48934	20/10/2025	Allworks (WA) Pty Ltd	\$4,620.00
		Casual Labour Hire	+ 1,0=0100
48935	20/10/2025	Anatolii Artamonov	\$500.00
		CCTV Rebate	,
48936	20/10/2025	Aqua Attack Drilling	\$3,971.00
		Decommission Standpipe - Alexander Drive	
48937	20/10/2025	Armaguard	\$565.75
		Cash Collection Services	·
48938	20/10/2025	Ascon Survey and Drafting	\$777.85
		Ascon Survey - Pinjar Road / Jewel Way - Porrecta Link	
48939	20/10/2025	Australian Airconditioning Services Pty Ltd	\$5,273.94
		Airconditioning Maintenance - Various Locations	
48940	20/10/2025	Australian Laboratory Services Pty Ltd	\$1,528.33
		Water Sampling - Wangara Sump	

		Warrant of Payments October 2025	
Number	Date	Supplier / Description	Amount
48941	20/10/2025	Australian Security Technology Pty Ltd SSA-Keymaas Software Subscription	\$2,362.80
		Large Cabinet - Renewal Period 01.10.2025	
		- 30.09.2026	
48942	20/10/2025	Australian Services Union	\$185.50
		Payroll Deductions	
48943	20/10/2025	Australian Taxation Office	\$829,094.00
		Payroll Deductions	
48944	20/10/2025	Aveling	\$90.00
		White Card Training - 1 Employee	
48945	20/10/2025	Back Beach Co Pty Ltd	\$6,336.60
		Towel Robes - Aquamotion	
48946	20/10/2025	Ball & Doggett Pty Ltd	\$401.17
		Paper Supplies - Print Room	
		Barkha Ashok Nanwani & Kabir Ramesh	
48947	20/10/2025	Nanwani	\$1,329.30
		Vehicle Crossing Subsidy	
48948	20/10/2025	Belgrade Holdings Pty Ltd t/a Supreme Shades	¢16 196 E0
40940	20/10/2025	Shade Sail Repairs / Replacement -	\$16,186.50
		Various Locations	
48949	20/10/2025	Benara Nurseries, Quito Pty Ltd	\$1,214.39
		Plant Supplies - Parks	* ,
48950	20/10/2025	Bladon WA Pty Ltd	\$2,721.26
		Corporate Uniform Issue	* /
48951	20/10/2025	BLKC Pty Ltd t/a CD Fit & Well	\$2,200.00
		Workshop - Business Development	<del>,</del> ,
48952	20/10/2025	Blue Force Pty Ltd	\$778.80
		Automatic Door Repairs - Aquamotion	,
48953	20/10/2025	Blueprint Homes (WA) Pty Ltd	\$2,000.00
		Refund - Street & Verge Bond	<del>+-,</del>
48954	20/10/2025	BOC Limited	\$69.17
		Nitrogen & Oxygen Cylinders	+ + + + + + + + + + + + + + + + + + + +
48955	20/10/2025	Boral Construction Materials Group Ltd	\$397.54
		Concrete Supplies - Engineering	
48956	20/10/2025	BPA Consultants Pty Ltd	\$5,059.05
		Scissor Lift Hire - Skylight Replacement -	ψο,σσσ.σσ
		Aquamotion	
48957	20/10/2025	Bridgestone Australia Limited	\$21,612.37
		Tyre Fitting Services	
48958	20/10/2025	Rates Refund	\$1,735.25
48959	20/10/2025	Brownes Foods Operations Pty Limited	\$246.37
		Milk Deliveries For The City	
48960	20/10/2025	Bryce Martin	\$500.00
		CCTV Rebate	
48961	20/10/2025	Bucher Municipal Pty Ltd	\$3,478.12

Vehicle Spare Parts  48962 20/10/2025 Bunzl Limited  Dispenser Aquarius Skin Care - Stores  48963 20/10/2025 Burgess Rawson Pty Ltd  Valuation - Strategic Land  48964 20/10/2025 Byrnes Contracting (WA)  Garden Kerbing - Kingsway Cricket  Canterbury Group Pty Ltd trading as UCI Commercial Furniture  \$ 18 Dual Monitor Arms / Work Stations / Cable Management Items / Storage Units  48966 20/10/2025 Car Care Motor Company Pty Ltd  Vehicle Repairs / Services  48967 20/10/2025 CFMEU  Payroll Deductions	
Vehicle Spare Parts	nount
A8962	Tourit
Dispenser Aquarius Skin Care - Stores  48963 20/10/2025 Burgess Rawson Pty Ltd  Valuation - Strategic Land  48964 20/10/2025 Byrnes Contracting (WA)  Garden Kerbing - Kingsway Cricket  Canterbury Group Pty Ltd trading as UCI  Commercial Furniture \$  18 Dual Monitor Arms / Work Stations / Cable Management Items / Storage Units  48966 20/10/2025 Car Care Motor Company Pty Ltd  Vehicle Repairs / Services  48967 20/10/2025 CFMEU  Payroll Deductions  48968 20/10/2025 Chandler Macleod Group Limited  Casual Labour Services  48969 20/10/2025 Charmaine Brown	\$372.46
48963 20/10/2025 Burgess Rawson Pty Ltd  Valuation - Strategic Land  48964 20/10/2025 Byrnes Contracting (WA)  Garden Kerbing - Kingsway Cricket  Canterbury Group Pty Ltd trading as UCI Commercial Furniture \$  18 Dual Monitor Arms / Work Stations / Cable Management Items / Storage Units  48966 20/10/2025 Car Care Motor Company Pty Ltd  Vehicle Repairs / Services  48967 20/10/2025 CFMEU  Payroll Deductions  48968 20/10/2025 Chandler Macleod Group Limited  Casual Labour Services  48969 20/10/2025 Charmaine Brown	ψ012.40
Valuation - Strategic Land  48964 20/10/2025 Byrnes Contracting (WA)  Garden Kerbing - Kingsway Cricket  Canterbury Group Pty Ltd trading as UCI  20/10/2025 Commercial Furniture \$  18 Dual Monitor Arms / Work Stations / Cable Management Items / Storage Units  48966 20/10/2025 Car Care Motor Company Pty Ltd  Vehicle Repairs / Services  48967 20/10/2025 CFMEU  Payroll Deductions  48968 20/10/2025 Chandler Macleod Group Limited  Casual Labour Services  48969 20/10/2025 Charmaine Brown	\$3,300.00
48964 20/10/2025 Byrnes Contracting (WA) Garden Kerbing - Kingsway Cricket  Canterbury Group Pty Ltd trading as UCI Commercial Furniture \$  18 Dual Monitor Arms / Work Stations / Cable Management Items / Storage Units  48966 20/10/2025 Car Care Motor Company Pty Ltd Vehicle Repairs / Services  48967 20/10/2025 CFMEU Payroll Deductions  48968 20/10/2025 Chandler Macleod Group Limited Casual Labour Services  48969 20/10/2025 Charmaine Brown	ψο,σσσ.σσ
Garden Kerbing - Kingsway Cricket  Canterbury Group Pty Ltd trading as UCI Commercial Furniture  18 Dual Monitor Arms / Work Stations / Cable Management Items / Storage Units  48966  20/10/2025 Car Care Motor Company Pty Ltd Vehicle Repairs / Services  48967  20/10/2025 CFMEU  Payroll Deductions  48968  20/10/2025 Chandler Macleod Group Limited Casual Labour Services  48969  20/10/2025 Charmaine Brown	\$2,359.50
Canterbury Group Pty Ltd trading as UCI Commercial Furniture  18 Dual Monitor Arms / Work Stations / Cable Management Items / Storage Units  48966  20/10/2025 Car Care Motor Company Pty Ltd Vehicle Repairs / Services  48967  20/10/2025 CFMEU Payroll Deductions  48968  20/10/2025 Chandler Macleod Group Limited Casual Labour Services  48969  20/10/2025 Charmaine Brown	Ψ2,000.00
48965         20/10/2025         Commercial Furniture         \$           18 Dual Monitor Arms / Work Stations / Cable Management Items / Storage Units         48966         20/10/2025         Car Care Motor Company Pty Ltd         5           48967         20/10/2025         CFMEU         Payroll Deductions           48968         20/10/2025         Chandler Macleod Group Limited         5           48969         20/10/2025         Charmaine Brown	
18 Dual Monitor Arms / Work Stations / Cable Management Items / Storage Units  48966 20/10/2025 Car Care Motor Company Pty Ltd Vehicle Repairs / Services  48967 20/10/2025 CFMEU Payroll Deductions  48968 20/10/2025 Chandler Macleod Group Limited Casual Labour Services  48969 20/10/2025 Charmaine Brown	18,469.00
48966 20/10/2025 Car Care Motor Company Pty Ltd  Vehicle Repairs / Services  48967 20/10/2025 CFMEU  Payroll Deductions  48968 20/10/2025 Chandler Macleod Group Limited  Casual Labour Services  48969 20/10/2025 Charmaine Brown	,
Vehicle Repairs / Services  48967 20/10/2025 CFMEU Payroll Deductions  48968 20/10/2025 Chandler Macleod Group Limited Casual Labour Services  48969 20/10/2025 Charmaine Brown	\$1,197.11
48967         20/10/2025         CFMEU           Payroll Deductions           48968         20/10/2025         Chandler Macleod Group Limited           Casual Labour Services           48969         20/10/2025         Charmaine Brown	<del>+ -,</del>
Payroll Deductions  48968 20/10/2025 Chandler Macleod Group Limited Casual Labour Services  48969 20/10/2025 Charmaine Brown	\$100.00
48968 20/10/2025 Chandler Macleod Group Limited Casual Labour Services 48969 20/10/2025 Charmaine Brown	<b>V.00.00</b>
Casual Labour Services 48969 20/10/2025 Charmaine Brown	\$5,451.31
48969 20/10/2025 Charmaine Brown	<del>, , , , , , , , , , , , , , , , , , , </del>
	\$171.65
Totalia Ballaling Application Trotalinea	ψ171.00
48970 20/10/2025 Chellew Hawley Pty Ltd t/a Sifting Sands	\$531.64
Sand Sifting - Talara Park	Ψ001.01
48971 20/10/2025 Cheow See	\$500.00
CCTV Rebate	Ψ000.00
	\$2,564.18
Payroll Deductions	Ψ2,004.10
48973 20/10/2025 Christian Lees	\$500.00
CCTV Rebate	ψ500.00
48974 20/10/2025 City of Wanneroo	\$540.00
Payroll Deductions	ψυ40.00
	\$5,775.00
Wet Hire – Trucks - Waste	φ5,775.00
	\$2,991.73
Waste Disposal - Waste Services	Ψ2,331.73
48977 20/10/2025 Cleanaway Daniels Services Pty Ltd	\$178.38
Clinical Waste Bin Collections	ψ170.30
48978 20/10/2025 Cleanaway Operations Pty Ltd	\$421.30
Grease Trap Service - Leatherback Park	φ42 1.3U
Sports Sports	
48979 20/10/2025 Coca Cola Amatil Pty Ltd	\$403.13
Beverage Supplies - Kingsway Indoor Stadium	·
48980 20/10/2025 Colin Robinson	\$500.00
CCTV Rebate	
48981 20/10/2025 Complete Approvals	<b>PG1 GE</b>
Refund - Building Application - Cancelled	\$61.65
48982 20/10/2025 Complete Office Supplies Pty Ltd	CO.10¢

	Warrant of Payments October 2025			
Musebox	Dete	Cumpling / Pagarintian	A ma a u má	
Number	Date	Supplier / Description	Amount	
40000	00/40/0005	Stationery Supplies For The City	Ф <b>7</b> 04.04	
48983	20/10/2025	Corsign (WA) Pty Ltd	\$784.64	
10001	00//0/000	Sign - Jack Barlow Park Construction	<b>*</b>	
48984	20/10/2025	Corsign (WA) Pty Ltd	\$1,017.50	
		Signs - Restricted Area No Unauthorised Personnel		
		Craneswest (WA) Pty Ltd t/a Western Go		
48985	20/10/2025	Organics or Western Tree Recyclers	\$616.00	
		Removal Of Turf Sweeping Debris -		
		Germano Park / Kingsway Sports Complex		
48986	20/10/2025	Critical Fire Protection & Training Pty Ltd	\$1,056.00	
		Call Out - Fault On The Fire Panel -		
		Various Locations		
48987	20/10/2025	CS Legal	\$5,149.13	
		Court Fees - Rating Services		
48988	20/10/2025	Danmar Homes Pty Ltd	\$2,000.00	
		Refund - Street & Verge Bond		
48989	20/10/2025	Data #3 Limited	\$20,332.50	
		Dell Devices And Peripherals		
		Azure Plan Under The Microsoft Customer		
		Agreement		
48990	20/10/2025	David Roy Cull	\$586.66	
		Pest Control Services - Various Locations		
48991	20/10/2025	Dawn Brown	\$300.00	
		Dog Registration Refund - Sterilised		
		DFS Industrial & Environmental Services Pty		
48992	20/10/2025	Ltd	\$28,522.78	
		Drain Cleaning / Road Sweeping Works - Various Locations		
48993	20/10/2025	Ecoblue International	\$2,541.00	
10000	20/10/2020	Adblue Supplies	Ψ2,011.00	
48994	20/10/2025	Elite Blockwork Pty Ltd	\$61.65	
40334	20/10/2023	Refund - Building Application - Rejected	ψ01.03	
48995	20/10/2025	Elliotts Irrigation Pty Ltd	\$1,562.00	
40993	20/10/2023	Dosing Unit August Filter Service - Laricia	φ1,302.00	
		Park		
48996	20/10/2025	Empowering Abilities Together	\$2,190.00	
10000	20/10/2020	Catering / Presentation - Mental Health	Ψ2,100.00	
		Breakfast		
48997	20/10/2025	Environmental Industries Pty Ltd	\$572.65	
		Irrigation Maintenance - Jindalee Eglinton	, -	
		Alkimos		
48998	20/10/2025	Ethan Prince	\$1,125.00	
		Vehicle Crossing Subsidy		
48999	20/10/2025	Evoke Interior Design Pty Ltd	\$680.63	
		Design Alterations - Lake Joondalup	,,,,,,,,	
		Pavilion - Re-Roof Project		

	Warrant of Payments October 2025			
Number	Date	Supplier / Description	Amount	
49000	20/10/2025	Evolve Talent Pty Ltd	\$2,553.02	
49000	20/10/2023	Casual Labour Services	φ2,333.02	
49001	20/10/2025	Faunatech	\$3,425.29	
43001	20/10/2023	HyperFire 4K Covert IR Camera	ψ5,425.25	
49002	20/10/2025	First Homebuilders Pty Ltd	\$4,000.00	
49002	20/10/2023	Refund - Street & Verge Bonds	ψ4,000.00	
49003	20/10/2025	Fleet Network	\$12,193.19	
43003	20/10/2023	Payroll Deductions	Ψ12,100.10	
49004	20/10/2025	Focus Consulting WA Pty Ltd	\$28,763.44	
49004	20/10/2023	Contract Administration - Electrical Main	Ψ20,703.44	
		Works - Elliot Park		
		Electrical Consulting Services - Various		
		Locations		
		Skate Park Floodlighting Design /		
		Documentation - Grandis Park		
49005	20/10/2025	Forch Australia Pty Ltd	\$242.00	
		Disposable Gloves - Stores		
49006	20/10/2025	Fusion Applications Pty Ltd	\$4,290.00	
		Consulting Fees - OICS Architecture		
1000=	00//0/0005	Integration	********	
49007	20/10/2025	GDR Mobile Auto Electrical Services Pty Ltd	\$1,287.00	
		Small Arrow Board Repair / Replace Of		
40000	00/40/0005	Main Controller And Circuit Board	Ф <b>7</b> 0 005 40	
49008	20/10/2025	Geoff's Tree Service Pty Ltd	\$70,085.40	
40000	20/40/2025	Tree Works - Various Locations	<b>\$040.55</b>	
49009	20/10/2025	GJ Woodard	\$243.55	
49010	20/40/2025	Keyholder Payments	¢4 007 F0	
49010	20/10/2025	Global Synthetics Pty Ltd  Velcro Closure Sandbags - Coastal	\$1,897.50	
		Maintenance		
49011	20/10/2025	Go Doors Pty Ltd t/a Go Doors	\$858.00	
		Gym Entry - Door Held Open - Aquamotion	γοσοισο	
49012	20/10/2025	GPC Asia Pacific Pty Ltd	\$750.04	
		Grease Gun Nipples / Loctite / Grease Gun	Ψ. σσ.σ.	
		Hose / Utility Knife - Stores		
49013	20/10/2025	GPC Asia Pacific Pty Ltd	\$775.07	
		Vehicle Spare Parts		
49014	20/10/2025	Greenway Turf Solutions Pty Ltd	\$13,068.00	
		Supply Of Turf Herbicide – Bayer Specticle	•	
49015	20/10/2025	Harsh Poddar	\$450.00	
		CCTV Rebate		
49016	20/10/2025	Hays Personnel Services	\$2,860.67	
		Casual Labour Services		
49017	20/10/2025	Haz-Ed Services Pty Ltd	\$275.00	
		Training - Work Safely At Heights (1 Day) -		
		Individual - Assets		

Warrant of Payments October 2025			
Manakan	Doto	Complian / Description	Amanumá
Number	Date	Supplier / Description	Amount
49018	20/10/2025	Heatley Sales Pty Ltd	\$364.36
		Gloves - Stores	
49019	20/10/2025	Heidelberg Materials Pty Ltd	\$2,092.64
		Supply Concrete - Various Locations	
49020	20/10/2025	Hickey Constructions Pty Ltd	\$6,378.68
		Mowing Shed - Kingsway Cricket	
<u> </u>		Remove Debris - Repair Limestone Steps - Brigantine Park	
		Repair Side Of Bus Shelter	
		Garden Kerb Repairs - Strive Park	
49021	20/10/2025	HK Solutions	\$15,598.00
		Consultancy For Design - Hainsworth Community Centre	
49022	20/10/2025	Holty's Hiab	\$3,217.50
		Season Changeover - Various Locations	
49023	20/10/2025	Home Group WA Pty Ltd	\$32,000.00
		Refund - Street & Verge Bonds	
49024	20/10/2025	HopgoodGanim Lawyers	\$11,595.80
		Legal Fees For The City	
49025	20/10/2025	Hydroquip Pumps & Irrigation Pty Ltd	\$7,959.27
		Service Bore Pump - Picasso Park	
49026	20/10/2025	ID Consulting Pty Ltd	\$68,112.00
		Renewal - Atlas.Id / Profile.Id / Economy.Id / Forecast.Id	. ,
49027	20/10/2025	Ideal Homes Pty Ltd	\$10,000.00
		Refund - Street & Verge Bonds	. ,
49028	20/10/2025	Imagesource Digital Solutions	\$803.00
		Glass Wrap Banners & Fence Banner - Aquamotion 6 Weeks Free October 2025	
49029	20/10/2025	InfoCouncil Pty Ltd	\$1,826.00
		Web Searching (Cludo Indexing) - Period 01.09.2025 - 30.06.2026	, , , , , , , , ,
49030	20/10/2025	Inspired Development Solutions Pty Ltd	\$440.00
10000	20/10/2020	Training - Coaching Session - 1 Employee	Ψ110.00
49031	20/10/2025	Inspired Homes	\$758.19
10001	20/10/2020	Refund - Building Application - Overdue	Ψ100.10
49032	20/10/2025	Integrity Industrial Pty Ltd	\$8,507.32
10002	20/10/2020	Casual Labour Services	ψυ,υυτ.υΣ
49033	20/10/2025	Integrity Industrial Pty Ltd	\$21,773.96
10000	20/10/2020	Casual Labour Services	Ψ21,110.00
49034	20/10/2025	Integrity Staffing	\$3,235.29
<del>-5007</del>	20/10/2020	Casual Labour Hire	ψυ,200.29
49035	20/10/2025	Interfire Agencies Pty Ltd	\$1,065.33
<del>-10000</del>	20/10/2023	PPE Supplies - Fire Services	ψ1,000.00
49036	20/10/2025	International Conservation Services Pty Ltd	\$3,025.00
+9000	20/10/2023	Conservation Assessment Of Lifeboat	φ3,023.00

Number Date Supplier / Description  49037 20/10/2025 IPAA WA Training - Writing Skills For Government - 1 Attendee  49038 20/10/2025 J Blackwood & Son Ltd Rakes / Earmuffs / Secateurs - Stores  49039 20/10/2025 Jackson McDonald Legal Fees For The City  49040 20/10/2025 James Bennett Pty Ltd Book Stock - Library Services  49041 20/10/2025 James Muindi CCTV Rebate	<b>Amount</b> \$710.60
49037         20/10/2025         IPAA WA           Training - Writing Skills For Government - 1 Attendee           49038         20/10/2025         J Blackwood & Son Ltd           Rakes / Earmuffs / Secateurs - Stores           49039         20/10/2025         Jackson McDonald           Legal Fees For The City           49040         20/10/2025         James Bennett Pty Ltd           Book Stock - Library Services           49041         20/10/2025         James Muindi	
Training - Writing Skills For Government - 1 Attendee  49038  20/10/2025 J Blackwood & Son Ltd  Rakes / Earmuffs / Secateurs - Stores  49039  20/10/2025 Jackson McDonald  Legal Fees For The City  49040  20/10/2025 James Bennett Pty Ltd  Book Stock - Library Services  49041  20/10/2025 James Muindi	\$710.60
Attendee  49038 20/10/2025 J Blackwood & Son Ltd  Rakes / Earmuffs / Secateurs - Stores  49039 20/10/2025 Jackson McDonald  Legal Fees For The City  49040 20/10/2025 James Bennett Pty Ltd  Book Stock - Library Services  49041 20/10/2025 James Muindi	
Rakes / Earmuffs / Secateurs - Stores   49039   20/10/2025   Jackson McDonald   Legal Fees For The City   49040   20/10/2025   James Bennett Pty Ltd   Book Stock - Library Services   49041   20/10/2025   James Muindi	
49039         20/10/2025         Jackson McDonald           Legal Fees For The City           49040         20/10/2025         James Bennett Pty Ltd           Book Stock - Library Services           49041         20/10/2025         James Muindi	\$1,649.16
Legal Fees For The City  49040 20/10/2025 James Bennett Pty Ltd  Book Stock - Library Services  49041 20/10/2025 James Muindi	
49040         20/10/2025         James Bennett Pty Ltd           Book Stock - Library Services           49041         20/10/2025         James Muindi	\$28,129.53
Book Stock - Library Services 49041 20/10/2025 James Muindi	
49041 20/10/2025 James Muindi	\$100.34
CCTV Rebate	\$500.00
49042 20/10/2025 Japanese Truck & Bus Spares Pty Ltd	\$110.00
Vehicle Spare Parts	
49043 20/10/2025 Jennifer Payne & Kyal Henry	\$1,392.30
Vehicle Crossing Subsidy	
49044 20/10/2025 Cancelled	
49045 20/10/2025 Joshua Carter	\$478.50
CCTV Rebate	
Judd Sox 2 Pty Ltd t/a West Coast HiFi	
49046 20/10/2025 Joondalup	\$1,979.00
Phillips 50in Commercial Display / Bracket - WLCC	
49047 20/10/2025 Kaarla Baabpa Pty Ltd	\$7,900.20
Training - Building Cultural Awareness 22.09.2025 & Advancing Cultural Safety 23.09.2025	
49048 20/10/2025 Karingal St Laurence Ltd t/a Genu	\$8,493.76
Garden Maintenance - Various Locations	ψο, 100.70
49049 20/10/2025 Kate Backhouse	\$61.65
Refund - Building Application - Cancelled	Ψ01.00
49050 20/10/2025 Kellie Breen & Conor Convery	\$1,329.30
Vehicle Crossing Subsidy	Ψ1,020.00
49051 20/10/2025 Kerb Direct Kerbing	\$18,715.06
Kerbing Works - Various Locations	ψ.ισ,ι.ισ.σσ
49052 20/10/2025 Kevin Tennant	\$2,000.00
Manufacturing - 6 MDF Plinths	Ψ2,000.00
49053 20/10/2025 Kleenit	\$2,427.59
Graffiti Removal - Various Locations	Ψ2, 121100
49054 20/10/2025 La Vida Australia Pty Ltd	\$4,000.00
Refund - Street & Verge Bonds	Ψ1,000.00
49055 20/10/2025 Landgate	\$167.52
GRV Interim Valuation Schedule - Rating Services	ψ101.02
49056 20/10/2025 Landscape Elements Pty Ltd	\$44,181.96
Landscape Maintenance Works - Various Locations	. ,
49057 20/10/2025 Lawn Doctor Turf Solutions	\$4,162.56

		Warrant of Payments October 2025	
Number	Date	Supplier / Description	Amount
		Turfing Works - Various Locations	7 11110 01110
49058	20/10/2025	Linemarking WA Pty Ltd	\$20,365.68
	20/10/2020	Linemarking Services - Various Locations	Ψ20,000.00
49059	20/10/2025	Lock Joint Australia	\$511.50
		Stiffjoint - Lock Joint - Stores	φοιιου
49060	20/10/2025	Louis Henry	\$150.00
		Dog Registration Refund - Sterilised	,
		Luxury Living WA Pty Ltd t/a Status	
49061	20/10/2025	Residential	\$4,000.00
		Refund - Street & Verge Bonds	
49062	20/10/2025	Mahirajsinh Thakor	\$390.00
		CCTV Rebate	
49063	20/10/2025	Main Roads WA	\$15,545.65
		Line Marking - Parin Road	
49064	20/10/2025	Major Motors	\$241.00
		Vehicle Spare Parts	
49065	20/10/2025	Marjory Requilme	\$490.63
		CCTV Rebate	
49066	20/10/2025	Mastec Australia Pty Ltd	\$8,733.96
		140lt Dark Green Bins - Waste	
49067	20/10/2025	Master Hose Pty Ltd t/a Hose Mart	\$533.28
		Vehicle Spare Parts	
49068	20/10/2025	Master Meyn	\$21,120.00
		Provision Of Human Resources And Industrial Relations Services	
49069	20/10/2025	Materon Investments WA Pty Ltd	\$4,000.00
		Refund - Street & Verge Bonds	
49070	20/10/2025	Maxxia Pty Ltd	\$23,495.64
		Payroll Deductions	. ,
49071	20/10/2025	McLeods Lawyers Pty Ltd	\$5,141.84
		Legal Fees For The City	
49072	20/10/2025	Michael Page International (Australia)Pty Ltd	\$9,388.92
		Casual Labour Services	
49073	20/10/2025	Mindarie Regional Council	\$234,891.64
		Refuse Disposal Charges	
49074	20/10/2025	Miniquip Hire	\$11,536.14
		Equipment Hire - Loader	
49075	20/10/2025	Mitchell Banfield	\$61.65
		Refund - Building Application - Cancelled	
49076	20/10/2025	Moray & Agnew (Perth)	\$16,500.00
		Training - Governance And The Function	, ,
		Of Local Government / Discretionary	
		Decision Making / Delegations And	
		Authorisations - Legal Services	

	Warrant of Payments October 2025			
Number	Date	Supplier / Description	Amount	
Ttallio.	Date	Training - Understanding Tendering	7 anount	
		Regulations / Contract Management For		
		Local Governments		
49077	20/10/2025	Ms Peggy Brown	\$108.76	
		Keyholder Payment		
49078	20/10/2025	Muny Vuth Chhea	\$463.36	
		CCTV Rebate		
49079	20/10/2025	MuzzBuzz Girrawheen	\$500.00	
		CCTV Rebate		
49080	20/10/2025	Nastech (WA) Pty Ltd	\$2,420.00	
		Survey Buildings - External Footprints -		
		Koondoola		
49081	20/10/2025	Natural Area Consulting Management Services	¢10 275 50	
49001	20/10/2023	Landscape Maintenance Works - Various	\$18,375.50	
		Locations		
49082	20/10/2025	NoiseNet Operations Pty Ltd	\$3,993.00	
		Hire Of Noise Meter - Community Safety		
49083	20/10/2025	Northern Perth Mobile Vet	\$357.50	
		Euthanasia & Disposal Of Pet		
49084	20/10/2025	Nuturf	\$29,249.00	
		Biostem Pellets / Stamina 90 / Weedkiller - Parks		
49085	20/10/2025	Objective Corporation Limited	\$77,616.00	
		Subscription Site Licence & Trapeze Professional - ICT		
49086	20/10/2025	Officeworks Superstores Pty Ltd	\$39.23	
		Stationary Supplies - Facilities		
49087	20/10/2025	On Road Auto Electrics	\$4,004.08	
		Vehicle Repairs		
49088	20/10/2025	On Tap Services	\$17,723.44	
		Plumbing Maintenance - Various Locations		
49089	20/10/2025	Optus Billing Services Pty Limited	\$13,480.76	
		Airtime Account		
49090	20/10/2025	Paperbark Technologies Pty Ltd	\$3,387.84	
		Aroricultural Tree Survey & Assessments - 49 Trees With Ashby Operations Depot		
49091	20/10/2025	Parker Black & Forrest	\$1,600.21	
		Locking Services - Various Locations	. ,	
49092	20/10/2025	Paxon Group	\$14,355.00	
		Consultancy Services - Internal Audit Log September		
49093	20/10/2025	Paywise Pty Ltd	\$8,936.89	
		Payroll Deductions		
49094	20/10/2025	Perth Better Homes	\$43,340.00	
		Re-Installation Of All Shade Sails - Parks		
49095	20/10/2025	Perth Geotechnics Pty Ltd	\$3,080.00	

	Warrant of Payments October 2025			
Number	Date	Supplier / Description	Amount	
Number	Date		Amount	
		Upgrade Waste Infrastructure - Yanchep Sports And Social Club		
49096	20/10/2025	Prashant Yelve	\$500.00	
	20/10/2020	CCTV Rebate	Ψοσο.σο	
49097	20/10/2025	Professional Search Group Pty Ltd	\$4,794.90	
		Casual Labour Services	<del>+ 1,1 = 11 = 1</del>	
49098	20/10/2025	Programmed Skilled Workforce Limited	\$13,692.23	
		Casual Labour Services	,	
49099	20/10/2025	Property Fire Maintenance	\$462.00	
		Callout - Intermittent Error On Fire Alarm Panel - Wanneroo Community Centre		
49100	20/10/2025	PS Structures Pty Ltd	\$3,272,860.42	
		Progress Claim 9 - Construction - Alkimos Aquatic & Recreation Centre		
49101	20/10/2025	Pure Homes Pty Ltd t/a B1 Homes	\$14,000.00	
		Refund - Street & Verge Bonds	, ,	
49102	20/10/2025	RAC BusinessWise	\$420.64	
		Road Side Assistance Fees - Various		
49103	20/10/2025	Rear Vision System Pty Ltd	\$1,326.60	
		Camera Install - Waste Truck - Fleet		
49104	20/10/2025	Redink Homes Pty Ltd	\$4,000.00	
		Refund - Street & Verge Bonds		
49105	20/10/2025	Reffing Hoops	\$595.60	
		Netball Umpires - Kingsway		
49106	20/10/2025	Reliable Fencing WA Pty Ltd	\$52,795.97	
		Fencing / Bollard / Gate Repairs - Various Locations		
49107	20/10/2025	Roads 2000	\$341,408.64	
		Road Works - Various Locations		
49108	20/10/2025	Robert Lamey	\$500.00	
		CCTV Rebate		
49109	20/10/2025	Robert Quinn	\$500.00	
		CCTV Rebate		
49110	20/10/2025	Robert Walters Pty Ltd	\$14,920.15	
		Casual Labour Services		
49111	20/10/2025	Roberts Day Group Pty Ltd	\$322.40	
		Partial Refund Of Fees Not Expended Processing Amendment No. 3 To The Jindee Structure Plan No. 84		
49112	20/10/2025	Rates Refund	\$265.11	
49113	20/10/2025	Ron Ndunguru	\$500.00	
		CCTV Rebate	,	
49114	20/10/2025	Rubek Automatic Doors	\$1,095.05	
		Attend Double Entry Door Fault - Civic Centre / Aquamotion	. ,	
49115	20/10/2025	Russell Wilson	\$171.65	

Warrant of Payments October 2025			
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Number	Date	Supplier / Description	Amount
		Refund - Building Application - Returned	
49116	20/10/2025	Safeguarding Training Australia	\$1,980.00
		Workshop - Child Safety Training -	
		Governing / Leading / Setting A Child Safe Culture	
49117	20/10/2025	Safety World	\$827.20
10111	20/10/2020	PPE Issue - Various Employees	Ψ021.20
49118	20/10/2025	Sage Consulting Engineers	\$2,959.00
		Lighting Renewal - Aquamotion	, , , , , , , , ,
49119	20/10/2025	Sanpoint Pty Ltd ATF Fiore Family Trust	\$19,957.69
		Landscape Maintenance Works - Various	. ,
		Locations	
49120	20/10/2025	Scott Print	\$9,149.80
		Printing & Postage - Animal Renewal	
40101	20/40/2025	Notice - Rangers	¢190.00
49121	20/10/2025	Seabreeze Landscape Supplies Brickies Sand / Limestone Crushed	\$180.00
40422	20/10/2025		¢475.00
49122	20/10/2025	Sew-impressed	\$475.00
		Sewing Facilitation Workshops - 11.10.2025 - Girrawheen Hub	
49123	20/10/2025	Shaun Nicholls	\$500.00
		CCTV Rebate	·
49124	20/10/2025	Shelford Constructions Pty Ltd	\$2,000.00
		Refund - Street & Verge Bond	
49125	20/10/2025	Shelly Glaizner	\$1,125.00
		Vehicle Crossing Subsidy	
49126	20/10/2025	Shire of Capel	\$7,789.75
		Long Service Leave Contribution - Former	
4040=	00/40/000	Employee	4=00.00
49127	20/10/2025	Shred-X	\$789.02
		Shred-X Bin Replacement / Disposal Of Documents	
49128	20/10/2025	Site Sentry Pty Ltd	\$1,078.00
		Collect / Deliver Tower 5 - Joondalup Drive - Houghton Park	
49129	20/10/2025	SJ McKee Maintenance Pty Ltd	\$705.00
		Repair Works - Waste	,
49130	20/10/2025	Skills Force Australia (Wangara)	\$2,472.00
		Training - Fire Warden And Fire	. ,
		Extinguisher - 1 Attendee	
		Training - Accredited Fire Warden - 2	
		Attendees / Combo Warden & Chief Training - 5 Attendees	
49131	20/10/2025	Smartsalary	\$1,914.32
10101	20/10/2020	Payroll Deductions	ψ1,517.02
49132	20/10/2025	Sphere Architects	\$907.72
.0.102	207.072020	Sprists / Worldoots	Ψ001.12

Warrant of Payments October 2025			
Number	Date	Supplier / Description	Amount
		Consultancy Services - Audit	
		Improvements - Clarkson Library	
49133	20/10/2025	SSB Pty Ltd	\$2,000.00
		Refund - Street & Verge Bond	
49134	20/10/2025	St John Ambulance Western Australia Ltd	\$1,283.83
		First Aid Supplies / Training Services	
49135	20/10/2025	Stewart & Heaton Clothing Company Pty Ltd	\$4,057.13
		Volunteer Bush Fire Brigade PPE	
49136	20/10/2025	Structerre Consulting Engineers	\$7,580.10
		Geotech Investigations - Grandis Park - Construction – Outdoor Lighting Supply And Install	
49137	20/10/2025	Sunsafe Australia Pty Ltd	\$2,418.90
		Sun Protection Hats - Stores	
		Uniform Issue - Youth Services	
49138	20/10/2025	Superior Nominees Pty Ltd	\$1,246.74
		Playground Repairs - Various Locations	
49139	20/10/2025	Surveytech Traffic Surveys Pty Ltd	\$8,992.50
		Undertake Traffic Counts (Tube Count) - Traffic Count South	
49140	20/10/2025	Susan Gill	\$345.00
		CCTV Rebate	
49141	20/10/2025	Susan Joan King	\$900.00
		Barn Babes - Community Preparedness Event - Bunnings Wangara	
49142	20/10/2025	Sustain Patios and Outdoors	\$61.65
		Refund - Building Application - Rejected	
49143	20/10/2025	Sydney Tools Pty Ltd	\$960.00
		Milwaukee Rotary Hammer Kit - Engineering	
49144	20/10/2025	Synergy	\$60,881.61
		Power Supply Charges - Various Locations	
49145	20/10/2025	Tangent Nominees Pty Ltd (Atf The Summit Homes Group Trust)	\$3,198.08
		Refund - Building Application - Cancelled	
		Refund - Street & Verge Bond	
49146	20/10/2025	Team Global Express Pty Ltd	\$490.46
		Courier Services	
49147	20/10/2025	Technology One Limited	\$6,380.00
		AMS Program - ICT	
49148	20/10/2025	The Distributors Perth	\$3,150.50
		Confectionery - Kingsway	
49149	20/10/2025	The Factory Aust. Pty Ltd	\$1,699.50
		Pink Bunting - Facilities	
49150	20/10/2025	The Local Government, Racing and Cemeteries Employees Union (WA)	\$1,082.00

	Warrant of Payments October 2025			
Number	Date	Supplier / Description	Amount	
Number	Date	Payroll Deductions	Amount	
49151	20/10/2025	The Royal Life Saving Society Australia	\$10,257.16	
40101	20/10/2020	Splashpad Maintenance - Kingsway &	Ψ10,207.10	
		Revolution Park		
		The Trustee for Prime Projects Construction		
49152	20/10/2025	Trust	\$6,000.00	
		Refund - Street & Verge Bonds		
49153	20/10/2025	Toro Australia Group Sales Pty Ltd	\$2,169.99	
		Vehicle Spare Parts		
49154	20/10/2025	Totally Workwear Joondalup & Butler	\$709.00	
		PPE Issue - Various Employees		
49155	20/10/2025	Trailer Parts Pty Ltd	\$974.70	
		Vehicle Spare Parts		
49156	20/10/2025	TRDW Council Approvals	\$61.65	
		Refund - Building Application - Rejected		
49157	20/10/2025	Trident Plastics (SA) Pty Ltd	\$990.00	
		Supply Of MGB Parts - Bin Wheel Removal		
49158	20/10/2025	Triton Electrical Contractors Pty Ltd	\$24,195.60	
		Irrigigation Electrical Works - Various	<u>+= 1, 10 0 10 0</u>	
		Locations		
49159	20/10/2025	Trophy Shop Australia	\$1,894.28	
		Name Badges - Various Employees		
		Trophies / Netball Medals - Kingsway		
		Indoor Stadium		
49160	20/10/2025	Truck Centre WA Pty Ltd	\$3,423.42	
		Vehicle Spare Parts		
49161	20/10/2025	Urban WA Real Estate Pty Ltd	\$2,000.00	
		Refund - Street & Verge Bond		
49162	20/10/2025	VTS – Vocational Training Services	\$2,737.80	
		Training - Provision Of Certificate IV In		
		Business And Certificate IV In Leadership		
		And Management - 30 Attendees		
49163	20/10/2025	WA Hino Sales & Service	\$516.12	
		Vehicle Spare Parts		
49164	20/10/2025	WA Rangers Association Incorporated	\$1,230.00	
		Staff Uniforms - Ranger Services		
49165	20/10/2025	Wanneroo Central Bushfire Brigade	\$450.00	
		Mitigation Burn - 82 Bushland Retreat		
		Carramar		
49166	20/10/2025	Wanneroo Electric Pty Ltd	\$72,903.34	
		Electrical Maintenance Services - Various		
		Locations		
49167	20/10/2025	Wanneroo Joondalup Regional Broadcasting Assn Inc	¢5 500 00	
4910/	20/10/2025		\$5,500.00	
40469	20/40/2025	12 Month Advertising Package	<b>ФО 700 70</b>	
49168	20/10/2025	Water Corporation	\$8,708.70	
		Water Supply Charges - Various Locations		

		Warrant of Payments October 2025	
Number	Date	Supplier / Description	Amount
49169	20/10/2025	Water Corporation	\$779.64
49109	20/10/2023	Water Supply Charges - Various Locations	Ψ119.04
49170	20/10/2025	West Coast Turf	\$8,553.60
49170	20/10/2023		φο,555.00
		Turfing Works - Various Locations West to West Indigenous Corporation Pty	
49171	20/10/2025	Ltd	\$32,747.03
		Upgrade Accessibility - Civic Centre	<del>+</del>
49172	20/10/2025	Western Irrigation Pty Ltd	\$2,948.86
		Irrigation Parts Replacement	Ψ=,σ :σ:σσ
		Westlake Corporation Pty Ltd t/a Select	
49173	20/10/2025	Living	\$1,729.43
		Refund - Building Application - Returned	
49174	20/10/2025	Work Clobber	\$457.20
		PPE Issue - Various Employees	
49175	20/10/2025	Work Reap Ventures Pty Ltd	\$825.00
		Sustainable Styling Workshop - Clarkson	·
		Library Event	
49176	20/10/2025	Workpower Incorporated	\$39,686.80
		Landscape Maintenance Works - Various	
		Locations	
49177	20/10/2025	Wow Group (WA) Pty Ltd	\$2,000.00
		Refund - Street & Verge Bond	
49178	20/10/2025	WSP Australia Pty Ltd	\$19,382.00
		ACM Remediation And Reporting - Poinciana Park	
49179	20/10/2025	Wurth Australia Pty Ltd	\$242.00
		Oil Spill Absorber	-
49180	20/10/2025	Rates Refund	\$175.44
		YHB Group Pty Ltd T/As Your Home	
49181	20/10/2025	Australia	\$4,000.00
		Refund - Street & Verge Bonds	
49182	20/10/2025	Zenith Executive Search Pty Ltd	\$2,724.57
		Casual Labour Services	
49183	23/10/2025	AAAC Towing	\$13,816.00
		Abandoned Vehicle Management Services	
49184	23/10/2025	Byte Construct Pty Ltd	\$175,083.27
		Progress Claim - Wangara WTS - Assets	
49185	23/10/2025	Swan Group WA	\$1,048,074.69
		Progress Claim 14 - Dordaak Kepap - Assets	
49186	23/10/2025	The Pavilion at Mindarie	\$29,434.20
		Inspection / Maintenance / Mindarie Marina Boardwalk / Jetty	, == , , , ,0
49187	23/10/2025	<u> </u>	¢10 042 90
4910/	23/10/2025	Water Corporation Install Water Meter - Frangipani Park / Longford Park	\$10,042.88
49188	27/10/2025	Ms D Tweedie	\$28.50
43100	2111012023	ו א ו א ו א ו א ו א ו א ו א ו א ו א ו א	φ20.0U

	Warrant of Payments October 2025			
Number	Date	Supplier / Description	Amount	
		Reimbursement - Stationery Items		
49189	27/10/2025	Ms J Everington	\$219.90	
		Reimbursement - Dolphin Christmas Party		
49190	27/10/2025	Ms K Thrush	\$1,500.00	
		Reimbursement - Course Fees		
49191	27/10/2025	Mr T Dancer	\$3,121.00	
		Reimbursement - Study Assistance		
49192	27/10/2025	3Logix Pty Ltd	\$3,493.71	
		Waste Track Access Licences & Sim's / API Licence Fee / SMS Self Service Portal		
49193	27/10/2025	AARCO Environmental Solutions Pty Ltd	\$7,159.83	
		Removal Of Asbestos Contamination In Soil - Mary Park	, ,	
49194	27/10/2025	ABN Residential WA Pty Ltd	\$2,000.00	
10.10.	2171072020	Refund - Street & Verge Bond	ΨΞ,000.00	
49195	27/10/2025	ABN Residential WA Pty Ltd	\$2,000.00	
10100	2171072020	Refund - Street & Verge Bond	ΨΞ,000.00	
		Access Technologies (Heytesbury		
49196	27/10/2025	Technologies Pty Ltd)	\$323.95	
		Repair Cable Gate - Highview Park		
49197	27/10/2025	Action Glass & Aluminum	\$341.55	
		Repair Double Doors - Aquamotion		
49198	27/10/2025	Acurix Networks Pty Ltd	\$11,743.81	
		Monitoring / Licensing, Support / Category- Based Content Filtering / Premium Portaland Unlimited Downloads - Wanneroo Library & Cultural Centre		
49199	27/10/2025	Adrenaline Theatre Association Inc	\$123.20	
		Hire Fee Refund		
49200	27/10/2025	AE Hoskins Building Services	\$239,735.91	
		Progress Claim 5 - Supply / Installation - Boardwalk - Yellagonga Regional Park		
		Repairs To Box Gutter - Clarkson Volunteer Bushfire Brigade		
49201	27/10/2025	Alinta Gas	\$2,018.15	
-		Gas Supply Charges - Various Locations	, ,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	
49202	27/10/2025	Allworks (WA) Pty Ltd	\$19,508.16	
		8 Tonne Excavator Wet Hire - Quinns Beach And Yanchep Lagoon	, ,,,,,,,,	
		Posi Track And Operator - Koondoola Bushland		
49203	27/10/2025	Alphazeta	\$24,025.08	
		Stage 3 - Wanneroo Showground Female	, , , = = = =	
		AFI Change Room Stage 2 - Carramar Golf Course Potable Water		
49204	27/10/2025	Andrew Jones	\$61.65	
TULUT	2111012020	/ WIGHTON COLLEGE	Ψ01.00	

	Warrant of Payments October 2025			
Number	Date	Supplier / Description	Amount	
Number	Date		Amount	
40005	07/40/0005	Refund - Building Application - UNCE	£4.000.00	
49205	27/10/2025	Animal Health Solutions Pty Ltd	\$1,360.93	
40000	07/40/0005	Animal Supplies - Animal Care Centre	#0.000.40	
49206	27/10/2025	Ascentive Pty Ltd Professional Fees - Final Claim - Facility	\$2,936.18	
		Use & Hire		
49207	27/10/2025	Ashlee Blake	\$61.65	
10201	2171072020	Refund - Building Application - Rejected	φστισσ	
49208	27/10/2025	Aslab Pty Ltd	\$19,518.79	
10200	2171072020	Asphalt & Core Testing - Various Locations	Ψ10,010.70	
49209	27/10/2025	Aslab Pty Ltd	\$1,491.07	
43203	21/10/2020	Thickness Coring - Various Locations	Ψ1, <del>1</del> 31.01	
49210	27/10/2025	Aussie Natural Spring Water	\$54.15	
49210	21/10/2023	Water Supply - Print Room	ψ04.10	
49211	27/10/2025	Austraffic WA	\$0.605.60	
49211	27/10/2025	September Traffic Counts - Various	\$8,685.60	
		Locations		
49212	27/10/2025	Australian Airconditioning Services Pty Ltd	\$17,022.68	
10212	2171072020	Airconditioning Maintenance Services -	Ψ11,022.00	
		Various Locations		
		Australian Golf Course Superintendents		
49213	27/10/2025	Association Limited	\$875.00	
		Membership Renewal - 5 Employees		
49214	27/10/2025	BAM Facility Maintenance Pty Ltd	\$308.00	
		Refund - Verge License – Returned		
49215	27/10/2025	Bee Advice	\$400.00	
		Bee Swarm - Riverlinks Park		
		Remove Bee Hive - Poinciana Place		
		Beilby Executive Search Selection &		
49216	27/10/2025	Assessment	\$4,675.00	
		Recruitment - Director Planning &		
40047	07/40/0005	Sustainability  Degrape Number in a Courte Physical Advanced in the Courte Physical Advanced i	£4.745.00	
49217	27/10/2025	Benara Nurseries, Quito Pty Ltd	\$1,715.89	
40040	07/40/0005	Plant Supplies - Parks	<b>#44.404.00</b>	
49218	27/10/2025	Bing Technologies Pty Ltd Postage Charges For The City 15.09.2025	\$11,464.32	
		- 30.09.2025		
49219	27/10/2025	Bladon WA Pty Ltd	\$495.00	
40210	21/10/2020	Staff Uniforms - Customer Relations	φ+30.00	
49220	27/10/2025	Blueprint Homes (WA) Pty Ltd	\$4,000.00	
+3220	21/10/2020	Refund - Street & Verge Bonds	ψ+,000.00	
49221	27/10/2025	Boral Construction Materials Group Ltd	\$1,188.66	
70221	2111012023	Supply Concrete - Various Locations	ψ1,100.00	
40222	27/10/2025		¢247.27	
49222	27/10/2025	Brady Australia Pty Ltd	\$317.37	
40222	27/40/2025	A6 Cardholder - Library	¢46 E04 07	
49223	27/10/2025	BrightMark Group Pty Ltd	\$46,584.37	
		Cleaning Services For The City		

	Warrant of Payments October 2025			
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Number	Date	Supplier / Description	Amount	
49224	27/10/2025	Brownes Foods Operations Pty Limited	\$350.47	
		Milk Deliveries For The City		
49225	27/10/2025	BRP WA Factory Pools Perth	\$171.65	
		Refund - Building Application - Returned		
49226	27/10/2025	Bruanne Pty Ltd t/as Sertorio Homes	\$2,000.00	
		Refund - Street & Verge Bond		
49227	27/10/2025	Bucher Municipal Pty Ltd	\$85,116.53	
		Vehicle Spare Parts / Services / Repairs		
49228	27/10/2025	Business Station Incorporated	\$10,725.00	
		Thrive Accelerate Program 2025		
49229	27/10/2025	BWY Engineering Consultants Pty Ltd	\$7,920.00	
		Structural Assessment - Sports Hall Fans		
49230	27/10/2025	Byte Construct Pty Ltd	\$9,166.59	
		Refund - Building Application - Returned	· ,	
49231	27/10/2025	Car Care Motor Company Pty Ltd	\$1,942.60	
		Vehicle Services	<del>+ 1,0 12.00</del>	
49232	27/10/2025	Carramar Resources Industries	\$66.31	
10202	2171072020	Concrete - Engineering Maintenance	Ψοσ.σ1	
49233	27/10/2025	Rates Refund	\$2,096.91	
49234	27/10/2025	Chellew Hawley Pty Ltd t/a Sifting Sands	\$4,724.64	
40204	2111012020	Emergency Sand Sift - San Teodoro Park	Ψ+,7 2+.0+	
		Weekly Servicing - Pétanque And Bocce		
		Courts		
49235	27/10/2025	Choiceone Pty Ltd	\$2,126.36	
		Casual Labour Services		
49236	27/10/2025	Chrome Construction Pty Ltd	\$3,480.00	
		Refund - Strata Application - Overpaid		
49237	27/10/2025	Claw Environmental	\$402.60	
		Polystyrene On Call Collection - Wangara Recycling Facility		
49238	27/10/2025	Clayton Utz	\$5,494.50	
49230	21/10/2023	Legal Fees For The City	ψ5,494.50	
40220	27/10/2025	Cleanaway	¢412.50	
49239	21/10/2023	Truck Hire - Waste	\$412.50	
40040	07/40/2025			
49240	27/10/2025	Cleanaway Operations Pty Ltd  Rease Trap Service - Grandis Park Sports	\$473.00	
		Pavilion		
49241	27/10/2025	Clinipath Pathology	\$1,648.02	
40241	2771072020	Pre Employment Medicals And Drug And	Ψ1,040.02	
		Alcohol Testing		
49242	27/10/2025	Coates Hire Operations Pty Limited	\$599.39	
		Equipment Hire - Onsite Toilet - The		
40242	27/40/2025	Koondoola Bushland	<u> </u>	
49243	27/10/2025	Coca Cola Amatil Pty Ltd  Beveridge Supplies - Kingsway Indoor	\$2,262.66	
		Stadium		

Warrant of Payments October 2025				
Number	Date	Supplier / Description	Amount	
49244	27/10/2025	Complete Office Supplies Pty Ltd	\$3,181.48	
70277	21/10/2020	Stationery Supplies For The City	ψο, το τ. το	
49245	27/10/2025	Conplant Pty Ltd	\$11,405.35	
		Hire - Multi / Roller - The Limestone Track	<b>411,100.00</b>	
		For The Gun Club		
		Hire - Roller - Koondoola Bushland		
49246	27/10/2025	Cornell Building and Construction	\$147.00	
		Refund - Development Application -		
		Exempt		
49247	27/10/2025	Cr Glynis Parker	\$207.16	
		Travel Expense Claim — February 2025		
		Travel Expense Claim — September 2025		
40040	07/40/0005	Craneswest (WA) Pty Ltd t/a Western Go	<b>#04.000.40</b>	
49248	27/10/2025	Organics or Western Tree Recyclers Transport / Processing Of Green Waste	\$21,662.43	
		From Wangara / Supply Of Shredded		
		Greens		
49249	27/10/2025	Crown Lift Trucks	\$1,100.00	
		Training - New Operator - WLCC		
49250	27/10/2025	CS Legal	\$5,750.61	
		Court Fees - Rates		
49251	27/10/2025	CTI Couriers	\$1,265.58	
		Courier Services For The City		
49252	27/10/2025	Daniel Holgate	\$20.00	
		Dog Registration Refund - Transfer Of Council		
49253	27/10/2025	Data #3 Limited	\$265,510.14	
		Dell Devices And Peripherals - ICT		
49254	27/10/2025	Deloitte T&T Pty Ltd	\$90,255.00	
		Provision Of Services - Configure / Deploy Project Forecasting In The Oracle ERP Cloud Project And Portfolio Management Module		
49255	27/10/2025	Department of Fire & Emergency Services	\$22,615.56	
10200	2171072020	50% Cost Sharing For The Community	Ψ22,010.00	
		Emergency Services Manager - July - September 2025		
49256	27/10/2025	Department of Planning, Lands and Heritage	\$51,293.00	
		Application Fee Accepted By The City - Applicant - Burgess Design Group / Proposal - Ocean Lifestyle Resort / Address - Damepattie Drive		
49257	27/10/2025	Department of Transport	\$2,590.80	
		Disclosure Of Information Fees - Ranger Services		
49258	27/10/2025	Designfire Consulting Engineers Pty Ltd	\$3,300.00	

	Warrant of Payments October 2025			
Number	Date	Supplier / Description	Amount	
		Contract Administration Assistance - Fire		
		Systems Renewal - Kingsway Indoor		
		Stadium / Wanneroo Aquamotion		
40050	07/40/0005	DFS Industrial & Environmental Services Pty	Φ44.00F.70	
49259	27/10/2025	Ltd	\$44,895.79	
		Drain Cleaning / Road Sweeping Services - Various Locations		
49260	27/10/2025	Dismantle	\$1,672.00	
		Bike Workshop - Youth Services		
49261	27/10/2025	Double G (WA) Pty Ltd	\$70,767.78	
		Irrigation Works - Various Locations		
49262	27/10/2025	Dowsing Group Pty Ltd	\$247,127.52	
		Concrete Works - Various Locations		
49263	27/10/2025	Drovers Vet Hospital Pty Ltd	\$444.53	
		Veterinary Charges - Dog		
49264	27/10/2025	Eclipse Soils	\$89,218.25	
		Mulch Supplies - Various Locations - Parks		
49265	27/10/2025	Edge People Management	\$7,393.84	
		Case Management - People & Culture	, ,	
49266	27/10/2025	Elan Energy Matrix Pty Ltd	\$187.42	
		Removal Of Tyre - Waste Services	<del></del>	
49267	27/10/2025	Element Advisory Pty Ltd	\$5,654.00	
		Public Art Discussion Paper - Review	+ - + - +	
		Additional Docs & Recommendations		
49268	27/10/2025	Elliotts Irrigation Pty Ltd	\$3,377.00	
		Iron Filter Servicing - September 2025	, , , , , , , , , , , , , , , , , , , ,	
49269	27/10/2025	Emerge Environmental Services Pty Ltd	\$1,493.25	
10200	2171072020	Consultancy Services - Hydrologist -	Ψ1,100.20	
		Drainage And Flood Modelling - Riverlinks		
		Park Drainage Catchment		
49270	27/10/2025	Emineo Engineering Services	\$3,971.00	
		Replace Damaged Frame Sections -		
		Quinns Beach Surf Lifesaving Patrol Tower		
		Transport Sea Container - Ashby Operations Centre - Yanchep		
49271	27/10/2025	Environmental Industries Pty Ltd	\$39,417.71	
		Landscape Maintenance Works - Various	, ,	
		Locations		
49272	27/10/2025	Environmental Site Services	\$3,608.00	
		Vibration Monitoring - Yanchep Fire Access Track		
49273	27/10/2025	Equifax Australasia Credit Rating Pty Ltd	\$1,140.70	
		Standard Financial Assessment - Contracts		
		Equifax Australasia Workforce Solutions Pty		
49274	27/10/2025	Limited	\$61.60	
		Australian Criminal History Check		
49275	27/10/2025	Evergreen Synthetic Grass	\$5,000.00	

Warrant of Payments October 2025			
	D. (	0 11 (0 1 11	
Number	Date	Supplier / Description	Amount
		Surface Repairs - Kingsway Discus	
49276	27/10/2025	Evoke Interior Design Pty Ltd	\$1,856.25
		Concept Documentation - WSSC Renewal	
49277	27/10/2025	Evolve Talent Pty Ltd	\$43,806.77
		Casual Labour Services	
49278	27/10/2025	FE Technologies Pty Ltd	\$48,404.95
		Supply / Installation - RFID Equipment - Dordaak Kepup	
49279	27/10/2025	First 5 Minutes Pty Ltd	\$2,355.76
49219	21/10/2023		φ2,333.70
		Establish Design / Production - Site	
		Emergency Management Manual & Evacuation Diagram - Kingsway Stadium	
49280	27/10/2025	First Homebuilders Pty Ltd	\$2,000.00
43200	21/10/2020	Refund - Street & Verge Bond	Ψ2,000.00
49281	27/10/2025	Fleet Network	\$1,894.29
49201	21/10/2023	Input Tax Credits For Salary Packaging 09	ψ1,094.29
		& 23.09.2025	
49282	27/10/2025	Fleetspec Hire	\$8,395.53
		Hire - Tray Truck With Crane - Bulk	ψο,οοοιοο
		Services	
		Pantech Truck Dry Hire - Waste	
49283	27/10/2025	Flick Anticimex Pty Ltd	\$5,212.74
		Sanitary Waste Services - Various	
		Locations	
49284	27/10/2025	Foxfish Pty Ltd t/as Binley Fencing	\$1,264.63
		Hire Of Crowd Control Barriers - Kingsway	
		Supply / Install Crowd Control Fencing	
		Around Lighting Towers - Kingsway Sporting Complex	
		Temporary Fencing - Lukin Drive	
49285	27/10/2025	FoxLab Fine Art	\$550.00
40200	2111012020	10 A3 Textured Cotton Rag / 18 A4	φοσο.σσ
		Textured Cotton Rag	
49286	27/10/2025	Freedom Pools and Spas	\$61.65
		Refund - Building Application - Cancelled	
49287	27/10/2025	Fulton Hogan Industries Pty Ltd	\$7,603.20
		4 Pallets Of 20Kg Bags Of Ez Street	
		Pothole Repair	
49288	27/10/2025	Fusion Applications Pty Ltd	\$4,290.00
		Consulting Fees - OICS Architecture	
40200	07/40/0005	Integration Potent	#000 07
49289	27/10/2025	Rates Refund	\$689.67
49290	27/10/2025	Gemmill Homes Pty Ltd	\$1,251.85
		Refund - Development Application - Withdrawn	
49291	27/10/2025	Geoff's Tree Service Pty Ltd	\$51,851.27
-FUZU I	2111012020	Tree Pruning Works - Various Locations	ψο 1,00 1.27
49292	27/10/2025	Rates Refund	\$974.57
7323Z	21/10/2023	างสเตอ กับเทิน	φ314.31

Warrant of Payments October 2025			
Number	Date	Supplier / Description	Amount
49293	27/10/2025	GPC Asia Pacific Pty Ltd	\$6,116.00
49293	21/10/2023	Vehicle Spare Parts	ψ0,110.00
49294	27/10/2025	Green Start Consulting	\$61.65
40204	21/10/2020	Refund - Building Application - Rejected	ψ01.00
49295	27/10/2025	Greenway Turf Solutions Pty Ltd	\$220.00
40200	21110/2020	Supply Of Liquid Fertiliser / Nitro Iron Advance	ΨΖΖΟ.00
49296	27/10/2025	Greenwood Party Hire	\$625.00
		Hire Of Tables / Clothes / Serviettes -	,
		Heritage And Library Volunteers Dinner	
49297	27/10/2025	Groeneveld-Beka Pty Ltd	\$855.76
		Vehicle Spare Parts	
49298	27/10/2025	Heidelberg Materials Pty Ltd	\$630.52
		Supply Concrete - Various Locations	
49299	27/10/2025	Hickey Constructions Pty Ltd	\$6,771.38
		Bridge / Pathway - Repairs - Cinnabar Park	, ,
		Activity Upgrade Works - HWU Lockable	
		Cage - Gumblossom Pavilion	
		Boardwalk Repairs - Mindarie Marina	
49300	27/10/2025	Rates Refund	\$935.94
49301	27/10/2025	Hodge Collard Preston Unit Trust	\$24,989.25
		Design - Animal Care Centre	
49302	27/10/2025	Holty's Hiab	\$2,216.50
		Crane Hire - Season Changeover	
49303	27/10/2025	Home Group WA Pty Ltd	\$43,429.83
		Refund - Development Application - Withdrawn	
		Refund - Street & Verge Bonds	
49304	27/10/2025	Horizon West Landscape Constructions	\$836.00
		Supply / Installation Of New Playground Equipment - Sanctuary Park	
49305	27/10/2025	Hydroquip Pumps & Irrigation Pty Ltd	\$30,636.69
		Removal And Servicing Of Irrigation Pump - Various Locations	
49306	27/10/2025	Image Extra	\$1,043.90
		Bollards / Wheel Stops / Spikes Speed Cushions	
49307	27/10/2025	Imagesource Digital Solutions	\$6,703.40
		Banners - It's The Little Things Glass	
		Printing - Coco Cockatoo Storybook	
		Installation Of Signs - Halesworth Park	
		Glass Wrap Banners - Pink Up Your Town	
		Truck Decal - Pink Up Your Town	
		Panel Display Boards - Wanneroo Museum Wall	
49308	27/10/2025	Indoor Gardens Pty Ltd	\$325.89

