



*Due to the current pandemic situation, this meeting
will be conducted electronically.*

Council Agenda

ORDINARY COUNCIL MEETING

7:00pm, 07 April 2020

To be held electronically

PUBLIC QUESTION & STATEMENT TIME & DEPUTATIONS

COVID-19 Pandemic Situation

Given the current pandemic situation and the risk it poses to the health and well-being of Elected Members, staff and the public, all Briefing Sessions and Council meetings are to be conducted via electronic means until further notice. To ensure the safety of the members of the public, and in accordance with *Local Government (Administration) Amendment Regulations 2020* which came into effect on 26th March 2020, and in line with State and Federal Government advice, these meetings may not be attended by members of the public.

The City encourages any members of the public who wish to raise a question to Council or to present a deputation, to submit this information via the **City's online forms** and/or contact **Council Support on 9405 5027**.

- [Public Question online form](#)
- [Deputation online form](#)

The City will make every endeavour to provide a response to any submissions at the meeting. All submissions will form part of the electronic meeting and will be recorded in the Minutes of the Council meeting.

1. Time Permitted

A minimum of 15 minutes is permitted for Public Question Time at Council Meetings. If there are not sufficient questions to fill the allocated time, the Presiding Member will move to the next item. If there are more questions to be considered within 15 minutes, the Presiding Member will determine whether to extend Public Question Time.

2. Protocols

No member of the public may interrupt the Council Meeting proceedings or enter into conversation.

Members of the public wishing to submit written questions are requested to lodge them with the Chief Executive Officer at least 30 hours prior to the start of the meeting (that is, by 12noon on the day before the meeting). If the question relates to an item on the Agenda, the item number and title should be stated. The Presiding Member will control Public Question Time and ensure that each person wishing to ask a question is given a fair and equal opportunity to do so.

3. General Rules

The following general rules apply to Public Question and Statement Time:

- Public Questions and Statements should only relate to the business of the local government and should not be a personal statement or opinion;
- Only questions relating to matters affecting the local government will be considered at a Council Meeting, and only questions that relate to the purpose of the meeting will be considered at a Special Council Meeting;
- Questions may be taken on notice and responded to after the meeting;
- Questions may not be directed at specific Elected Members or City Employee;
- Questions are not to be framed in such a way as to reflect adversely on a particular Elected Member or City Employee;
- First priority will be given to persons who are asking questions relating to items on the current Council Meeting Agenda; and
- Second priority will be given to Public Statements. Only Public Statements regarding items on the Council Agenda under consideration will be heard.
- Deputation requests must relate to items on the current Council Meeting Agenda.

For further information please contact Council Support on 9405 5000.

RECORDING AND ACCESS TO RECORDINGS OF COUNCIL MEETINGS POLICY

COVID-19 Pandemic Situation

Given the current pandemic situation, Briefing Sessions and Council Meetings will be recorded and an audio recording will be made available on the City's website as soon as practicable after the meeting.

Objective

- To ensure there is a process in place to outline the access to recorded Council Meetings.
- To emphasise that the reason for recording of Council Meetings is to ensure the accuracy of Council Meeting Minutes and that any reproduction of these Minutes are for the sole purpose of Council business.

Implications

City of Wanneroo Strategic Community Plan 2017/2018 to 2026/2027:

"4 Civic Leadership

4.2 Good Governance

4.2.1 Provide transparent and accountable governance and leadership"

Recordings pertaining to the proceedings of Council Meetings shall be retained in accordance with the *State Records Act 2000*.

Implementation

This Policy shall be printed within the Agenda of all Council Meetings which include:

- Ordinary Council Meeting;
- Special Council Meeting;
- Annual General Meeting of Electors; and
- Special Electors Meeting.

To advise the public that the proceedings of the meeting are recorded.

Evaluation and Review Provisions

Recording of Proceedings

1. Proceedings for Council Meetings; as well as Deputations and Public Question Time during these meetings shall be recorded by the City on sound recording equipment, except in the case of a meeting where Council closes the meeting to the public.
2. Notwithstanding subclause 1, proceedings of a Council Meeting, which is closed to the public, shall be recorded where the Council resolves to do so.
3. No member of the public is to use any audio visual technology or devices to record the proceedings of a Council or Committee Meeting, without the written permission of the Mayor or the Mayors Delegate.

Access to Recordings

4. Members of the public may purchase a copy of the recorded proceedings or alternatively, listen to the recorded proceedings at the Civic Centre. Costs of providing a copy of the recorded proceedings to members of the public will include staff time to make the copy of the proceedings; as well as the cost of the digital copy for the recording to be placed on. The cost of staff time will be set in the City's Schedule of Fees and Charges each financial year.
5. Elected Members may request a copy of the recording of the Council proceedings at no charge.
6. All Elected Members are to be notified when recordings are requested by members of the public, and of Council.
7. Transcripts can be produced on the request of the Chief Executive Officer and will include staff time set by the City's Schedule of Fees and Charges.

COMMONLY USED ACRONYMS AND THEIR MEANING

Acronym	Meaning
ABN	Australian Business Number
ACN	Australian Company Number
Act	<i>Local Government Act 1995</i>
CBP	City of Wanneroo Corporate Business Plan
CHRMAP	Coastal Hazard Risk Management & Adaption Plan
City	City of Wanneroo
CPI	Consumer Price Index
DBCA	Department of Biodiversity Conservation and Attractions
DFES	Department of Fire and Emergency Services
DOE	Department of Education Western Australia
DOH	Department of Health
DPLH	Department of Planning Lands and Heritage
DPS2	District Planning Scheme No. 2
DLGSCI	Department of Local Government, Sport and Cultural Industries
DWER	Department of Water and Environmental Regulation
EPA	Environmental Protection Authority
GST	Goods and Services Tax
JDAP	Joint Development Assessment Panel
LTFP	Long Term Financial Plan
MRS	Metropolitan Region Scheme
MRWA	Main Roads Western Australia
POS	Public Open Space
PTA	Public Transport Authority of Western Australia
SAT	State Administrative Tribunal
SCP	City of Wanneroo Strategic Community Plan
WALGA	Western Australian Local Government Association
WAPC	Western Australian Planning Commission



Notice is given that the next Ordinary Council Meeting will be held electronically
on **Tuesday 7 April, 2020** commencing at **7:00pm**.

D Simms
Chief Executive Officer
3 April, 2020

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A G E N D A

Good evening Councillors, staff, ladies and gentlemen, we wish to acknowledge the traditional custodians of the land we are meeting on, the Whadjuk people. We would like to pay respect to the Elders of the Nyoongar nation, past and present, who have walked and cared for the land and we acknowledge and respect their continuing culture and the contributions made to the life of this city and this region and I invite you to bow your head in prayer:

Lord, We ask for your blessing upon our City, our community and our Council. Guide us in our decision making to act fairly, without fear or favour and with compassion, integrity and honesty. May we show true leadership, be inclusive of all, and guide the City of Wanneroo to a prosperous future that all may share. We ask this in your name. Amen

Item 1 Attendances

Item 2 Apologies and Leave of Absence

Item 3 Public Question Time

Item 4 Confirmation of Minutes

OC01-04/20 Minutes of Ordinary Council Meeting held on 10 March 2020

That the minutes of Ordinary Council Meeting held on 10 March 2020 be confirmed.

Item 5 Announcements by the Mayor without Discussion

Item 6 Questions from Elected Members

Item 7 Petitions

New Petitions Received

Update on Petitions

UP01-04/20 PT01-03/20 Request Traffic Control Measures, Dalecross Avenue, Madeley (20/51367)

Cr Zappa presented a petition of 24 signatories requesting the City of Wanneroo to provide more effective traffic control measures to slow the speed of traffic in Dalecross Avenue, Madeley.

Update:

This item will be discussed under item AS01-04/20 *Response to Petition PT01-03/20 - Request for Traffic Treatments - Dalecross Avenue, Madeley* at this Ordinary Council Meeting.

Item 8 Reports

Declarations of Interest by Elected Members, including the nature and extent of the interest. Declaration of Interest forms to be completed and handed to the Chief Executive Officer.

Planning and Sustainability

Strategic Land Use Planning & Environment

PS01-04/20 Draft WA Aviation Strategy 2020

File Ref:	7324 – 20/68502
Responsible Officer:	Director Planning and Sustainability
Disclosure of Interest:	Nil
Attachments:	1

Issue

To consider the City's submission on the draft WA Aviation Strategy 2020 (the **draft Strategy**) seeking support for a future airport in the northern part of the Perth region (**Attachment 1**).

Background

In August 2010, the State government released '*Directions 2031 and Beyond*', which is a high-level spatial framework and strategic plan to establish a vision for the future growth of the metropolitan Perth and Peel regions. '*Directions 2031 and Beyond*' included the following implementation initiative for a prosperous City:

"7. Evaluate rationale for the construction of a third airport to service the metropolitan region. A process is urgently required to enable suitable sites to be identified now so that buffer zones may be included in future planning projects for establishing the type of airports required."

In 2015, the State government released a State Aviation Strategy, which also proposed that investigations be undertaken for suitable sites for second civil and general aviation airports to serve the metropolitan region. A study on the matter commenced, but has not been completed.

Detail

On 10 February 2020, the State government released the draft Strategy for public comment. The draft Strategy is intended to set out the actions and future policy approach to foster improved airfare affordability and to ensure the aviation industry continues to support future growth of the state.

The draft Strategy acknowledges that the State government has commenced investigations to identify suitable sites for a second civil aviation airport to Perth airport and a second general aviation airport to Jandakot airport.

In this regard, the action proposed in the draft Strategy is that the State government progresses investigations in relation to suitable sites for a second civil and general aviation airport to service the metropolitan region, and that this is undertaken by the Department of Planning, Lands & Heritage (DPLH) on behalf of the WAPC.

The draft Strategy recognises that community access to air services is critical to regional liveability and attracting jobs to the regions. It also seeks to identify and realise tourism opportunities by drawing more visitors to the State through expanding the air route network. Achieving the actions within the draft Strategy will require collaboration, engagement, innovation and transparency from airlines, airport operators, State, Commonwealth and local governments, and the resources and tourism sector, to positively impact airfares and air services.

Proposed City of Wanneroo Submission on Draft WA Aviation Strategy

Administration's submission outlines its support for the State government to progress investigations in relation to suitable sites for a second civil and general aviation airport as outlined in the draft Strategy. It proposes that these investigations consider the merits associated with siting these airports in or near the northern part of the Perth metropolitan region. In summary, the submission makes the following key points:

- As the northern part of the Perth region will continue to experience rapid urban growth, an airport in this region would be well placed to service this large population base.
- Job creation is one of the key priorities for the North-West Sub-Region of the Perth metropolitan area. Metropolitan planning strategies outline that population growth should be accompanied by local job growth and in order to significantly increase the number of jobs in the region, it is important that these jobs are 'strategic' in nature (e.g. not jobs simply serving the local population). An airport would stimulate 'strategic' job growth and the development of major proposed industrial areas in the Neerabup, Wangara, Nowergup and Pinjar areas. Similarly, an airport would boost tourism and tourism-related employment in the northern part of Perth.
- An airport near Perth's 'Northern Food Bowl' would allow for the faster and more direct transportation of fresh produce within the state, interstate and to overseas markets. It could also stimulate different land use options and new industries in the region.
- The northern part of the Perth region consists of large parcels of land which could be investigated by the State as potential airport locations. These include the approximate 100,000 hectares of State-controlled land within and near the City. This base could potentially be considered for adaption to form part of a future civil and/ or general aviation airport complex.
- The airport could form the basis of the development of an 'Aerotropolis' (an area whose infrastructure, land use and economy is centred on an airport) in the northern part of the Perth region, which could form the basis for a significant economic hub in the northern part of Perth.
- The northern part of the Perth region has significant transport infrastructure to support an airport, with existing and future freight corridors and high-grade transport infrastructure in place or being planned.
- The City requests the opportunity to work closely with the DPLH to investigate suitable sites for a second civil aviation airport to Perth airport and a second general aviation airport to Jandakot airport.

Consultation

Administration has written to the Shires of Gingin, Dandaragan and Chittering advising them of the City's proposed submission and outlining its submission's key points. A response was received from the Shire of Gingin who expressed that it would like to participate in discussions regarding an airport. Should the State government support the proposal for an airport in the northern Perth region, the City will engage with its neighbouring Councils in relation to future potential airport sites.

Comment

Council has previously endorsed a number of submissions on draft State government strategies which have included reference to the matter of a possible future airport in or near the north-west metropolitan sub-region. These include:

- A submission on the draft *North-West Sub-Regional Planning Framework*, which was endorsed by Council on 21 July 2015. This submission recommended that a study to site future airports for the Perth-Peel region gives attention to the economic benefits of an airport in this sub-region, and how this would support the broader strategic objectives for the region as a whole; and
- A submission on the draft *Perth Transport Plan @ 3.5 million and Beyond*, endorsed by Council on 11 October 2016. This included the same recommendation as the above.

Council has more recently endorsed, as part of its *Advocacy Factsheet: Freight*, that the City and adjacent regions offer many advantages in terms of geography, links with freight corridors and land availability and that the City should be considered when undertaking a site selection study for Perth's second airport.

The release of the draft Strategy provides a further opportunity for the City to advocate for an airport in the northern part of the Perth region. It is therefore recommended that a submission be made on this matter.

Statutory Compliance

Nil

Strategic Implications

The proposal aligns with the following objective within the Strategic Community Plan 2017 – 2027:

“2 *Economy*

2.2 *Strategic Growth*

2.2.5 *Attract investment development and major infrastructure”*

Risk Management Considerations

Risk Title	Risk Rating
ST-S12 Economic Growth	Moderate
Accountability	Action Planning Option
Chief Executive Officer	Manage

Lack of consideration towards opportunities for major infrastructure in the City could limit its prospects for economic growth and development.

Policy Implications

Nil

Financial Implications

Nil

Voting Requirements

Simple Majority

Recommendation

That Council APPROVES the City of Wanneroo's submission to the Department of Transport on the draft WA Aviation Strategy 2020, as shown in Attachment 1, supporting investigations as part of the Strategy to identify suitable sites for a second civil aviation and general aviation airport and requesting that these investigations consider the merits of siting these airports in or near the northern part of the Perth region.

Attachments:

1 [!\[\]\(642aa997563f9a325b310230bb5078b7_img.jpg\)](#). Attachment 1 - COW Submission Draft WA Aviation Strategy 2020 20/108418 Minuted



Ref: 20/108418
Enquiries: Mark Dickson 9405 5000

8 April 2020

Natasha Townsend
A/Principal Policy Officer
Freight, Ports, Aviation and Reform
Department of Transport
Level 8, 140 William Street
PERTH WA 6000

Dear Ms. Townsend,

SUBMISSION ON DRAFT WA AVIATION STRATEGY 2020

Thank you for the opportunity to comment on the draft WA Aviation Strategy.

The City of Wanneroo's submission relates to the Strategy's 'Priority C6' to progress investigations in relation to suitable sites for a second civil and general aviation airport to service the metropolitan region.

The City supports this priority and requests that these investigations consider the following merits associated with siting these airports in or near the northern part of the Perth metropolitan region:

- The northern part of the Perth region has been experiencing rapid urban growth for many years. This is anticipated to continue under the current strategic plans for the Perth and Peel regions. The City of Wanneroo alone is forecast to have a population of over half a million by 2070 and the sub-region, comprising the Cities Wanneroo and Joondalup a population of over 740,000 people by 2050. An airport in or near the northern part of the Perth metropolitan region would be well-placed to service this large population base.
- Metropolitan planning strategies, including the Western Australian Planning Commission's *North-West Sub-Regional Planning Framework*, articulate that job creation is one of the key priorities for the North-West Sub-Region; and that population growth should be accompanied by local job growth. These jobs must be 'strategic' in nature (i.e. not jobs simply serving the local population), which requires significant economic infrastructure. An airport would stimulate 'strategic' job growth in the region and the development of major proposed industrial areas in the Neerabup, Wangara, Nowergup and Pinjar areas.
- An airport would boost tourism and tourism-related employment in the northern part of Perth. A key focus of the economic development strategies for the Yanchep-Two Rocks area in particular include proposals for significant local tourism development, and prospects for this would be greatly enhanced through an airport being nearby.

- The City forms part of a \$1 billion per annum regional food zone producing over 60 agricultural products. It alone contributes 34% of the total gross value of agricultural commodities produced in the Perth region. In 2017/18, agriculture in the City contributed \$327.71 million to output/total sales and created 1,040 total jobs. An airport could facilitate further growth in this sector by servicing domestic and international export markets. It's location within close proximity to Perth's 'Northern Food Bowl' would allow for the faster and more direct transportation of fresh produce overseas as well as to other regions including the State's north-west and interstate markets.
- The northern part of the Perth region consists of large parcels of land which could be investigated by the State as potential airport locations. There is approximately 100,000 hectares of State-controlled land within and near the City. This includes the State Forest as well as the Gingin Royal Australian Air Force base.
- The airport could form the basis of the development of an 'Aerotropolis' (an area whose infrastructure, land use and economy is centered on an airport) in the northern part of the Perth region, which could form the basis for a significant economic hub in the northern part of Perth.
- The northern part of the Perth region has significant transport infrastructure to support an airport, with existing and future freight corridors and high-grade transport infrastructure in place or being planned. This includes the NorthLink WA major road project, which would result in good accessibility linking the north of the State to the Perth-Peel region, including the major intermodal freight terminal at Muchea and the Perth-Darwin and Perth-Adelaide highways and rail systems. The northern extension of Tonkin Highway is also proposed to involve a north-western branch, the proposed Whiteman-Yanchep Highway, and this will provide a further excellent transport link (including possible public transport/rail) from the north part of the metropolitan region to the east of the region.

The City requests the opportunity to work closely with the Department in relation to the investigations under Priority C6 of the draft Strategy, and would be pleased to provide any further information which may assist the investigations.

For more information or clarification, please don't hesitate to contact Mark Dickson, Director Planning and Sustainability on 9405 5000 or Mark.Dickson@wanneroo.wa.gov.au.

Thank you for the opportunity.

Yours sincerely,

Daniel Simms
CHIEF EXECUTIVE OFFICER

PS02-04/20 Annual Review of Cell Costs - East Wanneroo Cell 1 Developer Contributions Arrangements

File Ref: 23145V03 – 20/99616
Responsible Officer: Director Planning and Sustainability
Disclosure of Interest: Nil
Attachments: 4

Issue

To consider the 2019/20 Annual Review of costs for the East Wanneroo Cell 1 Developer Contributions Arrangements for the purpose of public advertising.

Background

The Cell 1 Developer Contribution Arrangements are subject to an Annual Review process to ensure that the cost contribution amount is correctly set to ensure the collection of sufficient funds to cover the cost of infrastructure items as per Schedule 6 of DPS 2.

The purpose of the Developer Contribution Arrangements for Cell 1 is to coordinate the provision of standard subdivision infrastructure on behalf of developers within the East Wanneroo Cell 1 Agreed Structure Plan (**ASP**). The ASP contains the suburbs of Ashby and Tapping (**Attachment 1**) and is predominately developed (96%) with the exception of several original market gardens, balance title lots and existing house lots that are yet to contribute towards their infrastructure obligations for this Cell.

The provisions outlined in Part 9 and Schedule 6 of DPS 2 provides the statutory basis for the management and implementation of the Cell 1 Developer Contributions Arrangements. In accordance with Clause 9.11.1 of DPS 2, the City is required to annually review the Cell Costs prior to the commencement of each new financial year.

Council last adopted the Cell 1 (2018/2019) Annual Review of Cell Costs at its meeting on 4 June 2019 (Report PS02-06/19), where it was resolved:-

“That Council:-

1. *APPROVES the methodology for the Annual Review of costs for East Wanneroo Cell 1 by utilising the total ‘estimated excess funds at full development’ as a basis for calculating the revised Infrastructure Cost per Lot (ICPL) for remaining landowners;*
2. *APPROVES the revised rate of \$1,862,500 as the proposed average englobo value per hectare for East Wanneroo Cell 1 in accordance with Clause 9.14.3 of District Planning Scheme No. 2;*
3. *APPROVES the revised Infrastructure Cost per Lot (ICPL) of \$18,018.64 for East Wanneroo Cell 1 in accordance with Clause 9.11.5 of District Planning Scheme No. 2;*
4. *APPROVES the amount of \$25,772,309 as the estimated portion of excess funds at full development that is applicable to those landowners that have already made a contribution and AUTHORISES:*
 - a) *A partial return of estimated excess funds of \$22,679,632 pending development of all the land in Cell and finalisation of the return of excess requirements in accordance with Clause 9.13.3 of District Planning Scheme No. 2, or as otherwise agreed by Council;*

- b) *The retention of a contingency amount of \$3,092,677 (12% of applicable estimated excess) in a Cell 1 account and restricted for this purpose, pending the remaining estimated contributions being received; and*
 - c) *Subject to each respective contributing landowner executing a Deed of Acknowledgement and Agreement, paying the respective landowner the apportionment of excess funds (\$22,679,632) based on each respective landowner's total contributions (total ICPL paid) as a proportion of the total contributions estimated at full development.*
5. *NOTES the findings of the Transactional Internal Review for Cell 1.*
6. *APPROVES the financial adjustments, modifications and payments as identified in the Transactional Internal Review to facilitate the Annual Review recommendations; and*
7. *NOTES the deletion of the underpass located immediately south of the intersection of Bonanella Entrance and Pinjar Road."*

The methodology agreed by Council apportions the total estimated excess funds at full development (\$26,772,872) between previous subdividers (up to 4 June 2019) and future subdividers based upon the total number of Infrastructure Cost Per Lot (ICPL) payments.

This methodology is generally consistent with the provisions of DPS 2, which provides for the return of excess funds at full development.

- Previous contributors' entitlement based on 3,297 ICPL payments (\$25,772,309); and
- Future subdividers estimated ICPL payment of 128 (\$1,000,563).

In relation to Council's decision of 4 June 2019 to return part of the estimated excess funds, the City has made significant progress in returning estimated excess funds to contributing landowners. Administration has now returned \$19,974,321 to contributing landowners with \$2,705,311 remaining to complete the 'Tranche 1' payment (total \$22,679,632), which is expected to be completed by the end of the financial year. The process involves validation of entitlement, proof of identity and the execution of individual legal agreements (deeds of agreement).

In line with Council's decision, the City has withheld a contingency amount of \$3,092,677 (12%) of the total estimated excess of \$25,772,309. Individual returns for contributing landowners were apportioned based on the total value of their contributions to the total value of contributions received up to 4th of June 2019. In accordance with the above approach, future subdividers will receive their portion of the estimated excess (\$1,000,563) through a reduction in the ICPL rate from \$25,835.54 to \$18,018.64 (2019), which has been shared between the estimated remaining lot yield of 128 lots.

In accordance with DPS 2, future Annual Reviews will have regard for actual lot creation since the last review, estimated remaining lot yield, the ICPL to be applied to remaining landowners and any other relevant factors. The Annual Review includes updated expenditure (actuals) incurred since the last annual review on 4 June 2019 up to 31 December 2019 and the revised estimated costs for the remaining cell works, as depicted in the Detail section of this report.

Detail

The Annual Review has considered and was informed by the following considerations:

- Revised valuation prepared by a valuation panel for the purposes of estimating; remaining expenditure and compensation for remaining landowners;
- Actual expenditure since the last annual review up to 31 December 2019;
- Revised cost estimates for remaining cell Works and Administration costs using latest information available;
- Updated income/ interest and remaining estimated income; and
- Revision of ICPL rates.

Administration has prepared the Annual Review of costs and is seeking endorsement by the Audit and Risk Committee, prior to Council's consideration (refer **Attachment 2**).

The following represents the required cost factors that form the basis of the Annual Review.

Land Valuation

A land valuation was conducted in accordance with the provisions of DPS 2 and a consensus land valuation obtained for Cell 1 from the valuation panel (refer **Attachment 3**).

The recommended change to land values is considered to be relatively minor, with a reduction in land value of \$25,000 (\$27,500 inclusive of solatium) as per the following table.

EAST WANNER00 CELL	Agreed Land Adopted 4 June 2019 (Report PS02-06/19)		Proposed Land Values (2020) - Pending Adoption		Change in Land Valuation (\$)	Change in Land Valuation Inclusive of Solatium (\$)
	CONSENSUS VALUE	CONSENSUS VALUE PLUS 10% SOLATIUM	CONSENSUS VALUE	CONSENSUS VALUE PLUS 10% SOLATIUM		
1	\$1,912,500	\$2,103,750	\$1,887,500	\$2,076,250	- \$25,000	- \$27,500

Remaining Cell Cost Estimates

The remaining estimated expenses include capital works, public open space (**POS**), historic public open space credits, administration charges and developer balances pre-2007/2008, resulting in total remaining estimated expenses of \$2,545,278, as per the following table:

Remaining Estimated Expenses	
Capital Works	\$ 381,764
Public Open Space	\$ 1,258,208
Historic Public Open Space Credits	\$ 562,853
Administration Charges	\$ 212,634
Developers Balances Pre 2007/2008	\$ 129,820
	\$ 2,545,278

- *Capital Works*

The Pinjar Road duplication project was funded through state grants, municipal funds and Cell 1. This project is fundamentally complete; however, the final costs will not be available until 30 June 2020 when the project is finalised and closed.

The total estimated cost of these remaining construction works is \$381,764 and includes:

- A dual use pathway from Da Vinci Park/ Pinjar Road - \$100,000;
- Pathway link (Bonannella Ent to Seurat Loop) - \$20,000;
- Remaining Pinjar Road duplication funding from Cell 1 - \$253,739 (pending final costs); and
- Environmental offsets (associated with Pinjar Road construction) – The estimated remaining expenditure is \$8,025.28 and forms part of the district distributor road costs in the annual review calculation table.

It should be noted that some of the works included in the previous Annual Review have been deleted resulting in a reduction in the Cell Costs. The deleted works include.

- A footpath between Bonanella Entrance and Caporn Street, as it cannot be constructed due to vegetation required to be retained under the City's Environmental Offset Management Plans; and
- A drainage sump of 1,655m² located within Lot 1665 Wanneroo Road, as the sump is not required due to the consolidation of drainage to the north of the proposed sump site.

- *Public Open Space (POS) Acquisition*

0.6060 hectares of POS to be acquired of with an estimated value of value of \$1,258,207.50

- *Historic Public Open Space Credits*

Historic POS credits refer to compensation payable to specific landowners in the Cell for POS reserves provided prior to the urbanisation of an area and which form part of the relevant structure plan's 10% POS provision. In this regard, there remains only one credit for historic POS, which equates to \$562,852.50.

- *Administration Costs*

Administration cost estimates have been calculated to be \$53,160 per annum and include internal staff costs, consultancy, auditing, valuation and advertising costs associated with the management of the Cell. This is an estimate based on previous years expenditure, however only actuals will be charged to the Cell when known. The estimated Administration costs have been projected over the remaining (estimated) operational period 2019 to 2023, equating \$212,634.

It has been assumed that the Cell will be completed by 2023 on the basis that all land has been developed or a determination by Council made that the Cell be closed. The City will continue to review the operational period of the Cell and associated administration costs at each Annual Review until such time as the Cell is closed or all the land has been developed.

- *Allowance for Outstanding Developer Balances*

In reconciling the Cell accounts last year, Administration identified an outstanding credit of \$129,820 to some developers, which is pending review of the historic subdivision information to resolve by Administration. This matter has been captured as an internal management action and will be completed prior to the next annual review for Cell 1.

Cell 1 Income

The Cell 1 income considered by the Annual Review includes income already received as well as estimated income as follows:

- *Income Received:*

Cell 1 has received \$59,925,278 in contributions and interest generated on the Cell 1 account up to 31 December 2019. No additional contribution payments have been received since the last annual review (4 June 2019) with the exception of interest income.

- *Remaining Lot Yield Estimates:*

Remaining estimated lot yield has increased from 128 to 131 remaining lots, resulting in an increase in the total estimated income for the Cell of \$54,056 since the last Annual Review and equating to a total remaining estimated income of \$2,360,442.

- *Total Estimated Income for Cell 1:*

This is a combination of income received and remaining estimated income and equates to \$62,285,720.

Infrastructure Cost Per Lot (ICPL) Rate

As outlined above, at the last Annual Review in June 2019 Council approved a partial return of excess funds to previous contributors and the undeveloped landowners received a benefit from the estimated excess funds through a reduction in the ICPL rate. In effect, contributors prior to 4 June 2019 received a partial cash reimbursement (refund) and future subdividers would receive a reduction in the ICPL payment to mitigate any further returns of excess funds to those landowners yet to develop.

The additional excess funds identified in this Annual Review equates to \$397,683, which is mainly due to interest income and a reduction in the required infrastructure that needs to be provided in the Cell. This is in addition to the \$3,092,677 contingency, which mostly consists of future estimated income.

If Council applied the same methodology as the last review the estimated total excess at full development would increase to \$3,490,360, which could otherwise enable a minor reduction in the ICPL rate from \$18,018.64 to \$17,902.63 (approximately \$116.00 per ICPL) as a portion of the estimated Cell 1 excess liability that could be applied to the future landowners through a reduction in the ICPL in the same manner as the previous review.

However, given there remains uncertainty over future income and remaining Cell work costs (which could potentially increase in the future), it is recommended that Council retain the current ICPL rate of \$18,018.64 and only note the potential increase in estimated excess funds to contributing landowners, pending greater certainty over remaining income and Cell costs through a future annual review.

Notwithstanding the above, the City's Annual Financial Statements for the year ending 30 June 2019 was audited by the Office of the Auditor General and identified that the Cell 1 balance already contains \$882,408 more than required to complete the cell works.

Auditing

The recommendations of the Annual Review were audited by the City's external auditors William Buck in March 2020 and a copy of their Audit Report has been included in **Attachment 4**.

Requests for Further Return of Excess Funds by Major Landowners

Council's decision in June 2019 to return excess funds (the 'Tranche 1' refund) was conditional to the retention of \$3,092,677 (12% of applicable estimated excess and covering the total expected income by full development) as a contingency pending the remaining estimated contributions being received (at full development of the Cell). This arrangement was reflected in the legal agreements with the landowners and the City, where the landowners accepted and acknowledged the outcome of the review of Cell 1 as detailed in the resolution of Council on 4 June 2019.

As mentioned before, no further subdivisions have taken place since the Tranche 1 payment in 2019 and thus no contributions have been received.

The major landowners in Cell 1 (Peet, Satterley and Cedar Woods) have made requests to the City for a further payment of the estimated excess funds (the 'Tranche 2' refund), prior to all remaining income being received.

The potential payment of a Tranche 2 refund is a decision for Council and will be formally considered when it considers all the submissions following advertising of the annual review. Council's decision will be informed by submissions made, and after considering all relevant options and potential implications for the City. It is noted that in accordance with the provisions of the City's DPS 2, the City is not legally required to return excess funds prior to full development (the close of the Cell).

It is noted that if Council were to consider a Tranche 2 payment the available excess funds identified in the City's 2018/19 statutory financial statements for Cell 1 was \$882,408 (noting that the City has already returned and/or allowed for the return of \$22,679,632 to Cell 1 landowners). Should a further payment of \$882,408 be authorised by Council then this would need to be distributed proportionally and in the same manner as the Tranche 1 payment to the landowners who have already contributed in Cell 1, prior to 4 June 2019.

If Council approves a further reimbursement to Cell 1 contributors prior to closing the Cell, Administration proposes to acknowledge the Deed of Agreements entered into by those Cell 1 contributors and will confirm the legal entity details are the same (whether company, association or individual) prior to actioning any reimbursement.

Comment

Part 9 and Schedule 6 of DPS 2 set out the provisions for the management and implementation of the East Wanneroo Developer Contributions Arrangements. In accordance with these provisions, the City is required to annually review the Cell Costs and Council is to determine whether to increase, decrease, or maintain the current ICPL rates as a result of the review.

At the last annual review of costs on the 4th of June 2019 Council identified a significant amount of excess funds had been collected for Cell 1 and resolved to make a partial return of the estimated excess at full development (Tranche 1) and apply a reduction in the ICPL rate based on future landowners share of the estimated excess (e.g. reduce the Cells excess liability for future subdividers by reducing the contribution payment). In this regard, it was acknowledged that the provisions of DPS2 provide a methodology that recognises that all contributing landowners are entitled to any excess Cell funds that remain after the development of all the land in the cell and therefore.

- Reduce the current ICPL for Cell 1 by the extent of the remaining landowner's portion of the estimated excess;
- Facilitate a partial return of the estimated excess to those landowners that have already made a contribution (Tranche 1); and
- Retain a contingency (\$3,092,677) from those landowners that have already made a contribution to ensure adequate funds remain within the cell to account for and complete the cell works (pending the receipt of future contributions from landowners yet to develop).

The current annual review has identified a potential increase in the total estimated excess in Cell 1 funds due to additional interest generated on the cell account and the deletion of some cell works, as part of this annual review (\$397,683). This amount is in addition to the contingency amount of \$3,092,677, which has been retained in accordance with Council resolution of 4th of June 2019, pending the receipt of future income and completion of the cell work.

DPS 2 requires the City to complete an annual review of the Cells within 12 months of the previous review (4 June 2019). The City has progressed this review to comply with DPS 2, however it must be noted that the actual expenditure since the last annual review cannot be confirmed until the end of year closure for this financial year. This will be completed as part of the City's Audited Financial Statements by the Office of the Auditor General, which is not anticipated until September 2020.

In this regard, the City intends completing a further annual review for Cell 1 this year (to include the certified end of year financials), which will then align with the annual review timeframes of other East Wanneroo Cells in December 2020.

Given the uncertainty regarding the Cell actuals and remaining estimated income, rather than recommending an increase in the cell contingency or a reduction in the ICPL rate, the City is recommending that the ICPL rate be retained the same as last year.

Under clause 9.13.3, Council is not required to return the excess funds until full development of the cell, where all costs and income have been validated. At the last annual review, Council resolved to make a partial return to address a significant extent of excess funds (in this cell) and to mitigate the reputation risk associated with the lack of annual review for an extended period, prior to 4 June 2019.

The City is also considering options on how to close or wind-up a cell; The DPLH is proposing significant changes to State Planning Policy 3.6 (**SPP 3.6**), which may translate into amendments to the *Planning and Development Act 2005* and associated Regulations and has the potential to affect the operational period associated with the East Wanneroo Developer Contribution Arrangements. Administration will give further consideration to this matter and is seeking clarification from the DPLH on when the final SPP 3.6 will be gazetted.

Consultation

In accordance with the relevant provisions of DPS2, the City is required to advertise the proposed land values for a period of 28 days and the revision of Cell Costs for a period of 42 days respectively. Advertising must be carried out by means of advertisements in local newspapers, letters sent to affected landowners and a notice published on the City's website.

In accordance with the above and following Council's endorsement of the Annual Review, Administration will proceed with advertising for a period of 28 and 42 days respectively.

Statutory Compliance

The City is currently meeting its obligations under Clause 9.11.1 of DPS 2 to review Cell Costs on an annual basis. The completion of the Annual Review as outlined in this report further allows Cell 1 to meet its statutory obligations for the next financial year in accordance with DPS 2.

As the City has been undertaking external audits of City accounts, inclusive of the Cell 1 fund annually, the City has complied with the provisions of the *Local Government (Financial Management) Regulations 1996*.

Strategic Implications

The proposal aligns with the following objective within the Strategic Community Plan 2017 – 2027:

“4 Civic Leadership

4.2 Good Governance

4.2.1 Provide transparent and accountable governance and leadership”

Risk Management Considerations

Risk Title	Risk Rating
ST-G09 Long Term Financial Plan	Moderate
Accountability	Action Planning Option
Director Corporate Strategy & Performance	Manage

Risk Title	Risk Rating
ST-S23 Stakeholder Relationships	Moderate
Accountability	Action Planning Option
CEO	Manage

The above risks relating to the annual review of the East Wannon Cells has been identified and considered within the City's existing Strategic risk register.

Policy Implications

Nil

Financial Implications

The Cell 1 Annual Review Cost Table (**Attachment 2**) identifies a potential increase in the Cells estimated excess funds at full development of \$397,683. This proposed figure takes into account the estimated income, account expenditure to date (as at 31 December 2019), the remaining Tranche 1 landowner returns (\$22,679,632) and the contingency (\$3,092,677) retained by the City, pending future estimated Cell income and expenditure.

The annual review is not a formal set of financial statements and that the contingency amounts were established based on Council's previous approval, hence there is no accounting or compliance to DPS requirements to transfer the additional excess amount of \$397,683 to the contingency amounts.

It is also noted that under DPS 2 the Council has no obligation to return excess funds until the development of the land in the Cell.

The audit undertaken by William Buck is appended as **Attachment 4**.