	Warrant of Payments October 2025			
Number	Date	Supplier / Description	Amount	
Number	Date	Plant Rental - Civic Centre	Amount	
49309	27/10/2025	Insight Enterprises Australia Pty Ltd	\$273,831.18	
49309	21/10/2023	Arctic Wolf Managed Detection &	φ2 <i>1</i> 3,031.10	
		Response / Managed Risk And Incident		
		Response Solution		
49310	27/10/2025	Inspired Development Solutions Pty Ltd	\$440.00	
		Training - Coaching Session - 1 Attendee		
49311	27/10/2025	Integrity Industrial Pty Ltd	\$52,070.50	
		Casual Labour Services		
49312	27/10/2025	Integrity Industrial Pty Ltd	\$246.73	
		Casual Labour Services		
49313	27/10/2025	Integrity Staffing	\$4,146.19	
		Casual Labour Services		
49314	27/10/2025	Intelife Group	\$72,815.32	
		BBQ Maintenance / Cleaning Services / Cleaning Consumables / Rural Verge Mowing / Vehicle Cleaning		
49315	27/10/2025	Interfire Agencies Pty Ltd	\$66.99	
43010	27710/2020	Gloves - Fire Services	Ψ00.00	
49316	27/10/2025	Iron Mountain Australia Group Pty Ltd	\$5,312.03	
43310	21/10/2020	Offsite Storage Services City Of Wanneroo	ψ0,012.00	
49317	27/10/2025	J Blackwood & Son Ltd	\$656.04	
40017	2771072020	144 Pairs Maxiflex Gloves - Stores	Ψ000.01	
		Tools - Multigrips - Stores		
49318	27/10/2025	J Blackwood & Son Ltd	\$1,966.55	
10010	2771072020	Reel Diesel / Metal Twin Ped - Fleet Maintenance	ψ1,000.00	
49319	27/10/2025	Jackson McDonald	\$77,002.20	
		Legal Fees For The City		
49320	27/10/2025	Japanese Truck & Bus Spares Pty Ltd	\$546.80	
		Vehicle Spare Parts		
49321	27/10/2025	Rates Refund	\$1,704.28	
49322	27/10/2025	Jensen Hughes Pty Ltd	\$6,600.00	
		Fire Safety Engineering - 1/34 Koondoola Avenue - Property		
49323	27/10/2025	Jobfit Health Group Pty Ltd	\$8,032.98	
		Pre Employment Medical Assessments		
49324	27/10/2025	Rates Refund	\$421.50	
49325	27/10/2025	Joondalup Symphony Orchestra Inc.	\$4,000.00	
		2 50 Minute Sets - Symphony Under The Stars		
49326	27/10/2025	Jurovich Surveying Pty Ltd	\$4,510.00	
		Digital Ground Survey And Quality Class B Utility Survey - Brigantine Park		
49327	27/10/2025	Karingal St Laurence Ltd t/a Genu	\$44,787.82	
		Garden Maintenance - Various Locations		

	Warrant of Payments October 2025			
Number	Date	Supplier / Description	Amount	
49328	27/10/2025	Kelyn Training Services	\$300.00	
43320	21/10/2023	Training - Basic Worksite Traffic	Ψ000.00	
		Management - 1 Attendee		
49329	27/10/2025	Kerb Direct Kerbing	\$14,575.12	
		Kerbing Works - Various Locations	· ,	
49330	27/10/2025	Kleenit	\$677.36	
		Graffiti Removal - Various Locations		
		Konica Minolta Business Solutions Australia		
49331	27/10/2025	Pty Ltd	\$1,612.04	
		Printing For Konica - Print Room		
49332	27/10/2025	Kyocera Document Solutions	\$827.20	
		Valet Services - ICT		
49333	27/10/2025	La Vida Australia Pty Ltd	\$2,000.00	
		Refund - Street & Verge Bond		
49334	27/10/2025	Landcare Weed Control	\$78,424.13	
		Landscape Maintenance Works - Various		
40005	07/40/0005	Locations	ФС 005 40	
49335	27/10/2025	Landgate	\$6,085.10	
40000	07/40/0005	Land Enquiries For The City	Φ4 F00 20	
49336	27/10/2025	Landscape Elements Pty Ltd  Landscape Maintenance Works - Various	\$1,502.38	
		Locations		
49337	27/10/2025	Landscape Elements Pty Ltd	\$167,447.96	
		Landscape Maintenance Works - Various	<del></del>	
		Locations		
49338	27/10/2025	Lawn Doctor Turf Solutions	\$29,218.61	
		Turfing Works - Various Locations		
49339	27/10/2025	Lee Jessamine	\$631.50	
		Artist Fee (Remaining 50%) To Create New Works For Exhibition		
49340	27/10/2025	Lee Syminton	\$4,555.66	
		Detailed Design / Contract Administration -	. ,	
		Abbeville Park Sports Amenities Building -		
10011	07/40/0005	Assets	<b>* * * * * * * * * *</b>	
49341	27/10/2025	Les Mills Asia Pacific (Subscriptions)	\$1,293.31	
10010	07/10/0007	Subscription - Aquamotion		
49342	27/10/2025	LGISWA	\$1,557,169.33	
		Liability Insurance Renewal - 30.06.2025 - 30.06.2026		
49343	27/10/2025	Linda Son	\$68.50	
70070	21/10/2020	Waste Service Refund – Bin Not Required	Ψ00.00	
49344	27/10/2025	Linemarking WA Pty Ltd	\$9,900.00	
70077	21/10/2020	Speed Cushions - Kingsway Road	ψυ,υυυ.υυ	
49345	27/10/2025	Living Turf	\$94,868.40	
70070	21/10/2020	Turfing Works - Various Locations	ψυτ,υυυ.τυ	
49346	27/10/2025	LKS Constructions (WA) Pty Ltd	\$150,205.55	
7304U	2111012023	LINO CONSTITUCTIONS (WA) FLY LIU	φ100,200.00	

	Warrant of Payments October 2025			
Number	Date	Supplier / Description	Amount	
		Montrose Tennis Club Upgrade - Sports		
40247	27/10/2025	Courts & Clubroom - Assets	¢055.77	
49347	27/10/2025	Maxxia Pty Ltd  Maxxia ITC For Salary Packaging -	\$955.77	
		September 2025		
49348	27/10/2025	McLeods Lawyers Pty Ltd	\$4,414.08	
		Legal Fees For The City		
49349	27/10/2025	Messages On Hold	\$872.07	
		Provision Of Audio Productions		
49350	27/10/2025	Metrostrata Developments Pty Ltd	\$2,000.00	
		Refund - Street & Verge Bond		
49351	27/10/2025	Rates Refund	\$18,000.00	
49352	27/10/2025	Mindarie Regional Council	\$137,702.52	
		Refuse Disposal Charges For The City		
49353	27/10/2025	MME Underground Services Pty Ltd	\$11,214.50	
		Survey Scans - Various Locations		
49354	27/10/2025	Modern Teaching Aids Pty Ltd	\$2,462.96	
		Library Services Equipment		
49355	27/10/2025	Monsterball Amusements & Hire	\$3,295.00	
		Hire Of Mobile Ice Rink - Christmas Fiesta		
49356	27/10/2025	Moore Australia (WA) Pty Ltd	\$1,650.00	
		Professional Services Provided In Relation To The Financial Management Systems		
49357	27/10/2025	Rates Refund	\$1,248.30	
49358	27/10/2025	Mr Anthony Smith	\$500.00	
		CCTV Rebate		
49359	27/10/2025	Nationwide Auto Electrical	\$412.50	
		Manufacture Volvo Harness - Fleet	-	
		Natural Area Consulting Management		
49360	27/10/2025	Services	\$20,900.00	
		Flora And Vegetation Field Work - Splendid Park / Mindarie Dual Use Path		
		Monitoring Field Survey Works - Mather Reserve		
49361	27/10/2025	Nuturf	\$25,954.50	
		Supply And Deliver Black Label Pro All Seasons In 20kg Bags		
49362	27/10/2025	Office Cleaning Experts	\$46,440.46	
	113,252	Cleaning Services - Various Locations	, , , , , , , , , , , ,	
49363	27/10/2025	Omnicom Media Group Australia Pty Ltd trading as Marketforce	\$10,336.72	
		Advertising Services - Various	ψ 10,000.1 Z	
49364	27/10/2025	On Road Auto Electrics	\$648.75	
10007	21/10/2020	Vehicle Repairs 95503	ψυπυ.10	
49365	27/10/2025	On Tap Services	\$54,722.55	

Warrant of Payments October 2025			
Number	Date	Supplier / Description	Amount
		Plumbing Maintenance Services - Various Locations	
49366	27/10/2025	oOh!media Street Furniture Pty Ltd	\$303.60
		Advertising Campaign - It's The Little Things	
49367	27/10/2025	Oracle Corporation Australia Pty Ltd	\$1,502.38
		Monthly Subscription Charges For 5K Messages	
		Oracle Integration Cloud Service	
49368	27/10/2025	Paperbark Technologies Pty Ltd	\$1,295.51
		Arboricultural Report - 2 Trees - Kingsway Stadium	
49369	27/10/2025	Paterson Architects Pty Ltd	\$7,407.84
		Provision Of Architectural Services For Elliot Park Clubroom Upgrades	
49370	27/10/2025	Patrick Sole	\$68.50
		Refund - Waste Bin - Incorrect	·
49371	27/10/2025	Paywise Pty Ltd	\$604.82
		Input Tax Credits - Salary Packaging Paywise - May 2025	·
		Pentland Australia Pty Ltd t/a Speedo	
49372	27/10/2025	Australia	\$2,242.35
		Arm Bands / Kick Boards / Ear Plugs - Aquamotion	
		Ear / Plugs - Aquamotion	
49373	27/10/2025	People Solutions Australasia Pty Ltd	\$18,048.80
		Training - Leadership Development Program	
49374	27/10/2025	Perth Geotechnics Pty Ltd	\$12,320.00
		Geotechnical Works / Sport Lighting Ground Investigation Works - Kingsway Indoor Stadium	
49375	27/10/2025	Rates Refund	\$421.50
49376	27/10/2025	Planning Institute of Australia Limited	\$780.00
10070	2771072020	Registration - Planet WA   Transport Engineering Basics - 2 Attendees	Ψ100.00
49377	27/10/2025	Plunkett Homes	\$1,824.52
10077	2771072020	Refund - Building Application - Returned As Not The City Of Wanneroo	Ψ1,021.02
49378	27/10/2025	Porter Consulting Engineers	\$3,217.50
10070	21/10/2020	Detailed Design Services - Old Yanchep Road / Trandos Road Intersection	ΨΟ,Σ17.00
49379	27/10/2025	Prensa Pty Ltd	\$4,433.00
70013	21/10/2023	Asbestos Hygiene Services For Area 3 - Mary Park	ψ+,+33.00
49380	27/10/2025	Prestige Alarms	\$70,523.54
		Alarm / CCTV Services - Various Locations	Ţ. 0,0±0.0 T

	Warrant of Payments October 2025			
Number	Date	Supplier / Description	Amount	
Number	Date	Supplier / Description	Amount	
		Decommission / Remove CCTV - Wanneroo Districts Cricket Club		
		CCTV Infrastructure Renewal - Wanneroo		
		Youth Centre		
49381	27/10/2025	Professional Arts Management	\$837.14	
		Prep / Prime Concrete Bench - Splendid Park		
49382	27/10/2025	Property Fire Maintenance	\$2,128.50	
		Services - Fire Detection Equipment - Various Locations		
		Scheduled Maintenance - Hydrant Diesel Pumpset - Kingsway / Hainsworth Leisure Centre		
49383	27/10/2025	Rates Refund	\$475.16	
49384	27/10/2025	R1i Technology Pty Ltd	\$43,498.29	
		Wan Switches & Sd-Wan Appliance For Co-Lo Site		
49385	27/10/2025	RAC BusinessWise	\$244.90	
		Roadside Assistance Charges		
49386	27/10/2025	Rates Refund	\$507.20	
49387	27/10/2025	Rates Refund	\$300.00	
49388	27/10/2025	Redimed Pty Ltd	\$198.00	
		Medical Fees For The City		
49389	27/10/2025	Rehbein Consulting Pty Ltd	\$1,056.00	
		Design And Documentation - Limestone Retaining Wall - Alexander Drive Shared Path		
49390	27/10/2025	Reliable Fencing WA Pty Ltd	\$26,254.37	
		Fencing / Bollard Works - Various Locations	, ,	
49391	27/10/2025	Resource Recovery Group	\$99,686.80	
		Recycling Tip Off Fees		
49392	27/10/2025	Roads 2000	\$194,543.42	
		Asphalt Repairs Following Kerbing Works - Clarkson Ave		
		Profiling And Asphalting - Hainsworth Avenue		
		Supply Asphalt - Engineering		
		Supply / Lay Asphalt – Stage 2 - Motivation Drive To Ocean Reef Road		
49393	27/10/2025	Robert Walters Pty Ltd	\$5,177.77	
		Casual Labour Services		
49394	27/10/2025	Robert Watkins	\$171.65	
		Refund - Building Application - Returned CRC		
49395	27/10/2025	Rates Refund	\$873.24	
49396	27/10/2025	Roy Gripske & Sons Pty Ltd	\$897.60	
		24 E-Z Reacher - Stores		

	Warrant of Payments October 2025			
Marinelean	Dete	Complian / Description	Amazount	
Number	Date	Supplier / Description	Amount	
49397	27/10/2025	Ryan Musca Refund - Building Application - Returned	\$171.65	
		CRC		
49398	27/10/2025	Safety World	\$228.80	
		Arckup Electrolyte Hydration Sachets		
49399	27/10/2025	Sanpoint Pty Ltd ATF Fiore Family Trust	\$767,590.22	
		Landscape Maintenance Services - Various Locations		
49400	27/10/2025	Scott Print	\$1,287.00	
		Printing - Pet Registration Forms		
49401	27/10/2025	Seabreeze Landscape Supplies	\$42.00	
		Landscape Supplies		
49402	27/10/2025	Seek Limited	\$8,106.76	
		Seek Branded Ads		
49403	27/10/2025	Shelter WA Inc	\$156.07	
		Local Government Workshop - Homelessness Week		
49404	27/10/2025	Slater-Gartrell Sports	\$2,222.00	
		Replace New Tennis Net - Gumblossom Park	· , · · ·	
		Court Surface Repairs - Kingsway Netball		
49405	27/10/2025	Smartsalary	\$367.96	
		Input Tax Credits - Salary Packaging - September 2025	****	
49406	27/10/2025	SOLO Resource Recovery	\$189,741.89	
		Kerbside Bin Collection & Transport (Organics)	, , , , , , , , , , , , , , , , , , , ,	
49407	27/10/2025	Sphere Architects	\$7,408.50	
		Upgrades - Montrose Club Building & Tennis Court	. ,	
49408	27/10/2025	SSB Pty Ltd	\$8,000.00	
		Refund - Street & Verge Bonds	. ,	
49409	27/10/2025	St John Ambulance Western Australia Ltd	\$941.02	
		First Aid Kits And Defibs Servicing / Training Services		
49410	27/10/2025	Steens Gray & Kelly	\$3,740.00	
		Detailed Design And Specification For	<del>, , , , , , , , , , , , , , , , , , , </del>	
		Boiler No. 1 Replacement - Wanneroo		
		Aquamotion		
49411	27/10/2025	Stewart & Heaton Clothing Company Pty Ltd	\$59.33	
10.110	07/10/05	Uniform Issue - Community Safety	***	
49412	27/10/2025	StrataGreen	\$1,048.41	
10.116	07/46/2025	Streetmaster Litter Pickers - Parks	<b>AC 272</b> 27	
49413	27/10/2025	Strategic Fire Consulting	\$3,850.00	
		Fire Engineering Consult Services - Wanneroo Showground Female AFI Changeroom		
49414	27/10/2025	Superior Nominees Pty Ltd	¢1 107 /A	
49414	21/10/2025	Superior Norminees Fty Ltd	\$1,197.46	

	Warrant of Payments October 2025			
			_	
Number	Date	Supplier / Description	Amount	
		Playground Equipment Repairs - Various Locations		
49415	27/10/2025	Sustain Patios and Outdoors	\$61.65	
		Refund - Building Application - Cancelled		
49416	27/10/2025	Swan Group WA	\$110.00	
		Refund - Occupancy Permit Application - Incorrectly Submitted		
49417	27/10/2025	Synergy	\$711,518.36	
		Power Supply Charges - Various Locations		
49418	27/10/2025	Tangent Nominees Pty Ltd (Atf The Summit Homes Group Trust)	\$295.00	
		Refund - Development Application - Withdrawn		
49419	27/10/2025	TC & Sons Enterprise Pty Ltd t/a ME Fire Solutions	\$5,852.00	
		Install 3 Single I/O's Into Switchboards To Facilitate Air Handling Units Shut Down		
49420	27/10/2025	Technology One Limited	\$80,561.97	
		Technology One SAAS Fee		
49421	27/10/2025	Telstra Limited	\$5,126.50	
		Phone Charges For The City		
49422	27/10/2025	The Distributors Perth	\$618.15	
		Confectionery - Aquamotion	-	
49423	27/10/2025	The Factory Aust. Pty Ltd	\$1,086.25	
		Storage - Christmas Decorations - September 2025		
49424	27/10/2025	The Hire Guys Wangara	\$4,285.00	
		Equipment Hire - Trailer / VMS Boards		
		The Leisure Institute of WA		
49425	27/10/2025	(Aquatics)Incorporated	\$150.00	
_		Membership Fee - 1 Employee		
40.400	07/40/0005	The Trustee for Prime Projects Construction	<b>#4.400.05</b>	
49426	27/10/2025	Trust	\$1,160.85	
		Refund - Building Application - Returned The Trustee for Talis Unit Trust T/a Talis		
49427	27/10/2025	Consultants	\$275,369.37	
10127	2771072020	Consulting Services - Material Recycling Facility - Assets	Ψ210,000.01	
		Consulting Services - Waste Transfer Station - Assets		
49428	27/10/2025	Thyssen Elevator Australia Pty Ltd Provision Of Lift / Elevator Service -	\$8,519.51	
		Various Sites		
49429	27/10/2025	Toolmart	\$1,524.00	
		Workshop Tools & Equipment	Ţ 1,2 <b>2</b> •	
49430	27/10/2025	Traveller By Trade	\$2,640.00	
10.00		Social Media Management - Discover	<del>+</del> =,0.0.00	
		Wanneroo		

	Warrant of Payments October 2025				
Number	Date	Supplier / Description	Amount		
		Supplier / Description			
49431	27/10/2025	Tree Planting & Watering	\$12,985.50		
		Tree Spiking / Surface Watering Within Alkimos To Combat Heat Stress			
49432	27/10/2025	Triton Electrical Contractors Pty Ltd	\$16,910.30		
		Irrigation Electrical Works - Various Locations			
49433	27/10/2025	Trophy Shop Australia	\$863.97		
		Student Citizenship Medallions			
49434	27/10/2025	Truck Centre WA Pty Ltd	\$7,638.53		
		Vehicle Spare Parts			
49435	27/10/2025	Ultimo Catering And Events	\$3,933.00		
		Catering - Council Meeting Dinner			
		Catering - Concept Forum Dinner			
49436	27/10/2025	Uniting Global Pty Ltd	\$53,603.60		
		Cleaning Services For The City			
49437	27/10/2025	Valvoline (Australia) Pty Ltd	\$8,163.32		
		Vehicle Oil Supplies - Stores	. ,		
49438	27/10/2025	Veolia Recycling & Recovery Pty Ltd	\$108,538.07		
		Refuse Collection Charges - Waste	, ,		
49439	27/10/2025	Viv Warren Consulting Pty Ltd	\$1,320.00		
		Community Engagement Work	, , , , , , , , , , , ,		
49440	27/10/2025	Vorgee Pty Ltd	\$902.00		
10110		Ear Bands / Reusable Swim Nappies -	ψουΞ.ου		
		Aquamotion			
49441	27/10/2025	WA Garage Doors Pty Ltd	\$242.00		
		Service Roller Door & Sliding Door - Mary Street			
49442	27/10/2025	WA Limestone Company	\$10,352.89		
		Limestone Supplies - Various Locations			
49443	27/10/2025	Wanneroo Smash Repairs Pty Ltd	\$1,000.00		
		Excess Payment - WN 33962 - Commuter Bus			
49444	27/10/2025	Water Corporation	\$5,904.95		
		Water Supply Charges - Various Locations			
49445	27/10/2025	Water Corporation	\$60,111.30		
		Water Supply Charges - Various Locations	. ,		
49446	27/10/2025	West Australian Sporting Car Club	\$1,600.00		
		Refund - Development Application - Not Required	. ,		
49447	27/10/2025	West Coast Turf	\$11,968.00		
		Jumbo Kikuyu - Edgar Griffiths Dog Park			
49448	27/10/2025	West-Sure Group Pty Ltd	\$505.83		
-		Cash Collection Services	,		
		Western Australian Local Government			
49449	27/10/2025	Association	\$401.50		
		Training - Effective Supervision - 1 Attendee			

		Warrant of Payments October 2025	
Number	Date	Supplier / Description	Amount
1101111001	2000	Training - Contract Administration And	7 4110 4110
		Management - 1 Attendee	
		Training - Health And Safety	
		Representatives 1 Day Refresher - 1	
		Attendee	
49450	27/10/2025	Western Environmental Approvals Pty Ltd	\$49,252.50
		Biological Surveys 2025 - Montrose Park / Badgerup	
		Biological Surveys 2025 - Hardcastle Park / Two Rocks Road	
		Old Yanchep Road Upgrade, Neerabup - Portion 1 And Portion 2	
49451	27/10/2025	Western Force	\$5,500.00
		Sponsorship - 2025 Super Rugby Aus Grand Final	¥ = <b>/</b> = = = = =
49452	27/10/2025	Western Irrigation Pty Ltd	\$3,620.01
		Irrigation Parts	
		Westlake Corporation Pty Ltd t/a Select	
49453	27/10/2025	Living	\$2,054.14
		Refund - CTF Levy - Paid Twice	
49454	27/10/2025	WFS Australia Pty Limited	\$234.63
		Draw Down Service For Emplive Licenses	
49455	27/10/2025	William Buck Consulting (WA) Pty Ltd	\$2,200.00
		Probity Advisory Services	
49456	27/10/2025	Work Clobber	\$644.01
		Uniform Issue - Various Employees	
49457	27/10/2025	Workpower Incorporated	\$1,266.50
		Chemical Weed - Honeypossum Park	
		Yanchep Two Rocks Community Recreation	
49458	27/10/2025	Association	\$4,750.00
		Community Bus Contribution - 2025 / 2026	
49459	27/10/2025	Zenith Executive Search Pty Ltd	\$2,724.57
		Casual Labour Services	
49460	27/10/2025	Zetta Pty Ltd	\$8,708.37
		Network And Baseline Internet Connection	
49461	27/10/2025	Zipform Pty Ltd	\$3,073.99
		Printing / Issue - Amended Rates Notice Due To Bulk Junk Waste Fee Credit	
49471	30/10/2025	AAAC Towing	\$165.00
		Abandoned Vehicle Management Services	
49472	30/10/2025	Altus Group Consulting Pty Ltd	\$1,980.00
		Quantity Surveyor Services - Girrawheen Hub	
		Craneswest (WA) Pty Ltd t/a Western Go	
49473	30/10/2025	Organics or Western Tree Recyclers	\$12,168.98

		Warrant of Payments October 2025	
Number	Date	Supplier / Description	Amount
Hamber	Date	Transport / Processing - Green Waste	Amount
		From Wangara And Supply Of Shredded Greens	
		Total EFT Payments	\$24,980,746.73
		CREDIT CARD RECONCILIATIONS	
95	1/10/2025	CBA Corporate Card	
		Vicki Coles	
95-01		01/08/2025 - Officeworks - Keyboards - Legal & Governance	\$267.00
95-02		11/08/2025 - Post Wanneroo Post Sho - Registered Envelopes - Legal	\$182.05
95-03		11/08/2025 - City Of Perth - Parking - High Court	\$5.05
95-04		12/08/2025 - Governance Institute - Registration - Leadership Conference - 1	
OF OF		Attendee	\$500.00
95-05		21/08/2025 - IPAA - Membership - 1 Member	\$130.00
		World	ψ100.00
		Kirstie Davis	
95-06		12/08/2025 - Ikea Pty Limited - Awards Cabinet	\$521.00
95-07		27/08/2025 - Café Elixir - Meeting	\$20.85
05.00		Noelene Jennings	
95-08		07/08/2025 - Intuit Mailchimp - Monthly Mailchimp - Wanneroo Wrap	\$20.23
		Bill Parker	
95-09		01/08/2025 - Cafe Elixir - Meeting Shortlisting DPS - CEO / DA / DPS / Beilby	\$23.89
95-10		08/08/2025 - Gunawardena Family - 2 Coffees - Catch Up - 1 Councillor / CEO	\$12.15
95-11		13/08/2025 - Dome Wanneroo Central - Informal ELM - Induction - 4 Coffees - CEO /	<b>#04.00</b>
95-12		ADPS / ADCSP / DPS 14/08/2025 - SP 166 Railway Parade - Parking Fees	\$21.00 \$14.00
95-13		22/08/2025 - Orion Cafe Yanchep Lag - 2 Coffee - 1 Councillor / CEO	\$10.69
		Harminder Singh	
95-14		07/08/2025 - Cpp Regal Place - Parking Fee - External Meeting With CEO	\$16.15
95-15		27/08/2025 - Uber*Trip Help,Uber.c - Travel - Conference To Hotel	\$28.51

	Warrant of Payments October 2025				
Number	Date	Supplier / Description	Amount		
	Date	Supplier / Description	Amount		
95-16		25/08/2025 - Noodle Face - IPWEA	<b>#44.00</b>		
95-17		Conference - Food / Beverage	\$11.98		
95-17		25/08/2025 - Sq *Cj?S Bagel - IPWEA	¢46.00		
95-18		Conference - Food / Beverage	\$16.28		
90-10		28/08/2025 - Uber*Trip Help,Uber.c - Travel - Residence To Airport	\$56.42		
95-19		27/08/2025 - Transportfornsw Tap -	<b>Φ30.42</b>		
30-13		Parking Fees	\$3.30		
			*		
		Tota - CBA	\$1,860.55		
		1000	<del>+ 1,000100</del>		
96	1/10/2025	NAB Corporate Card			
96-01		Advocacy & Economic Development			
96-02		05/08/2025 - Eb *The Art Of Tour Gu -	\$115.00		
		Facet - The Art Of Tour Guiding Forum	********		
96-03		08/08/2025 - Metricool.Com - Discover	\$66.94		
		Wanneroo - Monthly Subscription			
96-04		13/08/2025 - Rr Bowker - ISBN Purchase -	\$144.00		
		Carnaby's Cockatoo Storybook			
96-05		20/08/2025 - Basils Fine Foods - A&Ed	\$30.00		
		Team Workshop Catering			
96-06		25/08/2025 - Facebk *Jtde4Xusx2 -	\$111.77		
00.07		Advertising	<b>45.00</b>		
96-07		28/08/2025 - Annual Fee - Credit Card Fee	\$5.00		
96-08		- Paid Monthly 29/08/2025 - Basils Fine Foods - Catering -	\$65.00		
30 00		Team Workshop	Ψ00.00		
		29/08/2025 - Basils Fine Foods - Catering -	\$35.97		
		Team Workshop	<b>,</b>		
		·			
		Building Maintenance			
96-09		01/08/2025 - Barnetts Archite H -	\$149.91		
		Sqendplate / Lever VF Turn			
96-10		01/08/2025 - Bunnings - Commercial High	\$14.91		
		Grit			
96-11		01/08/2025 - Bunnings - Hasp / Staple	\$9.50		
00.40		Security I de	<b>#405.40</b>		
96-12		01/08/2025 - Bunnings - Industrial Gas Tradeflame	\$135.13		
96-13		01/08/2025 - SAS Locksmithing -	\$206.54		
30 10		Lockwood 4800 Series	Ψ200.04		
96-14		04/08/2025 - Bunnings - Bit Jobber	\$110.94		
96-15		04/08/2025 - Bunnings - Drill Bit Jobber	\$99.55		
96-16		05/08/2025 - Barnetts Archite H - Primary	\$202.60		
		Lock 60mm			
96-17		05/08/2025 - Bunnings - Screw Series 500	\$219.30		
		Metal			
96-18		05/08/2025 - Bunnings - Steel Handyman	\$10.17		
		Flat Bar			

	Warrant of Payments October 2025			
Number	Data	Supplier / Description	Amazunt	
	Date	Supplier / Description	Amount	
96-19		06/08/2025 - Bunnings - 150mm 10m	\$293.46	
96-20		06/08/2025 - Bunnings - Angle Zinc 0.4	\$83.36	
96-21		06/08/2025 - Bunnings - Builders Bog Turbo	\$213.88	
96-22		06/08/2025 - Bunnings - Contact Adhesive Selleys	\$20.41	
96-23		06/08/2025 - Bunnings - Moulding Alum Angle	\$25.76	
96-24		06/08/2025 - Bunnings - Pine Moulding	\$13.79	
96-25		06/08/2025 - Rynat Industries Aus - Moda Series Kit Designer Black	\$342.43	
96-26		07/08/2025 - Bunnings - Building Moulding Angle	\$45.44	
96-27		11/08/2025 - Bunnings - Tape Waterproof	\$154.72	
96-28		13/08/2025 - Bunnings - Acetone Diggers	\$48.35	
96-29		13/08/2025 - Bunnings - Cowl Kinetic	\$80.59	
96-30		13/08/2025 - Bunnings - Paint Ext Wattyl	\$134.34	
96-31		13/08/2025 - Bunnings - Tape Measure	\$19.95	
96-32		13/08/2025 - Project Buildings Supplie - Owa Finetta 1200mm X 600mm X 15mm	\$365.88	
96-33		14/08/2025 - Bunnings - Decking Pine - Melamine - Maintenance - Community Buildings	\$352.41	
96-34		14/08/2025 - Valspar Mindarie - Paint / Tape - Maintenance - Corporate Buildings	\$154.47	
96-35		15/08/2025 - Batteryworldjoondalup - Photographic GP	\$298.50	
96-36		15/08/2025 - Bunnings - Screw On Door Seal	\$45.88	
96-37		15/08/2025 - Valspar Joondalup - Duraguard Paint	\$237.27	
96-38		18/08/2025 - Bunnings - Blade Planer	\$14.16	
96-39		18/08/2025 - Bunnings - Knife Utility Kincrome	\$86.86	
96-40		18/08/2025 - Bunnings - Moisture Absorber	\$56.07	
96-41		19/08/2025 - Barnetts Archite H - Sqendplate / Lever	\$299.82	
96-42		20/08/2025 - Barnetts Archite H - Mortice Deadlock	\$312.83	
96-43		20/08/2025 - Bunnings - Buildings Film - Maintenance - Community Buildings	\$28.13	
96-44		20/08/2025 - Bunnings - Screws MTL Hex	\$114.35	
96-45		20/08/2025 - Bunnings - Screws Self Tap	\$46.54	
96-46		20/08/2025 - Bunnings - Storage Containers / Cleaning Products / Air Freshener - Maintenance - Corporate Buildings	\$106.07	
96-47		21/08/2025 - Bunnings - Door Flush Int	\$257.88	
96-48		22/08/2025 - Bunnings - Danger Tape	\$17.30	

Warrant of Payments October 2025			
Number	Date	Supplier / Description	Amount
96-49	Date	22/08/2025 - Bunnings - Paint Ext Wattyl	\$155.60
00 10		Solagard	ψ100.00
96-50		25/08/2025 - Bunnings - Drill Bit Cobalt	\$38.90
96-51		25/08/2025 - Bunnings - Indicator Bolt	\$46.29
96-52		26/08/2025 - Bunnings - Pine Structural	\$69.29
96-53		26/08/2025 - Officeworks - LP Dline GRP	\$58.34
96-54		27/08/2025 - Valspar Mindarie - Maxi Wash Int Flt White 4L	\$73.24
96-55		28/08/2025 - Annual Fee - Credit Card Fee - Paid Monthly	\$5.00
96-56		28/08/2025 - Annual Fee - Credit Card Fee - Paid Monthly	\$5.00
96-57		28/08/2025 - Annual Fee - Credit Card Fee - Paid Monthly	\$5.00
96-58		28/08/2025 - Annual Fee - Credit Card Fee - Paid Monthly	\$5.00
96-59		28/08/2025 - Annual Fee - Credit Card Fee - Paid Monthly	\$5.00
96-60		28/08/2025 - Annual Fee - Credit Card Fee - Paid Monthly	\$5.00
96-61		28/08/2025 - Annual Fee - Credit Card Fee - Paid Monthly	\$5.00
96-62		28/08/2025 - Annual Fee - Credit Card Fee - Paid Monthly	\$5.00
96-63		28/08/2025 - Annual Fee - Credit Card Fee - Paid Monthly	\$5.00
96-64		28/08/2025 - Annual Fee - Credit Card Fee - Paid Monthly	\$5.00
96-65		28/08/2025 - Annual Fee - Credit Card Fee - Paid Monthly	\$5.00
96-66		28/08/2025 - Annual Fee - Credit Card Fee - Paid Monthly	\$5.00
96-67		28/08/2025 - Bunnings - Silicone Roof And Gutter	\$58.44
96-68		29/08/2025 - Bunnings - Wipes On A Roll / Turpentine Diggers	\$26.86
96-69		29/08/2025 - RSEA Pty Ltd - Bolt Durashocks	\$114.99
96-70		30/07/2025 - Bunnings - Screws Timber T17TI	\$54.52
96-71		31/07/2025 - Bunnings - Grunt Plastic Film	\$78.28
96-72		31/07/2025 - Bunnings - MDF Standard Panel	\$36.00
96-73		31/07/2025 - Bunnings - Silicone Roof & Gutter	\$45.03
96-74		31/07/2025 - Bunnings - Stain Remover Glitz	\$153.90
96-75		31/07/2025 - Bunnings - Trim Stairnose	\$60.90
		Chief Bush Fire Control Officer	

Warrant of Payments October 2025			
Number	Date	Supplier / Description	Amount
96-76		07/08/2025 - Officeworks - Certificate Frame / Recycled Paper	\$76.98
96-77		13/08/2025 - Super Cheap Auto - Wash Heavy Duty Superwash	\$139.98
96-78		14/08/2025 - Sp RV Online - Bushranger - Max Air III Compressor	\$349.00
96-79		15/08/2025 - Coles - Windex / LED Glass Bulb	\$38.25
96-80		25/08/2025 - St John Ambulance Aust - Replacement Of Water Damaged First Aid Kits	\$837.00
96-81		28/08/2025 - Annual Fee - Credit Card Fee - Paid Monthly	\$5.00
		Coastal Maintenance	
96-82		28/08/2025 - Annual Fee - Credit Card Fee - Paid Monthly	\$5.00
		Community & Place - Events	
96-83		25/08/2025 - Canva* I04619-10793939 - Interactive App - Events	\$20.00
96-84		28/08/2025 - Annual Fee - Credit Card Fee - Paid Monthly	\$5.00
96-85		01/08/2025 - Post Wanneroo Post Sho - Sending Certificates Back To Goha	\$18.60
96-86		01/08/2025 - Amazon Marketplace Au - Event Materials - Events Season	\$894.67
96-87		19/08/2025 - Kmart - Stationery - Networking Event	\$11.70
96-88		27/08/2025 - Temu.Com - Materials - Pink Up Event	\$303.34
96-89		28/08/2025 - Annual Fee - Credit Card Fee - Paid Monthly	\$5.00
		Community & Place - Place Management	
96-90		20/08/2025 - Subway Wanneroo - External Catering - NSOP Workshop	\$189.00
96-91		20/08/2025 - Coles - External Catering - NSOP Workshop	\$15.00
96-92		28/08/2025 - Planning Institute Aus - Planning Institute Australia - WA State Conference Study Tour	\$70.00
96-93		28/08/2025 - Annual Fee - Credit Card Fee - Paid Monthly	\$5.00
		Community Development	
96-94		25/08/2025 - Party Source - Refund	-\$10.00
96-95		28/08/2025 - Annual Fee - Credit Card Fee - Paid Monthly	\$5.00

Warrant of Payments October 2025			
Number	Date	Supplier / Description	Amount
Number	Date	oupplier / Description	Amount
		Community History	
96-96		04/08/2025 - Coles - Materials - Heritage	\$6.55
		Education Programs	
96-97		04/08/2025 - Aldi Stores - Materials -	\$8.81
06.00		Buckingham House Education Program	<b>CO14 4</b> E
96-98		15/08/2025 - Sp Australian Geograph - Resources - Discovery Time Sessions -	\$314.45
		Museum School Holidays	
96-99		19/08/2025 - Officeworks - Craft Supplies -	\$78.50
		Heritage Education Programs	
96-100		19/08/2025 - Sp Educationnational -	\$210.50
96-101		Puzzles - Heritage Education Programs 26/08/2025 - Amazon Au - Story Book -	¢24.25
90-101		Museum Education Program	\$24.25
96-102		28/08/2025 - Annual Fee - Credit Card Fee	\$5.00
00 102		- Paid Monthly	ψ0.00
		Community Safety & Emergency	
96-103		Management 28/08/2025 - Annual Fee - Credit Card Fee	\$5.00
90-103		- Paid Monthly	ψ3.00
96-104		12/08/2025 - Subway Wanneroo - Lemc	\$268.00
		Catering	*=
96-105		18/08/2025 - Coles Online - Catering -	\$51.18
96-106		Team Day 19/08/2025 - Event:10Th National G -	\$190.84
00 100		Training	Ψ100.01
96-107		26/08/2025 - Reconyx - Covert Sim	\$15.76
96-108		28/08/2025 - Annual Fee - Credit Card Fee	\$5.00
		- Paid Monthly	
		Corporate Strategy & Performance	
96-109		28/08/2025 - Annual Fee - Credit Card Fee	\$5.00
00 100		- Paid Monthly	ψ0.00
		Council & Corporate Support - Hospitality	
96-110		01/08/2025 - Coles - In House Hospitality	\$98.28
		Requests - Cultural Action Plan Training / Mental First Health First Aid / Various	
		Functions And Events For And When	
		Required	
96-111		05/08/2025 - Aldi Stores - In House	\$57.23
		Hospitality Requests - Concept Forum / MAG Meeting / WALGA Introduction To	
		Local Government / R&R Meeting / Mental	
		Health First Aid	
96-112		05/08/2025 - Coles - In House Hospitality	\$39.10
		Requests - Concept Forum / MAG Meeting /	

	Warrant of Payments October 2025			
Nivershous	Data	Cumpling / Passyinting	Amount	
Number	Date	Supplier / Description	Amount	
		WALGA Introduction To Local Government / R&R Meeting / Mental Health First Aid		
96-113		05/08/2025 - Coles - In House Hospitality	\$72.00	
		Requests - Various Functions And Events		
		For And When Requested / Concept Forum	4	
96-114		05/08/2025 - Liquorland - Inhouse	\$152.90	
		Hospitality Requests - Various Functions And Events For And When Requested		
96-115		05/08/2025 - Wanneroo Fresh - In House	\$51.74	
90-110		Hospitality Requests - Concept Forum /	Ψ51.74	
		MAG Meeting / WALGA Introduction To		
		Local Government / R&R Meeting / Mental		
		Health First Aid		
96-116		07/08/2025 - Coles - In House Hospitality	\$271.28	
		Requests - Concept Forum / MAG Meeting /		
		WALGA Introduction To Local Government /		
00.447		R&R Meeting / Mental Health First Aid	<b>*</b> 40.07	
96-117		07/08/2025 - Smp*Wanneroo Fresh - In	\$43.97	
		House Hospitality Requests - MAG Meeting / WALGA Introduction To Local Government /		
		R&R Meeting / Mental Health First Aid		
96-118		08/08/2025 - Coles - In House Hospitality	\$49.10	
00 110		Requests - R&R Meeting / Mental Health	Ψ10.10	
		First Aid		
96-119		08/08/2025 - Smp*Wanneroo Fresh - In	\$10.11	
		House Hospitality Requests - R&R Meeting /		
		Mental Health First Aid		
96-120		11/08/2025 - Coles - Hospitality Requests -	\$12.55	
		Ni Kadadjing Koort Meeting / LGIS Claims Review / ICW - 2024 / 2025 Outstanding		
		Delivery / Agenda Briefing - / Legal &		
		Governance Training		
96-121		11/08/2025 - Coles - Hospitality Requests -	\$173.80	
		Ni Kadadjing Koort Meeting / LGIS Claims	***********	
		Review / ICW - 2024 / 2025 Outstanding		
		Delivery / Agenda Briefing - / Legal &		
		Governance Training		
96-122		11/08/2025 - Smp*Wanneroo Fresh - In	\$27.78	
		House Hospitality Requests - Ni Kadadjing		
		Koort Meeting / LGIS Claims Review / ICW - 2024 / 2025 Outstanding Delivery / Agenda		
		Briefing - / Legal & Governance Training		
96-123		12/08/2025 - Coles - In House Hospitality	\$75.95	
30 .20		Requests - Various Functions And Events	Ψ. σ.σσ	
		For And When Required / Legal &		
		Governance Training		
96-124		14/08/2025 - Coles - In House Hospitality	\$86.70	
		Requests - Staff Sausage Sizzle / Milk -		
		Staff		

Number			
	Date	Supplier / Description	Amount
96-125	Duto	14/08/2025 - Liquorland - In House	\$82.00
00 120		Hospitality Requests - Various Functions	Ψ02.00
		And Events For And When Required	
96-126		18/08/2025 - Aldi Stores - In House	\$76.09
		Hospitality Requests - R&R Meeting /	******
		MRWA Signs & Pavement Marking Training	
		/ Annual Corporate Performance Workshop	
		Celebrations Of 2024 / 2025 Achievements	
96-127		18/08/2025 - Coles - In House Hospitality -	\$229.80
		Policy/Concept / R&R Meeting / MRWA	
		Signs & Pavement Marking Training /	
		Annual Corporate Performance Workshop	
		Celebrations Of 2024 / 2025 Achievements	
96-128		18/08/2025 - Smp*Wanneroo Fresh - In	\$32.90
		House Hospitality Requests - R&R Meeting /	
		MRWA Signs & Pavement Marking Training	
		/ Annual Corporate Performance Workshop	
		Celebrations Of 2024 / 2025 Achievements	
96-129		20/08/2025 - Coles - In House Hospitality	\$56.24
		Requests - R&R Meeting / MRWA Signs &	
		Pavement Marking Training / Annual	
		Corporate Performance Workshop	
00.400		Celebrations Of 2024 / 2025 Achievements	<b>***</b>
96-130		20/08/2025 - Liquorland - In House	\$61.00
		Hospitality Requests - Various Functions	
96-131		And Events For And When Required	£44.00
90-131		21/08/2025 - Coles - In House Hospitality Requests - MRWA Signs & Paving Marking	\$41.30
		Training / Disability Inclusive Emergency	
		Planning Forum	
96-132		25/08/2025 - Coles - Inhouse Hospitality	\$27.10
90-132		Request - Place Management NSOP	Ψ21.10
		Workshop	
96-133		25/08/2025 - Smp*Wanneroo Fresh -	\$22.64
00 100		Inhouse Hospitality Request - Place	Ψ22.0-1
		Management NSOP Workshop / Corporate	
		Induction / Community Safety Working	
		Group Meeting	
96-134		26/08/2025 - Aldi Stores - Various	\$141.40
		Functions & Events For And When Required	
96-135		26/08/2025 - Coles - Various Functions &	\$274.80
		Events For And When Required	<b>4</b> 2
96-136		27/08/2025 - Coles - Inhouse Hospitality	\$40.04
30-130		Request - Valueable Rewards Events Team	Ψ+0.0+
		/ Corporate Induction / Retirement	
06 127		•	Φ44 O4
96-137		27/08/2025 - Smp*Wanneroo Fresh -	\$44.81
		Inhouse Hospitality Request - Place	
		Management NSOP Workshop / Corporate Induction / Community Safety Working	
		Group / Retirement	
96-138		28/08/2025 - Annual Fee - Credit Card Fee	\$5.00
30-130		- Paid Monthly	φυ.υυ

	Warrant of Payments October 2025				
Number	Date	Supplier / Description	Amount		
96-139	Date	28/08/2025 - Annual Fee - Credit Card Fee	\$5.00		
33 133		- Paid Monthly	ψο.σσ		
96-140		28/08/2025 - Coles - Inhouse Hospitality	\$176.85		
		Request / Valuable Rewards Events Team /			
		Corporate Induction / Retirement			
96-141		31/07/2025 - Smp*Wanneroo Fresh - In	\$39.26		
		House Hospitality Requests - Cultural Action Plan Training / Mental Health First Aid			
		Training / Worker Fredition income			
		Curatorial Services			
96-142		27/08/2025 - Officeworks - Colouring / Craft	\$192.59		
		Materials Restock- Early Years	·		
		Programming			
96-143		28/08/2025 - Eventbrite Pro Sub -	\$15.00		
96-144		Eventbrite Monthly Subscription  28/08/2025 - Annual Fee - Credit Card Fee	<b>\$5.00</b>		
90-144		- Paid Monthly	\$5.00		
		r did monthly			
		Customer & Information Services			
96-145		02/08/2025 - Google Cloud J3X3Ts -	\$260.16		
00.440		Google Cloud Fee	40.40.00		
96-146		02/08/2025 - Paypal - Charge Name: Zoom Workplace Business Monthly	\$340.89		
96-147		02/08/2025 - Rezdy - Subscription - Redzy	\$126.12		
90-147		Accelerate Plan	φ120.12		
96-148		06/08/2025 - Coles - 6 Optus \$2 Starter	\$12.00		
		Kits			
96-149		06/08/2025 - Sidra Solutions - Sidra	\$2,057.00		
96-150		Intersection 10 Plus Licence Renewal	\$2,000.00		
90-150		11/08/2025 - Nth Metropolitan Tafe - Essential Eight Assessment Course For	\$2,000.00		
		Josh Watson-Kubat. (25/298581).			
96-151		12/08/2025 - WI *Vue*Testing Exam -	\$512.53		
		Juniper Exam For Henrik Gustafsson			
96-152		(25/298056). 14/08/2025 - Acma - 1966932/1. Amca	\$162.00		
90-132		Fixed/Point To Point. Alexand Heights	φ102.00		
		Community Centre (18 Linto Way, Alexander			
		Heights) Hainsworth Community Centre (29			
		Hainsworth Ave, Girrawheen). Renewed Until 10.09.2026			
96-153		17/08/2025 - PayPal - Yumpu Subscription	\$40.09		
30 .00		PayPal Adfree	ψ 10.00		
96-154		20/08/2025 - PayPal - Zoom Workplace	\$49.26		
		Promonthly - Quantity 2	-		
96-155		21/08/2025 - Officeworks - Officeworks -	\$39.85		
06.450		Scoth Magic Invisible Tape X 2 (25/315048).	<b>#4 000 00</b>		
96-156		24/08/2025 - Freshworks Inc - Freshworks - Pro Monthly Subscription	\$1,328.00		
		- 1 to Monthly Subscription	_		

Warrant of Payments October 2025			
Niconale	Dete	Ourselies / Description	A construction
Number	Date	Supplier / Description	Amount
96-157		28/08/2025 - Annual Fee - Credit Card Fee - Paid Monthly	\$5.00
96-158		28/08/2025 - Annual Fee - Credit Card Fee - Paid Monthly	\$5.00
96-159		28/08/2025 - Bunnings Group Ltd - Powerboard / Extension Leads	\$78.32
96-160		29/08/2025 - Fs *Techsmith - Subscription - Camtasia Government Maintenance	\$86.16
96-161		30/08/2025 - Typeform, S.L Typeform Plus Subscription	\$91.38
96-162		31/08/2025 - Campaignmonitor - Campaign Monitor Subscription	\$1,499.61
96-163		31/08/2025 - Gethomesafe - Get Home Safe Subscription	\$934.86
		Engineering Maintenance	
96-164		01/08/2025 - Bunnings - Saw Blades / Cable Ties - Maint 11	\$172.70
96-165		08/08/2025 - Bunnings - Recip Blades / Tape - Maintenance 09	\$104.54
96-166		11/08/2025 - Bunnings - Rod / Pipe - Drainage Works	\$159.74
96-167		12/08/2025 - Sydney Tools Pty Ltd - Chainsaw Blade - Dewalt Battery Chainsaw	\$39.00
96-168		18/08/2025 - Totally Workwear Butle - Boots / Uniform	\$669.05
96-169		19/08/2025 - Bunnings - Plastic Tubs To Collect Water Leaks From Ceiling - The Koondoola Community Centre	\$13.23
96-170		20/08/2025 - Master Hose Pty Ltd - Fittings - New Water Pump	\$443.62
96-171		21/08/2025 - Bunnings - Fence Palings / Screws - Fence Repair - Hester Avenue, Mortar / Capping Repair, Shovel / Silicone - Maintenance 06, Shovel - Maintenance 15	\$426.25
96-172		21/08/2025 - Master Hose Pty Ltd - Hose / Fittings - Water Pump	\$522.00
96-173		21/08/2025 - Master Hose Pty Ltd - Valve - Water Pump Hose	\$504.92
96-174		21/08/2025 - Stratco WA Pty Ltd - Metal Capping - Fence Repair - Hester Avenue	\$85.00
96-175		22/08/2025 - Bunnings - Pliers - Maintenance 04, Markers - Maintenance 06, Grinding Disk - Maintenance 11	\$115.91
96-176		27/08/2025 - Bunnings Mindarie - Dynabolts - Maintenance 06 Fencing Repairs	\$48.62
96-177		27/08/2025 - Totally Workwear Butle - PPE Issue	\$530.50

Warrant of Payments October 2025			
	D (	0 11 12	
Number	Date	Supplier / Description	Amount
96-178		28/08/2025 - Annual Fee - Credit Card Fee - Paid Monthly	\$5.00
96-179		28/08/2025 - Annual Fee - Credit Card Fee	\$5.00
		- Paid Monthly	·
96-180		28/08/2025 - Bestbar Wangara - Reo Mesh	\$89.57
		- Footpath Installation	
96-181		28/08/2025 - Thinkwater Clarkson -	\$44.00
00.400		Chainsaw Blade - Chainsaw #9	ф44. <b>7</b> О
96-182		29/08/2025 - Bunnings - Tie Wire / Chairs - Footpath Installation	\$41.72
		1 ootpati motaliation	
		Fleet Maintenance	
96-183		04/08/2025 - TT Joondalup PI – Tool	\$166.45
00 100		Supplies	φ100.10
96-184		04/08/2025 - Ajar Enterprises Pty - Tubing	\$79.50
		Cut 16mm Food Grade	
96-185		04/08/2025 - Master Hose Pty Ltd - Hose /	\$44.88
		Tubing / Hose Clamps	
96-186		05/08/2025 - Dicandilo Steel City - Various	\$921.35
96-187		Size Of Steel 07/08/2025 - L And T Venables Pty Ltd -	\$35.94
90-107		Nuts	φυυ.94
96-188		12/08/2025 - Department Of Transpor -	\$26.25
		Temporary Movement Permit - Parks And	
00.400		Conservation Tanker Trailer	<b>#05.05</b>
96-189		13/08/2025 - Ajar Enterprises Pty - Strip Neoprene 6.0 X 250mm	\$65.95
96-190		13/08/2025 - Bunnings - Spring Latch 170	\$12.52
90-190		X 60 X 35mm	Ψ12.32
96-191		13/08/2025 - Master Hose Pty Ltd - Various	\$110.59
		Hose Fittings	
96-192		13/08/2025 - Napa - LED Rear D/Ind Kit	\$143.00
96-193		13/08/2025 - Napa Wangara - Amber Side	\$136.00
		Lights And Anderson Plugs - Parks Water Tank Trailer	
96-194		13/08/2025 - Onsite Automotive In -	\$226.44
		Vehicle Compliance Inspection - Parks And	, -
		Conservation Tanker Trailer	
96-195		14/08/2025 - Officeworks - Sticky Tape /	\$262.78
00.400		Keyboard / Mouse	<b>#220.00</b>
96-196		14/08/2025 - Sydney Tools Pty Ltd - Milwaukee Tool / Battery	\$329.00
96-197		18/08/2025 - Master Hose Pty Ltd - Various	\$22.06
30-131		Hose Fittings	ΨΖΖ.00
96-198		18/08/2025 - Napa Wangara - Red 50A	\$71.50
		Connector With Terminals / 50A Red	
00.400		Connector With Pins	M444 70
96-199		18/08/2025 - Safety Xpress Pty Ltd - Rechargeable Magnetic Amber Beacons -	\$114.70
		Pool Cars	

		Warrant of Payments October 2025	
Nicosia	Dete	Complian / Description	Average
Number	Date	Supplier / Description	Amount
96-200		20/08/2025 - Bad Backs - Orthopaedic Seat - Community Safety Ranger Vehicle	\$215.11
96-201		20/08/2025 - Gate And Fence Hardware W - Pair Of Black Polymer Hinges With Legs	\$212.69
96-202		20/08/2025 - Martins Trlr Parts - Caravan Legs	\$500.50
96-203		20/08/2025 - Repco - UHF Antenna	\$89.00
96-204		21/08/2025 - Midalia Steel Pty Lt - Steel Flat Bar / C Channel	\$243.94
96-205		26/08/2025 - Statewide Bearings - Gates Vee Belt / Vee Belts Cogged	\$62.81
96-206		27/08/2025 - Martins Trlr Parts - Lights LED / Combo Square / Plate Perie	\$137.87
96-207		28/08/2025 - Annual Fee - Credit Card Fee - Paid Monthly	\$5.00
96-208		28/08/2025 - Annual Fee - Credit Card Fee - Paid Monthly	\$5.00
96-209		28/08/2025 - Annual Fee - Credit Card Fee - Paid Monthly	\$5.00
96-210		28/08/2025 - Annual Fee - Credit Card Fee - Paid Monthly	\$5.00
96-211		28/08/2025 - Annual Fee - Credit Card Fee - Paid Monthly	\$5.00
96-212		29/08/2025 - Truckline Wangara - Wheel Nut Indicator / Coupling Female Self Sealing / Self Sealing Adaptor	\$509.39
		Gallery Curator - Cultural Exhibitions	
96-213		07/08/2025 - Coles - 3M Velcro Hanging Tabs	\$39.80
96-214		08/08/2025 - Coles - 3M Velcro - Hanging Didactics	\$39.80
96-215		11/08/2025 - Coles - Velcro Tabs - Hanging Didactics	\$17.60
96-216		21/08/2025 - Coles - Velcro Tabs - Didactics	\$19.90
96-217		28/08/2025 - Annual Fee - Credit Card Fee - Paid Monthly	\$5.00
		Health Services	
96-218		18/08/2025 - Amazon Marketplace Au - Infrared Thermometer Gun	\$285.00
96-219		19/08/2025 - Sp Instrument Choice - Waterproof RTD Thermometer With Probe	\$322.30
96-220		26/08/2025 - Work Clobber - PPE Issue	\$271.50
96-221		28/08/2025 - Annual Fee - Credit Card Fee - Paid Monthly	\$5.00
		Havitana Education	
		Heritage Education	

	Warrant of Payments October 2025			
Number	Date	Supplier / Description	Amount	
	Date	Supplier / Description		
96-222		09/08/2025 - Canva* 104603-10059959 -	\$209.90	
		Subscription - Cultural Services Heritage Education Team		
96-223		28/08/2025 - Annual Fee - Credit Card Fee	\$5.00	
90-223		- Paid Monthly	φ3.00	
		- 1 aid Monthly		
		Irrigation Maintenance		
96-224		31/07/2025 - Master Hose Pty Ltd - Tools	\$64.41	
		Replacement	*****	
96-225		31/07/2025 - Master Hose Pty Ltd - Tools	\$154.80	
		Replacement		
96-226		07/08/2025 - The Hire Guys Wangar - The	\$330.00	
		Hire Guys		
96-227		08/08/2025 - Bunnings - Tools	\$249.00	
		Replacement		
96-228		08/08/2025 - Seabreeze Landscape - Tools	\$56.00	
00.000		Replacement	<b>#</b> 000 00	
96-229		12/08/2025 - The Hire Guys Wangar -	\$660.00	
96-230		Tools Replacement 15/08/2025 - The Hire Guys Wangar -	\$220.00	
96-230		Roller To Flatten Out Water Logged Turf	\$330.00	
00.004			<b>Ф</b> ГГ 00	
96-231		22/08/2025 - Bunnings - Screw Driver Set /	\$55.88	
		Bolts And Washers - Flang Connections - Ridgewood Park.		
96-232		27/08/2025 - Autopro Wanneroo -	\$20.99	
30-232		Anderson Plugs - Operating The Dosing Unit	Ψ20.55	
		Pump		
96-233		28/08/2025 - Annual Fee - Credit Card Fee	\$5.00	
		- Paid Monthly	,	
		Kingsway Indoor Stadium		
96-234		14/08/2025 - Bunnings - Batteries	\$18.98	
96-235		15/08/2025 - Bunnings - Washing Bags -	\$64.61	
00 200		Sporting Competitions	<b>V</b>	
96-236		15/08/2025 - Bunnings - Powerboard	\$14.26	
96-237		28/08/2025 - Annual Fee - Credit Card Fee	\$5.00	
30 201		- Paid Monthly	Ψ0.00	
96-238		02/08/2025 - Facebk *3Df37Uln42 -	\$127.20	
00 200		Advertising - Kingsway	ψ.220	
96-239		28/08/2025 - Annual Fee - Credit Card Fee	\$5.00	
00 200		- Paid Monthly	φοισσ	
		Leasing & Land		
96-240		04/08/2025 - Corelogic Asia Pacific -	\$1,808.60	
		Receipt Corelogic 8207919	•	
96-241		07/08/2025 - City Of Wanneroo - Receipt	\$69.50	
		CoW - Land Purchase	, 33.30	
96-242		07/08/2025 - City Of Wanneroo - Receipt	\$100.00	
· <del>-</del>		CoW - Land Purchase	φ.00.00	

Warrant of Payments October 2025			
Ni sanala a sa	Dete	Owner live / Description	A
Number	Date	Supplier / Description	Amount
96-243		07/08/2025 - City Of Wanneroo - Receipt CoW - Land Purchase	\$100.00
96-244		07/08/2025 - City Of Wanneroo - Receipt CoW - Land Purchase	\$100.00
96-245		07/08/2025 - City Of Wanneroo - Receipt CoW - Land Purchase	\$100.00
96-246		07/08/2025 - City Of Wanneroo - Receipt CoW - Land Purchase	\$100.00
96-247		12/08/2025 - Asic - Receipt Asic - Financial Assessment	\$20.00
96-248		20/08/2025 - Asic - Receipt Asic - Financial Assessment	\$33.00
96-249		28/08/2025 - Annual Fee - Credit Card Fee - Paid Monthly	\$5.00
		Library Services	
96-250		01/08/2025 - Spudshed - Materials - STEAM Program	\$6.98
96-251		01/08/2025 - Wanewsdti - West Australian - Yanchep Library	\$172.80
96-252		02/08/2025 - Brewed Awakening Enterpri - Catering – Light Refreshments – Author Talk – Customer Use	\$187.96
96-253		02/08/2025 - Liquorland - Catering – Light Refreshments – Author Talk – Customer Use	\$21.00
96-254		02/08/2025 - Newsxpress Ocean Keys - West Australian Newspapers - Library Users	\$3.50
96-255		02/08/2025 - Two Rocks IGA - Milk	\$3.10
96-256		02/08/2025 - Two Rocks IGA - Playdoh Ingredients	\$9.73
96-257		04/08/2025 - Coffee Club - Catering - Program	\$100.75
96-258		04/08/2025 - Kmart - Materials - STEAM Program	\$3.00
96-259		04/08/2025 - Treasa Pty Ltd - General Materials - Learning Programs – Author Talk - Patron Use	\$31.49
96-260		05/08/2025 - Amazon Au - Library Book Stock	\$75.82
96-261		05/08/2025 - Amazon Marketplace Au - Library Book Stock	\$38.64
96-262		05/08/2025 - Amazon Marketplace Au - Library Book Stock	\$47.69
96-263		05/08/2025 - Jb Hi Fi - USB	\$54.00
96-264		05/08/2025 - Jb Hi Fi Ocean Keys - Refund	-\$15.00
96-265		05/08/2025 - Jb Hi Fi Ocean Keys - USB Sandisk Dual Drive	\$15.00
96-266		05/08/2025 - My Post Business/Post - Interlibrary Loans Postage	\$18.91

Warrant of Payments October 2025			
Number	Date	Supplier / Description	Amount
96-267	Date	Supplier / Description 05/08/2025 - My Post Business/Post -	\$14.95
90-207		Interlibrary Loans Postage	\$14.95
96-268		05/08/2025 - Officeworks - Library	\$60.00
90-200		Programs - Poster Printing	\$60.00
96-269		06/08/2025 - Coles - Milk - Staff Use.	\$4.65
96-270		06/08/2025 - Coles - Provide Community -	\$73.80
		Material Expenses - Customer Use	
96-271		06/08/2025 - Cpp State Library - Parking - LOTE	\$5.55
96-272		06/08/2025 - Cpp State Library - Parking LOTE	\$11.11
96-273		06/08/2025 - Jb Hi Fi Ocean Keys - Ultra Dual Drives	\$45.00
96-274		06/08/2025 - My Post Business/Post - Interlibrary Loans Postage	\$9.51
96-275		06/08/2025 - My Post Business/Post -	\$10.93
		Interlibrary Loans Postage	·
96-276		07/08/2025 - Coles - National Science	\$37.40
		Week Grant - Materials - In-Kind	
		Contribution	
96-277		07/08/2025 - Lams Oriental Superm - Milk For Staff	\$4.99
96-278		07/08/2025 - My Post Business/Post -	\$24.46
33 2.3		Interlibrary Loans Postage	Ψ=σ
96-279		07/08/2025 - My Post Business/Post - Interlibrary Loans Postage	\$21.86
96-280		08/08/2025 - My Post Business/Post - Interlibrary Loans Postage	\$8.54
96-281		08/08/2025 - News Pty Limited - Australian	\$88.00
		Newspaper - Wanneroo Library	Ψ33.03
96-282		11/08/2025 - Amazon Au - Library Book Stock	\$31.99
96-283		11/08/2025 - Amazon Marketplace Au -	\$33.70
		Library Book Stock	
96-284		11/08/2025 - Amazon Marketplace Au -	\$33.89
		Library Book Stock	
96-285		11/08/2025 - Coles - Milk - Staff Use	\$4.65
96-286		11/08/2025 - Kmart - Spoons - Staff Kitchen	\$4.50
96-287		11/08/2025 - Kmart 1356 - Storage / Cleaning Tubs - IAAP	\$36.00
96-288		12/08/2025 - Cpp His Majestys - Parking - Girrawheen Redevelopment Meeting With Architect	\$24.23
96-289		12/08/2025 - Kmart - Materials - STEAM Program	\$7.50
96-290		12/08/2025 - My Post Business/Post - Interlibrary Loans Postage	\$10.93
96-291		12/08/2025 - My Post Business/Post - Interlibrary Loans Postage	\$9.51