Voting Requirements





Simple Majority

Recommendation

That Council, as **RECOMMENDED** by the Audit and Risk Committee meeting held on 17 March 2020:

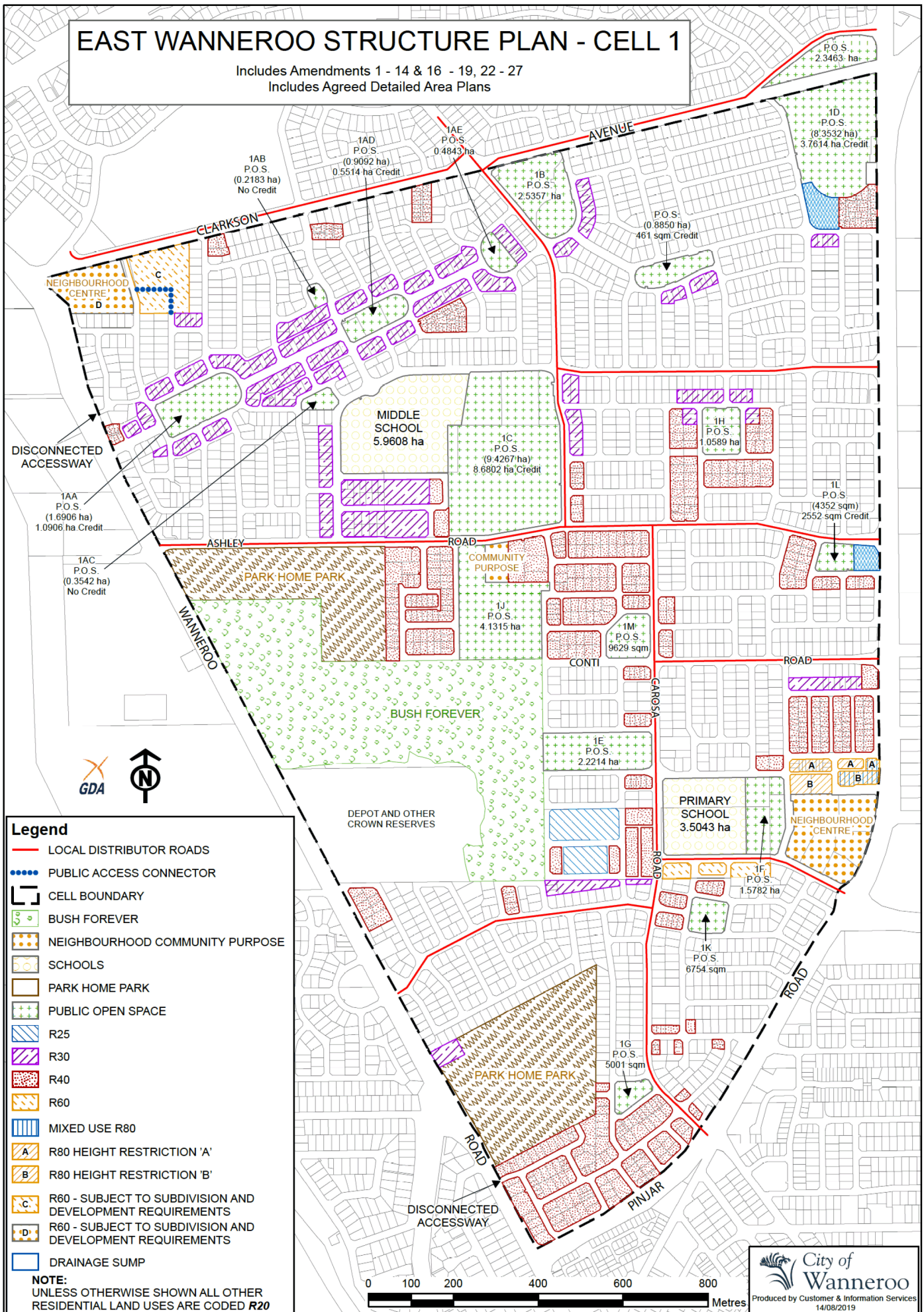
1. **NOTES** the outcome of the 2019/2020 Annual Review of Cell Costs for the East Wanneroo Cell 1 Development Contribution Arrangements as depicted in Attachment 2;
2. **NOTES** that landowners requesting a Tranche 2 payment will have the ability to make submissions on the annual review of Cell Costs, return methodology and the recommended Infrastructure Cost Per Lot rate during the public consultation process and this can be considered with all other submissions received;
3. **ADVERTISE** the revised average englobo value of \$2,076,250 (including solatium) per hectare for East Wanneroo Cell 1 for a period of 28 days in accordance with Clause 9.14.3 of District Planning Scheme No. 2; and
4. **ADVERTISE** the Infrastructure Cost Per Lot of \$18,018.64 for the East Wanneroo Cell 1 for a period of 42 days, in accordance with Clause 9.11.5 of District Planning Scheme No. 2.

Attachments:

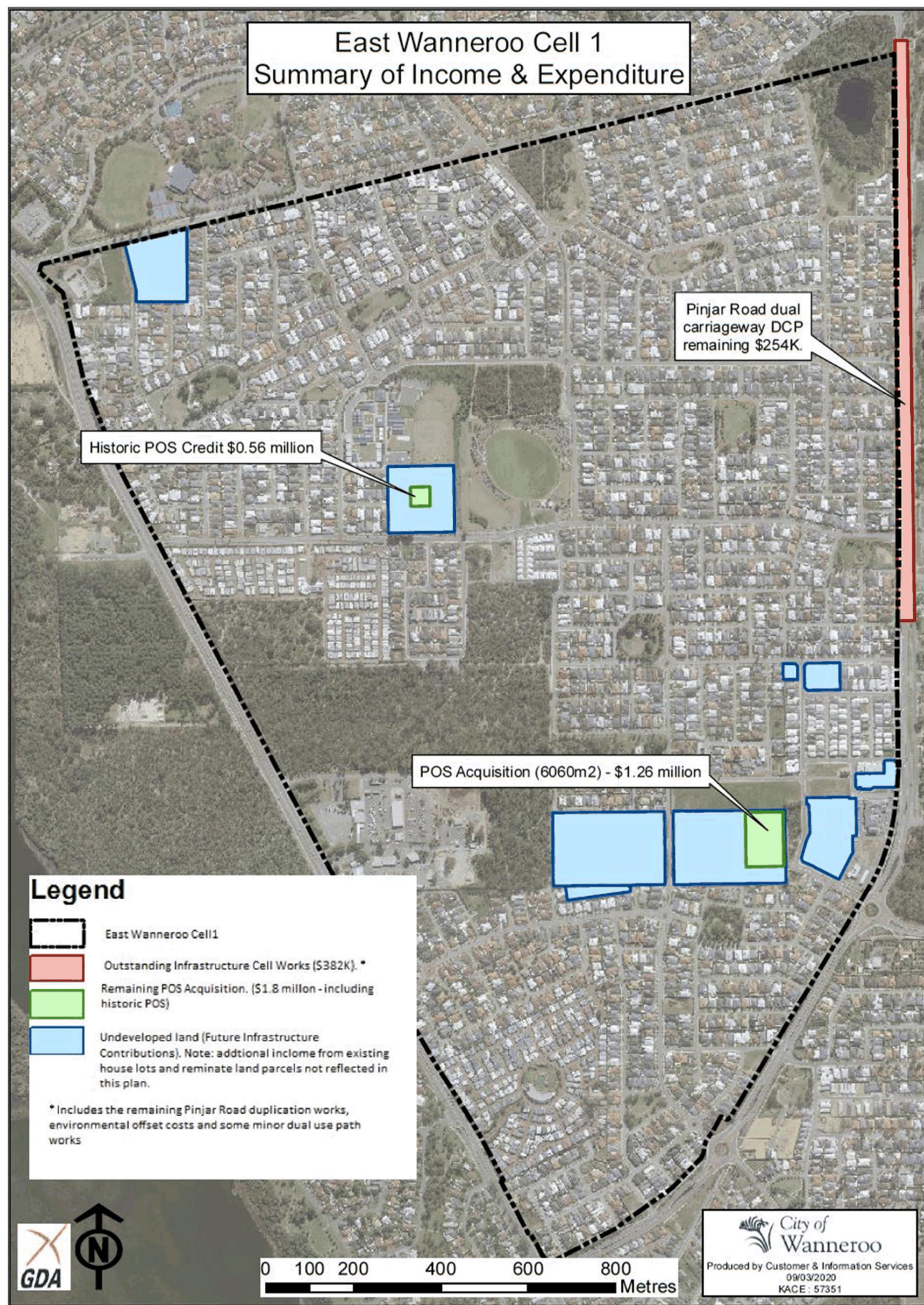
1 	Attachment 1 - Cell 1 Agreed Structure Plan	19/508532	
2 	Attachment 2 - Cell 1 - Summary of Income and Expenditure 2020 (Final)	20/91976	Minuted
3 	Attachment 3 - Cell 1 Valuation - 2020	19/508602	
4 	Attachment 4 - Final Cell 1 - Annual Cost Review Audit Report (William Buck)	20/92693	

EAST WANNEROO STRUCTURE PLAN - CELL 1

Includes Amendments 1 - 14 & 16 - 19, 22 - 27
Includes Agreed Detailed Area Plans



East Wanneroo Cell 1 – Summary of Income and Expenditure



East Wanneroo Cell 1 – Summary of Income and Expenditure

EAST WANNEROO CELL 1 - ANNUAL REVIEW 2020		Amounts (\$)	COMMENTS
Expenditure			
Expenditure to Date (Actuals)			
Public Open Space (10%)		\$ 19,904,616	Land Acquisition and Historic POS Credits (where applicable)
District Distributor Roads		\$ 12,820,806.55	Land Acquisition and Construction Costs
Administration Costs		\$ 845,026	Salary Recoupment, Legal Fees, Consultants
Return of excess funds to Developers		\$ 22,679,632	Return to existing Landowners only - remaining receive reduced ICPL rate
Total		\$ 56,250,081	Current Cell 1 Balance is \$3,675,197 (Payment made to date less Expenditure to Date - 31/12/2019)
Remaining Expenditure (Estimated) - Annual Review			
Public Open Space (10%)		\$ 1,821,060	Approx 0.9 ha
District Distributor Roads		\$ 381,764	Remaining construction & acquisition costs (Roadworks and Drainage)
Administration Costs		\$ 212,634	Estimated for three years remaining
Developers Balances pre 2007/2008		\$ 129,820	Developers balances to be resolved by Dec 2020
Total		\$ 2,545,278	
Total Expenditure/Costs (Gross Costs)		\$ 58,795,359	Total Remaining Expenditure (Including Transactional Audit
Income			
Payments Made to Date			
Contributions and Interest		-\$ 59,795,458	All Income (funds) Received (includes interest)
Developers Balances pre 2007/2008		-\$ 129,820	Less historic unresolved credits to developers (unreconciled) - Pre 2006
Total		-\$ 59,925,278	
Gross Estimated Remaining Income			
Estimated Contributions at Current ICPL of \$18,018 at ELY of 131		-\$ 2,360,442	131 Lots at Estimated Lot Yield of 9 Per/Ha
Total Estimated Income		-\$ 62,285,720	
Estimated Cell Balance at Full Development			
Total Combined Expenditure/Costs (Gross Costs)		\$ 58,795,359	Contingency for estimated Excess for Contributing landowners up to 4th June 2019, as approved by Council on 4 June 2019 (3,297 ICPL payments)
Total Contingency Credit for Landowner (Already Paid - 3,297 ICPL payments)		\$ 3,092,677	
Total Combined Estimated Income		-\$ 62,285,720	
Net Excess/Shortfall at Current ICPL (\$18,018)		\$ 397,683	Potential Additional Estimated Excess at Full Development (Excluding Contingency Approved by Council 4 June 2019)
Revised ICPL Rate			
Current Infrastructure Cost Per Lot		\$ 18,018.64	
Proposed Revised ICPL to remain the same		\$ 18,018.64	

Background Information

- Cell Area – 340 ha
- Infrastructure Contributions Per Lot (ICPL) received - 3297
- Infrastructure Contributions Per Lot (ICPL) remaining - 131
- Remaining Area to be Developed – 4%
- Public Open Space Acquired – 27.83 ha
- POS Remaining – 0.6060ha (approx. \$1.258 million)
- Historic POS Credit – 0.2982 (approx.\$0.562 million)
- DDR Road acquisition and construction (\$0.382 million estimated remaining)
- Current contingency held (based on Council resolution of 4 June 2019 - \$3,092,677) for contributing landowners prior to 4 June 2019 (3,297 ICPL contributions paid).
- Additional excess funds at full development estimated to be \$397,683.
- Increased in potential excess funds (at full development) not included into the annual review and is pending investigation into final costs. As such, the ICPL rate for this cell is recommended to remain the same.



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Our Ref: V382-19

14 January 2020

City of Wanneroo
Locked Bag 1
WANNEROO WA 6945
Attention: Mr Phillip Bland
Land Acquisition Officer – Property Services

Dear Phillip

**Re: Provision of Valuation Services for
East Wanneroo Development Area – Cell 1**

As requested, Mr Brian Zucal and myself have conferred in relation to the above matter and confirm as being fair, the following Cell Value:

Cell	Valuation Panel Recommendations \$ per hectare	10% Additional Value (Solatium) \$ per hectare
1	\$1,887,500	\$2,076,250

Kind regards.

Wayne Srhoy AAPI, Masters (Property)
Certified Practising Valuer
Licensed Valuer No. 44175
Western Australia

B E Zucal AAPI
Certified Practising Valuer
Licensed Valuer No. 100
Western Australia

Directors Peter A Duffield, Damian Molony AAPI, Victor J Sankey AAPI
Liability limited by a scheme approved under Professional Standards Legislation

Sullivan Commercial Pty Ltd - Licensee
ACN 051 442 070 ABN 20 051 442 070
Licensed Real Estate Agents

Associated Offices: Adelaide ■ Brisbane ■ Darwin ■ Melbourne ■ Perth ■ Sydney ■ Victor Harbor

Independent Auditors' Report to the City of Wanneroo ("the City") on the Annual Cost Review for Cell 1

Scope

We have performed an audit of the Annual Review of cell costs for Cell 1 and reviewed the methodology used in calculating and estimating cell costs for the remaining cell works, to certify that the cell costs are incurred and estimated as per the District Planning Scheme No. 2 ("DPS 2"). Our agreed scope of work included the audit of actual costs incurred and contributions received for the period beginning 1 April 2019 to ascertain that the actual expenditure incurred and contributions received up to 31 December 2019 gives a true and fair view and ensure that the assumptions used in the estimations of cell costs are in accordance with the DPS 2.

The City's Responsibilities

The City is responsible for ensuring that the cell costs incurred, estimated and the Infrastructure Cost Per Lot ("ICPL") charged are in accordance with the DPS 2 and related regulations, policies and procedures. The City is responsible for ensuring that all cell cost records are free of misstatements and omissions, and establish adequate internal controls for cell cost incurring, estimating and the calculation of ICPL rates, and ensure that adequate financial records have been maintained. The City is responsible for providing all financial records and related data, other information, explanations and assistance necessary for the conduct of the audit of the cell cost reviews.

Compliance with Independence and Other Ethical Requirements

We have complied with the relevant independence and other ethical requirements relating to assurance engagements, which is founded on fundamental principles of integrity, objectivity, professional competence and due care, confidentiality and professional behavior.

Auditor's Responsibilities

Our responsibility is to express an opinion on the reasonability of the methodology used, in calculating and estimating cell costs for the remaining cell works, and assess the documentation provided to certify that the cell costs are incurred and estimated as per the District Planning Scheme No. 2 ("DPS 2"). We conducted our audit in accordance with Auditing Standards. These Standards require that we comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance whether the methodology used in forming the basis of cost incurring, ICPL rate calculation and estimation is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the methodology used in forming the basis on the relevance of cell costs incurred and estimations made for the remaining cell development works.

The procedures selected depend on the auditor's judgement including the assessment of the risks of material misstatement of the methodology used. In making those risk assessments, the auditor considers internal control relevant to the City's preparation of the methodology used in forming the basis of cost incurring and cell cost estimations in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control.

CHARTERED ACCOUNTANTS & ADVISORS

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South Perth WA 6151

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South Perth WA 6951

Telephone: +61 8 6436 2888

williambuck.com



An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the City, as well as the City's alignment to DPS 2.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Limitation on the scope

- We have not audited the actual expenditure incurred and contributions received from Cell 1 from its inception to 31 March 2019. It is noted that Management commenced an internal transactional review for all Cells from their inception to 2017/2018. All findings regarding Cell 1 were previously reviewed and reported in the William Buck reports of factual findings issued in April 2017, February 2019 and May 2019.
- We have not performed any market valuation assessment of lands and relied on third party valuation reports of McGees Property signed by certified practicing valuers, for validating the reliability of land acquisition costs estimated.
- We have not applied any requirements of the State Planning Policy 3.6 ("SPP 3.6") for evaluating the cost review of Cell 1, as there is no such requirement stated in DPS 2 to consider SPP 3.6 for Cell 1.

Audit Opinion

In our opinion, other than stated under the Limitation of Scope Paragraph above, in all material respects, the cell costs incurred, estimated for remaining cell development works, and proposed ICPL rate remain the same as its current rate of \$18,018.64 were fairly stated and in compliance to DPS 2.

Basis of accounting and restriction of distribution

Without modifying our opinion, we draw your attention to Part 8 Finance and Administration section of the DPS 2, which describes the basis of accounting and the City's methodology and basis used in cell cost incurring, cost estimation of future cell development works and calculating the proposed ICPL rate, for the purpose of reporting to the City. As a result, the methodology used in forming the basis of this may not be suitable for another purpose. Our report is intended solely for the City and should not be distributed or used by other parties' other than the City. The Audit Report is not to be used by any other party for any purpose nor should any other party seek to rely on the opinions, advices or any information contained within this Audit Report.

William Buck Audit (WA) Pty Ltd disclaim all liability to any party other than the City who choose to rely in any way on the contents of this Audit Report does so at their own risk.

William Buck

William Buck Audit (WA) Pty Ltd
ABN 67 125 012 124

CN

Conley Manifis
Director

Dated this 10th day of March 2020

PS03-04/20 Close of Advertising - Proposed Amendment 178 to District Planning Scheme No. 2 - Change to Specific Cell Works for East Wanneroo Cell 3

File Ref: 38266 – 20/91439
 Responsible Officer: Director Planning and Sustainability
 Disclosure of Interest: Nil
 Attachments: 3

Issue

To consider the submissions received during the public advertising of Amendment No. 178 to DPS 2 and adoption of that amendment.

Applicant	City of Wanneroo
Owner	Various
Location	Wanneroo
Site Area	49 hectares
MRS Zoning	Urban
DPS 2 Zoning	Residential (East Wanneroo Cell 3)

Background

The East Wanneroo Cell 3 Agreed Structure Plan (**ASP**) is one of nine East Wanneroo Cells that are subject to cost sharing arrangements in accordance with Part 9 and Schedule 6 of the City's DPS 2. Cell 3 comprises an area of approximately 49 hectares (**ha**) in Wanneroo, generally bounded by Dundobar Road, Scott Road, High Road and Steven Street (**Attachment 1**).

At the time of establishing the Cell Works for Cell 3 in 2001, the land to the north of Dundobar Road (opposite Cell 3) was zoned Rural and therefore the Dundobar Road upgrade cost was wholly attributed to Cell 3 in DPS 2. These works include land acquisition for road widening to the north of Dundobar Road, a single carriageway road and a dual use path. In September 2018, the land to the north of Dundobar Road (opposite Cell 3) was re-zoned under the Metropolitan Region Scheme (**MRS**) to Urban Deferred and it is anticipated that this land will develop for urban purposes in the short to medium term, as part of the urbanisation of East Wanneroo.

In light of the above and given that DPS 2 attributes 100% of the cost to upgrade Dundobar Road to Cell 3, an amendment to DPS 2 was considered necessary in the interests of equity in order to change the percentage of the total cost of acquiring and constructing the Dundobar Road upgrade from 100% to 50% for Cell 3.

At its meeting of 27 August 2019 (PS03-08/19), Council resolved to advertise proposed Scheme Amendment 178, in accordance with the provisions of DPS 2.

Detail

Cell 3 is largely developed (91%) with all Public Open Space (**POS**) areas being acquired.

Only a small area of historic POS credit remains to be compensated and will be offset against those remaining landowner's contributions at the time of subdivision. A preliminary review of costs undertaken for this cell identified that a significant increase of \$29,429 would be required to the estimated Infrastructure Cost Per Lot (**ICPL**) rate (\$14,036 increasing to \$43,465).

The increase is primarily a result of there being only a small area of undeveloped land remaining to apply costs, primarily associated with the remaining Dundebur Road acquisition and construction. It is estimated that the remaining cost of acquiring road widening from landowners on the northern side of Dundebur Road and the upgrading of this section of road in accordance with the East Wanneroo land requirement plans will be \$2.5 million.

The upgrading of Dundebur Road is necessary to bring the road up to an acceptable 'urban' standard to accommodate the future development of the area in accordance with the preliminary designs previously endorsed by Council (**Attachment 2**).

The proposed Scheme Amendment seeks to reduce the Cell 3 obligation in respect of Dundebur Road from 100% to 50% and seek the balance of the cost from developer's involved in the future urban precinct to the north of this road from whom the road widening will be acquired and who will directly benefit from these works in the future.

It is anticipated that a reduction (50%) of this Dundebur Road cost could reduce the Cell 3 ICPL down to approximately \$16,116 (\$2,000 more than the current ICPL rate – adopted 2006). This would involve a future Development Contribution Plan (**DCP**) for the future urban precinct to the north of Dundebur Road after the finalisation of the district structure plan for the East Wanneroo area (anticipated finalisation is by September 2020). The need for the preparation of developer contribution arrangements for the future East Wanneroo urbanised areas has been acknowledged by the State Government.

Consultation

Prior to the formal advertising period, the proposed Amendment was referred to the Environmental Protection Authority (**EPA**) to assess the environmental impacts of the proposal and to determine whether any formal environmental assessment was necessary. The EPA subsequently advised on 11 October 2019 that it considers that the proposed Scheme Amendment should not be assessed under Part IV Division 3 of the *Environmental Protection Act 1986* (**EP Act**) and that it is not necessary to provide any advice or recommendations.

The proposed Amendment was publicly advertised from 18 November 2019 to 28 January 2020, in accordance with Section 38(2) of the *Planning and Development (Local Planning Schemes) Regulations 2015*. During this time, no submissions were received.

Comment

WAPC released the draft East Wanneroo District Structure Plan (**draft EWDSP**) in September 2019, with public submissions having closed on 20 December 2019.

In terms of the WAPC's expectations for East Wanneroo, as highlighted in the draft EWDSP, identified as residential along the northern side of Dundebur Road eastwards to the Franklin Road intersection, it is stated that Local Development Contribution Plan items may include public open space contributions, local road connections and drainage requirements. The list provided in the draft EWDSP is not exhaustive, with further items to be added as needed. It is in this regard that proportional contributions towards the land acquisition and construction of Dundebur Road would need to be included in a future DCP for the respective Cell, based on the principles contained within State Planning Policy 3.6 (**SPP 3.6**).

The upgrade to Dundebur Road meets the requirements as a reasonable DCP cost based on the current SPP 3.6 - Development Contributions for Infrastructure, as well as a draft revised SPP 3.6 which was released by the WAPC for comment in July 2019.

Statutory Compliance

Amendment No. 178 has been processed in accordance with the *Planning and Development Act 2005* and the *Town Planning Regulations 1967* (the **Regulations**).

In accordance with Regulation 17(2), Council is required to consider the submissions received in respect of Amendment No. 178 and must resolve to either (a) adopt the amendment with or without modification, or (b) not proceed with the amendment.

Further, pursuant to Regulation 18(1), within 28 days of the passing of that resolution, the City must provide the WAPC with (among other things) a schedule of submissions and Council's recommendation and response to the submissions, together with particulars of any modifications recommended to the amendment.

Administration recommends that Council adopts Amendment No. 178 in accordance with Regulation 17(2)(a) without modification.

Strategic Implications

The proposal aligns with the following objective within the Strategic Community Plan 2017 – 2027:

“4 Civic Leadership

4.2 Good Governance

4.2.1 Provide transparent and accountable governance and leadership”

Risk Management Considerations

Risk Title	Risk Rating
ST-G09 Long Term Financial Plan	Moderate
Accountability	Action Planning Option
Director Corporate Strategy & Performance	Manage

As noted in the previous report on this matter, there is a risk that the funds that could otherwise be received from Cell 3 (by making a significant increase in the ICPL rate) will now be depended upon a new DCP as part of the East Wanneroo area urbanisation. If the anticipated new DCP does not eventuate then alternative funding may be required. In this regard, it must be noted that the new DCP's will require approval by the WAPC and Minister for Planning, as part of Planning legislative process.

If the expected DCP contribution from the area to the north of Cell 3 is not forthcoming, then the City can consider what other options are available at that time. This could include seeking grant funding, or seeking the road upgrading as a condition of subdivision of the land abutting the road. If none of the above options eventuate, Council could consider funding the upgrade from municipal funds.

In respect to managing the risk, the City will advocate throughout the preparation of future DCP's that a contribution from landowners to the north of Dundobar Road towards the upgrading of the abutting section of Dundobar Road is justified based on the principle of 'need and nexus' (e.g. the requirement is justified due to the need created by new development), in accordance with State Planning Policy 3.6.

The draft EWDSP, while it does not provide the detail of Local Structure Plans, does note that Dundobar Road is not an Integrator Arterial road (for which the broader District would contribute to, under a District DCP), but instead will function as an important connection from the draft EWDSP area to the existing road network in the west.

Policy Implications

Nil

Financial Implications

The total cost of upgrading Dundobar Road is currently estimated at \$2.5 million (land acquisition and construction). The funding which would be sought through the proposed DCP is estimated at \$1.25 million, thus 50% of the total estimate.

If the expected DCP contribution from the area to the north is not forthcoming, and the City is unable to obtain the funding through other means (e.g. grants, new DCP for the land to the north or condition of subdivision), then Council could consider funding the upgrade from municipal funds.

Voting Requirements

Simple Majority

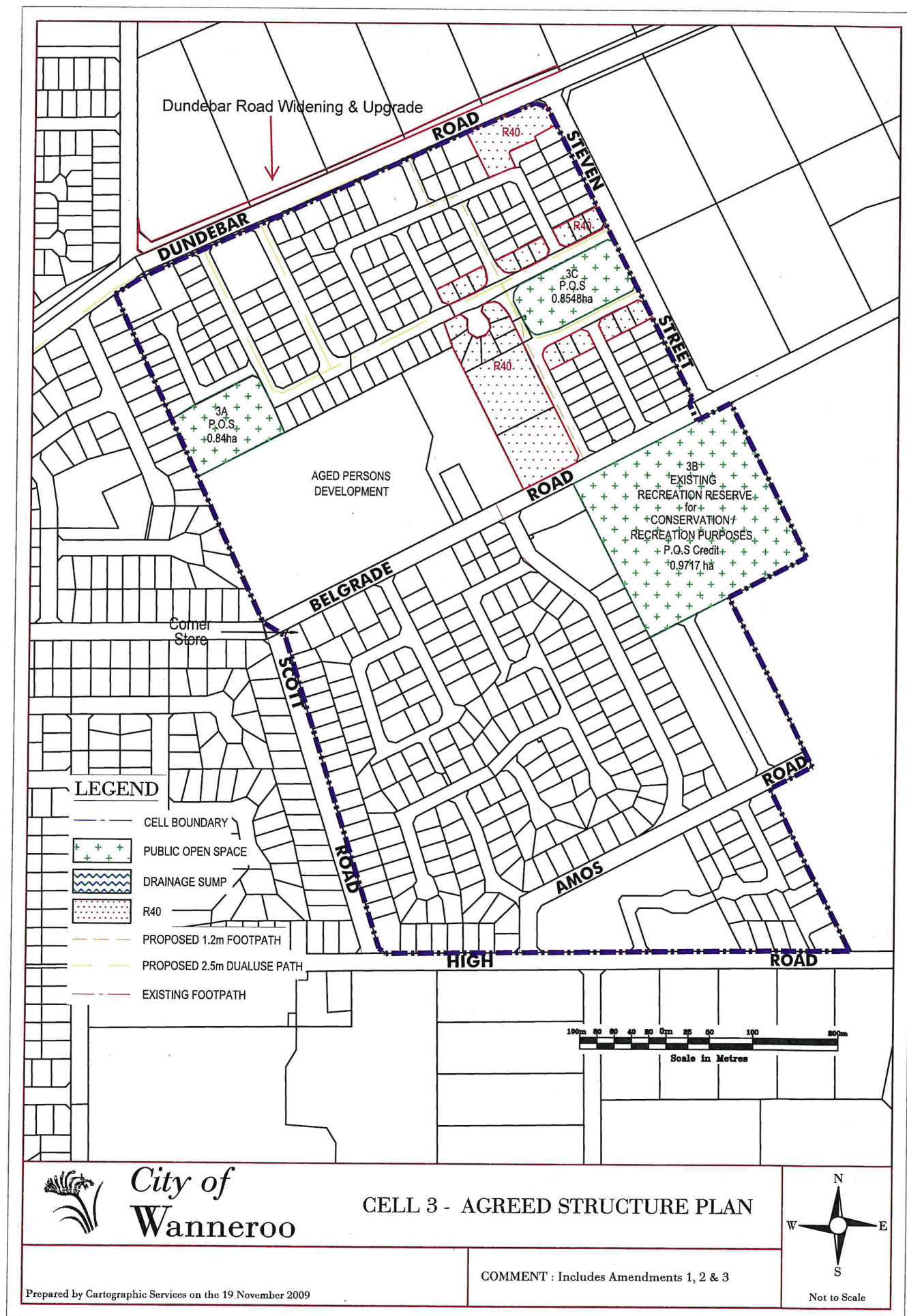
Recommendation

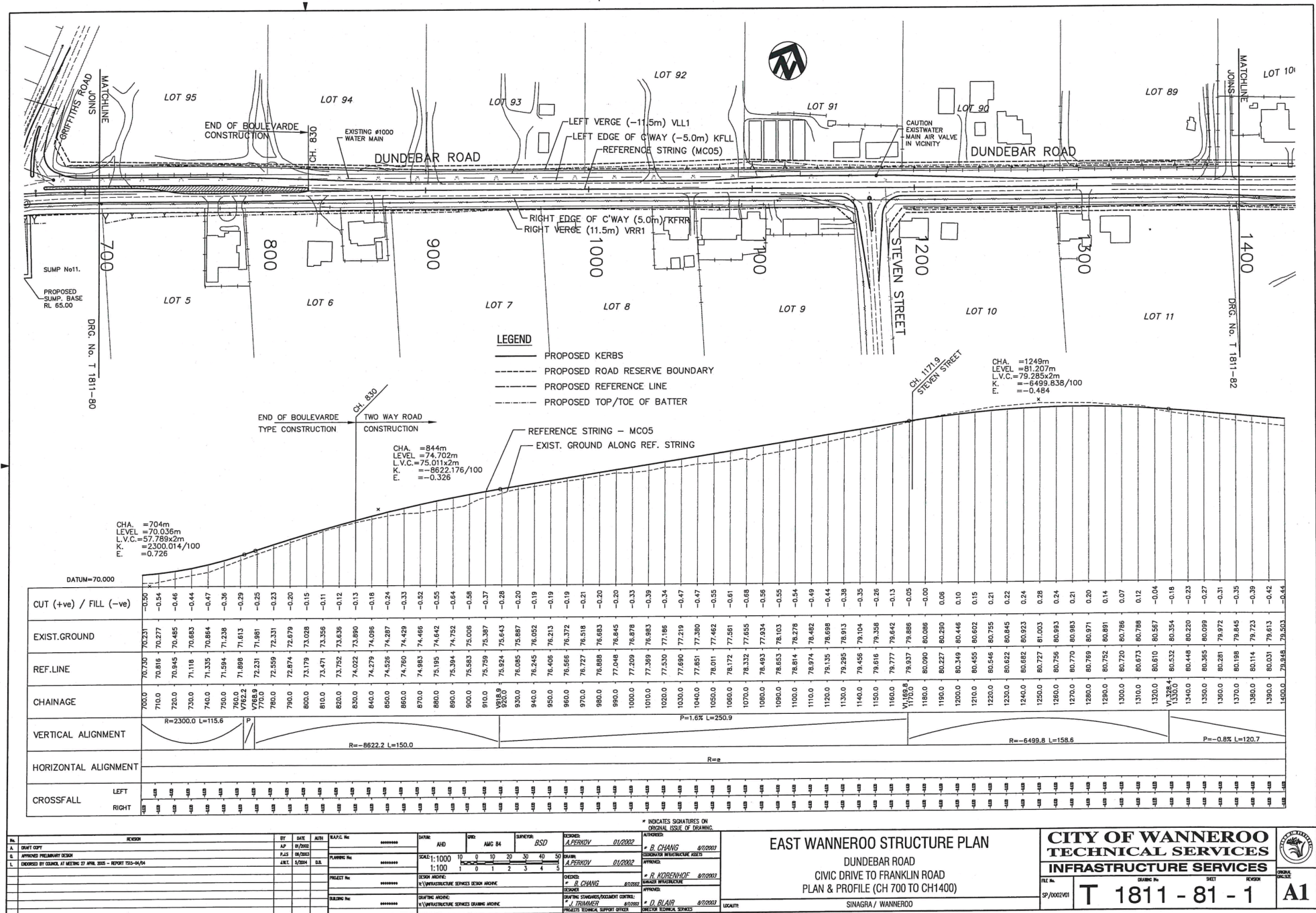
That Council:-

1. Pursuant to Regulation 41(2) of the *Planning and Development (Local Planning Schemes) Regulations 2015*, NOTES that no submissions were received in respect of Amendment No. 178 to District Planning Scheme No. 2;
2. Pursuant to Regulation 41(3)(a) of the *Planning and Development (Local Planning Schemes) Regulations 2015*, SUPPORTS the prepared Amendment No. 178 to District Planning Scheme No. 2, as resolved by Council at the 27 August 2019 Ordinary Council Meeting (PS03-08/19);
3. AUTHORISES the Mayor and the Chief Executive Officer to SIGN and SEAL Amendment No. 178 to District Planning Scheme No. 2 documents in accordance with the City's Execution of Documents Policy; and
4. Pursuant to Regulation 44 of the *Planning and Development (Local Planning Schemes) Regulations 2015* and subject to Item 2. above, PROVIDES Amendment No. 178 to District Planning Scheme No. 2 to the Western Australian Planning Commission.

Attachments:

- | | |
|--|-----------|
| 1. Attachment 1 - Cell 3 Agreed Structure Plan | 19/234824 |
| 2. Attachment 2 - Dundobar Road Land Plan | 19/316819 |
| 3. Attachment 3 - Amendment No. 178 to District Planning Scheme No. 2 - Advertising Copy (inc. signed Form 2A) | 19/339261 |







DISTRICT PLANNING SCHEME No. 2

Amendment No. 178

FORM 2A

Planning and Development Act 2005**RESOLUTION TO ADOPT AMENDMENT TO
LOCAL PLANNING SCHEME****CITY OF WANNEROO****DISTRICT PLANNING SCHEME NO. 2 - AMENDMENT NO. 178**

RESOLVED that the local government pursuant to section 75 of the *Planning and Development Act 2005*, amend the above local planning scheme by amending the percentage of the total cost to acquire and construct Dundebur Road as defined in Schedule 6, Clause 3 of District Planning Scheme No. 2 from 100% to 50%, as per the following:

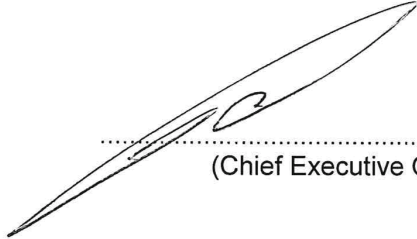
Cell 3 Dundebur Road (between Griffiths Road and Steven Street)

- * *50% of the total cost to acquire the ultimate road reserve land;*
- * *50% of the total cost of constructing the full earthworks, one carriageway and all structures.*

The Amendment is complex under the provisions of the *Planning and Development (Local Planning Schemes) Regulations 2015* for the following reason:

- a) Under Regulation 34(e) a complex amendment is "an amendment to identify or amend a development contribution area or to prepare or amend a development contribution plan".

Date of Council Resolution 27th August 2019


.....
(Chief Executive Officer)

Dated this 26th day of September 2019

CITY OF WANNEROO
DISTRICT PLANNING SCHEME NO 2 - AMENDMENT NO. 178
SCHEME AMENDMENT REPORT

Background

The East Wanneroo Cell 3 Agreed Structure Plan is one of nine East Wanneroo Cells that are subject to cost sharing arrangements in accordance with Part 9 and Schedule 6 of District Planning Scheme No. 2. Cell 3 comprises an area of approximately 49ha in Wanneroo, generally bound by Dundebur Road, Scott Road, High Road and Steven Street – see **Attachment 1**.

At the time of establishing the cell works for Cell 3 in 2001, the land to the north of Dundebur Road (opposite Cell 3) was zoned rural and therefore the Dundebur Road upgrade cost was wholly attributed to Cell 3 as 100% cell cost in DPS2. These works include land acquisition for road widening on the northern side of Dundebur Road, a single carriageway road and a Dual Use Path. In September 2018, the land to the north of Dundebur Road (opposite Cell 3) was re-zoned under the MRS to 'Urban Deferred' and it is anticipated that this land will develop for urban purposes in the short to medium term, as part of the urbanisation of East Wanneroo.

The following represents the general position of Cell 3:

- Cell Area – 48.9 ha;
- Infrastructure Contributions Per Lot (ICPL) received – 450;
- ICPL remaining – 46;
- Remaining Area to be Developed – 9%;
- POS Acquired – 2.67 ha (POS acquisition complete);
- Historic POS Credit remaining (equivalent of 769 m²) - \$148k; and
- Dundebur Road Costs (Acquisition and Construction) – \$2.5 million (currently 100% Cell 3 cost).

Cell 3 is now predominately developed (91%) with all POS areas being acquired. Only a small area of historic POS credit remains to be compensated and will be offset against those remaining landowner's contributions at the time of subdivision. However, based on preliminary work undertaken in relation to Cell 3, a significant increase in the contribution rate (ICPL) of \$29,429 will be necessary (\$14,036 increasing to \$43,465) for the remaining 9% of landowners.

The increase is primarily a result of there being only a small area of undeveloped land remaining to apply cost increases associated with the remaining Dundebur Road acquisition and construction in accordance with the East Wanneroo land requirement plans (\$2.5 million). The upgrading of Dundebur Road is required to bring the road up to an urban standard to accommodate the future development of the area as per the preliminary designs previously endorsed by Council.

It is recommended that an Amendment to DPS2 be initiated to reduce the Cell 3 obligation in respect to Dundebur Road from 100% to 50% and seek the balance of the cost from

developers involved in the future urban precinct to the north of this road that will benefit from these works in the future and are affected by the road widening required.

Detail

The proposal seeks to amend DPS2 by replacing the percentage of the total cost to acquire and construct Dundebur Road as defined in Schedule 6, Clause 3 of DPS2 from 100% to 50%.