Warrant of Payments October 2025			
Number	Date	Supplier / Description	Amount
96-292	Dute	12/08/2025 - Ocean Fresh Catering -	\$600.00
00 202		Catering – Light Refreshments – Author Talk	Ψ000.00
		- Customer Use	
96-293		12/08/2025 - Twinkl 12241656 - Library	\$18.99
		Program Resources - Customer Use	
96-294		13/08/2025 - Dymocks Online - Book Club	\$909.73
00.005		Kits Page 18 18 18 18 18 18 18 18 18 18 18 18 18	
96-295		13/08/2025 - My Post Business/Post - Interlibrary Loans Postage	\$14.95
06.206		, and the second	<u> </u>
96-296		13/08/2025 - Post Clarkson Post Sho - Working With Childrens Check	\$87.00
96-297		13/08/2025 - Two Rocks IGA - Milk	<u> </u>
			\$3.10
96-298		14/08/2025 - Big W - Cardstock - Library Display	\$50.00
96-299		14/08/2025 - Coles - National Science	\$19.25
30 233		Week Grant - Catering - In-Kind Contribution	Ψ10.20
96-300		14/08/2025 - Lams Oriental Superm - Milk	\$4.99
00 000		For Staff	ψ1.00
96-301		14/08/2025 - My Post Business/Post -	\$32.79
		Interlibrary Loans Postage	
96-302		15/08/2025 - Coles - Batteries	\$24.50
96-303		15/08/2025 - Coles - Milk - Staff Use	\$4.65
96-304		16/08/2025 - Amazon Au - Library Book	\$24.79
		Stock	·
96-305		16/08/2025 - Kmart - Better Beginnings	\$16.00
		Grant - Sensory Materials - In-Kind	
		Contribution	
96-306		18/08/2025 - Amazon Au - Library Book	\$31.39
96-307		Stock 19/08/2025 - My Post Business/Post -	\$24.76
30-307		Interlibrary Loans Postage	Ψ24.70
96-308		19/08/2025 - Newsxpress Ocean Keys -	\$2.02
30-300		Newspaper	Ψ2.02
96-309		19/08/2025 - Newsxpress Ocean Keys -	\$2.53
		Newspaper	·
96-310		19/08/2025 - Red Dot Stores - Better	\$8.98
		Beginnings Grant - Sensory Materials - In-	
00.044		Kind Contribution	
96-311		19/08/2025 - Sp Australian Geograph -	\$74.91
00.040		Australian Animal Soft Toys - IAAP Program.	
96-312		20/08/2025 - Amazon Au - Library Book Stock	\$36.89
96-313		20/08/2025 - Amazon Marketplace Au -	\$63.02
JU-010		Library Book Stock	ψ03.02
96-314		20/08/2025 - My Post Business/Post -	\$10.93
		Interlibrary Loans Postage	,
96-315		20/08/2025 - My Post Business/Post -	\$10.93
		Interlibrary Loans Postage	,
96-316		21/08/2025 - Bunnings - Stake / Ties -	\$22.11
		Potted Plant	

	Warrant of Payments October 2025			
NII	Dete	Counties ( Description	A	
Number	Date	Supplier / Description	Amount	
96-317		21/08/2025 - Coles - Staff Milk / Gift - Presenter	\$11.65	
96-318		21/08/2025 - Jb Hi Fi Ocean Keys - Cables - Lightning / HDMI-USB C/A	\$63.94	
96-319		21/08/2025 - Jb Hi Fi Ocean Keys - HDMI Cable	\$17.99	
96-320		21/08/2025 - Lams Oriental Superm - Milk For Staff	\$5.29	
96-321		21/08/2025 - Officeworks - USB Adaptor	\$65.00	
96-322		21/08/2025 - Simply Headsets - Omnidirectional Microphone / Speaker - Mixed Format Meetings	\$224.00	
96-323		21/08/2025 - Two Rocks IGA - Milk	\$3.10	
96-324		22/08/2025 - Coles - Paper Bags - Junior Craft	\$12.00	
96-325		22/08/2025 - My Post Business/Post - Interlibrary Loans Postage	\$18.91	
96-326		22/08/2025 - My Post Business/Post - Interlibrary Loans Postage	\$20.44	
96-327		22/08/2025 - Wanewsdti - West Australian - Wanneroo Library	\$172.80	
96-328		25/08/2025 - Amazon Au - Library Book Stock	\$144.33	
96-329		25/08/2025 - Australian Society Of - Attend ASA PD Day	\$140.00	
96-330		25/08/2025 - My Post Business/Post - Interlibrary Loans Postage	\$29.90	
96-331		26/08/2025 - Ink Station - Barcode Readers - Libraries	\$387.80	
96-332		26/08/2025 - Sp Senior Style - Jigsaws (Dementia Friendly)	\$130.25	
96-333		27/08/2025 - Coles - Cream Of Tartar / Plain Flour / Salt	\$10.00	
96-334		27/08/2025 - Kmart - Materials - Display	\$23.00	
96-335		27/08/2025 - My Post Business/Post - Interlibrary Loans Postage	\$33.86	
96-336		27/08/2025 - Pld Organisation Pty Ltd - Library Book Stock	\$41.25	
96-337		27/08/2025 - Red Dot Stores - Materials IAAS Activity	\$20.42	
96-338		28/08/2025 - Amazon Au - Library Book Stock	\$27.55	
96-339		28/08/2025 - Amazon Marketplace Au - USB Adaptor	\$9.99	
96-340		28/08/2025 - Annual Fee - Credit Card Fee - Paid Monthly	\$5.00	
96-341		28/08/2025 - Annual Fee - Credit Card Fee - Paid Monthly	\$5.00	
96-342		28/08/2025 - Annual Fee - Credit Card Fee - Paid Monthly	\$5.00	

Warrant of Payments October 2025			
Number	Date	Supplier / Description	Amount
96-343	Date	28/08/2025 - Annual Fee - Credit Card Fee	\$5.00
30 040		- Paid Monthly	ψ0.00
96-344		28/08/2025 - Annual Fee - Credit Card Fee	\$5.00
		- Paid Monthly	·
96-345		28/08/2025 - Annual Fee - Credit Card Fee	\$5.00
		- Paid Monthly	
96-346		28/08/2025 - Annual Fee - Credit Card Fee	\$5.00
0001=		- Paid Monthly	<b></b>
96-347		28/08/2025 - Annual Fee - Credit Card Fee	\$5.00
00.040		- Paid Monthly	<b>ФГ 00</b>
96-348		28/08/2025 - Annual Fee - Credit Card Fee - Paid Monthly	\$5.00
96-349		28/08/2025 - Annual Fee - Credit Card Fee	\$5.00
90-349		- Paid Monthly	φ3.00
96-350		28/08/2025 - Annual Fee - Credit Card Fee	\$5.00
30 000		- Paid Monthly	ψ0.00
96-351		28/08/2025 - Annual Fee - Credit Card Fee	\$5.00
		- Paid Monthly	40.00
96-352		28/08/2025 - Annual Fee - Credit Card Fee	\$5.00
		- Paid Monthly	•
96-353		28/08/2025 - Eventbrite Pro Sub -	\$15.00
		Advertising - Event Platform – Eventbrite	
96-354		28/08/2025 - Lams Oriental Superm -	\$4.80
		Materials For IAAS	
96-355		28/08/2025 - Lams Oriental Superm - Milk	\$3.69
		For Staff	
96-356		28/08/2025 - My Post Business/Post -	\$10.93
		Interlibrary Loans Postage	
96-357		28/08/2025 - My Post Business/Post -	\$10.93
		Interlibrary Loans Postage	
96-358		28/08/2025 - Post Wanneroo Post Sho -	\$45.20
		Postage - RFID Tags To James Bennett	
96-359		28/08/2025 - Sq *Epic Catering Service -	\$506.00
		Catering – Light Refreshments – Author Talk	
		- Customer Use	
96-360		29/08/2025 - Coles - Milk - Staff Use	\$4.65
96-361		29/08/2025 - Coles - Various Items -	\$56.60
		Catering - The Writers Of The North Event.	
96-362		29/08/2025 - My Post Business/Post -	\$10.93
		Interlibrary Loans Postage	
96-363		29/08/2025 - My Post Business/Post -	\$9.51
		Interlibrary Loans Postage	
96-364		29/08/2025 - Newsxpress Ocean Keys -	\$2.53
		The West Australian Newspaper	
96-365		29/08/2025 - Two Rocks IGA - Milk	\$3.10
96-366		30/08/2025 - Coles - Various Food Items -	\$104.30
		Catering - The Writers Of The North Event.	
96-367		30/08/2025 - Liquorland - Catering - Light	\$126.60
		Refreshments – Author Talk	

	Warrant of Payments October 2025			
Number	Date	Supplier / Description	Amount	
96-368		31/07/2025 - Aldi Stores - Fruit / Vegetables / Bread	\$86.17	
96-369		31/07/2025 - Dominos Estore Mindarie - Catering - Library Event - Murder Mystery Night	\$48.99	
96-370		31/07/2025 - QB The Bookshop - Replacement Book - Junior Collection	\$14.99	
		Media & Communications Services		
96-371		03/08/2025 - Fairfax Subscriptions - Media Advertising - WA Today	\$21.49	
96-372		04/08/2025 - Facebk *Khb3Az43C2 - Advertising	\$50.60	
96-373		09/08/2025 - Facebk *Ssuquxq2C2 - Advertising	\$56.10	
96-374		22/08/2025 - Facebk *Haljxyq2C2 - Advertising	\$54.31	
96-375		26/08/2025 - Facebk *76Uyfyuae2 - Advertising	\$779.36	
96-376		26/08/2025 - Officeworks - General Materials - USB Storage	\$539.00	
96-377		26/08/2025 - Tickets*Emergence - Emergence Creative Collision Conference	\$179.88	
96-378		28/08/2025 - Annual Fee - Credit Card Fee - Paid Monthly	\$5.00	
96-379		28/08/2025 - Annual Fee - Credit Card Fee - Paid Monthly	\$5.00	
96-380		28/08/2025 - Annual Fee - Credit Card Fee - Paid Monthly	\$5.00	
96-381		29/08/2025 - Bunnings - Hand Sprayer - Use On Vehicle Wn34597 / Fertilisers - Cockman House / Salitage Park / Memorial Park.	\$160.42	
96-382		31/07/2025 - Tt Joondalup PI - For Use With Mowing Trailer - WN 29254 - Central Area Mowing Crew 2	\$608.09	
		Parks Maintenance		
96-383		01/08/2025 - Bunnings - Water Bottle	\$17.95	
96-384		04/08/2025 - Officeworks - Under Desk Cabinet Draw - Building 3 Supervisor Office	\$229.00	
96-385		06/08/2025 - Bunnings - Cable Ties	\$11.96	
96-386		06/08/2025 - Bunnings Group Ltd - Spray Packs - Horticulture One	\$294.00	
96-387		06/08/2025 - Mecca Sports - Replacement Nets	\$380.00	
96-388		07/08/2025 - Bunnings - Cable Ties	\$16.96	
96-389		08/08/2025 - Bunnings - Tape / Ties	\$20.63	

	Warrant of Payments October 2025			
Niversia	Dete	Complian / Description	A	
Number	Date	Supplier / Description	Amount	
96-390		12/08/2025 - Bunnings Group Ltd - Electronic Spray Packs - Allocated To	\$396.00	
		Mowing Two		
96-391		13/08/2025 - Bunnings - Sponge /	\$45.95	
		Adhesive / Bolt&Nuts / Washers		
96-392		18/08/2025 - Bunnings Group Ltd -	\$50.40	
		Replacement Nozzle - Backpack Sprayers		
96-393		19/08/2025 - Bunnings Group Ltd -	\$25.00	
		Extension Lead - Allocated To Mowing		
06.204		Three - Kingsway Storage Shed	<b>#276 F0</b>	
96-394		27/08/2025 - Bunnings Group Ltd - Hand Tools / Backpack Sprayer - Senior Leading	\$376.50	
		Hand Position		
96-395		28/08/2025 - Annual Fee - Credit Card Fee	\$5.00	
		- Paid Monthly	70.00	
96-396		28/08/2025 - Annual Fee - Credit Card Fee	\$5.00	
		- Paid Monthly		
		Parks Operations		
96-397		07/08/2025 - Bunnings - Bunting - The	\$269.58	
30 037		Showgrounds	Ψ200.00	
96-398		07/08/2025 - Bunnings - Equipment -	\$436.66	
		Senior Leading Hand Parks North	·	
96-399		08/08/2025 - Bunnings - Tools - Parks	\$837.53	
		North Crew		
96-400		13/08/2025 - Anaconda - Metal Detector -	\$189.00	
20.404		Parks North Crews	4007.70	
96-401		25/08/2025 - Bunnings - I Got Equipment - Parks North Teams	\$397.56	
00.400			<b>#</b> 400.00	
96-402		26/08/2025 - Bunnings - I Got Equipment - Parks North Teams	\$162.93	
96-403		26/08/2025 - Bunnings - Post Hole Digger	\$98.95	
90-403		Shovel / Hand Spade	φ90.93	
96-404		28/08/2025 - Annual Fee - Credit Card Fee	\$5.00	
00 101		- Paid Monthly	φο.σσ	
96-405		28/08/2025 - Annual Fee - Credit Card Fee	\$5.00	
		- Paid Monthly		
96-406		28/08/2025 - Bunnings - Pruning Blades	\$53.40	
96-407		31/07/2025 - Bunnings - Padlocks -	\$35.80	
		Mowing Truck Cabinet		
		People & Culture		
96-408		14/08/2025 - Kmart - Value-Able Awards	\$100.00	
96-409		14/08/2025 - Kmart - Value-Able Awards	\$100.00	
96-410		14/08/2025 - Kmart - Value-Able Awards	\$100.00	
96-411		14/08/2025 - Kmart - Value-Able Awards	\$100.00	
96-412		14/08/2025 - Kmart - Years Of Service	\$250.00	
96-413		18/08/2025 - Myo*New South Wales Sp -	\$254.75	
		Recruitment Vacancy Advert	Ψ201.10	

	Warrant of Payments October 2025			
Number	Date	Supplier / Description	Amount	
96-414		28/08/2025 - Annual Fee - Credit Card Fee - Paid Monthly	\$5.00	
		Preventative Engineering Maintenance		
96-415		08/08/2025 - Officeworks - Office Equipment	\$171.45	
96-416		28/08/2025 - Annual Fee - Credit Card Fee - Paid Monthly	\$5.00	
		Surveys		
96-417		01/08/2025 - Bunnings - Masonry Drill Bits / Socket	\$43.22	
96-418		14/08/2025 - Bunnings - Insect Control In Counters / Hose Ties	\$27.56	
96-419		15/08/2025 - Bunnings - Road Screws	\$85.50	
96-420		28/08/2025 - Annual Fee - Credit Card Fee - Paid Monthly	\$5.00	
96-421		28/08/2025 - Annual Fee - Credit Card Fee - Paid Monthly	\$5.00	
96-422		29/08/2025 - Autobarn Butler - Replacement Floor Mats / Car Air Freshener	\$39.98	
96-423		29/08/2025 - Geofabrics - Bitumen Road Tape - Hold Tubes To The Road	\$72.72	
		Tree & Conservation Maintenance		
96-424		01/08/2025 - Benara Nurseries - 5 Adenanthos Sericea 30L	\$181.83	
96-425		05/08/2025 - Work Clobber - New Boots	\$125.10	
96-426		08/08/2025 - Subway Alexander Heights - Catering - Wildflower Survey Training	\$183.00	
96-427		28/08/2025 - Annual Fee - Credit Card Fee - Paid Monthly	\$5.00	
96-428		29/08/2025 - Bunnings - Socket / Adaptor - Afterhours Call Out	\$22.99	
96-429		29/08/2025 - Bunnings - AALithium Batteries - Wildlife Cameras	\$238.80	
		Wanneroo Aquamotion		
96-430		05/08/2025 - BOC Limited - Medical C	\$13.17	
96-431		05/08/2025 - Coles Online - Confectionary - Re Sale	\$343.00	
96-432		05/08/2025 - Twilio Sendgrid - Envibe Pro - 100,000 Email Credits Per Month	\$140.67	
96-433		11/08/2025 - Coles - Thermometer	\$15.00	
96-434		11/08/2025 - St John Ambulance Aust - Provide First Aid Renewal - 1 Employee - Maintain Role In Swim School	\$132.00	
96-435		12/08/2025 - Bunnings - Tools / Equipment - Aquamotion Pool Plant Room	\$320.48	

	Warrant of Payments October 2025			
Newsbar	Dete	Supplier / Description	A	
Number	Date	Supplier / Description	Amount	
96-436		12/08/2025 - Kmart - Office Storage	\$78.25	
96-437		12/08/2025 - Officeworks - Labels /	\$49.49	
96-438		Whiteboard Markers 12/08/2025 - Pin* LIWA Aquatics -	\$153.16	
90-430		Membership - 1 Employee	φ133.10	
96-439		12/08/2025 - Rlsswa - Lifeguard Requalification	\$175.00	
96-440		18/08/2025 - Officeworks - Cash Box / Keyboards / Mouse	\$276.68	
96-441		18/08/2025 - Post Bullsbrook Lpo - Working With Children Check - 1 Employee	\$87.00	
96-442		19/08/2025 - Kmart - Sensory Toys - Dolphin Swim School Programs	\$25.40	
96-443		25/08/2025 - Sp Splash About Wholes - Pool Mirrors - Swim School Classes	\$148.50	
96-444		27/08/2025 - Aust Wide First Aid - CPR Refresher - 1 Employee	\$59.00	
96-445		28/08/2025 - Annual Fee - Credit Card Fee - Paid Monthly	\$5.00	
96-446		28/08/2025 - Annual Fee - Credit Card Fee - Paid Monthly	\$5.00	
		Waste Services		
96-447		04/08/2025 - Bunnings - Battery Charger	\$59.74	
96-448		04/08/2025 - Bunnings - Battery Charger -	\$49.44	
		Covert Cameras Used For Illegal Dumping		
96-449		06/08/2025 - Bigw Online - Repair Event Equipment	\$78.00	
96-450		07/08/2025 - United Lexia - Fuel Purchase WN 34636	\$126.84	
96-451		08/08/2025 - Farmer Jacks Ashby -	\$114.99	
96-452		Catering 19/08/2025 - Coles - CE Network Catering	\$55.75	
96-453		22/08/2025 - Bunnings - Plastic Hose Connector	\$27.20	
96-454		28/08/2025 - Annual Fee - Credit Card Fee	\$5.00	
96-455		- Paid Monthly  28/08/2025 - Annual Fee - Credit Card Fee	\$5.00	
96-456		- Paid Monthly  28/08/2025 - Annual Fee - Credit Card Fee	\$5.00	
96-457		- Paid Monthly 28/08/2025 - Annual Fee - Credit Card Fee - Paid Monthly	\$5.00	
96-458		28/08/2025 - Annual Fee - Credit Card Fee - Paid Monthly	\$5.00	
96-459		28/08/2025 - Spud Shed - Drinks - Waste Sausage Sizzle	\$124.95	
96-460		29/08/2025 - Spotlight Butler - Repair Kit - Mending Event	\$66.00	

Warrant of Payments October 2025			
Number	Date	Supplier / Description	Amount
96-461	Date	31/07/2025 - Bunnings - Waste Education Equipment	\$18.79
96-462		31/08/2025 - Repco - Spigot Parts - Dismantling Bins	\$83.60
		Youth Services	
96-463		01/08/2025 - Coles Online - Food - Outreach Term 3	\$91.03
96-464		01/08/2025 - Coles Online - Food - Outreach Term 3	\$282.17
96-465		01/08/2025 - Kmart - Materials - Outreach Term 3	\$20.00
96-466		04/08/2025 - Bunnings - Materials - School Engagement	\$35.96
96-467		05/08/2025 - WA Aids Council - Materials - Safe Sex Resources	\$50.00
96-468		05/08/2025 - Woolworths Online - Food - Yanchep Youth Centre - Term 2	\$99.20
96-469		06/08/2025 - Spotlight - Material - Clarkson Youth Hub - Art And Craft Equipment	\$114.80
96-470		06/08/2025 - Woolworths Online - Food - Clarkson Youth Hub - Drop-In	\$60.07
96-471		07/08/2025 - Coles - Food - Clarkson Youth Hub - Drop-In	\$18.80
96-472		08/08/2025 - Aldi Stores - Materials - Wanneroo Youth Centre Term 3	\$10.73
96-473		08/08/2025 - Coles - Materials - Wanneroo Youth Centre Term 3	\$46.20
96-474		08/08/2025 - Kmart - Materials - Wanneroo Youth Centre Term 3	\$19.50
96-475		08/08/2025 - Kmart - Material - Awareness Day - Action Against Violence And Bullying	\$60.00
96-476		08/08/2025 - Officeworks - Material - Awareness Day - Action Against Violence And Bullying	\$26.24
96-477		08/08/2025 - Perthcityfarm - Gardening In Small Spaces Workshop - October School Holidays - Clarkson Youth Hub	\$570.64
96-478		11/08/2025 - Bigw Online - Materials - Yanchep Youth Centre Term 2	\$292.35
96-479		11/08/2025 - Coles - Wasey Network Meeting - Food	\$25.00
96-480		11/08/2025 - Kmart - Materials - Yanchep Youth Centre Term 2	\$324.75
96-481		11/08/2025 - Paypal - Membership - AIMH	\$110.00
96-482		12/08/2025 - Aldi Stores - Jaw's - Morning Tea	\$27.32
96-483		12/08/2025 - Coles Online - Food - Hainsworth Youth Centre Term 3	\$182.99

Warrant of Payments October 2025			
Number	Date	Supplier / Description	Amount
96-484		12/08/2025 - Kmart - Materials - Refund - Yanchep Youth Centre Term 2	-\$2.00
96-485		12/08/2025 - Woolworths Online - Food - Woolworths Yanchep Youth Centre- Term 3	\$110.25
96-486		12/08/2025 - Woolworths Online - Materials - Yanchep Youth Centre - Term 3	\$4.10
96-487		13/08/2025 - Coles - Food - WYC	\$48.21
96-488		13/08/2025 - Kmart - Materials - Refund - Yanchep Youth Centre Term 2	-\$3.00
96-489		13/08/2025 - Woolworths Online - Food - Clarkson Youth Hub - Drop-In	\$83.30
96-490		14/08/2025 - Coles - Food - WYC	\$54.55
96-491		14/08/2025 - Woolworths - Food - Clarkson Youth Hub	\$23.85
96-492		15/08/2025 - Amazon Marketplace Au - Materials - Skate Boards - October School Holidays - Outreach	\$744.50
96-493		15/08/2025 - Temu - Materials - Wear It Purple Day	\$51.36
96-494		15/08/2025 - Woolworths - Food - Clarkson Youth Hub - Drop-In	\$18.20
96-495		18/08/2025 - Coles - Food - Banksia Grove Project	\$168.20
96-496		18/08/2025 - CPP Convention Centre - Car Parking - Resources Technology Showcase Exhibition 2025	\$15.14
96-497		18/08/2025 - Red Dot Stores - Materials - Banksia Grove Project	\$132.81
96-498		19/08/2025 - Pearsall IGA - School Engagement Resources - Ashdale Secondary Dordaak Kepup	\$21.70
96-499		19/08/2025 - Woolworths Online - Food - Yanchep Youth Centre - Term 3	\$101.85
96-500		20/08/2025 - Bigw Online - Material - WYC	\$173.85
96-501		20/08/2025 - Coles - Materials - Yanchep Youth Centre - Term 3	\$14.00
96-502		20/08/2025 - Coles - Food - Clarkson Youth Hub - Drop-In	\$70.92
96-503		20/08/2025 - Coles - Food - WYC	\$22.50
96-504		20/08/2025 - Kmart - Material - Clarkson Youth Hub - Kitchen Equipment Upgrade	\$158.00
96-505		20/08/2025 - Kmart - Materials - Wear It Purple Day	\$28.00
96-506		20/08/2025 - Kmart - Materials - Yanchep Youth Centre - Term 3	\$70.00
96-507		20/08/2025 - Woolworths - Woolworths School Engagement Resources Ashdale Secondary Dordaak Kepup Youth Services	\$23.40
96-508		21/08/2025 - Coles - Food	\$53.42

		Warrant of Payments October 2025	
Number	Date	Supplier / Description	Amount
96-509	Date	21/08/2025 - Coles - Food- Coles-	\$57.70
30-303		Outreach Term 3	Ψ37.70
96-510		22/08/2025 - Aldi Stores - Food - WYC	\$39.78
96-511		22/08/2025 - Coles - Food - CYH	\$17.50
96-512		22/08/2025 - Coles Online - Food- Coles-	\$118.20
		Outreach Term 3	
96-513		23/08/2025 - Wilson Parking - Youth	\$25.34
00.544		Services	<b>***</b>
96-514		26/08/2025 - Woolworths Online - Food -	\$84.55
96-515		Yanchep Youth Centre - Term 3 27/08/2025 - Coles - Food - WYC	<u></u>
		27/08/2025 - Coles - Food - WYC 27/08/2025 - Woolworths Online - Food -	\$26.80 \$97.26
96-516		Clarkson Youth Hub - Drop-In	\$97.20
96-517		28/08/2025 - Annual Fee - Credit Card Fee	\$5.00
90-317		- Paid Monthly	φ5.00
96-518		28/08/2025 - Annual Fee - Credit Card Fee	\$5.00
		- Paid Monthly	
96-519		28/08/2025 - Annual Fee - Credit Card Fee	\$5.00
00.500		- Paid Monthly	<b>45.00</b>
96-520		28/08/2025 - Annual Fee - Credit Card Fee - Paid Monthly	\$5.00
96-521		28/08/2025 - Annual Fee - Credit Card Fee	\$5.00
00 021		- Paid Monthly	Ψ0.00
96-522		28/08/2025 - Annual Fee - Credit Card Fee	\$5.00
		- Paid Monthly	
96-523		28/08/2025 - R U Ok Limited - Merchandise	\$184.13
96-524		29/08/2025 - Coles Online - Food -	\$177.04
00.505		Hainsworth Youth Centre Term 3	<b>**</b>
96-525		29/08/2025 - Rebel - Material - Hainsworth Youth Centre Term 3	\$144.95
96-526		31/07/2025 - Pearsall IGA - Food - School	\$17.18
90-520		Engagement	Φ17.10
		Zingagomoni	
		Tota - NAB	\$62,049.15
			<u> </u>
	CANC	ELLED PAYMENTS - PREVIOUS PERIOD	
123439	19/09/2022	Robert Larfield	-\$61.65
123443	19/09/2022	Hien Ngoc Nguyen	-\$61.65
123444	19/09/2022	Checkpoint Building Surveyors	-\$110.00
123455	19/09/2022	Robert Larfield	-\$61.65
123483	4/10/2022	Lachlan Struthers	-\$67.60
			*
123490	4/10/2022	MPM Perth	-\$147.00
123511	10/10/2022	Laura Moseley	-\$1,980.00
123519	10/10/2022	Work Reap Ventures Pty Ltd	-\$825.00
405400	40/00/000	The Good Guys Discount Warehouses	M4 047 00
125198	18/08/2025	(Australia) Pty Ltd	-\$1,347.00
122177	14/09/2021	Willo Electrical	-\$147.00

	Warrant of Payments October 2025			
Number	Date	Supplier / Description	Amount	
122189	14/09/2021			
		Joanne Chang Michelle Murie	-\$13.00	
122190 122220	14/09/2021 28/09/2021		-\$13.00 -\$595.00	
122228	29/09/2021	Australian Institute of Landscape Harbourside Village Pool	·	
122229	29/09/2021	<del>-</del>	-\$66.67	
	29/09/2021	Shayna Taplin Sue Berman	-\$13.00	
122230 122235	29/09/2021	Ashlee Annear	-\$13.00 \$76.00	
			-\$76.00 -\$61.65	
122266	5/10/2021	Phil Counsell Glass Pool Fencing  Northern Lawnmower & Chainsaw		
122289	11/10/2021		-\$118.80	
122295	11/10/2021	Fabcot Pty Ltd (Woolworths)	-\$73.00	
122311	19/10/2021	Checkpoint Building Surveyors Grant Cheshire	-\$110.00	
122313	19/10/2021		-\$2,000.00	
122354	26/10/2021	NEWest Alliance	-\$207.00	
122364	26/10/2021	Marvilla Group Pty Ltd	-\$2,000.00	
122373	2/11/2021	June Moorhouse	-\$126.00	
122391	9/11/2021	Aker Makur	-\$80.00	
122397	9/11/2021	Domenic Caccamo	-\$80.00	
122458	24/11/2021	David Wills and Associates	-\$352.00	
122462	24/11/2021	Shree Jalaram Mandal WA Incorporated	-\$168.30	
123521	17/10/2022	Maneesha Empeigne	-\$12.00	
123537	17/10/2022	Lucy Taylor	-\$61.65	
123538	17/10/2022	Elite Blockwork	-\$61.65	
123557	24/10/2022	Ivor Keenan	-\$137.88	
123565	24/10/2022	Cynthia Harding	-\$75.82	
123578	24/10/2022	Genty Wani	-\$61.65	
123589	24/10/2022	Amnee Construction	-\$110.00	
123594	24/10/2022	Yungatha	-\$742.50	
123613	1/11/2022	Powerlyt	-\$4,029.87	
123618	1/11/2022	Yungatha	-\$35.20	
123650	14/11/2022	Chloe Trutwein	-\$20.12	
123688	21/11/2022	Swan Group WA Pty Ltd	-\$110.00	
123713	28/11/2022	Jessica Winchester	-\$124.50	
123739	12/12/2022	Brightwater Care Group	-\$1,735.25	
123784	9/01/2023	Sarah Rybarczyk & Dylan Sheridan	-\$360.00	
123787	9/01/2023	Andrew Wilson	-\$12.10	
123788	9/01/2023	Peter Stewart	-\$27.00	
123814	23/01/2023	Mitchell Boot	-\$2.50	
120014	20/01/2023	Inspired Property Group Pty Ltd T/As	-ψ∠.30	
123830	23/01/2023	Inspired Homes	-\$758.19	
		TAPS The Associated Payroll Specialists		
125163	21/07/2025	Pty Ltd Luxworks Traffic Control and Management	-\$1,045.00	
124824	21/10/2024	Pty Ltd	-\$726.00	
		Total - Cancelled	-\$21,223.85	

	Warrant of Payments October 2025				
Number	Date	Supplier / Description	Amount		
		TOWALDI ANNING SCHEME			
		TOWN PLANNING SCHEME  Cell 1			
		Bing - Annual Review Advertising	\$30.82		
		Cell 2	ψ30.02		
		Bing - Annual Review Advertising	\$30.81		
		Cell 3	Ψ σ σ σ σ σ		
		Bing - Annual Review Advertising	\$30.83		
		Cell 4			
		Bing - Annual Review Advertising	\$30.83		
		Cell 5			
		Bing - Annual Review Advertising	\$30.83		
		Cell 6			
		Bing - Annual Review Advertising	\$30.83		
		Cell 7			
		Bing - Annual Review Advertising	\$30.83		
		Cell 8	<b>***</b>		
		Bing - Annual Review Advertising	\$30.83		
		Cell 9	¢20.02		
		Bing - Annual Review Advertising	\$30.83		
		Total - TPS	\$277.44		
		MANUAL JOURNALS			
FA26-238			\$6,195.00		
FA26-238		Fines Enforcement Registry  Reject Returned Fees	\$2.50		
FA26-238		CBA Corporate Credit Card Acquittal	-\$1,860.55		
1 A20-230		OBA Corporate Orealt Card Acquittar	-ψ1,000.00		
		Total - Journals	\$4,336.95		
			+ -,		
·		General Fund Bank Account			
		Payroll Payments October 2025			
		14.10.2025	\$19,707.08		
		14.10.2025	\$4,703.39		
		14.10.2025	\$2,488,527.96		
		14.10.2025	\$89,581.93		
		28.10.2025	\$552.31		
		28.10.2025	\$18,646.46		
		28.10.2025	\$2,536,422.24		
		28.10.2025	\$3,750.00		
		28.10.2025	\$28,301.57		
		Total - Payroll	\$5,190,192.94		
		Bank Fees October 2025			

Warrant of Payments October 2025			
Number	Date	Supplier / Description	Amount
		CBA Pooling Maintenance Fee	\$50.00
		Merchant Fees	\$85,261.08
		Reject Return Fee Rates	\$442.50
		Amex Fee	\$2,514.36
		BPAY Rates	\$24,229.81
		BPAY FAC	\$60.78
		BPAY Debtors	\$64.12
		Bpoint Rates	\$1,080.87
		Bpoint Debtors	\$1.44
		Commbiz Transaction Fees	\$794.69
		Commbiz Transaction Fees	\$361.00
		Account Service Fee - DDA Transactions	\$104.20
		Total - Bank Fees	\$114,964.85
		Total - Muni Recoup	\$25,041,301.41
		Direct Payments Total (Includes Payroll, Bank Fees & Advance Recoup)	\$30,346,459.20

At the close of October 2025 outstanding creditors amounted to \$7,924,720.14.

## Consultation

Nil

### Comment

The list of payment (cheques and electronic transfers) and the end of month total of outstanding creditors for the month of October 2025 is presented to the Council for information and recording in the minutes of the meeting, as required by the *Local Government (Financial Management) Regulations 1996*.

## **Statutory Compliance**

Regulation 13(1) of the Local Government (Financial Management) Regulations 1996 requires a local government to list the accounts paid each month and total all outstanding creditors at the month end and present such information to the Council at its next Ordinary Meeting after each preparation. A further requirement of this Section is that the prepared list must be recorded in the minutes of the Council meeting.

## **Strategic Implications**

The proposal aligns with the following objective within the Council Plan 2025 – 2035:

5 ~ A Well-Governed and Managed City

5.1 - Lead with clear decisions and strong advocacy

# **Risk Appetite Statement**

In pursuit of strategic objective goal 5, we will accept a Medium level of risk as the City balances the capacity of the community to fund services through robust cost-benefit analysis and pursues evidence-based decision making to be effective stewards of the Council and City for future generations.

## **Risk Management Considerations**

There are no existing Strategic or Corporate risks within the City's existing risk registers which relate to the issues contained in this report.

## **Policy Implications**

Nil

## **Financial Implications**

Nil

## **Voting Requirements**

Simple Majority

### Recommendation

That, in accordance with Regulation 13 of the *Local Government (Financial Management) Regulations 1996*, Council RECEIVES the list of payments drawn for the month of October 2025, as detailed in this report.

Attachments: Nil

## 4.16 Annual Audit of Financial Report for the year ended 30 June 2025

File Ref: 52125 – 25/435921

Responsible Officer: Director Corporate Strategy & Performance

Attachments: 2

# Changes to Report and Additional Information Arising from Agenda Briefing

Any changes or additional information following Agenda Briefing will be shown here.

#### Issue

To consider the Audit and Risk Committee's recommendation to Council to adopt the City's Annual Statutory Financial Reports (the **Report**) for the year ended 30 June 2025, audited by the City Auditors, the Office of the Auditor General (**OAG**).

## **Background**

In accordance with the *Local Government Act 1995* (the **Act**) a local government is required to prepare the Annual Statutory Financial Reports on its operations for the preceding financial year by 30 September and submit the report to its Auditors.

The City submitted its draft Annual Statutory Financial Reports to the OAG, and their subcontracted auditor KPMG, in September 2025. The auditors have completed the audit and issued the Independent Auditor's Report for the year ended 30 June 2025

### **Detail**

The Annual Statutory Financial Reports is attached (**Attachment 1**). As part of the City's audit process, as agreed with the OAG, the Audit and Risk Committee (the **Committee**) was requested to review the Report and the Committee recommended the Chief Executive Officer (CEO) to sign the "Statement by Chief Executive Officer" (page 2 of **Attachment 1**), as required by the *Local Government (Financial Management) Regulations 1996* Regulation 51. Subsequent to the receipt of a version of the Report that was signed by the CEO, the OAG issued the Independent Auditor's Report (**Attachment 2**).

### Consultation

The Report was presented to the Audit and Risk Committee held on 17 November 2025, and it was resolved that the Committee:

- "1. RECOMMENDS the CEO to sign the "Statement by Chief Executive Officer" (page 2 of Attachment 1), as required by the Local Government (Financial Management) Regulations 1996 Regulation 51; and
- 2. RECOMMENDS that Council ADOPTS the Annual Statutory Financial Reports for the City of Wanneroo for the year ended 30 June 2025 as detailed in Attachment 1."

#### Comment

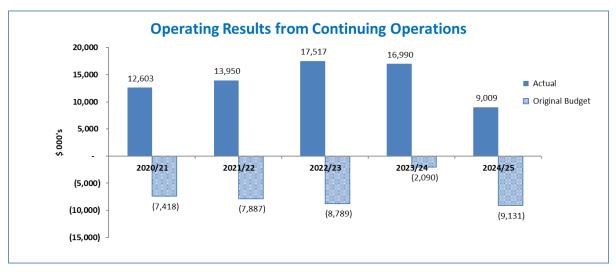
## 1. Operating Result from Continuing Operations

The below results from operations graph shows improved financial results which were achieved through a combination of increased income and cost-containing programs. The increased revenue was due principally to:

- Advance payment of Financial Assistance Grant;
- Additional Commonwealth funding for the land acquisition of the Flynn Drive expansion;
   and
- Significant increase in fees & charges income mainly due to Waste Fees, Building Permit Applications, Development Applications and Engineering Supervision Fees.

Operating expenses are materially in line with the revised budget except for materials & contracts due to the land acquisition of the Flynn Drive expansion, which has been offset by the additional funding mentioned above and lower Employee Costs mainly due to re-estimation of Workers Compensation Provision and Long Service Leave Provision.

Chart 1 – Operating Results from Continuing Operations

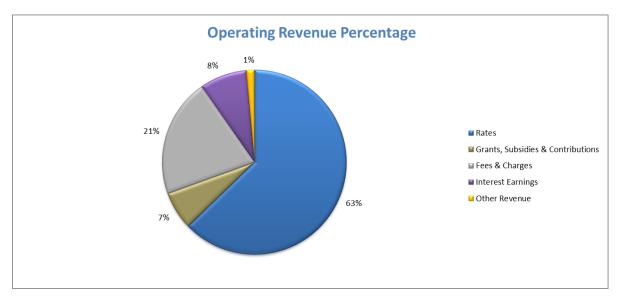


## 2. Operating Revenue

A breakdown of the City's revenues is shown in the following two tables. Consistent with the comments above:

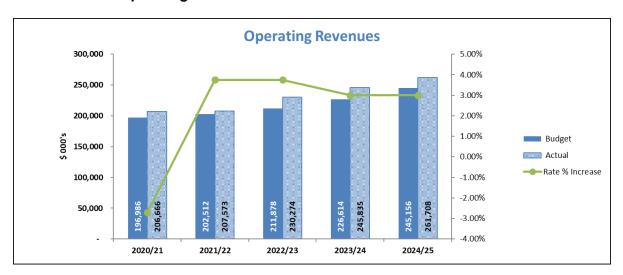
- Contribution to the total operating revenue from Rates has remained steady at 63% (2025).
- Grants, Subsidies & Contributions proportion of the total operating revenue has increased from 6% (2024) to 7% (2025) due to Financial Assistant Grant and additional Commonwealth funding for the land acquisition of the Flynn Drive Expansion.

Chart 2 – Operating Revenue by Nature



The below chart shows a graphical representation of rate % increase and actual operating revenue in comparison to budget.

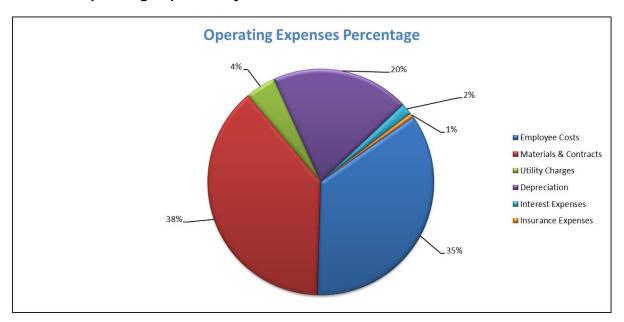
Chart 3 - Total Operating Revenue and Rates % Increase



## 3. Operating Expenses

The City's major cost drivers are Employee Costs and Materials & Contracts. The remaining operating expenses are the costs incurred in depreciation, utilities, interest expenses, and insurance expenses. The pie chart below shows the breakdown.

Chart 4 - Operating Expenses by Nature



93% of the City's operating expenses are captured within three categories: employee costs, materials and contracts, and depreciation. Growth in employee costs remained consistent in recent financial years, reflecting our efficiency in containing costs against growth in properties to service and within the expectations of the industrial agreements. However, materials and contracts has increased reflecting the current market conditions due to general price rises and inflation in the FY 2024/25.

The graph below shows the City's operating expenses over the past 5 years.

Chart 5 - Operating Expenses



## 4. Capital Expenditure

The pie chart below shows capital expenditure by programs.

Capital Projects Expenditure by Program (%)

17%

Community

Corporate

Drainage

Investment

Recreation & Sport

Transport

Waste Management

Chart 6 - Capital Projects Expenses by Program

The three main categories of capital project expenditure related to recreation and sport, transport and community totalling 91%.

In the 2024/25 financial year, whilst \$95.6M was spent on capital programs, an additional \$59.4M of infrastructure assets were constructed by developers as part of subdivisional development and handed over to the City. Developer-contributed assets included roads, pathways, stormwater drainage and parks (going forward, the upkeep of which becomes the City's responsibility).

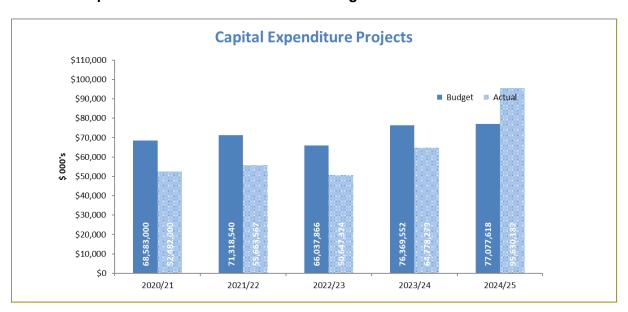


Chart 7 - Capital Works - Actual Vs Revised Budget

As shown in the graph above, capital expenditure has tracked above the adopted budget. The capital program aims to balance the demands for new infrastructure against the need to maintain, renew, upgrade and replace existing assets.

In 2024/25, capital expenditure was \$95.6M against a revised budget of \$103.4M. Works in progress (carry forwards) at the end of the year totalled \$6.6M, and included the Strategic Land Purchase 2501 (\$1.548M); Doordak Kepup Library and Youth Innovation Hub in Landsdale (\$1.027M); the new aquatic and recreation centre in Alkimos (\$686K); new boardwalk at Yellagonga Regional Park (\$264K); and renewal of tennis court at Montrose Park Girrawheen (\$223K).

#### 5. Statement of Financial Position

Table 1 - Financial Position

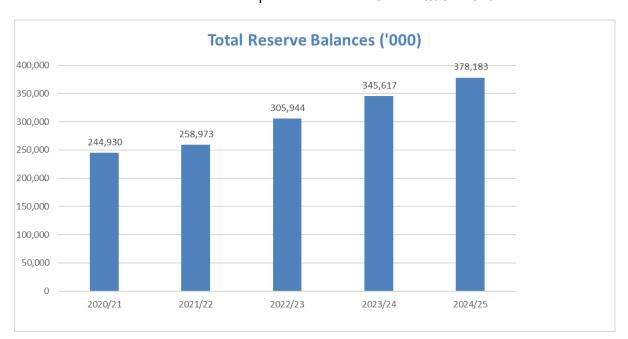
Description	2020/21	2021/22	2022/23	2023/24	2024/25	2024/25 vs 2023/24
	Actual Restated	Actual	Actual Restated	Actual	Actual	Actual
	\$'000	\$'000	\$'000	\$'000	\$'000	%
Total assets	2,769,133	2,830,544	3,356,715	3,589,137	3,715,876	3.50%
Total liabilities	251,452	268,234	289,520	315,694	327,338	3.70%
Net assets	2,517,681	2,562,310	3,067,195	3,273,443	3,388,537	3.50%

In the FY 2024/25, the increase in assets is mainly due to additions to the Property, Plant & Equipment and Infrastructure assets including Contributed Assets. In addition, development in the City with respect to Developer Contribution Plan assets also contributed to the increase.

Total liabilities have increased over the last year mainly due to an increase in Trade Payables of \$8m and Bonds & Security Deposits of \$11M.

#### 6. Reserves Balances

To ensure the effective management of municipal funds the City has several reserve accounts created for specific purposes. These funds are systematically invested to maximise their value until required, as identified in the Long-Term Financial Plan (LTFP). Indicated below are the total balances of Reserves recorded to account for the past financial years. For further details with restricted and unrested reserves please refer Note 31 of **Attachment 1**.



## Summary

As demonstrated by the financial data available for each of the key indicators above, the financial year 2024/25 results for the City present a prudent and sustainable financial position that reflects the City's focus on effective and efficient financial management.

## **Statutory Compliance**

## **Annual Statutory Financial Reports**

Local Government (Financial Management) Regulations 1996 regulation 36 specifies the information that is to be included in the Annual Financial Report.

The Local Government (Audit) Regulations 1996 prescribes the following compliance matters in respect to the Audit Report:

#### "10. Report by auditor

- (1) An auditor's report is to be forwarded to the persons specified in section 7.9(1) within 30 days of completing the audit.
- (2) The report is to give the auditor's opinion on
  - (a) the financial position of the local government; and
  - (b) the results of the operations of the local government.
- (3) The report is to include a report on the conduct of the audit.
- (4) Where it is considered by the auditor to be appropriate to do so, the auditor is to prepare a management report to accompany the auditor's report and to forward a copy of the management report to the persons specified in section 7.9(1) with the auditor's report."

## **Strategic Implications**

The proposal aligns with the following objective within the Council Plan 2025 – 2035:

- 5 ~ A Well-Governed and Managed City
  - 5.1 Lead with clear decisions and strong advocacy

## **Risk Appetite Statement**

In pursuit of strategic objective goal 5, we will accept a Medium level of risk as the City balances the capacity of the community to fund services through robust cost-benefit analysis and pursues evidence-based decision making to be effective stewards of the Council and City for future generations.

## **Risk Management Considerations**

RI	RISK RATING		
Level 1 Strategic Risk 1.0 Financial Sustainability		Medium	
Level 2 Corporate Risk 1.4 Financial Management		Medium	
ACCO	ACTION PLANNING OPTION		
Director Corporate Strate	Manage		

The above risk relating to the issue contained within this report has been identified and considered within the City's Corporate risk register. Action plans have been developed to manage this risk to support existing management systems.

In pursuing growth under the Economic objectives of the existing Strategic Community Plan, Council should consider the following risk appetite statements:

## **Local Jobs**

The City is prepared to accept a high level of financial risk provided that the City implements a risk management strategy to manage any risk exposure.

## Strategic Growth

The City will accept a moderate level of financial risk for facilitating industry development and growth.

Any strategic objective including ongoing planning, funding, and capital investment to develop infrastructure strategic assets carries financial risks.

## **Policy Implications**

- Accounting Policies
- Strategic Budget Policy
- Financial (Cash Backed) Reserve Policy.

# **Financial Implications**

As detailed in the Report and in Attachments 1-2.

## **Voting Requirements**

**Absolute Majority** 

#### Recommendation

## That Council ADOPTS by ABSOLUTE MAJORITY:-

- The Annual Statutory Financial Report for the City of Wanneroo for the year ended 30 June 2025 as detailed in Attachment 1 as recommended by the Audit and Risk Committee; and
- 2. The Independent Auditor's Report from the Office of the Auditor General as detailed in Attachment 2.

#### Attachments:

- 11. Attachment 1 Annual Statutory Financial Report 2024-25 25/450660
- 2. Attachment 2 Independent Auditor's Report 2024-25 25/450658





# Annual Financial Report

#### Financial Report 2025

# Annual Financial Report

for the year ended 30 June 2025

Contents	Page
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Primary Annual Financial Report	
Statement of comprehensive income	3
Statement of financial position	4
Statement of changes in equity	5
Statement of cash flows	6
Statement of financial activity	7
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## **Content Overview**

The City of Wanneroo conducts the operations of a local government with the following community vision:

A welcoming community, connected through local opportunities.

Principal place of business:

23 Dundebar Rd, Wanneroo WA 6946

Financial Report 2025

# Annual Financial Report

for the year ended 30 June 2025

Local Government Act 1995 Local Government (Financial Management) Regulations 1996

#### Statement by CEO

The accompanying financial report of the City of Wanneroo has been prepared in compliance with the provisions of the *Local Government Act 1995* from proper accounts and records to present fairly the financial transactions for the reporting period ended 30 June 2025 and the financial position as at 30 June 2025.

At the date of signing this statement the particulars included in the financial report are not misleading or inaccurate.

Signed on the 18 day of Norma 8ER 2025

Chief Executive Officer

William Parker

Financial Report 2025

City of Wanneroo

# Statement of comprehensive income

for the year ended 30 June 2025

		2025 Actual	2025 Budget	2024 Actual
	Note	\$	\$	\$
Revenue				
Rates	2a,28	164,395,355	163,796,535	155,652,046
Grants, subsidies and contributions	2a	17,455,538	7,108,391	14,927,781
Fees and charges	2a	54,535,722	50,347,441	51,037,447
Interest revenue	2a	21,639,079	20,356,597	21,404,832
Other revenue	2a	3,682,315	3,546,824	2,813,537
		261,708,009	245,155,788	245,835,643
Expenses				
Employee costs	2b	(88,898,727)	(96,422,449)	(83,230,948)
Materials and contracts		(97,030,970)	(92,100,912)	(79,735,755)
Utility charges		(10,892,105)	(10,468,423)	(10,864,721)
Depreciation	10a	(50,087,758)	(49,388,309)	(49,247,380)
Finance costs	2b	(4,140,757)	(4,150,877)	(4,145,820)
Insurance		(1,648,507)	(1,756,302)	(1,621,229)
		(252,698,824)	(254,287,272)	(228,845,853)
Operating result		9,009,185	(9,131,484)	16,989,790
Capital grants, subsidies and contributions	2a	87,103,281	65,557,984	43,647,357
Profit on asset disposals		8,518,276	7,532,083	7,808,549
Loss on asset disposals		(573,116)	(124,684)	(478,073)
Fair value adjustments to investment property	12	545,259	-	-
Share of net profit of associates accounted for using the equity method	23	(1,636,561)	_	1,540,874
Development Contribution Plan Expenses	25	(26,208,655)	(28,383,954)	(4,871,049)
Development Contribution Plan Income		38,126,444	29,372,196	10,022,651
DOTOLOGICA CONTROLOGICA NATIONAL MICENTO		105,874,928	73,953,625	57,670,309
Net result for the period		114,884,113	64,822,141	74,660,099
Other comprehensive income for the period				
Items that will not be reclassified subsequently to profi	t or loss.			
Changes in asset revaluation surplus	18	_	_	131,588,689
Share of other comprehensive income of associates	.0			101,000,000
accounted for using the equity method	18	209,774	_	_
Total other comprehensive income for the period		209,774		131,588,689
Total comprehensive income for the period		115,093,887	64,822,141	206,248,788
Total comprehensive income for the period		1.10,000,007	0-1,022,171	200,240,700

This statement is to be read in conjunction with the accompanying notes.



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Financial Report 2025

# Statement of financial position

as at 30 June 2025

	2025	2024
Note	\$	\$
3	42,062,366	37,784,199
5	23,463,726	15,204,755
4a	505,291,295	488,000,000
6		422,775
7		17,620,880
	590,359,571	559,032,609
5	4,990,485	4,851,359
6		16,631,189
_		33,837,020
		543,748,387
		2,430,517,845
		518,917
		_
	3,125,516,103	3,030,104,717
	3,715,875,674	3,589,137,326
13	80.847.401	58,948,106
		26,436,323
		6,269,463
		178,871
		22,167,945
	134,027,767	114,000,708
14	91,794,542	93,978,133
14	11,563,656	19,433,009
11b	379,701	358,091
15	74,334,488	74,334,488
		1,548,609
		12,040,746
	193,310,478	201,693,076
	327,338,245	315,693,784
	3,388,537,429	3,273,443,542
	1.357.444.597	1,275,127,099
21		345,616,648
		1,652,699,795
10		3,273,443,542
	5,000,007,428	5,215,445,542
	3 5 4a 6 7 5 6 23 8a 9a 11a 12	Note       \$         3       42,062,366         5       23,463,726         4a       505,291,295         6       3,709,362         7       15,832,822         590,359,571         5       4,990,485         6       14,427,841         23       27,032,853         8a       572,523,623         9a       2,503,017,504         11a       595,722         12       2,928,075         3,125,516,103         3,715,875,674          13       80,847,401         14       238,217         16       17,111,076         134,027,767         14       91,794,542         14       11,563,656         11b       379,701         15       74,334,488         16       1,530,321         17       13,707,770         193,310,478         327,338,245         3,388,537,429            1,357,444,597         31       378,183,263

This statement is to be read in conjunction with the accompanying notes.



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Financial Report 2025

# Statement of changes in equity

for the year ended 30 June 2025

	Note	Retained surplus \$	Reserve accounts	Revaluation surplus \$	Total Equity \$
Balance as at 1 July 2023		1,240,138,851	305,944,797	1,521,111,106	3,067,194,754
Net result for the period		74,660,099	-	-	74,660,099
Increase/(decrease) in asset revaluation surplus		_	_	131,374,147	131,374,147
Share of other comprehensive income of equity accounted investments	18	_	_	214,542	214,542
Other comprehensive income for the period		_	_	131,588,689	131,588,689
Total comprehensive income for the period		74,660,099	_	131,588,689	206,248,788
Transfers from reserve accounts Transfers to reserve accounts	31 31	32,196,556 (71,868,407)	(32,196,556) 71,868,407	_	-
Balance as at 30 June 2024	31	1,275,127,099	345,616,648	1,652,699,795	3,273,443,542
Balance as at 1 July 2024		1,275,127,099	345,616,648	1,652,699,795	3,273,443,542
Net result for the period		114,884,113	_	-	114,884,113
Increase/(decrease) in asset revaluation surplus		-	-	_	_
Share of other comprehensive income of equity accounted investments	18	_	_	209,774	209,774
Total comprehensive income for the period		114,884,113	_	209,774	115,093,887
Transfers from reserve accounts	31	56,161,406	(56,161,406)	_	_
Transfers to reserve accounts	31	(88,728,021)	88,728,021		
Balance as at 30 June 2025		1,357,444,597	378,183,263	1,652,909,569	3,388,537,429

This statement is to be read in conjunction with the accompanying notes.



Page 5 of 65

Financial Report 2025

# Statement of cash flows

for the year ended 30 June 2025

	Note	2025 Actual \$	2024 Actual \$
		·	
Cash flows from operating activities			
Receipts			
Rates		163,293,677	154,981,908
Grants, subsidies and contributions		39,552,553	33,249,263
Fees and charges		52,340,724	51,037,447
Interest revenue Goods and services tax received		21,639,079	21,404,832
Goods and services tax received Other revenue		21,103,415	14,938,580
Total receipts		297,929,448	2,011,559
•		201,020,440	277,020,000
Payments Employee costs		(92,797,210)	(81,868,025)
Materials and contracts		(97,107,541)	(79,760,436)
Utility charges		(10,892,105)	(10,864,721)
Finance costs		(4,140,757)	(4,145,820)
Insurance paid		(1,648,507)	(1,621,229)
Goods and services tax paid		(22,636,831)	(15,466,095)
Total payments		(229,222,951)	(193,726,326)
Net cash provided by operating activities	19b	68,706,497	83,897,263
Cash flows from investing activities			
Receipts			
Development contribution plan income		38,126,444	10,022,651
Proceeds from financial assets at amortised cost - Term Deposits		488,000,000	440,000,000
Proceeds from land held for sale		3,364,746	2,821,656
Distributions from investments in associates		11,666,667	5,000,000
Proceeds from sale of property, plant & equipment		964,917	1,158,400
Proceeds from capital grants, subsidies and contributions  Payments		22,973,312	17,492,486
Payments for development of land held for resale		(2,186,803)	(6,972,135)
Payments for purchase of property, plant & equipment	8a	(46,015,892)	(29,882,805)
Payments for construction of infrastructure	9a	(49,626,262)	(34,739,801)
Payments for financial assets at amortised cost		(505,291,295)	(488,000,000)
Development contribution plan expenses		(26,208,655)	(4,871,049)
Net cash (used in) investing activities		(64,232,821)	(87,970,597)
Cash flows from financing activities			
Payments			
Payments for principal portion of lease liabilities	30d	(195,509)	(170,742)
Net cash (used in) financing activities		(195,509)	(170,742)
Net increase /(decrease) in cash held		4,278,167	(4,244,076)
tot morodoo /(doorodoo) m odom nord			
Cash at beginning of year		37,784,199	42,028,275

This statement is to be read in conjunction with the accompanying notes.

Financial Report 2025

# Statement of financial activity

for the year ended 30 June 2025

		2025 Actual	2025 Budget	2024 Actua
	Note	\$	\$	
OPERATING ACTIVITIES				
Revenue from operating activities				
General rates	28	164,382,156	163,772,535	155,622,02
Rates excluding general rates	28	13,199	24,000	30.02
Grants, subsidies and contributions		17,455,538	7,108,391	14,927,78
ees and charges		54,535,722	50,347,441	51,037,44
nterest revenue		21,639,079	20,356,597	21,404,83
Other revenue		3,682,315	3,546,824	2,813,53
Profit on asset disposals		8,518,276	7,532,083	7,808,54
Fair value adjustments to investment property	12	545,259	_	
Development Contribution Plans revenue		38,126,444	29,372,196	10,023,11
Share of net profit of associates accounted for using the equity				
method	23	(1,636,561)		1,540,87
		307,261,427	282,060,067	265,208,17
expenditure from operating activities				
Employee costs		(88,898,727)	(96,422,449)	(83,230,948
Materials and contracts		(97,030,970)	(92,100,912)	(79,735,755
Jtility charges		(10,892,105)	(10,468,423)	(10,864,721
Depreciation		(50,087,758)	(49,388,309)	(49,247,380
Finance costs		(4,140,757)	(4,150,877)	(4,145,820
nsurance		(1,648,507)	(1,756,302)	(1,621,229
oss on asset disposals		(573,116)	(124,684)	(478,073
Development Contribution Plans expense		(26,208,655)	(28,383,954)	(4,871,049
		(279,480,595)	(282,795,910)	(234,194,975
Non-cash amounts excluded from operating activities				
Non-cash amounts excluded from operating activities	29a	40,932,366	41,980,910	50,068,388
Amount attributable to operating activities		68,713,198	41,245,067	81,081,592
NVESTING ACTIVITIES Inflows from investing activities				
Capital grants, subsidies and contributions		88,745,053	65,557,984	43,647,35
Proceeds from disposal of assets		964,917	7,812,500	1,158,400
Distributions from investments in associates	23	11,666,667	- 1012,000	5,000,00
		101,376,637	73,370,484	49,805,757
Outflows from investing activities	-	,		,,
Acquisition of property, plant and equipment	8a	(46,015,892)	(46,597,954)	(29,882,805
Acquisition of infrastructure	9a	(49,626,262)	(30,479,664)	(34,739,801
•		(95,642,154)	(77,077,618)	(64,622,606
Non-cash amounts excluded from investing activities	29b	(66,990,198)	(45,000,000)	(31,154,871
Amount attributable to investing activities	_	(61,255,715)	(48,707,134)	(45,971,720
	_			, , , ,
FINANCING ACTIVITIES				
nflows from financing activities				
Transfers from reserves	31	56,161,406	42,452,305	32,196,55
Movement in Restricted Grants, Contributions & Unspent Loans		6,144,218	5,540,192	276,48
ransfers from Development Contribution Plans	_	27,427,297	28,329,715	6,715,20
	_	89,732,921	76,322,212	39,188,24
Outflows from financing activities				
Payments for principal portion of lease liabilities	30d	(195,509)	_	(170,742
Transfers to reserves	31	(88,728,021)	(54,140,568)	(71,868,407
Fransfers to Development Contribution Plans		(27,427,297)	(28,329,715)	(6,715,209
	_			
		(116.350.827)	(82.470.283)	(78,754,358
Amount attributable to financing activities	=	(116,350,827)	(82,470,283)	(78,754,358

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Financial Report 2025

# Statement of financial activity

for the year ended 30 June 2025

	2025 Actual	2025 Budget	2024 Actual
Note	\$	\$	\$
29	22,901,793	14,464,811	27,358,033
	68,713,198	41,245,067	81,081,592
	(61,255,715)	(48,707,134)	(45,971,720)
	(26,617,906)	(6,148,071)	(39,566,112)
29c	3,741,370	854,673	22,901,793
	29	Actual Note \$  29	Actual Budget  Note \$ \$  29

This statement is to be read in conjunction with the accompanying notes.

Financial Report 2025

# Notes to the Financial Report

for the year ended 30 June 2025

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Financial Report 2025

# Notes to the Financial Report

for the year ended 30 June 2025

# Note 1. Basis of preparation

The financial report of the City of Wanneroo which is a class 1 local government comprises general purpose financial statements which have been prepared in accordance with the Local Government Act 1995 (Act) and accompanying regulations.

#### Local Government Act 1995 requirements

Section 6.4(2) of the Act read with the Local Government (Financial Management) Regulations 1996 prescribe that the financial report be prepared in accordance with the Local Government Act 1995 and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards. The Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board were applied where no inconsistencies exist.

The Local Government (Financial Management) Regulations 1996 specify that vested land is a right-of-use asset to be measured at cost, and is considered a zero-cost concessionary lease. All right-of-use assets under zero-cost concessionary leases are measured at zero-cost rather than at fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the City to measure any vested improvements at zero-cost.

The Local Government (Financial Management) Regulations 1996 provide that:

- -land and buildings classified as property, plant and equipment; or
- -infrastructure; or
- -vested improvements that the local government controls; and measured at reportable value, are only required to be revalued every five years. Revaluing these non-financial assets every five years is a departure from AASB 116 Property, Plant and Equipment, which would have required the City to assess at each reporting date whether the carrying amount of the above mentioned non-financial assets materially differs from their fair value and, if so, revalue the class of non-financial assets.

However, the City's policy is to revalue those assets every three years. (refer Note 10).

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

#### Critical accounting estimates and judgements

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

The balances, transactions and disclosures impacted by accounting estimates are as follows:

- Fair value measurement of assets carried at reportable value including:
  - Property, plant and eqipment Note 8
  - Infrastructure Note 9
- · Impairment of non-financial assets Note 8 and 9
- · Investment property Note 12
- · Expected credit loss on financial assets Note 5
- Measurement of employee benefits Note 16
- Estimation uncertainties made in relation to lease accounting Note 11

As with all estimates, the use of different assumptions could lead to material changes to the amounts reported in the financial report.