SPP 3.6 – Development Contributions for Infrastructure includes a number of principles which development contributions must be levied in accordance with. Particularly relevant are the principles of 'need and nexus' and 'equity':

Need and nexus - The need for the infrastructure included in the development contribution plan must be clearly demonstrated (need) and the connection between the development and the demand created should be clearly established (nexus)".

Equity - Development contributions should be levied from all developments within a development contribution area, based on their relative contribution to need.

Having regard for the above principles, it is considered reasonable that the cost of upgrading this portion of Dundebur Road should not be totally met by the Cell 3 landowners as is currently the case, but that the cost should be partly met by the future urban precinct to the north of Dundebur Road.

In respect to determining how the road upgrading cost should be apportioned between Cell 3 and a future DCP for the land to the north of the road (having regard to the above equity principle saying that this should be based on relative contribution to road), it is expected that the future preparation of DCP's for the new East Wanneroo urban area will entail preparation of detailed methodologies for how such cost apportionment should be done.

At this time, with such methodologies not being available, it is considered reasonable to apportion the cost on a 50%/50% basis, on the assumption that the need for this road upgrading will be likely to be approximately equally attributable to the communities living on each side of the road. This is considered a reasonable assumption, given that Dundebur Road (as an east-west road), lies approximately midway between the other main east-west roads to the north and south (Caporn Street and Elliot Road respectively).

Once this DPS2 amendment is gazetted, Administration will complete the annual review of cell costs for Cell 3 (which will include adjustments to costs resulting from the DPS2 amendment) and report to Council on the matter. Until this occurs, the ICPL rate for Cell 3 will remain the same (\$14,036)

Comment

It is anticipated that a reduction (50%) of this Dundebur Road will enable the ICPL for Cell 3 to be maintained at approximately \$16,116 (\$2,000 more than the current ICPL rate – adopted 2006) rather than a substantial increase to \$43,465. This would involve a future Development Contribution Plan (DCP) for the future urban precinct to the north of Dundebur Road after the finalisation of the district structure plan for the East Wannon area. The need for the preparation of developer contribution arrangements for the future East Wannon urbanised area's is acknowledged by the State Government.

The WAPC is expected to release the draft East Wannon District Structure Plan in August 2019 and this is expected to include further information regarding WAPC's expectations for DCP's for East Wannon.

The upgrade to Dundebur Road meets the requirements as a reasonable DCP cost based on the current SPP 3.6 Development Contributions for Infrastructure, as well as a draft revised SPP 3.6 in relation to 'development' infrastructure, which has recently been released by the WAPC for comment.

TEXT MODIFICATION FORM**PLANNING AND DEVELOPMENT ACT 2005****CITY OF WANNEROO****DISTRICT PLANNING SCHEME NO. 2 - AMENDMENT NO. 178**

The City of Wanneroo under and by virtue of the powers conferred upon it in that behalf by the Planning and Development Act 2005 hereby amends the above local planning scheme by modifying the percentage of the total cost to acquire and construct Dundebur Road as defined in Schedule 6, Clause 3 of District Planning Scheme No. 2 from 100% to 50%, as per the following:

Cell 3

Dundebur Road (between Griffiths Road and Steven Street)

- * 50% of the total cost to acquire the ultimate road reserve land;
- * 50% of the total cost of constructing the full earthworks, one carriageway and all structures"

COUNCIL ADOPTION

This Complex Amendment was adopted by resolution of the Council of the City of Wanneroo at the Ordinary Meeting of the Council held on the 27th day of August, 2019.

.....
MAYOR

.....
CHIEF EXECUTIVE OFFICER

COUNCIL RESOLUTION TO ADVERTISE

By resolution of the Council of the City of Wanneroo at the Ordinary Meeting of the Council held on the 27th day of August, 2019, proceed to advertise this amendment.

.....
MAYOR

.....
CHIEF EXECUTIVE OFFICER

COUNCIL RECOMMENDATION

This Amendment is recommended for _____ by resolution of the City of Wanneroo at the Ordinary Meeting of the Council held on the _____ day of _____ and the Common Seal of the City of Wanneroo was hereunto affixed by the authority of a resolution of the Council in the presence of:

.....
MAYOR

.....
CHIEF EXECUTIVE OFFICER

WAPC RECOMMENDATION FOR APPROVAL

.....
DELEGATED UNDER S.16 OF
PD ACT 2005

DATE

Approval Granted

.....
MINISTER FOR PLANNING, LANDS AND
HERITAGE

DATE

Assets

Asset Operations & Services

AS01-04/20 Response to Petition PT01-03/20 - Request for Traffic Treatments - Dalecross Avenue, Madeley

File Ref:	3120V04 – 20/103851
Responsible Officer:	Director Assets
Disclosure of Interest:	Nil
Attachments:	4

Issue

To consider a petition requesting additional traffic treatments along Dalecross Avenue between Bryanston Pass and Langford Boulevard, Madeley.

Background

Council, at its Ordinary Council Meeting held on 4 May 2010, considered Report IN06-05/10 addressing petition PT03-03/10, which requested that the City undertake an "*investigation of vehicle speeds in and around Dalecross Avenue and Russell Road in Madeley*".

In response, Council resolved as follows:

- "1. DOES NOT implement any traffic management treatments in Dalecross Avenue and Russell Road, Madeley;*
- 2. NOTES that Administration will undertake a traffic assessment of Dalecross Avenue and Russell Road within 12 months of the opening of the Hartman Road extension and report the results to Council;*
- 3. REQUESTS the WA Police to undertake additional speed enforcement of vehicles using Dalecross Avenue and Russell Road."*

Following the opening of Hartman Drive Council, at its Ordinary Council Meeting held on 19 October 2010 considered Report IN05-10/10 reviewing the movement of traffic on the network. Council resolved in part as follows:

- "1. LISTS for consideration in the 2011/2012 Traffic Treatment Capital Works Program funding to undertake traffic management treatments in Dalecross Avenue and Russell Road, Madeley;"*

Furthermore Council, at its Ordinary Council Meeting held on 7 February 2012, considered report IN13-02/12 considering the traffic management scheme proposal for Russell Road and Dalecross Avenue. Council resolved in part as follows:

- "2. ENDORSES the proposed traffic management plans shown in City Drawing 2733-1-0 (Attachment 2) for Russell Road and 2740-1-0 (Attachment 3) for Dalecross Avenue as the basis for consultation with the community; and*
- 3. NOTES that a report will be presented to Council on the outcomes of the community consultation."*

Furthermore Council, at its Ordinary Council Meeting held on 18 September 2012, considered report IN10-09/12 considering the results of community consultation for the installation of a traffic management scheme along Dalecross Avenue and Russell Road. Council resolved in part as follows:

- “2. *APPROVES the installations of speed cushions in Dalecross Avenue, Madeley, as detailed in City of Wanneroo Drawing No. 2740-1-1 (Attachment 7 refers) to be funded from Project No. PR-2277 Dalecross Avenue - Construct Traffic Management Treatments.*”

Council received petition PT01-03/20 at its Ordinary Council Meeting held on 10 March 2020 from petition organiser Mr Giovanni Italiano. The petition was signed by 24 residents, all representing properties on Dalecross Avenue, Madeley and reads as follows:

“We, the undersigned, do formally request Council’s consideration to look at current traffic control measures (speed bumps) on our street. The measures taken have been ineffective to slow traffic down and we are asking the council to work in consultation with residents to provide a more effective plan. We want to slow the speed of traffic to protect our children”

Of the 24 properties represented by the signatures on this petition, all were from residents on Dalecross Avenue between Wanneroo Road and Russell Road.

A location map of the subject site is shown in **Attachment 1**.

Detail

Dalecross Avenue is a Local Distributor Road in accordance with the City's Functional Road Hierarchy and is constructed within a road reserve width of 20m. It comprises of a two lane bi-directional Boulevard between Wanneroo Road and Bryanstone Pass after which, it reduces down to a single carriageway to its eastern end at Langford Boulevard. Between Wanneroo Road and Bryanstone Pass the road reserve width is 25m (100m section). The road reserve width reduces to 20m wide between Bryanstone Pass and Susan Road/ Langford Boulevard (330m).

These two sections of Dalecross Avenue have been constructed with varying pavement widths. The layout of the road is as follows;

- Wanneroo Road to Bryanston Pass:
 - Full-movement T-intersection at Wanneroo Road;
 - 2x standard T-intersections along road section;
 - 15m pavement width (5.8m wide traffic lanes); and
 - 3m raised central median with full-movement openings at Denver Ave and Bryanston Pass intersections.
- Bryanston Pass to Susan Road/Langford Boulevard:
 - 7.4m pavement width (3.6m wide traffic lanes); and
 - 1x standard T-intersection at Eastcliff Street and two four way single lane roundabout intersections at Oakdene Drive and Susan Road/ Langford Boulevard.

In response to previous concerns raised by residents along Dalecross Avenue regarding speeding issues on the road, Council at its Ordinary Council Meeting held on 18 September 2012, approved the construction of traffic treatments on Dalecross Avenue in accordance with City Drawing No. 2740-1-1 (**Attachment 2** refers). However, following Council endorsement of the proposed scheme and prior to its construction, the resident at No. 23 Dalecross Avenue advised the City that they did not receive the initial community consultation letter and had recently received building approval from the City and their property crossover was proposed where the speed cushions were proposed to be installed (24m west of the Eastcliff Street intersection). In response, the City removed this set of speed cushions from the overall scheme and only the speed cushions proposed either side of Denver Avenue (near Wanneroo Road) were installed.

Due to the wide traffic lanes on Dalecross Avenue on approach to Wanneroo Road 4x speed cushions were required to be installed in order to cover the traffic lane widths. **Attachment 3** details the number and size of the speed cushions installed either side of Denver Avenue between Wanneroo Road and Bryanston Pass. These 4x speed cushions were installed in April 2013.

Consultation

The original traffic management scheme proposal (**Attachment 4** refers) for Dalecross Avenue was sent to Dalecross Road residents between 10 July 2012 and 30 July 2012 (3 weeks). 20 responses were received from the 52 abutting property owners and occupiers, 14 in favour and 6 opposed. Due to objections received from residents along the eastern end of Dalecross Avenue (between Oakdene Drive and Langford Boulevard) the set of rubber speed cushions in this section were removed from the proposal.

Similarly, in response to a request from the property owner of No. 23 Dalecross Avenue and consultations, another set of speed cushions were unable to be constructed as part of the scheme.

Comment

Traffic counts have been undertaken before and after installation of the rubber speed cushions on Dalecross Avenue either side of Denver Avenue to determine the effectiveness of the devices overall. The results were as follows:

Date	Traffic Volumes – Average Weekday Traffic (AWT)	85 th Percentile Speed (Speed at which or below 85% of the motorists are driving)	Vehicles Exceeding Speed Limit (%)
April 2011	2803	60km/h	62%
August 2015	2693	56km/h	42%
September 2017	2871	56km/h	48%

Traffic volumes along Dalecross Avenue have overall experienced little change over the six year period between counts. This is to be expected given that the road exists in an area that has experienced limited development growth over this time. The traffic counts recorded a 4km/h reduction in operating speeds along Dalecross Avenue between Wanneroo Road and Eastcliff Street. For reference, the section between Oakdene Drive and Langford Boulevard recorded an operating speed of 45km/h both before and after traffic treatments were installed.

In order for Administration to objectively decide whether roads require additional traffic management to address issues of speeding and hooning, the road is assessed in accordance with the City's Local Area Traffic Management Policy (**LATMP**), which requires a score greater than 60 to qualify for traffic management treatments, while scores between 30 and 60 points warrant attention to law enforcement and driver education. The assessment considers a range of factors including:

- Speed data;
- Traffic volume including commercial vehicle volume;
- Crash history;
- Road design and topography;
- Presence of vulnerable road users such as pedestrian/ cyclists; and
- Activity generators such as schools/ retail/ train stations etc.

An LATMP assessment of Dalecross Avenue has been completed using the traffic count data collected in September 2017. The road received a score of 25 indicating it does not qualify for the installation of additional traffic treatments. Given that the traffic data is three years old, Administration will collect more recent traffic count data and re-assess Dalecross Avenue in accordance with the City's LATMP, however unless there has been significant increase in traffic volumes, average speeds and crashes the road is unlikely to qualify for traffic treatments.

Notwithstanding a further assessment, it is noted that, due to the number of crossovers, intersections and existing infrastructure road infrastructure there is limited space available to install additional traffic treatment devices. The spacing of devices is also critical for ensuring the road is not over-treated or under-treated with devices as this will result in driver frustration and excess noise due to acceleration/ deceleration.

Statutory Compliance

Nil

Strategic Implications

The proposal aligns with the following objective within the Strategic Community Plan 2017 – 2027:

“3 *Environment (Built)*

3.5 *Connected and Accessible City*

3.5.1 *Deliver local transport infrastructure including roads, footpaths and cycle ways to improve accessibility”*

Risk Management Considerations

There are no existing Strategic or Corporate risks within the City's existing risk registers which relate to the issues contained in this report.

Policy Implications

The provisions of LATM Policy apply in assessing the request made in this petition.

Financial Implications

Should the re-assessment of Dalecross Avenue in accordance with the City's Local Area Traffic Management Policy indicate that the road qualifies for additional treatments, the installation of a raised intersection plateau would be expected to cost in the order of \$150,000 subject to detailed design, noting that no provisions have been made in the City's LTFP for this project.

Voting Requirements





Simple Majority

Recommendation

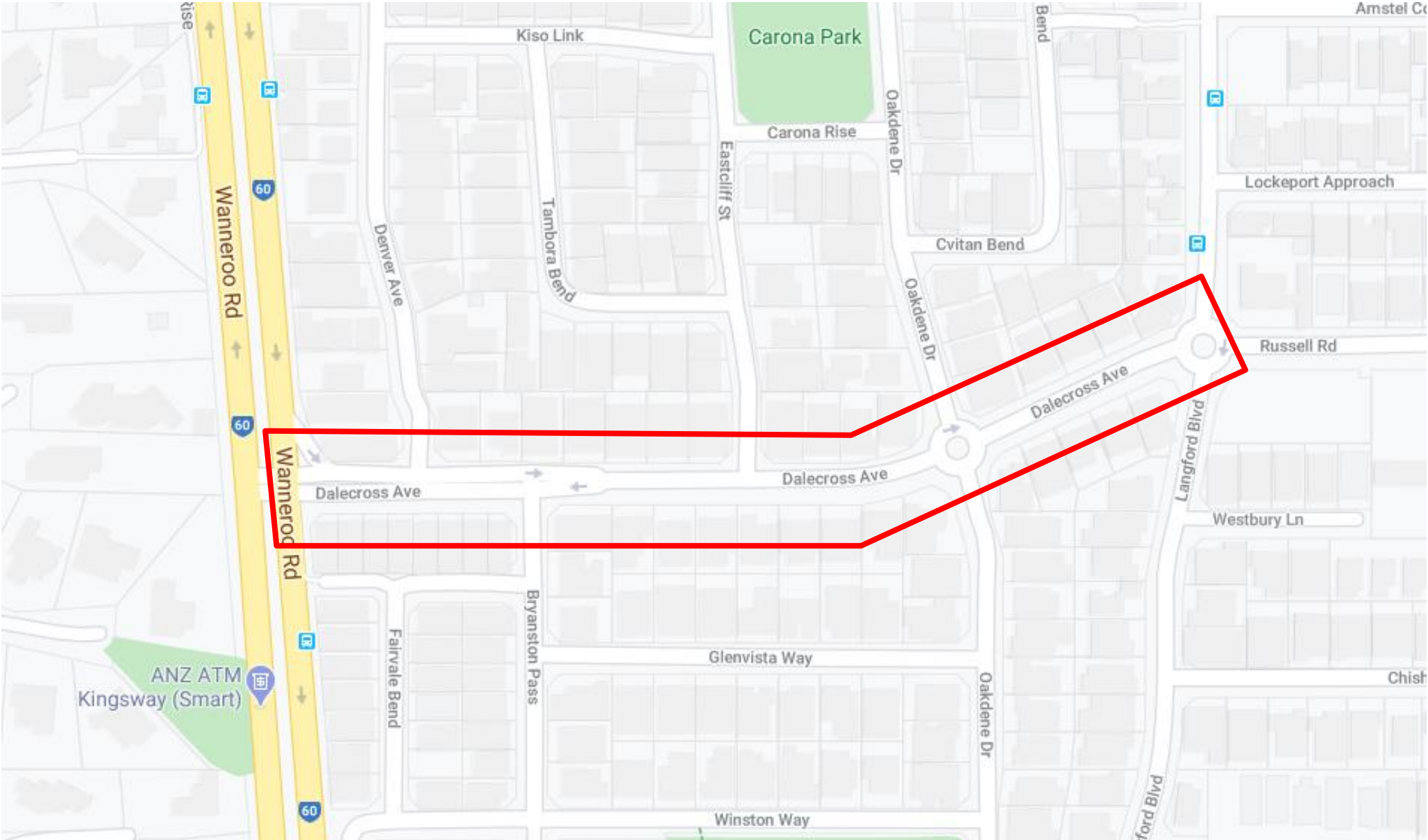
That Council:-

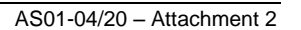
1. **NOTES** the Petition PT01-03/20 received at the 10 March 2020 Ordinary Council Meeting;
2. **REQUESTS** Administration to undertake traffic counts and reassess Dalecross Avenue between Bryanston Pass and Langford Boulevard in accordance with the City's Local Area Traffic Management Policy;
3. **Subject to the outcome of assessment as per item 2 above, LISTS** a project to construct traffic treatments for inclusion in the City's Long Term Capital Works Program, as part of the next review of the City's Long Term Financial Plan; and
4. **ADVISES** the petition organiser of Council's decision.

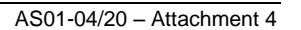
Attachments:

- | | | |
|--|---|-----------|
| 1  | Attachment 1 - Location Map - Dalecross Avenue between Wanneroo Road and Susan Road | 20/103997 |
| 2  | Attachment 2 - Dalecross Avenue between Wanneroo Road and Susan Road - Drawing 2740-1-1 | 20/103996 |
| 3  | Attachment 3 - Dalecross Avenue between Wanneroo Road and Bryanston Pass - Drawing 2740-2-2 | 20/103995 |
| 4  | Attachment 4 - Dalecross Avenue, Madeley - Traffic Management Scheme - 2740-1-0 | 12/2091 |

Dalecross Avenue, Madeley – Locality Plan







AS02-04/20 Proposed Pedestrian Accessway Closure - Pedestrian Accessway between Nankivell Way and Mirrabooka Avenue, Koondoola

File Ref: 3120V04 – 20/96544
Responsible Officer: Director Assets
Disclosure of Interest: Nil
Attachments: 1

Issue

To consider a report for permanent closure of a pedestrian accessway (**PAW**) between Nankivell Way and Mirrabooka Avenue, Koondoola.

Background

The PAW consists of a land parcel formally known as Portion Lot 55 (30P) Mirrabooka Avenue, Koondoola located at the southwest cul-de-sac of Nankivell Way. The PAW abuts property No's 45 Nankivell Way, 30 Mirrabooka Avenue and Mercy College. A location plan is shown in **Attachment 1**.

Detail

The PAW between Nankivell Way and Mirrabooka Avenue, Koondoola was created in the late 1980's as part of the subdivision of the locality. The PAW is intended to provide a pedestrian connection to Mirrabooka Avenue and Mercy College from Nankivell Way.

The physical characteristics of the PAW and the surrounding area are also as follows:

- The subject PAW is four metres wide, approximately 76 metres long and is straight;
- It has good visibility from Mirrabooka Avenue which promotes passive surveillance;
- The footpath within the PAW path is two metres in width, with 1.5 metre landscape strips on its south side. The landscaping strip has no vegetation;
- There are two existing lighting poles located in the PAW; Street lights exist at both ends of the PAW however these are not directly located at its entry or exit points;
- The PAW has U-Rail barriers at either end which does not allow illegal vehicle access;
- The PAW provides direct pedestrian connection from Nankivell Way to key attractors which are Mercy College, a children's crossing and bus stops on Mirrabooka Avenue;
- The PAW provides walking and cycling connectivity to Mirrabooka Avenue which is confirmed as a Secondary route in accordance with the draft Department of Transport Long Term Cycle Network that will be presented for council endorsement prior to 30 June 2020;
- There is a Water Corporation water main located in the PAW; and
- The PAW is in a fair condition with routine inspection/ maintenance taking place bi-annually as with all City PAW's.

The City was presented with a petition containing eight signatures tabled at the 10 December 2019 Council Meeting (PT01-12/19), which **Attachment 2** refers to.

This petition requests Council to consider closing the PAW between Mirrabooka Avenue and Nankivell Way in Koondoola, to prevent its use for anti-social and criminal behaviours.

An inspection of the PAW in question has been undertaken for clean-up works such as graffiti or rubbish removal to improve the amenity of the facility for the community, and to deter antisocial behaviour Rangers have been requested to attend the site as part of their routine patrols through the area.

The City's records indicate that only a small number of customer requests (one to two per year) have been received by the City during the last 24 months, which all relate to issues with weeds/ vegetation overgrowth. Records also indicate that only a single customer requests was attended to by the City's in 2019 which was relating to dumped rubbish. No reports of any anti-social activities attended to by City Rangers around this PAW have not be received.

Consultation

Internal consultations have been undertaken to identify any issues relating to the petition and the resident adjoining the PAW was contacted.

Comment

PAWs provide important walking and cycling connectivity to key destinations and activity centres within the community. The Wanneroo Cycle Plan 2018/19 – 2021/22 also supports this through supporting the City's Strategic Community Plan objective to create a Connected and Accessible City by providing a continuous pathway network that links to activity centres, schools and transport hubs.

As such, closure of this PAW to address the occurrence of anti-social behaviour is not supported by Administration given it is not a desirable outcome for the wider community that utilises the walking or cycling connection it provides to key local destinations. Further, this PAW provides an important connection for children walking or cycling to school who live in the local neighbourhood surrounding Mercy College. It also provides a direct connection to the warden controlled children's crossing on Mirrabooka Avenue. It is also identified that a Water Corporation water main exists through this PAW.

The ongoing management and maintenance of the PAW remains the responsibility of the City; however, as the City receives a great variety of enquiries associated with PAW's, measures to reduce antisocial behaviour occurring within the PAW requires input from multiple service units across the City. The City can consider measures to assist in reducing or addressing any ongoing antisocial behaviour as outlined below:

- Remove graffiti and make repairs/ clean up the PAW quickly to promote use of the PAW as a public space maintained by the City;
- Upgrade street lighting to LED in accordance with Australian Standard (where applicable) to enhance visibility at both ends of the PAW;
- Review U-rails to restrict illegal vehicle access, noting that *Disability Discrimination Act 1992* compliance must be maintained for all footpath users;
- Undertake routine patrols when in the area and/ or contact the WA Police in response to criminal activity; and
- Encourage residents to contact the WA Police if incidents of such behaviour are witnessed.

Statutory Compliance

Nil

Strategic Implications

The proposal aligns with the following objective within the Strategic Community Plan 2017 – 2027:

“3 *Environment (Built)*

3.5 *Connected and Accessible City*

3.5.2 *Connect walking and cycling opportunities to key destinations and distinctive places”*

Risk Management Considerations

There are no existing Strategic or Corporate risks within the City's existing risk registers which relate to the issues contained in this report.

Policy Implications

Nil

Financial Implications

Financial implications relate to ongoing maintenance and/ or other capital works measures that may be considered by administration to assist in reducing antisocial behaviour. Such costs are not considered to be overly significant and can be absorbed by ongoing operational budget or recurring capital works programs.

Voting Requirements

Simple Majority

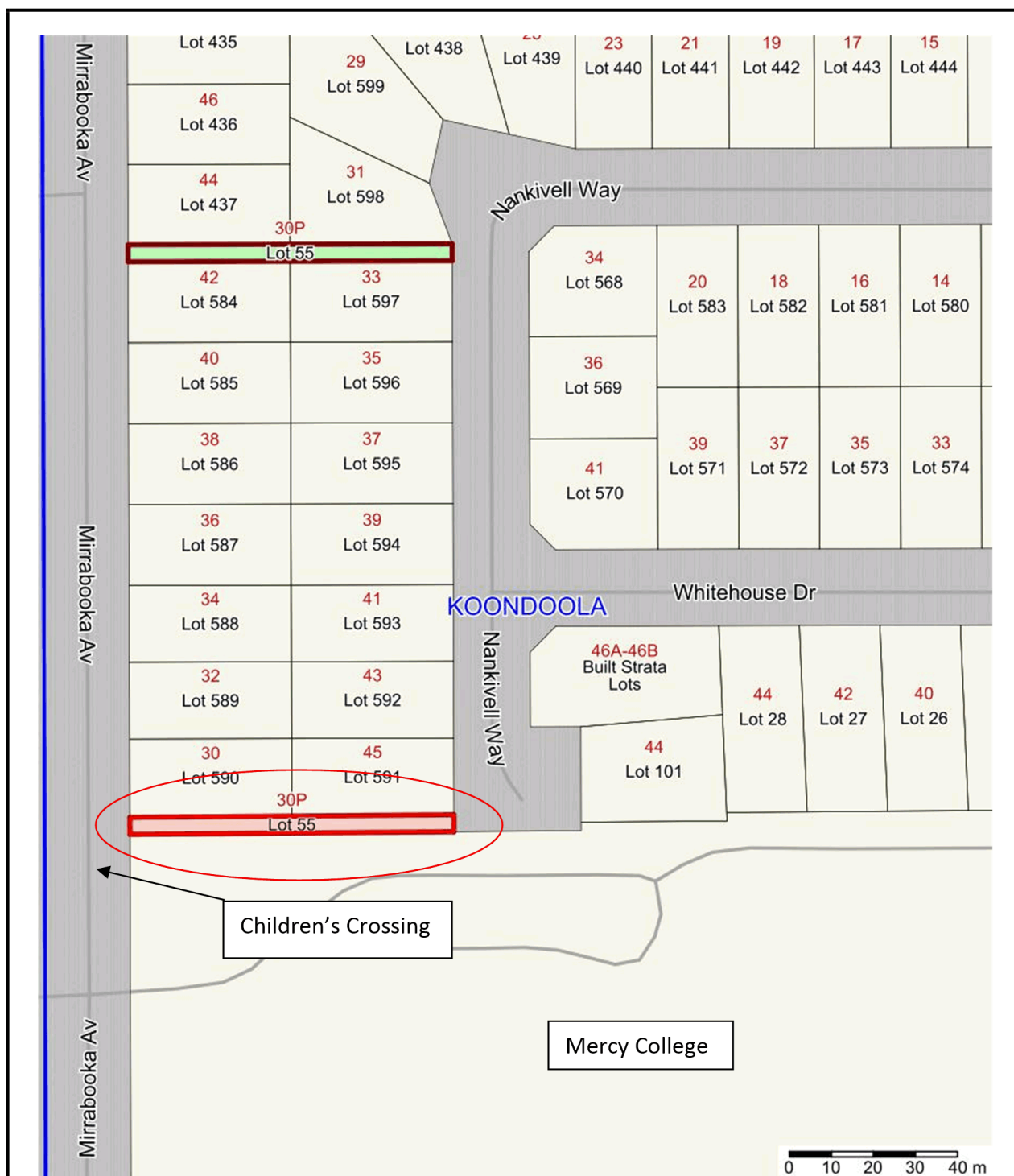
Recommendation



That Council:-

- 1. NOTES the Petition PT01-12/19 received at its 10 December 2019 Ordinary Council Meeting;**
- 2. DOES NOT SUPPORT the closure of the pedestrian accessway (formally known as Portion Lot 55 (30P) Mirrabooka Avenue, Koondoola) between Nankivell Way and Mirrabooka Avenue, as shown in Attachment 1;**
- 3. ADVISES the petitioners of its decision; and**
- 4. REQUESTS Administration to investigate measures to assist in reducing or addressing any ongoing antisocial behaviour within the pedestrian accessway, which may require consideration under the City's Capital Works Program.**

Attachments:

1. [!\[\]\(19d44b37fb4fa155bf9d60c77a3d3cb2_img.jpg\)](#) Attachment 1 - PAW Location Plan – Lot 55 (30P) Mirrabooka Avenue, Koondoola 20/97489 Minuted



	PAW Location Plan – Lot 55 (30P) Mirrabooka Avenue, Koondoola	Date: 12/03/2020	
		Printed by Lee, Aaron	
	<p>© Landgate WA, Nearmaps, OpenStreetMaps contributors. While every care is taken to ensure the accuracy of this product, City of Wanneroo and the Local/State/Federal Government departments and Non-Government organisations whom supply datasets, make no representations or warranties about its accuracy, reliability, completeness or suitability for any particular purpose and disclaims all responsibility and all liability (including without limitation, liability in negligence) for all expenses, losses, damage (including indirect or consequential damage) and costs which you might incur as a result of the product being inaccurate or incomplete in any way and for any reason.</p> <p>www.openstreetmap.org/copyright</p>	Scale = 1:1500	

Community & Place

Corporate Strategy & Performance

Business & Finance

CS01-04/20 Financial Activity Statement for the period ended 29 February 2020

File Ref:	30724V05 – 20/90041
Responsible Officer:	Director Corporate Strategy & Performance
Disclosure of Interest:	Nil
Attachments:	8

Issue

To consider the Financial Activity Statement for the period ended 29 February 2020.

Background

In accordance with *Local Government (Financial Management) Regulations 1996*, the Financial Activity Statement has been prepared in compliance with the following:

“Regulation 34(1) of the Local Government (Financial Management) Regulations 1996, which requires a local government to prepare a statement of financial activity each month, presented according to nature and type, by program, or by business unit. For the 2019/20 financial year the statement of financial activity will be presented by nature and type.

Regulation 34(5) of the Local Government (Financial Management) Regulations 1996, which requires a local government to adopt a percentage or value, calculated in accordance with Australian Accounting Standards, to be used in statements of financial activity for reporting material variances. For the 2019/20 financial year 10% and a value greater than \$100,000 will be used for the reporting of variances.”

Detail

Council adopted the Annual Budget for the 2019-20 financial year on 28 June 2019 (SCS01-06/19). The Mid Year Review (MYR) was conducted in January and adopted by Council on 10 February 2020 (SC01-02/20). The figures in this report are compared to the MYR Revised Budget.

Overall Comments Month-to-Date

Results from Operations

The Financial Activity Statement report for the month of February 2020 shows an overall unfavourable variance from Operations before Other Revenue and Expenses of \$1.6m.

The unfavourable variance is due to lower Rates and catch up Depreciation.

Description	Current Month - February 2020				Comments
	Actual \$m	Budget \$m	Variance \$m	Variance %	
Operating Revenue	3.3	3.9	(0.6)	(14.3)	The unfavourable variance relates to lower income from Rates and Other Revenue. Please refer to Note 1 and 2 for further details.
Operating Expense	(17.4)	(16.4)	(1.0)	(6.4)	The unfavourable variance is mainly arising catch up Depreciation. Please refer to Note 5 for further details.
Result from Operations	(14.1)	(12.5)	(1.6)	(12.8)	

Capital Program

During February 2020, \$4.6m was spent on various capital projects of which \$3m was spent on roads and sport facilities (Refer to **Attachment 3** for more details).

Description	Month Actual \$m	Month Budget \$m	% Complete of Month Budget
Expenditure	4.6	6.5	70.5%

Overall Comments on Year-to-Date (YTD) Figures

Results from Operations

The Financial Activity Statement report for the year-to-date of February 2020 shows an overall favourable variance from Operations before Other Revenue and Expenses of \$0.5m.

The favourable variance is due to underspend in Employment Costs and Materials and Contracts expenses, partially offset by lower Operating Grants, Fees and Charges and Depreciation adjustment.

Description	Year-To-Date February 2020				Comments
	Actual \$m	Budget \$m	Variance \$m	Variance %	
Operating Revenue	186.6	187.4	(0.8)	(0.4)	The unfavourable variance relates to lower Interim Rates on Commercial Properties, lower income from Fees & Charges and delay in insurance reimbursement (Please refer to Note 2 for further details).
Operating Expense	(129.5)	(130.8)	1.3	1.0	The favourable variance is mainly arising from underspend in Employment Costs, Materials and Contracts Expenses and Insurance Expenses partially offset by higher Depreciation.
Result from Operations	57.1	56.6	0.5	0.9	

Capital Program

At the end of February 2020, \$47.5m was expended on various capital projects of which \$34.4m was spent on roads and sport facilities (Refer **Attachment 4** – Top Projects 2019-20 for more details).

Description	YTD Actual \$m	YTD Budget \$m	% Complete of YTD Budget	Annual Revised Budget \$m	% Complete of Annual Budget
Expenditure	47.5	61.5	77.2%	90.4	52.5%

Investment Portfolio Performance

Portfolio Value \$m	Monthly Weighted Return	Comments
410.6	1.91%	Portfolio balance has decreased by \$4.9m from January 2020 due to operational requirements during the month. Return is 0.48% above benchmark (12 months UBS Australia Bank Bill Index). (Refer to Attachment 5 for more details)

Detailed Analysis of Statement of Comprehensive Income (**Attachment 1**)

Comments relating to the Statement of Comprehensive Income are provided under the following two sections:

- a) Current month comparison of Actuals to Budgets; and
- b) Year to date of Actuals to Budgets;

where the variance is higher than reporting threshold or item of interest to Council.

CITY OF WANNEROO
STATEMENT OF COMPREHENSIVE INCOME BY NATURE OR TYPE
FOR THE PERIOD ENDED 29 FEBRUARY 2020

Description	Current Month				Year to Date				Notes
	Actual \$	Revised Budget \$	Variance		Actual \$	Revised Budget \$	Variance		
			\$	%			\$	%	
Revenues	345,932	599,567	(253,635)	(42.3)	133,767,143	134,004,189	(237,046)	(0.2)	
	1,160,988	1,113,800	47,188	4.2	5,382,340	5,640,896	(258,556)	(4.6)	
	1,251,433	1,352,017	(100,584)	(7.4)	41,121,133	41,232,182	(111,049)	(0.3)	2
	496,111	530,120	(34,009)	(6.4)	5,976,047	5,958,685	17,362	0.3	
	79,518	294,502	(214,984)	(73.0)	371,969	583,459	(211,490)	(36.2)	3
	3,333,982	3,890,006	(556,024)	(14.3)	186,618,633	187,419,411	(800,778)	(0.4)	
	Expenses								
	(5,903,739)	(6,056,593)	152,854	2.5	(49,145,985)	(50,628,909)	1,482,924	2.9	4
	(5,585,762)	(5,714,861)	129,099	2.3	(42,141,687)	(42,844,013)	702,326	1.6	5
	(789,564)	(770,029)	(19,535)	(2.5)	(6,107,052)	(6,270,161)	163,109	2.6	
(4,750,616)	(3,410,909)	(1,339,707)	(39.3)	(28,626,979)	(27,287,272)	(1,339,707)	(4.9)	6	
(342,016)	(343,037)	1,021	0.3	(2,743,122)	(2,805,363)	62,241	2.2		
(94,435)	(126,087)	31,652	25.1	(772,821)	(1,013,908)	241,087	23.8	7	
(17,466,132)	(16,421,516)	(1,044,616)	(6.4)	(129,537,647)	(130,849,626)	1,311,979	1.0		
(14,132,150)	(12,531,510)	(1,600,640)	(12.8)	57,080,986	56,569,785	511,201	0.9		
Other Revenue & Expenses									
1,396,784	3,304,025	(1,907,241)	(57.7)	10,818,111	11,644,185	(826,074)	(7.1)	8	
434,050	1,356,209	(922,159)	(68.0)	5,590,074	10,849,668	(5,259,594)	(48.5)	9	
132,689	48,749	83,940	172.2	565,650	492,950	72,700	14.7	10	
(118,913)	(34,260)	(84,653)	(247.1)	(118,913)	(274,080)	155,167	56.6	11	
489,097	450,212	38,885	8.6	8,082,489	6,751,725	1,330,764	19.7	12	
(66,278)	(142,909)	76,631	(53.6)	(5,173,102)	(4,852,982)	(320,120)	(6.6)	13	
2,267,428	4,982,026	(2,714,598)	(54.5)	19,764,310	24,611,466	(4,847,156)	(19.7)		
(11,864,721)	(7,549,484)	(4,315,237)	(57.2)	76,845,296	81,181,251	(4,335,955)	(5.3)		
0	0	0	0.0	0	0	0	0.0		
Other Comprehensive Income									
(11,864,721)	(7,549,484)	(4,315,237)	(57.2)	76,845,296	81,181,251	(4,335,955)	(5.3)		

Revenues

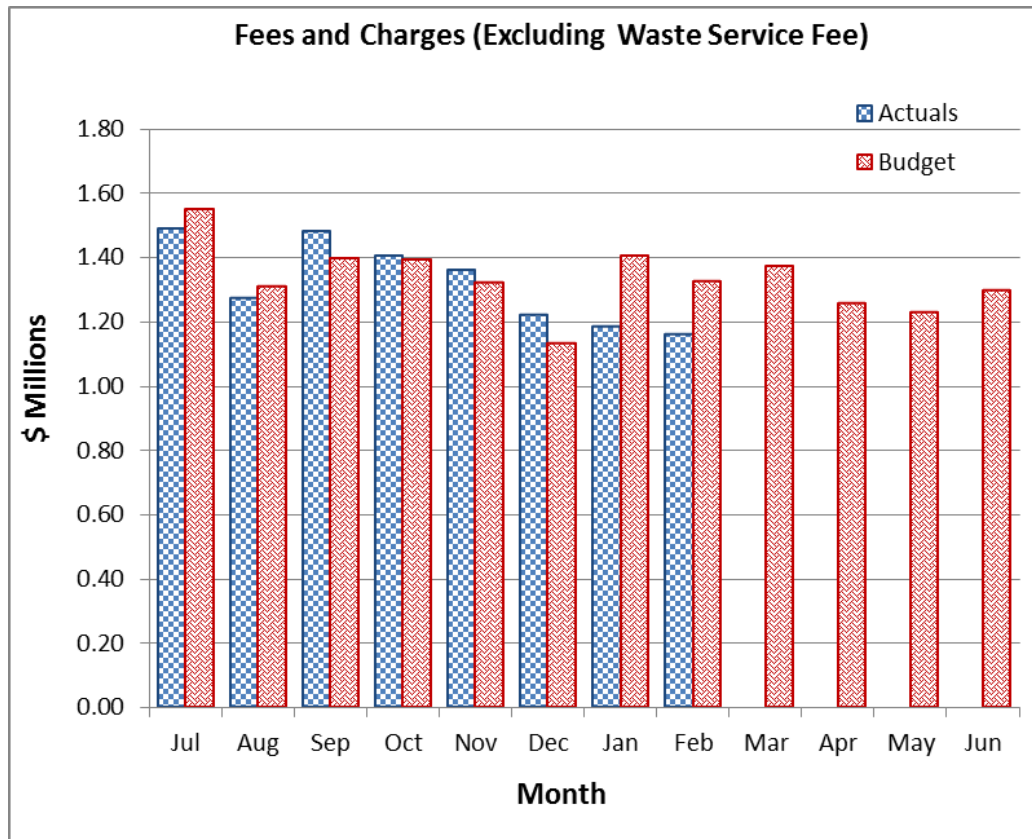
Note 1 Rates

Month to Date - (Actual \$346k, Revised Budget \$600k)

The unfavourable variance of \$254k is mainly due to lower Interim Rates from Commercial Properties than anticipated.