#### Initial application of accounting standards

During the current year, the following new or revised Australian Accounting Standards and Interpretations were applied for the first time.

- AASB 2020-1 Amendments to Australian Accounting Standards - Classification of Liabilities as Current or Non-current.
- AASB 2022-5 Amendments to Australian Accounting Standards - Lease liability in a Sale and Leaseback.
- AASB 2022-6 Amendments to Australian Accounting Standards - Non-current liabilities with Covenants.
- AASB 2023-3 Amendments to Australian Accounting Standards - Disclosure of Non-current Liabilities with Covenants: Tier 2.
- AASB 2024-1 Amendments to Australian Accounting Standards - Supplier Finance Arrangements: Tier 2 Disclosures.
- AASB 2023-1 Amendments to Australian Accounting Standards - Supplier Finance Arrangements.

These amendments are not expected to have any material impact on the current annual financial report.

 AASB 2022-10 - Amendments to Australian Accounting Standards - Fair Value Measurement of Non-Financial Assets of Not-for-Profit Public Sector Entities.

These amendments may result in changes to the fair value of certain non-financial assets on revaluation. The impact has not been quantified as it is not considered practicable to

continued on next name

Financial Report 2025

# Notes to the Financial Report

for the year ended 30 June 2025

# Note 1. Basis of preparation (continued)

determine the amount of the difference in fair value attributable to the change in the standard.

#### The local government reporting entity

All funds through which the City controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

All monies held in the Trust Fund are excluded from the financial statements. A separate statement of those monies appears at Note 32 to this financial report.

#### New accounting standards for application in future vears

The following new accounting standards will have application to local government in future years:

- AASB 2014-10 Amendments to Australian Accounting Standards - Sale or Contribution of Assets between an Investor and its Associate or Joint Venture.
- AASB 2024-4b Amendments to Australian Accounting Standards - Effective Date of Amendments to AASB 10 and AASB 128 (deferred AASB 10 and AASB 128 amendments in AASB 2014-10 apply).
- AASB 18 (NFP/super) Presentation and Disclosure in Financial Statements - (Appendix D) (for not-for-profit and superannuation entities).
- AASB 2024-2 Amendments to Australian Accounting Standards - Classification and Measurement of Financial Instruments.

These amendments are not expected to have any material impact on the financial report on initial application.

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Financial Report 2025

# Notes to the Financial Report

for the year ended 30 June 2025

# Note 2. Revenue and expenses

(a) Revenue

#### Contracts with customers

Recognition of revenue is dependent on the source of revenue and the relevant terms and conditions associated with each source of revenue and recognised as follows:

Revenue category	Nature of goods and services	When obligations typically satisfied	Payment terms	Returns/refunds/ warranties	Timing of revenue recognition
Grants, subsidies or contributions	Community events, minor facilities, research, design, planning evaluation and services	Over time	Fixed terms. Transfer of funds based on agreed milestones and reporting	Contract obligation if project not complete	Output method based on project milestones and/or completion date matched to performance obligations
Fees and charges - licences, registrations, approvals	Building, Facility bookings, planning, development and animal management.	Single point in time	Full payment prior to issue.	None	On payment and issue of the licence, registration or approval
Fees and charges - waste management entry fees	collection, Waste	Single point in time	Payment in advance at gate or on normal trading terms if credit provided	None	On entry to facility and when Rate notice is issued
Other revenue - private works	Contracted private works	Single point in time	Monthly in arrears	None	At point of service

Consideration from contracts with customers is included in the transaction price.

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Financial Report 2025

# Notes to the Financial Report

for the year ended 30 June 2025

# Note 2. Revenue and expenses (continued)

(a) Revenue (continued)

#### Revenue Recognition

Rate revenue was recognised from the rate record as soon as practicable after the City resolved to impose rates in the financial year as well as when the rate record was amended to ensure the information in the record was current and correct.

Revenue recognised during the year under each basis of recognition by nature of goods or services is provided in the table below:

Nature	Contracts with customers	Capital grant/ contributions	Statutory requirements	Other	Total
			·		
For the year ended 30 J	une 2025				
Rates	_	_	164,395,355	_	164,395,355
Grants, subsidies and					
contributions	-	-	_	17,455,538	17,455,538
Fees and charges	51,837,916	-	-	2,697,806	54,535,722
Interest revenue	_	-	6,773,266	14,865,813	21,639,079
Other revenue	_	_	925,572	2,756,743	3,682,315
Capital grants, subsidies					
and contributions	59,397,310	27,569,087		136,884	87,103,281
Total	111,235,226	27,569,087	172,094,193	37,912,784	348,811,290
For the year ended 30 J	une 2024				
Rates	_	_	155,652,046	_	155,652,046
Grants, subsidies and					
contributions	_	_	_	14,927,781	14,927,781
Fees and charges	48,615,398	-	369,782	2,052,267	51,037,447
Interest revenue	_	_	6,766,970	14,637,862	21,404,832
Other revenue	-	-	1,636,779	1,176,758	2,813,537
Capital grants, subsidies					
and contributions	26,154,871	17,356,642		135,844	43,647,357
Total	74,770,269	17,356,642	164,425,577	32,930,512	289,483,000
				2025	2024
				Actual	Actual
			Note	\$	\$
Assets and services acc	quired below fair val	ue			
Contributed assets			9	59,397,310	26,154,871
			_	59,397,310	26,154,871

continued on next name

Financial Report 2025

# Notes to the Financial Report

for the year ended 30 June 2025

# Note 2. Revenue and expenses (continued)

# (a) Revenue (continued)

	2025 Actual \$	2025 Budget \$	2024 Actual \$
Interest revenue			
Interest on reserve account	14,126,161	12,897,876	13,420,318
Interest on municipal funds	6,773,266	6,533,233	6,766,970
Other interest revenue	739,652	925,488	1,217,544
Total interest earnings	21,639,079	20,356,597	21,404,832
		2025	2024
		Actual	Actual
Fees and charges relating to rates receivables		*	*
Charges on instalment plans	_		369,782
(b) Expenses			
Auditors' remuneration - Office of the Auditor General (OAG)			
- Audit of the annual financial report		125,965	106,626
- Audit of grant acquittals	_	16,550	11,374
Total Auditors remuneration	-	142,515	118,000
Employee costs			
Employee benefits costs		85,709,889	76,952,173
Other employee costs		3,188,838	6,278,775
	_	88,898,727	83,230,948
Finance costs			
Interest and financial charges paid/payable for lease liabilities and finar not at fair value through profit or loss	icial liabilities	26,074	29,971
Loan Interest		4,114,683	4,115,849
Total	_	4,140,757	4,115,820
T VIIII	_	4,140,707	4,140,020

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Financial Report 2025

# Notes to the Financial Report

for the year ended 30 June 2025

# Note 3. Cash and cash equivalents

		2025	2024
	Note	\$	\$
Cash at bank		42,048,415	37,768,092
Cash on hand		13,951	16,107
Total cash and cash equivalents	19a	42,062,366	37,784,199
Held as			
<ul> <li>Unrestricted cash and cash equivalents</li> </ul>		42,056,040	37,778,117
- Restricted cash and cash equivalents	19a	6,326	6,082
Total	_	42,062,366	37,784,199

## **MATERIAL ACCOUNTING POLICIES**

#### Cash and cash equivalents

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value.

Term deposits are presented as cash equivalents if they have a maturity of three months or less from the date of acquisition and are repayable with 24 hours notice with no loss of interests.

Bank overdrafts are reported as short term borrowings in current liabilities in the statement of financial position.

#### Restricted financial assets

Restricted financial asset balances are not available for general use by the City due to externally imposed restrictions. Restrictions are specified in an agreement, contract or legislation. This applies to reserve accounts, unspent grants, subsidies and contributions and unspent loans that have not been fully expended in the manner specified by the contributor, legislation or loan agreement.

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Financial Report 2025

# Notes to the Financial Report

for the year ended 30 June 2025

# Note 4. Other financial assets

	Note	2025 \$	2024 \$
(a) Current accets	11010	*	*
(a) Current assets			
Financial assets at amortised cost			
Term deposits	_	505,291,295	488,000,000
	-	505,291,295	488,000,000
Held as			
<ul> <li>Unrestricted other financial assets at amortised cost</li> </ul>		21,711,026	21,490,551
- Restricted other financial assets at amortised cost	_	483,580,269	466,509,449
Total	-	505,291,295	488,000,000
Held as			
Unrestricted			
Deposit - Municipal		21,711,026	21,490,551
	-	21,711,026	21,490,551
Restricted			
Reserves - Restricted by council	31	319,214,758	294,711,520
Reserves - Restricted by legislation/ agreement	31	58,968,505	50,905,128
Development Contribution Plans		84,427,192	89,045,711
Unspent Grants		20,969,814	25,702,872
Unspent Loans			6,144,218
		483,580,269	466,509,449
Total Other Financial Assets	_	505,291,295	488,000,000
The following restrictions have been imposed by regulations or other	r		
externally imposed requirements:			
Restricted by council		72 200 650	00 000 700
Asset Replacement/Enhancement Reserve		73,200,650	83,329,700
Carried Forward Capital Projects Reserve		1,632,806	3,978,559
Coastal Infrastructure Management Reserve		11,499,309	11,095,228
Waste Management Reserve Golf Course Reserve		13,850,322	14,378,096 3,058,269
Strategic Land Reserve		8,079,023 13,123,567	12,315,077
Leave Liability Reserve		17,101,993	
		60,778,188	16,312,703 66,320,708
Loan Repayment Reserve Neerabup Development Reserve		14,392,452	8,236,044
Plant Replacement Reserve		19,933,696	15,733,659
Strategic Projects/Initiatives Reserve		25,239,692	16,331,284
Regional Recreational Reserve		46,632,272	31,485,412
Information, Communication & Technology Reserve		13,750,788	12,136,781
Total Restricted by council	-	319,214,758	294,711,520
Restricted by legislation/agreement	_		
Alkimos/Eglinton Coastal Corridor Community Facilities Reserve		37,404,212	33,137,718
Aikinos Eginton Coasta Control Collinatity Facilities Reserve		7,909,803	4,720,724
Vanchen/Two Rocks Coastal Corridor Community Facilities Possers			
Yanchep/Two Rocks Coastal Corridor Community Facilities Reserve		2 QAA NNG	
Cash Paid in Lieu of Open Public Space prior to 10th April 2006 Reserve		2,944,009 843 799	2,776,914
		2,944,009 843,799 9,866,682	804,856 9,464,916

continued on next name

Financial Report 2025

# Notes to the Financial Report

for the year ended 30 June 2025

# Note 4. Other financial assets (continued)

	2025	2024
	\$	\$
Berkley Road Local Structure Plan	3,341,250	3,264,821
East Wanneroo Cell 1	1,059,156	263,981
East Wanneroo Cell 2	15,022,716	15,421,934
East Wanneroo Cell 3	538,722	547,676
East Wanneroo Cell 4	5,525,572	11,348,675
East Wanneroo Cell 5	5,584,993	4,994,358
East Wanneroo Cell 6	27,579,654	26,369,010
East Wanneroo Cell 7	3,870,137	3,515,108
East Wanneroo Cell 8	3,905,573	4,624,256
East Wanneroo Cell 9	17,763,740	18,319,077
Town Planning Scheme No 5 - Landsdale	235,679	376,815
Total Town Planning Schemes	84,427,192	89,045,711
Unspent Grants and Contributions	20,969,814	25,702,872
Unspent Loans	_	6,144,218
Total Unspent Grants and Loans	20,969,814	31,847,090
Total Restricted Cash	483,580,269	466,509,449

#### MATERIAL ACCOUNTING POLICIES

#### Other financial assets at amortised cost

The City classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Fair values of financial assets at amortised cost are not materially different to their carrying amounts, since the interest receivable on those assets is either close to current market rates or the assets are of a short term nature. Non-current financial assets at amortised cost fair values are based on discounted cash flows using a current market rates. They are classified as level 2 fair values in the fair value hierarchy (see Note 26) due to the observable market rates.

Interest received is presented under cashflows from operating activities in the Statement of Cash Flows where it is earned from financial assets that are held for cash management purposes.

#### Financial assets at fair value through profit or loss

The City has elected to classify the following financial assets at fair value through profit or loss:

- debt investments which do not qualify for measurement at either amortised cost or fair value through other comprehensive income.
- · equity investments which the City has elected to recognise as fair value gains and losses through profit or loss.

#### Impairment and risk

Information regarding impairment and exposure to risk can be found at Note 24.

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Financial Report 2025

# Notes to the Financial Report

for the year ended 30 June 2025

#### Note 5. Trade and other receivables

		2025	2024
	Note	\$	\$
Current			
Rates and statutory receivables		11,329,051	9,377,577
Other receivables		8,975,035	4,107,006
GST receivable		3,783,269	2,249,853
Allowance for credit losses of other receivables	24b	(623,629)	(529,681)
	_	23,463,726	15,204,755
Non-current			
Pensioners' rates and ESL deferred		4,990,485	4,851,359
		4,990,485	4,851,359

#### Disclosure of opening and closing balances related to contracts with customers

Information about receivables from contracts with customers along with financial assets and associated liabilities arising from transfers to enable the acquisition or construction of recognisable non financial assets is:

	30 June 2025 Actual \$	30 June 2024 Actual \$
Other receivables from contracts with customers	8,975,035	4,107,006
Allowance for credit losses of trade receivables	(623,629)	(529,681)
Total trade and other receivables from contracts with customers	8,351,406	3,577,325

#### MATERIAL ACCOUNTING POLICIES

#### Rates and statutory receivables

Rates and statutory receivables are non-contractual receivables arising from statutory requirements and include amounts due from ratepayers for unpaid rates and other statutory charges or fines.

Rates and statutory receivables are recognised when the taxable event has occurred and can be measured reliably.

#### Trade receivables

Trade receivables are amounts receivable from contractual arrangements with customers for goods sold, services performed or grants or contributions with sufficiently specific performance obligations as part of the ordinary course of business.

#### Other Receivables

Other receivables are amounts receivable from contractual arrangements with third parties other than contracts with customers including grants for the construction of recognisable non financial assets.

#### Measurement

Trade and other receivables are recognised initially at the amount of the transaction price, unless they contain a significant financing component, and are to be recognised at fair value.

## Classification and subsequent measurement

In accordance with AASB 101.66, receivables which are generally due for settlement, are within 30 days except rates receivables which are expected to be collected within 12 months are classified as current assets. All other receivables such as deferred pensioner rates receivable after the end of the reporting period are classified as non-current assets.

Trade and other receivables are held with the objective to collect the contractual cashflows and therefore the City measures them subsequently at amortised cost using the effective interest rate method.

Due to the short term nature of current receivables, their carrying amount is considered to be the same as their fair value.

continued on next name

Financial Report 2025

# Notes to the Financial Report

for the year ended 30 June 2025

# Note 5. Trade and other receivables (continued)

#### Impairment and risk exposure

Information about the impairment of trade receivables and their exposure to interest rate risk and credit risk can be found in Note 24(a) and 24(b) respectively.

#### Note 6. Inventories

	2025	2024
	\$	\$
Current		
Land held for resale		
- Development costs	3,210,016	_
Consumables & Materials	499,346	422,775
Total current inventories	3,709,362	422,775
Non-current		
Land held for resale		
- Development costs	14,427,841	16,631,189
Total non-current inventories	14,427,841	16,631,189
The following movements in inventories occurred during the year:		
Balance at beginning of year	17,053,964	17,167,392
Inventories expensed during the year	(8,216,075)	(7,178,345)
Write down of inventories to net realisable value	(1,180,135)	_
Additions to inventory	10,479,449	7,064,917
Balance at end of year	18,137,203	17,053,964

#### MATERIAL ACCOUNTING POLICIES

#### General

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

#### Non-current assets held for sale

Assets are classified as held for sale where the carrying amount will be recovered through a sale rather than continuing use and the asset is available for immediate sale with a sale being highly probable.

#### Land held for resale

Land held for resale includes commercial land in Neerabup, commercial land on Opportunity Street in Wangara and one sixth ownership of residential land on Lot 118 Mindarie which is being developed by Catalina Regional Council.

Borrowing costs and holding charges incurred after development is completed are expensed.

Gains and losses are recognised in profit or loss at the time of signing an unconditional contract of sale if significant risks and rewards, and effective control over the land, are passed onto the buyer at this point.

Land held for resale is classified as current except where it is held as non-current based on the Council's intentions to release for sale. Land held for development and resale is valued at the lower of cost and net realisable value.

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Financial Report 2025

# Notes to the Financial Report

for the year ended 30 June 2025

## Note 7. Other assets

	2025	2024
	\$	\$
Other assets - current		
Prepayments	1,401,271	1,202,616
Accrued income	14,431,551	16,418,264
Total other assets - current	15,832,822	17,620,880

## **MATERIAL ACCOUNTING POLICIES**

## Other current assets

Other non-financial assets include prepayments which represent payments in advance of receipt of goods or services or that part of expenditure made in one accounting period covering a term extending beyond that period.

#### Contract assets

Contract assets primarily relate to the City's right to consideration for work completed but not billed at the end of the period.

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# Notes to the Financial Report

for the year ended 30 June 2025

# Note 8. Property, plant and equipment

#### (a) Movements in balances

Movement in the balances of each class of property, plant and equipment between the beginning and the end of the current financial year.

		Property			uipment	Total property,	
	Land	Buildings non-specialised	Work in progress	Furniture and fittings	Plant and equipment	plant and equipment	
No	te \$	\$	\$	\$	\$	\$	
Balance at 1 July 2023	123,502,474	208,728,191	24,319,133	13,750,080	27,098,857	397,398,735	
Additions/ Transfer from Works in Progress	3,125,613	21,397,388	(30,177,395)	2,553,578	3,100,816	_	
Disposals	(320,000)	_	_	_	(1,239,100)	(1,559,100)	
Revaluation increments transferred to revaluation surplus	94,180,247	37,193,900	_	_	_	131,374,147	
Depreciation 10	)a –	(4,553,005)	-	(5,059,916)	(3,740,843)	(13,353,764)	
Additions to Works in Progress	-	-	29,882,805	-	-	29,882,805	
Adjustments	_	-	_	-	5,564	5,564	
Balance at 30 June 2024	220,488,334	262,766,474	24,024,543	11,243,742	25,225,294	543,748,387	
Balance at 1 July 2024	220,488,334	262,766,474	24,024,543	11,243,742	25,225,294	543,748,387	
Additions/ Transfer from Works in Progress	-	6,638,443	(15,906,315)	5,945,828	3,322,044	-	
Disposals	(300,000)	(358,132)	-	-	(835,523)	(1,493,655)	
Revaluation increments transferred to revaluation surplus	-	-	-	-	-	-	
Assets classified as investment property 1	2 (306,716)	(2,076,100)	-	_	-	(2,382,816)	
Depreciation 10	)a –	(5,926,391)	-	(3,542,511)	(3,895,283)	(13,364,185)	
Additions to Works in Progress		-	46,015,892	-	-	46,015,892	
Balance at 30 June 2025	219,881,618	261,044,294	54,134,120	13,647,059	23,816,532	572,523,623	

Continued on next name

Financial Report 2025

# Notes to the Financial Report

for the year ended 30 June 2025

# Note 8. Property, plant and equipment (continued)

#### (b) Carrying Amount Measurements

Asset class	Fair value hierachy	Valuation technique	Basis of valuation	Date of last valuation	Inputs used
110001 011100	increating	ranaman saaningaa	741444911	1414441011	inpute ueee
Fair value - Land and buildings					
Land	Level 2	Market approach using recent observable market data for similar properties	Independent Registered Valuation	June 2024	Price per hectare / market selling rate
Buildings	Level 3	Cost approach or current depreciated replacement cost	Independent Registered Valuation	June 2024	Construction costs and current condition, residual values and remaining useful life assessments

Level 3 inputs are based on assumptions with regards to future values and patterns of consumption utilising current information. If the basis of these assumptions were varied, they have the potential to result in a significantly higher or lower fair value measurement.

During the period there were no changes in the valuation techniques used by the local government to determine the fair value of property, plant and equipment using either level 2 or level 3 inputs. The valuation techniques applied to property subject to lease was the same as that applied to property not subject to lease.

# Notes to the Financial Report

for the year ended 30 June 2025

# Note 9. Infrastructure

#### (a) Movements in balances

Movement in the balances of each class of infrastructure between the beginning and the end of the current financial year.

Tota infrastructure	Work in progress	Infrastructure Reserves	Infrastructure Car Parks	Infrastructure Pathways	Infrastructure other	Infrastructure drainage	Infrastructure roads		
	\$	\$	\$	\$	\$	\$	\$	Note	
2,400,375,316	14,492,559	214,147,283	27,935,714	168,868,751	33,276,679	468,440,838	1,473,213,492		Balance at 1 July 2023 Additions/ Transfer from
-	(36,567,806)	5,991,798	274,495	4,235,943	808,340	5,948,594	19,308,636		Works in Progress
(35,712,387	_	(10,113,770)	(243,739)	(4,543,584)	(1,024,005)	(4,452,001)	(15,335,288)	10a	Depreciation
65,861,710 (6,794	65,861,710	- (6,794)	-	_	-	-	-		Additions to Works in Progress (**) Adjustment
2,430,517,84	43,786,463	210,018,517	27,966,470	168,561,110	33,061,014	469,937,431	1,477,186,840	-	Balance at 30 June 2024
2,430,517,845	43,786,463	210,018,517	27,966,470	168,561,110	33,061,014	469,937,431	1,477,186,840		Balance at 1 July 2024 Additions/ Transfer from
-	(104,584,863)	7,099,242	587,456	6,588,908	11,448,875	19,142,863	59,717,519		Works in Progress
(36,523,913	-	(10,082,460)	(211,289)	(4,644,383)	(1,325,629)	(4,603,367)	(15,656,785)	10a	Depreciation Additions to Works in
109,023,572	109,023,572	-	-	-	-	-	-		Progress (**) Adjustment
2,503,017,504	48,225,172	207,035,299	28,342,637	170,505,635	43,184,260	484,476,927	1,521,247,574	-	Balance at 30 June 2025

<sup>(\*\*)</sup> The additions to 2024/25 Work in Progress includes contributed assets worth of \$59,397,310. (2023/24 - \$26,154,871)

Continued on next nace

Financial Report 2025

# Notes to the Financial Report

for the year ended 30 June 2025

## Note 9. Infrastructure (continued)

#### (b) Carrying Amount Measurements

Asset class	Fair value hierachy	Valuation technique	Basis of valuation	Date of last valuation	Inputs used
(i) Fair Value - as determined at the last valuation date					
Infrastructure - roads	3	Cost approach using current depreciated replacement cost.	Independent Registered Valuation	30 June 2023	Construction costs and current condition, residual values and remaining useful life assessments
Infrastructure - drainage	3	Cost approach using current depreciated replacement cost.	Independent Registered Valuation	30 June 2023	Construction costs and current condition, residual values and remaining useful life assessments
Other infrastructure	3	Cost approach using current depreciated replacement cost.	Independent Registered Valuation	30 June 2023	Construction costs and current condition, residual values and remaining useful life assessments
Infrastructure Pathways	3	Cost approach using current depreciated replacement cost.	Independent Registered Valuation	30 June 2023	Construction costs and current condition, residual values and remaining useful life assessments
Infrastructure Car parks	3	Cost approach using current depreciated replacement cost.	Independent Registered Valuation	30 June 2023	Construction costs and current condition, residual values and remaining useful life assessments
Infrastructure Reserves	3	Cost approach using current depreciated replacement cost.	Independent Registered Valuation	30 June 2023	Construction costs and current condition, residual values and remaining useful life assessments

Level 3 inputs are based on assumptions with regards to future values and patterns of consumption utilising current information. If the basis of these assumptions were varied, they have the potential to result in a significantly higher or lower fair value measurement.

During the period there were no changes in the valuation techniques used by the City to determine the fair value of infrastructure using level 3 inputs.

#### Major assumptions:

- · Highest and best use of assets shall be consistent for all the assets (for which highest and best use is relevant) in the group within which the asset would be used.
- Assets consumption patterns and utilisation would be the same as current information.
- · Market participants act in their best economic interest.

Increases in infrastructure asset bases and construction costs have contributed to the increase in fair values of Infrastructure assets.

Financial Report 2025

# Notes to the Financial Report

for the year ended 30 June 2025

## Note 10. Fixed assets

		2025	2024
		Actual \$	Actual
	Note		\$
(a) Depreciation			
Buildings	8a	5,926,391	4,553,005
Furniture and equipment	8a	3,542,511	5,059,916
Plant and equipment	8a	3,895,283	3,740,843
Infrastructure - roads	9a	15,656,785	15,335,288
Infrastructure - drainage	9a	4,603,367	4,452,001
Infrastructure - other	9a	1,325,629	1,024,005
Infrastructure Pathways	9a	4,644,383	4,543,584
Infrastructure Car Parks	9a	211,289	243,739
Infrastructure Reserves	9a	10,082,460	10,113,770
Right-of-use assets - plant and equipment	11	199,660	181,229
Total depreciation	_	50,087,758	49,247,380

The depreciable amount of all fixed assets including buildings but excluding freehold land and vested land, are depreciated on a straight-line basis over the individual asset's useful life from the time the asset is held ready for use. Leasehold improvements are depreciated over the shorter of either the unexpired period of the lease or the estimated useful life of the improvements.

The assets residual values and useful lives are reviewed, and adjusted if appropriate, at the end of each reporting period.

#### **Depreciation of Non-Current Assets**

Depreciation is recognised on a straight-line basis, using rates, which are reviewed each reporting period. Major depreciation periods are:

Asset Class	Years
Buildings*	40 - 80 years
Bus Shelters*	30 - 50 years
Computer Hardware	3 years
Computer Software	2 years
Pathways*	25 - 70 years
Furniture & Equipment (excluding Artwork & Artefacts**)	10 years
Heavy Vehicles	6 - 8 years
Light Vehicles	7 - 8 years
Plant	1 - 20 years
Other Infrastructure*	10 - 80 years
Other Plant and Equipment	1 - 20 years
Land**	Not Applicable
Parks & Reserves*	Not Applicable
Irrigation Piping	20 - 30 years
Reserves/Playground Equipment*	10 - 15 years
Sealed Car Parks – Pavement*	40 - 80 years
Road - Kerb	40 years
Road - Seal*	15 - 40 years
Road Pavement	40 years
Underpasses	40 years
Water Supply Piping & Drainage Systems*	40 - 80 years

<sup>\*</sup>Due to useful lives of the individual assets within each asset type varying, despite being of a similar nature, the asset types denoted have a range of depreciation periods.

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<sup>\*\*</sup>Land, Artwork and Artefacts are not considered depreciable asset classes.

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# Notes to the Financial Report

for the year ended 30 June 2025

## Note 10. Fixed assets (continued)

The assets' residual values and useful lives are reviewed and adjusted, if appropriate, at the end of each reporting period. An asset's carrying amount is written down immediately to its recoverable amount if the asset's carrying amount is greater than its estimated recoverable amount.

Gains and losses on disposals are determined by comparing proceeds with the carrying amount. These gains and losses are included in the Statement of Comprehensive Income.

2024	2025
Actual	Actual
\$	\$

#### (b) Fully depreciated assets in use

The gross carrying amount of assets held by the City which are currently in use yet fully depreciated to residual are shown in the table below.

Infrastructure	1,463,479	667,744
Property, Plant & Equipment	14,880,142	13,277,394
	16,343,621	13,945,138

#### MATERIAL ACCOUNTING POLICIES

#### Initial recognition

An item of property, plant and equipment or infrastructure that qualifies for recognition as an asset is measured at its cost

Upon initial recognition, cost is determined as the amount paid (or other consideration given) to acquire the assets, plus costs incidental to the acquisition. The cost of non-current assets constructed by the City includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads. For assets acquired at zero cost or otherwise significantly less than fair value, cost is determined as fair value at the date of acquisition.

Assets for which the fair value as at the date of acquisition is under \$5,000 are not recognised as an asset in accordance with Local Government (Financial Management) Regulation 17A(5). These assets are expensed immediately.

Where multiple individual low value assets are purchased together as part of a larger asset or collectively forming a larger asset exceeding the threshold, the individual assets are recognised as one asset and capitalised.

Individual assets that are land, buildings and infrastructure acquired between scheduled revaluation dates of the asset class in accordance with the City's revaluation policy, are recognised at cost and disclosed as being at reportable value.

## Measurement after recognition

Plant and equipment, furniture and equipment and right-ofuse assets (other than vested improvements) are measured using the cost model as required under Local Government (Financial Management) Regulation 17A(2). Assets held under the cost model are carried at cost less accumulated depreciation and any impairment losses.

#### Reportable Value

In accordance with Local Government (Financial Management) Regulation 17A(2), the carrying amount of non-financial assets that are land and buildings classified as property, plant and equipment, investment properties, infrastructure or vested improvements that the City controls.

Reportable value is for the purpose of *Local Government* (Financial Management) Regulation 17A(4) is the fair value of the asset at its last valuation date minus (to the extent applicable) the accumulated depreciation and any accumulated impairment losses in respect of the non-financial asset subsequent to its last valuation date.

#### Revaluation

The fair value of land, buildings, infrastructure and investment properties is determined at least every five years in accordance with the regulatory framework. More specifically, the City has a policy of revaluing assets every three years. This includes buildings and infrastructure items which were pre-existing improvements (i.e. vested improvements) on vested land acquired by the City.

At the end of each period, the carrying amount for each asset class is reviewed and, where appropriate, the fair value is updated to reflect current market conditions consistent with Financial Management Regulation 17A(2) which requires land, buildings infrastructure, investment properties and vested improvements to be shown at fair value.

For land, buildings and infrastructure, increases in the carrying amount arising on revaluation of asset classes are credited to a revaluation surplus in equity. Decreases that

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Financial Report 2025

# Notes to the Financial Report

for the year ended 30 June 2025

## Note 10. Fixed assets (continued)

offset previous increases of the same class of asset are recognised against revaluation surplus directly in equity. All other decreases are recognised in profit or loss. Subsequent increases are then recognised in profit or loss to the extent they reverse a net revaluation decrease previously recognised in profit or loss for the same class of asset.

#### Depreciation on revaluation

When an item of property and infrastructure is revalued, any accumulated depreciation at the date of the revaluation is treated in one of the following ways:

- The gross carrying amount is adjusted in a manner that is consistent with the revaluation of the carrying amount of the asset.
- (ii) Eliminated against the gross carrying amount of the asset and the net amount restated to the revalued amount of the asset

#### Impairment

In accordance with Local Government (Financial Management) Regulations 17A(4C), the City is not required to comply with AASB136 Impairment of Assets to determine the recoverable amount of its non-financial assets that are land or buildings classified as property, plant and equipment, infrastructure or vested improvements that the local government controls in circumstances where there has been an impairment indication of a general decrease in asset values.

In other circumstances where it has been assessed that one or more of these non-financial assets are impaired, the asset's carrying amount is written down immediately to its recoverable amount if the asset's carrying amount is greater than its estimated recoverable amount.

#### Gains or losses on disposal

Gains and losses on disposals are determined by comparing proceeds with the carrying amount. These gains and losses are included in the statement of comprehensive income in the period in which they arise.

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Financial Report 2025

# Notes to the Financial Report

for the year ended 30 June 2025

## Note 11. Leases

#### (a) Right of use assets

Movement in the balance of each class of right-of-use asset between the beginning and the end of the current financial year

		Right-of-use assets - plant and equipment \$
2024		
Balance at 1 July 2023		508,495
Additions '		191,651
Depreciation		(181,229)
Balance at 30 June 2024	-	518,917
Gross balance amount at 30 June 2024		1,054,644
Accumulated depreciation at 30 June 2024		(535,727)
Balance at 30 June 2024		518,917
2025		
Balance at 1 July 2024		518,917
Additions *		276,465
Depreciation		(199,660)
Balance at 30 June 2025		595,722
Gross balance amount at 30 June 2025		1,331,109
Accumulated depreciation at 30 June 2025		(735,387)
Balance at 30 June 2025		595,722
(*) Right of use asset additions are non-cash additions. Refer to note 19(c).		
	2025 Actual	2024 Actual

| Note | 2025 | 2024 | Actual | Actual | Actual | State | Stat

The City held three leases during the 2024/25 financial year, one relates to a Two Way Radio Network and the other two relates to Cardio Equipment and Gym Equipment at Aquamotion. The lease terms are for five years, three years and five years respectively. The measurement of lease liabilities does not include variable lease payments and any future cash outflows associated with leases not yet commenced to which the City is committed.

The two way radio network lease has a term of 5 years with an extension option of 5 years and a termination option of 6 months. Refer to Note 30(d) for details of lease liabilities.

#### Secured liabilities and assets pledged as security

Lease liabilities are effectively secured, as the rights to the leased assets recognised in the financial report revert to the lessor in the event of default.

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2025

1,720,146

2024

# Notes to the Financial Report

for the year ended 30 June 2025

Note 11. Leases (continued)

#### MATERIAL ACCOUNTING POLICIES

#### Leases

At inception of a contract, the City assesses if the contract contains an embeddel lease. A contract contains an embeddel lease if the contract conveys the right to control the use of an identified asset for a period of time in exchange for consideration.

At the commencement date, a right-of-use asset is recognised at cost and lease liability at the present value of the lease payments that are not paid at that date. The lease payments are discounted using the interest rate implicit in the lease, if that rate can be readily determined. If that rate cannot be readily determined, the City uses its incremental borrowing rate.

All contracts that are classified as short-term leases (i.e. a lease with a remaining term of 12 months or less) and leases of low value assets are recognised as an operating expense on a straight-line basis over the term of the lease.

#### Right-of-use assets - measurement

Right-of-use assets are measured at cost. This means that all right-of-use assets (other than vested improvements) under zero cost concessionary leases are measured at zero cost (i.e. not included in the statement of financial position). The exception is vested improvements on concessionary land leases such as roads, buildings or other infrastructure which are reported at fair value.

Refer to Note 10 for details on the significant accounting policies applying to vested improvements.

#### Right-of-use assets - depreciation

Right-of-use assets are depreciated over the lease term or useful life of the underlying asset, whichever is the shortest. Where a lease transfers ownership of the underlying asset, or the cost of the right-of-use asset reflects that the City anticipates to exercise a purchase option, the specific asset is amortised over the useful life of the underlying asset.

	Actual	Actual
The City as a Lessor	\$	\$_
Lessor - property, plant and equipment subject to lease The table below represents a maturity analysis of the undiscounted lease payments to be received after the reporting date.		
Less than 1 year	319,198	165,163
1 to 2 years	449,698	166,577
2 to 3 years	108,356	354,151
3 to 4 years	24,064	74,488
4 to 5 years	194,748	17,571
> 5 years	624,082	608,126

#### MATERIAL ACCOUNTING POLICIES

#### The City as Lessor

Upon entering into each contract as a lessor, the City assesses if the lease is a finance or operating lease.

The contract is classified as a finance lease when the terms of the lease transfer substantially all the risks and rewards of ownership to the lessee. All other leases not within this definition are classified as operating leases. Rental income received from operating leases is recognised on a straight-line basis over the term of the specific lease.

Initial direct costs incurred in entering into an operating lease (eg legal cost, cost to setup) are included in the carrying amount of the leased asset and recognised as an expense on a straight-line basis over the lease term.

When a contract is determined to include lease and non-lease components, the City applies AASB 15 Revenue from Contracts with Customers to allocate the consideration under the contract to each component.

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1,386,076

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# Notes to the Financial Report

for the year ended 30 June 2025

## Note 12. Investment property

		2025 Actual	2024 Actual
	Note	\$	\$
Non-current assets - at reportable value			
Carrying balance at 1 July		_	_
Acquisitions/ Reclassification from fixed assets	8	2,382,816	_
Net gain/(loss) from fair value adjustment		545,259	_
Closing balance at 30 June	_	2,928,075	_
Amounts recognised in profit or loss for investment properties			
Rental income		186,401	_
Direct operating expenses from property that generated rental income		(90,531)	_
Fair value gain recognised in profit and loss		545,259	-

#### Leasing arrangements

Minimum lease payments under non-cancellable operating leases of investment properties not recognised in the financial report are receivable as follows:

Less than 1 year 186,40	)1 –
1 to 2 years 155,3	52 –
2 to 3 years 91,24	14 –
3 to 4 years 73,3	25 –
4 to 5 years 73,3	25 –
> 5 years 843,5	58 –
Total minimum lease payments receivable 1,423,20	)5 –

The investment properties are leased to tenants under operating leases with rentals payable monthly. Lease income from operating leases where the group is a lessor is recognised in income on a straightline basis over the lease term.

Lease payments for some contracts include CPI increases, but there are no other variable lease payments that depend on an index or rate. Although the City is exposed to changes in the residual value at the end of the current leases, the City typically enters into new operating leases and therefore will not immediately realise any reduction in residual value at the end of these leases. Expectations about the future residual values are reflected in the fair value of the properties.

#### **MATERIAL ACCOUNTING POLICIES**

#### Investment properties

Investment properties are principally freehold land and buildings, held for long-term rental yields and not occupied by the City.

In accordance with Local Government (Financial Management) Regulation 17A(2), the carrying amount of non-financial assets that are investment properties, are shown at their reportable value.

Reportable value for the purposes of Local Government (Financial Management) Regulation 17A(4) is the fair value of the asset at its last valuation date.

#### Revaluation

In accordance with the regulatory framework, investment properties are required to be revalued whenever required by AASB

## Fair value of investment properties

An external valuation was used to determine the fair value of investment properties. The valuation has been undertaken taken into account the nature of the asset, characteristics important to market participants, the appropriate market and the valuation

continued on next name

Financial Report 2025

# Notes to the Financial Report

for the year ended 30 June 2025

# Note 12. Investment property (continued)

premise. The use of relevant observble inputs include quoted prices in active markets for identical assets that the entity can access at the measurement date.

## Note 13. Trade and other payables

	2025	2024
	\$	\$
Current		
Accrued payroll liabilities	2,836,342	1,659,668
Prepaid rates	8,038,718	7,049,796
Trade payables	40,125,324	32,210,712
Bonds & security deposits	29,847,017	18,027,930
Total current trade and other payables	80,847,401	58,948,106

#### MATERIAL ACCOUNTING POLICIES

#### Financial liabilities

Financial liabilities are initially recognised at fair value when the City becomes a party to the contractual provisions of the instrument.

Non-derivative financial liabilities (excluding financial guarantees) are subsequently measured at amortised cost.

Financial liabilities are derecognised where the related obligations are discharged, cancelled or expired. The difference between the carrying amount of the financial liability extinguished or transferred to another party and any consideration paid, including the transfer of non-cash assets or liabilities assumed, is recognised in profit or loss.

#### Statutory liabilities

Statutory liabilities, are amounts owed to regulatory authorities due to statutory obligations such as FBT and PAYG. GST payable is offset against GST receivable and any net GST payable is included as a statutory liability.

#### Trade and other payables

Trade and other payables represent liabilities for goods and services provided to the City prior to the end of the financial year that are unpaid and arise when the City becomes obliged to make future payments in respect of the purchase of these goods and services.

The amounts are unsecured, are recognised as a current liability and are usually paid within 30 days of recognition. The carrying amounts of trade and other payables are considered to be the same as their fair values, due to their short-term nature.

#### Prepaid rates

Prepaid rates are, until the taxable event has occurred (start of the next financial year), refundable at the request of the ratepayer. Rates received in advance are initially recognised as a financial liability. When the taxable event occurs, the financial liability is extinguished and the City recognises income for the prepaid rates that have not been refunded.

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## Notes to the Financial Report

for the year ended 30 June 2025

### Note 14. Other liabilities

	2025 \$	2024 \$
Current		
Contract liabilities		
Contract liabilities	26,424,916	26,436,323
	26,424,916	26,436,323
Capital grant/contributions liabilities		
Capital grant/contributions liabilities	9,406,157	6,269,463
	9,406,157	6,269,463
	35,831,073	32,705,786
Non-current		
Contract liabilities		
Contract liabilities	91,794,542	93,978,133
	91,794,542	93,978,133
Capital grant/contributions liabilities		
Capital grant/contributions liabilities	11,563,656	19,433,009
	11,563,656	19,433,009
	103,358,198	113,411,142
Total other liabilities	139,189,271	146,116,928
Expected satisfaction of capital grant/contribution liabilities		
Less than 1 year	9,756,158	6,269,463
1 to 2 years	6,323,697	7,019,038
2 to 3 years	4 244 274	7,573,831
4 to 5 years	4,311,374	4,311,374
> 5 years Total	578,584	528,766
Total	20,969,813	25,702,472

Performance obligations in relation to capital grant/contribution liabilities are satisfied as project milestones are met or completion of construction or acquisition of the asset.

	2025	2024
	\$	\$
Reconciliation of changes in contract liabilities		
Opening balance	120,414,456	109,734,695
Additions	15,826,258	15,302,145
Revenue from contracts with customers included as a contract liability at the start of the		
period	(18,021,256)	(4,622,384)
	118,219,458	120,414,456

Reconciliation of changes	in capital	grant/contribution liabilities
O		

Opening balance	25,702,472	23,308,501
Additions	42,250,155	20,080,555
Revenue from capital grant/contribution liabilities at the start of the period	(46,982,814)	(17,686,584)
	20,969,813	25,702,472

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## Notes to the Financial Report

for the year ended 30 June 2025

### Note 14. Other liabilities (continued)

#### MATERIAL ACCOUNTING POLICIES

#### Contract liabilities

Unspent amount of revenue from developers' contributions and interest earned on unspent balances are accounted as liabilities until such time that the construction obligations are met.

Contract liabilities represent the the City's obligation to transfer goods or services to a customer for which the City has received consideration from the customer.

Contract liabilities represent obligations which are not yet satisfied. Contract liabilities are recognised as revenue when the performance obligations in the contract are satisfied.

#### Capital grant/contribution liabilities

Capital grant/contribution liabilities represent the City's obligations to construct recognisable non-financial assets to identified specifications to be controlled by the City which are yet to be satisfied. Capital grant/contribution liabilities are recognised as income when the obligations in the contract are satisfied.

Fair values for non-current capital grant/contribution liabilities, not expected to be extinguished within 12 months, are based on discounted cash flows of expected cashflows to satisfy the obligations using a current borrowing rate. They are classified as level 3 fair values in the fair value hierarchy (see Note 26i) due to the unobservable inputs, including own credit risk.

### Note 15. Borrowings

			2025			2024	
		Current	Non-current	Total	Current	Non-current	Total
	Note	\$	\$	\$	\$	\$	\$
Secured							
Bank loans		_	13,556,300	13,556,300	_	13,556,300	13,556,300
Debentures		_	60,778,188	60,778,188	_	60,778,188	60,778,188
Total secured borrowings	30a	_	74,334,488	74,334,488		74,334,488	74,334,488

#### Secured liabilities and assets pledged as security

Debentures and bank loans are secured by a floating charge over the assets of the City of Wanneroo.

Lease liabilities are effectively secured, as the rights to the leased assets recognised in the financial report revert to the lessor in the event of default.

#### MATERIAL ACCOUNTING POLICIES

#### **Borrowing costs**

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset until such time as the asset is substantially ready for its intended use or sale.

Fair values of borrowings are not materially different to their carrying amounts, since the interest payable on those borrowings is either close to current market rates or the borrowings are of a short term nature.

Borrowings fair values are based on discounted cash flows using a current borrowing rate. They are classified as level 3 fair values in the fair value hierarchy (see Note 26) due to the unobservable inputs, including own credit risk.

#### Risk

Information regarding exposure to risk can be found at Note 24.

Details of individual borrowings required by regulations are provided at Note 30.

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## Notes to the Financial Report

for the year ended 30 June 2025

### Note 16. Employee related provisions

	2025	2024
	\$	\$
(a) Employee related provisions		
Current provisions		
Employee benefit provisions		
Annual leave	6,653,789	5,948,403
Long service leave	6,224,846	6,650,429
Workers compensation	2,098,800	7,489,808
Other employee leave provision	401,460	367,933
Employee related other provisions		
Employment on-costs	1,732,181	1,711,372
Total current employee related provisions	17,111,076	22,167,945
Non-current provisions		
Employee benefit provisions		
Long service leave	1,330,714	1,346,617
Employee related other provisions		
Employment on-costs	199,607	201,992
Total non-current employee related provisions	1,530,321	1,548,609
Total employee related provisions	18,641,397	23,716,554

Provision is made for benefits accruing to employees in respect of wages and salaries, annual leave and long service leave and associated on costs for services rendered up to the reporting date and recorded as an expense during the period the services are delivered.

Annual leave liabilities are classified as current, as there is no unconditional right to defer settlement for at least 12 months after the end of the reporting period. Assessments indicate that actual settlement of the liabilities is expected to occur as follows:

	2025	2024	
	\$	\$	
Amounts are expected to be settled on the following basis:			
Less than 12 months after the reporting date	17,111,076	22,167,945	
More than 12 months from reporting date	1,530,321	1,548,609	
	18,641,397	23,716,554	

## MATERIAL ACCOUNTING POLICIES

### **Employee benefits**

The City's obligations for employees' annual leave, long service leave and other employee leave entitlements are recognised as employee related provisions in the Statement of Financial Position.

#### Short-term employee benefits

Provision is made for the City's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and annual leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The City's obligations for short-term employee benefits such as wages, salaries and annual leave are recognised as a part of current employee related provisions in the statement of financial position.

### Other long-term employee benefits

Long-term employee benefits provisions are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes

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## Notes to the Financial Report

for the year ended 30 June 2025

### Note 16. Employee related provisions (continued)

in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur.

The City's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the City does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

### Note 17. Other Provisions

	Make good provisions (Inclusive of Environmental Rehabilitation)	Headworks Levy Refund - Development Contribution Plans	Total
Current provisions	_	_	_
Non-current provisions	2,240,000	9,800,746	12,040,746
As at 30 June 2024	2,240,000	9,800,746	12,040,746
Unused amounts reversed/ Additional provision	_	1,667,024	1,667,024
Balance at 30 June 2025	2,240,000	11,467,770	13,707,770
Non-current provisions	2,240,000	11,467,770	13,707,770
As at 30 June 2025	2,240,000	11,467,770	13,707,770

#### Other provisions

Amounts which are reliably expected to be paid out within 12 months of the reporting date are classified as current. Exact timing of payment of non-current obligations is unable to be reliably estimated as it is dependent on factors beyond the control of the City.

### Make good provisions

Under the licence for the operation of the City waste landfill site in Wangara, the City has a legal obligation to remediate the site.

The estimated future obligations include the costs of restoring the affected areas and continued monitoring of the site.

The provision for future remediation costs is the best estimate of the present value of the expenditure required to settle the remediation obligation at the reporting date. Future remediation costs are reviewed annually and any changes in the estimate are reflected in the remediation provision at each reporting date.

#### Headwork Levy Refund-Development Contribution Plans

The receipted development contributions that are considered to be in excess of the requirement of the Development Contribution Plans are grouped under "Headwork Levy Refunds - Development Contribution Plans". These amounts will be refunded to the respective developers at the end of the operational period of each Development Contribution Plan.

Headwork Levy Refund-Development Contribution Plans provisions are recognised when the City has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

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## Notes to the Financial Report

for the year ended 30 June 2025

## Note 18. Revaluation surplus

	2025	2025	2025		2025	2024	2024	2024		2024
	Opening Balance	Revaluation Increment	Revaluation (Decrement)	Total Movement on Revaluation 2025	Closing Balance	Opening Balance	Revaluation Increment	Revaluation (Decrement)	Total Movement on Revaluation 2024	Closing Balance
	*	*	•	*	*	*	*	*	*	*
Revaluation surplus - Land- freehold land	202,441,260	_	_	_	202,441,260	108,261,013	94,180,247	_	94,180,247	202,441,260
Revaluation surplus - Buildings - non-specialised	109,301,812	_	_	_	109,301,812	72,107,912	37,193,900	_	37,193,900	109,301,812
Revaluation surplus - Plant and equipment	3,640,213	_	_	-	3,640,213	3,640,213	-	_	-	3,640,213
Revaluation surplus - Infrastructure	1,328,097,048	_	_	_	1,328,097,048	1,328,097,048	_	_	_	1,328,097,048
	1,643,480,333	_	_	_	1,643,480,333	1,512,106,186	131,374,147	_	131,374,147	1,643,480,333
Revaluation surplus - Share from	0.240.462	200 774		200 774	0.420.226	0.004.020	244.542		244.542	0.240.462
investments in associates	9,219,462	209,774		209,774	9,429,236	9,004,920	214,542 131,588,689		214,542 131,588,689	9,219,462
	1,002,000,100	205,114		205,114	1,002,000,000	1,021,111,100	101,000,000		101,000,000	1,002,000,100

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## Notes to the Financial Report

for the year ended 30 June 2025

### Note 19. Notes to the statement of cash flows

### (a) Reconciliation of cash

For the purposes of the Statement of Cash Flows, cash includes cash on hand and cash equivalents. Cash at the end of the reporting period is reconciled to the related items in the Statement of Financial Position as follows:

		2025 Actual	2024 Actual
	Note	\$	\$
Cash and cash equivalents	3	42,062,366	37,784,199
Restrictions			
The following classes of financial assets have restrictions imposed by regula other externally imposed requirements which limit or direct the purpose for wather resources may be used:			
- Cash and cash equivalents		6,326	6,082
(b) Reconciliation of Net Result to Net Cash Provided By Operating Act	ivities		
Net result		114,884,113	74,660,099
Non-cash items:			
Adjustments to fair value of investment property		(545,259)	-
Depreciation/amortisation		50,087,758	49,247,380
(Profit)/loss on sale of asset		(7,945,160)	(7,330,476)
Share of net (profits) or losses of Associates		1,636,561	(1,540,874)
Development Contribution Plans income (incl. interest)		(38,126,444)	(10,022,651)
Development Contribution Plans expenses		26,208,655	4,871,049
Changes in assets and liabilities:			
(Increase)/decrease in trade and other receivables		(8,398,097)	(2,617,790)
(Increase)/decrease in other assets		1,788,058	(5,850,035)
(Increase)/decrease in inventories		(76,571)	(24,681)
Increase/(decrease) in trade and other payables		21,899,295	9,980,380
Increase/(decrease) in employee related provisions		(5,075,157)	1,216,500
Increase/(decrease) in other provisions		1,667,024	1,881,987
Increase/(decrease) in other liabilities		(2,194,998)	13,073,732
Capital grants, subsidies and contributions	_	(87,103,281)	(43,647,357)
Net cash provided by/(used in) operating activities	-	68,706,497	83,897,263
		2025	2024
	Note	\$	\$
(c) Non-cash investing and financing activities			
Acquisition of right of use assets by means of a lease	11a	276,465	191,651

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## Notes to the Financial Report

for the year ended 30 June 2025

## Note 19. Notes to the statement of cash flows (continued)

		2025 Actual	2024 Actual
	Note	\$	\$
(d) Undrawn borrowing facilities credit standby arrangements			
Credit card limit		550,000	550,000
Credit card balance at balance date		(12,672)	(6,075)
Total amount of credit unused	-	537,328	543,925
Loan facilities			
Loan facilities - non-current	15	74,334,488	74,334,488
Total facilities in use at balance date	_	74,334,488	74,334,488

## Note 20. Contingent liabilities

In compliance with the Contaminated Sites Act 2003, the City has identified nine (9) possible sites of contamination.

Until the City conducts an investigation to determine the presence and scope of contamination, assesses the risk and agrees with the Department of Water and Environmental Regulation on the need and criteria for remediation, the City is unable to estimate the potential costs associated with remediation of these sites. This approach is consistent with the Department of Water and Environmental Regulation Guidelines.

### Note 21. Significant capital commitments

	2025	2024
	\$	\$
Significant capital expenditure commitments		
Contracted for:		
Significant capital expenditure projects	74,067,559	32,769,923
Significant plant & equipment purchases	3,198,460	3,331,378
Total significant capital expenditure commitments	77,266,019	36,101,301
Payable:		
Not later than one year	62,218,386	36,101,301
Later than one year but not later than five years	15,047,633	_
Total significant capital expenditure commitments	77,266,019	36,101,301

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## Notes to the Financial Report

for the year ended 30 June 2025

### Note 22. Related party transactions

	2025	2025	2024
	Actual \$	Budget \$	Actua
(a) Council Member Remuneration			
Fees, expenses and allowances paid or reimbursed to elected council members.			
Mayor's annual allowance	96,787	97,115	93,287
Deputy Mayor's annual allowance	24,197	24,279	22,365
Meeting attendance fees	532,299	531,304	488,193
Annual allowance for ICT expenses	52,500	52,500	52,500
Travel and other expenses	7,447	15,500	23,856
Total Payment of Council member costs	713,230	720,698	680,201
		2025	2024
		Actual	Actua
		\$	\$
(b) Key Management Personnel (KMP) Compensation			
The total of compensation paid to KMP of the City during the year a	re as follows:		
Short-term employee benefits		1,717,899	1,697,126
Post-employment benefits		206,235	187,148
Employee - other long-term benefits		261,737	376,925
Total		2,185,871	2,261,199

#### Short-term employee benefits

These amounts include all salary, paid leave and fringe benefits awarded to KMP except for details in respect to fees and benefits paid to council members which may be found above.

#### Post-employment benefits

These amounts are the current-year's cost of the City's superannuation contributions made during the year.

### Other long-term benefits

These amounts represent long service benefits accruing during the year.

#### The City's main related parties are as follows:

#### i. Key management personnel

Any person(s) having authority and responsibility for planning, directing and controlling the activities of the entity, directly or indirectly, including any council member, are considered key management personnel and are detailed in Notes 22(a) and 22(b).

### ii. Other Related Parties

Outside of normal citizen type transactions with the City, there were no other related party transactions involving key management personnel and/or their close family members and/or their controlled (or jointly controlled) entities.

#### iii. Entities subject to significant influence by the City

There were no such entities requiring disclosure during the current or previous year.

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## Notes to the Financial Report

for the year ended 30 June 2025

### Note 23. Investment in associates

	City's share of net income		City's share of net assets	
	Actual 2025	Actual 2024	Actual 2025	Actual 2024
	\$	\$	\$	\$
Associated entities	(1,636,561)	1,540,874	27,032,853	33,837,020
Total	(1,636,561)	1,540,874	27,032,853	33,837,020

### Investment in associates

Set out in the table below are the associates of the City. All associates are measured using the equity method. Western Australia is the principal place of business for all associates.

### Name of entity

	% of ownership % of ownership interest interest		2025 \$	2024 \$	
Catalina Regional Council (CRC)	16.67	16.67	5,122,370	10,286,618	
Mindarie Regional Council (MRC)	16.67	16.67	21,810,959	23,446,438	
Local Government House Trust (LGHT)	0.8	0.8	99,524	103,964	
Total equity-accounted investments			27,032,853	33,837,020	

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## Notes to the Financial Report

for the year ended 30 June 2025

### Note 23. Investment in associates (continued)

#### Catalina Regional Council

The City of Wanneroo, along with the City of Perth, City of Joondalup, City of Stirling, City of Vincent, Town of Cambridge and Town of Victoria Park is a member of the Catalina Regional Council (CRC). The establishment of the Catalina Regional Council was pursuant to Section 3.61 of the Local Government Act 1995. The Catalina Regional Council formally came into existence on the 3 February 2006. The Catalina Regional Council's activities centre around the development of the subdivided Mindarie Lot 118 which was initially purchased in 1981 to provide a refuse landfill site for member councils of the Mindarie Regional Council.

The activities of Catalina Regional Council centers around the development of part Lot 118 Mindarie. This lot has been developed during the current and previous financial years with the purposes of creating new urban land lots and a new urban community. The City of Wanneroo contributes one sixth of any funding required for capital or operating costs and is entitled to one sixth of the net revenue from the sale of land lots.

The City's interest in the Catalina Regional Council as at 30 June 2025 and 30 June 2024 is as follows:

	2025		
	Actual	Actual	
	\$	\$	
Summarised statement of comprehensive income			
Interest revenue	1,954,526	2,502,910	
Finance charge	(2,078)	(2,913)	
Depreciation	(37,320)	(37,053)	
Profit/(loss) from continuing operations	1,278,794	2,556,064	
Profit/(loss) for the period	1,278,794	2,556,064	
Other comprehensive income		_	
Total comprehensive income for the period	1,278,794	2,556,064	
Summarised statement of financial position			
Cash and cash equivalents	14,925,208	22,602,158	
Other current assets	16,814,972	35,992,662	
Total current assets	31,740,180	58,594,820	
Non-current assets	56,606	3,841,864	
Total assets	31,796,786	62,436,684	
Current financial liabilities	39,371	37,365	
Other current liabilities	985,045	590,751	
Total liabilities	1,024,416	628,116	
Non-current financial liabilities	22,207	59,843	
Other non-current liabilities	15,947	29,019	
Total non-current liabilities	38,154	88,862	
Total liabilities	1,062,570	716,978	
Net assets	30,734,216	61,719,706	

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## Notes to the Financial Report

for the year ended 30 June 2025

## Note 23. Investment in associates (continued)

Reconciliation to carrying amounts Balance at the beginning of the year Change in member contributions Bhare of Profit/(loss) from operating activities after tax Other comprehensive income	Actual	Actual	
Balance at the beginning of the year Change in member contributions Share of Profit/(loss) from operating activities after tax		Actual	
Balance at the beginning of the year Change in member contributions Share of Profit/(loss) from operating activities after tax	\$	\$	
Change in member contributions Share of Profit/(loss) from operating activities after tax			
Share of Profit/(loss) from operating activities after tax	61,719,706	46,839,922	
	(32,264,284)	12,323,720	
Other comprehensive income	1,278,794	2,556,064	
	_	_	
Closing net assets 30 June	30,734,216	61,719,706	
Carrying amount at 1 July	10,286,618	7,806,654	
Share of associates net profit/(loss) from operating activities after tax	213,132	426,011	
Share of associates other comprehensive income arising during the period	_	_	
Distribution to participants	(11,666,667)	(5,000,000)	
Contributions to equity in associates	6,289,287	7,053,953	
Carrying amount at 30 June	5,122,370	10,286,618	

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## Notes to the Financial Report

for the year ended 30 June 2025

## Note 23. Investment in associates (continued)

#### Mindarie Regional Council

The City of Wanneroo, along with the City of Perth, City of Joondalup, City of Stirling, City of Vincent, Town of Cambridge, and Town of Victoria Park is a member of the Mindarie Regional Council (MRC). The Mindarie Regional Council's objective is to establish and operate a long-term refuse disposal site. The City of Wanneroo has contributed one sixth of the land and establishment costs of the refuse disposal facility on Mindarie Lot 118. The City uses the refuse disposal facility at Mindarie to deposit all non-recyclable waste collected by the City's domestic waste services. Capital contributions paid during establishment are represented in the accounts of the City of Wanneroo as a Non-Current Asset. The City's interest in the Mindarie Regional Council as at 30 June 2025 and 30 June 2024 is as follows:

	2025	2024
	Actual \$	Actual \$
	Ψ	Ψ
Summarised statement of comprehensive income		
Interest revenue	3,905,924	3,098,542
Finance charge	(1,625,092)	(1,255,386)
Depreciation	(9,311,232)	(8,451,384)
Profit/(loss) from continuing operations	(11,071,520)	6,676,564
Profit/(loss) for the period	(11,071,520)	6,676,564
Other comprehensive income	1,258,643	1,287,255
Total comprehensive income for the period	(9,812,877)	7,963,819
Summarised statement of financial position		
Cash and cash equivalents	12,356,926	21,681,423
Other current assets	76,582,737	57,745,265
Total current assets	88,939,663	79,426,688
Non-current assets	100,809,040	103,118,451
Total assets	189,748,703	182,545,139
Current financial liabilities	738,124	680,492
Other current liabilities	26,348,670	15,889,908
Total current liabilities	27,086,794	16,570,400
Non-current financial liabilities	5,145,302	5,702,532
Other non-current liabilities	26,650,855	19,593,578
Total non-current liabilities	31,796,157	25,296,110
Total liabilities	58,882,951	41,866,510
Net assets	130,865,752	140,678,629
Reconciliation to carrying amounts		
Balance at beginning of the financial year	140,678,629	132,714,810
Profit/(loss) for the period	(11,071,520)	6,676,564
Other comprehensive income	1,258,643	1,287,255
Closing net assets at 30 June	130,865,752	140,678,629
Carrying amount at 1 July	23,446,438	22,119,135
Share of associates net profit/(loss) for the period	(1,845,253)	1,112,761
Share of associates other comprehensive income arising during the period	209,774	214,542
Carrying amount at 30 June	21,810,959	23,446,438

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## Notes to the Financial Report

for the year ended 30 June 2025

## Note 23. Investment in associates (continued)

#### **Local Government House Trust**

The Local Government House Trust (LGHT) is an agreement between the Western Australian Local Government Association and the vast majority of Councils in the State for the provision of an office for the Western Australian Local Government Association (WALGA).

The LGHT investment value is recognised based on the unit value confirmed by the WALGA in February 2025. The change in the investment value based on 30 June 2025 LGHT audited financial report is not material on the City's Annual Financial Report as a whole.

The City's interest in Local Government House Trust as at 30 June 2025 and 30 June 2024 is as follows:

	2025 Actual	2024 Actual
	\$	\$
Summarised statement of comprehensive income		
Interest revenue	_	222,883
Finance charge	_	(885,002)
Depreciation	_	(699,147)
Profit/(loss) from continuing operations	_	(550,457)
Profit/(loss) for the period		(550,457)
Total comprehensive income for the period		(550,457)
Summarised statement of financial position		
Cash and cash equivalents	7,096,751	984,497
Other current assets	154,021	5,573,352
Total current assets	7,250,772	6,557,849
Non-current assets	20,750,629	21,309,870
Total assets	28,001,401	27,867,719
Current financial liabilities	14,640,000	14,640,000
Other current liabilities	1,020,377	336,238
Total liabilities	15,660,377	14,976,238
Net assets	12,341,024	12,891,481
Reconciliation to carrying amounts		
Opening net assets at 1 July	12,341,024	12,891,481
Profit/(loss) for the period	=	(550,457)
Closing net assets at 30 June	12,341,024	12,341,024
Carrying amount at 1 July	103,964	101,862
Share of associates net profit/(loss) for the period	(4,440)	2,102
Carrying amount at 30 June	99,524	103,964

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## Notes to the Financial Report

for the year ended 30 June 2025

### Note 23. Investment in associates (continued)

### MATERIAL ACCOUNTING POLICIES

#### Investments in associates

An associate is an entity over which the City has significant influence, that is it has the power to participate in the financial and operating policy decisions of the investee but not control or joint control of those policies.