Note 2 Fees and Charges**Month to Date - (Actual \$1.2m, Revised Budget \$1.4m)**

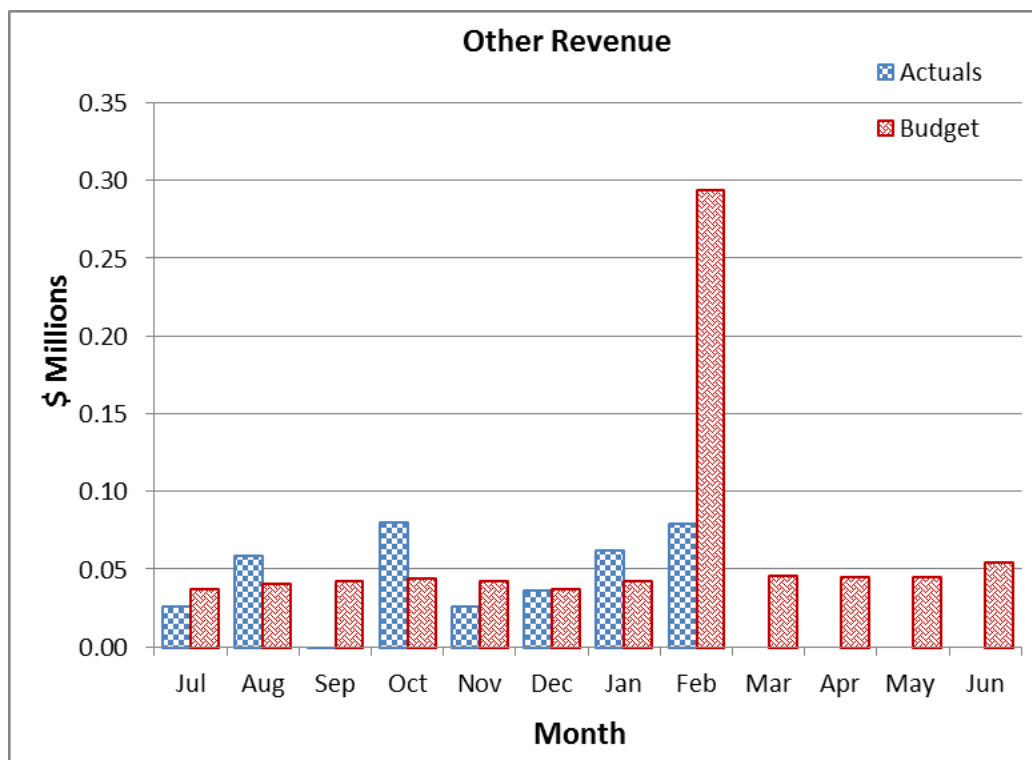
The variance is unfavourable by \$101k related to lower user or entry fee from Aquamotion & Kingsway Stadium and reduced facility booking fees income.

**Year to Date - (Actual \$41.1m, Revised Budget \$41.2m)**

The variance is unfavourable by \$111k due to the reason noted above.

Note 3 Other Revenue**Month to Date - (Actual \$80k, Revised Budget \$295k)**

The variance is unfavourable by \$215k relates to delay in receiving insurance reimbursement of \$250k from Local Government Insurance Scheme (LGIS).



Year to Date - (Actual \$372k, Revised Budget \$583k)

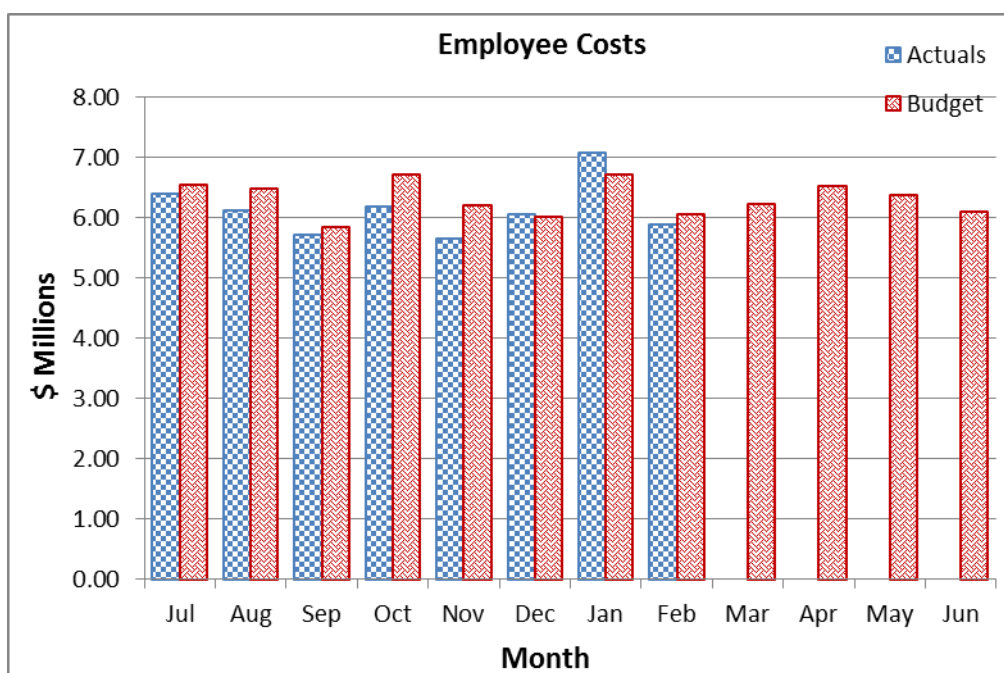
The variance is unfavourable by \$211k due to the reason noted above.

Expenses

Note 4 Employee Costs

Month to Date - (Actual \$5.9m, Revised Budget \$6.1m)

The unfavourable variance of 152k for the month is mainly attributable to staff vacancies not been filled and underspend in corporate training.

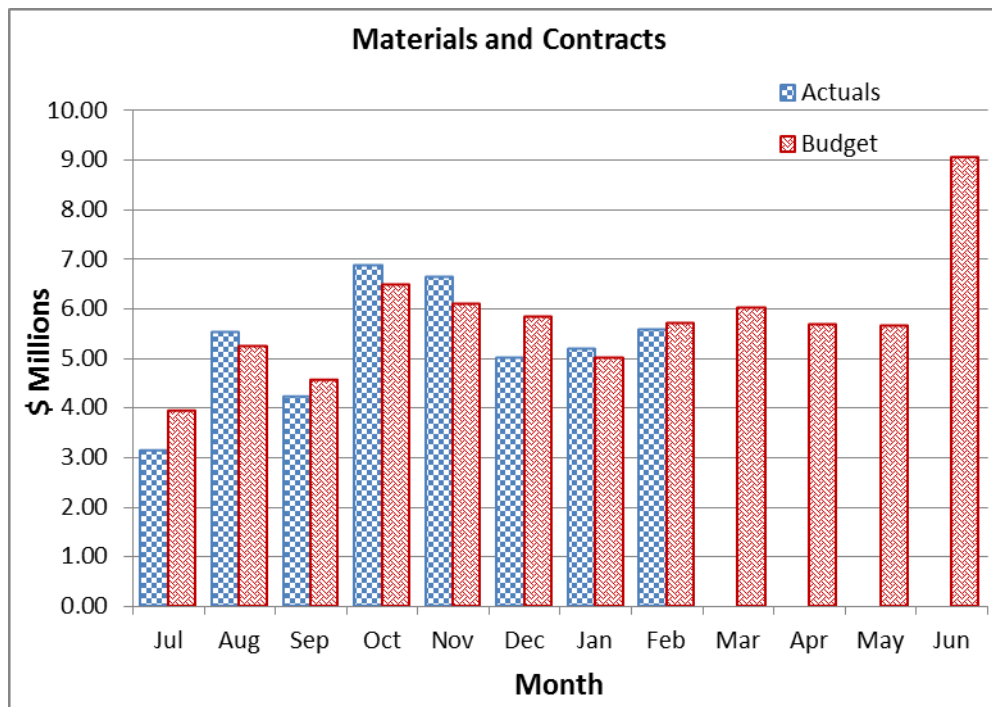


Year to Date - (Actual \$49.1m, Revised Budget \$50.6m)

The favourable variance of \$1.5m is mainly due to the reasons noted above; however, it is noted that year end provisions for Annual Leave, Long Service Leave and Workers Compensation will absorb some of this variance.

Note 5 Materials and Contracts**Month to Date - (Actual \$5.6m, Revised Budget \$5.7m)**

The variance is favourable by \$129k relates to delays in consultancy work of Neerabup Structure Plan.

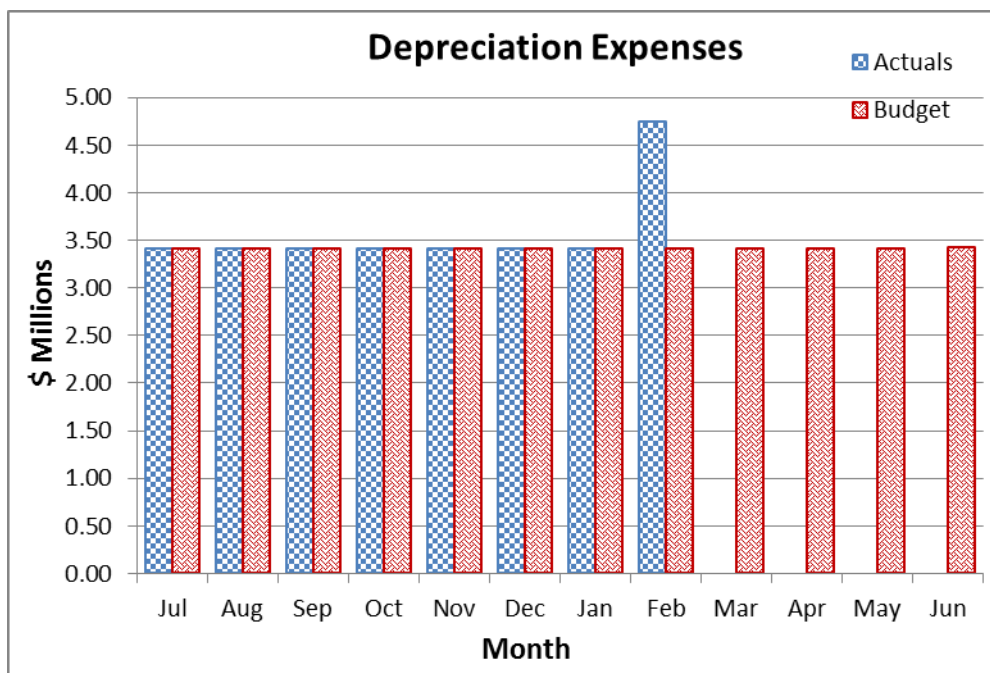
**Year to Date - (Actual \$42.1, Revised Budget \$42.8m)**

The favourable variance of \$702k mainly relates to:

- Lower consulting fees of \$614k due to underspent on various projects;
- Lower refuse removal expenses of \$306k due to lower than expected collection of waste tonnage;
- Higher contract expenses of \$237k in maintenance of Roads on Residential Land, Park & Park Structures and Sport Grounds.

Note 6 Depreciation**Month to Date - (Actual \$4.7m, Revised Budget \$3.4m)**

The variance is unfavourable by \$1.3m relates to catch up of year to date depreciation with the major variance emanating from the infrastructure and plant and equipment assets category. This was resulted in delay in closing 2018/19 financial year due to Civica system issues.



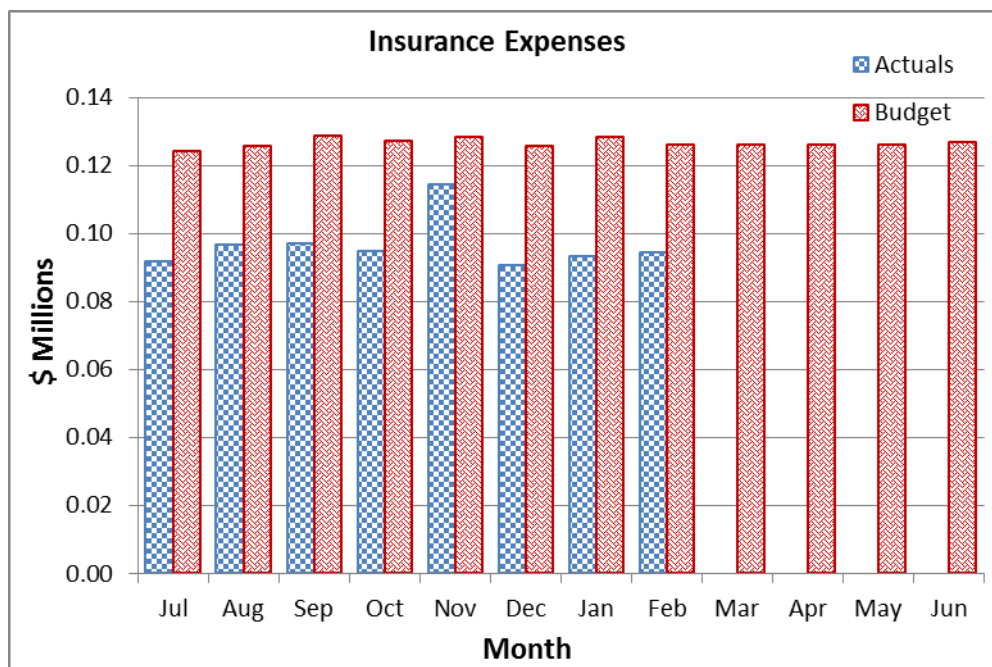
Year to Date - (Actual \$28.6m, Revised Budget \$27.3m)

The unfavourable variance of \$1.3m is mainly due to the reasons noted above.

Note 7 Insurance

Month to Date - (Actual \$94k, Revised Budget \$126k)

The favourable variance of \$32k reflects improved claims experience.



Year to Date - (Actual \$773k, Revised Budget \$1.0m)

The favourable variance of \$241k reflects improved claims experience.

Other Revenue & Expenses**Note 8 Non-Operating Grants, Subsidies & Contributions*****Month to Date – (Actual \$1.4m, Revised Budget \$3.3m)***

The variance is unfavourable by \$1.9m predominantly due to delay in receiving following State Governments' grants:

- \$973k for Road Drainage Structures – Main Road Rehabilitation Projects (**MRRP**);
- \$200k for Sport Facility Structures;
- \$136k for Road Traffic Structures; and
- \$375k for Sporting Club Building received in the previous month which was expected to be received in February 2020.

Year to Date – (Actual \$10.8m, Revised Budget \$11.6m)

The unfavourable variance of \$826k year to date is due to delay in above mentioned \$1.3m State Governments' grants which was partially offset by receipt of \$450k unbudgeted grants for construction phases of Splendid Skate Park in Yanchep.

Note 9 Contributed Physical Assets***Month to Date – (Actual \$434k, Revised Budget \$1.3m)***

The unfavourable variance of \$922k is due to the phasing of the Budget. The actual asset recognition is recorded as and when assets are handed over to the City.

Year to Date – (Actual \$5.6m, Revised Budget \$10.8m)

The unfavourable variance is due to lower than anticipated level of asset handover from developers.

Note 10-11 Profit / Loss on Asset Disposals***Month to Date – (Combined Actual \$14k, Combined Revised Budget \$14k)***

The variance is unfavourable by \$0.7k but within the reporting threshold.

Year to Date – (Combined Actual \$447k, Combined Revised Budget \$219k)

The favourable variance relates to loss on Plant disposal being lower than anticipated.

Note 12 Town Planning Scheme (TPS) Revenues***Month to Date – (Actual \$489k, Revised Budget \$450k)***

The variance is unfavourable by \$39k but within the reporting threshold.

Year to Date – (Actual \$8.1m, Revised Budget \$6.7m)

The favourable variance of \$1.3m relates to receipt of headworks levy year to date for Cell 1, 9 and Alkimos/ Eglington Community Facilities.

Note 13 Town Planning Scheme (TPS) Expenses**Month to Date – (Actual \$66k, Revised Budget \$143k)**

The variance is favourable by \$77k but within the reporting threshold.

Year to Date – (Actual \$5.2m, Revised Budget \$4.8m)

The unfavourable result is due to allocation of \$546k of Municipal fund to TPS expenses which was partially offset by lower recovery of salaries and wages for TPS projects.

Statement of Financial Position (Attachment 2)

CITY OF WANNEROO
STATEMENT OF FINANCIAL POSITION
FOR THE PERIOD ENDED 29 FEBRUARY 2020

Description	30 June 2019 Actual \$	29 Feb 2020 Actual \$	Variance		30 June 2020 Revised Budget \$	Notes
			\$m	%		
Current Assets	403,439,111	448,142,343	44,703,232	11.1	356,756,446	
Current Liabilities	(56,252,922)	(70,156,035)	(13,903,113)	(24.7)	(50,034,382)	
NET CURRENT ASSETS	347,186,189	377,986,308	30,800,119	8.9	306,722,064	1
Non Current Assets	2,365,909,507	2,390,613,912	24,704,405	1.0	2,509,043,661	2
Non Current Liabilities	(80,773,253)	(86,365,974)	(5,592,721)	(6.9)	(78,068,455)	3
NET ASSETS	2,632,322,443	2,682,234,246	49,911,803	1.9	2,737,697,270	
TOTAL EQUITY	(2,632,322,443)	(2,682,234,246)	49,911,803	1.9	(2,737,697,270)	

Note 1 - Net Current Assets

When compared to the opening position at 30 June 2019 Net Current Assets have increased by \$30.8m which is predominately due to the impact of 2019/20 Rates and Waste Service Fees levied.

Within the Current Assets, Current Receivables of \$35.8m are mainly comprised of collectable Rates and Waste Service Fees debtors of \$31.6m and Emergency Services Levy of \$1.5m, with the remaining balance attributed to General Debtors of \$2.7m.

Note 2 - Non-Current Assets

Non-Current Assets as at 29 February 2020 have increased by \$24.7m from 30 June 2019 Actuals. The movement is due to increase in Work in Progress of \$45.2m partially offset by accumulated depreciation of \$28.6m.

Note 3 - Non-Current Liabilities

Non-Current Liabilities as at 29 February 2020 have increased by \$5.6m due to change in the Australian Accounting Standards Board (**AASB**) Standard 15 for Revenue from Contracts. The revised AASB 15 requires the City to recognise Grants and Contributions as liability when performance obligations have not yet been met.

The existing loan with the Western Australia Treasury Corporation remains unchanged making up 81% of total Non-Current Liabilities.

Financial Performance Indicators

The table below presents data on relevant financial ratios, comparing the minimum standard expected as per the Department of Local Government, Sport and Cultural Industries (**DLGSCI**) status at the beginning of the financial year, and year to date figures (where relevant).

A green highlight is used where the minimum standard is met or exceeded. Highlighted in red are below the standard for financial year end 30 June 2019.

Details	DLGSCI Minimum Standard	30 June 2019 Actual	As at 29/02/2020	For the month - Minimum Standard Met
Current Ratio The ability to meet short term financial obligations from unrestricted current assets. Current Assets - Restricted Current Assets (RCA) Current Liabilities (CL) - CL Associated with RCA	=>1.00:1	0.80 : 1 Note 1	1.4:1	YES
Debt Service Cover Ratio The ability to produce enough cash to cover debt payments. Operating Surplus before Interest & Depreciation Principle & Interest Repayments	=>2.00:1	6.71 : 1	35.51:1	YES
Own Source Revenue Coverage Ratio The ability to cover costs through own revenue efforts. Own Source Operating Revenue Operating Expense	=>0.40:1	1.03 : 1	1.41:1	YES
Operating Surplus Ratio The ability to cover operational costs and have revenues available for capital funding or other purposes. Operating Revenue - Operating Expense Own Source Operating Revenue	=>0.01:1	0.08 : 1	0.32:1	YES
Asset Consumption Ratio by comparing their written down value to their replacement cost. Depreciated Replacement Cost of Depreciable Assets Current Replacement Cost of Depreciable Assets	=>0.50:1	0.69 : 1	Calculated at year end	N/A
Asset Sustainability Ratio Indicates whether assets are replaced or renewed at the same rate that overall assets are wearing out. Capital Renewal & Replacement Expenditure Depreciation Expense	=>0.90:1	0.44 : 1 Note 2	Calculated at year end	N/A
Asset Renewal Funding Ratio The ability to fund projected asset renewal/replacements in the future. NPV of Planned Capital Renewal over 10 Years NPV of Required Capital Renewal over 10 Years	=>0.75:1	0.96 : 1	Calculated at year end	N/A

The following comments with regard to Ratios relates to the benchmarks not met for the period 30 June 2019.

Note 1 - Current Ratio

The Standard was not met primarily as a result of the internal restrictions of municipal funds. Most of the municipal funds are kept in special purpose cash backed Reserves.

Note 2 – Asset Sustainability Ratio

The DLGSCI Asset Management Framework and Guidelines publication provides the following explanation in respect to the Asset Sustainability Ratio (**ASR**):

"If capital expenditure on renewing or replacing assets is at least equal to depreciation on average over time, then the local government is ensuring the value of its existing stock of physical assets is maintained. If capital expenditure on existing assets is less than depreciation then, unless a local government's overall asset stock is relatively new, it is likely that it is underspending on renewal or replacement."

A large percentage of the City's assets are in new to very good condition with approximately 85% of the total asset base at or below condition 2 (a rating of '0' represents a new asset and a '10' represents an asset that has failed). Less than 1% of the asset base is at or above condition 8, which represents assets that require intervention.

With the City's current mix of old and new assets and continued high growth, a lower than average ASR is expected, and the current condition of assets and level of renewal expenditure confirms this position. As the stock ages and renewal expenditure incrementally increases the ratio should increase, however continued growth may keep it relatively lower than the industry standard.

Taking a long term outlook, the level of asset stock and renewal demand necessitates the development of strategies to address the future impact and ensure that the City can continue to grow and maintain its assets in a financially sustainable manner. Given that renewal expenditure is lower than the depreciation being charged and that certain years' experience significant spikes in demand, a specific Asset Renewal Reserve has been established.

Capital Works Program

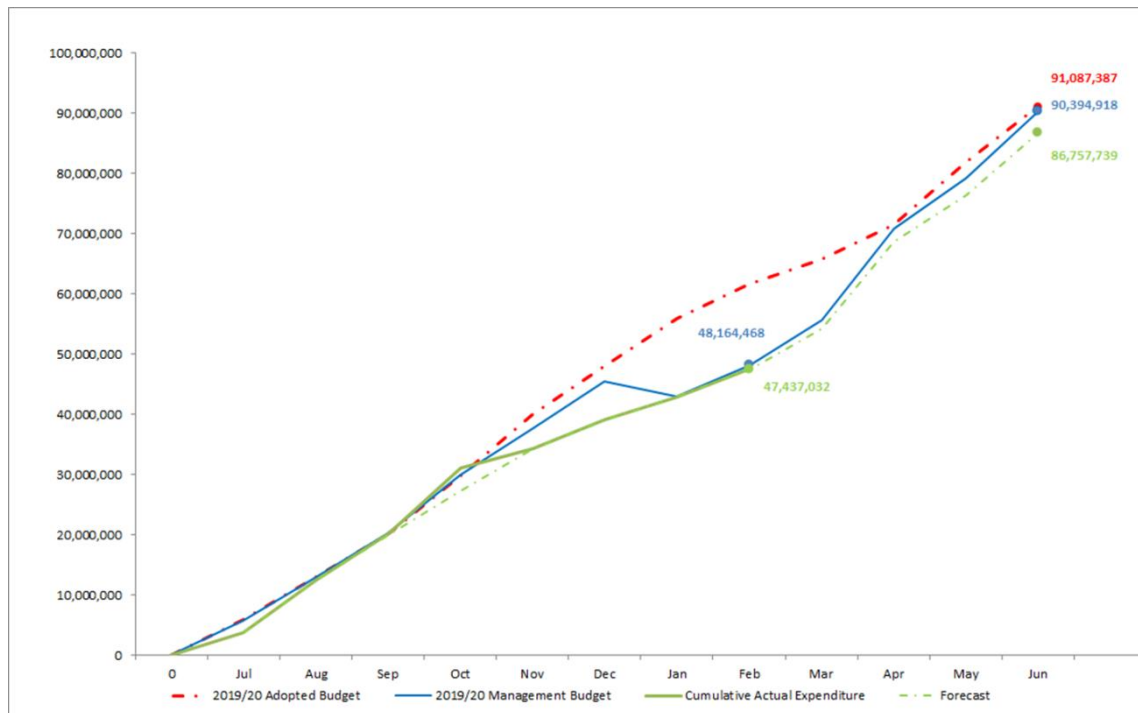
The current status of the Capital Works Program is summarised by Sub-Program in the table below:

Sub-Program	No. of Projects	Current Month Actual	YTD Actual	Revised Budget	% Spend
		\$	\$	\$	
Community Buildings	14	96,718	503,901	1,322,973	38.1%
Community Safety	2	33,679	206,281	267,242	77.2%
Conservation Reserves	4	33,655	239,755	430,600	55.7%
Corporate Buildings	3	21,779	272,721	416,262	65.5%
Environmental Offset	6	59,349	394,479	687,600	57.4%
Fleet Mgt - Corporate	6	223,548	1,873,196	6,344,068	29.5%
Foreshore Management	8	59,811	1,979,912	2,896,743	68.3%
Golf Courses	2	(20,148)	(13,207)	50,000	-26.4%
Investment Projects	7	26,059	378,056	1,694,590	22.3%
IT Equipment & Software	16	200,903	1,565,426	7,209,460	21.7%
Parks Furniture	13	334,481	2,298,532	2,639,733	87.1%
Parks Rehabilitation	1	14,339	404,215	1,500,000	26.9%
Passive Park Development	11	223,265	688,902	1,467,939	46.9%
Pathways and Trails	6	71,909	834,245	1,057,000	78.9%
Roads	16	1,971,334	25,842,622	35,777,979	72.2%
Sports Facilities	53	1,075,705	8,437,327	22,317,219	37.8%
Stormwater Drainage	5	7,021	194,701	719,936	27.0%
Street Landscaping	5	8,413	67,980	1,045,720	6.5%
Traffic Treatments	17	125,967	1,160,053	2,159,254	53.7%
Waste Management	3	16,694	133,771	390,600	34.2%
Grand Total	198	4,584,482	47,462,869	90,394,918	52.5%

During February 2020 \$4.6m was spent. Details of significant expenditure for the month are included in **Attachment 3**. As at 29 February 2020 the City has spent \$47.5m, which represents 52.5% of the \$90.4m Capital Works Budget.

The City forecasts spend of \$86,757,739 which represents 96% of the 2019/20 revised Capital Works Budget (Which includes the MYR adjustments) including contingencies and savings.

Capital Expenditure to February 2020 – Portfolio View Only



To further expand on the Capital Works Program information above, updates in key capital projects are selected to be specifically reported on, is provided in the Top Capital Projects attachment to this report (**Attachment 4**).

Capital Changes

The following changes are proposed to be made to the 2019/20 Capital Works budget.

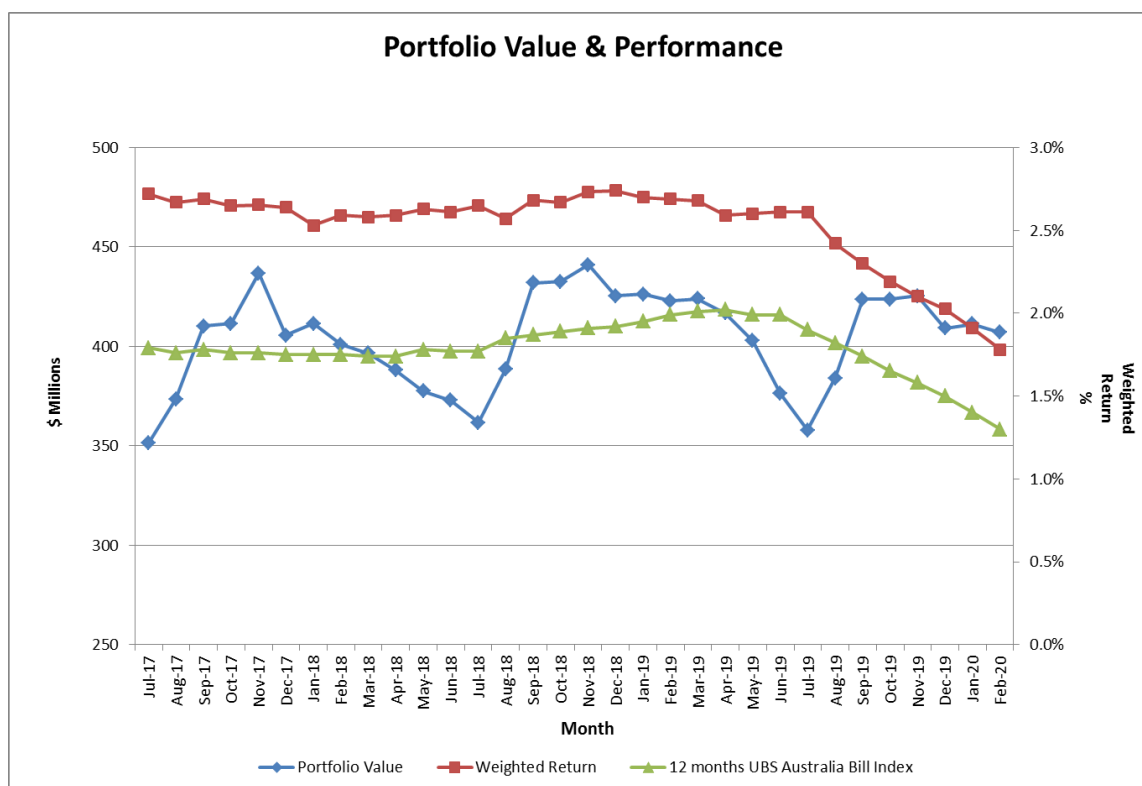
PR-4266 Gumblossom Community Centre, Quinns Rocks, Replace Public Art – The City is currently reviewing submissions to replace the public art stolen from outside the community centre in 2019. Whilst the project was originally budgeted entirely for 2020/21, it is now recognised that the first payment of \$17,750 to the successful artist will be required in the final quarter of 2019/20. The cost of the new artwork, which will be equal to the insurance settlement payment, will be sourced from the Asset Replacement Reserve.

PR-4234 Two Rocks Beach (South), New Beach Access Way – \$125,000 was originally budgeted in operating for this project, but the expenditure has been determined to be capital. It is therefore proposed to transfer the budget from operating account of Undertake Specific Projects – Planning Service (Account code: 717569.9399.227) to the project (PR-4234) to progress the works.

PR-1037 Vehicle Replacement - Waste Management (Domestic) – It is proposed that the budget for this project be reduced by \$2,005,000 as the waste vehicle will not be purchased in 2019/20.

Investment Portfolio (Attachment 5)

In accordance with the *Local Government (Financial Management) Regulations 1996* (and per the City's Investment Policy), the City invests solely in Authorised Deposit taking Institutions (ADI's):



At the end of February 2020, the City held an investment portfolio (cash & cash equivalents) of \$407.1m (Face Value), equating to \$410.6m inclusive of accrued interest. The City's year to date investment portfolio return has exceeded the UBS Australia Bank Bill rate index benchmark by 0.48% pa (1.78% pa vs. 1.30% pa), however it is noted that Interest Earnings were budgeted at a 2.25% yield.

As global equities tumble and markets contemplate the economic impact of the Corona virus, markets have begun ramping up rate cut expectations across all major economies. This is impacting on the City's ability to attract higher interest rates from ADI's.

Rate Setting Statement (Attachment 6)

The Rate Setting Statement represents a composite view of the finances of the City, identifying the movement in the Surplus/ (Deficit) based on the Revenues (excluding Rates), Expenses, Capital Works and Funding Movements, resulting in the Rating Income required. It is noted that the closing Surplus/ (Deficit) will balance to the reconciliation of Net Current Assets Surplus/ (Deficit) Carried Forward (detailed below):

NET CURRENT ASSETS SURPLUS/(DEFICIT) CARRIED FORWARD

FOR THE PERIOD ENDED 29 FEBRUARY 2020

Description	30 June 2019 Actual \$	29 Feb 2020 Actual \$	30 June 2020	
			Adopted Budget \$	Revised Budget \$
Current Assets				
Cash & Cash Equivalents - Unrestricted	21,443,860	62,147,214	22,376,948	22,235,828
Cash & Cash Equivalents - Restricted	358,270,965	349,862,047	308,449,131	308,590,251
Receivables	23,409,420	35,798,794	25,595,130	22,176,752
Inventory	314,348	334,286	335,237	314,347
TOTAL CURRENT ASSETS	403,438,593	448,142,341	356,756,446	353,317,178
Current Liabilities				
Payables	(38,910,679)	(52,412,165)	(34,523,724)	(39,079,751)
Provisions	(17,342,243)	(17,743,870)	(15,510,658)	(17,342,241)
TOTAL CURRENT LIABILITIES	(56,252,922)	(70,156,035)	(50,034,382)	(56,421,992)
Net Current Assets	347,185,671	377,986,306	306,722,064	296,895,186
Adjustments for Restrictions				
Cash & Cash Equivalents - Restricted	(358,270,965)	(349,862,047)	(308,449,131)	(308,590,251)
Restricted Unspent Grants*	-	19,006,811	-	-
Provisions Cash Backed	11,085,294	3,306,161	1,727,067	11,695,065
TOTAL RESTRICTED ASSETS	(347,185,671)	(327,549,075)	(306,722,064)	(296,895,186)
Surplus/(Deficit) Carried Forward	-	50,437,231	-	-

*The change in the AASB Standard 15 has resulted in the City now recognising Grants and Contributions received as a liability when performance obligations have not yet been met.

Reconciliation of Funding Sources

As part of reconciliation of Mid-Year Review adjustments, it has been identified that the adjustments made to funding sources over period of July 2019 to December 2019 for capital works had not been captured in the MYR Statement of Comprehensive Income (**SOCI**) and Rate Setting Statement (**RSS**) for the period 30 June 2020 (see **Attachment 7 and 8**). These changes have now been accounted for.

Consultation

This document has been prepared in consultation with Responsible Officers for review and analysis.

Comment

In reference to Statement of Comprehensive Income in the report, the following colours have been used to categorise three levels of variance:

Revenues:

- Green > 0%;
- Amber -0% to -10%; and
- Red < -10%.

Expenses:

- Green > 0%;
- Amber -0% to -10%; and
- Red < -10%.

Statutory Compliance

This monthly financial report complies with *Section 6.4 of the Act and Regulations 34 (5) of the Local Government (Financial Management) Regulations 1996.*

Strategic Implications

The proposal aligns with the following objective within the Strategic Community Plan 2017 – 2027:

“4 Civic Leadership

4.2 Good Governance

4.2.2 *Provide responsible resource and planning management which recognises our significant future growth”*

Risk Management Considerations

Risk Title	Risk Rating
Financial Management	Moderate
Accountability	Action Planning Option
Executive Management Team	Manage

The above risk relating to the issue contained within this report has been identified and considered within the City’s corporate risk register. Action plans have been developed to manage this risk to support existing management systems.

Policy Implications

- Accounting Policy;
- Strategic Budget Policy; and
- Investment Policy.

Financial Implications

As outlined in the report and detailed in **Attachments 1 to 8.**

Voting Requirements

Absolute Majority

Recommendation

That Council, by ABSOLUTE MAJORITY:

1. **RECEIVES** the Financial Activity Statement and commentaries on variances year to date Budget for the period ended 29 February 2020 consisting of:
 - a) February 2020 year to date Financial Activity Statement;
 - b) February 2020 year to date Net Current Assets Position;
 - c) February 2020 year to date Material Financial Variance Notes; and
2. **APPROVES** the following changes to the 2019/20 Capital Work Budget:

Number	From	To	Amount	Description
PR-4266	Asset Replacement Reserve	PR-4266 Gumblossom Community Centre, Quinns Rocks, Replace Public Art	\$17,750	First payment for new artwork required in 2019/20
PR-4234	Operating Account of Undertake Specific Projects – Planning Service (Account code: 717569.9399.227)	PR-4234 Two Rocks Beach (South), New Beach Access Way	\$125,000	Transfer of budget from operating to capital
PR-1037	PR – 1037 Vehicle Replacement - Waste Management (Domestic)	Reserve - Plant Replacement	\$2,005,000	Waste trucks will not be purchased in 2019/20

Attachments:

1	Attachment 1 - Statement of Comprehensive Income February 2020	20/91791	Minuted
2	Attachment 2 - Statement of Financial Position February 2020	20/91795	Minuted
3	Attachment 3 - Significant Capital Expenditure February 2020	20/91797	Minuted
4	Attachment 4 - Top Projects 2019-20 February 2020	16/151914[v47]	Minuted
5	Attachment 5 - Investment Report February 2020	20/91809	Minuted
6	Attachment 6 - Rate Setting Statement February 2020	20/91815	Minuted
7	Attachment 7 - Statement of Comprehensive Income MYR 2019-20	20/98946	Minuted
8	Attachment 8 - Rate Setting Statement MYR 2019-20	20/98943	Minuted

CITY OF WANNEROO

STATEMENT OF COMPREHENSIVE INCOME BY NATURE OR TYPE

Attachment 1

FOR THE PERIOD ENDED 29 FEBRUARY 2020

Description	Current Month					Year to Date				Annual				Notes
	Actual	Revised Budget	Variance		Notes	Actual	Revised Budget	Variance		Original Budget	Revised Budget	Variance		
	\$	\$	\$	%		\$	\$	\$	%	\$	\$	\$	%	
Revenues														
Rates	345,932	599,567	(253,635)	(42.3)	1	133,767,143	134,004,189	(237,046)	(0.2)	135,581,907	134,639,896	(942,011)	(1)	
Operating Grants, Subsidies & Contributions	1,160,988	1,113,800	47,188	4.2		5,382,340	5,640,896	(258,556)	(4.6)	10,860,681	11,691,244	830,563	7	
Fees & Charges	1,251,433	1,352,017	(100,584)	(7.4)	2	41,121,133	41,232,182	(111,049)	(0.3)	46,787,670	46,550,152	(237,518)	(1)	2
Interest Earnings	496,111	530,120	(34,009)	(6.4)		5,976,047	5,958,685	17,362	0.3	8,715,234	7,579,269	(1,135,965)	(15)	
Other Revenue	79,518	294,502	(214,984)	(73.0)	3	371,969	583,459	(211,490)	(36.2)	627,194	774,792	147,598	19	3
Total Operating Revenue	3,333,982	3,890,006	(556,024)	(14.3)		186,618,633	187,419,411	(800,778)	(0.4)	202,572,686	201,235,353	(1,337,333)	(1)	
Expenses														
Employee Costs	(5,903,739)	(6,056,593)	152,854	2.5	4	(49,145,985)	(50,628,909)	1,482,924	2.9	(76,825,787)	(75,872,298)	953,489	1	4
Materials & Contracts	(5,585,762)	(5,714,861)	129,099	2.3	5	(42,141,687)	(42,844,013)	702,326	1.6	(68,528,997)	(69,229,375)	(700,378)	(1)	5
Utility Charges	(789,564)	(770,029)	(19,535)	(2.5)		(6,107,052)	(6,270,161)	163,109	2.6	(9,695,193)	(9,631,498)	63,695	1	
Depreciation	(4,750,616)	(3,410,909)	(1,339,707)	(39.3)	6	(28,626,979)	(27,287,272)	(1,339,707)	(4.9)	(40,947,313)	(40,947,295)	18	0	6
Interest Expenses	(342,016)	(343,037)	1,021	0.3		(2,743,122)	(2,805,363)	62,241	2.2	(4,111,186)	(4,111,186)	0	0	
Insurance	(94,435)	(126,087)	31,652	25.1	7	(772,821)	(1,013,908)	241,087	23.8	(1,510,000)	(1,518,848)	(8,848)	(1)	7
Total Operating Expenditure	(17,466,132)	(16,421,516)	(1,044,616)	(6.4)		(129,537,647)	(130,849,626)	1,311,979	1.0	(201,618,476)	(201,310,500)	307,976	0	
RESULT FROM OPERATIONS	(14,132,150)	(12,531,510)	(1,600,640)	(12.8)		57,080,986	56,569,785	511,201	0.9	954,210	(75,147)	(1,029,357)	1,370	
Other Revenue & Expenses														
Non Operating Grants, Subsidies & Contributions	1,396,784	3,304,025	(1,907,241)	(57.7)	8	10,818,111	11,644,185	(826,074)	(7.1)	28,798,613	34,947,191	6,148,578	18	8
Contributed Physical Assets	434,050	1,356,209	(922,159)	(68.0)	9	5,590,074	10,849,668	(5,259,594)	(48.5)	16,274,500	16,274,500	0	0	9
Profit on Asset Disposals	132,689	48,749	83,940	172.2	10	565,650	492,950	72,700	14.7	585,217	688,175	102,958	15	10
Loss on Assets Disposals	(118,913)	(34,260)	(84,653)	(247.1)	11	(118,913)	(274,080)	155,167	56.6	(14,110,346)	(14,110,346)	0	0	11
Town Planning Scheme (TPS) Revenues	489,097	450,212	38,885	8.6	12	8,082,489	6,751,725	1,330,764	19.7	15,288,167	11,865,712	(3,422,455)	(29)	12
Town Planning Scheme (TPS) Expenses	(66,278)	(142,909)	76,631	(53.6)	13	(5,173,102)	(4,852,982)	(320,120)	(6.6)	(8,031,975)	(10,718,440)	(2,686,465)	(25)	13
Total Other Revenue and Expenses	2,267,428	4,982,026	(2,714,598)	(54.5)		19,764,310	24,611,466	(4,847,156)	(19.7)	38,804,176	38,946,792	142,616	0	
NET RESULT	(11,864,721)	(7,549,484)	(4,315,237)	(57.2)		76,845,296	81,181,251	(4,335,955)	(5.3)	39,758,386	38,871,645	(886,741)	(2)	
Other Comprehensive Income	0	0	0	0.0		0	0	0	0.0	0	0	0	0	
TOTAL COMPREHENSIVE INCOME	(11,864,721)	(7,549,484)	(4,315,237)	(57.2)		76,845,296	81,181,251	(4,335,955)	(5.3)	39,758,386	38,871,645	(886,741)	(2)	

CITY OF WANNEROO

Attachment 2

STATEMENT OF FINANCIAL POSITION
FOR THE PERIOD ENDED 29 FEBRUARY 2020

Description	30/06/2019 Actual \$	29/02/2020 Actual \$	Annual	
			Adopted Budget \$	Revised Budget \$
Current Assets				
Cash at Bank	3,489,483	1,431,082	3,308,261	3,308,261
Investments	376,225,860	410,578,181	327,517,818	373,157,395
Receivables	23,409,420	35,798,794	25,595,130	22,176,752
Inventories	314,348	334,286	335,237	314,347
	403,439,111	448,142,343	356,756,446	398,956,755
Current Liabilities				
Payables	(38,910,679)	(52,412,165)	(34,523,724)	(39,079,751)
Provisions	(17,342,243)	(17,743,870)	(15,510,658)	(17,342,241)
	(56,252,922)	(70,156,035)	(50,034,382)	(56,421,992)
NET CURRENT ASSETS	347,186,189	377,986,308	306,722,064	342,534,763
Non Current Assets				
Receivables	3,421,480	3,272,761	3,061,000	3,407,870
Investments	19,669,497	20,107,777	19,017,000	19,669,497
Inventories	21,396,956	21,396,956	21,396,956	22,117,151
Land	133,558,669	133,558,669	159,148,799	134,227,006
Buildings	172,425,478	168,661,505	185,505,768	183,333,456
Plant	17,419,406	16,712,693	23,721,259	23,631,444
Equipment	82,634,639	79,420,489	69,002,438	58,957,695
Furniture & Fittings	7,419,363	6,891,032	17,020,429	14,941,825
Infrastructure	1,871,272,395	1,858,651,504	1,974,478,388	1,955,678,328
Work in Progress	36,691,624	81,940,526	36,691,624	-
	2,365,909,507	2,390,613,912	2,509,043,661	2,415,964,272
Non Current Liabilities				
Interest Bearing Liabilities	(69,078,188)	(69,778,188)	(76,341,388)	(73,641,388)
Provisions & Payables	(11,695,065)	(16,587,786)	(1,727,067)	(11,695,065)
	(80,773,253)	(86,365,974)	(78,068,455)	(85,336,453)
NET ASSETS	2,632,322,443	2,682,234,246	2,737,697,270	2,673,162,582
Equity				
Retained Surplus	(1,241,456,854)	(1,299,264,817)	(1,376,417,279)	(1,289,517,450)
Reserves - Cash/Investment Backed	(229,713,212)	(224,878,661)	(209,195,371)	(237,336,812)
Reserves - Asset Revaluation	(1,064,248,225)	(1,064,248,225)	(1,060,339,858)	(1,064,248,263)
Town Planning Schemes	(96,904,152)	(93,842,543)	(91,744,762)	(82,060,057)
TOTAL EQUITY	(2,632,322,443)	(2,682,234,246)	(2,737,697,270)	(2,673,162,582)

Attachment 3**Significant Capital expenditure for February 2020**

- \$563K Connolly Drive, Butler, Upgrade to Dual Carriageway from Lukin Dr to Benenden Ave
- \$418K Hudson Park, Refurbish and Extend Sports Amenities Building
- \$382K Pinjar Road, Banksia Grove, Upgrade to Dual Carriageway from Blackberry Dr to Joondalup Dr
- \$361K Hepburn Avenue, Marangaroo, Upgrade Intersection at Highclere Blvd
- \$323K Recurring Program, Renew Transport Infrastructure Assets
- \$224K Recurring Program, Renew Light Vehicles
- \$190K Marmion Ave, Upgrade to Dual Carriageway from Butler Blvd to Yanchep Beach Rd
- \$170K Shelvock Park, New Sports Amenities Building
- \$143K Wanneroo City Soccer Clubrooms, Madeley, New Changerooms and Store Room
- \$142K Recurring Program, New Playground Equipment
- \$140K Recurring Program, Renew Park Assets
- \$117K Kingsway Netball Club, Madeley, Upgrade Building

Significant (LTD) commitments in the Capital Works Program as at 29 February 2020

- \$2.19m Marmion Ave, Upgrade to Dual Carriageway from Butler Blvd to Yanchep Beach Rd
- \$2.02m Recurring Program, Renew Domestic Waste Vehicles
- \$1.88m Renew Finance System
- \$1.61m Connolly Drive, Butler, Upgrade to Dual Carriageway from Lukin Dr to Benenden Ave
- \$1.35m Recurring Program, Renew Irrigation Infrastructure and Upgrade Installations
- \$1.01m Shelvock Park, New Sports Amenities Building
- \$736K Hudson Park, Refurbish and Extend Sports Amenities Building
- \$638K Pinjar Road, Banksia Grove, Upgrade to Dual Carriageway from Blackberry Dr to Joondalup Dr
- \$588K Warradale Park, Landsdale, New Skate Park
- \$524K Recurring Program, Renew Light Vehicles
- \$485K Recurring Program, Renew Transport Infrastructure Assets
- \$420K Hardcastle Park, Landsdale, Upgrade Passive Park
- \$379K Marangaroo Drive, Koondoola, Renew Koondoola Ave to Mirrabooka Ave Asphalt Resurfacing
- \$301K Neerabup Industrial Area, Neerabup, New Development
- \$291K Mirrabooka Avenue, Koondoola, Renew Marangaroo Dr to Montrose Ave Asphalt Resurfacing
- \$287K Recurring Program, Renew Community Building Assets
- \$280K Wanneroo City Soccer Clubrooms, Madeley, New Changerooms and Store Room
- \$279K Hepburn Avenue, Marangaroo, Upgrade Intersection at Highclere Blvd
- \$213K Casserley Park, Girrawheen, Upgrade Passive Park
- \$200K Recurring Program, Renew Sporting Structures
- \$200K Koondoola Park, Koondoola, Upgrade Sports Floodlighting
- \$198K Recurring Program, New Light Vehicles
- \$191K Addison Park, Merriwa, Upgrade Sports Floodlighting and Oval Extension
- \$187K Hainsworth Park, Girrawheen, Upgrade Sports Floodlighting
- \$186K Recurring Program, Renew Park Assets
- \$173K Recurring Program, Renew IT Equipment and Software
- \$171K Coastal Dual Use Path, Burns Beach to Mindarie, New Pathway
- \$170K Recurring Program, Upgrade Beach Accessways
- \$165K Quinns Beach, Quinns Rocks, New Long Term Coastal Management Works

LTD – Life to Date

Attachment 3

As at 29 February 2020, the City has spent \$9.37m (74%) of the revised \$12.58m carry forward budget from 2018/2019 (originally \$14.24m). Significant Actual (YTD) expenditure against carry forward projects include (% shown as Actual expenditure against revised Carry Forward budget only):

- \$3.36m Marmion Ave, Upgrade to Dual Carriageway from Butler Blvd to Yanchep Beach Rd (100%)
- \$948K Pinjar Road, Banksia Grove, Upgrade to Dual Carriageway from Blackberry Dr to Joondalup Dr (100%)
- \$651K Recurring Program, Renew Domestic Waste Vehicles (100%)
- \$426K Kingsway Aquatic Play Space (100%)
- \$381K Renew Finance System (100%)
- \$333K Belhaven Park, Quinns Rocks, New Sports Amenities Building (100%)
- \$311K Coastal Protection Works, Quinns Rocks Beach (100%)
- \$273K Recurring Program, Renew Heavy Trucks (100%)
- \$248K Recurring Program, New IT Equipment and Software (24%)
- \$227K John Moloney Park, Marangaroo, Upgrade Sports Floodlighting (80%)
- \$196K Recurring Program, Renew IT Equipment and Software (42%)
- \$173K Recurring Program, Renew Corporate Building Assets (72%)
- \$169K Abbeville Park, Mindarie, Upgrade Storage Rooms (100%)
- \$169K Recurring Program, Renew Plant (95%)
- \$147K Renew Assets Management System (51%)
- \$114K Connolly Drive, Butler, Upgrade to Dual Carriageway from Lukin Dr to Benenden Ave (100%)

Top Capital Projects 2019/20 - February 2020																	
PMO Project Registration				Financial Summary (Annual Funding)				Total Project Budget			Project Indicators				Project Progress		
PMO Code	Finance Code	Container	Project Name	Project Budget Current Year	Actual Expenditure	Forecast to End of Year	Budget Variance Under /(Over)	Total Project Budget	Estimate at Completion	Total Budget Variance Under /(Over)	Schedule	Current Year Budget	Total Budget	Overall Risk Rating	Work % Complete	Stage	Comments
PMO1523	PR-2561	24684	Quinns Beach, Quinns Rocks, New Long Term Coastal Management Works	2,114,387	1,813,359	301,028	0	11,946,580	11,946,580	(0)					87	Delivery	Stage 3 coastal management works underway and all major works were completed in December 2019. Minor works including landscaping, carpark maintenance and dune rehabilitation works to be undertaken from January to June 2020. Groyne 1 maintenance design to be undertaken March to June. Project schedule has been updated for the inclusion of Groyne 1 Maintenance design (2019/20) and construction works (2020/21). Change Control will follow to extend schedule as a result of these works. Forecast for 2019/20 includes contingency of \$30,000.
PMO16050	PR-3098	23725	Hepburn Avenue, Marangaroo, Upgrade Intersection at Highclere Blvd	1,200,000	685,693	514,305	2	1,235,000	1,232,448	2,552					56	Delivery	Pre-construction meeting held 19 December 2020, all items clarified with leadership team, Design, Survey, Traffic Management and Service locations. Forecast for 2019/20 includes contingency of \$93,805.
PMO16061	PR-2955	23756	Halesworth Park, Butler, New Sports Facilities	1,492,500	118,183	1,373,391	926	20,824,936	19,610,393	1,214,543					36	Delivery	Schedule; Environmental Clearing Permit - Dept. of Water and Environmental Regulation (DWER) Approved. Federal government commenced assessment (40 day). Request for tender 20019 for retendering of Ovals and Landscaping returned 4 March 2020. Budgets; Re-budgeted. Forecast expenditure for 2019/20 includes contingency of \$100,000 for potential unknown variations for future construction works. Risk; Overall delivery project program remains amber pending clearing permit approval and subsequent contract award for civils and landscaping works.
PMO16064	PR-2621	23809	Kingsway Olympic Clubrooms, Madeley, New Changerooms and Grandstand	1,088,246	973,493	157,650	(42,897)	3,045,749	3,097,986	(52,237)					98	Defects Liability Period	Schedule: Practical completion granted 17 September 2019 with conditions. Occupancy permit, not required. Budget; remaining budget and commitments to be reviewed in covering costs for design matters raised by Olympic Kingsway Sports Club. Forecast for 2019/20 includes contingency of \$10,000. Risk; 'Design Matters' raised by the club - costing of works under review and following; instructions to be given to builder.
PMO16135	PR-4010	24615	Edgar Griffiths Park, Wanneroo, New Sports Amenities Building	804,748	660,806	104,896	39,046	1,700,000	1,669,327	30,673					98	Defects Liability Period	Building works for new sports amenities building completed and handed over to the City. Additional external works for landscaping anticipated for completion by June 2020. Forecast for 2019/20 includes contingency of \$50,000.

Top Capital Projects 2019/20 - February 2020																	
PMO Project Registration				Financial Summary (Annual Funding)				Total Project Budget			Project Indicators				Project Progress		
PMO Code	Finance Code	Container	Project Name	Project Budget Current Year	Actual Expenditure	Forecast to End of Year	Budget Variance Under /(Over)	Total Project Budget	Estimate at Completion	Total Budget Variance Under /(Over)	Schedule	Current Year Budget	Total Budget	Overall Risk Rating	Work % Complete	Stage	Comments
PMO17006	PR-4111	24676	Belhaven Park, Quinns Rocks, New Sports Amenities Building	1,308,223	1,128,311	147,240	32,672	1,399,000	1,373,047	25,953					88	Delivery	Project in construction phase. Variations being monitored, currently within budget allowance and within time constraints. Minor risk of power connection not being finalised before practical completion date. Slotted in with Western Power for 24 March 2020. Forecast for 2019/20 includes \$50,000 contingency for completion of works.
PMO17008	PR-4031	24879	Kingsway Netball Clubrooms, Madeley, Upgrade Building	1,698,415	1,463,255	235,000	160	3,147,716	3,147,557	159					94	Defects Liability Period	Schedule: Defects Liability Period. Budget: Under budget - monies being held as contingency until all works completed. Forecast for 2019/20 includes a contingency of \$170,000. Savings to be realised at end of project. Risk: Potential variations resulting from additional requests received after practical completion.
PMO17021	PR-4145	25887	Splendid Park, Yanchep, New Skate Park	698,779	12,772	520,000	166,007	700,000	707,436	(7,436)					56	Delivery	Letter of award has been provided to the contractor. Kick-off meeting with contractor held 28 February 2020. In consideration with contract preparation lead-time, commencement of site works anticipated for 16 March 2020. With 18-week construction duration, practical completion (PC) anticipated for 30 July 2020. As PC extends past EOFY, a carried forward to FY20/21 is anticipated.
PMO17143	PR-4034	28576	Hudson Park, Girrawheen, Upgrade Dennis Cooley Pavilion	1,370,770	646,319	1,004,452	(280,001)	1,480,270	1,767,628	(287,358)					51	Delivery	Unexpected issues were uncovered during construction, which indicated that the existing building has unexpected issues. Elected members were consulted 18 February 2020 and the building was demolished. Consequently, it is estimated that the demolition and construction of the new building will require additional funding of \$280,000. Forecast for 2019/20 includes a contingency of \$100,000. Completion anticipated for June 2020 and the overall risk indicator remains amber due to unforeseeable environmental and geotechnical risks, which might be encountered during construction.

Top Capital Projects 2019/20 - February 2020																	
PMO Project Registration				Financial Summary (Annual Funding)				Total Project Budget			Project Indicators				Project Progress		
PMO Code	Finance Code	Container	Project Name	Project Budget Current Year	Actual Expenditure	Forecast to End of Year	Budget Variance Under /(Over)	Total Project Budget	Estimate at Completion	Total Budget Variance Under /(Over)	Schedule	Current Year Budget	Total Budget	Overall Risk Rating	Work % Complete	Stage	Comments
PMO18051	PR-4108	28879	Wanneroo City Soccer Clubrooms, Madeley, New Change Rooms and Store Room	1,012,666	671,076	391,590	(50,000)	1,135,500	1,123,000	12,500					80	Delivery	The City has received \$50,000 additional grants funding for this project. Council to endorse annual funding amendment on 10 March 2020. The construction is on schedule and the completion date is anticipated in April 2020. Forecast for 2019/20 includes no contingency.
PMO18063	PR-4088	30136	Neerabup Industrial Area, Neerabup, New Development	750,000	176,231	573,770	(1)	15,855,000	15,855,003	(3)					16	Delivery	The concept subdivision layout is still planned to be presented to Council Forum in March 2020. Resource Extraction Contract pre-start on site documentation and licence application is ongoing with work expected to start on site May 2020. The Water Corporation pressure testing and analysis completed in December 2019 has proved to be unreliable. The Water Corporation have advised the consultant to use the 65m level supply pressure cut off to develop a water supply engineering solution. A summary of the detailed investigation into the renewable energy options recommended in the completed feasibility study which includes Western Power information in regards to sub-station requirement, timing and cost, was to be presented at the February 2020 project Working Group meeting but the meeting was cancelled. The new Working Group meeting date is 11 March 2020. Project proposals for water supply, energy supply and economic development have been forwarded to the project sponsor for acceptance. Waiting for a project sponsor response. The costed Project schedule includes for NIA development through to 2035 (water provision and distributor road construction costs not included).
PMO18093	PR-4098	30925	Pinjar Road, Banksia Grove, Upgrade to Dual Carriageway from Blackberry Dr to Joondalup Dr	5,148,407	4,258,142	889,750	515	6,500,000	6,499,485	515					95	Defects Liability Period	Pinjar Road and Harris Street practical completion achieved on 4 March 2020. Pinjar Road Landscape anticipated completion 30 June 2020. Forecast for 2019/20 includes contingency of \$50,000.
PMO18098	PR-4102	31842	Shelvock Park, Koondoola, New Sports Amenities Building	1,913,080	534,161	1,378,919	0	2,018,080	2,021,762	(3,682)					63	Delivery	External masonry complete. Club compound operational. Forecast expenditure for 2019/20 includes \$150,000 contingency.

Top Capital Projects 2019/20 - February 2020																	
PMO Project Registration				Financial Summary (Annual Funding)				Total Project Budget			Project Indicators				Project Progress		
PMO Code	Finance Code	Container	Project Name	Project Budget Current Year	Actual Expenditure	Forecast to End of Year	Budget Variance Under /(Over)	Total Project Budget	Estimate at Completion	Total Budget Variance Under /(Over)	Schedule	Current Year Budget	Total Budget	Overall Risk Rating	Work % Complete	Stage	Comments
PMO18104	PR-4140	31839	Marmion Ave Upgrade to Dual Carriageway from Butler Bvd to Yanchep Beach Rd	18,583,443	15,645,445	2,937,997	1	27,924,113	27,924,113	(0)					95	Delivery	First section (1.2km adjacent to Alkimos Vista). Practical completion reached 2nd April 2019, now in 12 months defects period. Second section (8km from Shorehaven to Yanchep). Construction at 90% with majority of roadworks to be completed by end February 2020 then minor works till mid year. Lagoon Drive intersection and Cinnabar RAB anticipated for April 2020 due to delays with external stakeholders. Third section (2.3km from Camborne Pkw to Alkimos Vista). Construction at 95% with practical completion inspection held on section from Camborne Pkwy to Sanderling Street. Section between Graceful Blvd and Brindabella due for completion end of April 2020 delay due to external stakeholders. Forecast includes no contingency. Anticipate a budget increase of \$900,000 due to difference from deed of agreement amounts and actuals / works on site and variations.
PMO18122	PR-2930	34057	Warradale Park, Landsdale, New Skate Park	616,212	25,394	590,818	0	650,000	650,000	0					53	Delivery	Site works has officially commenced 12 February 2020. Construction efforts in progress.
PMO19040	PR-2797	34171	Connolly Dr, Butler, Upgrade to Dual Carriageway from Lukin Dr to Benenden Ave	3,077,463	1,027,233	2,050,292	(62)	3,675,000	3,188,395	486,605					62	Delivery	Construction contract awarded to RJ Vincent (RJV). RJVs site establishment completed 18 November 2019 with the initial clearing and irrigation works completed 30 January 2020. Arborist walkthrough completed and monitoring works. Forecast for 2019/20 includes contingency of \$50,000 for landscaping works. Pre-tender estimate reflect construction costs and informed future required budget; expected increased service costs and small time delays.
PMO19041	PR-3018	34175	Hartman Dr, Wangara, Upgrade to Dual Carriageway from Hepburn Ave to Gnaragala Rd	2,430,865	63,716	2,368,000	(851)	4,700,000	4,700,852	(852)					46	Delivery	Tender awarded and construction anticipated to commence 03 March 2020. Grant funding of \$3million dollars now received on a two thirds one third basis. Total project budget \$4.7m.

Schedule Status-Indicator	Budget Indicators (Annual & Total)	Overall Risk Indicator
On Target-Baseline (<10%time increase)	On Target (Variance <10%)	Low
Behind Schedule (10 - 20%time increase)	Almost on Budget (Variance of 10 - 20%)	Medium
Behind Schedule (>20%time increase)	Under / Over Budget (Variance > 20%)	High

INVESTMENT SUMMARY - As At 29 February 2020

Face Value \$	Interest Rate %	Borrower	Rating	Maturity Date	Purchase price	Deposit Date	Current Value \$	YTD Accrued Interest \$		Accrued Interest
Current Account Investment Group										
17,071,860.00	0.70	Commonwealth Bank of Australia Perth	A1	N/A		N/A	17,071,860.00			
10,000,000.00	2.65	Members Equity Bank Melbourne	A2	09-March-2020	10,000,000.00	08-March-2019	10,259,917.81	177,150.68		259,917.81
10,000,000.00	2.70	Bank of Queensland	A2	09-March-2020	10,000,000.00	08-March-2019	10,264,821.92	180,493.15		264,821.92
5,000,000.00	2.70	Bank of Queensland	A2	18-March-2020	5,000,000.00	21-March-2019	5,127,602.74	90,246.58		127,602.74
10,000,000.00	2.60	Rural Bank	A2	27-March-2020	10,000,000.00	27-March-2019	10,241,479.45	173,808.22		241,479.45
10,000,000.00	2.48	Westpac Banking Corporation	A1	06-April-2020	10,000,000.00	06-May-2019	10,203,156.16	165,786.30		203,156.16
10,000,000.00	2.50	Westpac Banking Corporation	A1	16-April-2020	10,000,000.00	09-May-2019	10,202,739.73	167,123.29		202,739.73
10,000,000.00	2.50	Westpac Banking Corporation	A1	11-May-2020	10,000,000.00	09-May-2019	10,202,739.73	167,123.29		202,739.73
10,000,000.00	2.15	Members Equity Bank Melbourne	A2	07-May-2020	10,000,000.00	07-June-2019	10,157,273.97	143,726.03		157,273.97
10,000,000.00	2.40	Westpac Banking Corporation	A1	17-June-2020	10,000,000.00	17-June-2019	10,168,986.30	160,438.36		168,986.30
5,000,000.00	2.40	Westpac Banking Corporation	A1	01-July-2020	5,000,000.00	01-July-2019	5,079,890.41	79,890.41		79,890.41
5,000,000.00	2.00	Westpac Banking Corporation	A1	08-June-2020	5,000,000.00	08-July-2019	5,064,657.53	64,657.53		64,657.53
5,000,000.00	1.90	National Australia Bank	A1	23-June-2020	5,000,000.00	17-July-2019	5,059,082.19	59,082.19		59,082.19
15,000,000.00	1.80	National Australia Bank	A1	07-July-2020	15,000,000.00	06-August-2019	15,153,123.29	153,123.29		153,123.29
10,000,000.00	1.80	Westpac Banking Corporation	A1	19-May-2020	10,000,000.00	15-August-2019	10,097,643.84	97,643.84		97,643.84
10,000,000.00	1.80	Westpac Banking Corporation	A1	08-June-2020	10,000,000.00	15-August-2019	10,097,643.84	97,643.84		97,643.84
5,000,000.00	1.80	Westpac Banking Corporation	A1	15-July-2020	5,000,000.00	15-August-2019	5,048,821.92	48,821.92		48,821.92
10,000,000.00	1.62	Westpac Banking Corporation	A1	24-August-2020	10,000,000.00	23-August-2019	10,002,219.18	84,328.77		2,219.18
5,000,000.00	1.65	Members Equity Bank Melbourne	A2	28-July-2020	5,000,000.00	28-August-2019	5,041,815.07	41,815.07		41,815.07
5,000,000.00	1.61	Westpac Banking Corporation	A1	28-July-2020	5,000,000.00	28-August-2019	5,040,801.37	40,801.37		40,801.37
10,000,000.00	1.60	Members Equity Bank Melbourne	A2	11-August-2020	10,000,000.00	04-September-2019	10,078,027.40	78,027.40		78,027.40
5,000,000.00	1.60	Members Equity Bank Melbourne	A2	18-August-2020	5,000,000.00	04-September-2019	5,039,013.70	39,013.70		39,013.70
10,000,000.00	1.60	Bank of Queensland	A2	06-August-2020	10,000,000.00	04-September-2019	10,078,027.40	78,027.40		78,027.40
10,000,000.00	1.67	Westpac Banking Corporation	A1	07-September-2020	10,000,000.00	06-September-2019	10,080,526.03	80,526.03		80,526.03
10,000,000.00	1.68	Suncorp	A1	06-April-2020	10,000,000.00	06-September-2019	10,081,008.22	81,008.22		81,008.22
10,000,000.00	1.68	Suncorp	A1	23-April-2020	10,000,000.00	09-September-2019	10,079,627.40	79,627.40		79,627.40
5,000,000.00	1.76	Westpac Banking Corporation	A1	15-September-2020	5,000,000.00	16-September-2019	5,040,021.92	40,021.92		40,021.92
5,000,000.00	1.65	Members Equity Bank Melbourne	A2	22-September-2020	5,000,000.00	24-September-2019	5,035,712.33	35,712.33		35,712.33
5,000,000.00	1.65	Members Equity Bank Melbourne	A2	07-October-2020	5,000,000.00	01-October-2019	5,034,130.14	34,130.14		34,130.14
5,000,000.00	1.55	Bank of Queensland	A2	13-October-2020	5,000,000.00	08-October-2019	5,030,575.34	30,575.34		30,575.34
5,000,000.00	1.55	Bank of Queensland	A2	20-October-2020	5,000,000.00	14-October-2019	5,029,301.37	29,301.37		29,301.37
5,000,000.00	1.58	Westpac Banking Corporation	A1	28-October-2020	5,000,000.00	28-October-2019	5,026,838.36	26,838.36		26,838.36
10,000,000.00	1.63	Westpac Banking Corporation	A1	06-November-2020	10,000,000.00	06-November-2019	10,051,356.16	51,356.16		51,356.16
10,000,000.00	1.58	Suncorp	A1	26-May-2020	10,000,000.00	14-November-2019	10,046,317.81	46,317.81		46,317.81
10,000,000.00	1.58	Suncorp	A1	05-June-2020	10,000,000.00	14-November-2019	10,046,317.81	46,317.81		46,317.81
10,000,000.00	1.50	Bendigo Bank	A2	27-November-2020	10,000,000.00	29-November-2019	10,037,808.22	37,808.22		37,808.22
10,000,000.00	1.55	Rural Bank	A2	07-December-2020	10,000,000.00	05-December-2019	10,036,520.55	36,520.55		36,520.55
10,000,000.00	1.60	Members Equity Bank Melbourne	A2	21-December-2020	10,000,000.00	20-December-2019	10,031,123.29	31,123.29		31,123.29
10,000,000.00	1.55	Members Equity Bank Melbourne	A2	11-January-2021	10,000,000.00	09-January-2020	10,021,657.53	21,657.53		21,657.53
10,000,000.00	1.55	Bank of Queensland	A2	11-January-2021	10,000,000.00	09-January-2020	10,021,657.53	21,657.53		21,657.53
10,000,000.00	1.55	National Australia Bank	A1	14-January-2021	10,000,000.00	13-January-2020	10,019,958.90	19,958.90		19,958.90
10,000,000.00	1.55	Rural Bank	A2	21-January-2021	10,000,000.00	20-January-2020	10,016,986.30	16,986.30		16,986.30
5,000,000.00	1.55	Rural Bank	A2	28-January-2021	5,000,000.00	29-January-2020	5,006,582.19	6,582.19		6,582.19
10,000,000.00	1.50	Bendigo Bank	A2	04-February-2021	10,000,000.00	05-February-2020	10,009,863.01	9,863.01		9,863.01
5,000,000.00	1.52	Rural Bank	A2	11-February-2021	5,000,000.00	12-February-2020	5,003,539.73	3,539.73		3,539.73
10,000,000.00	1.53	Members Equity Bank Melbourne	A2	15-February-2021	10,000,000.00	14-February-2020	10,006,287.67	6,287.67		6,287.67
15,000,000.00	1.52	Rural Bank	A2	23-February-2021	15,000,000.00	24-February-2020	15,003,123.29	3,123.29		3,123.29
	Return									
407,071,860.00	1.78%	Totals					410,578,186.03	3,185,613.70		3,506,326.03

1.30% 12 month UBS Australia Bank Bill Index for 29 February 2020

0.48% Differential between Council's Weighted Return and UBS Australia Bank Bill Index

Notes: Face Value - refers to the principal amount invested.

Interest Rate - refers to the annual interest rate applicable to the investment.

Borrower - refers to the institution through which the City's monies are invested.

Rating - refers to the Standard & Poor Short Term Rating of the Borrower which, per Council Policy, must be a minimum of A2.

Current Value - refers to the accumulated value of the investment including accrued interest from time invested to current period.