Investments in associates are accounted for using the equity method. The equity method of accounting, is whereby the investment is initially recognised at cost and adjusted thereafter for the post-acquisition change in the City's share of net assets of the associate. In addition, the City's share of the profit or loss of the associate is included in the City's profit or loss.

### Note 24. Financial risk management

#### Financial risk management

This note explains the City's exposure to financial risks and how these risks could affect the City's future financial performance.

Risk	Exposure arising from	Measurement	Management
Market risk - interest rate	Long term borrowings at variable rates	Sensitivity analysis	Utilises a mix of fixed interest rate borrowings and variable interest rate borrowings.
Credit risk	Cash and cash equivalents, trade receivables, financial assets and debt investments	Ageing analysis Credit analysis	Diversification of bank deposits, credit limits. Investment policy. Credit risk on Rates and Annual Charges is minimised by the ability of the City to secure a charge over the land relating to the debts - that is, the land can be sold to recover the debt. The City is also able to charge interest on overdue Rates and Annual Charges at higher than market rates which further encourages the payment of debt.
Liquidity risk	Borrowings and other liabilities	Rolling cash flow forecasts	Availability of committed credit lines and borrowing facilities. The City manages this risk by monitoring its cash flow requirements and liquidity levels and maintaining an adequate cash buffer. Further the City has created a loan repayment cash back reserve and monitors adequacy of the reserve balance on a regular basis.

The City does not engage in transactions expressed in foreign currencies and is therefore not subject to foreign currency risk.

Financial risk management is carried out by the Finance Service Unit under policies approved by the City. The finance service unit identifies, evaluates and manages financial risks in close co-operation with the operating divisions. Council have approved the overall risk management policy and provide policies on specific areas such as investment policy.

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## Notes to the Financial Report

for the year ended 30 June 2025

## Note 24. Financial risk management (continued)

#### (a) Interest rate risk

#### Cash and cash equivalents

The City's main interest rate risk arises from cash and cash equivalents with variable interest rates, which exposes the City to cash flow interest rate risk. Short term overdraft facilities also have variable interest rates however these are repaid within 12 months, reducing the risk level to minimal.

Excess cash and cash equivalents are invested in fixed interest rate term deposits which do not expose the City to cash flow interest rate risk. Cash and cash equivalents required for working capital are held in variable interest rate accounts and non-interest bearing accounts. Carrying amounts of cash and cash equivalents at the 30 June and the weighted average interest rate across all cash and cash equivalents and term deposits held disclosed as financial assets at amortised cost are reflected in the table below. The City has no exposure to short term overdraft facilities as at 30 June 2025 and 30 June 2024.

	Weighted average interest rate %	Carrying amounts \$	Fixed interest rate \$	Variable interest rate \$
2025				
Cash and cash equivalents	0.25%	42,062,366	35,036,000	7,026,366
Financial assets at amortised cost - term				
deposits	4.90%	505,291,295	505,291,295	-
2024				
Cash and cash equivalents	0.25%	37,784,199	24,772,300	13,011,899
Financial assets at amortised cost - term				
deposits	5.33%	488,000,000	488,000,000	_

#### Sensitivity

Profit or loss is sensitive to higher/lower interest income from cash and cash equivalents as a result of changes in interest rates.

	2025 \$	2024 \$
Impact of a 1% movement in interest rates on profit or loss and equity `	70,264	130,119

<sup>(\*)</sup> Holding all other variables constant

#### Borrowings

Borrowings are subject to interest rate risk - the risk that movements in interest rates could adversely affect funding costs. The City manages this risk by borrowing long term and fixing the interest rate to the situation considered the most advantageous at the time of negotiation. Details of interest rates applicable to each borrowing is disclosed in Note 30(b).

#### (b) Credit risk

#### Trade and Other Receivables

The City's major trade and other receivables comprise rates, contractual non-statutory user feess and charges, grants, contributions and reimbursements. The major risk associated with these receivables is credit risk – the risk that the debts may not be repaid. The City manages this risk by monitoring outstanding debt and referring outstanding debts to an external debt collector. The City encouorages rate payers to pay their rates by the due date.

The level of outstanding receivables is reported to Council monthly.

The City applies the AASB 9 simplified approach to measuring expected credit losses using a lifetime expected loss allowance for all receivables. To measure the expected credit losses, rates receivable are separated from other trade receivables due to the difference in payment terms and security for rates receivable.

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## Notes to the Financial Report

for the year ended 30 June 2025

### Note 24. Financial risk management (continued)

The expected loss rates are based on the payment profiles of other receivables over a period of time and the corresponding historical losses experienced by the City. Historical credit loss rates are adjusted to reflect current and forward-looking information on macroeconomic factors such as the ability of ratepayers and residents to settle the receivables.

The loss allowance as at 30 June 2025 and 30 June 2024 for other receivables was determined as follows:

	Current	More than 30 days past due	More than 60 days past due	More than 90 days past due	Total
	\$	\$	\$	\$	\$
30 June 2025					
Other receivables					
Expected credit loss	0.00%	0.00%	0.00%	25.00%	
Gross carrying amount	5,444,957	792,945	258,494	2,478,639	8,975,035
Loss allowance	-	-	-	623,629	623,629
30 June 2024					
Other receivables					
Expected credit loss	0.00%	0.00%	0.00%	57.00%	
Gross carrying amount	2,467,376	667,985	39,697	931,948	4,107,006
Loss allowance	_	_	-	529,681	529,681

The loss allowances for trade and other receivables as at 30 June reconcile to the opening loss allowances as follows:

	Trade or other receivables		
	2025 Actual \$		
Opening loss allowance as at 1 July	529,681	833,292	
Increase/ (Decrease) in loss allowance recognised in profit or loss during the year Receivables written off during the year as uncollectible Closing loss allowance at 30 June	102,383 (8,435) 623,629	(303,611)	

Trade and other receivables

Trade and other receivables are written off where there is no reasonable expectation of recovery. Indicators that there is no reasonable expectation of recovery include, amongst others, the failure of a debtor to engage in a repayment plan with the City, and a failure to make contractual payments.

Impairment losses on trade and other receivables are presented as net impairment losses within operating profit. Subsequent recoveries of amounts previously written off are credited against the same line item.

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## Notes to the Financial Report

for the year ended 30 June 2025

### Note 24. Financial risk management (continued)

#### (c) Liquidity risk

Payables and borrowings are both subject to liquidity risk – that is the risk that insufficient funds may be on hand to meet payment obligations as and when they fall due. The City manages this risk by monitoring its cash flow requirements and liquidity levels and maintaining an adequate cash buffer.

Payment terms can be extended and overdraft facilities drawn upon if required and disclosed in Note 19(d).

The contractual undiscounted cash flows of the City's payables and borrowings are set out in the liquidity table below. Balances due within 12 months equal their carrying balances, as the impact of discounting is not significant.

	Due within 1 year	Due between 1 & 5 years	Due after 5 years	Total contractual cash flows	Carrying values
	\$	\$	\$	\$	\$
2025					
Trade and other payables	80,847,401	_	_	80,847,401	80,847,401
Borrowings "	4,838,295	82,069,527	2,579,905	89,487,727	74,334,488
Lease liabilities	238,217	379,701	_	617,918	617,918
_	85,923,913	82,449,228	2,579,905	170,953,046	155,799,807
2024					
Trade and other payables	58,948,106	_	_	58,948,106	58,948,106
Borrowings "	4,961,177	72,919,529	14,504,410	92,385,116	74,334,488
Lease liabilities	178,871	358,091	_	536,962	536,962
	64,088,154	73,277,620	14,504,410	151,870,184	133,819,556

<sup>(\*\*)</sup> Due within 1 year includes future interest of contractual undiscounted cash flow amount.

## Note 25. Events occurring after the end of the reporting period

There are no events after the end of the reporting period that require disclosures.

## Note 26. Other Material Accounting Policies

#### a) Goods and services tax (GST)

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO).

Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position.

Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

### b) Current and non-current classification

The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the City's operational cycle. In the case of liabilities where the City does not have the unconditional right to defer settlement beyond

12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current or non-current based on the City's intentions to release for sale.

### c) Rounding off figures

All figures shown in this annual financial report, other than a rate in the dollar, are rounded to the nearest dollar. Amounts are presented in Australian Dollars.

### d) Comparative figures

Where required, comparative figures have been adjusted to conform with changes in presentation for the current financial year.

When the City applies an accounting policy retrospectively, makes a retrospective restatement or reclassifies items in its financial report that has a material effect on the statement of financial position, an additional (third) statement of financial

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### Notes to the Financial Report

for the year ended 30 June 2025

### Note 26. Other Material Accounting Policies (continued)

position as at the beginning of the preceding period in addition to the minimum comparative financial report is presented.

#### e) Budget comparative figures

Unless otherwise stated, the budget comparative figures shown in this annual financial report relate to the original budget estimate for the relevant item of disclosure.

#### f) Superannuation

The City contributes to a number of Superannuation Funds on behalf of employees. All funds to which the City contributes are defined contribution plans.

#### g) Fair value of assets and liabilities

Fair value is the price that the City would receive to sell the asset or would have to pay to transfer a liability, in an orderly (i.e. unforced) transaction between independent, knowledgeable and willing market participants at the measurement date.

As fair value is a market-based measure, the closest equivalent observable market pricing information is used to determine fair value. Adjustments to market values may be made having regard to the characteristics of the specific asset or liability. The fair values of assets that are not traded in an active market are determined using one or more valuation techniques. These valuation techniques maximise, to the extent possible, the use of observable market data.

To the extent possible, market information is extracted from either the principal market for the asset or liability (i.e. the market with the greatest volume and level of activity for the asset or liability) or, in the absence of such a market, the most advantageous market available to the entity at the end of the reporting period (i.e. the market that maximises the receipts from the sale of the asset after taking into account transaction costs and transport costs).

For non-financial assets, the fair value measurement also takes into account a market participant's ability to use the asset in its highest and best use or to sell it to another market participant that would use the asset in its highest and best use.

#### h) Interest revenue

Interest revenue is calculated by applying the effective interest rate to the gross carrying amount of a financial asset measured at amortised cost except for financial assets that subsequently become credit impaired. For credit-impaired financial assets the effective interest rate is applied to the net carrying amount of the financial asset (after deduction of the loss allowance).

#### i) Fair value hierarchy

AASB 13 Fair Value Measurement requires the disclosure of fair value information by level of the fair value hierarchy, which categorises fair value measurement into one of three possible levels based on the lowest level input that is significant to the measurement can be categorised into as follows:

#### Level 1

Measurements based on quoted prices (unadjusted) in active markets for identical assets or liabilities that the entity can access at the measurement date.

#### Level 2

Measurements based on inputs other than quoted prices included in Level 1 that are observable for the asset or liability, either directly or indirectly.

#### Level 3

Measurements based on unobservable inputs for the asset or liability.

The fair values of assets and liabilities that are not traded in an active market are determined using one or more valuation techniques. These valuation techniques maximise, to the extent possible, the use of observable market data. If all significant inputs required to measure fair value are observable, the asset or liability is included in Level 2. If one or more significant inputs are not based on observable market data, the asset or liability is included in Level 3.

#### Valuation techniques

The City selects a valuation technique that is appropriate in the circumstances and for which sufficient data is available to measure fair value. The availability of sufficient and relevant data primarily depends on the specific characteristics of the asset or liability being measured. The valuation techniques selected by the City are consistent with one or more of the following valuation approaches:

#### Market approach

Valuation techniques that use prices and other relevant information generated by market transactions for identical or similar assets or liabilities.

#### Income approach

Valuation techniques that convert estimated future cash flows or income and expenses into a single discounted present value.

### Cost approach

Valuation techniques that reflect the current replacement cost of the service capacity of an asset.

Each valuation technique requires inputs that reflect the assumptions that buyers and sellers would use when pricing the asset or liability, including assumptions about risks. When selecting a valuation technique, the City gives priority to those techniques that maximise the use of observable inputs and minimise the use of unobservable inputs. Inputs that are developed using market data (such as publicly available information on actual transactions) and reflect the assumptions that buyers and sellers would generally use when pricing the asset or liability are considered observable, whereas inputs for which market data is not available and therefore are developed using the best information available about such assumptions are considered unobservable.

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## Notes to the Financial Report

for the year ended 30 June 2025

## Note 26. Other Material Accounting Policies (continued)

#### i) Impairment of assets

In accordance with Australian Accounting Standards, the City's assets are assessed at each reporting date to determine whether there is any indication they may be impaired.

Where such an indication exists, an impairment test is carried out on the asset by comparing the recoverable amount of the asset, being the higher of the asset's fair value less costs to sell and value in use, to the asset's carrying amount except for non-financial assets that are:

- land and buildings classified as property, plant and equipment;
- infrastructure; or
- vested improvements that the City controls, in circumstances where there has been an impairment indication of a general decrease in asset values.

These non-financial assets are assessed in accordance with the regulatory framework detailed in Note 10.

Any excess of the asset's carrying amount over its recoverable amount is recognised immediately in profit or loss, unless the asset is carried at a revalued amount in accordance with another Standard (e.g. AASB 116 Property, Plant and Equipment) whereby any impairment loss of a revalued asset is treated as a revaluation decrease in accordance with that other Standard.

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## Notes to the Financial Report

for the year ended 30 June 2025

### Note 27. Function and activity

#### (a) Service objectives and descriptions

City operations as disclosed in this financial report encompass the following service orientated functions and activities.

### NAME AND OBJECTIVES GOVERNANCE

To provide a decision-making process for the efficient allocation of scarce resources.

#### DESCRIPTION

Includes the activities of members of Council and the administrative support available to the Council for the provision of governance of the district. Other costs relate to the task of assisting council members and ratepayers on matters which do not concern specific local government services.

#### GENERAL PURPOSE FUNDING

To collect revenue to allow for the provision of services.

Rates, general purpose government grants, fees and charges and interest revenue.

### LAW, ORDER, PUBLIC SAFETY

To provide services to help ensure a safer and environmentally conscious community.

Supervision and enforcement of various local laws relating to fire prevention, animal control and other aspects of public safety including emergency services.

#### **HEALTH**

To provide an operational framework for environmental and community health.

Inspection of food outlets and their control, provision of meat inspection services, noise control and waste disposal compliance.

#### **EDUCATION AND WELFARE**

To provide services to disadvantaged persons, the elderly, children and youth.

Maintenance of child minding centre, playgroup centre, senior citizen centre and aged care centre. Provision and maintenance of aged care programs and youth services.

#### **COMMUNITY AMENITIES**

To provide services required by the community.

Rubbish collection services, operation of rubbish disposal sites, litter control, construction and maintenance of urban storm water drains, protection of the environment and administration of town planning schemes, cemetery and public conveniences.

### RECREATION AND CULTURE

To establish and effectively manage infrastructure and resources which will help the social wellbeing of the community.

Maintenance of public halls, civic centres, aquatic centre, beaches, recreation centres and various sporting facilities. Provision and maintenance of parks, gardens and playgrounds. Operation of library, museum and other cultural facilities.

#### TRANSPORT

To provide safe, effective and efficient transport services to the community.

Construction and maintenance of roads, streets, footpaths, depots, cycle ways, parking facilities and traffic control. Cleaning of streets and maintenance of street trees, street lighting etc.

### **ECONOMIC SERVICES**

To help promote the local government and its economic wellbeing.

Tourism and area promotion. Provision of rural services including weed control, vermin control and standpipes and building control.

#### OTHER PROPERTY AND SERVICES

To monitor and control operating accounts.

Private works operation, plant repair and costs.

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## Notes to the Financial Report

for the year ended 30 June 2025

## Note 27. Function and activity (continued)

(1	b)	Income	and	expenses

	2025	2024
	Actual \$	Actual
Income excluding grants, subsidies and contributions and capital grants,		
subsidies and contributions		
Governance	2,759,020	5,529,380
General purpose funding	195,616,900	176,141,288
Law, order, public safety	584,495	643,435
Health	409,565	402,570
Education and welfare	7,762	33,491
Community amenities	38,913,619	36,911,934
Recreation and culture	8,117,378	15,778,522
Transport	2,393,254	1,896,675
Economic services	4,213,357	3,202,379
Other property and services	38,427,100	9,740,262
	291,442,450	250,279,936
Grants, subsidies and contributions and capital grants, subsidies and		
contributions	4 220 000	4.050.004
Governance	1,338,999	1,050,981
General purpose funding	7,193,797	10,475,346
Law, order, public safety	2,436,448	674,685
Health	470 475	828
Education and welfare	178,175	185,378
Community amenities	919,770	369,034
Recreation and culture	13,429,493	11,737,627
Transport	72,360,868	33,688,188
Economic services	12,920	235,264
Other property and services	6,688,349	157,807
	104,558,819	58,575,138
Total income	396,001,269	308,855,074
Expenses		
Governance	(26,541,211)	(15,649,025)
General purpose funding	(3,013,693)	(5,094,802)
Law, order, public safety	(6,528,133)	(7,711,640)
Health	(3,501,731)	(4,021,293)
Education and welfare	(4,454,906)	(5,933,071)
Community amenities	(51,158,577)	(56,203,755)
Recreation and culture	(84,484,640)	(74,232,587)
Transport	(48,091,218)	(45,489,906)
Economic services	(9,706,125)	(6,642,283)
Other property and services	(43,636,922)	(13,216,613)
	(281,117,156)	(234,194,975)

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## Notes to the Financial Report

for the year ended 30 June 2025

## Note 27. Function and activity (continued)

### (c) Assets

	2025	2024
	Actual	Actual
	\$	\$
Governance	190,465,093	183,378,388
General purpose funding	534,875,886	520,444,721
Law, order, public safety	2,187,374	1,989,208
Health	51,613	25,054
Education and welfare	12,794,580	6,144,218
Community amenities	277,914,228	268,049,750
Recreation and culture	342,163,081	344,890,819
Transport	2,109,550,869	2,023,560,094
Economic services	1,140,981	518,917
Other property and services	244,731,969	240,136,157
Total assets	3,715,875,674	3,589,137,326

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## Notes to the Financial Report

for the year ended 30 June 2025

## Note 28. Rating information

	Basis of valuation	Rate in the \$	Number of Properties	2024/25 Actual Rateable Value	2024/25 Actual Rate Revenue	2024/25 Actual Interim Rates	2024/25 Actual Back Rates	2024/25 Actual Total Revenue	2024/25 Budget Rate Revenue	2024/25 Budget Interim Rate	2024/25 Budget Total Revenue	2023/24 Actual Total Revenue
Rate type				\$	\$	\$	\$	\$	\$	\$	\$	\$
(a) General Rates												
Rate Description												
GRV - Residential Improved	Gross rental valuation	6.88370	67,110	1,465,886,487	100,907,224	2,592,161	62,828	103,562,213	100,858,950	1,950,000	102,808,950	97,067,941
GRV - Residential Vacant	Gross rental valuation	13.76730	2,837	42,861,540	5,900,876	223,955	426	6,125,257	5,896,956	_	5,896,956	5,728,586
GRV - Commercial/Industrial Improved	Gross rental valuation	8.01340	3,093	374,133,070	29,980,780	434,914	14,044	30,429,738	29,980,779	650,000	30,630,779	29,061,867
GRV - Commercial/Industrial Vacant	Gross rental valuation	7.82800	175	12,036,899	942,248	125,754	32,942	1,100,944	942,248	_	942,248	884,160
GRV - Strata Titled Caravan Parks	Unimproved valuation	_	_	_	_	_	_	_	51,903	_	51,903	_
UV - Residential Improved	Unimproved valuation	0.36510	186	168,330,000	614,573	(3,218)	4,988	616,343	614,632	_	614,632	612,314
UV - Residential Vacant	Unimproved valuation	0.55260	243	643,715,000	3,557,169	124,097	41,274	3,722,540	3,895,646	_	3,895,646	3,756,170
UV - Commercial/Industrial Improved	Unimproved valuation	0.29240	42	87,446,195	255,693	7,441	_	263,134	255,710	_	255,710	236,788
UV - Commercial/Industrial Vacant	Unimproved valuation	0.32460	9	28,920,000	93,874	(8,780)	847	85,941	93,861	_	93,861	103,160
UV - Rural and Mining Improved	Unimproved valuation	0.36020	374	561,209,721	2,021,477	(8,402)	7,845	2,020,920	2,022,795	_	2,022,795	1,993,435
UV - Rural and Mining Vacant	Unimproved valuation	0.47140	75	83,614,860	394,160	(66,610)	(18,540)	309,010	409,226	_	409,226	384,056
Total general rates			74,144	3,468,153,772	144,668,074	3,421,312	146,654	148,236,040	145,022,706	2,600,000	147,622,706	139,828,477

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## Notes to the Financial Report

for the year ended 30 June 2025

## Note 28. Rating information (continued)

	Basis of valuation	Rate in the \$	Number of Properties	2024/25 Actual Rateable Value	2024/25 Actual Rate Revenue	2024/25 Actual Interim Rates	2024/25 Actual Back Rates	2024/25 Actual Total Revenue	2024/25 Budget Rate Revenue	2024/25 Budget Interim Rate	2024/25 Budget Total Revenue	2023/24 Actual Total Revenue
Rate type				\$	\$	\$	\$	\$	\$	\$	\$	\$
Minimum payment												
GRV - Residential Improved	Gross rental valuation	1,105.00	11,134	159,156,740	12,303,070	_	_	12,303,070	12,307,396	_	12,307,396	11,896,794
GRV - Residential Vacant	Gross rental valuation	921.00	2,477	12,651,850	2,281,317	_	_	2,281,317	2,280,871	_	2,280,871	2,461,182
GRV - Commercial/Industrial Improved	Gross rental valuation	1,505.00	954	13,007,577	1,435,770	_	_	1,435,770	1,437,113	_	1,437,113	1,335,354
GRV - Commercial/Industrial Vacant	Gross rental valuation	1,505.00	33	420,380	49,665	_	_	49,665	49,659	_	49,659	51,135
GRV - Commercial/Industrial Improved - Lesser Minimum Strata	Gross rental valuation	_	_	_	_	_	_	_	_	_	_	_
UV - Residential Improved	Unimproved valuation	1,105.00	1	203,805	1,105	_	_	1,105	1,105	_	1,105	1,073
UV - Residential Vacant	Unimproved valuation	921.00	31	4,507,500	28,551	_	_	28,551	28,545	_	28,545	4,185
UV - Commercial/Industrial Improved	Unimproved valuation	1,505.00	6	1,506,000	9,030	_	_	9,030	7,524	_	7,524	7,305
UV - Rural and Mining Improved	Unimproved valuation	1,098.00	4	673,279	4,392	_	_	4,392	4,392	_	4,392	4,264
UV - Rural and Mining Vacant	Unimproved valuation	1,038.00	32	293,123	33,216	_	_	33,216	33,224	_	33,224	32,256
Total minimum payments			14,672	192,420,254	16,146,116	_	_	16,146,116	16,149,829	_	16,149,829	15,793,548
Total general rates and minimum payments			88,816	3,660,574,026	160,814,190	3,421,312	146,654	164,382,156	161,172,535	2,600,000	163,772,535	155,622,025
Ex-gratia rates Other		-			13,199	_		13,199	24,000	_	24,000	30,021
Total amount raised from rates (excluding general rates)			_	_	13,199	_	_	13,199	24,000	_	24,000	30,021
Total rates							_	164,395,355		_	163,796,535	155,652,046

The rate revenue was recognised from the rate record as soon as practicable after the City resolved to impose rates in the financial year as well as when the rate record was amended to ensure the information in the record was current and correct.

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## Notes to the Financial Report

for the year ended 30 June 2025

## Note 29. Determination of surplus or deficit

	2024/25	2024/25	2023/24
		Budget	
	30 June 2025	30 June 2025	30 June 2024
	Carried Forward	Carried Forward	Carried Forward
Note	\$	\$	\$

#### (a) Non-cash amounts excluded from operating activities

The following non-cash revenue or expenditure has been excluded from amounts attributable to operating activities within the Rate Setting Statement in accordance with Financial Management Regulation 32.

### Adjustments to operating activities

	(8,518,276)	(7,532,083)	(7,808,549)
	1,636,561	_	(1,540,874)
	573,116	124,684	478,073
	50,087,758	49,388,309	49,247,380
12	(545,259)	_	_
	(139,126)	_	(364,642)
	519,352	_	(478,051)
	1,667,024	_	_
	(2,183,591)	_	10,444,760
	(2,186,803)	_	138,109
11	21,610	_	(47,818)
	40,932,366	41,980,910	50,068,388
		1,636,561 573,116 50,087,758 12 (545,259) (139,126) 519,352 1,667,024 (2,183,591) (2,186,803) 11 21,610	1,636,561 — 573,116 124,684 50,087,758 49,388,309  12 (545,259) — (139,126) — 519,352 — 1,667,024 — (2,183,591) — (2,186,803) — 11 21,610 —

### (b) Non-cash amounts excluded from investing activities

The following non-cash revenue or expenditure has been excluded from amounts attributable to investing activities within the Rate Setting Statement in accordance with *Financial Management Regulation 32*.

### Adjustments to investing activities

	(59,397,310)	(45,000,000)	(26,154,871)
11a	276,465	_	-
	(7,869,353)		(5,000,000)
	(66,990,198)	(45,000,000)	(31,154,871)
	11a	11a 276,465 (7,869,353)	11a 276,465 – (7,869,353) –

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## Notes to the Financial Report

for the year ended 30 June 2025

### Note 29. Determination of surplus or deficit (continued)

2024/25	2024/25	2023/24
	Budget	
30 June 2025	30 June 2025	30 June 2024
Carried Forward	Carried Forward	Carried Forward
\$	\$	\$

### (c) Surplus/(deficit) after imposition of general rates

The following current assets and liabilities have been excluded from the net current assets used in the Rate Setting Statement in accordance with *Financial Management Regulation 32* to agree to the surplus/(deficit) after imposition of general rates.

### Adjustments to net current assets

Less: Reserve accounts	(378,183,263)	(353,633,860)	(345,616,648)
Less: Current portion of lease liabilities	238,217	36,197	178,871
Add: Current liabilities not expected to be cleared at end of year			
Cash Backed Employee Provisions	14,610,817	17,334,647	14,389,566
Non cash movement in current liabilities	(10,146,579)	_	(2,240,000)
Contract Liabilities	26,293,706	23,250,000	32,056,986
Term Deposit - Restricted	(105,397,006)	(77,588,154)	(120,892,801)
Cash - Restricted	(6,326)	_	(6,082)
Total adjustments to net current assets	(452,590,434)	(390,601,170)	(422,130,108)
Net current assets used in the Statement of Financial Activity			
Total current assets	590,359,571	457,054,298	559,032,609
Less: Total current liabilities	(134,027,767)	(65,598,455)	(114,000,708)
Less: Total adjustments to net current assets	(452,590,434)	(390,601,170)	(422,130,108)
Surplus or deficit after imposition of general rates	3,741,370	854,673	22,901,793

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## Notes to the Financial Report

for the year ended 30 June 2025

## Note 30. Borrowing and lease liabilities

### (a) Borrowings

Purpose	Note	Actual Principal at 1 July 2023	Actual Principal at 30 June 2024	Actual Principal at 30 June 2025	Budget Principal at 1 July 2024	Budget Principal at 30 June 2025
Wanneroo Regional Museum & Library		10,416,178	10,416,178	10,416,178	10,416,178	10,416,178
Construct Community Centre - Butler		278,000	278,000	278,000	278,000	278,000
Develop Accessible and Inclusive Playground		222,000	222,000	222,000	222,000	222,000
Kingsway Regional Sporting Complex		23,133,603	23,133,603	23,133,603	23,133,603	23,133,603
Upgrade Aquamotion		7,926,000	7,926,000	7,926,000	7,926,000	7,926,000
Yanchep Active Open Space		56,460	56,460	56,460	56,460	56,460
Kingsway Regional Playground		650,000	650,000	650,000	650,000	650,000
Yanchep Lagoon - Brazier Road Realignment		3,859,181	3,859,181	3,859,181	3,859,181	3,859,181
Yanchep Surf Life Saving Club		1,157,500	1,157,500	1,157,500	1,157,500	1,157,500
Southern Suburbs Library		6,015,422	6,015,422	6,015,422	6,015,422	6,015,422
Pinjar Road - Wanneroo & Carosa Road		728,849	728,849	728,849	728,849	728,849
Upgrade Rocca Way Dundebar Road		54,715	54,715	54,715	54,715	54,715
Flynn Drive Neerabup - Construct Road		1,623,298	1,623,298	1,623,298	1,623,298	1,623,298
Develop Industrial Estate - Neerabup		317,887	317,887	317,887	317,887	317,887
Redevelop Wanneroo Townsite		1,214,615	1,214,615	1,214,615	1,214,615	1,214,615
Redevelop Koondoola Precinct		1,293,000	1,293,000	1,293,000	1,293,000	1,293,000
Develop Wangara Industrial Area (Lot 257)		43,857	43,857	43,857	43,857	43,857
Develop Wangara Industrial Area (Lot 15)		1,785,823	1,785,823	1,785,823	1,785,823	1,785,823
Lot 12 Fowey Loop		1,800	1,800	1,800	1,800	1,800
Yanchep District Playing Fields		4,556,300	4,556,300	4,556,300	4,556,300	4,556,300
Yanchep Active Open Space Oval Ground Works		2,459,329	2,459,329	2,459,329	2,459,329	2,459,329
Yanchep District Playing Fields - CBA Loans		1,773,324	1,773,324	1,773,324	1,773,324	1,773,324
Yanchep District Sports Amenities Building Stage 1		1,556,833	1,556,833	1,556,833	1,556,833	1,556,833
Yanchep Surf Life Saving Club - CBA Loans		3,210,514	3,210,514	3,210,514	3,210,514	3,210,514
Total Borrowings	15	74,334,488	74,334,488	74,334,488	74,334,488	74,334,488

## Notes to the Financial Report

for the year ended 30 June 2025

## Note 30. Borrowing and lease liabilities (continued)

(a) Borrowings (continued)

### **Borrowing Finance Cost Payments**

Purpose	Institution	Interest rate	Date final payment is due	Actual for year ending 30 June 2025	Actual for year ending 30 June 2024	Budget for year ending 30 June 2025
W	WATO	0.07%	0414010000	705 170	705 170	705 470
Wanneroo Regional Museum & Library	WATC	6.07%	01/12/2026	705,176	705,176	705,176
Construct Community Centre - Butler	WATC	6.07%	01/12/2026	18,821	18,821	18,821
Develop Accessible and Inclusive Playground	WATC	6.07%	01/12/2026	15,029	15,029	15,029
Kingsway Regional Sporting Complex	WATC	6.07%	01/12/2026	1,566,145	1,566,145	1,566,145
Upgrade Aquamotion	WATC	6.07%	01/12/2026	536,590	536,590	536,590
Yanchep Active Open Space	WATC	6.07%	01/12/2026	3,822	3,822	3,822
Kingsway Regional Playground	WATC	6.07%	01/12/2026	44,005	44,005	44,005
Yanchep Lagoon - Brazier Road Realignment	WATC	6.07%	01/12/2026	261,267	261,267	261,267
Yanchep Surf Life Saving Club	WATC	6.07%	01/12/2026	78,363	78,363	78,363
Southern Suburbs Library	WATC	6.07%	01/12/2026	410,497	410,497	410,497
Pinjar Road - Wanneroo & Carosa Road	WATC	6.07%	01/12/2026	49,343	49,343	49,343
Upgrade Rocca Way Dundebar Road	WATC	6.07%	01/12/2026	3,704	3,704	3,704
Flynn Drive Neerabup - Construct Road	WATC	6.07%	01/12/2026	109,897	109,897	109,897
Develop Industrial Estate - Neerabup	WATC	6.07%	01/12/2026	21,521	21,521	21,521
Redevelop Wanneroo Townsite	WATC	6.07%	01/12/2026	82,229	82,229	82,229
Redevelop Koondoola Precinct	WATC	6.07%	01/12/2026	87,536	87,536	87,536
Develop Wangara Industrial Area (Lot 257)	WATC	6.07%	01/12/2026	2,969	2,969	2,969
Develop Wangara Industrial Area (Lot 15)	WATC	6.07%	01/12/2026	117,647	117,647	117,647
Lot 12 Fowey Loop	WATC	6.07%	01/12/2026	122	122	122
Yanchep District Playing Fields	WATC	5.13%	23/06/2030	264,873	263,591	259,709
Yanchep Active Open Space Oval Ground Works	CBA	6.42%	08/09/2030	157,618	156,862	195,920
Yanchep District Playing Fields - CBA Loans	CBA	6.40%	10/09/2030	113,652	113,107	170,640
Yanchep District Sports Amenities Building Stage 1	CBA	6.37%	13/08/2030	99,777	99,299	157,750
Yanchep Surf Life Saving Club - CBA Loans	CBA	6.46%	08/07/2030	205,761	204,774	22,190
Total Finance Cost Payments				4,956,364	4,952,316	4,920,892

## Notes to the Financial Report

for the year ended 30 June 2025

## Note 30. Borrowing and lease liabilities (continued)

(b) New Borrowings - 2024/25

The Council does not have any new borrowing for FY2024/25.

### (c) Unspent Borrowings

			Unspent Balance 1 July 2024	Expended During Year	Unspent Balance 30 June 2025
Particulars	Institution	Date Borrowed	\$	\$	\$
Southern Suburbs Library	WATC	01/12/2006	5,504,728	(5,504,728)	_
Develop Wangara Industrial Area (Lot 15)	WATC	01/12/2006	4,328	(4,328)	_
Yanchep Development Area Projects	CBA	20/12/2019	635,162	(635,162)	
			6,144,218	(6,144,218)	_

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## Notes to the Financial Report

for the year ended 30 June 2025

# Note 30. Borrowing and lease liabilities (continued)

### (d) Lease liabilities

			Actual							Budget				
		Principal at 1 July 2023	New leases during 2023-24	Principal repayments during 2023-24	Principal at 30 June 2024	New leases during 2024-25	Principal repayments during 2024-25	Principal at 30 June 2025	Principal at 1 July 2024	New leases during 2024-25	Principal repayments during 2024-25	Principal at 30 June 2025		
Purpose	Note	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$		
Aquamotion Cardio			404.050	(00.500)	101.050		(00.007)		404.050		(00.007)			
Equipment		_	191,652	(60,599)	131,053		(63,827)	67,226	131,053		(63,827)	67,226		
Aquamotion Gym Equipment		_	_	-	-	276,465	(16,363)	260,102	_	428,601	(65,484)	363,117		
Two-way radio network		516,053		(110,144)	405,909		(115,319)	290,590	403,895		(114,334)	289,561		
Total lease liabilities	11b	516,053	191,652	(170,743)	536,962	276,465	(195,509)	617,918	534,948	428,601	(243,645)	719,904		

			Date final	Actual for year ending 30 June 2025	Actual for year ending 30 June 2024	
Purpose	Institution	Lease interest rate	payment is due	\$	\$	Lease term
Aquamotion Cardio Equipment	Fleet Commercial Gymnasiums Pty Ltd	5.20%	30/06/2026	67,226	131,053	3 years
Aquamotion Gym Equipment	Fleet Commercial Gymnasiums Pty Ltd	5.50%	28/02/2030	260,102	_	5 years
Two-way radio network Total Finance Cost Payments	CSM Crosscom	4.60%	30/10/2027	290,590 617,918	405,909 536,962	5 years

## Notes to the Financial Report

for the year ended 30 June 2025

### Note 31. Reserve accounts

	2025 Opening Balance	2025 Transfer to	2025 Transfer (from)	2025 Closing Balance	2025 Opening Balance	2025 Transfer to	2025 Transfer (from)	2025 Closing Balance	2024 Opening Balance	2024 Transfer to	2024 Transfer (from)	2024 Closing Balance
	Actual	Actual \$	Actual \$	Actual	Budget \$	Budget \$	Budget \$	Budget \$	Actual \$	Actual	Actual S	Actual \$
	*		, p				•	Þ		•	•	
Restricted by legislation/agreement  (a) Alkimos/Eglinton Coastal Corridor Community  (b) Cash Paid in Lieu of Public Open Space prior to  10 April 2006 and post 12 September 2020	33,137,718	9,706,714	(5,440,220)	37,404,212	30,876,106	6,028,839	(48,653)	36,856,292	24,223,653	8,952,761	(38,696)	33,137,718
Reserve	2,776,914	167,095	-	2,944,009	2,786,203	122,489	-	2,908,692	2,657,233	128,903	(9,222)	2,776,914
(c) Section 152 Reserve (formerly Section 20A Land Reserve)	804,856	38,943	_	843,799	804,671	35,376	_	840,047	767,421	37,435	-	804,856
(d) Clarkson Butler Planning District (TPS 20) Reserve (e) Yanchep/Two Rocks Coastal Corridor	9,464,916	457,937	(56,171)	9,866,682	9,550,080	548,295	(149,927)	9,948,448	7,633,490	1,873,539	(42,113)	9,464,916
Community Facilities	4,720,724	5,113,159	(1,924,080)	7,909,803	4,158,907	2,371,174	(3,013,122)	3,516,959	2,294,783	3,285,505	(859,564)	4,720,724
	50,905,128	15,483,848	(7,420,471)	58,968,505	48,175,967	9,106,173	(3,211,702)	54,070,438	37,576,580	14,278,143	(949,595)	50,905,128
Restricted by council												
(f) Asset Replacement/Enhancement Reserve	83,329,700	8,294,355	(18,423,405)	73,200,650	81,916,514	6,101,275	(10,346,198)	77,671,591	73,811,110	13,932,864	(4,414,274)	83,329,700
(g) Carried Forward Capital Projects Reserve	3,978,559	1,632,806	(3,978,559)	1,632,806	3,978,559	_	(3,978,559)	_	6,684,976	3,978,559	(6,684,976)	3,978,559
(h) Coastal Infrastructure Management Reserve	11,095,228	534,813	(130,732)	11,499,309	11,198,723	492,327	(210,000)	11,481,050	13,989,982	575,505	(3,470,259)	11,095,228
(i) Waste Management Reserve	14,378,096	717,688	(1,245,462)	13,850,322	12,900,931	1,154,989	(650,000)	13,405,920	13,056,511	4,782,365	(3,460,780)	14,378,096
(j) Golf Course Reserve	3,058,269	5,073,022	(52,268)	8,079,023	3,164,378	3,678,115	(100,000)	6,742,493	2,607,808	920,461	(470,000)	3,058,269
(k) Strategic Land Reserve	12,315,077	899,177	(90,687)	13,123,567	12,374,999	544,039	(142,735)	12,776,303	13,289,638	2,084,186	(3,058,747)	12,315,077
(I) Leave Liability Reserve	16,312,703	789,290	-	17,101,993	16,508,872	825,775	-	17,334,647	15,553,972	758,731	-	16,312,703
(m) Loan Repayment Reserve	66,320,708	3,339,185	(8,881,705)	60,778,188	66,982,780	2,944,747	(8,881,705)	61,045,822	55,536,080	10,784,628	-	66,320,708
(n) Neerabup Development Reserve	8,236,044	6,855,032	(698,624)	14,392,452	8,163,341	4,858,883	(561,013)	12,461,211	6,302,006	2,379,024	(444,986)	8,236,044
(o) Plant Replacement Reserve	15,733,659	6,213,212	(2,013,175)	19,933,696	18,541,289	6,000,976	(1,122,120)	23,420,145	14,416,610	3,780,538	(2,463,489)	15,733,659
(p) Regional Recreational Reserve	31,485,412	17,786,760	(2,639,900)	46,632,272	31,353,702	14,260,100	(2,187,944)	43,425,858	27,327,382	4,458,030	(300,000)	31,485,412
(q) Strategic Projects/Initiatives Reserve	16,331,284	18,483,642	(9,575,234)	25,239,692	16,168,510	1,710,812	(9,090,078)	8,789,244	18,601,036	3,624,784	(5,894,536)	16,331,284
(r) Information, Communication & Technology												
Reserve	12,136,781	2,625,191	(1,011,184)	13,750,788	10,517,031	2,462,358	(1,970,251)	11,009,138	7,191,106	5,530,589	(584,914)	12,136,781
	294,711,520	73,244,173	(48,740,935)	319,214,758	293,769,629	45,034,396	(39,240,603)	299,563,422	268,368,217	57,590,264	(31,246,961)	294,711,520
Total	345,616,648	88,728,021	(56,161,406)	378,183,263	341,945,596	54,140,569	(42,452,305)	353,633,860	305,944,797	71,868,407	(32,196,556)	345,616,648

All reserves are supported by cash and cash equivalents and financial assets at amortised cost and are restricted within equity as Reserve accounts.

In accordance with Council resolutions or adopted budget in relation to each reserve account, the purpose for which the reserves are set aside and their anticipated date of use are as follows:

## Notes to the Financial Report

for the year ended 30 June 2025

## Note 31. Reserve accounts (continued)

Name of Reserve	Purpose of the reserve
Restricted by legislation/ agreement	
(a) Alkimos/Eglinton Coastal Corridor Community	To be used for accumulating Developer Contributions for the capital funding of community facilities and associated costs related to the administration and implementation of the Developer Contribution Plan in the Alkimos/Eglinton Development Contribution Area.
(b) Cash Paid in Lieu of Public Open Space prior to 10 April 2006 and post 12 September 2020 Reserve	To be used for holding any remaining unexpended funds received in lieu of Public Open Space prior to 10 April 2006 and post 12 September 2020 under the Planning and Development Act 2005. Separate sub-reserve accounts are maintained for each sub-division.
(c) Section 152 Reserve (formerly Section 20A Land Reserve)	To be used for capital improvements on recreation reserves in the general locality from which funds were sourced.
(d) Clarkson Butler Planning District (TPS 20) Reserve	To be used for the construction of District Distribution Roads associated with Town Planning Scheme 20.
(e) Yanchep/Two Rocks Coastal Corridor Community Facilities Reserve	To be used for the purpose of accumulating Developer Contributions for the capital funding of community facilities and associated costs related to the administration and implementation of the Developer Contribution Plan in the Yanchep/Two Rocks Development Contribution Area.
Restricted by council	
(f) Asset Replacement/Enhancement Reserve	To be used for the funding of renewal, upgrade and acquisition of new or replacement assets for the City.
(g) Carried Forward Capital Projects Reserve	To be used for the municipally funded carried forward capital works.
(h) Coastal Infrastructure Management Reserve	To be used for Coastal Infrastructure capital works.
(i) Waste Management Reserve	To be used for requirements specifically needed for the provision of the domestic collection service.
(j) Golf Course Reserve	To be used for the capital improvements of the Carramar and Marangaroo Golf Courses.
(k) Strategic Land Reserve	To be used for receiving the proceeds of the sale of significant property assets, acquisition, leasing, development and/or disposal of land under the City of Wanneroo Strategic Land Policy.
(I) Leave Liability Reserve	To be used for long service leave and annual leave liability of the City.
(m) Loan Repayment Reserve	To be used for setting aside adequate funds over time to repay loan commitments.
(n) Neerabup Development Reserve	To be used for meeting the associated cost of developing the City's investment land in Neerabup.
(o) Plant Replacement Reserve	To be used for replacing City's plant and equipment.
(p) Regional Recreational Reserve	To be used to support regional recreational capital works.
(q) Strategic Projects/Initiatives Reserve	To be used for the introduction of new or upgrade of existing services, maintenance, renewal, upgrade of existing assets and purchase of new assets or project works of the City over an expected period of 20 years. The annual funds transfer is derived from the rate setting surplus less municipal funding of capital works carried forward.
(r) Information, Communication & Technology Reserve	To be used for the purpose of Information, Communication and Technology capital and operating projects.

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## Notes to the Financial Report

for the year ended 30 June 2025

### Note 32. Trust funds

	1-Jul-2024 \$	Amounts received \$	Amounts paid/ Transferred \$	30 June 2025 \$
Funds held at balance date which are	required to be held in trust and wh	ich are not inclu	ded in the financial r	report are as follows:
Miscellaneous/Appeals	37,736	3,718	(13,580)	27,874
Miscellaneous/Appeals Public Open Spaces	37,736 839,176	3,718 2,100	(13,580)	27,874 841,276

### MATERIAL ACCOUNTING POLICIES

Money Paid in Lieu of Public Open Space

Section 154 of the Planning and Development Act 2005 was amended on 20 July 2020. Prior to 20 July 2020, all money received by a local government under section 153 of the Planning and Development Act 2005 was to be paid into a separate account of the "trust fund" of the local government established under section 6.9 of the Act.

In accordance with the amended Section 154 of the Planning and Development Act 2005, unexpended funds received in lieu of public open space prior to 10 April 2006 and after 12 September 2020 will be transferred to a separate reserve account. Funds received from 10 April 2006 until 11 September 2020 will remain in trust funds. Refer to Note 31 for details on the reserve.

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## Notes to the Financial Report

for the year ended 30 June 2025

### Note 33. Development Contribution Plans

#### **Development Contribution Plans:**

The Development Contribution Plans (DCPs) and other Cost Sharing Arrangements relate to the provision of various infrastructure defined in Distric Planning Scheme No. 2 (DPS2), including the development of district community facilities, significant roads and public open spaces.

East Wanneroo Development Area for Cells 1-9 are governed by Schedule 14 of DPS2, which does not require the City to establish and maintain a reserve account for each DCP.

The Yanchep/Two Rocks Community and Alkimos/Eglinton Community DCPs are governed by the Schedule 12 and 13 of DPS2 and State Planning Policy 3.6 (SPP 3.6), which requires the City to establish and maintain a reserve account for each DCP in accordance with the Act.

Annual review of costs is performed for East Wanneroo (Cells 1-9), Alkimos/Eglinton and Yanchep/Two Rocks DCPs in accordance with the requirements of the District Planning Scheme No 2.

DCP Income and Expenditure are included within the Statement of Comprehensive Income under the captions of Development Contribution Plan Expenses and Development Contribution Plan Income and forms part of the City's Annual Financial Report. Final Income and Expenditure Statements are published on the City's website once the Annual Financial Report is audited and adopted by Council.

#### Other Development Areas:

#### (a) Town Planning Scheme No 5 - Landsdale

An industrial zone guided development, which was gazetted in 1973. The works involved local infrastructure, servicing and upgrading of the abutting section of Gnangara Road. The total area of the scheme is approximately 100 hectares (ha). An internal audit of the remaining works has occurred and all works are complete with the exception of several minor land acquisitions along Gnangara Road (between Atwell Street and Mirrabooka Avenue). The upgrade/construction of Gnangara Road will be partly funded by DCP5 and the East Wanneroo Cell 8 Cost Sharing Arrangement.

#### Statement of Comprehensive Income -

	2025	2024
	Actual	Actual
	\$	\$
Operating Income		
Development Headworks Levy Including Interest on Investments	157,502	124,116
Transfers to Deferred Revenue	_	_
Subtotal	157,502	124,116
Operating Expense		
Administration Allocation	(157,502)	(124,116)
Subtotal	(157,502)	(124,116)
Net result	_	_

### (b) Berkley Road Local Structure Plan

The Berkley Road Local Structure Plan rationalises the drainage sumps, road system and public open space requirements for the residential development of the area. All subdividing landowners in the area pay a development headworks levy to the City and those funds are used to compensate those owners who actually provide the drainage, regional road and public open space sites.

Statement of	Comprehensive	Income
--------------	---------------	--------

Operating Income		
Development Headworks Levy Including Interest on Investments	76,533	78,999
Subtotal	76,533	78,999
Operating Expense Administration Allocation Subtotal	(76,533) (76,533)	(78,999) (78,999)
Net Result		

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### INDEPENDENT AUDITOR'S REPORT 2025 City of Wanneroo

### To the Council of the City of Wanneroo

### Opinion

I have audited the financial report of the City of Wanneroo (City) which comprises:

- the statement of financial position as at 30 June 2025, the statement of comprehensive income, statement of changes in equity, statement of cash flows and statement of financial activity for the year then ended
- notes comprising a summary of material accounting policies and other explanatory information.

In my opinion, the financial report:

- is based on proper accounts and records
- presents fairly, in all material respects, the results of the operations of the City for the year ended 30 June 2025 and its financial position at the end of that period
- is in accordance with the Local Government Act 1995 (the Act) and, to the extent that they
  are not inconsistent with the Act, Australian Accounting Standards.

### Basis for opinion

I conducted my audit in accordance with Australian Auditing Standards. My responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial report section below.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

### Other information

The Chief Executive Officer (CEO) is responsible for the preparation and the Council for overseeing the other information. The other information is the information in the entity's annual report for the year ended 30 June 2025, but not the financial report and my auditor's report.

My opinion on the financial report does not cover the other information and accordingly, I do not express any form of assurance conclusion thereon.

In connection with my audit of the financial report, my responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial report or my knowledge obtained in the audit or otherwise appears to be materially misstated.

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If, based on the work I have performed, I conclude that there is a material misstatement of this other information, I am required to report that fact. I did not receive the other information prior to the date of this auditor's report. When I do receive it, I will read it and if I conclude that there is a material misstatement in this information, I am required to communicate the matter to the CEO and Council and request them to correct the misstated information. If the misstated information is not corrected, I may need to retract this auditor's report and re-issue an amended report.

### Responsibilities of the Chief Executive Officer and Council for the financial report

The Chief Executive Officer (CEO) of the City is responsible for:

- keeping proper accounts and records
- preparation and fair presentation of the financial report in accordance with the requirements of the Act, the Regulations and Australian Accounting Standards
- managing internal control as required by the CEO to ensure the financial report is free from material misstatement, whether due to fraud or error.

In preparing the financial report, the CEO is responsible for:

- assessing the City's ability to continue as a going concern
- disclosing, as applicable, matters related to going concern
- using the going concern basis of accounting unless the State Government has made decisions affecting the continued existence of the City.

The Council is responsible for overseeing the City's financial reporting process.

### Auditor's responsibilities for the audit of the financial report

As required by the *Auditor General Act 2006*, my responsibility is to express an opinion on the financial report. The objectives of my audit are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with Australian Auditing Standards will always detect a material misstatement when it exists.

Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of the financial report. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations or the override of internal control.

A further description of my responsibilities for the audit of the financial report is located on the Auditing and Assurance Standards Board website. This description forms part of my auditor's report and can be found at https://www.auasb.gov.au/auditors\_responsibilities/ar4.pdf.

# My independence and quality management relating to the report on the financial report

I have complied with the independence requirements of the *Auditor General Act 2006* and the relevant ethical requirements relating to assurance engagements. In accordance with ASQM 1 *Quality Management for Firms that Perform Audits or Reviews of Financial Reports and Other Financial Information, or Other Assurance or Related Services Engagements,* the Office of the Auditor General maintains a comprehensive system of quality management including documented policies and procedures regarding compliance with ethical requirements, professional standards and applicable legal and regulatory requirements.

# Matters relating to the electronic publication of the audited financial report

This auditor's report relates to the financial report of the City of Wanneroo for the year ended 30 June 2025 included in the annual report on the City's website. The City's management is responsible for the integrity of the City's website. This audit does not provide assurance on the integrity of the City's website. The auditor's report refers only to the financial report. It does not provide an opinion on any other information which may have been hyperlinked to/from the annual report. If users of the financial report are concerned with the inherent risks arising from publication on a website, they are advised to contact the City to confirm the information contained in the website version.

Grant Robinson

Assistant Auditor General Financial Audit Delegate of the Auditor General for Western Australia Perth, Western Australia 19 November 2025

# **Property Services**

# 4.17 Proposed Closure of Unconstructed Road Reserve - Portion of Pinjar Road, Ashby

File Ref: 54675 – 25/443145

Responsible Officer: Director Corporate Strategy & Performance

Attachments: 2

Previous Items: CB03-09/13 - Dedication of Lot 19 (63) Pinjar Road,

Ashby - Ordinary Council - 17 Sep 2013 7.00pm

# Changes to Report and Additional Information Arising from Agenda Briefing

Any changes or additional information following Agenda Briefing will be shown here.

#### Issue

To consider the permanent closure of a portion of unconstructed road reserve at Pinjar Road, Ashby.

# **Background**

The current owners of 6 Tintern Road, Ashby (**Applicants**), contacted the City regarding the proposed closure of approximately 138m<sup>2</sup> of road reserve located to the rear of their property (**Subject Land**) (**Attachments 1** and **2** refer).

In 2012, a previous owner of 6 Tintern Road been in contact with the City in relation to a proposed purchase of the adjacent road reserve, also for amalgamation with their property. However, a contract was not agreed and the land was subsequently ceded to the State as road reserve.

The proposed road dedication was approved by Council in September 2013 (item CB03-09/13)

The intention of the current proposal is for the Subject Land to be amalgamated with 6 Tintern Road. The expansion of the property would facilitate a larger garden area and a more uniform lot shape, as the existing area forms an irregular triangular configuration.

### Detail

The Subject Land originally formed part of the intersection at Pinjar Road and Carosa Road but was surplus due to design changes.

The current road closure proposal by the owners of 6 Tintern Road is made on the basis that, following acquisition and amalgamation with the Adjacent Land, the Applicants intend to relocate their fence to the new lot boundary to facilitate residential use.

#### Consultation

#### Internal

Relevant City service units were consulted and raised no objections to the proposed road closure.

## **External**

A Dial Before You Dig enquiry confirmed that no utility service infrastructure is located within the Subject Land.

The Department of Planning, Lands and Heritage (**DPLH**) has been contacted and has no comments at this stage.

## Comment

Administration recommends that Council supports the closure of the portion of the road reserve comprising the Subject Land.

Should Council support the road closure, public consultation in accordance with Section 58 of the *Land Administration Regulations 1998 (WA)* (**LAA**) will be undertaken by Administration before a formal closure application is made to DPLH.

Should there be no objections from the public to the proposed closure, a further report to Council is not required.

The amalgamation with the Adjoining Land will be handled by DPLH as part of the closure process.

# **Statutory Compliance**

The City must comply with section 58 of the LAA and regulation 9 of the *Land Administration Regulations 1998* (WA), dealing with public advertising, objections and service agency responses to the proposed road closure. As part of this process, the City must formally resolve to close the road prior to advising DPLH and requesting the Minister of Lands to consider closure.

In accordance with section 58 of the LAA, a local government must not resolve to make a request to the Minster to close a road until a period of 35 days has elapsed from the publication of the proposed closure in a newspaper circulating in its district and the local government has considered any formal objections submitted with that period.

Public consultation will commence in the event Council supports the proposed road closure.

## Strategic Implications

The proposal aligns with the following objective within the Council Plan 2025 – 2035:

3 ~ A Thriving Economy

3.2 - Unlock land power in tomorrow's economy

#### **Risk Appetite Statement**

In pursuit of strategic objective goal 3, we will accept a Medium level of risk. The nature of the City being 'pro-growth' means that commercial opportunities will be explored in areas identified for development, potentially challenging perceptions of the City as an environmental steward.

# **Risk Management Considerations**

RISK TITLE		RISK RATING
Level 1 Strategic Risk	2.0 Assets & Infrastructure	Medium
Level 2 Corporate Risk	2.2 Strategic Asset Management	Medium
ACCOUNTABILITY		ACTION PLANNING OPTION
Director Assets		Manage

RISK TITLE		RISK RATING
Level 1 Strategic Risk	3.0 Community Engagement & Stakeholder Relationships	Medium
Level 2 Corporate Risk	3.2 Stakeholder Relationships	Medium
ACCOUNTABILITY		ACTION PLANNING OPTION
Chief Executive Officer		Manage

# **Policy Implications**

Nil

# **Financial Implications**

The City will incur costs related to the public advertising period of the proposed road closure in accordance with section 58 of the LAA.

Costs will be on-charged to the Applicants, who have agreed that they will be responsible.

The Applicants have paid the road closure application fee prescribed in the City's current Schedule of Fees & Charges.

The State will receive all revenue from the sale of the Subject Land, as negotiated by DPLH.

# **Voting Requirements**

Simple Majority

#### Recommendation

#### That Council:-

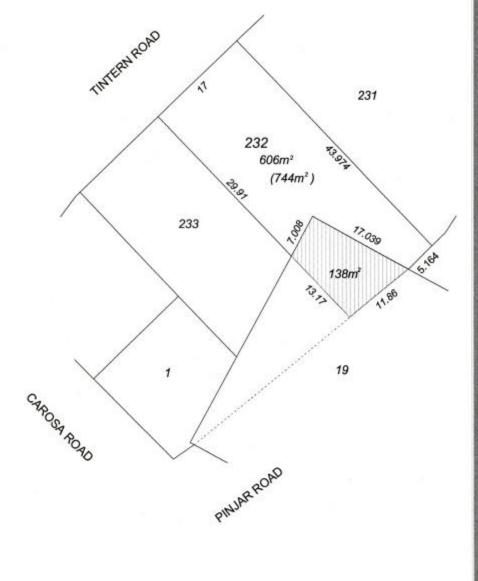
- 1. SUPPORTS in principle the closure of the portion of road reserve for Pinjar Road, Ashby as identified in Attachment 1, comprising a total area of approximately 138m² (subject to survey);
- 2. AUTHORISES Administration to commence public consultation as prescribed by Section 58 of the *Land Administration Act 1997* (WA) to close the portion of road reserve described in Item 1;
- 3. AUTHORISES the Chief Executive Officer (or a nominee of the Chief Executive Officer) to consider (and reject, if applicable) any public submissions with regards to Item 2:
- 4. AUTHORISES a request to be made to the Minister for Lands for the permanent closure of the portion of road reserve described in Item 1;
- 5. SUPPORTS the State of Western Australia (acting through the Department of Planning, Lands & Heritage) determining the sale process for the portion of road reserve described in Item 1, including the sale price and terms, for the proposed amalgamation with the adjoining property identified in the Administration report; and
- 6. AUTHORISES the Chief Executive Officer to execute relevant documentation associated with the proposed road closure described in Item 1 in accordance with the City's Execution of Documents Policy.

#### Attachments:

1 $\frac{1}{2}$ . Attachment 1 - Proposed Road Closure - Pinjar Road 25/443182

Attachment 2 - Pinjar Road Amalgamation 25/460848

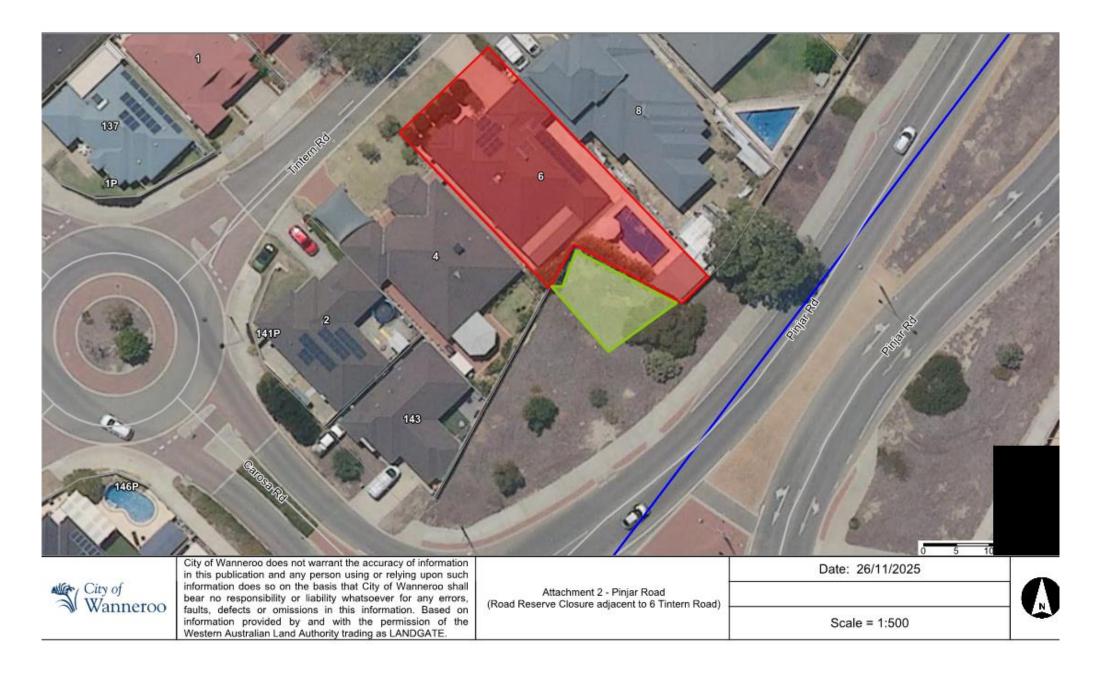






PROPOSED SALE OF PORTION 63 (Lot 19 D48705) PINJAR ROAD, ASHBY Scale: 1: 500 @ A4
Date: September 2011
Ref: 2011-09 pinjar rd.apr





# **Chief Executive Office**

# Legal & Governance

# 4.18 Updated Audit, Risk and Improvement Committee Terms of Reference

File Ref: 7312V009 – 25/416841 Responsible Officer: Chief Executive Officer

Attachments: 5

# Changes to Report and Additional Information Arising from Agenda Briefing

Any changes or additional information following Agenda Briefing will be shown here.

#### Issue

To accept the recommendation of the Audit and Risk Committee (**Committee**) and endorse the City of Wanneroo's (the **City**) Committee's updated Terms of Reference (**ToR**).

# **Background**

The Committee's ToR is a formal document that defines its Purpose, Roles and Responsibilities, Functions, Membership, Meeting Protocols, Committee Members, Establishment and Delegated Authority.

The current ToR was presented to the Committee on 17 September 2024 and endorsed by Council on 8 October 2024.

Administration presented the revised ToR to the Committee on 17 November 2025 for review and consideration. The Committee resolved the following:

- 1. ACCEPTS the change of the Committee's title to "Audit, Risk and Improvement Committee", and RECOMMENDS for Council ADOPTION; and
- RECEIVES and ACCEPTS the marked-up version of the Draft Audit, Risk and Improvement Committee Terms of Reference as set out in Attachment 2, and RECOMMENDS the clean version of the Draft Audit, Risk and Improvement Committee Terms of Reference as set out in Attachment 3 to Council for ENDORSEMENT.

#### Detail

The ToR has been updated to incorporate the proposed amendments in the Local Government Amendment Bill 2024 (the **Bill**) as outlined in Attachment 4, the Office of the Auditor General's (**OAG**) Better Practice Guidance 2020 as outlined in Attachment 5 and the Essential Conditions of the Global Internal Audit Standards (**standards**) that were released by the Institute of Internal Auditors (**IIA**) in 2024 to enhance audit quality and improve governance and oversight.

As a result of our review, the ToR has been updated with changes set out in the Marked-up Version - Draft Audit, Risk and Improvement Committee Terms of Reference in **Attachment 2** and summarised below. The clean Version – Draft Audit, Risk and Improvement Committee Terms of Reference is set out in **Attachment 3**, and the current Audit and Risk Committee Terms of Reference as set out in **Attachment 1**.