INDIVIDUAL ADI LIMITS - As At 29 February 2020

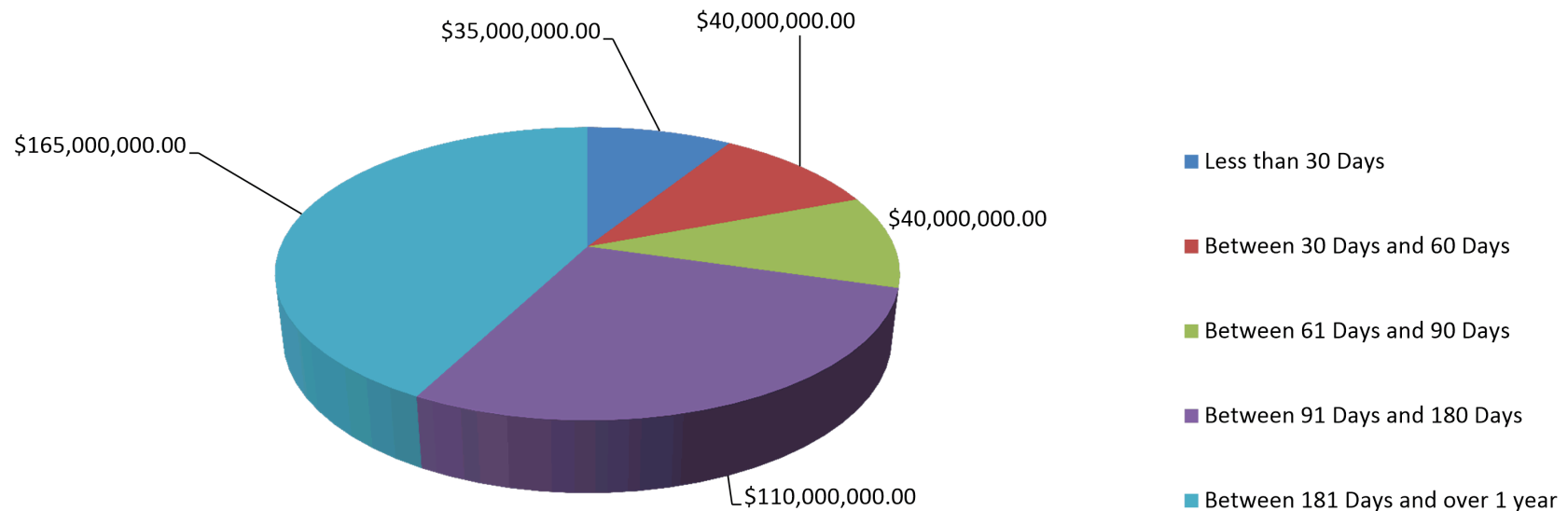
BORROWER	INVESTMENT RATING	FACE VALUE (\$)	MAXIMUM LIMIT PER INVESTMENT POLICY (\$)	INVESTMENT BALANCE (%)	MAXIMUM LIMIT PER INVESTMENT POLICY (%)
Commonwealth Bank of Australia Perth	A1	17,071,860.00	203,535,930.00	4.19	50.00
National Australia Bank	A1	30,000,000.00	203,535,930.00	7.37	50.00
Westpac Banking Corporation	A1	120,000,000.00	203,535,930.00	29.48	50.00
Suncorp	A1	40,000,000.00	203,535,930.00	9.83	50.00
Bank of Queensland	A2	45,000,000.00	101,767,965.00	11.05	25.00
Bendigo Bank	A2	20,000,000.00	101,767,965.00	4.91	25.00
Members Equity Bank Melbourne	A2	80,000,000.00	101,767,965.00	19.65	25.00
Rural Bank	A2	55,000,000.00	101,767,965.00	13.51	25.00
Totals		407,071,860.00		100.00	

OVERALL CREDIT PROFILE - As At 29 February 2020

	INVESTMENT RATING	FACE VALUE (\$)	MAXIMUM LIMIT PER INVESTMENT POLICY (\$)	INVESTMENT BALANCE (%)	MAXIMUM LIMIT PER INVESTMENT POLICY (%)
Subtotal of Securities	A1	207,071,860.00	407,071,860.00	50.87	100.00
Subtotal of Securities	A2	200,000,000.00	325,657,488.00	49.13	80.00
Totals		407,071,860.00		100.00	

Maturity Breakdown - As At 29 February 2020

Maturity Profile	Face Value	% Portfolio	Number of Investments	Lowest Amount Invested per Investment	Highest Amount Invested per Investment
Current Account	\$17,071,860.00	4.19%	1.00	\$17,071,860.00	\$17,071,860.00
Less than 30 Days	\$35,000,000.00	8.60%	4.00	\$5,000,000.00	\$10,000,000.00
Between 30 Days and 60 Days	\$40,000,000.00	9.83%	4.00	\$10,000,000.00	\$10,000,000.00
Between 61 Days and 90 Days	\$40,000,000.00	9.83%	4.00	\$10,000,000.00	\$10,000,000.00
Between 91 Days and 180 Days	\$110,000,000.00	27.02%	14.00	\$5,000,000.00	\$15,000,000.00
Between 181 Days and over 1 year	\$165,000,000.00	40.53%	20.00	\$5,000,000.00	\$15,000,000.00
Totals	\$407,071,860.00	100.00%	47.00		



**RATE SETTING STATEMENT
(FINANCIAL ACTIVITY STATEMENT)
FOR THE PERIOD ENDED 29 FEBRUARY 2020**

Attachment 6

Description	Year To Date				Annual			
	Actual	Revised Budget	Variance		Adopted Budget	Revised Budget	Variance	
	\$	\$	\$	%	\$	\$	\$	%
Opening Surplus/(Deficit)	0	(19,585,667)	19,585,667	0	(19,585,667)	(19,585,667)	0	0
OPERATING ACTIVITIES								
Revenues								
Operating Grants, Subsidies & Contributions	5,382,340	5,640,896	(258,556)	(5)	10,860,681	11,691,244	830,563	7
Fees & Charges	41,121,133	41,232,182	(111,049)	(0)	46,787,670	46,550,152	(237,518)	(1)
Interest Earnings	5,976,047	5,958,685	17,362	0	8,715,234	7,579,269	(1,135,965)	(15)
Other Revenue	371,969	583,459	(211,490)	(36)	627,194	774,792	147,598	19
	52,851,490	53,415,222	(563,732)	(1)	66,990,779	66,595,457	(395,322)	(1)
Expenses								
Employee Costs	(49,145,985)	(50,628,909)	1,482,924	3	(76,825,787)	(75,872,298)	953,489	1
Materials & Contracts	(42,141,687)	(42,844,013)	702,326	2	(68,528,997)	(69,229,375)	(700,378)	(1)
Utility Charges	(6,107,052)	(6,270,161)	163,109	3	(9,695,193)	(9,631,498)	63,695	1
Depreciation	(28,626,979)	(27,287,272)	(1,339,707)	(5)	(40,947,313)	(40,947,295)	18	0
Interest Expenses	(2,743,122)	(2,805,363)	62,241	2	(4,111,186)	(4,111,186)	0	0
Insurance	(772,821)	(1,013,908)	241,087	24	(1,510,000)	(1,518,848)	(8,848)	1
	(129,537,647)	(130,849,626)	1,311,979	1	(201,618,476)	(201,310,500)	307,976	0
Non-Cash Amounts Excluded								
Depreciation	28,626,979	27,287,272	1,339,707	5	40,947,313	40,947,295	18	0
	(48,059,179)	(50,147,132)	2,087,953	4	(93,680,384)	(93,767,748)	(87,364)	(0)
INVESTING ACTIVITIES								
Non Operating Grants, Subsidies & Contributions	10,818,111	11,644,185	(826,074)	(7)	28,798,613	34,947,191	6,148,578	18
Contributed Physical Assets	5,590,074	10,849,668	(5,259,594)	(48)	16,274,500	16,274,500	0	0
Profit on Asset Disposals	565,650	492,950	72,700	15	585,217	688,175	102,958	15
Loss on Assets Disposals	(118,913)	(274,080)	155,167	57	(14,110,346)	(14,110,346)	0	0
TPS & DCP Revenues	8,082,489	6,751,725	1,330,764	20	15,288,167	11,865,712	(3,422,455)	(29)
TPS & DCP Expenses	(5,173,102)	(4,852,982)	(320,120)	(7)	(8,031,975)	(10,718,440)	(2,686,465)	(25)
Capital Expenditure	(47,462,869)	(61,485,827)	14,022,958	23	(91,087,387)	(90,394,918)	692,469	1
Proceeds From Disposal Of Assets	491,042	1,058,139	(567,097)	(54)	1,484,250	1,587,208	102,958	6
	(27,207,517)	(35,816,222)	8,608,705	24	(50,798,961)	(49,860,918)	938,043	2
Non-Cash Amounts Excluded								
Contributed Physical Assets	(5,590,074)	(10,849,668)	5,259,594	48	(16,274,500)	(16,274,500)	0	0
Profit on Asset Disposals	(565,650)	(492,950)	(72,700)	(15)	(585,217)	(688,175)	(102,958)	15
Loss on Assets Disposals	118,913	274,080	(155,167)	(57)	14,110,346	14,110,346	0	0
	(6,036,811)	(11,068,538)	5,031,727	45	(2,749,371)	(2,852,329)	(102,958)	(4)
	(33,244,328)	(46,884,760)	13,640,432	29	(53,548,332)	(52,713,247)	835,085	2
FINANCING ACTIVITIES								
Contributions from New Loans	0	4,842,133	(4,842,133)	(100)	7,263,200	7,263,200	0	0
Transfers from Restricted Grants, Contributions & Loans	926,738	15,304,378	(14,377,640)	(94)	21,836,335	22,956,567	(1,120,232)	(5)
Transfers to Restricted Grants, Contributions & Loans	(19,407,182)	0	(19,407,182)	(100)	0	0	0	0
Transfers from Reserves	10,086,269	20,323,226	(10,236,957)	(50)	35,094,989	30,484,839	(4,610,150)	(15)
Transfers to Reserves	0	(25,747,866)	25,747,866	100	(41,382,138)	(38,621,799)	2,760,339	7
Transfers from Schemes	6,367,770	16,100,526	(9,732,756)	(60)	20,847,432	24,150,789	3,303,357	16
Transfers to Schemes	0	(9,871,220)	9,871,220	100	(12,427,342)	(14,806,830)	(2,379,488)	(19)
	(2,026,405)	20,951,177	(22,977,582)	(110)	31,232,476	31,426,766	194,290	1
BUDGET DEFICIENCY	(83,329,912)	(76,080,715)	(7,249,197)	(10)	(135,581,907)	(135,581,907)	0	0
Amount To Be Raised From Rates	133,767,143	134,004,189	(237,046)	(0)	135,581,907	135,581,907	0	0
Closing Surplus/(Deficit)	50,437,231	38,337,807	12,099,424	32	0	0	0	0

CITY OF WANNEROO

Attachment 7

STATEMENT OF COMPREHENSIVE INCOME BY NATURE OR TYPE

FOR THE PERIOD ENDED 30 JUNE 2020

Description	Annual				
	Original Budget	Revised Budget per MYR	Updated Revised Budget	Change	
	\$	\$	\$	\$	%
Revenues					
Rates	135,581,907	134,639,896	134,639,896	0	0
Operating Grants, Subsidies & Contributions	10,860,681	11,691,244	11,691,244	0	0
Fees & Charges	46,787,670	46,550,152	46,550,152	0	0
Interest Earnings	8,715,234	7,579,269	7,579,269	0	0
Other Revenue	627,194	774,792	774,792	0	0
	202,572,686	201,235,353	201,235,353	0	0
Expenses					
Employee Costs	(76,825,787)	(75,872,298)	(75,872,298)	0	0
Materials & Contracts	(68,528,997)	(69,229,375)	(69,229,375)	0	0
Utility Charges	(9,695,193)	(9,631,498)	(9,631,498)	0	0
Depreciation	(40,947,313)	(40,947,295)	(40,947,295)	0	0
Interest Expenses	(4,111,186)	(4,111,186)	(4,111,186)	0	0
Insurance	(1,510,000)	(1,518,848)	(1,518,848)	0	0
	(201,618,476)	(201,310,500)	(201,310,500)	0	0
RESULT FROM OPERATIONS	954,210	(75,147)	(75,147)	0	0
Other Revenue & Expenses					
Non Operating Grants, Subsidies & Contributions	28,798,613	34,947,191	36,501,841	(1,554,650)	(4)
Contributed Physical Assets	16,274,500	16,274,500	16,274,500	0	0
Profit on Asset Disposals	585,217	688,175	688,175	0	0
Loss on Assets Disposals	(14,110,346)	(14,110,346)	(14,110,346)	0	0
Town Planning Scheme (TPS) Revenues	15,288,167	11,865,712	11,865,712	0	0
Town Planning Scheme (TPS) Expenses	(8,031,975)	(10,718,440)	(10,183,546)	(534,894)	(5)
	38,804,176	38,946,792	41,036,336	(2,089,544)	(5)
NET RESULT	39,758,386	38,871,645	40,961,189	(2,089,544)	(5)
Other Comprehensive Income	0	0	0	0	0
TOTAL COMPREHENSIVE INCOME	39,758,386	38,871,645	40,961,189	(2,089,544)	(5)

CITY OF WANNEROO

Attachment 8

RATE SETTING STATEMENT (FINANCIAL ACTIVITY STATEMENT)

FOR THE PERIOD ENDED 30 JUNE 2020

Description	Annual				
	Adopted	Revised	Updated	Change	
	Budget	Budget Per MYR	Revised Budget		
	\$	\$	\$	\$	%
Opening Surplus/(Deficit)	(19,585,667)	(19,585,667)	(19,585,667)	0	0
OPERATING ACTIVITIES					
Revenues					
Operating Grants, Subsidies & Contributions	10,860,681	11,691,244	11,691,244	0	0
Fees & Charges	46,787,670	46,550,152	46,550,152	0	0
Interest Earnings	8,715,234	7,579,269	7,579,269	0	0
Other Revenue	627,194	774,792	774,792	0	0
	66,990,779	66,595,457	66,595,457	0	0
Expenses					
Employee Costs	(76,825,787)	(75,872,298)	(75,872,298)	0	0
Materials & Contracts	(68,528,997)	(69,229,375)	(69,229,375)	0	0
Utility Charges	(9,695,193)	(9,631,498)	(9,631,498)	0	0
Depreciation	(40,947,313)	(40,947,295)	(40,947,295)	0	0
Interest Expenses	(4,111,186)	(4,111,186)	(4,111,186)	0	0
Insurance	(1,510,000)	(1,518,848)	(1,518,848)	0	0
	(201,618,476)	(201,310,500)	(201,310,500)	0	0
Non-Cash Amounts Excluded					
Depreciation	40,947,313	40,947,295	40,947,295	0	0
	(93,680,384)	(93,767,748)	(93,767,748)	0	0
INVESTING ACTIVITIES					
Non Operating Grants, Subsidies & Contributions	28,798,613	34,947,191	36,501,841	(1,554,650)	(4)
Contributed Physical Assets	16,274,500	16,274,500	16,274,500	0	0
Profit on Asset Disposals	585,217	688,175	688,175	0	0
Loss on Assets Disposals	(14,110,346)	(14,110,346)	(14,110,346)	0	0
TPS & DCP Revenues	15,288,167	11,865,712	11,865,712	0	0
TPS & DCP Expenses	(8,031,975)	(10,718,440)	(10,183,546)	(534,894)	(5)
Capital Expenditure	(91,087,387)	(90,394,918)	(90,394,918)	0	0
Proceeds From Disposal Of Assets	1,484,250	1,587,208	1,587,208	0	0
	(50,798,961)	(49,860,918)	(47,771,374)	(2,089,544)	(4)
Non-Cash Amounts Excluded					
Contributed Physical Assets	(16,274,500)	(16,274,500)	(16,274,500)	0	0
Profit on Asset Disposals	(585,217)	(688,175)	(688,175)	0	0
Loss on Assets Disposals	14,110,346	14,110,346	14,110,346	0	0
	(2,749,371)	(2,852,329)	(2,852,329)	0	0
	(53,548,332)	(52,713,247)	(50,623,703)	(2,089,544)	(4)
FINANCING ACTIVITIES					
Contributions from New Loans	7,263,200	7,263,200	7,263,200	0	0
Transfers from Restricted Grants, Contributions & Loans	21,836,335	22,956,567	21,401,917	1,554,650	7
Transfers to Restricted Grants, Contributions & Loans	0	0	0	0	0
Transfers from Reserves	35,094,989	30,484,839	30,484,839	0	0
Transfers to Reserves	(41,382,138)	(38,621,799)	(38,621,799)	0	0
Transfers from Schemes	20,847,432	24,150,789	23,615,895	534,894	3
Transfers to Schemes	(12,427,342)	(14,806,830)	(14,806,830)	0	0
	31,232,476	31,426,766	29,337,222	2,089,544	7
BUDGET DEFICIENCY	(135,581,907)	(134,639,896)	(134,639,896)	0	0
Amount To Be Raised From Rates	135,581,907	134,639,896	134,639,896	0	0
Closing Surplus/(Deficit)	0	0	0	0	0

Transactional Finance

CS02-04/20 Warrant of Payments for the Period to 29 February 2020

File Ref: 1859V02 – 20/82094
 Responsible Officer: Director Corporate Strategy & Performance
 Disclosure of Interest: Nil
 Attachments: Nil

Issue

Present to Council of a list of accounts paid for the month of February 2020, including a statement as to the total amounts outstanding at the end of the month.

Background

Local governments are required each month to prepare a list of accounts paid for that month and submit the list to Council at the next Ordinary Council Meeting.

In addition, it must record all other outstanding accounts and include that amount with the list to be presented. The list of accounts paid and the total of outstanding accounts must be recorded in the Minutes of the Ordinary Council Meeting.

Detail

The following is the Summary of Accounts paid in February 2020:

Funds	Vouchers	Amount
Director Corporate Services Advance A/C		
Accounts Paid – February 2020		
Cheque Numbers	119006 - 119203	\$350,476.58
EFT Document Numbers	3741 - 3766	<u>\$13,614,181.05</u>
TOTAL ACCOUNTS PAID		\$13,964,657.63
Less Cancelled Cheques		(\$11,759.66)
Manual Journal		\$3,150.00
Town Planning Scheme		<u>(\$31,739.40)</u>
RECOUP FROM MUNICIPAL FUND		(\$13,924,308.57)
Municipal Fund – Bank A/C		
Accounts Paid – February 2020		
Recoup to Director Corporate Services Advance A/C		\$13,924,308.57
Direct Payments		\$49,191.70
Payroll – Direct Debits		<u>\$3,658,089.05</u>
TOTAL ACCOUNTS PAID		\$17,631,589.32
Town Planning Scheme		
Accounts Paid – February 2020		
Cell 4		\$23,827.44
Cell 5		\$2,361.30
Cell 8		\$4,794.15
Cell 9		<u>\$756.51</u>
TOTAL ACCOUNTS PAID		\$31,739.40

At the close of February 2020 outstanding creditors amounted to \$2,146,411.82.

Consultation

Nil

Comment

The list of payment (cheques and electronic transfers) and the end of month total of outstanding creditors for the month of February 2020 is presented to Council for information and recording in the minutes of the meeting, as required by the *Local Government (Financial Management) Regulations 1996* (the **Regulations**)

Statutory Compliance

Regulation 13(1) of the Regulations requires a local government to list the accounts paid each month and total all outstanding creditors at the month end and present such information to the Council at its next Ordinary Council Meeting after each preparation. A further requirement of this Section is that the prepared list must be recorded in the Minutes of the Ordinary Council Meeting.

Strategic Implications

The proposal aligns with the following objective within the Strategic Community Plan 2017 – 2027:

“4 Civic Leadership

4.3 Progressive Organisation

4.3.2 Ensure excellence in our customer service”

Risk Management Considerations

There are no existing Strategic or Corporate risks within the City's existing risk registers which relate to the issues contained in this report.

Policy Implications

Nil

Financial Implications

Nil

Voting Requirements

Simple Majority

Recommendation

That Council RECEIVES the list of payments drawn for the month of February 2020, as summarised below: -

Funds	Vouchers	Amount
Director Corporate Services Advance A/C		
Accounts Paid – February 2020		
Cheque Numbers	119006 - 119203	\$350,476.58
EFT Document Numbers	3741 - 3766	<u>\$13,614,181.05</u>
TOTAL ACCOUNTS PAID		\$13,964,657.63
Less Cancelled Cheques		(\$11,759.66)
Manual Journal		\$3,150.00
Town Planning Scheme		<u>(\$31,739.40)</u>
RECOUP FROM MUNICIPAL FUND		(\$13,924,308.57)
Municipal Fund – Bank A/C		
Accounts Paid – February 2020		
Recoup to Director Corporate Services Advance A/C		\$13,924,308.57
Direct Payments		\$49,191.70
Payroll – Direct Debits		<u>\$3,658,089.05</u>
TOTAL ACCOUNTS PAID		\$17,631,589.32
Town Planning Scheme		
Accounts Paid – February 2020		
Cell 4		\$23,827.44
Cell 5		\$2,361.30
Cell 8		\$4,794.15
Cell 9		<u>\$756.51</u>
TOTAL ACCOUNTS PAID		\$31,739.40

WARRANT OF PAYMENTS FEBRUARY 2020			
PAYMENT	DATE	DESCRIPTION	AMOUNT
00119006	04/02/2020	John Okeny	\$350.00
		Bond Refund	
00119007	04/02/2020	Kenneth O'Leary	\$850.00
		Bond Refund	
00119008	04/02/2020	Perth Anglo Indian Federation Incorporated	\$850.00
		Bond Refund	
00119009	04/02/2020	Fatima Payman	\$350.00
		Bond Refund	
00119010	04/02/2020	Banksia Grove Development Nominees	\$850.00
		Bond Refund	
00119011	04/02/2020	Nagaraju Mannem	\$350.00
		Bond Refund	
00119012	04/02/2020	Francesca Witton	\$100.00
		Bond Refund	
00119013	04/02/2020	Ethel Angeles	\$100.00

WARRANT OF PAYMENTS FEBRUARY 2020			
PAYMENT	DATE	DESCRIPTION	AMOUNT
		Bond Refund	
00119014	04/02/2020	Phillip Truong	\$100.00
		Bond Refund	
00119015	04/02/2020	Paul Hill	\$350.00
		Bond Refund	
00119016	04/02/2020	Elizabeth Davis	\$100.00
		Bond Refund	
00119017	04/02/2020	C & C Grant	\$64.20
		Refund - Copies Of Plans - Not Available	
00119018	04/02/2020	Stockland Development Pty Ltd	\$10.00
		Refund - Bond Administration Fee - Overpaid	
00119019	04/02/2020	Rates Refund	\$2,411.55
00119020	04/02/2020	Rates Refund	\$2,080.54
00119021	04/02/2020	Rates Refund	\$3,223.29
00119022	04/02/2020	Rates Refund	\$3,435.06
00119023	04/02/2020	Rates Refund	\$17,611.07
00119024	04/02/2020	Rates Refund	\$2,105.43
00119025	04/02/2020	Rates Refund	\$406.92
00119026	04/02/2020	Shraddha Patel	\$332.50
		Pro Rata Refund - Gym Membership - Cancellation	
00119027	04/02/2020	Steven Ryder	\$360.00
		Vehicle Crossing Subsidy	
00119028	04/02/2020	Miya Kaadadjiny (Learning Sanctuary)	\$2,974.00
		Community Funding - Graffiti Art Workshops For Local Youth - Girrawheen, Koondoola & Marangaroo	
00119029	04/02/2020	Cancelled	
00119030	04/02/2020	Northern Suburbs Women's Friendship	\$1,204.45
		Community Funding - International Women's Day 2020 - Jenolan Way Community Centre - 05.03.2020	
00119031	04/02/2020	Sangeet Shrestha	\$360.00
		Vehicle Crossing Subsidy	
00119032	04/02/2020	Diana Merrett	\$387.90
		Refund - Gym Membership - Cancelled	
00119033	04/02/2020	Danny Fretwell	\$1,000.00
		Refund - Street & Verge Bond	
00119034	04/02/2020	James Clewley	\$1,000.00
		Refund - Street & Verge Bond	
00119035	04/02/2020	Mathew Constantine	\$1,000.00
		Refund - Street & Verge Bond	
00119036	04/02/2020	DA Williams	\$1,000.00
		Refund - Street & Verge Bond	
00119037	04/02/2020	Quinns Rocks RSL Sub-Branch	\$9,972.35

WARRANT OF PAYMENTS FEBRUARY 2020			
PAYMENT	DATE	DESCRIPTION	AMOUNT
		Community Funding - 2020 Anzac Day Commemorative Service And Gunfire Breakfast, Vietnam Veterans Day Service And Refreshments, Remembrance Day Service And Refreshments - Tapping Way Quinns Rocks	
00119038	04/02/2020	Girrawheen Library Petty Cash	\$63.95
		Petty Cash	
00119039	04/02/2020	Hainsworth Youth Services Petty Cash	\$207.45
		Petty Cash	
00119040	04/02/2020	Water Corporation	\$2,607.96
		Water Supplies For The City	
00119041	04/02/2020	Clarkson Library Petty Cash	\$174.55
		Petty Cash	
00119042	04/02/2020	Finance Services Petty Cash	\$687.10
		Petty Cash	
00119043	04/02/2020	Assets Petty Cash	\$177.35
		Petty Cash	
00119044	04/02/2020	Ben Trager Homes Pty Ltd	\$2,000.00
		Refund - Street & Verge Bond	
00119045	04/02/2020	Cut Price Imports	\$1,832.69
		Australian Hand Wavers X 13 Cartons - Communications & Brand	
00119046	04/02/2020	Epic Catering	\$138.00
		Catering - Wanneroo Festival 2020 - Communications & Brand	
00119047	04/02/2020	Micktric Events	\$5,351.50
		Festoons, Lanterns & Bamboo Poles - Wanneroo Festival - Communications & Brand	
00119048	04/02/2020	Mrs Evon Subih	\$600.00
		Performance - Australia Day Multicultural Performance - Communications & Brand	
00119049	11/02/2020	Rates Refund	\$415.35
00119050	11/02/2020	Jayne Triffitt	\$30.00
		Refund - Moore River Cruise - Gold Program	
00119051	11/02/2020	Christopher Anderson	\$80.00
		Dog Registration Refund - Deceased	
00119052	11/02/2020	Susan Brown	\$40.00
		Dog Registration Refund - Deceased	
00119053	11/02/2020	Colin & Barbara Smith	\$360.00
		Vehicle Crossing Subsidy	
00119054	11/02/2020	Lions Club of Girrawheen Incorporated	\$850.00
		Bond Refund	
00119055	11/02/2020	Georgia Devine	\$100.00
		Bond Refund	
00119056	11/02/2020	Nicole Jessop	\$100.00

WARRANT OF PAYMENTS FEBRUARY 2020			
PAYMENT	DATE	DESCRIPTION	AMOUNT
		Bond Refund	
00119057	11/02/2020	Lisa Bennett	\$100.00
		Bond Refund	
00119058	11/02/2020	Goodwill Association WA Incorporated	\$850.00
		Bond Refund	
00119059	11/02/2020	Association of the Liberian Community	\$350.00
		Bond Refund	
00119060	11/02/2020	Laura Gillis	\$350.00
		Bond Refund	
00119061	11/02/2020	Danny Chan	\$143.55
		Refund - Swimming Lessons - Cancelled	
00119062	11/02/2020	Paul Harris	\$143.55
		Refund - Swimming Lessons - Cancelled	
00119063	11/02/2020	Capital Industries	\$8,175.00
		Refund - BSL & CTF Levies - Application Refused	
00119064	11/02/2020	Homestart	\$227.27
		Refund - Building Services Levy - Refused	
00119065	11/02/2020	Resolve Group Pty Ltd	\$337.00
		Refund - BSL & CTF Levies - Application Refused	
00119066	11/02/2020	WA Plunge Pools	\$61.65
		Refund - BSL Levy - Application Refused	
00119067	11/02/2020	MNG Pty Ltd	\$38.00
		Refund - Subdivision Application - Overpayment	
00119068	11/02/2020	Rates Refund	\$748.30
00119069	11/02/2020	Jutta Wilkinson	\$2,000.00
		Refund – Street & Verge Bond	
00119070	11/02/2020	Emma Bowman	\$2,000.00
		Refund – Street & Verge Bond	
00119071	11/02/2020	Paul Brown	\$2,000.00
		Refund – Street & Verge Bond	
00119072	11/02/2020	Nicole Cahill	\$2,000.00
		Refund – Street & Verge Bond	
00119073	11/02/2020	Kevin Andreoli	\$2,000.00
		Refund – Street & Verge Bond	
00119074	11/02/2020	Robert Collier 9 Topsail Loop	\$2,000.00
		Refund – Street & Verge Bond	
00119075	11/02/2020	Julie Earnshaw	\$2,000.00
		Refund – Street & Verge Bond	
00119076	11/02/2020	Rates Refund	\$66.56
00119077	11/02/2020	Yvonne Karapetcoff	\$360.00
		Vehicle Crossing Subsidy	
00119078	11/02/2020	Katarzyna Pradzynski	\$40.00
		Dog Registration Refund – Deceased	
00119079	11/02/2020	Messy Mat Perth	\$138.00

WARRANT OF PAYMENTS FEBRUARY 2020			
PAYMENT	DATE	DESCRIPTION	AMOUNT
		Hire Fee Refund	
00119080	11/02/2020	Migrants' Professional Bridge Incorporated	\$3,175.20
		Community Funding - Three Migrant Advocacy Centre 02.03.2020 - 30.06.2020	
00119081	10/02/2020	Cr F Cvitan	\$4,583.60
		Monthly Allowance	
00119082	10/02/2020	Cr X Nguyen	\$2,683.11
		Monthly Allowance	
00119083	11/02/2020	City of Bayswater	\$172.50
		Reimbursement - WA Placemaking Network - Place Management	
00119084	11/02/2020	Yannick Benoit	\$600.00
		Performance - Wanneroo Festival - Events	
00119085	11/02/2020	Wanneroo Civic Choir	\$500.00
		Wanneroo Civic Choir - Australia Day Citizenship Ceremony 2020 - Events	
00119086	11/02/2020	Cancelled	
00119087	11/02/2020	Water Corporation	\$15,409.21
		Water Supplies For The City	
00119088	11/02/2020	Telstra	\$39,546.83
		Asset Relocation - Wanneroo Road - Construction	
		Phone Charges For The City	
00119089	11/02/2020	Ben Trager Homes Pty Ltd	\$2,000.00
		Refund - Street & Verge Bond	
00119090	11/02/2020	Pure Homes Pty Ltd Trading As B1 Homes	\$6,000.00
		Refund - 3 Street & Verge Bonds	
00119091	11/02/2020	101 Residential Pty Ltd	\$1,443.70
		Refund - Street & Verge Bond	
00119092	11/02/2020	RPH Australia Holdings Pty Ltd	\$2,000.00
		Refund - Street & Verge Bond	
00119093	11/02/2020	Pirone Builders	\$2,000.00
		Refund - Street & Verge Bond	
00119094	11/02/2020	Tydan Constructions Pty Ltd	\$2,000.00
		Refund - Street & Verge Bond	
00119095	14/02/2020	Epic Catering	\$1,740.00
		Catering - Australia Day - Events	
00119096	18/02/2020	Rates Refund	\$396.85
00119097	18/02/2020	TCC Wanneroo Pty Ltd	\$294.00
		Refund - Food Business Application - Submitted Twice	
00119098	18/02/2020	Rates Refund	\$9,457.89
00119099	18/02/2020	Loan Le	\$350.00
		Bond Refund	
00119100	18/02/2020	Jayshree Parmar	\$350.00
		Bond Refund	

WARRANT OF PAYMENTS FEBRUARY 2020			
PAYMENT	DATE	DESCRIPTION	AMOUNT
00119101	18/02/2020	Michelle Anne Wilson	\$100.00
		Bond Refund	
00119102	18/02/2020	Harish P Bhudia	\$350.00
		Bond Refund	
00119103	18/02/2020	Susan Jones	\$850.00
		Bond Refund	
00119104	18/02/2020	Phyllis Brown	\$350.00
		Bond Refund	
00119105	18/02/2020	Carol McRae-Pitt	\$334.74
		Refund - Trading Licence Fee - Part Pro Rata Change From Annual Licence To Weekend Licence For Seven Months	
00119106	18/02/2020	Daniel Kodi	\$266.44
		Bond Refund	
00119107	18/02/2020	Vianney Bugeme Iforha	\$687.94
		Bond Refund	
00119108	18/02/2020	Rates Refund	\$273.26
00119109	18/02/2020	Rates Refund	\$401.74
00119110	18/02/2020	Karli Ferrari	\$1,000.00
		Refund - Street & Verge Bond	
00119111	18/02/2020	Natalie Dober	\$360.00
		Vehicle Crossing Subsidy	
00119112	18/02/2020	Nicole Barber	\$175.20
		Refund - Cancelled Term 1 2020 Junior Lifeguard Club Due To Injury	
00119113	18/02/2020	Angelo Chitarra	\$45.60
		Refund - Balance Of Cashless Account	
00119114	18/02/2020	Rates Refund	\$400.78
00119115	18/02/2020	Rates Refund	\$645.70
00119116	18/02/2020	Rates Refund	\$100.00
00119117	18/02/2020	Rates Refund	\$470.40
00119118	18/02/2020	Rates Refund	\$722.16
00119119	18/02/2020	Rates Refund	\$447.01
00119120	18/02/2020	Rates Refund	\$334.37
00119121	18/02/2020	Rates Refund	\$821.05
00119122	18/02/2020	Rates Refund	\$100.00
00119123	18/02/2020	Rates Refund	\$567.42
00119124	18/02/2020	Rates Refund	\$343.89
00119125	18/02/2020	Rates Refund	\$653.39
00119126	18/02/2020	C & P Rapley	\$360.00
		Vehicle Crossing Subsidy	
00119127	18/02/2020	Marian La Brooy	\$176.00
		Vehicle Crossing Subsidy	
00119128	18/02/2020	Rates Refund	\$326.69
00119129	18/02/2020	Rates Refund	\$533.03
00119130	18/02/2020	Rates Refund	\$619.00
00119131	18/02/2020	Rates Refund	\$550.22

WARRANT OF PAYMENTS FEBRUARY 2020			
PAYMENT	DATE	DESCRIPTION	AMOUNT
00119132	18/02/2020	Rates Refund	\$1,750.00
00119133	18/02/2020	City of Wanneroo	\$650.00
		Cash Advance - UDIA National Congress In Sydney - 16 - 20.03.2020 - Cr S Coetzee - Corporate Support	
00119134	18/02/2020	Water Corporation	\$4,080.28
		Water Supplies For The City	
		Application - Standard Water Service - Amery Park - Projects	
00119135	18/02/2020	Telstra	\$85.82
		Phone Charges For The City	
		Fire Protection Wireless Data - Community Safety	
00119136	18/02/2020	Redink Homes Pty Ltd	\$6,000.00
		Refund - 3 Street & Verge Bonds	
00119137	18/02/2020	Community Planning & Development Petty Cash	\$157.90
		Petty Cash	
00119138	25/02/2020	Cancelled	
00119139	25/02/2020	Yanchep Two Rocks RSL Sub-branch	\$7,176.00
		Community Funding Program October 2019 Round - Anzac Day Commemorative Service And Gunfire Breakfast 25.04.2020, Vietnam Veterans Day Memorial Service 18.08.2020, Battle For Australia Day Memorial Service 02.09.2020, Merchant Navy Day Memorial Service 03.09.2020, Remembrance Day Commemorative Service 11.11.2020 At Yanchep National Park Memorial And Yanchep Sport And Social Club	
00119140	25/02/2020	Johnny Nicotra	\$360.00
		Vehicle Crossing Subsidy	
00119141	25/02/2020	Adeline Holdings (WA) Pty Ltd	\$295.00
		Refund - Development Application - Withdrawn	
00119142	25/02/2020	Russell Building Approvals	\$147.00
		Refund - Development Application - Exempt	
00119143	25/02/2020	Cornelis Franciscus Marti Jansen	\$406.00
		Refund - Performance Solution Application - Rejected	
00119144	25/02/2020	Maddison Hill	\$100.00
		Dog Registration Refund - Overpayment	
00119145	25/02/2020	Rates Refund	\$739.36
00119146	25/02/2020	Narjess Al Temimi	\$350.00
		Bond Refund	
00119147	25/02/2020	Scott Brown	\$350.00
		Bond Refund	
00119148	25/02/2020	Arun Vaghela	\$350.00

WARRANT OF PAYMENTS FEBRUARY 2020			
PAYMENT	DATE	DESCRIPTION	AMOUNT
		Bond Refund	
00119149	25/02/2020	Dixa Bem Patel	\$350.00
		Bond Refund	
00119150	25/02/2020	St George Indian Orthodox	\$100.00
		Bond Refund	
00119151	25/02/2020	Quinns Mindarie Surf Lifesaving Club	\$850.00
		Bond Refund	
00119152	25/02/2020	Elizabeth Tut	\$350.00
		Bond Refund	
00119153	25/02/2020	Kim Wilson	\$100.00
		Bond Refund	
00119154	25/02/2020	Jimmy Sumanti	\$100.00
		Bond Refund	
00119155	25/02/2020	Vincent Road Developments	\$582.84
		Partial Refund Of Fees Not Expended Processing Amendment No. 15 To The East Wanneroo Cell 2 Structure Plan No. 4	
00119156	25/02/2020	Jennifer Kuppusami	\$139.95
		Refund - Swimming Lessons - Cancelled	
00119157	25/02/2020	Jimmy Sumanti	\$223.10
		Hire Fee Refund	
00119158	25/02/2020	Esther Kerse	\$80.00
		Cat Registration Refund - Deceased	
00119159	25/02/2020	Katherine Whiteside	\$105.60
		Refund - Swimming Lessons - Cancelled	
00119160	25/02/2020	Batoul Talib Jabur	\$279.16
		Bond Refund	
00119161	25/02/2020	Rates Refund	\$609.84
00119162	25/02/2020	Mathew David Allam	\$2,000.00
		Refund - Street & Verge Bond	
00119163	25/02/2020	Rates Refund	\$911.33
00119164	25/02/2020	Lindsey Dillon	\$150.00
		Bond Refund	
00119165	25/02/2020	William Gilbride	\$73.00
		Refund - Planning Request - Paid Twice	
00119166	25/02/2020	Miluc Pty Ltd	\$11,071.50
		Bond Refund - Lots 14 & 15 Kingsway Darch WAPC 123820	
00119167	25/02/2020	James Rankine	\$25.00
		Refund - Septic Tank Plan - No Plans Available	
00119168	25/02/2020	Western Australian Alternative Energy	\$2,000.00
		Refund - Street & Verge Bond	
00119169	25/02/2020	C & A Blocksidge	\$2,000.00
		Refund - Street & Verge Bond	
00119170	25/02/2020	Dimitra Kassiotis	\$2,000.00
		Refund - Street & Verge Bond	

WARRANT OF PAYMENTS FEBRUARY 2020			
PAYMENT	DATE	DESCRIPTION	AMOUNT
00119171	25/02/2020	John Mangan	\$1,000.00
		Refund - Street & Verge Bond	
00119172	25/02/2020	Linnet Earnest	\$2,000.00
		Refund - Street & Verge Bond	
00119173	25/02/2020	Stefan Hildebrand	\$1,000.00
		Refund - Street & Verge Bond	
00119174	25/02/2020	Gregory Knowles	\$2,000.00
		Refund - Street & Verge Bond	
00119175	25/02/2020	Charles Taylor	\$1,000.00
		Refund - Street & Verge Bond	
00119176	25/02/2020	Benjamin Hayward	\$1,000.00
		Refund - Street & Verge Bond	
00119177	25/02/2020	Luciana Falkenberg	\$1,000.00
		Refund - Street & Verge Bond	
00119178	25/02/2020	Jefferson Davies	\$1,000.00
		Refund - Street & Verge Bond	
00119179	25/02/2020	Wanneroo Rotary Club	\$100.00
		Refund - Hire Of Bus - Not Available	
00119180	25/02/2020	Rates Refund	\$373.86
00119181	25/02/2020	Capital Finance Australia Limited	\$993.76
		Spin Bikes Rental - Aquamotion	
00119182	25/02/2020	Digital Scanning & Microfilm Equipment	\$20,338.99
		Microfilm Scanner - IT	
00119183	25/02/2020	Imagesource Digital Solutions	\$4,036.51
		Banners - Wanneroo - Library Services	
		Great Recycling Challenge Oversized Cheque - Waste	
		Banner - Water Tank Signage - Retro Rewind 2020 - Events	
		Reflective Branding - CCTV Trailer - Community Safety	
		Corflute Signs X 18 - Community Profile - Place Management	
		4 X Banners - Gallery Open - Cultural Services	
		Sign - Upgrade Passive Park - Casserley Park - Projects	
00119184	25/02/2020	Merisa Bickerstaff	\$278.40
		Artist Fee - Home Exhibition - Art Exhibitions	
00119185	25/02/2020	Mollydag Made	\$2,190.00
		2 Face Painters - Australia Day Citizenship Ceremony - Events	
		4 Face Painters - Wanneroo Festival - Events	
00119186	25/02/2020	Moore River Tours	\$920.00
		Cruise - Gold Program - Leisure Programs	
00119187	25/02/2020	Repco	\$636.90

WARRANT OF PAYMENTS FEBRUARY 2020			
PAYMENT	DATE	DESCRIPTION	AMOUNT
		Stock - Stores Issues	
00119188	25/02/2020	Robinson Sports Land	\$3,850.00
		Refurbish Tennis Court Surface - Elliot Road - Parks	
00119189	25/02/2020	Sign Synergy Pty Ltd	\$831.60
		Sign - Trading Hours - Kingsway Sports Centre Entrance - Building Maintenance	
		Sign - Trading Hours - Aquamotion - Building Maintenance	
00119190	25/02/2020	The Trustee for IST UNIT TRUST	\$99.00
		Annual Support - Collections Mosaic 2020 - IT	
00119191	25/02/2020	Ultimate Slotracer	\$400.00
		Slot Car Track Hire - 26.01.2020 - Wanneroo Festival - Events	
00119192	25/02/2020	Victorian YMCA Community Programming	\$6,325.00
		Event Placement Fee 2019 / 2020 Australian Skateboarding League State Qualifier - Economic Development	
00119193	25/02/2020	Volume Design Group Pty Ltd	\$1,485.00
		Design & Documentation - Sewer Connection - Wanneroo Bushfire Brigade Ablution Building - Projects	
00119194	25/02/2020	City of Wanneroo	\$650.00
		Cash Advance - Udia National Congress In Sydney - 16 - 20.03.2020 - Cr Aitken	
00119195	25/02/2020	Girrawheen Senior High School	\$2,500.00
		Scholarship Awards 2020 - 5 Recipients - Youth Services	
00119196	25/02/2020	Yanchep Two Rocks Library Petty Cash	\$74.30
		Petty Cash	
00119197	25/02/2020	Telstra	\$35,341.82
		Internet - Girrawheen Hub	
		Phone Charges For The City	
00119198	25/02/2020	Redink Homes Pty Ltd	\$2,000.00
		Refund - Street & Verge Bond	
00119199	25/02/2020	Ashby Operations Centre Petty Cash	\$234.45
		Petty Cash	
00119200	25/02/2020	Health Services Petty Cash	\$136.95
		Petty Cash	
00119201	25/02/2020	Ms Susan Hoy	\$278.40
		Artist Fees - Home Exhibition - Cultural Services	
00119202	25/02/2020	Pure Homes Pty Ltd Trading As B1 Homes	\$2,000.00
		Refund - Street & Verge Bond	
00119203	25/02/2020	Neo Pools Pty Ltd	\$2,000.00
		Refund - Street & Verge Bond	

WARRANT OF PAYMENTS FEBRUARY 2020			
PAYMENT	DATE	DESCRIPTION	AMOUNT
		Total Director Corporate Services Advance - Cheques	\$350,476.58
ELECTRONIC FUNDS TRANSFER			
00003741	04/02/2020		
		Synergy	\$36,874.12
		Power Supplies For The City	
00003742	04/02/2020		
		Alinta Gas	\$843.45
		Gas Supplies For The City	
		BGC Residential Pty Ltd	\$8,160.00
		Refund - 3 Street & Verge Bonds	
		6 Vehicle Crossing Subsidies	
		Celebration Homes Pty Ltd	\$12,000.00
		Refund - 6 Street & Verge Bonds	
		Dale Alcock Homes Pty Ltd	\$2,000.00
		Refund - Street & Verge Bond	
		Department of Transport	\$2,091.60
		Vehicle Ownership Search - Rangers	
		Halpd Pty Ltd Trading As Affordable Living Homes	\$2,000.00
		Refund - Street & Verge Bond	
		Home Group WA Pty Ltd	\$2,000.00
		Refund - Street & Verge Bond	
		Homebuyers Centre	\$16,000.00
		Refund - 8 Street & Verge Bonds	
		JCorp Pty Ltd	\$2,000.00
		Refund - Street & Verge Bond	
		Rates Refund	\$262.84
		LD & D Australia Pty Ltd	\$467.80
		Milk Deliveries For The City	
		Main Roads WA	\$11,585.57
		Pedestrian Crossing - Joondalup Drive & Ghost Gum Boulevard - Projects	
		Mrs Penelope Borrageiro	\$360.00
		Vehicle Crossing Subsidy	
		Rooforce Facility Services	\$12,837.28
		Security & Car Park Attendants - Wanneroo Festival 2020 - Events	
		Simsai Construction Group Pty Ltd	\$4,000.00
		Refund - 2 Street & Verge Bonds	
		The Scout Association of Australia WA	\$11,500.00
		Catering - Australia Day Ceremony & Community Breakfast By Wanneroo Scout Group - Events	
		Trailer Parts Pty Ltd	\$745.57
		Vehicle Spare Parts - Fleet	

WARRANT OF PAYMENTS FEBRUARY 2020			
PAYMENT	DATE	DESCRIPTION	AMOUNT
		Ventura Home Group Pty Ltd	\$8,000.00
		Refund - 4 Street & Verge Bonds	
00003743	04/02/2020		
		Devlyn Australia Pty Ltd	\$274,839.07
		Progress Claim 4 - Belhaven Park Sports Amenities Building - Projects	
		Kingsway City Shopping Centre	\$335.50
		Mall Leasing - Kingsway Shopping Centre - Kingsway Indoor Stadium	
		Solution 4 Building Pty Ltd	\$78,386.55
		Progress Claim 5 - Wanneroo City Soccer Clubrooms Madeley New Change & Store Rooms - Projects	
00003744	04/02/2020		
		African OZ Drum N Dance	\$900.00
		Deposit - Performance - Wanneroo Festival 2020 - Events	
		Australian Airconditioning Services Pty Ltd	\$1,799.57
		Airconditioning Maintenance For The City	
		Axis Building Approvals	\$990.00
		Certificate Of Design Compliance - Big Top Marquee Tent - Australia Day - Events	
		Bridgestone Australia Limited	\$1,854.82
		Tyre Fitting Services For The City	
		Car Care Motor Company Pty Ltd	\$10,625.56
		Vehicle Services - Fleet	
		Chris Kershaw Photography	\$1,790.00
		Photography - Australia Day Citizenship Ceremony - Events	
		Photography - Wanneroo Festival 2020 - Events	
		CS Legal	\$97,962.54
		Court Fees - Rating Services	
		Cubic Solutions Pty Ltd	\$702.24
		Drainage Cells - Yellagonga Regional Park - Construction	
		Cyclus Pty Ltd	\$691.64
		Balance - Site Crew - Wanneroo Festival 2020 - Events	
		Diamond Plumbing & Gas	\$1,341.29
		Plumbing Maintenance For The City	
		Ecoscape Australia Pty Ltd	\$1,136.52
		Landscape Design Fee - Connolly Drive Duplication - Projects	
		Landscape Design Fee - Pinjar Road Duplication - Projects	

WARRANT OF PAYMENTS FEBRUARY 2020			
PAYMENT	DATE	DESCRIPTION	AMOUNT
		Emerge Associates	\$605.00
		Splendid Park Cycling Facility Design - Facilities	
		Environmental Industries Pty Ltd	\$151,066.07
		Landscape Maintenance For The City	
		Eventex	\$20,189.13
		Audio, Visual & Staging Requirements - Australia Day Citizenship Ceremony 2020 - Events	
		Forpark Australia Pty Ltd	\$42,460.00
		Install Fitness Equipment - Hudson Park - Construction	
		Geoff's Tree Service Pty Ltd	\$28,685.80
		Pruning Works For The City	
		Hendry Group Pty Ltd	\$2,112.00
		Issue Certificate - Bin Store - Clarkson Library - Projects	
		Evac Diagram Unit - Alexander Heights Community Centre - Facilities Planning	
		Hydroquip Pumps	\$4,488.00
		Bore Pump Works - Avondale Park - Parks	
		Iconic Property Services Pty Ltd	\$15,585.18
		Cleaning Services For The City	
		Integrity Industrial Pty Ltd	\$8,123.89
		Casual Labour For The City	
		Landcare Weed Control	\$5,413.02
		Weed Control X 6 Locations - Conservation	
		LD Total	\$154,207.68
		Landscape Maintenance For The City	
		Leapfrogs	\$692.00
		20 X Adult Mini Golf - School Holidays Booking - Youth Services	
		Let's All Party	\$29,799.00
		Balance - Fencing - Wanneroo Festival 2020 - Events	
		Linemarking WA Pty Ltd	\$14,997.05
		Linemarking Services For The City	
		Lobel Events	\$1,518.00
		Power Requirements - Australia Day Citizenship Ceremony - Events	
		Malay Association Of Western Australia	\$2,650.00
		Live Performance - Australia Day - Events	
		Michael Page International (Australia) Pty Ltd	\$2,744.46
		Casual Labour For The City	
		Mindarie Regional Council	\$326,121.21

WARRANT OF PAYMENTS FEBRUARY 2020			
PAYMENT	DATE	DESCRIPTION	AMOUNT
		Refuse Disposal For The City	
		NAPA - GPC Asia Pacific Pty Ltd	\$1,639.81
		Vehicle Spare Parts - Fleet/Stores	
		Natural Area Holdings Pty Ltd	\$1,070.86
		Plant Propagation - Solana Park - Conservation	
		Paperbark Technologies Pty Ltd	\$2,263.00
		Tree Survey - Mitchell Park - Parks	
		Tree Advice - Coverwood Park - Parks	
		Precision Laser Systems	\$640.20
		Rugby 100 Spinning Laser Service And Repair - Surveyors	
		Probe Investments Pty Ltd	\$5,000.00
		Games - Australia Day At Wanneroo Festival - Events	
		Programmed Integrated Workforce	\$21,594.99
		Casual Labour For The City	
		Quickmail	\$371.59
		Mailout - Wanneroo Festival Letter - Events	
		Rachel Wells	\$3,102.00
		2 X Roving Stilt Duos - Wanneroo Festival - Events	
		2 X Stilt Walkers - Australia Day - Events	
		Schindler Lifts Aust Pty Ltd	\$3,440.14
		Lift And/Or Escalator Service - Civic Centre - Building Maintenance	
		Stepchange Consultants Pty Ltd	\$1,375.00
		CI Anywhere Upgrade - IT	
		TC Precast Pty Ltd	\$6,925.49
		Spacer Rings - Engineering	
		Temel's Turkish Food Van	\$173.00
		10 X Staff Meal Voucher At Wanneroo Festival - Events	
		The Eco Faeries	\$1,000.00
		Nature Craft Activities - Wanneroo Festival 2020 - Events	
		The Mighty Booths	\$1,999.00
		Roaming Photo Booth & 6 Flower Walls - Wanneroo Festival - Events	
		The Trustee For The Dell Trust	\$3,260.00
		Photobooth - Australia Day Citizenship Ceremony - Events	
		Pop Up Photo Booth - Live In The Amphitheatre - Events	
		Triton Electrical Contractors Pty Ltd	\$2,697.20
		Electrical Works - Templeton Park - Parks	
		Electrical Works - Bardsley Park - Parks	

WARRANT OF PAYMENTS FEBRUARY 2020			
PAYMENT	DATE	DESCRIPTION	AMOUNT
		Viva Energy Australia Pty Ltd	\$46,117.80
		Fuel Issues For The City	
		Wanneroo Electric	\$6,088.48
		Electrical Maintenance For The City	
		West Coast Shade Pty Ltd	\$3,388.00
		Repair - Shade Sails - Ashdale Park - Parks	
00003745	07/02/2020		
		ASN Conferences Pty Ltd	\$650.00
		Workshop - Introduction To Ecological Data Analysis - Planning	
		McCorkell Constructions Pty Ltd	\$166,935.99
		Payment Certificate 3 - Dennis Cooley Pavilion Upgrade - Projects	
00003746	11/02/2020		
		Synergy	\$12,587.18
		Power Supplies For The City	
00003747	10/02/2020		
		City of Wanneroo - Rates	\$2,275.00
		Rates Assessment From Monthly Allowances	
		Cr Brett Treby	\$2,458.11
		Monthly Allowance	
		Cr Christopher Baker	\$5,279.67
		Monthly Allowance - 2 Months	
		Cr Domenic Zappa	\$2,473.11
		Monthly Allowance	
		Cr Dot Newton	\$2,583.11
		Monthly Allowance	
		Cr Glynis Parker	\$2,683.11
		Monthly Allowance	
		Cr Huu Van Nguyen	\$2,683.11
		Monthly Allowance	
		Cr Jacqueline Huntley	\$2,683.11
		Monthly Allowance	
		Cr Lewis Flood	\$2,588.11
		Monthly Allowance	
		Cr Linda Aitken	\$2,683.11
		Monthly Allowance	
		Cr Natalie Sangalli	\$2,683.11
		Monthly Allowance	
		Cr Paul Miles	\$1,038.11
		Monthly Allowance	
		Cr Sonet Coetzee	\$2,683.11
		Monthly Allowance	

WARRANT OF PAYMENTS FEBRUARY 2020			
PAYMENT	DATE	DESCRIPTION	AMOUNT
		Mayor Tracey Roberts	\$11,626.61
		Monthly Allowance	
00003748	11/02/2020		
		Chieti Place Land Development Pty Ltd	\$40,612.00
		Landscape - Appleby Park - Community And Place	
		Wadumbah Aboriginal Dance Group	\$825.00
		Noongar Dance Performance - 01.02.2020 - Events	
00003749	11/02/2020		
		Anstat Pty Ltd	\$308.55
		Subscription - Australia New Zealand Food Standards Code - Health Services	
		Backyards To Barnyards	\$79.78
		Supplies - Animal Care Centre	
		Barra Civil & Fencing	\$1,980.00
		Fence Repair - Addison Park - Parks	
		BBC Entertainment	\$8,833.00
		Entertainment - Wanneroo Festival 2020 - Communications & Brand	
		BP Australia Ltd	\$102,944.37
		Fuel Issues For The City	
		Bridgestone Australia Limited	\$2,666.44
		Tyre Fitting Services	
		Cabcharge	\$593.64
		Cabcharge Services For The City	
		Chung Wah Association	\$700.00
		Balance - Chung Wah Dance Performance - Wanneroo Festival 2020 - Events	
		CJD Equipment Pty Ltd	\$587.39
		Vehicle Spare Parts - Fleet	
		Critical Fire Protection & Training Pty Ltd	\$2,591.58
		Fire Protection Works And Monthly Fire Equipment Testing	
		CS Legal	\$76,004.65
		Court Fees - Rating Services	
		Cultural Infusion (International) Pty Ltd	\$990.00
		Italian Choir Performance - Wanneroo Festival January 2020 - Events	
		DFP Recruitment Services	\$3,943.02
		Casual Labour For The City	
		Diamond Plumbing & Gas	\$508.93
		Plumbing Maintenance For The City	
		Drainflow Services	\$49,344.12
		Drain Cleaning/Road Sweeping Services	

WARRANT OF PAYMENTS FEBRUARY 2020			
PAYMENT	DATE	DESCRIPTION	AMOUNT
		For The City	
		Elliotts Irrigation Pty Ltd	\$5,017.76
		Hydrozoning - Abbeville Park - Parks	
		Environmental Industries Pty Ltd	\$4,961.00
		Landscape Maintenance - Mow & Edge Trim - Memorial Park - Parks	
		Esther Campbell	\$520.00
		Interpreting Services - Australia Day Service 2020 - Events	
		Flaver Productions	\$280.00
		Supply Drinks - Events	
		Geared Construction Pty Ltd	\$1,650.00
		Ceiling Tape - Margaret Cockman Pavilion - Facilities	
		Hays Personnel Services	\$7,922.64
		Casual Labour For The City	
		Integrity Industrial Pty Ltd	\$27,804.80
		Casual Labour For The City	
		Integrity Staffing	\$1,529.68
		Casual Labour For The City	
		JH Fluid Transfer Solutions Pty Ltd	\$62.70
		Vehicle Hoses - Fleet	
		Kmart Australia Limited (Wanneroo)	\$39.00
		Blender - Clarkson Youth Centre - Youth Services	
		Latin Music	\$1,650.00
		Latin Dance Performance - Wanneroo Festival 2020 - Events	
		LKS Constructions (WA) Pty Ltd	\$105.00
		Refund - Occupancy Permit - Not Required	
		Marketforce Pty Ltd	\$3,331.45
		Advertising Services For The City	
		Marlee Morris	\$350.00
		Performance - Wanneroo Festival - Events	
		Michael Page International (Australia) Pty Ltd	\$2,150.70
		Casual Labour For The City	
		Mindarie Regional Council	\$407,463.75
		Refuse Disposal For The City	
		Ocean Website Design	\$715.00
		Flyer Distribution – 20 - 29.01.2020 - Kingsway	
		Paperbark Technologies Pty Ltd	\$4,880.00
		Tree Survey - Kingsway Reserve - Conservation	
		Perth Energy Pty Ltd	\$18.06
		Casual Labour For The City	

WARRANT OF PAYMENTS FEBRUARY 2020			
PAYMENT	DATE	DESCRIPTION	AMOUNT
		Pool Robotics Perth	\$825.15
		Dolphin Prox2 Repairs - Aquamotion	
		Programmed Integrated Workforce	\$6,635.13
		Casual Labour For The City	
		Purple Poodle Productions	\$600.00
		Performance - Wanneroo Festival - Events	
		RJ Vincent & Co	\$270,164.16
		Certificate 3 - Connolly Drive Duplication - Projects	
		Rogers Axle & Spring Works Pty Ltd	\$17.60
		Vehicle Spare Parts - Fleet	
		Softfall Guys	\$495.00
		Repair Softfall - Dalvik Park - Parks	
		Solution 4 Building Pty Ltd	\$173,983.90
		Payment Certificate 4 - Sports Amenities Building & Multipurpose Room - Shelvock Park - Projects	
		Tepuy Design	\$200.00
		Drafting Works - Evacuation Plan - Alexander Heights - Projects	
		The Event Mill Pty Ltd	\$5,043.50
		Deposit - Wanneroo Festival Entrance Feature - Events	
		The Rabbone Family Trust	\$2,000.00
		45 Minute Music Set - Wanneroo Festival 2020 - Events	
		Time's Up Escape Rooms	\$527.00
		Escape Room - January School Holiday Program - Youth Services	
		Trish Townsend	\$520.00
		Interpreting Services - Australia Day Festival 2020 - Events	
		Triton Electrical Contractors Pty Ltd	\$6,561.50
		Electrical Works - Various Locations - Parks	
		Wanneroo Electric	\$484.00
		Electrical Maintenance For The City	
		West Australian Newspapers Ltd	\$106.80
		Newspaper Delivery - Office Of The Mayor	
		WEX Australia Pty Ltd	\$1,209.62
		Fuel - January Fire - Fleet	
		Workpower Incorporated	\$742.50
		Weed Control - Ocean Drive - Parks	
00003750	11/02/2020		
		Australia Post	\$31,307.51
		Billpay Transaction Fees - Rates	

WARRANT OF PAYMENTS FEBRUARY 2020			
PAYMENT	DATE	DESCRIPTION	AMOUNT
		Postage Charges - January 2020 - Lodged	
00003751	11/02/2020		
		Alinta Gas	\$2,098.60
		Gas Supplies For The City	
		Ashmy Pty Ltd	\$4,000.00
		Refund - 2 Street & Verge Bonds	
		Australian Manufacturing Workers Union	\$83.40
		Payroll Deductions	
		Australian Services Union	\$691.30
		Payroll Deductions	
		Australian Taxation Office	\$1,158,014.00
		Payroll Deductions	
		BGC Residential Pty Ltd	\$2,000.00
		Refund - Street & Verge Bond	
		Celebration Homes Pty Ltd	\$4,000.00
		Refund - 2 Street & Verge Bonds	
		Child Support Agency	\$1,165.01
		Payroll Deductions	
		City of Wanneroo - Payroll Rates	\$6,529.00
		Payroll Deductions	
		City of Wanneroo - Social Club	\$760.00
		Payroll Deductions	
		Cr Glynis Parker	\$491.33
		Reimbursement - Travel Allowance	
		Cr Lewis Flood	\$773.74
		Travel Allowance - January / December	
		Dale Alcock Homes Pty Ltd	\$1,875.08
		Refund - 2 Street & Verge Bonds	
		Fleet Network	\$998.25
		Payroll Deductions	
		Football West Limited	\$200.00
		Sponsorship - 1 Member - FFA National Futsal Championship 2020 Canberra 12 - 17.01.2020	
		HBF Health Limited	\$622.90
		Payroll Deductions	
		High Flyers Trampoline & Gymnastics Academy	\$1,800.00
		Sponsorship - U13 Team 3 Members - U17 Female Team 2 Members - Youth International Team 2 Members - Australian Gymnastics Championships - Melbourne 29.05.2019 - 03.06.2019	
		Home Group WA Pty Ltd	\$3,954.56
		Refund - Building Application - Incorrect	
		Refund - 2 Street & Verge Bonds	

WARRANT OF PAYMENTS FEBRUARY 2020			
PAYMENT	DATE	DESCRIPTION	AMOUNT
		Homebuyers Centre	\$2,000.00
		Refund - Street & Verge Bond	
		JCorp Pty Ltd	\$2,000.00
		Refund - Street & Verge Bond	
		Landgate	\$471.60
		Land Enquiries For The City	
		LD & D Australia Pty Ltd	\$374.40
		Milk Deliveries For The City	
		LGRCEU	\$1,998.76
		Payroll Deductions	
		Main Roads WA	\$7,186.61
		Rehabilitation - Prindiville Drive - Construction	
		Road Resurfacing - Beach Road & Alexander Drive - Construction	
		Maxxia Pty Ltd	\$8,311.80
		Payroll Deductions	
		Paywise Pty Ltd	\$1,845.76
		Payroll Deductions	
		Smartsalary	\$8,678.53
		Payroll Deductions	
		SSB Pty Ltd	\$6,000.00
		Refund - 3 Street & Verge Bonds	
		Tangent Nominees Pty Ltd (Atf The Summit Homes Group Trust)	\$4,000.00
		Refund - 2 Street & Verge Bonds	
00003752	11/02/2020		
		TheComputerSchool.NET	\$2,750.00
		Subscription - Computer School - Library Services	
00003753	14/02/2020		
		Northwest Shedmasters Pty Ltd	\$13,894.00
		Install Shed - Wangara Greens Facility - Waste Services	
00003754	14/02/2020		
		National Australia Bank	
		Flexipurchase - November 2019 \$34,977.94 Breakdown On Page 50	
00003755	18/02/2020		
		Synergy	\$583,208.16
		Power Supplies For The City	
00003756	18/02/2020		
		Alinta Gas	\$124.55

WARRANT OF PAYMENTS FEBRUARY 2020			
PAYMENT	DATE	DESCRIPTION	AMOUNT
		Gas Supplies For The City	
		Alinta Sales Pty Ltd	\$5,641.46
		Gas Supplies For The City	
		Australian Taxation Office	\$593,356.00
		Payroll Deduction - Period Ending 07.02.2020	
		BGC Residential Pty Ltd	\$5,901.00
		Refund - 7 Street & Verge Bonds	
		Courtney Aaron	\$278.40
		Artist Fees - Home Exhibition - Cultural Services	
		Decipha Pty Ltd	\$2,001.57
		Decipha Contract Extension - Customer Relations Centre	
		Department of Transport	\$771.80
		Vehicle Search Fees - January 2020 - Rangers	
		Eric Jan Byleveld	\$240.00
		Volunteer Payment	
		Fleet Network	\$59.68
		Input Tax Credits - Salary Packaging - 04.02.2020 - Financial Accounting	
		Homebuyers Centre	\$2,000.00
		Refund - Street & Verge Bond	
		Landgate	\$4,202.80
		Historical Archive Search - Cultural Services	
		UV/GRV Interim Values - Rates	
		LD & D Australia Pty Ltd	\$374.40
		Milk Deliveries For The City	
		Main Roads WA	\$4,166.07
		Linemarking - Kingsway - Construction	
		Mr Daniel Simms	\$64.00
		Reimbursement - Broadband Usage 01 - 31.12.2019	
		Optus	\$1,313.70
		Phone Charges For The City	
		SSB Pty Ltd	\$413.27
		Refund - Street & Verge Bond	
		Trailer Parts Pty Ltd	\$718.72
		Vehicle Spare Parts - Fleet	
		Vodafone Hutchinson Australia Pty Ltd	\$723.86
		SMS Charges - Fire Services	
		Western Power	\$8,548.00
		Streetlight Removal - Marmion Avenue - Assets	
		Wow Group (WA) Pty Ltd	\$94,000.00
		Refund - 47 Street & Verge Bonds	
		Zurich Australia Insurance Ltd	\$1,000.00

WARRANT OF PAYMENTS FEBRUARY 2020			
PAYMENT	DATE	DESCRIPTION	AMOUNT
		Insurance Excess - Claim 633666196 - Vehicle Registration WN 33745	
00003757	20/02/2020		
		3 Monkeys Audiovisual	\$9,812.00
		Interactive LED Display - Wanneroo Library	
		4X4 Extras	\$459.20
		Recovery Kit - Community Safety	
		AAC ID Solutions	\$1,265.05
		Spa/Sauna Wristbands - Aquamotion	
		ABM Landscaping	\$16,148.77
		Paving Services For The City	
		Action Glass & Aluminium	\$7,873.07
		Glazing Services For The City	
		Activtec Solutions	\$231.00
		Pool Hoist Service - Aquamotion	
		Acurix Networks Pty Ltd	\$5,156.80
		Floor Extension - WLCC - Cultural Development	
		Monthly Monitoring Charges - IT	
		Adform Engraving & Signs	\$322.85
		Velcro Name Tags & Name Badges - Fire Services	
		Advance Press (2013) Pty Ltd	\$4,147.00
		Printing/Mailing Charges - Dog & Cat Final Notices Registration - Community Services	
		Advanced Traffic Management	\$108,684.42
		Traffic Control Services For The City	
		Adventure Conventions	\$3,780.00
		60 Belbin Self Perception And Observer Profiling Units - People And Culture	
		Airlite Cleaning	\$232.28
		Cleaning Services - Yanchep Hub - Building Maintenance	
		Alcolizer Technology	\$422.40
		Calibrate Breathalyser Units - People & Culture	
		Alexander House of Flowers	\$320.00
		Arrangement - 65th Wedding Anniversary - R & N Butler - Office Of The Mayor	
		Mixed Arrangement - 100th Birthday - G Plati - Office Of The Mayor	
		Flowers - Cr Zappa - Sympathy – Office Of The Mayor	
		All Australian Safety Pty Ltd	\$35.90
		Safety Glasses - Engineering	
		Allstamps	\$91.05

WARRANT OF PAYMENTS FEBRUARY 2020			
PAYMENT	DATE	DESCRIPTION	AMOUNT
		Self Inking Stamp - Accounts Payable - Assets	
		Allused Pty Ltd	\$1,567.50
		Rake Bucket Hire - Engineering	
		AMBIUS	\$174.10
		Plant Rental - Girrawheen Hub - Place Management	
		AME Surveys Pty Ltd	\$15,048.00
		Detail Survey - Yanchep Beach Road And Marmion Avenue - Projects	
		Analytical Reference Laboratory (WA) Pty Ltd	\$220.00
		Water Analysis - Carabooda - Environmental Health	
		Anstat Pty Ltd	\$3,149.30
		Subscription - Lawlex Legislative Alerts And Premium Research - 27.02.2020 - 26.02.2021 - Legal Services	
		Aquatic Services WA Pty Ltd	\$1,522.40
		Repair Splash Pad Feature Pump - Aquamotion	
		Repair Chlorine Delivery Line - Aquamotion	
		Armaguard	\$392.81
		Cash Collection Services For The City	
		ATL Event Management	\$1,058.75
		Event Deposit - Australian Local Government CEO Meeting - Communication & Brand	
		Atom Supply	\$2,165.60
		Stock Items - Stores Issues	
		Audio View Lifestyles Pty Ltd	\$220.00
		PA Fault - New Civic Centre - Building Maintenance	
		Aussie Natural Spring Water	\$307.00
		Water - Emergency Services	
		Austraffic WA	\$770.00
		Automatic Traffic Count - Badgerup Road - Traffic Services	
		Australian Airconditioning Services Pty Ltd	\$24,369.77
		Airconditioning Maintenance For The City	
		Australian Institute of Management	\$1,032.00
		Training - Project Training Fundamentals - Cultural Development	
		Australian Property Consultants	\$2,145.00
		Consultancy - Rental Valuation - Tenancies 1 & 2 Civic Centre - Property	
		Autosmart North Metro Perth	\$198.00
		Floor Smart Cleaner - Fleet	

WARRANT OF PAYMENTS FEBRUARY 2020			
PAYMENT	DATE	DESCRIPTION	AMOUNT
		AV Truck Service Pty Ltd	\$1,711.37
		Vehicle Spare Parts - Fleet	
		Baileys Fertilisers	\$886.16
		52 Bags Urea - Parks	
		Ball & Doggett Pty Ltd	\$808.14
		Paper Supplies - Print Room	
		Barra Civil & Fencing	\$24,654.30
		Replace Fencing - Girrawheen - Engineering Maintenance	
		Custom Gates - Wanneroo Showgrounds - Projects	
		Rectify Plastic Fencing - Hardcastle Park - Projects	
		BBC Entertainment	\$2,090.00
		MC - Adrian Barich - Australia Day - Events	
		BCA Consultants (WA) Pty Ltd	\$1,232.00
		Consultancy - Mechanical Services - Parks	
		Bee Advice	\$160.00
		Remove Beehive - Moorhead Park - Parks	
		Best Consultants Pty Ltd	\$783.75
		Electrical Consultancy - Koondoola Park Floodlights - Projects	
		Better Pets and Gardens Wangara	\$681.62
		Animal Care Centre Supplies - Rangers	
		Blackwell & Associates Pty Ltd	\$660.00
		Professional Services - Design Review Panel - Approval Services	
		Boffins Bookshop Pty Ltd	\$328.27
		Book Purchases - Land Development	
		Bollig Design Group Ltd	\$19,815.40
		Consultancy - Margaret Cockman Pavilion - Facility Projects	
		Consultancy - Kingsway Olympic Sports Clubroom - Facility Projects	
		Boral Construction Materials Group Ltd	\$10,802.74
		Concrete Mix - Various Locations - Engineering	
		Boss Bollards	\$1,914.00
		Traffic Management - Rangeview Road - Construction	
		Bollard Works - Blackmore Avenue - Engineering	
		BP Australia Ltd	\$2,582.13
		Fuel Issues - Stores	
		Brajkovich Demolition & Salvage Pty Ltd	\$28,930.00
		Demolition - Daisy House - Projects	

WARRANT OF PAYMENTS FEBRUARY 2020			
PAYMENT	DATE	DESCRIPTION	AMOUNT
		Bridgestone Australia Limited	\$68,016.06
		Tyre Fitting Services For The City	
		Bring Couriers	\$665.08
		Courier Services - Health	
		Bucher Municipal Pty Ltd	\$22,744.98
		Vehicle Spare Parts - Fleet/Stores	
		Bunzl Limited	\$2,706.00
		Wypall Wipes - Stores	
		Burgtec	\$911.90
		Repair Power To Workstation - Building Maintenance	
		Office Chair - Youth - OSH	
		Busby Investments Pty Ltd	\$469.07
		1 Tonne Van Hire - Australia Day - Events	
		Cameron Chisholm & Nicol (WA) Pty Ltd	\$1,100.00
		Professional Services - Design Review Panel - Approval Services	
		Canon Production Printing Australia Pty Ltd	\$1,991.99
		Toner Colour Cartridges & Scanner Charges - Assets	
		Car Care Motor Company Pty Ltd	\$9,034.34
		Vehicle Services/Repairs - Fleet	
		Carramar Resources Industries	\$4,673.91
		Disposal Of Waste - Construction	
		Carroll & Richardson	\$3,767.50
		3000 X Australian National Flags - Events	
		Castledex	\$1,929.62
		Mobile Draw Pedestal X 2 - Waste	
		Covert Manual Operated Sit/Stand Desk To Electronic - Civic Centre - Projects	
		Castledine Gregory	\$19,973.18
		Legal Fees For The City	
		Cat Welfare Society Incorporated	\$74.80
		Cat Impound Fees - Community Safety	
		CDM Australia Pty Ltd	\$322.30
		Shoulder Strap & Fibre Cable Leads - IT	
		Centre For Pavement Engineering Education Incorporated	\$1,593.00
		Training - Rural Road Surfacing 18.02.2020 - 2 Attendees - Engineering	
		Challenge Batteries WA	\$655.60
		Vehicle Batteries - Stores/Fleet	
		Chemistry Centre WA	\$838.26
		Water Sampling - Wangara Sump Site - Conservation	
		Cherry's Catering	\$4,279.26

WARRANT OF PAYMENTS FEBRUARY 2020			
PAYMENT	DATE	DESCRIPTION	AMOUNT
		Catering Services For The City	
		Children's Book Council of Australia WA Branch Incorporated	\$75.00
		Membership Fee 2020 - Library Services	
		Chris Kershaw Photography	\$660.00
		Photography - What's Happening - Communications & Brand	
		Cineads Australia	\$1,833.33
		Advertising - Communications & Brand	
		Circus Joseph Ashton Pty Ltd	\$37,290.00
		Hire Of Circus Tent - Australia Day Citizenship Ceremony 2020 - Events	
		Civica Pty Ltd	\$3,555.75
		Set Up BIS - IT	
		Clark Equipment Sales Pty Ltd	\$1,637.97
		Vehicle Spare Parts - Fleet	
		Claw Environmental	\$216.70
		Collection Of Polystyrene - 07 & 21.01.2020 - Waste Services	
		Clayton Utz	\$31,753.99
		Legal Fees For The City	
		Clinipath Pathology	\$2,855.29
		Medical Fees For The City	
		CNW Electrical Wholesale & Energy Solutions	\$27.50
		Light Globes X 10 - Cultural Services	
		Coastal Navigation Solutions	\$99.00
		Plaque Installation - Ridgewood	
		Coates Hire Operations Pty Ltd	\$14,545.55
		Equipment Hire For The City	
		Coca Cola Amatil Pty Ltd	\$641.97
		Beverages - Kingsway Indoor Stadium	
		Commercial Aquatics Australia	\$533.50
		Monthly Preventative Maintenance - Pool Filtration - Aquamotion	
		Commercial Stationery Office National	\$108.72
		Rubber Name Stamps - Parks	
		Commissioner of Police	\$16.40
		National Police Check X 1 - Cultural Services	
		Community Greenwaste Recycling Pty Ltd	\$1,002.77
		Waste Recycling - Engineering	
		Cooldrive Distribution	\$264.55
		UHF CB Radio - Fleet	
		Coolroom Hire WA	\$310.00
		Cool Room Hire - Wanneroo Festival 2020 - Events	
		Corsign (WA) Pty Ltd	\$20,395.54

WARRANT OF PAYMENTS FEBRUARY 2020			
PAYMENT	DATE	DESCRIPTION	AMOUNT
		Sign - Waldberg Park - Construction	
		Street Poles - Engineering	
		Signs - Street Name Plates & Beach Signage - Engineering	
		250 X Bollards - Construction	
		Sign - Water Feature - Parks	
		Black Plastic Taper Sleeve - Engineering	
		Sign - Danger No Entry - Parks	
		Sign - Open/Closed - Engineering	
		Council On The Ageing WA Incorporated	\$300.00
		Membership Fee - July 2019 - June 2020 - Community Planning & Development	
		Courtney Aaron	\$300.00
		Creation Of Mia-Mia Home Exhibition - Cultural Services	
		Creative Catering Perth	\$3,990.00
		Catering - Sundowner - Aquamotion - Economic Development	
		Critical Fire Protection & Training Pty Ltd	\$23,632.99
		Equipment Repairs - Various Locations - Building Maintenance	
		Monthly Equipment Tests - January 2020 - Building Maintenance	
		New Logbooks - Civic Centre - Projects	
		Crommelins Machinery	\$2,491.50
		Generator - Fleet Assets	
		Crown Lift Trucks	\$1,484.85
		Forklift Service/Repairs - Fleet	
		CS Legal	\$67,808.29
		Court Fees - Rating Services	
		CSP Group	\$1,346.80
		Spare Parts - Stores Stock	
		CW Brands Pty Ltd	\$893.64
		Paint Supplies - Stores	
		Daimler Trucks Perth	\$421.31
		Vehicle Spare Parts - Fleet	
		Data #3 Limited	\$894.66
		Acrobat Pro - IT	
		Dave Lanfear Consulting	\$3,454.00
		Feasibility Study - Second Operations Centre - Assets	
		DC Golf	\$87,661.30
		Golf Course Fees - Marangaroo & Carramar - Property	
		Deans Auto Glass	\$99.00
		Truck Repair - Workshop	
		Department Of Biodiversity, Conservation And Attractions	\$150.00

WARRANT OF PAYMENTS FEBRUARY 2020			
PAYMENT	DATE	DESCRIPTION	AMOUNT
		Caves Tour - Yanchep National Park - Youth Services	
		Design Out Crime And CPTED Centre	\$645.00
		Registration - CPTD Course For Community Safety Officers - 1 Attendee - Community Safety	
		Destination Perth	\$31.13
		Recycling Fee - 2019 Sunset Coast Holiday Planner - Economic Development	
		Diamond Lock & Security	\$2,842.10
		Locking Services - Ashby Operations Centre - Stores	
		Diamond Plumbing & Gas	\$17,459.68
		Plumbing Maintenance For The City	
		Digital Education Services	\$1,616.06
		DVD Stock - Library Services	
		Digital Mapping Solutions - Perth	\$27,017.32
		Intramaps - Annual Support & Maintenance - 01.02.2020 - 31.01.2021 - IT	
		Direct Communications	\$3,212.00
		Check Repeaters & Connections - Yanchep & High Road - Community Safety	
		Dowsing Group Pty Ltd	\$72,600.89
		Concrete Works - Various Locations - Engineering	
		Draeger Australia Pty Ltd	\$782.76
		Breathing Apparatus Service - Aquamotion	
		Drainflow Services Pty Ltd	\$201,519.43
		Drainage Works & Road Sweeping - Various Locations - Engineering/Parks	
		Drone Shop Perth	\$710.00
		Drone Service & 2 Batteries - Rangers	
		Dual Autos Pty Ltd	\$301.43
		Vehicle Spare Parts - Fleet	
		Ecoscape Australia Pty Ltd	\$21,489.93
		Landscape Design - Hartman Drive & Pinjar Road - Projects	
		Vegetation Assessment - Neerabup Industrial Area - Economic Development	
		Consultancy Services - Black Cockatoo Habitat Survey - Economic Development	
		Vegetation Assessment - Mather Reserve - Economic Development	
		Flora And Fauna Report - Wanneroo - Assets Planning	
		Edge Consulting Engineers Pty Ltd	\$2,176.35
		Engineering Consultancy - Marangaroo -	