# i. Title: Audit, Risk and Improvement Committee

The Committee title has been revised as proposed in the Bill to have an improved focus as Audit, Risk and Improvement Committee from Audit and Risk Committee.

# ii. Purpose and Role

The provisions of the Act and Regulations in which the Committee operates has been added to this section.

#### iii. Aims & Functions

Amendments to this section is to clearly define the Committee's functions and responsibilities.

# Internal Audit and Risk Management

These functions were reviewed and updated to align with the OAG Better Practice Guidance, Essential Conditions of the Standards and Peer Review of Terms of Reference across other Local Councils.

## Corporate Reporting

Management reviewed and updated this section in accordance with the updated and approved policy and plans.

## iv. Membership

The Committee's expectations are clearly detailed and updated in this section in accordance with the OAG Better Practice Guidance.

#### Appointments, Termination and Resignation

The section of the Act regarding the appointment of independent members was updated in the ToR as well as the Termination and Resignation sections.

# v. Presiding and Deputy Presiding

Revised to align with current process of electing the Presiding and Deputy Presiding Member in accordance with proposed amendments of the Bill.

Following Special Council Meeting on 28 October 2025, Council appointed the external independent members as Presiding and Deputy Presiding Members, including the Mayor and six (6) Councillors nominated as Committee Members.

## vi. Meeting Procedure

At the Committee meeting on 19 September 2023, the Committee accepted the request for a representative from OAG to attend up to three (3) committee meetings in a calendar year as an observer. The ToR has been updated to include this information.

### Quorum

The section of the Act regarding quorum has been reflected here.

#### Independence and conflict of Interest

The committee's independence from management of the City is important for objectivity and to fulfill its governance and independent oversight responsibilities. This has been reflected in this section.

The current ToR does not include the Committee's declaration of actual and perceived conflicts of interest which have been incorporated in the updated ToR.

#### Consultation

The revised ToR has been reviewed by the Committee and in consultation with Corporate Governance, Risk and Assurance, Council Services, Finance, Contracts and Procurement and Corporate Planning Performance and Improvement teams. Further review of peer metropolitan local government ToR to draw comparisons and ensure better practice and essential conditions from the standards have been addressed. The Peer metropolitan local governments included:

- City of Perth
- City of Bayswater
- City of Kwinana
- City of Swan

#### Comment

The review of the ToR which is conducted every two years or as required provides opportunity to consider the structure and operations of the Committee to further enhance the oversight and scrutiny of the City's operations.

# **Statutory Compliance**

The ToR has been reviewed to incorporate proposed amendments in the Local Government Amendment Bill 2024.

# Strategic Implications

The proposal aligns with the following objective within the Council Plan 2025 – 2035:

5 ~ A Well-Governed and Managed City

5.1 - Lead with clear decisions and strong advocacy

# **Risk Appetite Statement**

In pursuit of strategic objective goal 5, we will accept a Medium level of risk as the City balances the capacity of the community to fund services through robust cost-benefit analysis and pursues evidence-based decision making to be effective stewards of the Council and City for future generations.

# **Risk Management Considerations**

RISK TITLE		RISK RATING
Level 1 Strategic Risk	9.0 Ineffective Governance	Medium
Level 2 Corporate Risk	9.1 Compliance Framework	Medium
ACCOUNTABILITY		ACTION PLANNING OPTION
General Counsel		Manage

RISK TITLE		RISK RATING
Level 1 Strategic Risk	9.0 Ineffective Governance	Medium
Level 2 Corporate Risk	9.6 Risk Management	Medium
ACCOUNTABILITY		ACTION PLANNING OPTION
General Counsel		Manage

# **Policy Implications**

Nil

# **Financial Implications**

Nil

# **Voting Requirements**

Simple Majority

# Recommendation

That Council ACCEPTS the recommendation of the Audit and Risk Committee to:

- 1. ADOPT the change of the Audit and Risk Committee's title to Audit, Risk and Improvement Committee, and
- 2. ENDORSE the updated Audit, Risk and Improvement Committee Terms of Reference as set out in Attachment 3.

# Attachments:

1 <u>U</u> .	Attachment 1: Current Audit and Risk Committee Terms of Reference	19/265363[v3]
2 <mark>∏</mark> .	Attachment 2: Mark-up Version - Draft Audit, Risk and Improvement Committee Terms of Reference	25/433512
3∏.	Attachment 3: Clean Version - Draft Audit, Risk and Improvement Committee Terms of Reference	19/265363[v4]
<u>4</u> ∏.	Attachment 4: Fact Sheet: Reforms to governance and committees	24/307409
<u>5</u> ∏.	Attachment 5: OAG - Western Australian Public Sector Audit Committees - Better Practice Guide	25/433567



Title:

# Audit and Risk Committee

#### Purpose and Role

The purpose of the Audit and Risk Committee ("Committee") is to support the Council in fulfilling its governance and oversight responsibilities in relation to financial reporting, internal control structure, risk management, internal and external audit functions and ethical accountability.

#### 1. Aims & Functions

The primary objectives of the Committee are to:

- Accept responsibility for the annual external audit; and
- Liaise with the City of Wanneroo ("City") internal and external auditors so that Council can be satisfied with the performance of the City in managing its affairs.

Reports from the Committee will assist Council in discharging its legislative responsibilities and provide oversight of the City's affairs, determining the City's policies and overseeing the allocation of the City's finances and resources. The Committee will ensure openness in the City's financial reporting and will liaise with the Chief Executive Officer ("CEO") to ensure the effective and efficient management of the City's financial accounting systems and compliance with legislation.

#### The Committee facilitates:

- The enhancement of the credibility and objectivity of internal and external financial reporting;
- Effective management of enterprise risks and the protection of Council assets;
- Compliance with laws and regulations as well as use of best practice guidelines relative to audit, risk management, internal control and legislative compliance;
- Regular review of reports on the internal audit function and the Strategic Internal Audit Plan; and
- The provision of an effective means of communication between the external auditor, internal auditor, the Chief Executive Officer and the Council.

#### Audit:

To provide guidance and assistance to Council in carrying out functions of the City in relation to audits.

- To develop and recommend to Council an appropriate process for the selection and appointment of a person as the City's internal auditor.
- To recommend to Council the person or persons to be appointed as the City's internal auditor.
   NOTE: Appointment of an external auditor cannot take place after the
   commencement day as stated in Section 7.3 (1A) of the Local Government Act.
   Therefore the Auditor General of Western Australia is responsible in accordance to
   Section 1.4 of the Local Government Act
- To develop and recommend to Council:
- A list of those matters to be audited; and
- The scope of the audit to be undertaken.
- To address issues brought to the attention of the Committee, including responding to requests from Council for advice that are within the parameters of these Terms of Reference.
- To seek information or obtain expert advice through the CEO on matters of concern within the scope of these Terms of Reference following authorisation from Council.
- To consider audit reports and ensure their presentation by the Office of the Auditor General (OAG) to the Committee and Council.

#### **External Audit**

- The Auditor General is mandated to be the external auditor and the Committee should therefore develop and recommend to Council the agreement between the Council and the Auditor General. The agreement is to include:
  - the objectives of the audit;
  - the scope of the audit;
  - a plan of the audit;
  - o details of the remuneration and expenses to be paid to the auditor; and
  - the method to be used by the local government to communicate with, and supply information to, the auditor.
- To meet with the external auditor at least once in each year, without management being
  present and recommend to Council on the matters discussed and outcome of those
  discussions.
- To liaise with the CEO to ensure that the City does everything in its power to:
- assist the auditor to conduct the audit and carry out his or her other duties under the Local Government Act 1995; and
- ensure that audits are conducted successfully and expeditiously.
- To examine the reports of the auditor after receiving a report from the CEO on the matters and:
- Determine if any matters raised require action to be taken by the City; and
- Ensure that appropriate action is taken in respect of those matters.
- To review the report prepared by the CEO on any actions taken in respect of any matters
  raised in the report of the auditor and presenting the report to Council for adoption prior
  to the end of the next financial year or six months after the last report prepared by the
  auditor is received, whichever is the latest in time.
- To review the City's draft annual financial report, focusing on:
- · Accounting policies and practices;
- Changes to accounting policies and practices;
- The process used in making significant accounting estimates;
- Significant adjustments to the financial report (if any) arising from the audit process;
- Compliance with accounting standards and other reporting requirements; and
- Significant variances from prior years
- To consider and recommend adoption of the annual financial report to Council, and to review any significant changes that may arise subsequent to any such recommendation but before the annual financial report is signed.
- To discuss the external audit plan including proposed audit strategies and how they might relate to identified risk areas.
- To extend a standing invitation to the external auditor to attend Committee meetings as required to discuss the external audit plan, draft and final financial statements and the management letter.

#### Internal Audit

- To review the scope of the audit plan and program and its effectiveness.
- To review the appropriateness of special internal audit assignments undertaken by internal auditor at the request of Council or CEO unless the circulation of these assignments is prohibited by law from further circulation.
- To review the level of resources allocated to internal audit and the scope of its authority.
- To review reports of internal audits, monitor the implementation of recommendations made by the audit and review the extent to which Council and management reacts to matters raised.
- To review the annual Compliance Audit Return and report to Council the results of that review
- To consider the CEO's triennial reviews as stipulated in Regulation 17 on the
  appropriateness and effectiveness of the City's systems and procedures in regard to risk
  management, internal control and legislative compliance; required to be provided to the
  Committee, and to report to the Council the results of those reviews.
- To provide the opportunity for Committee Members to meet with the internal auditor as the need arises without management being present.
- · To monitor and review the quality of internal audit services delivered.
- . To oversee implementation and progress of the Internal Audit recommendations outlined in

the City's Internal Audit Log reported on a biannual basis.

#### Fraud and Misconduct Control and Resilience Framework

- · Oversight of risk management, including fraud, misconduct and corruption control.
- Review the City's Enterprise Risk Management Framework for identifying, monitoring and managing business risk, including risks associated with fraud, misconduct and corruption.
- Review the Strategic Internal Audit Plan annually to ensure it covers fraud, misconduct and corruption risks.

#### Risk Management

- To review and oversee progress and updates on all Strategic Risks biannually.
- To oversee the management of Risks rated extreme and high on a quarterly basis.

## Corporate Reporting

- To oversee the management and progress of the Corporate Business Plan quarterly.
- To consider and oversee the Contract Status Report biannually.

To consider and provide oversight of the Purchasing Policy (Section 10) Chief Executive Officer Exemption approvals biannually.

# 2. Membership:

Council determines by absolute majority the membership of the Committee considering the nature, size, scale, diversity and complexity of the City's activities and systems. The Committee as a whole should have:

- · at least one member with financial qualifications and experience
- skills and experience relevant to discharging responsibilities, including experience in business, financial and legal compliance, risk management
- local government background and experience as applicable

The membership of the Committee must comprise a minimum of three members, the majority to be Elected Members with one position to be occupied by the Mayor. Council may determine to appoint one or more persons to the Committee who are external and independent to the Council. The CEO and the City's employees are not members of the Committee.

Committee Members (Members) should keep themselves informed and demonstrate they have the skills and experience to effectively discharge their responsibilities as detailed in section "Authority and Establishment" of these Terms of Reference.

Tenure of membership of the Committee will be in accordance with section 5.11 of the Local Government Act.

#### **External Independent Members**

External Independent Members (if appointed) must have senior business, financial management or requisite knowledge and skills to benefit the Committee. All recommendations to appoint an external independent member must be made by the Committee to Council.

Current serving Elected Members of other local governments will not be considered as members of the Committee.

Expressions of interest for appointment of any External Independent Member shall be publicly advertised by Council. Appointment of any External Independent Member will be for a maximum period of two years.

Council must give written notice to any External Independent Member that Council proposes to remove them from the Committee and must provide the External Independent Member the opportunity to make a deputation at the relevant Council Briefing or Meeting as applicable.

. An External Independent Member appointed in accordance with the Terms of Reference is to be paid a per meeting fee up to the maximum fee determined from time to time by the Salaries and Allowances Tribunal and approved by Council.

## 3. Chair and Deputy Chair:

- The Committee is to elect a Presiding Member and Deputy Presiding Member who must be Members of the Committee at the first meeting of the Committee following an Ordinary Local Government Election and in accordance with the Local Government Act 1995, Schedule 2.3, Division 1.
- The CEO or delegated nominee will attend the first meeting of the Committee following an Ordinary Local Government Election to conduct the election of the Presiding Member and Deputy Presiding Member.
- The Presiding Member will preside at all meetings.
- In the absence of the Presiding Member, the Deputy Presiding Member will preside over the meeting, and in their absence, a person is to be elected by the Committee to preside over the meeting.
- The Presiding Member is responsible for the proper conduct of the Committee.

## 4. Meeting Procedures:

- The Committee shall meet on a regular basis but at least quarterly.
- All meeting dates are advised to Council Members via the City's Corporate calendar invitation.
- An agenda will be circulated to the Members at least 7 days prior to each meeting where possible.
- The CEO shall ensure that de tailed minutes of all meetings are kept.
- Copies of all agendas and minutes are to be forwarded electronically, through the City's electronic record keeping system, to Council and Corporate Support for filing in the Elected Members reading room.
- All agenda and minute documentation to be generated through Council's InfoCouncil software reporting system.

The Chairman and CEO may invite members of management, internal and external auditors or others to attend meetings as observers and/or to provide pertinent information and/or answer queries of the committee.

- Committee recommendations have no effect unless it has been made by simple majority. A simple majority is not less than half of the votes of Members present at the meeting.
- All Members have one vote. The Presiding Member will have the casting vote and simple majority will prevail.
- The quorum for a meeting shall be at least 50% of the number of Members.
- Administration support for the Committee will be provided by the City.
- The CEO or his/her nominee is to attend all Committee meetings to provide advice and guidance to the Committee.

#### 5. Authority of Establishment

The Committee is established under ss. 5.8 and 7.1A of the Local Government Act 1995.

# 6. Delegated Authority:

- The Committee is a formally established committee of the Council and is responsible to the Council.
- The Committee reports to Council and provides appropriate advice and recommendations in accordance with these Terms of Reference to facilitate informed decision-making by Council in relation to the legislative functions and duties of the local government that have not been delegated to the CEO.

The Committee does not have:

- Executive powers or authority to implement actions in areas over which the CEO has legislative responsibility and does not have any delegated financial responsibility.
- Any management functions and cannot involve itself in management processes or procedures

The only powers and duties that can be delegated to a Committee are any of the powers and duties of the local government under Part 7 of the Local Government Act; that is, those relating to audit. The Committee cannot on delegate the powers and duties delegated to it. The delegation from Council must be formally documented.

Administration Use Only			
Date of Council Establishment of Group: GS06-11/05: July 2008		5: July 2008	
Council Minute – Ref: CE02-10/24: October 2024		October 2024	
Terms of Reference - HPE Ref:		19/265363(v2)	
HPE Container – Ref:		7312	
Operational Procedures - HPE Ref:		N/A	
Last Review Date:	17 September 2024	Next Review Date:	January 2025

Note review dates: GS06-11/05; July 2008; August 2009; May 2011; February 2015; March 2017; May 2020; December 2020; 15 March 2022, 8 October 2024



## TERMS OF REFERENCE

Audit-and, Risk and Improvement Committee Title:

#### Purpose and Role

The purpose of the Audit-and, Risk and Improvement Committee ("Committee") is to support the Council in fulfilling its governance and independent oversight responsibilities in relation to

- Systemsfinancial-reporting, of internal controls structure, and risk management,
- Processes for monitoring compliance with laws and regulations,
- Financial and performance reporting, and
- Internal and external audit functions and ethical accountability.

The Committee operates in accordance with all the provisions of the Local Government Act 1995 (the Act), Local Government (Audit) Regulations 1996 and Local Government (Administration) Regulations 1996 but is not responsible for the management of the above functions.

#### 1. Aims & Functions

The primary objectives of the Committee are to:

Accept responsibility for the annual external audit; and

Liaise with the City of Wanneroo ("City") internal and external auditors so that Council can be satisfied with the performance of the City in managing its affairs.

Reports from the Committee will assist Council in discharging its legislative responsibilities and provide oversight of the City's affairs, determining the City's policies and overseeing the allocation of the City's finances and resources. The Committee will ensure openness in the City's financial reporting and will liaise with the Chief Executive Officer ("CEO") to ensure the effective and efficient \_\_management of the City's financial accounting systems and compliance with legislation.

#### 1.2 The Committee facilitates:

- . The enhancement of the credibility and objectivity of internal and external financial reporting;
- ·ii. Effective management of enterprise risks and the protection of Council assets;
- •iii. Compliance with laws and regulations as well as use of best practice guidelines relative to audit, risk management, internal control and legislative compliance;
- •iv. Regular review of reports on the internal audit function and the Strategic Internal Audit Plan;
- v. The provision of an effective means of communication between the external auditor, internal auditor, the CEOhief Executive Officer and the Council;
- Addressing issues brought to the attention of the Committee, including responding to requests from Council for advice that are within the parameters of these Terms of Reference; and vii. Seeking information or ebtainobtaining expert advice through the CEO on matters of concern
- within the scope of these Terms of Reference following authorisation from Council.

#### 4Audit: Outsourced Internal Audit Service Provider (Internal Auditor)

To provide guidance and assistance to Council in carrying out functions of the City in relation to audits.

- To develop and recommend to Council an appropriate process for the selection and appointment of a person as the City's internal auditor.
  - To recommend to Council the person or persons to be appointed as the City's Internal

Commented [TM1]: roles and responsibilities for committee from frameworks i.e. Integrity frameworks Better practice, essential conditions GIAS

#### Commented [TM2]: Removed

Key aims and responsibilities are explained in deta under each function

Commented [TM3]: Inserted from Outsourced int audit service provider section 1.3

Commented [TM4]: The process is in accordance City's Tender process



aAuditor. NOTE: Appointment of an external auditor cannot take place after the commencement day as stated in Section 7.3 (1A) of the Local Government Act. Therefore the Auditor General of Western Australia is responsible in accordance to Section 1.4 of the Local Government Act

- To develop and recommend to Council
- A list of those matters to be audited; and
- The scope of the audit to be undertaken.
- To address issues brought to the attention of the Committee, including responding to requests from Council for advice that are within the parameters of these Terms of Reference.
- To seek information or obtain expert advice through the CEO on matters of concern within the scope of these Terms of Reference following authorisation from Council.
- To consider audit reports and ensure their presentation by the Office of the Auditor General (OAG) to the Committee and Council.

#### 1.4 4Internal Audit

- Provide guidance and assistance to Council in carrying out functions of the City in relation to internal audits.
- ii. Discuss with Internal Audit Function (In-house Internal Audit Team and Outsourced Internal Audit Service Provider) and management other topics that should be included in the internal audit charter.
- iii. Review and recommend the Internal Audit Charter to Council for endorsement.
- iv. Ensure the Internal Audit Function has unrestricted access to, and communicates and interacts directly with the Committee, including regular and direct communication without senior management present as the need arises.
- Assess the internal audit plan to ensure that it comprehensively covers risks that may threaten the achievement of strategic objectives.
- vi. Review and recommend the City's risk-based internal audit plan to Council for endorsement.
- i.vii. TorReview the scope of the audit plan and program and its effectiveness.
- III. To Review the appropriateness of special internal audit assignments undertaken by internal auditor at the request of Council or CEO unless the circulation of these assignments is prohibited by law from further circulation.
- III.ix. To review the level of resources allocated to internal audit and the scope of its authority.
- iv.x. To rReview reports of internal audit reports, monitor and oversee the management's implementation progress of the internal audit review recommendations through the City's Internal Audit Log reported to the Committee on a biannual basis made by the audit and review the extent to which Council and management reacts to matters raised.
- y-xi. To rReview the annual Internal Audit review of Compliance Audit Return and report to Council the results of that review.
- xii. ToReview and consider the CEO's triennial reviews as stipulated in:
  - a. Regulation 17 of the Local Government (Audit) Regulations 1996 on the appropriateness and effectiveness of the City's systems and procedures in-regarding to risk management, internal control and legislative compliance; required to be provided to the Committee, and to report to the Council the results of those reviewsfor endorsement; and.
  - b. Regulation 5 of the Local Government (Financial Management) Regulation 1996 on the appropriateness and effectiveness of the City's systems and procedures in regard to financial management and report the results to Council for endorsement.

vi.

vii. To provide the opportunity for Committee Members to meet with the internal auditor as the need arises without management being-present.

To monitor and review the quality of internal audit services delivered.

To oversee implementation and progress of the Internal Audit recommendations outlined in the City's Internal Audit Log reported on a biannual basis.

- xiii. Review of all internal audit reports and the adequacy of Management's responses to internal audit recommendations.
- xiv. Review the effectiveness of the system for monitoring the Council's compliance with laws (including governance legislation, regulations and associated government policies), and with Council's own standards.
- Make appropriate enquiries of management and Internal Audit Function to determine whether scope or resource limitations are appropriate.

Commented [TM5]: Removed.

This is detailed under External Audit

Commented [TM6]: Moved up to Section 1.2

Commented [TM7]: Amendments as per better practice guidance and essential conditions of stan Included the Regs 5 review

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- xvi. Receive communications from in-house internal audit team about Internal Audit Function's:
  - a. performance relative to its plan, and
  - quality assurance and improvement program including results of external assessments conducted at least once every five years.
- xvii. Monitor and review the quality of internal audit services delivered and compliance with the Institute of Internal Auditor's (IIA) Global Internal Audit Standards (Standards) as outlined in the Internal Audit Charter.

#### 1.5 External Audit

- viii. The Auditor General of Western Australia (Auditor General) is mandated to be the external auditor and the Committee should therefore develop and recommend to Council the agreement between the Council and the Auditor General. The agreement is to include:
  - a. the objectives of the audit;
  - the scope of the audit;
  - <u>c.</u> a plan of the audit;
  - ed. details of the remuneration and expenses to be paid to the auditor; and
  - <u>e.</u> the method to be used by the local government to communicate with, and supply information to, the auditor.
- Accept responsibility for the annual external audit.
- ix.iii. To mMeet with the external auditor at least once in each year, without management being present and recommend to Council on the matters discussed and outcome of those discussions.
- x.iv. TolLiaise with the CEO to ensure that the City does everything in its power to:
  - xi. assist the auditor to conduct the audit and carry out his or her other duties under the
  - xii.a. \_\_\_ensure that audits are conducted successfully and expeditiously; and-
  - xiii. To examine the reports of the auditor after receiving a report from the CEO on the matters and:
    - xiv.b. dDetermine if any matters raised require action to be taken by the City, and
- xv. Ensure that appropriate action is taken in respect of those matters.
- xvi.v. To rReview the report prepared by the CEO on any actions taken in respect of any matters raised in the report of the auditor and presenting the report to Council for adoption prior to the end of the next financial year or six months after the last report prepared by the auditor is received, whichever is the latest in time.
- xvii.vi. To-rReview the City's draft annual financial report, focusing on:
  - xviii.a. \_\_\_Accounting policies and practices;
  - xix.b. Changes to accounting policies and practices;
  - The process used in making significant accounting estimates;
  - xxi.d. Significant adjustments to the financial report (if any) arising from the audit process;
  - xxii.e. Compliance with accounting standards and other reporting requirements; and
  - xxiii.f. Significant variances from prior years.
- xxiv.vii. Te-cConsider and recommend adoption of the annual financial report to Council, and to review any significant changes that may arise subsequent to any such recommendation but before the annual financial report is signed.
- xxx-viii. To dDiscuss the external audit plan including proposed audit strategies and how they might relate to identified risk areas.
- xxvi.ix. To eExtend a standing invitation to the external auditor to attend Committee meetings as required to discuss the external audit plan, draft and final financial statements and the management letter.

#### 4Internal Audit

- To review the scope of the audit plan and program and its effectiveness.
- To review the appropriateness of special internal audit assignments undertaken by internal auditor at the request of Council or CEO unless the circulation of these assignments is prohibited by law from further circulation.
- To review the level of resources allocated to internal audit and the scope of its authority.
- To review reports of internal audits, monitor the implementation of recommendations made by the audit and review the extent to which Council and management reacts to matters raised.
- To review the annual Compliance Audit Return and report to Council the results of that review.
- To consider the CEO's triennial reviews as stipulated in Regulation 17 on the appropriateness and



effectiveness of the City's systems and procedures in regard to risk management, internal control and legislative compliance; required to be provided to the Committee, and to report to the Council the results of those reviews.

To provide the opportunity for Committee Members to meet with the internal auditor as the need arises without management being present.

To monitor and review the quality of internal audit services delivered.

To oversee implementation and progress of the Internal Audit recommendations outlined in the City's Internal Audit Log reported on a biannual basis.

#### 41.6 Fraud, and Misconduct and Corruption Control and Resilience as per the Integrity Framework

- Oversight of risk management, including fraud, misconduct and corruption control.
- Review the City's Enterprise Risk Management Framework for identifying, monitoring and managing business risk, including risks associated with fraud, misconduct and corruption.
- Review the Strategic Internal Audit Plan annually to ensure it covers fraud, misconduct and corruption risks.
- Review summary reports from management on all actual frauds, thefts and breaches of laws and ensuring these are reported to the accountable authority and/or relevant authorities,

#### 1.7 4Risk Management

The Committee oversees the City's system of risk management and internal controls. It's responsibilities include, but not limited to:

- Te-rReviewing and overseeing progress and updates on all Strategic Risks biannually and significant risk exposures and controls issues, including fraud risks, governance issues and other necessary matters.
- ii. To o overseeing the management of Risks rated extreme and high on a quarterly basis.
- Reviewing whether the City has an effective Risk Management Framework and is in line with Council's risk appetite and processes.
- Monitoring changes in government strategies, the economic and business environment and other trends and factors related to the City's risk profile.

iv.

- v. Considering the impact of organisational culture on risk management and internal controls.
- Liaising with other committees on matters relating to risk management, fraud and internal control.
- Considering the adequacy and effectiveness of internal controls and the risk management framework, but not limited to:
  - Reviewing management's response to risks, including IT risks.
  - Reviewing management reports on communication from external parties including regulators that indicate problems in the internal control system or inappropriate management actions.

## 1.8 4Corporate Reporting

- To oversee the management and progress one the delivery of the Council Corporate Business
  Plan quarterly.
- To consider and oversee the Contract Status Report biannually.
- To consider and provide oversight of the Purchasing Policy (Section 405.7.2) Chief Executive Officer Exemption approvals biannually.

#### 2. Membership:

- 2.1 Members shall conduct their duties and make recommendations in a manner that upholds the principles of impartiality and independence all times.
- 2.2 Council determines by absolute majority the membership of the Committee considering the nature, size, scale, diversity and complexity of the City's activities and systems. The Committee as a whole-should will have a broad range of skills and experience relevant to the operations of the Council:
  - at least one member with financial qualifications and experience with an understanding of accounting and auditing standards in the public sector/local government environment,
  - ii. skills and experience relevant to discharging responsibilities, including experience in

Commented [TM8]: Align with OAG Better Practi Guidance and current practice

Commented [TM9]: This is part of Committee's ri management and control oversight. It aligns with t OAG better practice guidance

Commented [TM10]: Inserted

Align with better practice guide



- business, financial and legal compliance, risk management, and iii. local government background and experience as applicable.
- 2.3 The membership of the Committee must comprise the following roles, with a minimum of three mMembers:
  - Two external independent members,
  - ii. Other Committee Members (Members), meaning the majority to be Elected Members with one position to be occupied by the Mayor.) Council may determine to appoint one or more persons to the Committee who are external and independent to the Council.
  - iii. The CEO and the City's employees are not mMembers of the Committee.
- 2.4 The Committee Members (Members) should keep themselves informed and demonstrate they have the skills and \_\_experience to effectively discharge their responsibilities as detailed in section-"Authority and Establishment" of these Terms of \_\_\_\_\_Reference.\_
  Members are expected to:
  - i. understand the legal and regulatory obligations of the Council,
  - understand the City's governance arrangements that support achievement of the strategies and objectives.
  - ii. exercise due care, diligence and skill when performing their duties,
  - iv. adhere to the City's Council Member, Committee Member and Candidate Code of Conduct and demonstrate behaviours which reflect the City's desired culture,
  - be aware of contemporary and relevant issues impacting the public sector/local government, and
  - only use information provided to the committee to carry out their responsibilities, unless expressly agreed by the Council.
- 2.5 Tenure of membership of the Committee will be in accordance with section 5.11 of the Local-Government Act.

#### 2.6 External Independent Members

- i. The two External Independent Members (<u>Independent Member/sif-appointed</u>) must have senior business, financial management or requisite knowledge and skills to benefit the Committee. All recommendations to appoint an external independent member must be made by the Committee to Council.
- ii. Current serving Elected Members of other local governments will not be considered as members of the Committee.

#### 2.7 Appointments:

- i. The appointments follow a structured and transparent process to ensure impartiality and alignment with legislative requirements. Expressions of interest for appointment of any-External Independent Member shall be publicly advertised by Council. Appointment of any-External Independent Member will be for a maximum period of two years. An external independent member is not to be a City staff or Council Member.
- ii. Where new Members are appointed to the Committee after an election or appointment, the City will conduct an induction at the first meeting following the appointment, to help support the skills and experience of the Committee Members.

#### 2.8 Termination and Resignation:

- i. Council must give written notice to any External Independent Member that Council proposes to remove them from the Committee at any time before their term expires, and must provide them External Independent Member the opportunity to make a deputation at the relevant Council Agenda Briefing or Council Meeting as applicable.
- ii. A member can resign from the Committee by providing written notice to the Presiding Member at any time before their term expires.

#### 2.9 Fees:

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Commented [TM11]: Align with Better practice



i. An External Independent Member appointed in accordance with the Terms of Reference is to be paid a per meeting fee up to the maximum fee determined from time to time by the Salaries and Allowances Tribunal and approved by Council.

#### 3. ChairPresiding and Deputy PresidingChair:

3.1 The Committee is to elect a Presiding Member and Deputy Presiding Member who must be Members of the \_\_\_\_\_Committee, are to be elected by Council in accordance with the Act, at the first-meeting of the Committee following an Ordinary Local Government Election and in accordance with the Local Government Act 1995, Schedule 2.3, Division 1.

The CEO or delegated nominee will attend the first meeting of the Committee following an Ordinary-Local Government Election to conduct the election of the Presiding Member and Deputy Presiding-Member:

- 3.2 The Presiding Member will preside at all meetings.
- 3.3 In the absence of the Presiding Member, the Deputy Presiding Member will preside over the meeting, and in their absence, a person is to be elected by the Committee to preside over the meeting.
- 3.4 The Presiding Member is responsible for the proper conduct of the Committee.

#### 4. Meeting Procedure:

## 4.1 Procedure

- •i. The Committee shall meet on a regular basis but at least quarterly and as required.
- All meeting dates are advised to Council and Committee Members via the City's Corporate calendar invitation.
- iii. An agenda will be circulated to the Members at least 7 daysin accordance with the Act prior to each meeting-where possible.
- Minutes of all meetings will be kept in accordance with the Act. The CEO shall ensure that de-tailed minutes of all meetings are kept.
- Copies of all agendas and minutes will be kept on are to be forwarded electronically, through
  the City's electronic record keeping system, and hard copies are filed to Council and
  Corporate Support for filing in the Elected Members reading room.
- vi. All agenda and minute documentation to be generated through the City's Council's InfoCouncil applicable software reporting system.
- vii. The Chairman Presiding Member and CEO may invite members of management, internal and external auditors or others to attend meetings as observers and/or to provide pertinent information and/or answer queries of the ecommittee.
- •viii. Committee recommendations have no effect unless it hasthey have been made by simple majority. A simple majority is not less than half of the votes of Members present at the meeting.
  - All Members have one vote. The Presiding Member will have the casting vote and simple majority will prevail.
  - x. An officer from the Office of the Auditor General (OAG) will be invited to attend up to three committee meetings in a calendar year as an observer. This was requested and declared carried by the Committee at its meeting on 19 September 2023.

#### 4.2 Quorum:

As prescribed in section 5.19 of the Act, The quorum for a meeting shall be at least 50% of

Commented [TM12]: Inserted. This was accepted ARC at its meeting on 19 Sept 2023



the number of offices of the Members Committee, whether vacant or not.

- i. Administration support for the Committee will be provided by the City.
- ii. The CEO or his/her nominee is to attend all Committee meetings to provide advice and guidance to the Committee.

Commented [TM13]: This is mentioned under se 4.3 \*independence

4.3 Independence and Conflict of Interest

- i. The Committee must remain independent from management but will be administratively supported by the City.
- At the start of each Committee meeting, members are required to declare any known conflicts of interest that may apply to specific matters on the meeting agenda. Committee Members should have regard to the Council Member, Committee Member and Candidate Code of Conduct when considering what disclosures may be required.
- iii. It is the Committee Members responsibility to excuse themselves from the meeting or from the committee's consideration of the relevant agenda item(s) depending on the nature of the interest declared.
- iv. Details of any interests declared by Members, and actions taken to manage the conflicts, should be appropriately recorded in the meeting minutes and the Register of Conflicts of Interest.

Commented [TM14]: Inserted from section 4.2

#### 5. Authority of Establishment

- The Committee is established under ss. 5.8 and 7.1A of the Local Government Act 1995.
- 5.2 The Committee is a formally established committee of the Council and is responsible to the Council.
- 5.3 The Committee reports to Council and provides appropriate advice and recommendations in accordance with these Terms of Reference to facilitate informed decision-making by Council in relation to the legislative functions and duties of the local government that have not been delegated to the CEO.

Commented [TM15]: Inserted from Delegated of Authority

## 6. Delegated Authority:

- The Committee is a formally established committee of the Council and is responsible 6.1
- The Committee reports to Council and provides appropriate advice and recommendations in accordance with these Terms of Reference to facilitate informed decision-making by Council inrelation to the legislative functions and duties of the local government that have not been delegated to the CEO.

The Committee does not have:

- Any delegated authority:
- . Executive powers or authority to implement actions in areas over which the CEO has legislative responsibility and does not have any delegated financial responsibility; and-
- Any management functions and cannot involve itself in management processes or procedures

The only powers and duties that can be delegated to a Committee are any of the powers and duties of the local government under Part 7 of the Local Government Act; that is, those relating to audit. The Committee cannot on delegate the powers and duties delegated to it. The delegation from Council must be formally documented.

19/265363(v3)

19/265363\*



Administration Use Only				
Date of Council E	Establishment of Group:	GS06-11/0	5: July 2008	
	Council Minute - Ref:		October 2024	
Terms	Terms of Reference - HPE Ref:		19/265363(v32)	
	HPE Container – Ref:		112 <u>*</u>	
Operational	Operational Procedures - HPE Ref:		I/A	
Last Review Date:	17 September- 2024November 2025	Next Review Date:	January November 20275	

#### Note review dates:

- GS06-11/05;
- July 2008; August 2009;
- May 2011;-February 2015;
- March 2017;
- May 2020;
- December 2020;
- 15 March 2022,
- 8 October 2024



Title: Audit, Risk and Improvement Committee

# Purpose and Role

- The purpose of the Audit, Risk and Improvement Committee ("Committee") is to support the Council in fulfilling its governance and independent oversight responsibilities in relation to:
  - Systems of internal controls and risk management,
  - b. Processes for monitoring compliance with laws and regulations,
  - c. Financial and performance reporting, and
  - d. Internal and external audit functions and ethical accountability.
- ii. The Committee operates in accordance with the provisions of the Local Government Act 1995 (the Act), Local Government (Audit) Regulations 1996 and Local Government (Administration) Regulations 1996 but is not responsible for the management of the above functions.

#### 1. Aims & Functions

1.1 Reports from the Committee will assist Council in discharging its legislative responsibilities and provide oversight of the City's affairs, determining the City's policies and overseeing the allocation of the City's finances and resources. The Committee will ensure openness in the City's financial reporting and will liaise with the Chief Executive Officer ("CEO") to ensure the effective and efficient management of the City's financial accounting systems and compliance with legislation.

#### 1.2 The Committee facilitates:

- i. The enhancement of the credibility and objectivity of internal and external financial reporting;
- ii. Effective management of enterprise risks and the protection of Council assets;
- Compliance with laws and regulations as well as use of best practice guidelines relative to audit, risk management, internal control and legislative compliance;
- iv. Regular review of reports on the internal audit function and the Strategic Internal Audit Plan;
- The provision of an effective means of communication between the external auditor, internal auditor, the CEO and the Council;
- vi. Addressing issues brought to the attention of the Committee, including responding to requests from Council for advice that are within the parameters of these Terms of Reference; and
- vii. Seeking information or obtaining expert advice through the CEO on matters of concern within the scope of these Terms of Reference following authorisation from Council.

#### 1.3 Outsourced Internal Audit Service Provider (Internal Auditor)

To recommend to Council the person or persons to be appointed as the City's Internal Auditor.

#### 1.4 Internal Audit

- Provide guidance and assistance to Council in carrying out functions of the City in relation to internal audits.
- Discuss with Internal Audit Function (In-house Internal Audit Team and Outsourced Internal Audit Service Provider) and management other topics that should be included in the internal audit charter.
- iii. Review and recommend the Internal Audit Charter to Council for endorsement.
- iv. Ensure the Internal Audit Function has unrestricted access to, and communicates and interacts directly with the Committee, including regular and direct communication without senior management present as the need arises.
- Assess the internal audit plan to ensure that it comprehensively covers risks that may threaten the achievement of strategic objectives.
- vi. Review and recommend the City's risk-based internal audit plan to Council for endorsement.



- vii. Review the scope of the audit plan and program and its effectiveness.
- viii. Review the appropriateness of special internal audit assignments undertaken by internal auditor at the request of Council or CEO unless the circulation of these assignments is prohibited by law from further circulation.
- ix. Review the level of resources allocated to internal audit and the scope of its authority.
- x. Review internal audit reports, monitor and oversee management's implementation progress of the internal audit review recommendations through the City's Internal Audit Log reported to the Committee on a biannual basis.
- Review the annual Internal Audit review of Compliance Audit Return and report to Council the results of that review.
- xii. Review and consider the CEO's triennial reviews as stipulated in:
  - Regulation 17 of the Local Government (Audit) Regulations 1996 on the appropriateness
    and effectiveness of the City's systems and procedures regarding risk management,
    internal control and legislative compliance; and report to Council for endorsement; and
  - b. Regulation 5 of the Local Government (Financial Management) Regulation 1996 on the appropriateness and effectiveness of the City's systems and procedures in regard to financial management and report the results to Council for endorsement.
- Review of all internal audit reports and the adequacy of Management's responses to internal audit recommendations.
- xiv. Review the effectiveness of the system for monitoring the Council's compliance with laws (including governance legislation, regulations and associated government policies), and with Council's own standards.
- xv. Make appropriate enquiries of management and Internal Audit Function to determine whether scope or resource limitations are appropriate.
- xvi. Receive communications from in-house internal audit team about Internal Audit Function's:
  - a. performance relative to its plan, and
  - quality assurance and improvement program including results of external assessments conducted at least once every five years.
- xvii. Monitor and review the quality of internal audit services delivered and compliance with the Institute of Internal Auditor's (IIA) Global Internal Audit Standards (Standards) as outlined in the Internal Audit Charter.

#### 1.5 External Audit

- i. The Auditor General of Western Australia (Auditor General) is mandated to be the external auditor and the Committee should therefore develop and recommend to Council the agreement between the Council and the Auditor General. The agreement is to include:
  - a. the objectives of the audit;
  - b. the scope of the audit;
  - c. a plan of the audit;
  - d. details of the remuneration and expenses to be paid to the auditor; and
  - e. the method to be used by the local government to communicate with, and supply information to, the auditor.
- Accept responsibility for the annual external audit.
- Meet with the external auditor at least once in each year, without management being present and recommend to Council on the matters discussed and outcome of those discussions.
- iv. Liaise with the CEO to ensure that the City does everything in its power to:
  - a. assist the auditor to conduct the audit and carry out his or her other duties under the Act;
     ensure that audits are conducted successfully and expeditiously; and
  - examine the reports of the auditor after receiving a report from the CEO on the matters and determine if any matters raised require action to be taken by the City.
- v. Review the report prepared by the CEO on any actions taken in respect of any matters raised in the report of the auditor and presenting the report to Council for adoption prior to the end of the next financial year or six months after the last report prepared by the auditor is received, whichever is the latest in time.
- vi. Review the City's draft annual financial report, focusing on:
  - a. Accounting policies and practices;
  - b. Changes to accounting policies and practices;
  - c. The process used in making significant accounting estimates;
  - d. Significant adjustments to the financial report (if any) arising from the audit process;
  - e. Compliance with accounting standards and other reporting requirements; and
  - f. Significant variances from prior years.



- vii. Consider and recommend adoption of the annual financial report to Council, and to review any significant changes that may arise subsequent to any such recommendation but before the annual financial report is signed.
- viii. Discuss the external audit plan including proposed audit strategies and how they might relate to identified risk areas.
- ix. Extend a standing invitation to the external auditor to attend Committee meetings as required to discuss the external audit plan, draft and final financial statements and the management letter.

#### 1.6 Fraud, Misconduct and Corruption as per the Integrity Framework

- i. Oversight of risk management, including fraud, misconduct and corruption control.
- Review the City's Risk Management Framework for identifying, monitoring and managing business risk, including risks associated with fraud, misconduct and corruption.
- Review the Strategic Internal Audit Plan annually to ensure it covers fraud, misconduct and corruption risks.
- iv. Review summary reports from management on all actual frauds, thefts and breaches of laws and ensuring these are reported to the accountable authority and/or relevant authorities.

#### 1.7 Risk Management

The Committee oversees the City's system of risk management and internal controls. It's responsibilities include, but not limited to:

- Reviewing and overseeing progress and updates on all Strategic Risks biannually and significant risk exposures and controls issues, including fraud risks, governance issues and other necessary matters.
- ii. Overseeing the management of Risks rated extreme and high on a quarterly basis.
- Reviewing whether the City has an effective Risk Management Framework and is in line with Council's risk appetite and processes.
- iv. Monitoring changes in government strategies, the economic and business environment and other trends and factors related to the City's risk profile.
- v. Considering the impact of organisational culture on risk management and internal controls.
- Liaising with other committees on matters relating to risk management, fraud and internal control.
- vii. Considering the adequacy and effectiveness of internal controls and the risk management framework, but not limited to:
  - a. Reviewing management's response to risks, including IT risks.
  - Reviewing management reports on communication from external parties including regulators that indicate problems in the internal control system or inappropriate management actions.

#### 1.8 Corporate Reporting

- i. To oversee progress on the delivery of the Council Plan quarterly.
- ii. To consider and oversee the Contract Status Report biannually.
- To consider and provide oversight of the Purchasing Policy (Section 5.7.2) Chief Executive Officer Exemption approvals biannually.

#### 2. Membership:

- 2.1 Members shall conduct their duties and make recommendations in a manner that upholds the principles of impartiality and independence all times.
- 2.2 Council determines by absolute majority the membership of the Committee considering the nature, size, scale, diversity and complexity of the City's activities and systems. The Committee as a whole will have a broad range of skills and experience relevant to the operations of the Council:
  - at least one member with financial qualifications and experience with an understanding of accounting and auditing standards in the public sector/local government environment,
  - ii. skills and experience relevant to discharging responsibilities, including experience in business, financial and legal compliance, risk management, and
  - iii. local government background and experience as applicable.



- 2.3 The membership of the Committee must comprise the following roles, with a minimum of three Members:
  - i. Two external independent members,
  - ii. Other Committee Members (Members) meaning the majority to be Elected Members with one position to be occupied by the Mayor.)
  - iii. The CEO and the City's employees are not Members.
- 2.4 The Members should keep themselves informed and demonstrate they have the skills and experience to effectively discharge their responsibilities as detailed in these Terms of Reference. Members are expected to:
  - i. understand the legal and regulatory obligations of the Council,
  - understand the City's governance arrangements that support achievement of the strategies and objectives,
  - iii. exercise due care, diligence and skill when performing their duties,
  - iv. adhere to the City's Council Member, Committee Member and Candidate Code of Conduct and demonstrate behaviours which reflect the City's desired culture,
  - v. be aware of contemporary and relevant issues impacting the public sector/local government, and
  - vi. only use information provided to the committee to carry out their responsibilities, unless expressly agreed by the Council.
- 2.5 Tenure of membership of the Committee will be in accordance with section 5.11 of the Act.

#### 2.6 External Independent Members

- i. The two External Independent Members (Independent Member/s) must have senior business, financial management or requisite knowledge and skills to benefit the Committee. All recommendations to appoint an independent member must be made by the Committee to Council.
- Current serving Elected Members of other local governments will not be considered as members of the Committee.

#### 2.7 Appointments:

- i. The appointments follow a structured and transparent process to ensure impartiality and alignment with legislative requirements. Expressions of interest for appointment of any Independent Member shall be publicly advertised by Council. Appointment of any Independent Member will be for a maximum period of two years. An external independent member is not to be a City staff or Council Member.
- ii. Where new Members are appointed to the Committee after an election or appointment, the City will conduct an induction at the first meeting following the appointment, to help support the skills and experience of the Committee Members.

#### 2.8 Termination and Resignation:

- i. Council must give written notice to any Member that Council proposes to remove them from the Committee at any time before their term expires, and must provide them the opportunity to make a deputation at the relevant Agenda Briefing or Council Meeting as applicable.
- A member can resign from the Committee by providing written notice to the Presiding Member at any time before their term expires.

## 2.9 Fees:

i. An External Independent Member appointed in accordance with the Terms of Reference is to be paid a per meeting fee up to the maximum fee determined from time to time by the Salaries and Allowances Tribunal and approved by Council.



# 3. Presiding and Deputy Presiding:

- 3.1 The Presiding Member and Deputy Presiding Member who must be Members of the Committee, are to be elected by Council in accordance with the Act.
- 3.2 The Presiding Member will preside at all meetings.
- 3.3 In the absence of the Presiding Member, the Deputy Presiding Member will preside over the meeting, and in their absence, a person is to be elected by the Committee to preside over the meeting.
- 3.4 The Presiding Member is responsible for the proper conduct of the Committee.

# 4. Meeting Procedure:

#### 4.1 Procedure

- i. The Committee shall meet on a regular basis at least quarterly and as required.
- All meeting dates are advised to Council and Committee Members via the City's Corporate calendar invitation.
- An agenda will be circulated to the Members in accordance with the Act prior to each meeting.
- Minutes of all meetings will be kept in accordance with the Act.
- Copies of all agendas and minutes will be kept on the City's electronic record keeping system, and hard copies are filed in the Elected Members reading room.
- vi. All agenda and minute documentation to be generated through the City's applicable software reporting system.
- vii. The Presiding Member and CEO may invite members of management, internal and external auditors or others to attend meetings as observers and/or to provide pertinent information and/or answer queries of the Committee.
- viii. Committee recommendations have no effect unless they have been made by simple majority. A simple majority is not less than half of the votes of Members present at the meeting.
- ix. All Members have one vote. The Presiding Member will have the casting vote and simple majority will prevail.
- x. An officer from the Office of the Auditor General (OAG) will be invited to attend up to three committee meetings in a calendar year as an observer. This was requested and declared carried by the Committee at its meeting on 19 September 2023.

#### 4.2 Quorum:

- As prescribed in section 5.19 of the Act, the quorum for a meeting shall be at least 50% of the number of offices of the Committee, whether vacant or not.
- The CEO or his/her nominee is to attend all Committee meetings to provide advice and guidance to the Committee.

#### 4.3 Independence and Conflict of Interest

- The Committee must remain independent from management but will be administratively supported by the City.
- ii. At the start of each Committee meeting, members are required to declare any known conflicts of interest that may apply to specific matters on the meeting agenda. Committee Members should have regard to the Council Member, Committee Member and Candidate Code of Conduct when considering what disclosures may be required.
- iii. It is the Committee Members responsibility to excuse themselves from the meeting or from the committee's consideration of the relevant agenda item(s) depending on the nature of the interest declared.



iv. Details of any interests declared by Members, and actions taken to manage the conflicts, should be appropriately recorded in the meeting minutes and the Register of Conflicts of Interest.

# 5. Authority of Establishment

- 5.1 The Committee is established under ss. 5.8 and 7.1A of the Local Government Act 1995.
- 5.2 The Committee is a formally established committee of the Council and is responsible to the Council.
- 5.3 The Committee reports to Council and provides appropriate advice and recommendations in accordance with these Terms of Reference to facilitate informed decision-making by Council in relation to the legislative functions and duties of the local government that have not been delegated to the CEO.

## 6. Delegated Authority:

- 6.1 The Committee does not have:
  - i. Any delegated authority;
  - Executive powers or authority to implement actions in areas over which the CEO has legislative responsibility and does not have any delegated financial responsibility; and
  - Any management functions and cannot involve itself in management processes or procedures

Administration Use Only			
Date of Council	Establishment of Group:		
	Council Minute – Ref:		
Terms of Reference - HPE Ref:		19/265363(v3)	
HPE Container – Ref:		7312*	
Operational Procedures - HPE Ref:		N/A	
Last Review Date:	November 2025	Next Review Date:	November 2027

#### Note review dates:

- GS06-11/05
- July 2008
- August 2009
- May 2011
- February 2015
- March 2017
- May 2020
- December 2020
- 15 March 2022
- 8 October 2024

40/005000+







governance and committees

Local Government Amendment Bill 2024

# Introduction

The Local Government Amendment Bill 2024 (the Bill) proposes to change the *Local Government Act 1995* (the Act) to provide for various reforms, including the establishment of a new Local Government Inspector (the Inspector) and monitors that can provide for early intervention and assist local governments in resolving dysfunction.

In addition to the <u>Inspector and monitor reforms</u>, a range of other second tranche reforms are being introduced that focus on good governance and decision-making at council and committee meetings:

- Revising the roles and responsibilities for the council, council members and local government chief executive officers (CEOs) to clarify the separation of powers and duties within local governments.
- Improving rules for closing part of a council or committee meeting to the public, to ensure greater transparency and that these meetings are held openly wherever possible.
- Changing audit committees to have an improved focus as "audit, risk and improvement committees" that are independently chaired, with greater clarity on how council committees should operate.

# Roles and responsibilities

The role of councils is to lead and represent their communities. Councils do so by engaging with their community, making decisions and setting the strategic direction of a local government. The administrative arm of the local government is responsible for implementing decisions and plans made by council.

The roles of the council, mayors or presidents, council members and the CEO have been further clarified in the second tranche of reforms. These changes ensure there is a clear distinction between the functions and responsibilities of a council and a CEO.

All council members are expected to:

- Represent the interests of electors, ratepayers and residents of the district as well as consider the interests of other persons who work in or visit the district.
- Participate in the decision-making process of the local government at council and committee.
- Facilitate communication with the community about the local government's decisions.
- Facilitate and maintain good working relationships with other council members and the CEO.
- Observe the separation of roles of the council and CEO.
- Make decisions on merit, evidence and law, conscious of the capacity of the local government and with consideration of the local government's finances and resources.
- Promote an organisational culture that respects employees.
- Maintain and develop the requisite skills to effectively perform their role.

Page 2

As the leader of the local government council, mayors or presidents perform the following roles in addition to their council member role:

- Provide leadership and guidance to the council and its members, including guidance about their roles.
- Act as the principal spokesperson of the local government, including at ceremonial and civic functions, in a manner consistent with the resolutions of the council.
- Preside at meetings of the council, maintaining order at those meetings and ensuring that those meetings are conducted in a manner consistent with the Act.
- Promote and facilitate positive and constructive working relationships among council members.
- Liaise with the CEO regarding the local government's affairs and performance of its functions.

The CEO is responsible for the administration and operation of the local government, including:

- Causing council decisions to be implemented.
- Managing the provision of the services and facilities that the council has determined the local government will provide.
- Determining procedures and systems to implement the local government's policies and managing the local government's administration and operations.
- The employment, management, supervision and direction of other employees.
- Ensuring that records and documents of the local government are properly kept.
- Advising and procuring advice for the council in relation to the local government's affairs and performance of its functions.
- Ensuring that the council has the information and advice it needs to make informed and timely decisions.
- Keeping the minutes of council meetings.

The CEO liaises with the mayor or president on the local government's affairs and performance of its functions and may speak on behalf of the local government, with the mayor or president's agreement.

Role clarity is vital when different roles work to achieve the same objectives. When people understand their roles, better decisions can be made and implemented more effectively, resulting in improved use of ratepayer funds.

As a minor reform, local governments will now be required to advise the Department of Local Government, Sport and Cultural Industries (DLGSC) when vacancies on the council arise.

# Roles of the council and local government staff



# Meetings behind closed doors

By default, under the reforms, council and committee meetings must be open to the public. In certain circumstances, part of a meeting may be closed to deal with specific information where there is a clear public interest for that information to remain confidential.

The reforms provide a much stronger definition of the limited reasons to close a meeting.

Matters where a meeting must be closed include:

- a committee of the Parliament advising the local government to be confidential
- the recruitment or employment of the CEO or a senior employee, including termination or review of the CEO's performance.

Examples of the types of information to be considered that may provide a basis for closing part of a meeting include:

- Legal advice or other matters which legal professional privilege extend to.
- Information relating to the personal affairs of an individual.
- Information contained in a tender received by the local government where that information is the tendered price or the tendered methodology for calculating that price.
- Information contained in a tender where the information discloses any technology, technology, or any manufacturing, industrial or trade process, that the tenderer proposes to use in performing the contract and which is not public (and if made public would have an adverse effect on the tenderer's business interests).
- Information which would endanger the security of the local government property or operations, including cybersecurity matters.
- Information which could impair the effectiveness of an investigation or that deals with a contravention or possible contravention of the law.

The reforms clarify that:

- A decision to close part of a meeting must be made in an open part of a meeting.
- The local government is to record the reason for closing part of a meeting, including the type of information that is to be considered.
- The minutes must include a description of how the local government has sought to maximise the degree of information available to the public about the matter being considered.

The Bill also contains a new section to define irrelevant reasons for closing part of a meeting. These include:

- the information to be considered would cause embarrassment to the local government, council, or any individual
- the matter is controversial
- making the information public would result in criticism.

The new Inspector will be able to review a decision to close part of a meeting to the public.

From 1 January 2025, all local governments will be required to audio record parts of a meeting that are closed to the public. Additionally, as proposed in the Bill's reforms, the Inspector will be able to order that the local government release the audio recording to the public if the Inspector determines that the meeting was not closed in accordance with the Act or regulations.

# Audit, risk and improvement committees

Audit committees will be revised as audit, risk and improvement committees (ARICs). ARICs must have an independent presiding member to ensure a level of neutrality and impartial oversight in chairing these meetings. An independent presiding member must be a person who is not a council

Page 5

member of a local government or an employee of the local government. If a deputy presiding member is appointed, they must also be independent.

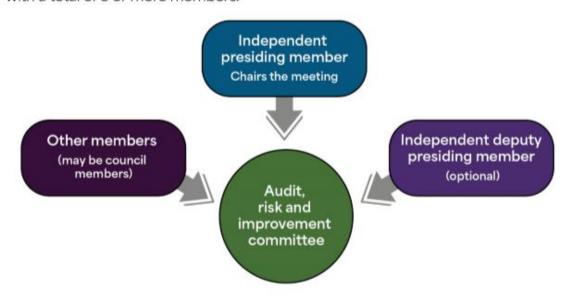
The introduction of an independent presiding member provides an opportunity for increased community confidence in a local government's financial and risk management. Local government operations may also benefit through appointing an independent chair with risk and financial management expertise that may otherwise be unavailable.

This reform reflects modern governance practices in State Government authorities and agencies as well as private corporations.

In relation to the current Act, an audit committee is required to be established comprising 3 or more persons appointed by absolute majority by a local government. Most of the members must be council members. The CEO or a local government employee cannot be a member.

# Audit, risk and improvement committee model

The new audit, risk and improvement committee will comprise the following roles, with a total of 3 or more members.



Under the proposed amendments in the Bill, an ARIC now requires an independent presiding member. A local government can choose to appoint an independent deputy presiding member to chair the meeting if the independent presiding member is unable to do so.

If a local government chooses not to nominate a deputy presiding member, the council will need to appoint an independent proxy to chair the meeting should the need arise.

Smaller local governments may also now choose to share an ARIC to reduce the burden on their resources.

### **Council committees**

The Bill includes changes to allow for greater transparency and clarity on how council committees operate.

Council can now establish committees that have either an advisory or decision-making function and are generally open to the public.

The appointment process for the presiding member and deputy presiding member has also been simplified. Councils will appoint these roles, instead of the committee electing those roles by secret ballot.

Local governments are still able to establish informal working groups, which are not committees, to engage with their community or develop ongoing networks.

Questions? Get in touch with DLGSC via email to actreview@dlgsc.wa.gov.au

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Website: www.dlgsc.wa.gov.au

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# Western Australian Auditor General's Report



# Western Australian Public Sector Audit Committees – Better Practice Guide



Report 26: 2019-20

25 June 2020

# Office of the Auditor General Western Australia

### Report team:

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ISSN: 2200-1913 (Print) ISSN: 2200-1921 (Online)

The Office of the Auditor General acknowledges the traditional custodians throughout Western Australia and their continuing connection to the land, waters and community. We pay our respects to all members of the Aboriginal communities and their cultures, and to Elders both past and present.

### WESTERN AUSTRALIAN AUDITOR GENERAL'S REPORT

### Western Australian Public Sector Audit Committees – Better Practice Guide

Report 26: 2019-20 June 2020



THE PRESIDENT LEGISLATIVE COUNCIL THE SPEAKER LEGISLATIVE ASSEMBLY

# WESTERN AUSTRALIAN PUBLIC SECTOR AUDIT COMMITTEES – BETTER PRACTICE GUIDE

This report has been prepared for submission to Parliament under sections 23(2) and 24(1) of the *Auditor General Act 2006*.

Better practice checklists regularly feature in my Office's performance audit reports as a means of providing guidance to help the Western Australian public sector perform efficiently and effectively. This is the first comprehensive stand-alone better practice guide we have produced.

While prepared primarily as a resource for audit committees in State and local government entities, it also provides Parliament with further insight on the significant role public sector audit committees play in supporting quality public administration.

CAROLINE SPENCER AUDITOR GENERAL 25 June 2020

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### Auditor General's overview

Audit committees play a fundamental role in assisting directors general, councils and boards to fulfil their governance and oversight responsibilities. They are not a substitute for good management and controls. Instead, they help provide advice and independent assurance to the accountable authority on how effective these controls are.

The purpose of this guide is to provide better practice principles and guidance to accountable authorities, audit committee members and senior managers with responsibility for audit committee activities. We have drawn from our experience in interacting with audit committees at State and local government entities, as well as guidance from the Institute of Internal Auditors and other jurisdictions.

WA public sector entities range in size and complexity. Service delivery, rigorous compliance requirements and the ability to attract and retain skilled, qualified and experienced staff can be a challenge. To assist smaller entities to address these challenges, we have included some specific guidance to help them implement simple, yet effective practices to strengthen the effectiveness of their audit committees. There is also a toolkit in part 6 of the guide with useful resources for all entities.

Maintaining a strong ethical organisational culture is important in promoting excellence and efficiency in public service delivery, as well as minimising the risk of fraud and corruption. Failures in governance and integrity are all too common across sectors and jurisdictions, and recent inquiries into the finance sector have highlighted the important role that audit committees play in challenging management and holding them accountable. Poorly governed entities often have common characteristics, including a lack of an accountability culture that can be evident in such areas as long overdue internal and external audit recommendations. By ensuring that management promptly address weaknesses identified in internal and external audits, and by rigorously overseeing internal audit, risk management and compliance functions, audit committees can help to establish the right tone and culture within entities.

The guide provides principle-based guidance for State and local government entities in Western Australia. We recognise that the specific legislative and regulatory requirements for State and local government entities are different, and it is therefore difficult to have a 'one-size-fits-all' approach for better practice guidance. Entities need to consider their relevant legal and regulatory requirements as well as operating environment when using this guide.

It has been pleasing that the importance of public sector audit committees has been elevated recently, which included the introduction of a revised Treasurer's instruction for audit committees in State government entities. While our guide is not mandatory or intended to be a prescriptive list of requirements, I hope that it serves as a useful resource for entities in assessing and improving their audit committees for the benefit of the Western Australian community.

### Part 1: Introduction

Audit committees are an essential part of an entity's governance framework. They provide independent advice and assurance to accountable authorities on systems of risk management and internal control, and financial and performance reporting. (Figure 1).

All State and local government entities in Western Australia are required to establish an audit committee that is independent from management influence, a fundamental element of effective audit committees. If they are not independent, objectivity may be compromised, making it difficult for them to perform their oversight roles.



Figure 1: Scope of audit committee oversight responsibilities

### 1.1 About this guide

This guide provides better practice principles and guidance on common key challenges that audit committees face.

The guide consists of six parts:

Part 1: Introduction outlines the purpose of the guide and explains the lines of defence model.

Part 2: Key challenges to building effective audit committees provides insight into the key challenges faced by audit committees based on our observations from attending a wide range of Western Australian public sector audit committees.

Part 3: Principles for better practice audit committees outlines core better practice principles for our State public sector audit committees based on guidance from the Institute of Internal Auditors Australia (the IIA). These principles are as follows:

Source: OAG

#### **Principles for Better Practice Audit Committees**

- Membership: Members have the right experience and leadership skills to be trusted independent advisors.
- Role and Responsibilities: The roles and responsibilities of the audit committee allow for wholesome oversight of internal audit, governance, risk management and internal control practices.
- Professional Practices: The audit committee conducts itself professionally to provide independent, sound and valuable advice to the accountable authority.
- Performance and Accountability: The audit committee is aligned with the entity's strategic outcomes and is accountable for its performance.
- Entity Relationships: The audit committee is a trusted, independent partner.
- Governance and Reporting: The audit committee is governed effectively to enable transparent, objective and timely reporting.

Part 4: Guidance for audit committee fees outlines information to guide fee arrangements for external audit committee members.

Part 5: Guidance for smaller entities provides practical measures that smaller entities could apply to build effective audit committees with limited resources.

Part 6: Toolkit includes a comprehensive compilation of templates and checklists which can be used to help develop effective audit committees.

Throughout the guide, we have used the term 'accountable authority' to collectively represent:

- for State government entities, the Director General, Commissioner, Board, or other person responsible for the direction and control of the entity as defined in the *Financial Management Act 2006* or relevant legislation
- for local government entities, Councils. This reflects the direct reporting relationship between the audit committee and Council under the Local Government Act 1995.
   However, it is important to note that the Chief Executive Officer (CEO) has some responsibilities under the Act, including financial reporting, which instead rests with the accountable authority in State government entities.

We have also used the term 'audit committee' to represent all public sector audit-related committees. Within the public sector, there is a wide range of names for audit committees, such as, Audit and Risk Committees.

### 1.2 Who should use this guide

While we have tailored this guide for public sector entities in Western Australia, the principles and practices outlined in this guide generally apply to all audit committees.

This guide is suitable for members of audit committees, accountable authorities, CEOs, chief audit executives and senior managers with responsibility for audit committee activities, as well as those who are accountable to an audit committee.

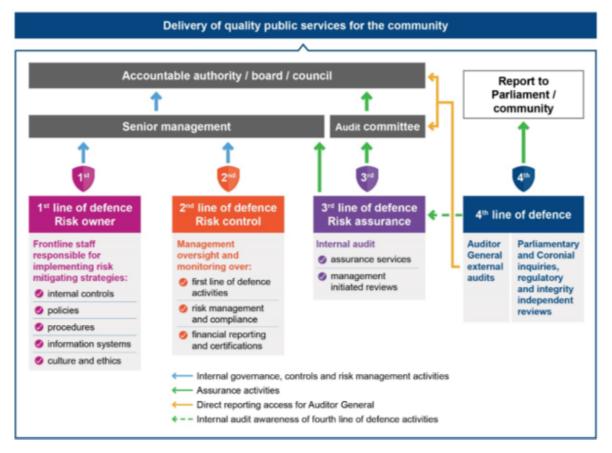
### 1.3 Lines of defence model

The lines of defence model is a visual representation of the different mechanisms (defences) which all work together to manage risks and ensure that controls are implemented and effective. It helps to provide a coordinated approach for managing entities' risks.

All entities regardless of their size and complexity should establish a good understanding of their risks and four lines of defence.

The lines of defence model typically identifies the 3 lines of defence within the entity. However, external auditors, regulators, parliamentary committees and other integrity bodies also provide important information and assurance on the implementation of controls within an entity. We have referred to these entities as the fourth line of defence.

Figure 2 below illustrates the activities for each line of defence and the general flow of communication between each of the bodies.



Source: OAG

Figure 2: WA public sector four lines of defence model

To apply the model, entities need to understand and assess business activities performed by each line of defence. This is often referred to as 'assurance mapping'. This mapping helps the accountable authority, audit committee and management to understand whether there are any gaps in assurance activities that manage key risks or whether there is duplication of effort. This can help inform the internal audit program, improve efficiency and assist the audit committee in their oversight responsibilities.

### 1.4 Acknowledgements

We would like to express our appreciation to the public sector entities and their staff and individual audit committee members and Chairs for sharing their valuable insights. In particular, a number of stakeholders, experienced in governance and accountability roles, willingly shared their views and suggestions for this guide. We highly valued and appreciated their input, guidance, advice and time.

In addition, we would like to thank the Institute of Internal Auditors - Australia (and Global) and the Australian National Audit Office who allowed us to use their resources to inform our guide.

# Part 2: Key challenges to building effective audit committees

# 2.1 Establishing and maintaining effective relationships between the three governance parties

High functioning audit committees rely on strong working relationships between the accountable authority, the head of internal audit (the chief audit executive) and the audit committee (Figure 3). To support effective governance of an entity, the communication between them needs to be open, transparent and built on a relationship of trust.

Source: OAG

Figure 3: Relationships between the three governance parties



# Roles and responsibilities of governance parties

Accountable Authority is responsible for establishing an effective audit committee and internal audit function<sup>1</sup> which is suitable for the entity. The accountable authority relies on the audit committee to provide independent oversight over the governance of financial and non-financial activities.

Chief Audit Executive is the head of internal audit within an entity. To maintain their independence, the Chief Audit Executive (CAE) should not perform key management duties. For example, the Chief Finance Officer should not take on the role of CAE.

For local government entities, responsibility for the internal audit function rests with the CEO, who also reports to the audit committee and council. Given that it is important for internal audit to be independent from management, it is good practice for the CAE to also have a direct line of communication to the audit committee (a functional reporting relationship).

To be effective, the Chief Audit Executive needs to be of a sufficiently senior level and respected by management as a key contributor to good governance and entity outcomes. This means that they need to be aware of current initiatives and activities within the entity, be suitably qualified, have open access to senior management and the accountable authority and adequate resources to carry out internal audits and support the audit committee.

While entities can use different models for their internal audit services (in-house, co-sourced or fully outsourced), it is critical that the entity appoint a CAE who is responsible for the internal audit function. This role should be performed by a capable and respected professional internal to the entity, even if all internal audit services are outsourced. The roles and responsibilities of the CAE should be documented and formally approved in the Internal Audit Charter.

Audit Committee provides independent advice and assurance to the accountable authority over the entity's systems of risk management and internal control, and financial and performance reporting. It consists of a group of members who support the accountable authority to instil strong control and risk practices within the entity by overseeing and probing

<sup>&</sup>lt;sup>1</sup> For State entities only, refer to section 53(1)(d) of the Financial Management Act 2006.

activities relating to governance, control, risk management and compliance. The audit committee does not, and should not, hold formal decision-making powers. Rather, it relies on the skills and expertise of members to obtain sufficient appropriate information, through the CAE and internal auditors as their "eyes and ears", as well as reports from management and external auditors and advisers.

For local government entities, the role of audit committee is prescribed by the *Local Government Act 1995* and Local Government (Audit) Regulations 1996. They do not have powers or authority to implement actions in areas over which the CEO has legislated responsibility and they do not have any delegated financial responsibility. The committee does not have management functions and cannot involve itself in management processes or procedures.

### Key aspects for effective relationships between the governance parties

### Supporting the independence of the CAE

The accountable authority and audit committee must take an active role in promoting the independence of internal audit and protect them from pressure from senior management. There are some cases where the accountable authority and audit committee need to increase their support for the CAE. For example, if management seeks to limit internal audit activities and scope, takes an overly defensive attitude towards audit findings, attacks the credibility of the CAE or fails to respond to audit enquiries and recommendations.

# The audit committee needs to receive and request the right information

The audit committee may struggle to effectively perform its duties if it does not receive or request the right information. The committee needs to know what information to "pull" from internal audit and the CAE needs to know what information to "push" forward to the audit committee. To establish this flow of information, there must be strong working relationships between the audit committee and CAE and an understanding of what information both parties need.

It is important that the audit committee and CAE are clear about the expectations of internal audit. Having clear expectations about the content, format and frequency of internal audit reports and other reporting is crucial to having an effective relationship.

A good example of this is the CAE and audit committee Chair working effectively together, where possible, to establish an agenda for the audit committee meeting. The agenda should not be set by one party in isolation. Instead, the Chair needs to be comfortable obtaining information from the CAE to inform and direct the meeting. Similarly, the CAE needs to be confident in raising matters or concerns with the Chair and helping to guide the agenda and discussions.

Figure 4 provides some practical examples of common challenges faced by entities and how the 3 governance parties can work together to overcome the challenge.

Better practice activity	Example scenario
Timely and open engagement with the audit committee on an emerging issue	The entity is subject to a cybersecurity attack and activates its incident response plan. As part of the response, senior management writes to the Chair of the audit committee to inform them of the breach and to seek their input on management's planned response. At the next audit committee meeting, management provides an update on the incident and key decisions and outcomes agreed by management as part of their regular reporting on cybersecurity incidents. The audit committee evaluates risk management actions and internal audit plans based on this information.

Better practice activity	Example scenario
	The timely and open discussion at the audit committee meeting provides additional independent assurance to the accountable authority that the measures the entity took to address the major incident are sound and based on informed decisions.
Treating the CAE as a trusted partner	A senior executive decided not to implement recommendations from an internal audit on project management because the project was completed. The senior executive sought the accountable authority's approval to close the recommendations, without seeking input from the CAE.
	The accountable authority then checked whether the CAE was consulted on the decision. When the accountable authority became aware that the CAE was not consulted, the accountable authority sought advice from the CAE prior to deciding on the matter. The accountable authority reminded senior executives of the need to engage with the CAE when considering internal audit recommendations.
CAE reporting directly to the audit committee and accountable authority	The CAE administratively reported to a senior executive who was trying to limit the scope of an internal audit in the executive's area, without informing the audit committee.  The CAE reminded the senior executive that they also need to report to the accountable authority and audit committee. The CAE raised the matter with the Chair of the audit committee and accountable authority and sought their advice. The accountable authority informed the executive team about the independence of internal audit, and allowed the CAE and audit committee to determine the scope of the internal audit to obtain the necessary assurance on priority risks.

Source: OAG

Figure 4: Examples of effective relationships between the governance parties

### 2.2 Getting the right balance of skills and experience

It is essential that audit committee members have the right experience, personal qualities and independence to effectively perform their duties.

### Independence is key

Having independent audit committee members who are free from management oversight and responsibility will help to bring an objective perspective and fresh insights to audit committee discussions. Audit committees that fully or predominately consist of senior management members will have difficulties in setting aside their management responsibilities to perform their oversight role. While local government entities and statutory authorities have a natural division between those charged with governance and management, this is not the case for State government departments.

Changes to Treasurer's Instruction 1201: 'Internal Audit' (TI 1201), in 2019 have strengthened the independence of audit committees. All State government entities subject to the Treasurer's instructions are required to have an audit committee Chair who is not employed by the entity and is suitably qualified. The guidelines in TI 1201 also recommend having a majority of members who are free of management responsibility and oversight.

For local government entities and statutory authorities whose audit committee members comprise of selected

The audit committee Chair plays an important role in leading and guiding discussions at audit committee meetings. The Chair should be independent, and have the right interpersonal skills to guide discussions on complex and sensitive matters.

board or council members, having at least 1 appropriately skilled audit committee member who is completely independent of the board or council can bring fresh insight or bridge gaps in the experience needed by the audit committee to perform their duties.

While the Director General or CEO should not be a member of the audit committee, it is important that they can attend meetings as an observer to provide context on important issues impacting the entity where useful or necessary, preferably meeting with the committee at least annually.

### Collective expertise that is relevant to the entity

The audit committee must collectively have the knowledge, skills, qualifications and experience to perform its functions. As a minimum, the committee should comprise members with financial, risk management and relevant public sector or industry experience. Having a broad range of members from differing backgrounds helps to bring diverse perspectives to important issues and minimises group-think. Members should have senior governance and leadership experience in operating environments similar in complexity to that of the entity the audit committee is overseeing. Familiarity with the public sector environment of heightened probity, transparency and accountability is essential. If a new member does not have demonstrated experience working in or with the public sector, they must at all times fully inform themselves of their obligations and those of the entity. In these circumstances, induction and ongoing mentoring by the CAE, Chair and other members is important to support their contribution to committee effectiveness.

The skills and capabilities needed can vary over time, and will vary depending on the nature of the entity's activities. For example, if the entity is undergoing significant changes to information systems, the accountable authority may wish to consider appointing a member with IT operations or project leadership experience. Alternatively, audit committees can also use specialists or experts to help in the discussion of complex matters.

### Leadership and interpersonal skills

Members, and in particular the Chair, need the right leadership and interpersonal skills to make committee meetings effective. Members need to feel confident to respectfully and, where necessary, persistently probe management, and to make useful contributions throughout the meeting. Much has been written on the qualities that make an effective committee member and these are relevant to public sector audit committees, recognising that public sector audit committees do not have decision-making authority or formal governance responsibility.

### The committee needs at least three members

There is no specific number of members for a strong effective audit committee. However, audit committees should have at least 3 members<sup>2</sup>. In determining the appropriate number of members, the accountable authority should consider what skills and experience is required based on the nature of the entity and its operations. Too few members may mean the committee does not have the extent of experience and knowledge to make informed decisions, and too many members may hinder robust discussion and debate.

Large complex State entities may choose to consider whether it is appropriate to establish the role of special advisers to the audit committee, within their charter. Senior managers appointed as special advisers participate like other audit committee members, but do not have formal membership status or 'voting' rights. They are there to provide operational context and detail to the committee. This is particularly important for audit committees

<sup>&</sup>lt;sup>2</sup> For State entities refer to Treasurer's instruction 1201: 'Internal Audit' guidelines. For local government entities refer to section 7.1A of the Local Government Act 1995.

comprising mainly external members. These senior executives gain a valuable professional development opportunity from working closely with the committee, who are often senior governance professionals, and the opportunity to view their organisation from an oversight perspective.

# 2.3 Enabling robust discussions at audit committee meetings

Robust and respectful discussions between the audit committee, management and auditors are essential to good audit committee outcomes. It is important that the secretariat and CAE spend sufficient time planning audit committee meetings to facilitate these important discussions and achieve required outcomes.

### Merely providing data/information versus delivering clear messages

Overwhelming the committee with data or information is unlikely to result in effective meetings and discussions. Information must be meaningful and fit for purpose. The CAE role in the audit committee meeting is more than simply gathering and transmitting information between management and the audit committee. The CAE should apply their professional expertise to deliver clear messages for audit committee deliberations. This is particularly important when the internal audit function is outsourced, as the CAE needs to ensure that the information meets the needs of the entity. Summary papers, which succinctly explain the issue and actions for the audit committee, are a good way to achieve this.

### Having the courage to challenge

A good indicator of an effective audit committee is whether management feel that they have been appropriately challenged during audit committee discussions. This requires courage from members to question and probe management when necessary. Members should not take management assertions at

When management attend audit committee meetings, they should be prepared to answer challenging and difficult questions from audit committee members.

face value, they should ask probing questions to ensure that the issue is not more significant than they are led to believe, or to make sure that a management action has actually been performed.

### "Show me, don't tell me"

Audit committees will need a level of evidence for assertions made by management, particularly around implementation of audit and review recommendations. They should be prepared to request from management all documentary information that the committee reasonably requires to satisfy themselves that key risks have been appropriately managed. The rigour and openness around evidencing management actions provides the audit committee insight into organisational culture and the commitment to accountability and transparency.

### Having open discussions

Due to the advisory nature of the audit committee, they need capacity to discuss other matters which may not be included in the formal agenda. The agenda should allow for open discussion on other matters, as well as closed sessions with the CAE, internal audit teams or Office of the Auditor General (OAG). This will provide an opportunity for members to consider other matters which they would like to discuss and clarify.

### 2.4 Being aware of all assurance activities

It is vital that the audit committee has a sound understanding of the entity's assurance activities overall, as this provides valuable insights and direction to internal audit for its work program.

Assurance mapping can help to identify all assurance activities to ensure that the proposed internal audit plan focuses on areas where assurance is most needed.

When developing an internal audit plan, the committee should consider the following question:

'Is internal audit providing assurance on high risk activities, and considering where there are gaps in assurance?'

### Using the fourth line of defence

Entities that use the fourth line of defence (external assurance) will be in a better position to coordinate their assurance activities. Having a complete picture of other assurance activities performed by the OAG, regulators or oversight committees, can help to identify gaps in assurance or potential risk exposures.

The audit committee should be aware of all external assurance activities, including OAG performance and focus audits and reports by other regulators or committees. Some examples of good practice behaviours we have observed at audit committees include:

- tracking and following-up the implementation of findings from OAG performance audits conducted within the entity
- performing self-assessments using the better practice information included in OAG focus and performance audits, and reporting the results back to the audit committee
- including the OAG audit committee briefing paper as part of meeting papers. This
  paper provides a regular snapshot of recently completed audits and audits in progress
- having a standing agenda item on fraud which provides a summary of relevant points from recently tabled Corruption and Crime Commission, Public Sector Commission or Parliamentary reports, or recent media coverage on fraud.

### Understanding important financial reporting matters

Audit committees have an important role in overseeing financial and performance reporting within the entity. To perform this role effectively, it is critical that the audit committee has at least one member with a sound level of organisational-scale financial literacy.

Audit committee responsibilities for financial and performance reporting include reviewing financial statements and key performance indicators (State government entities) and recommending them for signature by the accountable authority, engaging with the OAG auditors during the financial audit, and reviewing and overseeing key controls related to financial reporting. It is a good idea to incorporate these reviews into the audit committee's annual work plan.

Best practice audit committees typically receive briefings on important matters or issues impacting risks, controls, financial and non-financial reporting. Figure 5 provides an example of how to report important control matters to the audit committee. In order to review and endorse financial statements, audit committees need complete and accurate information about changes in accounting standards, accounting policies, judgements, estimates and errors.

#### Reporting a significant control matter to the audit committee

If an entity became aware that there was a significant payroll error or inappropriate use of a purchasing card, even if the amount in question was immaterial in value for the financial statements, such a matter would always be considered material in nature due to it representing a significant control breakdown or fraudulent activity.

In addition to reporting the matter to the Director General or CEO, the chief finance officer (CFO) would discuss the matter with the CAE and initially advise the Chair of the audit committee of the error and the actions taken or proposed to resolve it. The CFO should also raise the matter with the OAG financial audit team.

For the next audit committee meeting, the CFO and CAE should prepare a briefing for the committee on the matter, the likely impact and the actions taken or needed to correct the issue. The audit committee would consider the impact of the matter on risk assessments, external reporting and planned assurance activities. The committee would invite the CFO and representatives from human resources to the meeting to discuss the matter and obtain confidence around actions and improvements.

The committee would follow up to make sure control weaknesses were appropriately addressed and outcomes of any relevant investigations, disciplinary processes or referrals to integrity agencies.

Source: OAG

Figure 5: Advising the audit committee of significant control matters

### Sharing information between the lines of defence

Management, in both the first and second lines of defence, frequently organise reviews and audits to assess maturity of their environment and identify business improvement opportunities. It is important that these activities are captured and shared with the CAE to help inform assurance mapping and allow for consolidated reporting of assurance activities to the

A central register for management reviews is useful to provide timely and collective information of past and current activities to improve controls and business performance.

audit committee. Visibility by the audit committee on management-initiated reviews helps to understand areas of risk management concern for management, systemic issues requiring improvement, and allows monitoring to ensure that internal auditors are not being used excessively by management and thus impairing their independence.

### 2.5 Seeking assurance on organisational culture

Even though the culture of an entity cannot be seen, it is a fundamental part of strong governance (Figure 6).

Forward thinking accountable authorities and audit committees strive to maintain a sound culture within the entity to protect it from breakdowns in controls or fraud.



Source: OAG

Figure 6: Factors that contribute to a healthy organisational culture

### Internal audit is in a good position to assess culture

Despite culture being a complex area to audit, internal audit is in a good position to provide assurance to the audit committee on it.

Culture auditing involves evaluating factors that influence behaviour and attitudes (soft controls) and examining hard evidence such as policies and employee surveys. Internal audit can assess culture in many ways. They can perform a specific audit covering culture, embed consideration in all potential internal audits, provide a general observation on culture in all audit reports or use it in root cause analysis for audit findings.

To embed culture into assurance practices, the 3 governance parties should:<sup>3</sup>

- give internal audit a clear mandate to audit entity culture and include the requirement in the internal audit charter
- set the right tone and demonstrate expected behaviours among others by practicing, measuring and assessing the culture of compliance with policies, procedures and controls
- understand the entity's culture risks including signs of negative leadership styles (autocratic, narcissistic, secretive, hypocritical, deflecting)
- observe culture indicators while performing internal audits
- have candid discussions on culture matters, e.g. being comfortable to talk about 'gut feel' and subjective judgements
- use a mapping tool to understand and assess the entity's culture and identify improvement opportunities. An example of such a tool is The Cultural Web<sup>4</sup>.

### Reporting culture to audit committees

Reporting to the audit committee about culture can be daunting for CAEs. Auditors typically like using hard, objective evidence to support findings. However, auditing organisational

Do you know your culture indicators? They include:

- trus
- openness
- honesty
- values
- behaviours
- leadership
- ethics.

<sup>3</sup> Organisational Culture: Evolving Approaches to Embedding and Assurance, the Chartered Institute of Internal Auditors UK.

<sup>&</sup>lt;sup>4</sup> The Cultural Web is a tool used to map the culture of organisation, developed by Gerry Johnson and Kevan Scholes.

culture involves looking at soft indicators based on subjective judgements. To assist with this, internal audit can use metrics to support culture reporting. These are included in Figure 7<sup>5</sup>.

### Objective metrics

Employee survey results, complaints, frequency and nature of legal issues, turnover statistics, frequency of repeat audit findings, frequency of large projects failing, timeliness and effectiveness of corrective actions, whistleblowing reports, loss events, compensation claims.

### Subjective metrics

Lack of open communication (caused by fear, lack of trust, or information hoarding), excessive focus on short-term results, chronic grumbling by employees, gossip and rumours that lead to repercussions, 'my way or the highway' management approach that inhibits input and healthy debate, competition to get ahead rather than cooperation, lack of accountability from senior management.

Source: Institute of Internal Auditors Australia

Figure 7: Metrics for auditing culture

Audit committees and internal auditors should feel comfortable discussing aspects of culture. These include receptiveness by managers to scrutiny, the extent to which line areas view audit as a continuous improvement opportunity and management's general understanding of accountability and probity obligations in the public sector. Discussions of this nature may be more constructive during the routine closed-door sessions between independent committee members and auditors, without management present.

<sup>5</sup> The Institute Internal Auditors Auditing Culture: Observation and Data, article by James Roth.

# Part 3: Principles for better practice audit committees

The following section outlines better practice principles for public sector entity audit committees. These principles are based on the IIA's six key elements of effective audit committees which they use in their maturity model. The requirements for State and local government entities can be different, and entities should adapt these principles accordingly.

### Membership: Members have the right experience and leadership skills to be trusted independent advisors.

#### 1.1 Members are independent:

- The audit committee has an independent external Chair.
- Members are independent from the dayto-day management of the entity. This may not always be possible, but we recommend that the majority of members are independent of management.
- The Director General, CFO or CEO are not members of the audit committee. However, they may attend meetings as observers or advisors.

### 1.2 The Committee has the right number of members:

- The committee consists of at least 3 members.
- For entities with boards/councils, the audit committee acts as a subcommittee and is not the entire board/council. We recommend a maximum of 5 members.

### 1.3 Members have the right skills and experience:

- All audit committee members and the CAE are formally appointed by the accountable authority.
- As a collective group, members have the right skills, experience and knowledge to competently perform their duties. At a minimum, the committee should comprise of members with financial, risk management and relevant industry or public sector experience.
- The independent Chair should have the right interpersonal and leadership skills to effectively run the committee. An understanding of financial and other reporting requirements is also important. For State entities, the Chair should have membership in a professional accounting body or the IIA, or appropriate financial experience.

### 1.4 Membership terms are appropriate:

- Members are appointed for a minimum term of at least 3 years. To ensure that the committee has fresh insight and perspective, we would not recommend exceeding a term of around 6 years.
- The accountable authority can terminate committee members for poor performance.
- Appointments are staggered where possible to ensure continuity and clear succession for the audit committee Chair.

#### 1.5 Members receive a formal induction:

- The entity has a formal induction process for members that includes an information briefing, site visits (where relevant) and discussions with the CAE and accountable authority, including around the applicable legislative framework, probity, transparency and accountability obligations and expectations.
- The Chair meets with new members to provide an overview of the committee and outline member expectations.

### 1.6 The committee has access to external auditors:

 The committee requests an external auditor to attend meetings as an observer.

### 1.7 The Committee can seek advice when needed:

- The audit committee charter allows the committee to obtain expert advice when needed.
- The committee uses existing expertise within the entity to provide briefings on emerging risks, issues or matters which can help improve the member's understanding of the entity.

### Roles and responsibilities: The roles and responsibilities of the audit committee allow for wholesome oversight of internal audit, governance, risk management and internal control practices.

# 2.1 Roles and responsibilities are clearly documented in the audit committee charter:

- The audit committee charter clearly defines the independence, accountability, role and responsibilities and reporting arrangements for the committee.
- The roles and responsibilities of the committee are consistent with legislated power and duties.
- The internal audit charter aligns with the audit committee charter.

### 2.2 Audit committee roles and responsibilities allow for comprehensive oversight:

- The charter clearly outlines the committee's responsibility for overseeing governance, risk management, internal controls and compliance.
- The audit committee functions include overseeing activities that help entities achieve their strategic objectives.
- The charter allows the audit committee to consider innovation and improvement ideas.
- The committee's charter allows it to monitor emerging risks and business practices.
- Where controls are managed by another entity under a shared service arrangement, the audit committee has a process to obtain comfort from the service provider that the controls are operating effectively. For example, the service level agreement or memorandum of understanding for the arrangement allows the entity's audit committee to request appropriate assurance from the service provider.
- Arrangements for shared audit committees or internal audit functions are clearly documented in the audit committee charter (if applicable).

# 2.3 The audit committee charter is appropriately approved and regularly updated:

- The audit committee and accountable authority formally approve the audit committee charter.
- The audit committee review and update the audit committee charter annually.

 The CAE monitors changes in practice (e.g. changes in the Institute of Internal Auditors' Professional Practice Framework (IPPF)) or other legislative or regulatory changes and suggest amendments to the committee as appropriate.

### 2.4 Audit committee members seek to continuously improve their skills and understanding:

- The CAE provides the committee with regular information on trends and emerging issues relating to governance, risk and compliance.
- Audit committee members endeavour to maintain current and relevant knowledge by seeking additional information where required. For example, requesting information from management about a particular function performed by an entity or by attending staff training on governance matters.

# 2.5 Members are aware of legislative and regulatory requirements, standards and guidance:

- Members are aware of all regulatory requirements, standards and guidance relevant to the entity. Four important requirements include:
  - State Financial Framework -Financial Administration Bookcase, including Treasurer's instruction 1201: 'Internal Audit' for State government entities
  - Local Government Act 1995 and associated regulations
  - Requirements of effective internal audit functions as prescribed by the IPPF
  - Entity-specific legislation and regulatory compliance obligations.
     This can be found in the entity's annual report.

### 2.6 The committee does not make management decisions:

 The Audit Committee does not, and cannot, get involved in the day-to-day decision making by the entity. The committee can provide advice on important matters, but the responsibility for approving decisions must rest with the accountable authority or the CEO.

# 3. Professional practices: The audit committee conducts itself professionally to provide independent, sound and valuable advice to the accountable authority.

### 3.1 Conflicts of interest are considered and managed:

- Potential new members are required to declare any actual or perceived conflicts of interest.
- Processes for declaring and managing conflicts of interest are included in the audit committee charter and the service agreement (where relevant) for audit committee members.
- Members declare any conflicts of interest at the start of each meeting.

# 3.2 Meetings are regularly scheduled and include private sessions with important stakeholders:

- The audit committee meets at least four times a year, with capacity to meet at other times when necessary to perform a function (such as reviewing the financial statements and key performance indicators).
- The CAE regularly meets with the audit committee privately to discuss issues, management attitudes and risks.
- During the financial audit exit meeting with the OAG, the audit committee has a closed-door session with the auditors without management present. This provides a frank and open opportunity for the auditors to discuss how the audit went, whether they received the information they needed and whether there are any concerns with management behaviour that the committee should be aware of.
- The audit committee schedules private meetings with the accountable authority from time to time.

# 3.3 Key activities are scheduled in a forward work plan:

- Key activities of the audit committee are planned and scheduled in a forward work plan.
- CAEs monitor the forward work plan to determine what information and support the audit committee might need.

# 3.4 Members attend all meetings where possible:

 Meetings are scheduled in advance to facilitate 100% attendance of audit committee members.

### 3.5 Members share responsibility and act independently:

- Audit committee members function as a collective advisory group and share responsibilities equally.
- All members maintain their independent stance at all times, even if they are not independent of management.

### Performance and accountability: The audit committee is aligned with the entity's strategic outcomes and is accountable for its performance.

# 4.1 The audit committee has mechanisms to assess its performance:

 The charter outlines expectations of the audit committee and includes processes to monitor and measure performance. These can include an annual selfassessment and regular independent reviews of the audit committee.

# 4.2 Meeting minutes are prepared and distributed to members quickly:

 Meeting minutes are distributed to members within the agreed timeline in the audit committee charter. A 2-week timeframe is commonly used in practice.

#### 4.3 Attendance is monitored:

- The CAE or secretariat monitors attendance by audit committee members and implements alternative measures (e.g. virtual meetings) where necessary.
- The charter clearly outlines the minimum number of members for a quorum. The CAE or secretariat actively monitor whether there will be a quorum and reschedule the meeting if necessary.

### 4.4 Action items are followed-up and addressed promptly:

- Any action items arising from audit committee meetings are recorded and promptly distributed to the responsible officer for actioning.
- The implementation of action items is monitored and evidenced.
- The audit committee papers include a standing agenda item on the status of action items. There should be enough information in the papers to allow the audit committee to understand the nature of actions taken to date and the real reasons for any delays.

# 4.5 The committee has unrestricted access to the governing body and senior management:

 The audit committee charter allows the audit committee to access the Board, Council, CEO and senior management where necessary to discuss important matters.

#### 4.6 Annual self-assessment by members:

- The audit committee performs an annual self-assessment to ensure it is operating effectively.
- The committee seeks feedback from observers from time-to-time to inform this assessment.

# 4.7 Periodic, independent assessment of committee performance:

 There is an independent assessment of the audit committee periodically (e.g. every 3 to 5 years) in conjunction with the independent assessment of the internal audit function.

# 4.8 The committee models the values and desired culture of the entity:

- The audit committee demonstrates the right tone and culture for the entity. For example, holding management to account for delays in implementing actions is one way to set a good tone within the entity.
- Committee members adhere to the entity's code of conduct. For example, members keep information confidential and conduct themselves in a professional and respectful manner.

# 4.9 Activities are aligned to the strategic mission of the entity:

 The committee understands the entity's strategic plan and direction and reflects on this when discussing the internal audit plan or risks.

### 5. Entity relationships: The audit committee is a trusted, independent partner.

# 5.1 There are regular meetings to build and maintain effective relationships:

- The audit committee Chair regularly meets with the accountable authority.
- The accountable authority sees the audit committee as a strategic partner and communicates with the Chair openly.
- The accountable authority shares important information about issues or risks openly with the audit committee, and meets with the committee at least annually.

# 5.2 The committee obtains information from executive management:

- The audit committee receives regular briefings from executive management on key matters related to their operations. For example, information on significant projects, long outstanding audit recommendations or emerging risks
- Senior management use the collective experience and wisdom of the audit committee to guide their actions on important matters.

# 5.3 The committee uses expert advice where necessary:

 The audit committee accesses external expert advice when needed to support their deliberations. For example, the audit committee may wish to obtain independent legal advice to help them understand a significant issue raised in an internal audit report.

# 5.4 Entity staff are aware of the audit committee and internal audit:

- Information on the audit committee's role, functions and responsibilities, as well as the services offered by internal audit, is available on the entity's intranet.
- The induction process for senior executives includes a meeting with the CAE and the Chair of the audit committee.

### Governance and reporting: The audit committee is governed effectively to enable transparent, objective and timely reporting.

### 6.1 There are dedicated secretariat resources:

- The committee has sufficient secretariat support to plan and document meetings.
- The CAE oversees the secretariat in preparing agendas, meeting papers and reviewing minutes and discusses these with the Chair for approval.

# 6.2 The committee maintains independence safeguards:

 The audit committee always acts to protect the independence of the internal audit function and the CAE.

### 6.3 Conflict of interest procedures are adhered to:

- Members declare all actual, perceived and potential conflicts of interest at the start of each meeting.
- Other conflict of interest processes, such as annual declarations, are adhered to and monitored by the audit committee and CAE.

### 6.4 Audit recommendations are recorded and monitored:

- A log of outstanding audit recommendations is prepared for each audit committee meeting. This log should include the recommendations from all internal, financial and performance audits conducted within the entity.
- Agreed actions to address the recommendations are clearly articulated and reported accurately to the audit committee in the log.
- Internal audit has a framework to review and close-out audit recommendations that suits the entity's needs. This framework should be approved by the audit committee.
- Audit committee members monitor the implementation of recommendations and challenge management to ensure that actions are actually implemented.

### 6.5 The accountable authority is adequately briefed:

 The audit committee, with the assistance of the CAE, provides a briefing to the accountable authority after each meeting on key issues or risks.

# 6.6 The Audit committee regularly reports on its performance:

 The entity's annual report includes information about the audit committee and outcomes delivered during the period.

### Part 4: Guidance for audit committee fees

The appointment of independent audit committee members, who are external to the entity, will raise consideration of whether they are entitled to be reimbursed for their services.

There is some guidance in the *Premier's Circular 2019/07 - State Government Boards and Committees* regarding the payment of fees to committee members. Generally, fees cannot be paid to people who are full time State, Commonwealth and local government employees, Members of Parliament, current and retired judicial officers (except Magistrates) and current non-academic employees of public academic institutions. Entities should be aware of the requirements of this circular, and other legislation and regulations, when determining whether a fee can be paid to an external member.

### Guidance for determining fees

Any fees paid to external audit committee members should reflect their role on the committee and associated responsibilities and expertise. For example, the audit committee Chair may need a different level of remuneration to other external members as they perform additional duties, such as having regular discussions with key governance parties, including the CAE and accountable authority.

Some items which entities may wish to reimburse members for include:

- meeting attendance and preparation time (this could be a fixed amount per meeting or an hourly rate)
- travelling expenses
- accommodation expenses.

When determining fees paid to external members, the entity and the member need to clearly agree on the hourly rates, generally with an upper limit of the amount of hours required to

perform their duties, or a fixed annual fee, and the extent of reimbursements allowed. Entities should clearly document these arrangements in a services agreement. TI 1201 includes a template services agreement for engaging an independent external Chair. The template includes set terms and conditions relating to payment of fees. While this is not compulsory, entities should consider using it to help develop service agreements.

State entities can use the Common Use Agreement on Audit and Financial Advisory Services as a guide or benchmark for remuneration.

Entities should ensure that they comply with relevant procurement policies or requirements when obtaining external members.

### Part 5: Guidance for smaller entities

We recognise that it is difficult for smaller entities, particularly those located in regional or remote locations, to establish audit committees that meet all of the better practice principles outlined in this guide. However, the risks to good governance remain very real in these entities too. This section provides guidance for smaller entities to help them improve the effectiveness of their audit committee.

### Financial risk expertise is essential

While the functions of the audit committee are diverse, overseeing financial and performance reporting processes, and their associated internal controls, are incredibly important. Audit committees can help to prevent fraud by:

- understanding and challenging management about the accounting treatments, judgements and estimates used to prepare financial statements
- engaging with the OAG and management about deficiencies in internal controls and the actions needed to remediate these.

To do this effectively, at least one audit committee member needs to have an understanding of financial reporting and accounting standards, and the role of internal and external audit.

When trying to find members with financial reporting experience, smaller entities may wish to consider sharing resources with similarly sized entities. For example, a local government entity could consider the suitability of an accountant from a neighbouring shire as an independent audit committee member, or a suitably experienced person from a larger local government entity could be an audit committee member if they can perform their role remotely.

### Smaller size does not mean smaller risk

Smaller entities are often exposed to unique inherent risks such as limited segregation of duties and potential conflicts of interest issues associated with a limited number of suppliers in regional areas. Not managing these risks properly can increase the risk of fraud or error.

The meeting agenda and annual work plan templates, provide additional guidance on the matters which should be considered in audit committee meetings. These templates are included in the toolkit.

Audit committees need to be aware of these risks and ensure that there is independent oversight of the processes to manage them. For example, regular internal audits on procurement which look at the processes for managing conflicts of interest can help provide assurance to the committee. In addition, risk management training for audit committee members can help them understand and assess risks relevant to smaller entities.

### Sharing resources may help bridge gaps

Smaller entities, who deliver similar services to the community, may benefit from sharing resources to help build the capability of their internal audit function and audit committee. This could be achieved by using a shared internal audit service. State government entities have the option to consider sharing their audit committee with another entity, provided that committee members have a sound understanding of both entities' operations, culture and goals and devote adequate time to oversee each entity.

### Roles and responsibilities must be clearly communicated during induction

The audit committee may include members with varied experience that bring valuable insights to entities. However, there is a chance that members may not have any previous

audit committee experience. This means that having an effective induction process, which clearly explains roles, responsibilities and expectations is vital. Smaller entities may wish to consider additional training or guidance to help them understand their important role.

To assist smaller entities with their induction processes, we have included an induction checklist in the Toolkit.

### Getting the most from the fourth line of defence

Smaller entities should use information and guidance from external sources, such as the OAG, parliamentary committees, Public Sector Commission and Corruption and Crime Commission as much as possible to assess their systems of risk management and internal controls. For example, information from OAG audit reports can help entities understand common risks in the sector, and frequently contain better practice guidance which smaller entities can self-assess against.

### External auditors can provide valuable perspective

The OAG, and their contracted auditors are independent, and can provide information on whether controls are operating effectively. To facilitate good discussions between the OAG, management and the audit committee, it is essential that all parties discuss issues openly and frankly. For example, local government entities may wish to consider suspending standing orders at audit entrance and exit meetings to allow the audit committee, management and the auditors to have robust discussions.

### Seeking independent assurance when one person performs many roles

Smaller entities may have one person (such as the CEO or executive manager of corporate services) responsible for multiple functions such as risk management, compliance and internal audit. This can create a self-review risk, if they are being asked to report on the effectiveness of all of these processes to the audit committee.

Audit committees need to be aware of these risks and put strategies in place to provide a level of independent assurance about these important functions.

### Audit recommendations need prompt action

Smaller size entities have fewer staff and this may make it more difficult to resolve audit recommendations quickly. Given the inherent risks associated with smaller entities mentioned above, it is vital that the audit committee insists that control deficiencies, particularly those that could result in the misappropriation of assets, are prioritised and actioned and documented promptly.

### Audit committees need good support

Timely and succinct reporting is important to demonstrate that the audit committee is accountable for its governance role. This means that it is important that minutes of meetings and any action items, or requests for further information are actioned and documented promptly.

### Part 6: Toolkit

The toolkit contains a number of templates that public sector entities may find useful to help establish and maintain an effective audit committee. The templates help to promote the better practice principles included in the guide and are designed to be easily tailored to meet the entity's specific circumstances.

Entities should take care to modify the tools to reflect their legal or regulatory requirements. For example, local government entities will need to adapt these templates to address the specific requirements of the *Local Government Act 1995* and relevant regulations.

These tools may be updated from time to time. Please check our website for the latest version.

### List of tools

- 1 Example audit committee charter
- 2 Audit committee member induction checklist
- 3 Meeting preparation checklist
- 4 Meeting agenda template
- 5 Characteristics of effective meetings
- 6 Annual work plan template
- 7 Audit recommendations progress report template
- 8 Review of the OAG audit reports template

### Tool 1 Example audit committee charter

The following example is designed to assist accountable authorities and audit committees develop an audit committee charter that reflects our better practice principles.

Source: OAG using information from the Institute of Internal Auditors Australia and Australian National Audit Office

#### **ENTITY NAME**

### AUDIT [AND RISK ASSURANCE<sup>6</sup>] COMMITTEE CHARTER

#### Role

The accountable authority has established the audit committee under [Insert the related legislative/regulatory reference].

The audit committee assists the accountable authority in fulfilling their oversight responsibilities in relation to systems of risk management and internal control, the entity's processes for monitoring compliance with laws and regulations, including the code of conduct, financial and performance reporting and external and internal audit. The audit committee is not responsible for the management of these functions.

The audit committee will engage with management in a constructive and professional manner to perform its oversight responsibilities. The Chair of the audit committee is responsible to, and reports to the accountable authority.

Members of the audit committee are expected to:

- understand the legal and regulatory obligations of the accountable authority for governing the entity
- understand the department's/statutory authority's/council's governance arrangements that support achievement of the department's/statutory authority's/council's strategies and objectives
- exercise due care, diligence and skill when performing their duties
- adhere to the entities code of conduct and the code of ethics of any professional body which they are a member of
- help to set the right tone in the entity by demonstrating behaviours which reflect the entity's desired culture
- be aware of contemporary and relevant issues impacting the public sector
- only use information provided to the audit committee to carry out their responsibilities, unless expressly agreed by the accountable authority.

To help support the audit committee's role in overseeing the internal audit function, the Chief Audit Executive will functionally report to the audit committee.

The audit committee will prepare an annual work plan that outlines when it will perform key activities, in consultation with the accountable authority.

<sup>6</sup> Most public sector entities do not have a separate sub-committee for overseeing risk management in the entity. It is therefore common for the audit committee to take on this role.

### Authority

The accountable authority authorises the audit committee, in accordance with this Charter, to:

- obtain any information it requires from any official or external party (subject to any legal obligation to protect information)
- discuss any matters with the internal auditors, Office of the Auditor General (OAG), or other external parties (subject to confidentiality considerations)
- request the attendance of any official, including the accountable authority, at audit committee meetings
- obtain legal or other professional advice when necessary to fulfil its role, at the entity's expense, subject to approval by the accountable authority or delegate
- provide advice to the accountable authority on the appointment and replacement of the chief audit executive of the department/statutory authority/council.

The audit committee may undertake other activities as requested by the accountable authority.

### Membership

The audit committee comprises [insert number/up to] members of whom [insert number/at least] must be independent, appointed by the accountable authority. The committee will be led by an independent Chair, appointed by the accountable authority. The Chair will be appointed for an initial period of [insert number of years] and may be extended or reappointed for further periods as determined by the accountable authority.

Audit committee members will be appointed for an initial period of [insert number of years] as determined by the accountable authority.

The accountable authority will review the membership of the committee every [insert number of years] to ensure that there is an appropriate balance between continuity of membership, the contribution of fresh perspectives and a suitable mix of qualifications, knowledge, skills and experience. The accountable authority may choose to re-appoint members based on their ability to contribute to the work of the audit committee. However, the total length of time a member can sit on the committee will not exceed [insert number of years].

The accountable authority may remove an audit committee member at any time before their term expires, or a member may resign.

Audit committee members will collectively have a broad range of skills and experience relevant to the operations of the department/statutory authority/council. At least one member of the audit committee will have accounting or related financial management experience, with an understanding of accounting and auditing requirements in the public sector. To support the skills and experience of committee members, the committee will implement an induction and training program for new members.

The audit committee may invite the accountable authority, chief executive officer, chief financial officer, chief information officer, chief audit executive, or other management representatives to present information and participate in the meeting. An officer from the OAG will be invited to attend audit committee meetings as an observer.

The audit committee will be administratively supported by a secretary who is appointed by management.

### Responsibilities

The audit committee will be responsible for the following:

The following part of the model charter provides an extensive list of many functions that the audit committee can perform. It is not intended that entities copy all of the functions in these lists. Instead, the accountable authority should review and modify the functions to suit the entity. It is important that the accountability authority and the audit committee agree on these functions.

### Risk management, fraud and internal control

The audit committee oversees the entity's system of risk management and internal controls. Its responsibilities include, but are not limited to:

- providing oversight on significant risk exposures and control issues, including fraud risks, governance issues and other matters as necessary or requested by senior management and the accountable authority
- considering the impact of department's/statutory authority's/council's culture on risk management and internal controls
- annually reviewing the department's/statutory authority's/council's assurance map to ensure that risk and control activities are coordinated, communicated and managed effectively
- annually reviewing the department's/statutory authority's/council's risk management framework
- monitoring changes in government strategies, the economic and business environment and other trends and factors related to the department/statutory authority/council's risk profile. This includes meeting periodically with key management, internal auditors, the OAG, and compliance staff, to understand and discuss the impact of these changes or trends on the risk profile
- reviewing whether the department/statutory authority/council has an effective risk
  management framework, and, based on knowledge and understanding of the entity's
  risks, that material business risks are appropriately reflected in the risk profile and
  reported to the accountable authority
- reviewing and assessing the effectiveness of processes for identifying, managing, treating and mitigating the department/statutory authority/council's risks and ensuring that remaining risks align with the entity's risk appetite. The committee should prioritise risks involving:
  - significant business risks, including environmental and occupational health and safety risks
  - potential non-compliance with laws, regulations and standards
  - fraud and theft
  - litigation and claims.
- considering the adequacy and effectiveness of internal controls and the risk management framework by:
  - reviewing reports from management, internal audit, consultants, regulators and the OAG

- ensuring risk registers consider risks that may impact whether the entity will achieve its strategic objectives
- reviewing management's response to IT risks, including cyber risks
- monitoring management responses and ensuring timely correction actions are taken by management
- understanding the process of managing insurable risks and assessing whether the department/statutory authority/council has adequate insurance cover for these risks
- assessing the effectiveness of, and compliance with, the entity's code of conduct
- assessing whether management has controls in place for non-routine types of transactions and/or any potential transactions that might carry an unacceptable degree of risk
- enquiring with management and the OAG regarding their assessment of the risk of material misstatement in the financial report due to fraud
- enquiring with management, internal auditors and the OAG about whether they
  are aware of any actual, suspected or alleged fraud or corruption affecting the
  department/statutory authority/council including the entity's response to the
  matters
- reviewing the department/statutory authority/council's processes and systems to detect, capture and respond to fraud risks, including preventative measures
- reviewing the business continuity planning process and be assured that material risks are identified and appropriate business continuity plans, including disaster recovery plans, are in place.
- reviewing summary reports from management on all suspected, alleged and actual frauds, thefts and breaches of laws and ensuring these are reported to the accountable authority and/or relevant authorities
- reviewing summary reports from management on communication from external parties including regulators that indicate problems in the internal control system or inappropriate management actions
- liaising with other subcommittees on matters relating to risk management, fraud and internal control
- [for entities who use a shared service arrangement] reviewing comfort letters and other
  assurance reports regarding the effectiveness of controls managed by shared service
  providers on behalf of the entity.

### Internal audit

The audit committee is responsible for guiding and overseeing the activities, resources and structure of the internal audit function. The audit committee's responsibilities include, but are not limited to:

- annually reviewing internal audit's mission, resources and budget and protecting internal audit's independence from management
- reviewing the internal audit structure, composition, skills and experience, service delivery model, independence and access to the accountable authority/board of directors

- advising the accountable authority on the appointment and replacement of the chief audit executive
- advising the accountable authority on the adequacy of internal audit resources or budget to perform the approved internal audit plan
- ensuring that the internal audit function, through the chief audit executive, has a
  direct reporting relationship with the audit committee and accountable authority
  (functional reporting relationship) and has access to all levels of management
  needed to perform their duties
- monitoring internal audit's participation in non-assurance roles to assess whether it impacts their independence or interferes with the delivery of the internal audit program
- assessing the internal audit plan to ensure that it comprehensively covers material business risks that may threaten the achievement of strategic objectives and allows internal audit to assess culture
- reviewing and recommending the approval of the internal audit plan and work program by the accountable authority
- communicating the audit committee's expectations to the chief audit executive in writing through the internal audit charter
- reviewing the internal audit charter annually for the accountable authority's approval
- reviewing the quality and timeliness of internal audit reports
- considering the implications of internal audit findings on the business, its risks and controls
- monitoring management's implementation of internal audit recommendations
- monitoring the progress of the internal audit plan and work program
- monitoring the quality of internal audit services delivered and compliance with the Institute of Internal Auditors' International Professional Practices Framework
- overseeing the coordination of planned activities between the 4 lines of defence
- reviewing the annual report from the chief audit executive or the internal audit service provider on the overall state of the department/statutory authority/council's internal controls
- ensuring that internal audit has complete and timely access to all accounts, information, documents and records of the entity as needed to effectively perform their duties. This also includes discussing whether management was cooperative and provided timely responses to internal audit requests
- meeting privately with the chief audit executive at least once per year.

#### Compliance and ethics

The audit committee oversees the department/statutory authority/council's processes to ensure compliance with relevant laws and regulations and for promoting a strong governance culture within the entity. This includes, but is not limited to:

 understanding the department/statutory authority/council's compliance framework including its obligations, the officers responsible for compliance activities and management oversight and review of these processes

- considering the impact of department/statutory authority/council's culture on compliance processes
- overseeing compliance by reviewing arrangements that monitor the impact of changes in key laws, regulations, internal policies and accounting standards affecting the department/statutory authority/council's operations
- reviewing management's investigation of non-compliance matters and obtaining assurance from management that appropriate follow-up action was taken
- obtaining updates from management on matters of compliance and ethical matters that
  may have material impact on the department/statutory authority/council's financial
  statements, strategy, operations, health and safety or reputation
- reviewing and monitoring related party transactions and conflicts of interest
- enquiring with management, internal audit and the OAG on their assessment of the compliance culture, the risk of non-compliance, or whether they have any knowledge of any actual, suspected or alleged non-compliance affecting the entity
- overseeing complaints management and whistleblowing policies to ensure that they are recorded and actioned effectively
- reviewing the department's/statutory authority's/council's processes for communicating, and assessing the effectiveness of, the entity's code of conduct
- meeting with management to discuss regulatory compliance matters the department/statutory authority/council has considered in the preparation of the financial statements, such as compliance with accounting standards.

#### Financial and performance reporting

The audit committee oversees the integrity of financial and performance reporting processes within the entity. The committee's responsibilities include:

- reviewing the financial statements and providing advice to the accountable authority about whether they should be signed by the accountable authority. The review includes assessing:
  - whether the financial statements are consistent with the knowledge of the audit committee members
  - whether the financial statements comply with [Insert the related legislative/regulatory reference]
  - whether the financial statements accurately reflects the entity's financial position and performance, and if not, whether additional disclosures are required
  - the appropriateness of accounting policies and disclosures, including changes to accounting policies
  - areas of significant judgement, estimation and significant or non-routine transactions
  - whether appropriate management action has been taken in response to any issues raised by the OAG, including financial statement adjustments or revised disclosures
  - the quality of the entity's processes for preparing the financial statements, including how management has checked that they comply with relevant requirements

- significant issues, errors or discrepancies in the draft financial statements and ensuring members understand the reasons why these occurred
- the representation letter to be provided to the OAG to confirm that the assertions, including any immaterial errors collated during the audit, are appropriate.
- acting as a forum for communication between management and the OAG
- reviewing the entity's process to ensure the financial information included in the annual report is consistent with the audited financial statements
- [For State government entities only] reviewing the entity's systems and procedures for assessing and reporting on the department's/statutory authority's performance through key performance indicators. This includes determining whether:
  - the key performance indicators are relevant and appropriate to assess the entity's performance and take into account guidance issued by the Department of Treasury
  - the department/statutory authority has sound processes and controls for measuring and reporting on key performance indicators in its annual report
  - the key performance indicators are consistent with the entity's financial information, including its financial statements, that it proposes to include in its annual report
  - there are reasonable disclosures to explain why there is a significant variation in performance.

#### External audit

The audit committee is responsible for communicating and liaising with the OAG. This includes understanding the results of financial and performance audits conducted within the entity and overseeing whether recommendations are implemented by management. The committee's responsibilities include, but are not limited to:

- meeting with the OAG to discuss the audit plan (audit entrance meeting) and the results of the financial audit (audit exit meeting)
- discussing with the OAG any significant resolved or unresolved disagreements with management
- monitoring and critiquing management's response to OAG findings and recommendations
- reviewing reports from the OAG including auditor's reports, closing reports and management letters
- reviewing all representation letters signed by management to assess whether the information appears complete and appropriate
- meeting with the OAG at least once per year without management presence. At this
  meeting, the committee will discuss matters relating to the conduct of the audit,
  including any difficulties encountered, restrictions on scope of activities or access to
  information, significant disagreements with management and adequacy of
  management responses
- reviewing performance audits conducted at the entity and ensuring that agreed recommendations are implemented
- monitoring the relationship between internal auditors and the OAG

- reviewing results of relevant OAG audit reports and better practice publications for guidance on good practices, including any self-assessment by management
- reviewing the form and content of the proposed auditor's report on the entity's financial and performance report. This may include any proposed modification, emphasis of matter, key audit matters, other matters and uncorrected misstatements in other information.

### Other responsibilities

Perform other activities related to the role of this charter as requested by the accountable authority.

### Administrative responsibilities

#### Meetings

The audit committee will meet at least 4 times a year or more frequently as necessary, depending on the size and complexity of the entity.

The Chair is required to call a meeting if asked to do so by the accountable authority. If a meeting is requested by another audit committee member, OAG or chief audit executive, the Chair will decide whether the meeting is necessary.

The Chair will oversee the planning and conduct of meetings including the approval of the agenda and draft minutes, and reporting to the accountable authority.

A quorum will consist of a majority of committee members. Where there is more than 1 external member on the audit committee, a quorum will include at least 1 external member. The quorum must be in place at all times during the meeting.

#### Secretariat

The accountable authority, in consultation with the audit committee, will formally appoint an officer to provide secretariat services to the committee. The secretariat will provide services as required by the audit committee that includes:

- preparing a meeting agenda for each meeting that is approved by the Chair
- circulating the meeting agenda and supporting papers at least 1 week before the meeting
- preparing minutes of the meetings and circulating them no later than 2 weeks after the meeting
- maintaining final meeting papers and minutes in accordance with the recordkeeping requirements of the department/statutory authority/council.

#### Independence and conflicts of interest

The audit committee must be independent from management of the department/statutory authority/council. Once a year, audit committee members will provide written declarations of any actual or perceived conflicts of interest to the accountable authority.

External members should consider past employment, consultancy arrangements and related party issues when making these declarations to the accountable authority. In consultation with the Chair, the accountable authority should be satisfied that there are sufficient processes in place to manage any actual, perceived or potential conflicts of interest.

At the start of each audit committee meeting, members are required to declare any personal interests that may apply to specific matters on the meeting agenda. The Chair, in consultation with the accountable authority where appropriate, is responsible for deciding if the members should excuse themselves from the meeting or from the audit committee's consideration of the relevant agenda item(s).

Details of any personal interests declared by the Chair and other audit committee members, and actions taken to manage the conflicts, should be appropriately recorded in the meeting minutes and the department/statutory authority/council register of conflicts of interest in accordance with its policy.

#### Audit committee performance assessment arrangements

The Chair of the audit committee, in consultation with the accountable authority, will review the performance of the audit committee annually, together with the annual review of this charter.

The review is performed using the approved assessment tool with appropriate input from the accountable authority, committee members, senior management, chief audit executive, and any other relevant stakeholders.

The Chair will provide advice to the accountable authority on the members' performance, particularly for external members, or members where an extension of tenure is being considered.

The Chair will always consider the costs and benefits of the activities that the audit committee performs.

#### Reporting

The audit committee will, as often as necessary, and at least once a year, report to the accountable authority on its operations and activities during the year and confirm to the accountable authority that all functions outlined in this charter have been satisfactorily addressed.

The audit committee may at any time, report to the accountable authority on any other matters it deems to be sufficiently important. In addition, any individual audit committee members may request a meeting with the accountable authority at any time.

#### Review of charter

The audit committee will ensure that this charter complies with relevant legislative and regulatory requirements and will propose amendments when necessary to ensure that it accurately reflects the committee's current role and responsibilities.

The audit committee will review this charter once a year and more frequently if required. The review will include consultation with the accountable authority. Any substantive changes to the charter will be recommended by the audit committee and formally approved by the accountable authority.

Endorsed: Approved:

Audit committee Chair Accountable Authority

[Signature] [Signature]

[Date] [Date]

## Tool 2 Audit committee member induction checklist

This checklist includes a list of activities the Chief Audit Executive can use for inducting new audit committee members.

Source: OAG using information from the Institute of Internal Auditors Australia

Activity	Completed
Authority, composition and meetings	
Meet with all members of executive management.	
Read and understand the audit committee and internal audit charters.	
Read audit committee minutes for the last 3 years.	
External reporting	
Read and understand the entity's summary of significant accounting policies and significant judgements made in preparing the financial statements.	
Read and understand management's summary of processes for monitoring compliance with laws, regulations and other requirements.	
Read and understand the entity's processes for reporting to regulatory or oversight bodies (if any).	
Read and understand the entity's main corporate governance practices reported in its annual report for the last 3 years.	
Read the financial reports and any associated non-financial disclosures for the past 3 years.	
External audit	
Meet with the senior members of the OAG financial audit team.	
Read and understand the OAG's findings and recommendations, and management's response, for the last 3 years. This includes performance audits conducted at the entity.	
Internal audit	
Meet with the Chief Audit Executive (head of internal audit) and key audit team members (in-house, or outsourced firm partners and managers).	
Read and understand internal audit's mission, including its resources and budget structure.	
Read and understand the internal audit plan for the last 3 years.	
Understand the audit committee's expectations of the Chief Audit Executive.	
Read and understand all internal audit's findings and recommendations which remain unresolved.	

Activity	Completed
Read a sample of audit reports prepared by the internal audit area during the last 3 years.	
Read and understand the process the entity has in place for monitoring and assessing the effectiveness of the internal audit function.	
Read and understand the process for coordinating the planned activities of internal audit and the OAG, and risk and compliance management.	
System of internal control and risk management	
Meet with the Chief Risk Officer.	
Read and understand the risk management framework, assurance mapping and strategic plan.	
Meet with the Chief Information Officer to discuss information security processes and controls.	
Read and understand information related to the entity's identified tolerance for risk.	
Read and understand entity processes for identifying and managing material risks including business, financial, legal and compliance risks.	
Read summary reports from management on all suspected, alleged and actual frauds, thefts and material breaches of laws for the last 3 years.	
Compliance and ethics	
Read and understand the entity's processes for managing complaints and whistleblowing.	
Read significant issues, independent investigations and disciplinary action as reported to the accountable authority in the last 3 years.	
Attend a briefing or training on public sector probity and accountability requirements, including ethical considerations.	
Fraud	
Read and understand the entity's fraud prevention and detection framework and monitor suspected, alleged and actual instances of fraud.	
Read any instances of fraud reported during the last 3 years.	
Related-party transactions	
Read and understand processes for related-party transactions.	
Read related-party transaction reporting for the last 3 years.	
Governance framework	
Read and understand the governance framework and charter of the entity's other committees.	
Read and understand the organisational structure.	
Read and understand the entity's delegation schedule/register.	

## **Tool 3 Meeting preparation checklist**

This checklist is to assist the secretariat in planning audit committee meetings. It's important to plan the date for each activity, working backwards from the meeting date, to ensure timely distribution of meeting papers to members and attendees.

Source: Australian National Audit Office

## [Entity's name] Audit committee meeting

Meeting preparation checklist

Meeting Date: [insert date]

Audit Committee meeting	Planned Date	Completed Date
Members and observers' attendance confirmed.		
Room and required equipment booked (including 'members only' session).		
Chair and Chief Audit Executive discuss draft agenda based on committee work program and priority risks and issues		
Draft agenda circulated to Chair and members.		
Agenda confirmed with Chair		
Required papers collated. This includes, as appropriate:		
list of attendees and apologies		
minutes of previous meeting for review and confirmation		
<ul> <li>updated audit committee action item list with the status of actions arising from the previous meeting minutes</li> </ul>		
relevant information/papers from management		
reports from internal audit		
<ul> <li>status report on implementation of previous internal and external audit, consultant and regulator report recommendations</li> </ul>		
reports from the OAG		
compliance audit return (for local government entities)		
<ul> <li>report from the Chief Executive Officer under Regulation 17 of the Local Government (Audit) Regulations 1996 (local government entities)</li> </ul>		
<ul> <li>reports prepared under section 7.12A of the Local Government Act 1995 (local government entities)</li> </ul>		
<ul> <li>other papers/information as reflected in the audit committee annual work plan.</li> </ul>		
All papers marked with appropriate security classification.		

Audit Committee meeting	Planned Date	Completed Date
Agenda and papers distributed to members and attendees at least 7 days prior to meeting.		
Draft minutes prepared and circulated to members within 14 days of meeting.		
Revised minutes, reflecting changes made by committee members, sent out for final review.		

## **Tool 4 Meeting agenda template**

This tool provides an example agenda for an audit committee meeting. The agenda should be based on the committee's annual work program, with flexibility for additional emerging risks and issues.

Source: OAG

[Entity's Letterhead]

## [Entity's name] Audit Committee Meeting

[Date and time]
[Venue]

#### Attendees

Nan	ne	Role / Position
Con	nmittee members:	
1.	[List attendees and apologies – include name, state if Chair or secretary and if external or internal member]	
Obs	ervers	
2.	[List attendees and apologies – include name and position]	
Apo	logies	
3.	[List attendees and apologies – include name and position]	

Ager	nda	Owner (Insert name)	Action (Noting, Discussion, Approval)
1.	Welcome and apologies		
2.	Confirmation of minutes		
3.	Declaration of conflicts of interest by audit committee members and observers		
4.	Issues brought forward from previous meeting		
5.	Action items from previous meeting		
6.	Reports to be tabled (refer to annual work plan)		
	Risk management		
	<ul> <li>Internal control</li> </ul>		
	<ul> <li>Internal audit</li> </ul>		
	Compliance		
	<ul> <li>Financial reporting</li> </ul>		
	Performance reporting		
	External audit		

Agen	nda	Owner (Insert name)	Action (Noting, Discussion, Approval)
	[name other items].		
7.	Status of recommendations from internal audit, OAG and consultant or regulator reports		
8.	Review of audit committee charter (annual item)		
9.	Assessment of audit committee performance (annual item)		
10.	Review of annual work plan		
	(to identify issues and prepare for next meeting)		
11.	Other business		
12.	Next meeting		
13.	Meeting close		

## Tool 5 Characteristics of effective meetings

This tool contains guidance on how to conduct an effective meeting. Audit committees can use this guidance to assess how well the meeting was run.

Source: OAG

Characteristics of an effective meeting include a combination of the following:

### Pre-meeting

- the audit committee Chair discusses key issues with the chief audit executive and approves the agenda before it is issued and members agree on key discussion points for each agenda item at the beginning of each meeting ('starring' of key items)
- meeting papers are presented in an agreed form and provided to audit committee members at least 1 week prior to the meeting. Meeting papers may need to be distributed to members earlier when there are complex matters to be discussed or approved
- each member is briefed before each meeting by the audit committee secretariat on major issues
- agenda items clearly indicate what action is required from the audit committee members, such as discussion, noting, endorsement, approval, presentation. This ensures that audit committee members know what is required at the meeting
- the Chair and Chief Audit Executive meet before each meeting to discuss the agenda and any priority issues they wish to discuss with management.

#### Meeting

- the audit committee meets privately before each meeting to discuss issues without management and other observers present
- meetings facilitate open and robust discussions
- all members are responsible for effective meetings and raising continuous improvement opportunities to the Chair, when identified
- meetings are not used to edit documents received by the committee for approval or endorsement. Minor edits should be provided to the Secretariat before or after the meeting
- at the start of each meeting, members declare any actual, potential or perceived conflicts of interest that they have with any agenda item
- any private meetings (i.e. with internal auditors or the OAG) should be held at the start or end of the meeting
- all audit committee members have read, and engaged with the meeting papers prior to the meeting
- important or contentious agenda items are first on the agenda to ensure that they are addressed in the meeting
- members reflect on what went well, or what needs improvement.

## Tool 6 Annual work plan template

The following tool is an example of an annual work plan for audit committees to help schedule activities across the year. A minimum of four meetings per annum is recommended, often with a fifth focussed meeting for the financial statements.

Source: OAG using information from the Australian National Audit Office

## [Entity Name] Audit Committee Annual Work Plan 202X- 202X7,

Functions, responsibilities and associated activities	Mar	Jun	Aug	Sept	Dec
1. Governance arrangements					
If required by the accountable authority, review the entity's governance arrangements or elements of the arrangements and suggest improvements where appropriate.		х			
Ensure that appropriate mechanisms are in place to review and implement relevant parliamentary committee reports, external reviews and evaluations of the entity, and recommendations arising from these reports and reviews.	Х				
2. Risk management					
Review the risk management framework, risk register and fraud and corruption control plans to see that the risks represent and address the current environment and strategic direction of the entity, and meet legislative compliance and better practice principles.	x				
Consider the findings of the entity's occupational work health and safety reviews and enquire of management the arrangements to address these.				х	
Consider emerging risks and current issues arising from major projects.	х	х		х	х
Determine whether the entity has a sound and effective approach for business continuity planning arrangements, including whether business continuity and disaster recovery plans have been periodically reviewed and tested.					х
Review reports on fraud that outline any identified allegations of fraud, the status of any ongoing investigations and any changes to identified fraud risk.	х	х	х	х	х

<sup>7</sup> The marking of 'X' is an example only.

Functions, responsibilities and associated activities	Mar	Jun	Aug	Sept	Dec	
3. System of internal control						
Review management's approach to maintaining an effective system of internal control. This should include internal controls in relation to functions performed by external parties such as shared services providers, contractors and advisers.	x					
Obtain management assurances on the adequacy of internal controls and compliance by staff.		х				
Review advice from work areas e.g. human resources, finance and information technology on incidents where there was a breakdown in internal controls.	x				х	
Consider standing reports from CFO, CIO and HR on key risks, issues and incidents at each meeting except the financial statement meeting.	Â				^	
Consider how findings in internal audit and OAG audit reports impact on the entity's internal controls.		х	х			
Satisfy itself that management periodically assesses the adequacy of information security arrangements.		х				
Review whether appropriate policies and procedures are in place for the management and exercise of delegations.		х				
Review the assurance map.	Х				Х	
Review whether management has taken steps to embed a culture which is committed to ethical and lawful behaviour.	х					
4. Compliance and ethics						
Review the effectiveness of processes to monitor compliance with relevant laws and regulations.	х				х	
5. Internal audit						
Review the proposed internal audit plan for the next financial year, ensuring the coverage is aligned with key risks and recommend approval of the internal audit plan by the accountable authority.		х				
Review progress of the internal audit plan.	Х	Х		Х	Х	
Review internal audit reports and provide advice to the accountable authority on significant issues identified and actions required.	х	х	х	х	х	
Review the implementation status of internal audit recommendations.	Х	Х	Х	Х	Х	

Functions, responsibilities and associated activities	Mar	Jun	Aug	Sept	Dec
Review the <i>Internal Audit Charter</i> to ensure appropriate authority, access and reporting arrangements are in place.	х				
Review the performance of internal audit.				Х	
Advise the accountable authority on the adequacy of internal audit resources and budget to carry out responsibilities, including completion of the audit work plan.	х				
Meet privately with the Chief Audit Executive.	Х				
Provide advice to the accountable authority on the appointment of internal audit service providers (if applicable).		х			
6. Financial reporting					
Receive advice on changes in accounting standards, legislation, and regulations.	х	Х		х	х
Review progress in preparing the financial statements against the preparation plan/timetable.	Х	Х			
Review briefing from management on significant emerging issues, judgements and estimates impacting the financial statements. Review accounting policy papers on key matters prior to management's provision to OAG.		х			х
Review financial management reports, where required.	Х		Х		Х
Review of financial statements including:			Х		
consistency with members' understanding and knowledge of the entity			Х		
review compliance with accounting standards, Financial Management Act 2006, Treasurer's Instructions, Local Government Act 1995 and relevant regulations			х		
review the appropriateness of accounting policies including any significant changes in policies			Х		
review areas subject to significant judgement and/or estimates			Х		
review significant or non-routine transactions			Х		
review the CFO certification in relation to the quality of the financial statements, internal controls and compliance (State government entities)			х		

Functions, responsibilities and associated activities	Mar	Jun	Aug	Sept	Dec
review draft management representation letter			Х		
review whether management has addressed issues raised by the OAG including financial statement adjustments or revised disclosures	х	Х	х	х	Х
<ul> <li>discuss the adequacy of the entity's accounting policies and quality of processes for preparing the financial statements with the OAG</li> </ul>			х		
draft the advice to the accountable authority recommending the signing of the financial statements and management representation letter.			х		
Discuss lessons learned from the current year financial statement process and the proposed strategy and timetable for next year.					х
Review the processes for ensuring that financial information included in the annual report is consistent with the audited financial statements.			х		
7. Performance reporting (mainly State government en	tities)				
Review systems and procedures for developing, measuring and reporting the entity's key performance indicators.		х	x		
Review the key performance indicator results and associated disclosures to ensure they are reasonable, clearly disclosed and consistent with financial and other information about the entity's performance.			х		
Review whether key performance indicators are consistent with members' understanding and knowledge of the entity.					
Ensure that there are adequate documentation and records to support the measurement of key performance indicators.		х	х		
8. External audit (OAG)					
Discuss OAG audit planning summary for financial audits.	х				
Receive OAG updates on issues arising from financial or performance audits.	х	Х	Х	х	Х
Review the OAG interim management letter for the financial audit and assess the appropriateness of management's responses to recommendations.			х		
Discuss OAG exit brief and final management letter for				Х	

Functions, responsibilities and associated activities	Mar	Jun	Aug	Sept	Dec
the financial audit and assess the appropriateness of management's responses to recommendations.					
Review the status of implementation of OAG financial and performance audit recommendations.	х	Х	х	х	х
Review form and content of the OAG draft audit report.			Х		
Satisfy itself that the appropriate mechanisms are in place to review and implement, where appropriate, issues raised in OAG better practice guides and performance audits of other State and local government entities.	x				
Meet annually with OAG without management present.				Х	
9. Committee operations					
Provide a report to the accountable authority on audit committee operations and activities.					х
Conduct an assessment of the performance of the audit committee and ensure that the committee complies with its charter.					х
Agree on the annual work plan; and set priority areas for the coming year.	х				
Review the audit committee charter and recommend any substantive changes to the accountable authority.	Х				

## Tool 7 Audit recommendations progress report template

This template is designed to assist audit committees with monitoring the implementation of recommendations from the OAG, internal audit and external reviews, including consultant and regulator reports. Audit committees should review this report at every audit committee meeting.

Source: OAG

(Name of Entity)

## Objective

This report is to provide the audit committee with an update on the progress of actions taken by management to implement audit recommendations. The information is to help the audit committee monitor the timeliness of agreed actions and understand the reasons for any delay.

Source and year (Internal audit/ the OAG / other external reviewer's name)	Report date	Recommendation [record details]	Risk rating	Manager responsible	Original completion date	Revised completion date	Status	Management Comments on action taken

## Tool 8 Review of OAG audit reports template

Entities can use the following template to capture information from OAG published audit reports to help self-assess their performance.

Source: OAG

## Objective

This table is to inform the audit committee about audit recommendations from the OAG audits that may be relevant and beneficial for the entity to help identify risks and improvement opportunities.

Name of the audit report (include link to the report)	Finding or recommendation	Impact to the entity (describe if this applies to your entity)	Entity's existing policy, framework, procedures that manage the related risk	Action taken (describe the action taken by the entity or if no action required, provide justification)

# Auditor General's reports

Report number	2019-20 reports	Date tabled
25	WA's Transition to the NDIS	18 June 2020
24	Opinion on Ministerial Notification	16 June 2020
23	Opinion on Ministerial Notification	29 May 2020
22	Regulation of Asbestos Removal	21 May 2020
21	Audit Results Report – Annual 2019 Financial Audits	12 May 2020
20	Local Government Contract Extensions and Variations and Ministerial Notice Not Required	4 May 2020
19	Control of Monies Held for Specific Purposes	30 April 2020
18	Information Systems Audit Report 2020 – State Government Entities	6 April 2020
17	Controls Over Purchasing Cards	27 March 2020
16	Audit Results Report – Annual 2018-19 Financial Audit of Local Government Entities	11 March 2020
15	Opinion on Ministerial Notification	28 February 2020
14	Opinion on Ministerial Notification	31 January 2020
13	Fee-setting by the Department of Primary Industries and Regional Development and Western Australia Police Force	4 December 2019
12	Audit Results Report – Annual 2018-19 Financial Audits of State Government Entities	14 November 2019
11	Opinion on Ministerial Notification	30 October 2019
10	Working with Children Checks – Follow-up	23 October 2019
9	An Analysis of the Department of Health's Data Relating to State-Managed Adult Mental Health Services from 2013 to 2017	9 October 2019
8	Opinions on Ministerial Notifications	8 October 2019
7	Opinion on Ministerial Notification	26 September 2019
6	Opinions on Ministerial Notifications	18 September 2019
5	Fraud Prevention in Local Government	15 August 2019

Report number	2019-20 reports	Date tabled
4	Access to State-Managed Adult Mental Health Services	14 August 2019
3	Delivering Western Australia's Ambulance Services – Follow-up Audit	31 July 2019
2	Opinion on Ministerial Notification	26 July 2019
1	Opinions on Ministerial Notifications	19 July 2019



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Office of the Auditor General for Western Australia

## 4.19 Review of Council Members Continuing Professional Development Policy

File Ref: 2391 – 25/440016 Responsible Officer: Chief Executive Officer

Attachments:

Previous Items: 3.1 - Review of the Council Members Fees, Allowances,

Reimbursements and Benefits Policy and Related Policies - Concept Forum - 04 Feb 2025 Special Concept

Forum 6:00pm

3.5 - Review of Council Members' Continuing Professional Development Policy - Concept Forum - 01

Jul 2025 6:00pm

CE01-09/24 - Extension of Review Dates of Council

Policies - Ordinary Council - 10 Sep 2024 6:00pm CE02-03/25 - Extension of Review Dates of Council

Policies - Ordinary Council - 25 Mar 2025 6:00pm

CE01-08/25 - \*\*Review of Council Members Continuing Professional Development Policy - Ordinary Council - 26

Aug 2025 6:00pm

## Changes to Report and Additional Information Arising from Agenda Briefing

Any changes or additional information following Agenda Briefing will be shown here.

#### Issue

To undertake a review of the Council Members' Continuing Professional Development Policy (**Policy**) following the local government election as required by section 5.128(5)(a) of the *Local Government Act* 1995 (WA) (the **Act**).

### **Background**

The Policy last underwent a major review in December 2022 to reflect legislative changes. An extension to the review date to 30 April 2025 was approved by Council at the September 2024 Ordinary Council Meeting (CE01-09/24).

At the March 2025 Ordinary Council Meeting, a further extension of the review date to 30 September 2025 was approved (CE02-03/25). The policy was reviewed in August 2025 (CE01-08/25).

#### Detail

Council workshopped the Policy at Concept Forums in 2025. A further review by administration has been completed in November 2025 in consideration of the requirement pursuant to the 5.128(5) of the *Local Government Act* 1995.

#### Consultation

Nil

#### Comment

The following versions of the Policy are attached:

- Original version (Attachment 1)
- Marked up version (Attachment 2)
- Clean version (Attachment 3)

Changes have been suggested to the Policy in the November 2025 review as follows:

- Formatting changes to align with City document style requirements.
- Addition of a definition for "Industry Engagements".
- Removal of parts of clause 6.1.4 which related to exemptions no longer applicable due to time passed.
- An additional paragraph has been added clause 6.2 to provide clarification that the Policy does not limit the ability for a payment or reimbursement due to a decision of Council.
- Update to team responsible for receiving and processing Council Member Education, Conference or Industry Engagement attendance requests.

### **Statutory Compliance**

Section 5.128(5) of the Local Government Act 1995 states:

A local government —

- (a) must review the policy after each ordinary election; and
- (b) may review the policy at any other time

Local Government (Administration) Regulations 1996

### Strategic Implications

The proposal aligns with the following objective within the Strategic Community Plan 2021 – 2031:

5 ~ A Well-Governed and Managed City

5.1 - Lead with clear decisions and strong advocacy

### **Risk Appetite Statement**

In pursuit of strategic objective goal 5, we will accept a Medium level of risk as the City balances the capacity of the community to fund services through robust cost-benefit analysis and pursues evidence-based decision making to be effective stewards of the Council and City for future generations.

### **Risk Management Considerations**

RISK	RISK RATING	
Level 1 Strategic Risk 1.0 Financial Sustainability		Medium
Level 2 Corporate Risk	1.4 Financial Management	Medium
ACCOU	ACTION PLANNING OPTION	
Director Corporate Strategy & Performance		Manage

RISK	RISK RATING	
Level 1 Strategic Risk 9.0 Ineffective Governance		Medium
Level 2 Corporate Risk	9.5 Fraud & Misconduct	Medium
ACCOU	ACTION PLANNING OPTION	
General Counsel	Manage	

## **Policy Implications**

Nil

## **Financial Implications**

Funds required to meet the City's commitment to payment of Council Members' mandatory training and continuing professional development are incorporated into the annual operational budget.

Costs associated with the review of Council policies, such as advertising of changes and replacement of published materials, will also be met from operational budgets.

## **Voting Requirements**

Absolute Majority

#### Recommendation

That Council APPROVES by ABSOLUTE MAJORITY the revised Council Member Continuing Professional Development Policy as shown in Attachment 3.

#### Attachments:

- Attachment 1 Council Member Continuing Professional Development Policy Current Version 20/231812[v4]

  Attachment 2 Council Member Continuing Professional Development Policy December 2025 Marked-up Copy

  Attachment 3 Council Member Continuing Professional Development Policy December 2025 20/231812[v5]
- Attachment 3 Council Member Continuing Professional Development Policy December 2025 20/231812[vs. Clean Copy



## **Council Member Continuing Professional Development**

Responsible Directorate:	Office of the CEO
Responsible Service Unit:	Legal & Governance Services
Date of Adoption:	26 August 2025
Council Resolution No:	CE01-08/25

#### 1. POLICY STATEMENT

Section 5.126(1) of the *Local Government Act 1995* (the Act) requires each Council Member to complete mandatory training.

Section 5.128(1) of the Act requires each local government to prepare and adopt a policy (by absolute majority) that deals with matters relating to the continuing professional development of Council Members.

Section 5.129(1) of the Act states that local governments may prepare and adopt a policy that deals with the payment and reimbursement of fees or other expenses incurred in relation to mandatory training and continuing professional development by Council Members.

This policy expands on and is made in accordance with those provisions.

#### 2. OBJECTIVE AND PURPOSE

Council Members have a unique and challenging role. The City of Wanneroo (City) is committed to providing continuing professional development to Council Members with consideration for the strategic direction of local government, skills gap among the needs of individual Council Members. This Policy:

- (a) provides a framework for the delivery of continuing professional development to enable Council Members to meet their statutory obligations;
- (b) reflects the City's ongoing determination to positively represent the best interests of the City of Wanneroo community
- (c) gives effect to the requirement to adopt a continuing professional development Policy; and
- (d) identifies categories of professional development and relevant organisations to equip Council Members with the knowledge, skills and competencies needed by a Council Member to perform their role as representatives, decision makers and community leaders

Each Council Member is encouraged to seek the assistance of the Chief Executive Officer (in conjunction with the Mayor) to identify their particular development requirements and appropriate courses, education and/or conferences to improve their skills and knowledge.

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#### 3. KEY DEFINITIONS

Act	Local Government Act 1995
City	City of Wanneroo
CEO	Chief Executive Officer of the City of Wanneroo
Council	Council of the City (the elected body)
Council Member	A person elected under the Local Government Act 1995 as a member of the council of the local government and includes the
	Councillors and Mayor of the local government
Conference	Includes seminars, conferences and industry meetings
Education	Includes formal qualifications, short courses, workshops or training sessions
Regulations	Local Government (Administration) Regulations 1996
Registered training organisation	An organisation providing Education and Training courses, resulting in qualifications or statements of attainment that are recognised and accepted by industry and other institutions throughout Australia.

#### 4. SCOPE

The policy applies to all Council Members of the City of Wanneroo.

#### 5. IMPLICATIONS

Regulation 37(2) of the Regulations provides that for fees and expenses to be paid or reimbursed to Council Members in relation to attending continuing professional development, the continuing professional development must be relevant to the Council or Council Member's role

Accordingly, any allowance or expense paid for in accordance with this Policy is to relate to the role of a Council Member and is required to have benefit to the City of Wanneroo and the community.

#### 6. IMPLEMENTATION

#### 6.1 Mandatory Training for Council Members

- 6.1.1 In accordance with Regulation 35 of the Regulations, a Council Member is to complete mandatory training of the 'Council Member Essentials Course' within 12 months from the day on which the Council Member is elected.
- 6.1.2 The Council Member Essentials Course consists of five core modules:
  - a) Understanding Local Government;
  - b) Serving on Council;
  - c) Meeting Procedures;

Page 2 of 11



- d) Conflicts of Interests: and
- e) Understanding financial reports and budgets.
- 6.1.3 The Council Member Essentials Course may be undertaken at any of the following Training Providers:
  - a) North Metropolitan TAFE; or
  - b) South Metropolitan TAFE; or
  - c) WALGA

#### 6.1.4 Exemptions

- a) Council Members will not have to undertake "Council Member Essentials Course" if, in the previous five years, they have passed the:-
  - (i) Council Member Essentials Course
  - (ii) the course titled 52756WA Diploma of Local Government (Elected Member),
  - (iii) the course titled LGA50220 Diploma of Local Government Elected Member,
  - (iv) the course titled LGASS00007 Elected Member;

#### OR

the Council Member passed the course titled LGASS00002 Elected Member Skill Set before 1 July 2019 and within the period of 5 years ending immediately before the day on which the Council Member is elected

- b) A person who was a Council Member on 9 August 2019 is exempt from the requirement in 6.1.1 until the end of their term of office
- c) Mandatory training for Council Members will not be subject to CEO approval.

### 6.1.5 Cost of Mandatory Training

Regulation 31(1)(c) of the Regulations provide that childcare and travel costs incurred by Council Members to attend mandatory training of the Council Member Essentials Course are the be reimbursed by local governments.

Accordingly, the City shall meet the costs of mandatory training for Council Members, including:

a) training fees;



- travel and parking expenses (not to exceed the maximum amount as determined by the Salaries and Allowances Tribunal);
- food and beverage expenses (if not already provided as part of the mandatory training; and
- d) childcare expenses (not to exceed the maximum amount as determined by the Salaries and Allowances Tribunal).

### 6.2 Continuing Professional Development

### 6.2.1 Categories of Continuing Professional Development

The following continuing professional development categories are recognised as relevant to the role of Council Member:-

- a) Leadership and Management;
- b) Corporate Governance;
- c) Risk Management;
- d) Policy and Evaluation;
- e) Town Planning;
- f) Emergency Management;
- g) Environmental Management;
- h) Strategic Planning and Monitoring;
- Financial Management Understanding and application of financial policy and budgeting processes;
- j) Information & Communications Technology (including Social Media);
- k) Community Consultation;
- Public Speaking;
- m) Charing Meetings;
- n) Time Management;
- o) Conflict Resolution; and



p) Legislative Framework within which the City operates including but not limited to Codes of Conduct, Standards Panel, State Administrative Tribunal, Public Interest Disclosures, *Corruption and Crime and Misconduct Act 2003.* 

Professional development is to be completed through a registered training organisation or recognised industry body, unless approved otherwise by the Chief Executive Officer

### 6.2.2 Council Member Professional Development Allowance

- a) To enable members to develop and maintain skills and knowledge relevant to their role as a Council Member, a maximum annual Council Member Professional Development Allowance (CMPDA) of \$10,000 per Councillor and \$20,000 for the Mayor is available for continuing professional development as outlined in this Policy.
- b) If the maximum annual CMPDA is not spent in any financial year then the difference is to be carried forward to the maximum annual allowance for the next financial year. To avoid doubt, the total maximum annual accumulative CMPDA is not to exceed \$20,000 per Councillor or \$40,000 for the Mayor in any financial year
- c) The CMPDA may be used to meet the following costs subject to the conditions outlined in 2.3:-
  - (i) Tickets/registration fees for Conferences (including interstate and international) which are:
    - a. considered by the CEO to be directly relevant to the City's affairs;
    - b. approved for attendance by employees of the City; or
    - c. a study tour/official delegation
  - (ii) Training and school fees for Education provided by:
    - Western Australian Local Government Association (WALGA) including the *Elected Member Development Program* and the *Diploma of Local Government (Elected Member)*.
    - b. The Australian Institute of Company Directors;
    - c. The Institute of Public Administration Australia.
    - d. A Western Australian university, tertiary educational institution or registered training organisation; or

Page **5** of **11** 



- e. Considered by the CEO (or nominee) to be directly relevant to the performance of the City and/or its functions including financial management, corporate governance and social infrastructure
- (iii) Registration for the Conference dinner, welcome reception or any other Conference function including the cost for an accompanying person;
- (iv) Accommodation for the Council Member being in a standard room at a reasonably priced hotel near the Conference or Education venue for the duration of the Conference or Education;
- (v) Food and non-alcoholic beverages consumed by the Council Member during the Conference or Education (if not already provided as part of the Conference or Education);
- (vi) Taxi or rideshare fares incurred as a result of the Council Member attending the Conference or Education;
- (vii) Economy class airfares to attend the Conference or Education if required;
- (viii) Other costs associated with the attendance of a Council Member at any other Conference or Education at the discretion of the CEO.

#### 6.2.3 Conferences exempt from CMPDA

- a) Attendance by a Council Member at Conferences convened by the organisations below are not subject to the CMPDA:
  - (i) Western Australian Local Government Association (WALGA) including the Annual Convention;
  - (ii) ALGA National Congress: convened by the LG Professionals (WA) Annual Conference;
  - (iii) convened by the ALGA National Roads Forum;
  - (iv) relevant to the National Growth Area Alliance; and
  - (v) as part of the Western Australian Local Government Week.
- b) For clarity, the City will meet costs associated with Council Members attending those Conferences on top of the CMPDA.

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#### 6.2.4 Conditions

- a) Where a Council Member takes private leave immediately before, during or after any Conference or Education attendance that exceeds four business days in total, then only a one-way airfare (or 50% or a return airfare) will be funded by the CMPDA. For clarity, a Council Member will be required to personally meet the remaining costs of the airfare.
- b) An additional advance of \$130 per day for interstate travel and \$200 per day for overseas travel will be made available for food, beverages and travel costs during the conference. Original receipts must be provided for the acquittal of all advances and are to be received by the City within one week of returning from the conference. Authorised expenditure over and above the daily advance will be reimbursed to the Council Member.
- c) A Council Member may seek approval to travel within Western Australia by private motor vehicle instead of by air. The costs incurred for motor vehicle allowance (calculated in accordance with Section 30.6 of the *Local Government Officers' (Western Australia) Award 2021* will be limited to an equivalent amount that would have been expended had the travel occurred by air, may be claimed through the CMPDA.
- d) Reimbursement for food and beverage expenses through the CMPDA will not be permitted where the expense is incurred:
  - (i) more than one day before or after the Conference or Education; or
  - (ii) for the meals or refreshments of other people
- e) Council Members will be required to reimburse any payments made in accordance with this Policy if the Council Member does not successfully complete the relevant Education.
- f) The costs of Education attendance by a Council member:-
  - (i) will not be deducted from the CMPDA where the Member has been requested by the CEO or Council to attend the Education
  - (ii) will be subject to the CMPDA where the Member has requested to attend the Education at the Member's own election
- g) The extend to which the costs to attend a Conference or Education are to be reimbursed is the actual cost supported by original receipts or other sufficient information to support the claim.
- h) All conference papers, materials and other relevant materials received at the Conference or reports prepared after the Conference are to be forwarded to Council Services which will be published on the HUB Portal.

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- i) Members are not to accumulate personal benefits associated with customer loyalty programs (such as frequent flyer points) while travelling on Council business. The City will not allow customer loyalty details to be added to the travel booking and payment.
  - (i) The City will not pay for additional persons accompanying Council Members on Council business other than in accordance with this Policy.
- j) In relation to study tours or official delegations, the CEO will refer all such proposals to a Concept Forum for consultation, prior to confirming any arrangements.
- k) In accordance with Regulation 37(2) and (3) of the Regulations, no payment or reimbursement will be made to Council Members in any event if any Education or Conference:
  - (i) does not relate or is not relevant to the Council member's role under section 2.7 to 2.10 of the Act;
  - (ii) was attended with 3 months of expiry of the Council Member's term;
  - (iii) was attended during the period commencing on the date of a resignation notice tendered by the Council Member and until the resignation takes effect; and
  - (iv) was attended whilst the Council Member or council is suspended.

### 6.3 Group Education

### 6.3.1 Council Member group education session

The CEO (or nominee) is authorised to arrange one or more Council Member group education sessions in any financial year, to which all Members are to be invited, to a maximum total annual cost of \$30,000.

#### 6.4 Industry Engagements

- 6.4.1 At the request of a Council Member, the CEO (or nominee) is authorised to arrange the registration of the Member to attend, listen to or speak at any industry engagement which the CEO considers is directly relevant to the City's affairs.
- 6.4.2 Industry engagements may also include (at the discretion of the CEO or nominee) Corporate Breakfasts/Luncheons/Dinners and Awards/Ceremonies.
- 6.4.3 Industry engagements that are aligned/ perceived to be aligned to any political party are not authorised under this Policy.

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- 6.4.4 A maximum Council Member Industry Engagement Allowance (CMIEA) of \$300 per Council Member per engagement is available for Council Member attendance at industry engagements.
- 6.5 Requests and Approvals

#### Requests

- 6.5.1 Requests from Members to attend Conferences, Education or industry engagements are to be submitted in writing to Council Services at least ten working days before the event.
- 6.5.2 All requests are to address the following criteria:-
  - (a) Relevance to the Members role as a Council Member; and
  - (b) Relevance to the Council Members continuing professional development; and
  - (c) Relevance to the City's strategic direction; and
  - (d) Relevance to the Council Members committee representation.
- 6.5.3 Requests received from the Mayor will be processed as first priority. Other requests will be processed in the order of receipt.

#### **Approvals**

- 6.5.4 Approval for Council Member attendance is to be granted by the CEO where -
  - (a) application complies with this Policy;
  - (b) event or activity is to be held in Australia; or
  - (c) the Council Member has sufficient funds available in their professional development allocation to meet costs of attendance.
- 6.5.5 Approval for Council Member attendance is to be granted by Council where
  - (a) application has been refused by CEO;
  - (b) application does not comply with this Policy;
  - (c) estimated costs of attendance exceed the available balance of the Council Member's annual professional development allocation; or
  - (d) event or activity is to be held overseas.

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#### 7. AUTHORITIES AND ACCOUNTABILITIES

N/A

### 8. ROLES AND RESPONSIBILITIES

- 8.1 In accordance with section 5.128(4) of the Act, the CEO must ensure that an up-to-date version of the Policy on the local government's official website.
- 8.2 In accordance with section 5.127(1) of the Act, a local government is to prepare a report at the end of each financial year on the training completed by Council Members in that financial year.
- 8.3 In accordance with section 5.127(2) of the Act, the report must be published on the City's official website within one month of the end of each financial year.

#### 9. DISPUTE RESOLUTION (if applicable)

All disputes concerning this policy will be referred to the Manager Corporate Governance and Council Services in the first instance, and if unresolved, to the General Counsel and finally escalated to the CEO for arbitration.

#### 10. EVALUATION AND REVIEW

Section 5.128(5) of the Act requires that a local government -

- (a) must review the policy after each ordinary election; and
- (b) may review the policy at any other time.

Any amendment to the policy is to be adopted by Council by an absolute majority.

#### 11. RELATED DOCUMENTS

Council Members Fees, Allowances, Reimbursements and Benefits Policy.

Attendance at Events Policy (Council Members and CEO).

#### 12. REFERENCES

Local Government Act 1995 Local Government (Administration) Regulations 1996 Local Government Officers' (Western Australia) Award 2021

### 13. RESPONSIBILITY FOR IMPLEMENTATION

Manager Corporate Governance and Council Services

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#### **REVISION HISTORY**

Version	Next Review	Record No.
1	October 2021	21/231812v1
2	October 2023 No Amendments	20/231812v2
3	October 2023  Amended due to legislative change	20/231812v3
4	August 2025	20/231812v4
5	December 2025	



### Council Member Continuing Professional Development

Responsible Directorate:	Office of the CEO
Responsible Service Unit:	Legal & Governance Services
Date of Adoption:	*
Council Resolution No:	

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### 1. POLICY STATEMENT

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This policy expands on and is made in accordance with those provisions.

#### 2. OBJECTIVE AND PURPOSE

Council Members have a unique and challenging role. The City of Wanneroo (City) is committed to providing continuing professional development to Council Members with consideration for the strategic direction of local government, skills gap among the needs of individual Council Members. This Policy:

- provides a framework for the delivery of continuing professional development to enable council Members to meet their statutory obligations;
- reflects the City's ongoing determination to positively represent the best interests of the City of Wanneroo community
- gives effect to the requirement to adopt a continuing professional development Policy;
   and
- (d) identifies categories of professional development and relevant organisations to equip Council Members with the knowledge, skills and competencies needed by a Council Member to perform their role as representatives, decision makers and community leaders

Each Council Member is encouraged to seek the assistance of the Chief Executive Officer (CEO) (in conjunction with the Mayor) to identify their particular development requirements and appropriate courses, education and/or conferences to improve their skills and knowledge.

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#### 3. KEY DEFINITIONS

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	Councillors and Mayor of the local government.	
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#### SCOPE

The policy applies to all Council Members of the City of Wanneroo.

### 5. IMPLICATIONS

Regulation 37(2) of the Regulations provides that for fees and expenses to be paid or reimbursed to Council Members in relation to attending continuing professional development, the continuing professional development must be relevant to the Council or Council Member's role.

Accordingly, any allowance or expense paid for in accordance with this Policy is to relate to the role of a Council Member and is required to have benefit to the City of Wanneroo and the community.

### 6. IMPLEMENTATION

### 6.1 Mandatory Training for Council Members

- 6.1.1 In accordance with Regulation 35 of the Regulations, a Council Member is to complete mandatory training of the 'Council Member Essentials Course' within 12 months from the day on which the Council Member is elected.
- 6.1.2 The Council Member Essentials Course consists of five core modules:
  - a) Understanding Local Government;
  - b) Serving on Council;

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- c) Meeting Procedures:
- d) Conflicts of Interests; and
- e) Understanding financial reports and budgets.
- 6.1.3 The Council Member Essentials Course may be undertaken at any of the following Training Providers:-
  - a) North Metropolitan TAFE; or
  - b) South Metropolitan TAFE; or
  - Western Australian Local Government Association (WALGA)

### 6.1.4 Exemptions

- Council Members will not have to undertake "Council Member Essentials Course" if, in the previous five years, they have passed the:-
  - (i) Council Member Essentials Course
  - the course titled 52756WA Diploma of Local Government (Elected Member),
  - the course titled LGA50220 Diploma of Local Government Elected Member.
  - (iv) the course titled LGASS00007 Elected Member;
- Mandatory training for Council Members will not be subject to CEO approval.

### 6.1.5 Cost of Mandatory Training

Regulation 31(1)(c) of the Regulations provide that childcare and travel costs incurred by Council Members to attend mandatory training of the Council Member Essentials Course are the be reimbursed by local governments.

Accordingly, the City shall meet the costs of mandatory training for Council Members, including:

- a) training fees;
- travel and parking expenses (not to exceed the maximum amount as determined by the Salaries and Allowances Tribunal);
- food and beverage expenses (if not already provided as part of the mandatory training; and
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A person who was a Council Member on 9 Au 2019 is exempt from the requirement in 6.1.1 the end of their term of office¶

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### 6.2 Continuing Professional Development

### 6.2.1 Categories of Continuing Professional Development

The following continuing professional development categories are recognised as relevant to the role of Council Member:-

- a) Leadership and Management;
- b) Corporate Governance;
- c) Risk Management;
- d) Policy and Evaluation;
- e) Town Planning;
- f) Emergency Management;
- g) Environmental Management;
- h) Strategic Planning and Monitoring;
- Financial Management Understanding and application of financial policy and budgeting processes;
- j) Information & Communications Technology (including Social Media);
- k) Community Consultation;
- Public Speaking;
- m) Charing Meetings;
- n) Time Management;
- o) Conflict Resolution; and
- p) Legislative Framework within which the City operates including but not limited to Codes of Conduct, Standards Panel, State Administrative Tribunal, Public Interest Disclosures, Corruption and Crime and Misconduct Act 2003.

Professional development is to be completed through a registered training organisation or recognised industry body, unless approved otherwise by the CEQ.

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#### 6.2.2 Council Member Professional Development Allowance

- a) To enable members to develop and maintain skills and knowledge relevant to their role as a Council Member, a maximum annual Council Member Professional Development Allowance (CMPDA) of \$10,000 per Councillor and \$20,000 for the Mayor is available for continuing professional development as outlined in this Policy.
- b) If the maximum annual CMPDA is not spent in any financial year then the difference is to be carried forward to the maximum annual allowance for the next financial year. To avoid doubt, the total maximum annual accumulative CMPDA is not to exceed \$20,000 per Councillor or \$40,000 for the Mayor in any financial year
- The CMPDA may be used to meet the following costs subject to the conditions outlined in 2.3:-
  - Tickets/registration fees for Conferences (including interstate andinternational) which are:
    - a. considered by the CEO to be directly relevant to the City's affairs;
    - approved for attendance by employees of the City; or
    - c. a study tour/official delegation
  - (ii) Training and school fees for Education provided by:
    - a. WALGA:
    - b. The Australian Institute of Company Directors;
    - c. The Institute of Public Administration Australia;
    - d. A Western Australian university, tertiary educational institution or registered training organisation; or
    - Considered by the CEO (or nominee) to be directly relevant to the performance of the City and/or its functions including financial management, corporate governance and social infrastructure
  - (iii) Registration for the Conference dinner, welcome reception or any other Conference function including the cost for an accompanying person;

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- Accommodation for the Council Member being in a standard room at a reasonably priced hotel near the Conference or Education venue for the duration of the Conference or Education;
- Food and non-alcoholic beverages consumed by the Council Member during the Conference or Education (if not already provided as part of the Conference or Education);
- (vi) Taxi or rideshare fares incurred as a result of the Council Member attending the Conference or Education;
- (vii) Economy class airfares to attend the Conference or Education if required;
- (viii) Other costs associated with the attendance of a Council Member at any other Conference or Education at the discretion of the CEO.

#### 6.2.3 Conferences exempt from CMPDA

- Attendance by a Council Member at Conferences convened by the organisations below are not subject to the CMPDA:
  - (i) WALGA events, including the Annual Convention;
  - (ii) <u>Australian Local Government Association (ALGA)</u> National Congress: convened by the LG Professionals (WA) Annual Conference;
  - (iii) convened by the ALGA National Roads Forum;
  - (iv) relevant to the National Growth Area Alliance; and
  - (v) as part of the Western Australian Local Government Week.
- For clarity, the City will meet costs associated with Council Members attending those Conferences on top of the CMPDA.

6.2.4 Conditions

- a) Where a Council Member takes private leave immediately before, during or after any Conference or Education attendance that exceeds four business days in total, then only a one-way airfare (or 50% or a return airfare) will be funded by the CMPDA. For clarity, a Council Member will be required to personally meet the remaining costs of the airfare.
- An additional advance of \$130 per day for interstate travel and \$200 per day for overseas travel will be made available for food, beverages and travel costs

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during the conference. Original receipts must be provided for the acquittal of all advances and are to be received by the City within one week of returning from the conference. Authorised expenditure over and above the daily advance will be reimbursed to the Council Member.

- c) A Council Member may seek approval to travel within Western Australia by private motor vehicle instead of by air. The costs incurred for motor vehicle allowance (calculated in accordance with Section 30.6 of the Local Government Officers' (Western Australia) Award 2021) will be limited to an equivalent amount that would have been expended had the travel occurred by air, may be claimed through the CMPDA.
- d) Reimbursement for food and beverage expenses through the CMPDA will not be permitted where the expense is incurred:
  - (i) more than one day before or after the Conference or Education; or
  - (ii) for the meals or refreshments of other people
- Council Members will be required to reimburse any payments made in accordance with this Policy if the Council Member does not successfully complete the relevant Education.
- f) The costs of Education attendance by a Council member will not be deducted from the CMPDA where the Member has been requested by the CEO or Council to attend the Education.
- g) The extent to which the costs to attend a Conference or Education are to be reimbursed is the actual cost supported by original receipts or other sufficient information to support the claim.
- All conference papers, materials and other relevant materials received at the Conference or reports prepared after the Conference are to be forwarded to Council Services which will be published on the HUB Portal.
- Members are not to accumulate personal benefits associated with customer loyalty programs (such as frequent flyer points) while travelling on Council business. The City will not allow customer loyalty details to be added to the travel booking and payment.
- The City will not pay for additional persons accompanying Council Members

   on Council business other than in accordance with this Policy.
- k) In relation to study tours or official delegations, the CEO will refer all such proposals to a Concept Forum for consultation, prior to confirming any arrangements.

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 In accordance with <u>regulation 37(2) and (3) of the regulations, no payment or</u> reimbursement will be made to Council Members <u>pursuant to this Policy for</u> any Education or Conference:

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 which does not relate or is not relevant to the Council Member's roleunder section 2.7 to 2.10 of the Act; Deleted: m

(ii) was attended with 3 months of expiry of the Council Member's term;

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- (iii) was attended during the period commencing on the date of a resignation notice tendered by the Council Member and until the resignation takes effect; and
- (iv) was attended whilst the Council Member or council is suspended.

For the avoidance of doubt, the limitations regarding payments or reimbursements pursuant to this Policy does not limit Council's ability to approve a payment or reimbursement to a Council Member for any education or conference.

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#### 6.3 Group Education

### 6.3.1 Council Member group education session

The CEO (or nominee) is authorised to arrange one or more Council Member group education sessions in any financial year, to which all Members are to be invited, to a maximum total annual cost of \$30,000.

### 6.4 Industry Engagements

- 6.4.1 At the request of a Council Member, the CEO (or nominee) is authorised to arrange the registration of the Member to attend, listen to or speak at any industry engagement which the CEO considers is directly relevant to the City's affairs
- 6.4.2 Industry engagements may also include (at the discretion of the CEO or nominee) Corporate Breakfasts/Luncheons/Dinners and Awards/Ceremonies.
- 6.4.3 Industry engagements that are aligned/ perceived to be aligned to any political party are not authorised under this Policy.
- 6.4.4 A maximum Council Member Industry Engagement Allowance (CMIEA) of \$300 per Council Member per engagement is available for Council Member attendance at industry engagements.

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### 6.5 Requests and Approvals

#### Requests

6.5.1 Requests from Members to attend Conferences, Education or Industry Engagements are to be submitted in writing to Elected Member Support at least ten working days before the event. Deleted: i

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- 6.5.2 All requests are to address the following criteria:-
  - (a) Relevance to the Council Members role as a Council Member; and
  - (b) Relevance to the Council Members continuing professional development; and
  - (c) Relevance to the City's strategic direction; and
  - (d) Relevance to the Council Members committee representation.
- 6.5.3 Requests received from the Mayor will be processed as first priority. Other requests will be processed in the order of receipt.

#### **Approvals**

6.5.4 Approval for Council Member attendance is to be granted by the CEO where

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- (a) application complies with this Policy;
- (b) event or activity is to be held in Australia; or
- (c) the Council Member has sufficient funds available in their professional development allocation to meet costs of attendance.
- 6.5.5 Approval for Council Member attendance is to be granted by Council where:
  - (a) application has been refused by CEO;
  - (b) application does not comply with this Policy;
  - estimated costs of attendance exceed the available balance of the Council Member's annual professional development allocation; or
  - (d) event or activity is to be held overseas.

#### 7. AUTHORITIES AND ACCOUNTABILITIES

N/A

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#### 8. ROLES AND RESPONSIBILITIES

- 8.1 In accordance with section 5.128(4) of the Act, the CEO must ensure that an up-to-date version of the Policy on the local government's official website.
- 8.2 In accordance with section 5.127(1) of the Act, a local government is to prepare a report at the end of each financial year on the training completed by Council Members in that financial year.
- 8.3 In accordance with section 5.127(2) of the Act, the report must be published on the City's official website within one month of the end of each financial year.

### 9. DISPUTE RESOLUTION (if applicable)

All disputes concerning this policy will be referred to the Manager Corporate Governance and Council Services in the first instance, and if unresolved, to the General Counsel and finally escalated to the CEO for arbitration.

### 10. EVALUATION AND REVIEW

Section 5.128(5) of the Act requires that a local government -

- (a) must review the policy after each ordinary election; and
- (b) may review the policy at any other time.

Any amendment to the policy is to be adopted by Council by an absolute majority.

### 11. RELATED DOCUMENTS

Council Members Fees, Allowances, Reimbursements and Benefits Policy.

Attendance at Events Policy (Council Members and CEO).

### 12. REFERENCES

Local Government Act 1995 Local Government (Administration) Regulations 1996 Local Government Officers' (Western Australia) Award 2021

### 13. RESPONSIBILITY FOR IMPLEMENTATION

Manager Corporate Governance and Council Services

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### REVISION HISTORY

Version	Next Review	Record No.
1	October 2021	21/231812v1
2	October 2023 No Amendments	20/231812v2
3	October 2023 Amended due to legislative change	20/231812v3
4	August 2025	20/231812v4
5	December 2025	20/231812v5 25/000450349 (marked-up)
	December 2027	

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### Council Member Continuing Professional Development

Responsible Directorate:	Office of the CEO
Responsible Service Unit:	Legal & Governance Services
Date of Adoption:	
Council Resolution No:	

### 1. POLICY STATEMENT

Section 5.126(1) of the *Local Government Act 1995* (the **Act**) requires each Council Member to complete mandatory training.

Section 5.128(1) of the Act requires each local government to prepare and adopt a policy (by absolute majority) that deals with matters relating to the continuing professional development of Council Members.

Section 5.129(1) of the Act states that local governments may *prepare* and adopt a policy that deals with the payment and reimbursement of fees or other expenses incurred in relation to mandatory training and continuing professional development by Council Members.

This policy expands on and is made in accordance with those provisions.

### 2. OBJECTIVE AND PURPOSE

Council Members have a unique and challenging role. The City of Wanneroo (**City**) is committed to providing continuing professional development to Council Members with consideration for the strategic direction of local government, skills gap among the needs of individual Council Members. This Policy:

- (a) provides a framework for the delivery of continuing professional development to enable
   Council Members to meet their statutory obligations;
- reflects the City's ongoing determination to positively represent the best interests of the City of Wanneroo community
- gives effect to the requirement to adopt a continuing professional development Policy;
   and
- (d) identifies categories of professional development and relevant organisations to equip Council Members with the knowledge, skills and competencies needed by a Council Member to perform their role as representatives, decision makers and community leaders

Each Council Member is encouraged to seek the assistance of the Chief Executive Officer (CEO) (in conjunction with the Mayor) to identify their particular development requirements and appropriate courses, education and/or conferences to improve their skills and knowledge.



### 3. KEY DEFINITIONS

Act	Local Government Act 1995
City	City of Wanneroo
CEO	Chief Executive Officer of the City of Wanneroo
Council	Council of the City (the elected body)
Council Member	A person elected under the Local Government Act 1995 as a
	member of the council of the local government and includes the
	Councillors and Mayor of the local government.
Conference	Includes seminars, conferences and industry meetings
Education	Includes formal qualifications, short courses, workshops or
	training sessions.
Industry Engagement	An event where there is collaboration and interaction between an
	organisation, government agency or educational institution.
Regulations	Local Government (Administration) Regulations 1996
Registered Training	An organisation providing Education and Training courses,
Organisation	resulting in qualifications or statements of attainment that are
	recognised and accepted by industry and other institutions
	throughout Australia.

#### SCOPE

The policy applies to all Council Members of the City of Wanneroo.

### 5. IMPLICATIONS

Regulation 37(2) of the Regulations provides that for fees and expenses to be paid or reimbursed to Council Members in relation to attending continuing professional development, the continuing professional development must be relevant to the Council or Council Member's role.

Accordingly, any allowance or expense paid for in accordance with this Policy is to relate to the role of a Council Member and is required to have benefit to the City of Wanneroo and the community.

### 6. IMPLEMENTATION

### 6.1 Mandatory Training for Council Members

- 6.1.1 In accordance with Regulation 35 of the Regulations, a Council Member is to complete mandatory training of the 'Council Member Essentials Course' within 12 months from the day on which the Council Member is elected.
- 6.1.2 The Council Member Essentials Course consists of five core modules:-
  - a) Understanding Local Government;
  - b) Serving on Council;

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- c) Meeting Procedures;
- d) Conflicts of Interests; and
- e) Understanding financial reports and budgets.
- 6.1.3 The Council Member Essentials Course may be undertaken at any of the following Training Providers:
  - a) North Metropolitan TAFE; or
  - b) South Metropolitan TAFE; or
  - c) Western Australian Local Government Association (WALGA)

### 6.1.4 Exemptions

- a) Council Members will not have to undertake "Council Member Essentials Course" if, in the previous five years, they have passed the:-
  - (i) Council Member Essentials Course
  - the course titled 52756WA Diploma of Local Government (Elected Member),
  - the course titled LGA50220 Diploma of Local Government Elected Member,
  - (iv) the course titled LGASS00007 Elected Member;
- Mandatory training for Council Members will not be subject to CEO approval.

### 6.1.5 Cost of Mandatory Training

Regulation 31(1)(c) of the Regulations provide that childcare and travel costs incurred by Council Members to attend mandatory training of the Council Member Essentials Course are the be reimbursed by local governments.

Accordingly, the City shall meet the costs of mandatory training for Council Members, including:

- a) training fees;
- travel and parking expenses (not to exceed the maximum amount as determined by the Salaries and Allowances Tribunal);
- food and beverage expenses (if not already provided as part of the mandatory training; and
- childcare expenses (not to exceed the maximum amount as determined by the Salaries and Allowances Tribunal).



### 6.2 Continuing Professional Development

### 6.2.1 Categories of Continuing Professional Development

The following continuing professional development categories are recognised as relevant to the role of Council Member:-

- a) Leadership and Management;
- b) Corporate Governance;
- c) Risk Management;
- d) Policy and Evaluation;
- e) Town Planning;
- f) Emergency Management;
- g) Environmental Management;
- h) Strategic Planning and Monitoring;
- Financial Management Understanding and application of financial policy and budgeting processes;
- j) Information & Communications Technology (including Social Media);
- k) Community Consultation;
- Public Speaking;
- m) Charing Meetings;
- n) Time Management;
- o) Conflict Resolution; and
- p) Legislative Framework within which the City operates including but not limited to Codes of Conduct, Standards Panel, State Administrative Tribunal, Public Interest Disclosures, Corruption and Crime and Misconduct Act 2003.

Professional development is to be completed through a registered training organisation or recognised industry body, unless approved otherwise by the CEO.



### 6.2.2 Council Member Professional Development Allowance

- a) To enable members to develop and maintain skills and knowledge relevant to their role as a Council Member, a maximum annual Council Member Professional Development Allowance (CMPDA) of \$10,000 per Councillor and \$20,000 for the Mayor is available for continuing professional development as outlined in this Policy.
- b) If the maximum annual CMPDA is not spent in any financial year then the difference is to be carried forward to the maximum annual allowance for the next financial year. To avoid doubt, the total maximum annual accumulative CMPDA is not to exceed \$20,000 per Councillor or \$40,000 for the Mayor in any financial year
- c) The CMPDA may be used to meet the following costs subject to the conditions outlined in 2.3:-
  - (i) Tickets/registration fees for Conferences (including interstate and international) which are:
    - a. considered by the CEO to be directly relevant to the City's affairs;
    - approved for attendance by employees of the City; or
    - c. a study tour/official delegation
  - (ii) Training and school fees for Education provided by:
    - a. WALGA;.
    - The Australian Institute of Company Directors;
    - c. The Institute of Public Administration Australia;
    - d. A Western Australian university, tertiary educational institution or registered training organisation; or
    - Considered by the CEO (or nominee) to be directly relevant to the performance of the City and/or its functions including financial management, corporate governance and social infrastructure
  - (iii) Registration for the Conference dinner, welcome reception or any other Conference function including the cost for an accompanying person;



- (iv) Accommodation for the Council Member being in a standard room at a reasonably priced hotel near the Conference or Education venue for the duration of the Conference or Education;
- Food and non-alcoholic beverages consumed by the Council Member during the Conference or Education (if not already provided as part of the Conference or Education);
- (vi) Taxi or rideshare fares incurred as a result of the Council Member attending the Conference or Education;
- (vii) Economy class airfares to attend the Conference or Education if required;
- (viii) Other costs associated with the attendance of a Council Member at any other Conference or Education at the discretion of the CEO.

### 6.2.3 Conferences exempt from CMPDA

- Attendance by a Council Member at Conferences convened by the organisations below are not subject to the CMPDA:
  - (i) WALGA events, including the Annual Convention;
  - (ii) Australian Local Government Association (ALGA) National Congress: convened by the LG Professionals (WA) Annual Conference;
  - (iii) convened by the ALGA National Roads Forum;
  - (iv) relevant to the National Growth Area Alliance; and
  - (v) as part of the Western Australian Local Government Week.
- For clarity, the City will meet costs associated with Council Members attending those Conferences on top of the CMPDA.

### 6.2.4 Conditions

- a) Where a Council Member takes private leave immediately before, during or after any Conference or Education attendance that exceeds four business days in total, then only a one-way airfare (or 50% or a return airfare) will be funded by the CMPDA. For clarity, a Council Member will be required to personally meet the remaining costs of the airfare.
- b) An additional advance of \$130 per day for interstate travel and \$200 per day for overseas travel will be made available for food, beverages and travel costs

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during the conference. Original receipts must be provided for the acquittal of all advances and are to be received by the City within one week of returning from the conference. Authorised expenditure over and above the daily advance will be reimbursed to the Council Member.

- c) A Council Member may seek approval to travel within Western Australia by private motor vehicle instead of by air. The costs incurred for motor vehicle allowance (calculated in accordance with Section 30.6 of the Local Government Officers' (Western Australia) Award 2021) will be limited to an equivalent amount that would have been expended had the travel occurred by air, may be claimed through the CMPDA.
- d) Reimbursement for food and beverage expenses through the CMPDA will not be permitted where the expense is incurred:
  - (i) more than one day before or after the Conference or Education; or
  - (ii) for the meals or refreshments of other people
- council Members will be required to reimburse any payments made in accordance with this Policy if the Council Member does not successfully complete the relevant Education.
- f) The costs of Education attendance by a Council member will not be deducted from the CMPDA where the Member has been requested by the CEO or Council to attend the Education.
- g) The extent to which the costs to attend a Conference or Education are to be reimbursed is the actual cost supported by original receipts or other sufficient information to support the claim.
- h) All conference papers, materials and other relevant materials received at the Conference or reports prepared after the Conference are to be forwarded to Council Services which will be published on the HUB Portal.
- i) Members are not to accumulate personal benefits associated with customer loyalty programs (such as frequent flyer points) while travelling on Council business. The City will not allow customer loyalty details to be added to the travel booking and payment.
- The City will not pay for additional persons accompanying Council Members on Council business other than in accordance with this Policy.
- k) In relation to study tours or official delegations, the CEO will refer all such proposals to a Concept Forum for consultation, prior to confirming any arrangements.

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- In accordance with regulation 37(2) and (3) of the regulations, no payment or reimbursement will be made to Council Members pursuant to this Policy for any Education or Conference:
  - which does not relate or is not relevant to the Council Member's role under section 2.7 to 2.10 of the Act;
  - (ii) was attended with 3 months of expiry of the Council Member's term;
  - (iii) was attended during the period commencing on the date of a resignation notice tendered by the Council Member and until the resignation takes effect; and
  - (iv) was attended whilst the Council Member or council is suspended.

For the avoidance of doubt, the limitations regarding payments or reimbursements pursuant to this Policy does not limit Council's ability to approve a payment or reimbursement to a Council Member for any education or conference.

### 6.3 Group Education

### 6.3.1 Council Member group education session

The CEO (or nominee) is authorised to arrange one or more Council Member group education sessions in any financial year, to which all Members are to be invited, to a maximum total annual cost of \$30,000.

### 6.4 Industry Engagements

- 6.4.1 At the request of a Council Member, the CEO (or nominee) is authorised to arrange the registration of the Member to attend, listen to or speak at any industry engagement which the CEO considers is directly relevant to the City's affairs.
- 6.4.2 Industry engagements may also include (at the discretion of the CEO or nominee) Corporate Breakfasts/Luncheons/Dinners and Awards/Ceremonies.
- 6.4.3 Industry engagements that are aligned/ perceived to be aligned to any political party are not authorised under this Policy.
- 6.4.4 A maximum Council Member Industry Engagement Allowance (CMIEA) of \$300 per Council Member per engagement is available for Council Member attendance at industry engagements.



### 6.5 Requests and Approvals

### Requests

- 6.5.1 Requests from Members to attend Conferences, Education or Industry Engagements are to be submitted in writing to Elected Member Support at least ten working days before the event.
- 6.5.2 All requests are to address the following criteria:-
  - (a) Relevance to the Council Members role as a Council Member; and
  - (b) Relevance to the Council Members continuing professional development; and
  - (c) Relevance to the City's strategic direction; and
  - (d) Relevance to the Council Members committee representation.
- 6.5.3 Requests received from the Mayor will be processed as first priority. Other requests will be processed in the order of receipt.

### Approvals

- 6.5.4 Approval for Council Member attendance is to be granted by the CEO where:-
  - (a) application complies with this Policy;
  - (b) event or activity is to be held in Australia; or
  - (c) the Council Member has sufficient funds available in their professional development allocation to meet costs of attendance.
- 6.5.5 Approval for Council Member attendance is to be granted by Council where:-
  - (a) application has been refused by CEO;
  - (b) application does not comply with this Policy;
  - estimated costs of attendance exceed the available balance of the Council Member's annual professional development allocation; or
  - (d) event or activity is to be held overseas.

### 7. AUTHORITIES AND ACCOUNTABILITIES

N/A



### 8. ROLES AND RESPONSIBILITIES

- 8.1 In accordance with section 5.128(4) of the Act, the CEO must ensure that an up-to-date version of the Policy on the local government's official website.
- 8.2 In accordance with section 5.127(1) of the Act, a local government is to prepare a report at the end of each financial year on the training completed by Council Members in that financial year.
- 8.3 In accordance with section 5.127(2) of the Act, the report must be published on the City's official website within one month of the end of each financial year.

### 9. DISPUTE RESOLUTION (if applicable)

All disputes concerning this policy will be referred to the Manager Corporate Governance and Council Services in the first instance, and if unresolved, to the General Counsel and finally escalated to the CEO for arbitration.

### 10. EVALUATION AND REVIEW

Section 5.128(5) of the Act requires that a local government –

- (a) must review the policy after each ordinary election; and
- (b) may review the policy at any other time.

Any amendment to the policy is to be adopted by Council by an absolute majority.

### 11. RELATED DOCUMENTS

Council Members Fees, Allowances, Reimbursements and Benefits Policy.

Attendance at Events Policy (Council Members and CEO).

### 12. REFERENCES

Local Government Act 1995 Local Government (Administration) Regulations 1996 Local Government Officers' (Western Australia) Award 2021

### 13. RESPONSIBILITY FOR IMPLEMENTATION

Manager Corporate Governance and Council Services



### **REVISION HISTORY**

Version	Next Review	Record No.
1	October 2021	21/231812v1
2	October 2023 No Amendments	20/231812v2
3	October 2023  Amended due to legislative change	20/231812v3
4	August 2025	20/231812v4
5	December 2025	20/231812v5
	December 2027	

# 4.20 Appointment of Delegate to Mindarie Regional Council meeting on 18 December 2025

File Ref: 2391 – 25/443848 Responsible Officer: Chief Executive Officer

Attachments: Ni

Previous Items: SCE02-10/25 - Appointment of Delegates and Deputy

Delegates to External Councils, Groups, Committees and Boards - Special Council - 28 Oct 2025 6:00pm

### Changes to Report and Additional Information Arising from Agenda Briefing

Any changes or additional information following Agenda Briefing will be shown here.

### Issue

One of the delegates to the Mindarie Regional Council (MRC), Cr Jordan Wright, is unavailable to attend the Mindarie Regional Council on 18 December 2025 (**December Meeting**) and this report seeks to appoint a delegate to the MRC for the purposes of attending the December Meeting.

### **Background**

The MRC does not permit Deputy Delegates. If a City of Wanneroo (**City**) Delegate cannot attend an MRC meeting, then the seat will be vacant, unless Council chooses (and has time) to make another resolution to appoint an alternate 'Delegate' for that specific MRC meeting only.

### Detail

As the MRC does not permit Deputy Delegates, the unavailability of a Delegate to attend any meeting means that the City would only have one representative or in the case of both delegates being unable to attend, no representation. Cr Wright has advised that he is not available to attend the December Meeting therefore the City would only have one representative in attendance at the meeting being Cr Bedworth.

Pursuant to the Terms of Reference for the MRC, although a deputy can't be appointed, Council may choose to make resolution to appoint a Delegate for a specific MRC meeting only. The City has been advised that there is no remuneration for an alternate Delegate appointed in this way, and this arrangement has been in place since November 2019 in accordance with MRC's Terms of Reference.

### Consultation

Administration has consulted with Deputy Mayor Miles who has advised he is able to attend the relevant meeting.

### Comment

Representation on external Groups allows the City to have input into various issues that face the local government industry.

### **Statutory Compliance**

Local Government Act 1995 (WA)

### Strategic Implications

The proposal aligns with the following objective within the Council Plan 2025 – 2035:

5 ~ A Well-Governed and Managed City

5.1 - Lead with clear decisions and strong advocacy

### **Risk Appetite Statement**

In pursuit of strategic objective goal 5, we will accept a Medium level of risk as the City balances the capacity of the community to fund services through robust cost-benefit analysis and pursues evidence-based decision making to be effective stewards of the Council and City for future generations.

### **Risk Management Considerations**

There are no existing Strategic or Corporate risks within the City's existing risk registers which relate to the issues contained in this report.

### **Policy Implications**

Nil

### Financial Implications

Nil

### **Voting Requirements**

Simple Majority

### Recommendation

That Council APPOINTS Deputy Mayor Paul Miles as the Delegate to the Mindarie Regional Council for the purposes of attendance at the 18 December 2025 meeting.

Attachments: Nil

# 4.21 Appointment of Proxy Delegate to Joondalup Health Campus Community Board of Advice Committee

File Ref: 2391 – 25/462261 Responsible Officer: Chief Executive Officer

Attachments:

Previous Items: SCE02-10/25 - Appointment of Delegates and Deputy

Delegates to External Councils, Groups, Committees and Boards - Special Council - 28 Oct 2025 6:00pm

### Changes to Report and Additional Information Arising from Agenda Briefing

Any changes or additional information following Agenda Briefing will be shown here.

### Issue

A proxy to the Joondalup Health Campus Community Board of Advice Committee (**JHCCBAC**) needs to be appointed so that there is a person able to attend a meeting in the event that Cr Eman Seif is not able to attend a meeting.

### **Background**

At the Special Council Meeting held 28 October 2025, Council appointed one Delegate to the JHCCBAC being Cr Seif. JHCCBAC allows for a proxy to be appointed in the event that the Delegate is not able attend a meeting.

### Detail

JHCCBAC are required to endorse any proposed proxy. It is therefore recommended that Council appoints a proxy for endorsement by JHCCBAC so that there is a person that is able to attend the meetings of JHCCBAC if Cr Seif is not available to attend.

A nomination form is available as **Attachment 1**. Nominations can be accepted before the meeting and can also be accepted from the floor during the Ordinary Council Meeting.

One proxy is required. Where there are more nominations than vacancies for representation, a vote will need to be conducted.

### Consultation

The Administration have liaised with JHCCBAC to confirm that it would be appropriate for Council to nominate a proxy for the duration of Cr Seif's term, being until 16 October 2027.

### Comment

Representation on external Groups allows the City to have input into various issues that face the local government industry.

### **Statutory Compliance**

Local Government Act 1995 (WA).

### **Strategic Implications**

The proposal aligns with the following objective within the Council Plan 2025 – 2035:

5 ~ A Well-Governed and Managed City

5.1 - Lead with clear decisions and strong advocacy

### **Risk Appetite Statement**

In pursuit of strategic objective goal 5, we will accept a Medium level of risk as the City balances the capacity of the community to fund services through robust cost-benefit analysis and pursues evidence-based decision making to be effective stewards of the Council and City for future generations.

### **Risk Management Considerations**

There are no existing Strategic or Corporate risks within the City's existing risk registers which relate to the issues contained in this report.

relate	e to the issues contained in this report.	
Poli	cy Implications	
Nil		
Fina	incial Implications	
Nil		
Voti	ng Requirements	
Simp	ole Majority	
Rec	ommendation	
That	Council:-	
1.	APPOINTS Cr as the proxy to the Joondalup Health Campus Community Board of Advice Committee to attend the meetings if Cr Seif is not able to attend; and	
2.	REQUESTS endorsement from Joondalup Health Campus Community Board o Advice Committee of the proxy.	

Attachments:

11. Nomination Form - Proxy Delegate to Joondalup Health Campus Community Board of Advice Committee

25/463812



# Nomination Form Joondalup Health Campus Community Board of Advice Committee

### Position - Proxy

Nominee

Family name

If you are nominating another Councillor, please request that Councillor to countersign this nomination form to acknowledge that they accept the nomination.

Other names		
Name on Ballot Paper		
Name of person submitting Nomination – If different to Nominee		
Signed		
Date		
If a Committee Member is nominated by another Committee Member the person, conducting the meeting is not to accept the nomination unless the nominee has advised the person conducting the election, that they are willing to be nominated for the office.		
I herewith declare that I accept the nomination.		

23/343645

Signed

Date

### Late Reports (To be Circulated Under Separate Cover)

# 4.22 Long Term Financial Plan and 10 Year Capital Works Program 2026/27 – 2035/36

### 4.23 2026 Meeting Schedule

Item 5 Motions on Notice

Item 6 Confidential

### 6.1 Staff Matter (To be Circulated Under Separate Cover)

File Ref: 2391

Responsible Officer: Chief Executive Officer

This report is to be dealt with in confidential session, under the terms of the Local Government Act 1995 Section 5.23(2), as follows:

(a) a matter affecting an employee or employees

### Item 7 Date of Next Meeting

The next Ordinary Council Meeting has been scheduled for 6:00PM on 16 December 2025, to be held at Council Chamber, 1st Floor, Civic Centre, 23 Dundebar Road, Wanneroo.

### Item 8 Closure



# COUNCIL CHAMBER SEATING DIAGRAM