WARRANT OF PAYMENTS FEBRUARY 2020			
PAYMENT	DATE	DESCRIPTION	AMOUNT
		Facility Projects	
		Edge People Management	\$1,708.91
		Case Management - Return To Work Monitoring - OHS	
		Elliotts Irrigation Pty Ltd	\$43,833.23
		Irrigation Repair - Wanneroo City Soccer Club - Projects	
		Reticulation Items/Repairs - Construction/Parks	
		Amend Irrigation Design - Hardcastle Park - Design	
		Connect Mainline To Bore - Houghton Park - Parks	
		Reinstall Irrigation - Cherokee Park - Parks	
		12 Station Metal Cabinet - Wanneroo - Parks Contracts	
		Environmental Industries Pty Ltd	\$198,188.03
		Landscape Maintenance For The City	
		Equifax Australasia Credit Rating Pty Ltd	\$1,751.42
		Standard Financial Assessments - Contracts & Procurement	
		Equifax Australasia Workforce Solutions Pty Limited	\$2,665.75
		Monthly E-Recruit Fee - IT	
		Australian Criminal History Check - Community Safety	
		Eventex	\$32,926.30
		Audio Visual Requirements - Live In The Amphitheatre 2020 - Events	
		EVH Emergency Vet Hospital	\$154.55
		Stray Dog Treatment Fee - Rangers	
		Evoke Interior Design Pty Ltd	\$2,440.63
		Accessibility Improvements & Maintenance - Two Rocks Playgroup - Projects	
		Expo Signage & Digital Pty Ltd	\$255.20
		Signs - Building Closed - Building Maintenance	
		Feral Invasive Species Eradication	\$3,420.00
		Fox Control - Yellagonga Reserve - Strategic Land Use Planning	
		Fire & Safety WA	\$59.40
		Vulcan Replacement Zips - Fire Services	
		Flexipole Industries Pty Ltd	\$10,004.50
		Supply Of Plastic Composite Fencing - Hardcastle Park - Parks	
		Flick Anticimex Pty Ltd	\$3,539.79
		Sanitary Disposal Services For The City	
		Forch Australia Pty Ltd	\$1,453.56

WARRANT OF PAYMENTS FEBRUARY 2020			
PAYMENT	DATE	DESCRIPTION	AMOUNT
		Brake/Hand/Glass Cleaner & Silicone Spray - Stores	
		Forrest And Forrest Games	\$6,827.70
		Conduct Nematode Testing - 18 Active Parks - Parks	
		Nematode Analysis - Kingsway - Parks	
		Fratelle Group Pty Ltd	\$9,900.00
		Concept Design - Eglinton North Indoor Recreation Centre - Facilities Planning	
		Freestyle Now	\$660.00
		Skate Park Coaching Jam Session 26.01.2020 - Wanneroo Skate Park - Youth Services	
		Frontline Fire & Rescue Equipment	\$4,850.67
		PPE & Equipment For Appliances - Fleet/Community Safety	
		Geared Construction Pty Ltd	\$97,364.22
		Payment Certificate 11 - Wanneroo District Netball Association Building Upgrade - Projects	
		Gen Connect Pty Ltd	\$574.75
		Service Generators - Building Maintenance	
		Geoff's Tree Service Pty Ltd	\$180,936.39
		Pruning Works For The City	
		Global Marine Enclosures Pty Ltd	\$7,711.00
		Summer Maintenance - Shark Net - Coastal Projects	
		Globe Australia	\$24,970.00
		Supply Hydrolink Rapid & Wetting Agent - Parks	
		Grasstrees Australia	\$605.00
		Quarterly Maintenance - Splendid Park - Parks	
		Green Options Pty Ltd	\$1,771.00
		Fertilising - Various Parks - Parks	
		GSR Laser Tools	\$169.40
		Seco Stake Bags - Survey Services	
		Guilderton Country Club Incorporated	\$1,500.00
		Gold Program Lunch - Programs	
		Hall & Wilcox	\$6,232.16
		Legal Fees For The City	
		Hanson Construction Materials Pty Ltd	\$1,137.40
		Concrete Mix - Various Locations - Engineering	
		Hays Personnel Services	\$7,130.38
		Casual Labour For The City	
		Heatley Sales Pty Ltd	\$2,592.89
		Stock - Stores Issue	

WARRANT OF PAYMENTS FEBRUARY 2020			
PAYMENT	DATE	DESCRIPTION	AMOUNT
		HECS Fire	\$379.50
		Hire Of Fire Extinguishers - 24 - 28.01.2020 - Australia Day - Events	
		Helen O'Hara	\$278.40
		Artist Fee - Home Exhibition - Cultural Services	
		Hendry Group Pty Ltd	\$660.00
		Certificate Of Design Compliance - Bin Store Upgrades - Civic Centre - Projects	
		Hickey Constructions Pty Ltd	\$12,256.20
		Repair Fencing - Pearsall Community Centre - Parks	
		Repair Pavers - Montrose Park & Marchwood Park - Parks	
		Repair Limestone Capping - Brampton Park - Parks	
		Construct Wall - Littlegreen Park - Parks	
		Gazebo Repairs - Homestead Park - Parks	
		Repair Decking - Queenscliff Park - Parks	
		Hitachi Construction Machinery Pty Ltd	\$329.54
		Vehicle Spare Parts - Stores	
		HopgoodGanim	\$51,144.50
		Legal Fees For The City	
		Hose Right	\$4,410.56
		Vehicle Spare Parts - Fleet	
		HS Hyde & Son	\$3,871.56
		Elevation Works - Cockman House - Building Maintenance	
		Hughan Saw Service	\$1,540.00
		Diamond Blades - Construction	
		Humes Concrete Products	\$11,310.64
		Well Liners - Marangaroo - Construction	
		Hydroquip Pumps	\$29,428.30
		Pump Works - Various Locations - Parks	
		Iconic Property Services Pty Ltd	\$129,896.56
		Cleaning Services For The City	
		InfluenceIT Consulting Pty Ltd	\$59.40
		Training - Spira User - IT	
		Innerspace Commercial Interiors Pty Ltd	\$19,258.80
		Supply 60 Chairs - Civic Centre - Projects	
		Insight Electrical Technology	\$5,449.18
		Final Claim - Floodlighting - Addison Reserve - Projects	
		Instant Toilets & Showers Pty Ltd	\$4,200.05
		Portable Toilet Hire - Wanneroo Festival 2020 - Events	

WARRANT OF PAYMENTS FEBRUARY 2020			
PAYMENT	DATE	DESCRIPTION	AMOUNT
		Chemical Portable Toilet - Five Star Event - Road And Traffic	
		Integrity Industrial Pty Ltd	\$30,176.45
		Casual Labour For The City	
		Intelife Group	\$18,012.48
		BBQ Cleaning - Various Sites - Parks	
		Intercity Office Partitioning	\$1,040.00
		Rearrange Bench Tops - Civic Centre - Projects	
		Interfire Agencies Pty Ltd	\$585.04
		Fire Helmet - Community Safety	
		IPWEA WA	\$4,285.00
		Registration - Conference Vision 2020 - 6 Attendees - Land Development	
		Iron Mountain Australia Group Pty Ltd	\$4,972.22
		Document Management Services For The City	
		IT Rely	\$1,890.00
		Business Systems Remote Consulting - IT	
		Ixom Operations Pty Ltd	\$173.23
		Disinfection Of Pools Chlorine Gas Supply - Aquamotion	
		J Blackwood & Son Ltd	\$6,806.73
		Stock - Stores Issue	
		James Bennett Pty Ltd	\$2,860.51
		Book Purchases - Library Services	
		JAS Oceania Pty Ltd	\$66.55
		Vehicle Spare Parts - Fleet	
		JDSI Consulting Engineers	\$16,189.25
		Consultancy Services - Butler North District Open Space - Projects	
		Jesse Lewis Winton	\$990.00
		Legal Services For The City	
		Jim's Fencing (Clarkson)	\$2,140.05
		Replace Fence - Quinns Rocks - Engineering Maintenance	
		Jodie Aedy	\$2,310.00
		Graphic Design Services - Live In The Amphitheatre - Events	
		Design And Supply Newsletter - Wanneroo - Communication And Brand	
		Business Cards - Wanneroo Local Area Plan - Place Management	
		Joondalup Autospark	\$730.00
		Vehicle Spare Parts - Fleet	
		Joondalup Smash Repairs Pty Ltd	\$4,275.49
		Insurance Excess & Vehicle Repairs -	

WARRANT OF PAYMENTS FEBRUARY 2020			
PAYMENT	DATE	DESCRIPTION	AMOUNT
		Parks	
		Kelyn Training Services	\$870.00
		Training - Work Safely And Follow WHS Policy And Procedures & Basic Worksite Traffic Management - 2 Attendees - Traffic Services	
		Kennards Hire Pty Ltd	\$2,430.00
		Water Filled Barrier - Hepburn Avenue - Construction	
		Kerb Direct Kerbing	\$422.40
		Replace Kerbing - Ranworth Road - Engineering	
		Kevrek	\$268.18
		Vehicle Spare Parts - Fleet	
		Kidsafe WA Incorporated	\$165.00
		Playground Inspection - Hudson Park - Projects	
		Kinetic IT Pty Ltd	\$16,041.27
		Monthly Service Fee - Threat Intelligence - IT	
		Payroll Penetration Test - IT	
		Kleenit	\$23,053.42
		High Pressure Clean Oil Spill - Chittick Way - Engineering	
		Repair Bollards - Dundobar Road - Engineering	
		Clean Up/Dispose Bio Waste - Ashby Operations Centre - Parks	
		Pressure Wash - Ashby Depot - Engineering Maintenance	
		Konecranes Pty Ltd	\$800.90
		Quarterly Maintenance - Fleet	
		Konnect (Coventry Fasteners)	\$231.68
		Vehicle Spare Parts - Fleet	
		Kyocera Document Solutions	\$92.57
		Toner Kit - Asset Maintenance	
		Ladybird's Plant Hire	\$50.60
		Plant Hire For The City	
		Landcare Weed Control	\$63,814.28
		Weed Control - Various Locations - Conservation	
		Lantern Creative Pty Ltd	\$1,232.00
		Architectural Consultancy - Belhaven Park Sewer Extension - Projects	
		Laundry Express	\$942.94
		Laundry Services For The City	
		LD Total	\$165,308.19
		Landscape Maintenance For The City	
		Leamac Picture Framing	\$76.00

WARRANT OF PAYMENTS FEBRUARY 2020			
PAYMENT	DATE	DESCRIPTION	AMOUNT
		4 Mattboards - Events	
		Les Mills Asia Pacific	\$1,028.20
		Monthly License Fee - Aquamation	
		Lexis Nexis	\$4,367.78
		Annual Contract 2019 / 2020 - Legal	
		Lighthouse Studio Productions Pty Ltd	\$550.00
		Photography Workshop - School Holidays - 20.01.2020 - Youth Services	
		Ligna Construction	\$1,320.00
		Install Limestone Sign - Yanchep - Construction	
		Linemarking WA Pty Ltd	\$5,470.01
		Linemarking Services For The City	
		Living Turf	\$1,683.00
		Supply Of Higran 1ltr Bottle - Parks	
		Lobel Events	\$26,594.70
		Power And Lighting - Wanneroo Festival - Place Management	
		Local Government Professionals Australia WA	\$5,500.00
		Social Impact Evaluation Project - Community Development	
		Mackay Urban Design	\$660.00
		Professional Services - Design Review Panel Meeting 23.01.2020 - Approvals	
		Maiya Business Solutions	\$4,628.80
		Project Consultancy - Wanneroo - Business Systems	
		Major Motors	\$10,490.11
		Vehicle Spare Parts - Fleet	
		Mammoth Equipment & Exhausts Pty Ltd	\$1,650.00
		Ecoblue - Stores Stock	
		Manheim Pty Ltd	\$2,328.83
		Selling/Towage Fees For Vehicles - Rangers	
		Market Creations	\$20,130.00
		Replacement Of Intranet Platform - IT	
		Marketforce Pty Ltd	\$9,208.70
		Printing - 2018 / 2019 Annual Report - Strategic & Business Planning	
		Advertising Services For The City	
		Mayday Earthmoving	\$27,112.25
		Heavy Equipment Hire For The City	
		McLeods	\$10,969.47
		Legal Fees For The City	
		Meter Office	\$261.36
		Stationery Supplies - Library Services	
		Metropolitan Cash Register Co	\$223.30

WARRANT OF PAYMENTS FEBRUARY 2020			
PAYMENT	DATE	DESCRIPTION	AMOUNT
		3 Thermal Boxes Docket Printer & Paper - Cultural Development	
		Michael Page International (Australia) Pty Ltd	\$4,987.53
		Casual Labour For The City	
		Microway	\$8,068.90
		Annual Subscription - Articulate 360 Teams Renewal - IT	
		Midland Sand & Soil Supplies	\$275.00
		Baseball Mix - Gumblossom - Parks	
		Mindarie Regional Council	\$274,907.60
		Refuse Disposal For The City	
		Mini-Tankers Australia Pty Ltd	\$6,425.92
		Fuel Issues - January 2020 - Fleet Assets	
		Miracle Recreation Equipment Pty Ltd	\$15,823.50
		Playground Equipment Repairs - Parks	
		Modern Motor Trimmers	\$440.00
		Black Chairs Covers - Waste	
		Morgan Scarfe	\$1,500.00
		Balance - Circus Stage Show & Live In The Amphitheatre - Events	
		Mowmaster Turf Equipment	\$352.90
		Edger Covers - Stores Stock	
		MP Rogers & Associates Pty Ltd	\$7,358.70
		Design Fees - Clarecastle Retreat Beach Access Way - Asset Maintenance	
		Museumly	\$979.00
		Cleaning & Storage Of Mayoral Chain - Mayors Office	
		NAPA - GPC Asia Pacific Pty Ltd	\$1,341.97
		Vehicle Spare Parts - Fleet/Stores	
		Natural Area Holdings Pty Ltd	\$1,922.80
		Weed Control - Yellagonga - Conservation	
		Nespresso Professional	\$1,004.00
		Coffee Making Facilities - CEO's Office	
		Neverfail Springwater Limited	\$116.19
		Water Supplies - Print Room	
		Noma Pty Ltd	\$660.00
		Professional Services - Design Review Panel - Approval Services	
		Northern Lawnmower & Chainsaw Specialists	\$1,134.80
		Stihl Blower & Small Plant Spare Parts - Fleet	
		Safety Equipment - Conservation/Parks	
		Service/Repair - Brushcutter - Fleet	
		Novus Autoglass	\$85.00

WARRANT OF PAYMENTS FEBRUARY 2020			
PAYMENT	DATE	DESCRIPTION	AMOUNT
		Repair Front Windscreen - 1GBE 022 - Fleet	
		Nu-Trac Rural Contracting	\$9,875.90
		Beach Cleaning - 4 Locations - Engineering	
		OCP Sales - Omnific Enterprises P/L	\$442.75
		Repair Of Vertex - Aquamotion - Facilities	
		Officeworks Superstores Pty Ltd	\$229.80
		Printroom Supplies - Card & Covers	
		On Road Auto Electrics	\$9,346.23
		Vehicle Spare Parts - Fleet	
		Open Windows Software Pty Ltd	\$3,207.67
		Cloud Service Fees - Business Systems	
		Optima Press	\$66.00
		Sign Magnets - Community Facilities	
		Orbit Health & Fitness Solutions	\$212.91
		Gym Equipment - Aquamotion	
		Oz Microchips	\$1,626.90
		Microchip Scanner - Rangers	
		OzKidzKartz	\$1,880.00
		Go Kart & Track Hire - Wanneroo Festival 2020 - Events	
		Panther Protective Coatings	\$2,239.60
		Hydro Pool Deck - Aquamotion - Facilities	
		Paperbark Technologies Pty Ltd	\$19,073.35
		Arboricultural Advice/Reports For The City	
		Parker Black & Forrest	\$3,076.70
		Locking Services For The City	
		Pavement Analysis Pty Ltd	\$1,650.00
		Pavement Design - Hepburn Avenue/Highclere Boulevard Roundabout - Construction	
		Pedersens Event Hire	\$3,446.96
		Marquee & Fencing Hire - Live In The Amphitheatre - Events	
		Perth City Farm Incorporated	\$4,757.50
		Consultancy - Development Of Sustainable Girrawheen Hub Community Garden – Community Planning & Development	
		Perth Detailing Centre	\$275.00
		Cleaning - Community Transport Buses - Community Planning & Development	
		Perth Energy Pty Ltd	\$139,790.82
		Power Supplies For The City	
		Perth Garden Games	\$510.00

WARRANT OF PAYMENTS FEBRUARY 2020			
PAYMENT	DATE	DESCRIPTION	AMOUNT
		Giant Games Hire - Landsdale & Butler - Youth Services	
		Perth Racing Security	\$8,668.00
		Security Services - Australia Day Citizenship Ceremony 2020 - Events	
		Security Services - Live In The Amphitheatre - Events	
		Plantrite	\$24,007.50
		Plant Propagation - Various Locations - Conservation	
		Play Check	\$22,110.00
		Playground Audit - 132 Sites - Parks	
		Surface Impact Testing - Banyandah Park - Projects	
		PLE Computers	\$410.00
		Business Monitor - IT	
		PR Mataboni & Co	\$440.00
		Surveying To Replace Boundary Marker - 99 Gibbs Road - Parks	
		Practical Products Pty Ltd	\$4,568.30
		Griddle Plate - Wanneroo Districts Netball Association - Projects	
		Premier Tarps	\$527.78
		10 L Shaped Tarps - Fleet	
		Prestige Alarms	\$38,428.58
		Alarm/CCTV Services For The City	
		Print Smart Online Pty Ltd	\$2,003.00
		Printing - Mayoral Letterhead - Office Of The Mayor	
		Flyers - Australia Day Program - Events	
		Printing - Mitre Fire Chart Brochure - Community Safety	
		Professional Development Training Pty Ltd	\$726.00
		Training - Advanced Skills For Elite Personal Assistants 29.01.2020 - 1 Attendee - Mayors Office	
		Programmed Integrated Workforce	\$22,101.01
		Casual Labour For The City	
		Promolab	\$20,200.40
		Promotional Items - Events	
		Signs & Tear Drop Flags - Wanneroo Festival 2020 - Events	
		Property Council of Australia Limited	\$1,890.00
		Shopping Centres Directory - Economic Development	
		Quadient	\$15,565.00
		Folder And Inserter Machine & 48 Months Maintenance - IT	
		RAC Motoring & Services Pty Ltd	\$396.00

WARRANT OF PAYMENTS FEBRUARY 2020			
PAYMENT	DATE	DESCRIPTION	AMOUNT
		Roadside Assistance - Various Vehicles	
		Radlink Communications	\$118.80
		Two Way Radio Hire - Youth Services	
		Regal Plumbtec	\$530.00
		Concrete Sprinkler Surrounds - Abbeville Park - Parks	
		Reliable Fencing	\$50,783.57
		Fencing Works For The City	
		Reliansys Pty Ltd	\$1,105.00
		Annual Software Fee - 01.03.2020 - 28.02.2021 - IT	
		Resolute Security Services Pty Ltd	\$1,320.00
		Security Services - Yanchep Fire - Events	
		Retro Music Box	\$4,345.00
		Balance - Perth Cabaret Collective - Live In The Amphitheatre - Events	
		Richgro	\$323.00
		Washed White Sand - Splendid Park - Parks	
		Ricoh Australia Pty Ltd	\$4,888.57
		Lease Charge - Production Machine - Print Room	
		RJ Vincent & Co	\$1,436,796.67
		Payment Certificate 10 - Pinjar Road Duplication - Projects	
		Progress Payment 11 - Marmion Avenue Duplication - Projects	
		Roads 2000	\$145,131.11
		Road Works For The City	
		Ron Gill Pty Ltd Trading As Rick Gill Motorcycles	\$443.70
		Quad Bike Service - Ranger Services	
		Ron Nyisztor	\$2,524.00
		Install Even Keel Exhibition - Cultural Services	
		Roy Gripske & Sons Pty Ltd	\$1,395.01
		Stock - Store Issues	
		Royal Wolf Trading Australia Pty Ltd	\$600.59
		Hire Of Cabin Unit - 09.02.2020 - 09.03.2020 - Fire Services	
		RS Components Pty Ltd	\$75.12
		Vehicle Spare Parts - Fleet	
		RSEA Pty Ltd	\$968.52
		Safety Vests & Earplugs - Stores	
		Rubek Automatic Doors	\$1,952.50
		Replace Circuit - Automatic Door - Aquamation - Building Maintenance	

WARRANT OF PAYMENTS FEBRUARY 2020			
PAYMENT	DATE	DESCRIPTION	AMOUNT
		Switch Replacement & Install Motion Sensors - Banksia Room - Building Maintenance	
		RW Kaden & T Kaden	\$1,080.00
		Roaming Character - Wanneroo Festival - Events	
		Safeman WA Pty Ltd	\$1,896.50
		Safety Boots - Stores	
		Safety And Rescue	\$220.00
		Test Anchor Points - Waterland Point - Projects	
		Safety Tactile Pave	\$5,209.78
		Replace Tactile Pavers - Gngara Road/Coverwood Promenade - Engineering	
		Safety World	\$142.45
		Safety Boots - Conservation	
		Safetyquip	\$96.87
		Disposable Gloves - IM	
		Sage Consulting Engineers	\$4,741.00
		Lighting Investigation And Design Provision - Kingsway Dog Park - Projects	
		SAI Global Ltd	\$3,150.00
		Training - Lead Auditor In Environmental Management Systems – Strategic Land Use Planning	
		Sanax Medical And First Aid Supplies	\$4,525.94
		Stock - Store Issues	
		Scarboro Toyota	\$57,567.12
		New Vehicle - Toyota Prado - Fleet Assets	
		Scatena Clocherty Architects	\$7,015.25
		Consultancy - Wanneroo Netball Building Upgrade - Projects	
		Consultancy - Shelvock Sports Amenities - Projects	
		Schindler Lifts Australia Pty Ltd	\$3,410.00
		Lift And/Or Escalator Service - Quinns Mindarie Community Centre - Building Maintenance	
		Scott Print	\$3,779.60
		Printing - Flyers - Retro Rewind - Events	
		Printing - Leaflets - Global Beats And Eats - Events	
		Printing - Aquamotion Promo - Facilities	
		SCRD Holdings Pty Ltd	\$343.80
		E-Waste Recycling - IT	
		Seabreeze Landscape Supplies	\$22.50
		Brickies Sand - Parks	

WARRANT OF PAYMENTS FEBRUARY 2020			
PAYMENT	DATE	DESCRIPTION	AMOUNT
		Sebel Pty Ltd	\$13,464.00
		200 Postura Chairs - Facilities	
		Shaun Nannup	\$950.00
		Welcome To Country - Wanneroo Festival - Events	
		Shelving King	\$338.00
		Long Span Shelving - Girrawheen Library - Library Services	
		Shred-X	\$302.06
		Shredding Services For The City	
		Sifting Sands	\$30,535.33
		Sand Cleaning Services For The City	
		Sigma Chemicals	\$866.25
		Pool Chemical Supplies - Aquamotion - Facilities	
		Silver Squid Productions	\$2,585.00
		Videography - Wanneroo Festival 2020 - Events	
		Videography - Australia Day Citizenship Ceremony - Events	
		Site Architecture Studio	\$4,070.00
		Variation 7 - Construction Administration - Dennis Cooley Pavilion - Projects	
		Site Environmental & Remediation Services Pty Ltd	\$2,577.52
		Asbestos Removal - Middleton - Parks	
		SJ McKee Maintenance Pty Ltd	\$5,822.00
		Repair Works For Waste Services	
		Skipper Transport Parts	\$7,612.32
		Vehicle Spare Parts - Fleet/Stores	
		Skyline Landscape Services (WA)	\$21,517.65
		Landscape Maintenance For The City	
		Slater-Gartrell Sports	\$242.00
		Replace Tennis Net - Bellport Park - Parks	
		Smartbuilt Perth Pty Ltd	\$2,506.81
		Pest Control Services For The City	
		Smoke & Mirrors Audio Visual	\$12,967.00
		Audio Visual & Sound Equipment - Events	
		Softfall Guys	\$4,083.75
		Repair Softfall - Various Locations - Parks	
		Sonic Healthplus Pty Ltd	\$5,636.56
		Medical Fees For The City	
		Spare Parts Puppet Theatre	\$3,960.00
		Deposit - Entertainment - Global Beats & Eats 2020 - Events	
		Sports Marketing Australia Pty Ltd	\$2,420.00

WARRANT OF PAYMENTS FEBRUARY 2020			
PAYMENT	DATE	DESCRIPTION	AMOUNT
		Events Placement Fee - Good Chef Bad Chef - Economic Development	
		Sports Surfaces	\$5,346.00
		Replace Cricket Wicket - Cabrini Park - Parks	
		Sports Turf Association (WA) Incorporated	\$700.00
		Annual Group Membership 01.01.2020 - 31.12.2020 - Parks	
		Sports World of WA	\$2,660.90
		Goggles Order - Aquamotion	
		Sprayline Spraying Equipment	\$935.47
		Antennas & Spring Bases - Conservation	
		Windmeter - Parks	
		St John Ambulance Western Australia Ltd	\$2,205.65
		Event Health Services - Australia Day - Events	
		Event Health Services - Youth Services	
		First Aid Supplies/Training For The City	
		Statewide Cleaning Supplies Pty Ltd	\$3,452.96
		Stock - Stores Issues	
		Statewide Pump Services	\$4,378.00
		Replace Pump - Aquamotion	
		Stats WA Pty Ltd	\$4,262.50
		Geotech Investigation - Koondoola Park Tennis Court - Projects	
		Stewart & Heaton Clothing Company Pty Ltd	\$2,229.97
		Uniforms - Community Safety	
		StrataGreen	\$1,690.92
		Sapling Protectors - Parks	
		Strategic DCP Consulting	\$4,389.06
		Consulting Services - Strategic Land Use Planning	
		Suez Recycling & Recovery Pty Ltd	\$8,159.64
		Refuse Collection For The City	
		Supreme Dry Cleans and Laundrette	\$700.00
		Laundry Services - Kingsway	
		Surf Life Saving WA Incorporated	\$73,164.33
		Lifeguard Services - Quinns And Yanchep Beaches - Facilities	
		Risk Assessment - Two Rocks - Strategic Land Use Planning	
		Talbot & Walsh Engraving & Signs	\$874.50
		Cast Bronze Plaque - Cultural Services	
		Taldara Industries Pty Ltd	\$175.12
		Garbage Bags - Stores	
		Tamala Park Regional Council	\$138.00

WARRANT OF PAYMENTS FEBRUARY 2020			
PAYMENT	DATE	DESCRIPTION	AMOUNT
		GST Payable - January 2020 Pursuant To Section 153B Of Agreement - Finance	
		Taman Tools	\$783.75
		Grinding Disc - Stores	
		Tanks For Hire	\$2,005.30
		Hire - Water Tank - Multicultural Festival - Events	
		Hire - Water Tank With Drink Bubblers - Wanneroo Skate Park - Youth Services	
		TC Precast Pty Ltd	\$27,879.50
		Drainage Materials - Various Locations - Engineering/Construction	
		Technology One Limited	\$1,967.90
		Consulting Services - 12 Days Pre-Paid Spatial Consulting - IT	
		Tenco Engineers Pty Ltd	\$660.00
		Structural Engineer - Australia Day Marquee - Events	
		Tepuy Design	\$350.00
		Architectural Design - Animal Care Centre - Projects	
		Terravac Vacuum Excavations Pty Ltd	\$26,023.26
		Location Services - Various Locations - Projects	
		Terrestrial Ecosystems	\$3,190.00
		Kangaroo Management - Carramar Golf Course - Property	
		The Basketball Man	\$1,980.00
		Maintenance Of Netball Nets - Kingsway - Parks	
		The Distributors Perth	\$152.60
		Snack And Confectionery - Kingsway Indoor Stadium	
		The Event Mill Pty Ltd	\$2,150.50
		Balance - Global Village Entrance Feature - Wanneroo Festival 2020 - Events	
		The Factory (Australia) Pty Ltd	\$40,111.50
		Remove/Store Christmas Decorations - Building Maintenance	
		The Hire Guys Wangara	\$3,520.00
		Equipment Hire - Arrow Boards - Waste	
		The Perth Mint	\$3,484.80
		700 2020 Citizenship Coins - Events	
		The Poster Girls	\$770.00
		Distribution Of 200 Posters & 1000 Flyers - Even Keel - Cultural Services	
		Distribution Of 200 Posters & 1000 Flyers - Community Art Awards & Exhibition -	

WARRANT OF PAYMENTS FEBRUARY 2020			
PAYMENT	DATE	DESCRIPTION	AMOUNT
		Cultural Services	
		The Royal Life Saving Society Australia	\$36,693.57
		Watch Around Water Wristbands - Aquamotion	
		Home Pool Barrier Inspections - Compliance	
		Water Feature Maintenance - January 2020 - Parks	
		The Trustee for CWC Trust	\$1,650.00
		Consultancy Services - Ridgewood Park Lighting Upgrade - Projects	
		The Trustee for New Dealership Trust	\$6,390.35
		Vehicle Repairs - Fleet	
		The Trustee for The Encore Discretionary Trust	\$340.00
		Books For Library Services	
		The Trustee For The H2 Unit Trust	\$7,425.00
		Location Partner - Good Chef Bad Chef - Economic Development	
		The Trustee for TLC Solutions Australia Unit Trust	\$5,940.00
		Workshop - Community Safety & Emergency Team Development 22.01.2020	
		Workshop - Leading In A Team Environment - People And Culture	
		The Trustee For Top End Imports Trust	\$1,254.00
		Frillneck Hats - Stores	
		The Workwear Group Pty Ltd	\$2,927.55
		Staff Uniforms - Stores	
		Thirty4 Pty Ltd	\$211.20
		Qnav Mobile Data Monthly Subscription - Community Safety	
		TJ Depiazzi & Sons	\$91,367.21
		Supply Mulch/Pine Chips - Various Locations - Parks/Projects	
		Toll Transport Pty Ltd	\$83.71
		Courier Services - Stores	
		Total Eden Pty Ltd	\$10,298.81
		Landscape Reinstatement - Marmion Avenue - Projects	
		Total Landscape Redevelopment Service Pty Ltd	\$37,867.50
		Install Additional Turf - Edgar Giffiths Park - Projects	
		Playground Equipment Installation - Allanbi Park - Projects	
		New Playground - Colmworth Park - Projects	

WARRANT OF PAYMENTS FEBRUARY 2020			
PAYMENT	DATE	DESCRIPTION	AMOUNT
		TQuip	\$3,289.03
		Vehicle Spare Parts - Fleet/Stores	
		Triton Electrical Contractors Pty Ltd	\$2,684.00
		Electrical Works - Various Parks - Parks	
		Trophy Choice	\$38.50
		Engraving - Ridgewood Public Art Plaque - Cultural Services	
		Trophy Shop Australia	\$202.30
		Name Badges - Various Employees	
		Truck Centre WA Pty Ltd	\$3,581.33
		Vehicle Spare Parts - Fleet/Stores	
		Turf Care WA Pty Ltd	\$363,800.62
		Turfing Works For The City	
		Turfmaster Pty Ltd	\$26,199.58
		Turfing Works For The City	
		Tutaki Unit Trust	\$24,925.70
		Marquee Hire - Yanchep Fire Thank You Event – Events \$584.00	
		Marquees And Furniture - Wanneroo Festival – Events \$24,341.70	
		Two Rocks Volunteer Bush Fire Brigade	\$11.00
		Reimbursement - Volunteer Check - Fire Services	
		United Fasteners WA Pty Ltd	\$195.98
		Vehicle Spare Parts - Fleet	
		Valerie Shaw	\$278.40
		Artist Fees - Home Exhibition - Cultural Services	
		Valvoline (Australia) Pty Ltd	\$958.51
		Grease Optimum Choice - Stores	
		Viking Rentals	\$1,424.59
		Hire Of Disabled Toilet - Splendid Avenue - Faculties	
		Vocus Communications	\$247.50
		Business Internet - Yanchep Beach Road - 01 - 29.02.2020 - IT	
		WA Garage Doors Pty Ltd	\$242.00
		Repair Roller Door - Koondoola Community Centre - Building Maintenance	
		WA Hino Sales & Service	\$191.95
		Vehicle Spare Parts - Fleet	
		WA Limestone Company	\$24,357.43
		Limestone - Various Locations - Construction/Engineering	
		WA Safety And Training Pty Ltd	\$2,110.63
		Safety Officer - Australia Day Ceremony - Events	
		Wangara Subaru & Volkswagen	\$452.64
		Vehicle Spare Parts - Fleet	

WARRANT OF PAYMENTS FEBRUARY 2020			
PAYMENT	DATE	DESCRIPTION	AMOUNT
		Wanneroo Agricultural Machinery	\$2,660.95
		Vehicle Spare Parts - Fleet/Stores	
		Wanneroo Business Association Incorporated	\$1,980.00
		Workshop - Sell More By Getting More Comfortable - Economic Development	
		Workshop - Artificial Intelligence 30.01.2020 - Economic Development	
		Wanneroo Electric	\$51,835.16
		Electrical Maintenance For The City	
		Wanneroo Fire Support Brigade	\$2,434.59
		Reimbursement - Operational Items - Fire Services	
		Wanneroo Towing Service	\$415.80
		Towing Abandoned Vehicles & Damaged VMS Board - Community Safety	
		Waste Management And Resource Recovery Association Of Australia Ltd	\$1,650.00
		Member Subscription 2020 - Waste Services	
		Water Technology Pty Ltd	\$16,696.84
		Professional Services - Mindarie Breakwater - Coastal Projects	
		West Coast Fireworks Pty Ltd	\$22,000.00
		Fireworks - Wanneroo Multicultural Day - Events	
		West Coast Shade Pty Ltd	\$1,892.00
		Repair Shade Sail - Moorhead & Ashdale Parks - Parks	
		West Coast Turf	\$27,170.00
		Lay Turf - Kingsway Soccer, Ashdale Oval & Landsdale Oval - Parks	
		West Oz Wildlife	\$1,699.50
		Wildlife Show - Wanneroo Festival 2020 - Communications & Brand	
		Westbuild Products Pty Ltd	\$732.51
		Kwikset Cement - Stores	
		Western Australian Local Government Association	\$7,617.20
		Training - Understanding Local Government, Conflicts Of Interest, Meeting Procedures, Understanding Financial Reports & Budgets & Serving On Council - Cr B Treby	
		Training - Serving On Council & Understanding Financial Reports & Budgets - Cr C Baker	
		Training - Certificate IV In Procurement And Contracting 09 - 13.03.2020 - 1 Attendee - IT	

WARRANT OF PAYMENTS FEBRUARY 2020			
PAYMENT	DATE	DESCRIPTION	AMOUNT
		Western Australian Treasury Corporation	\$922,309.00
		Loan Interest Payment Due 03.03.2020 - Finance	
		Western Resource Recovery Pty Ltd	\$4,840.00
		Empty Washdown Bays - Fleet Workshop - Building Maintenance	
		Western Tree Recyclers	\$41,674.82
		Greenwaste Removal - Motivation Drive - Waste	
		William Buck Consulting (WA) Pty Ltd	\$34,975.43
		Internal Audit Services - Risk Management	
		Probity Adviser Services - Contracts & Procurement	
		Wilson Security	\$8,196.70
		Security Services For The City	
		Winc Australia Pty Limited	\$5,428.96
		Stationery For The City - January 2020	
		Wizard Training Solutions	\$3,630.00
		Workshop - Dealing With Antisocial Behaviour 17.02.2020 - Youth Services	
		Work Clobber	\$1,475.42
		Safety Shoes/Uniforms - Various Employees	
		Workpower Incorporated	\$29,551.60
		Watering/Weed Control Services - Various Locations - Conservation	
		Wrenoil	\$16.50
		Oil Waste Disposal - Waste	
		Wurth Australia Pty Ltd	\$112.37
		Vehicle Spare Parts - Fleet	
		Yanchep Beach Joint Venture	\$8,858.58
		Rent, Outgoings, Rates Yanchep Hub - Place Management	
		Internet Service - Yanchep Hub - February 2020 - Place Management	
		Yanchep Inn Nominees	\$1,000.00
		Deposit - Catering And Venue Hire - CEO Forum Dinner 23.07.2020 - Events	
		Zanotech	\$343.75
		Printer Installation - Cr Sangalli - IT	
		Zetta Group	\$34,493.22
		Juniper Certificate Authority - IT	
00003758	24/02/2020		
		Cabcharge	\$594.31
		Cabcharge Services For The City	

WARRANT OF PAYMENTS FEBRUARY 2020			
PAYMENT	DATE	DESCRIPTION	AMOUNT
00003759	25/02/2020		
		Synergy	\$2,481.94
		Power Supplies For The City	
00003760	25/02/2020		
		Barra Civil & Fencing	\$2,259.00
		Install Fencing - Hardcastle Park - Construction	
		Budo Group Pty Ltd	\$9,523.25
		Bin Store Upgrade - New Civic Centre - Projects	
		Bin Store Upgrade - Clarkson Library - Projects	
		Cat Welfare Society Incorporated	\$1,725.00
		Daily Impound Fees - Rangers	
		Challenge Brass Band	\$990.00
		Entertainment - Australia Day - Events	
		Cossill & Webley Consulting Engineers	\$11,070.40
		Consulting - Connolly Drive Dualling - Projects	
		Consultancy - Hartman Drive Dualling - Projects	
		Critical Fire Protection & Training Pty Ltd	\$344.32
		Fire Protection Services - Girrawheen Library	
		Embroidme Malaga	\$114.95
		Staff Uniforms - Rangers	
		Emerge Associates	\$4,950.00
		Splendid Park Cycling Facility - Facilities Planning	
		Emerge Environmental Services Pty Ltd	\$8,395.75
		Foreshore Management Plan - Two Rocks - Strategic Land Planning	
		Glass Tinting WA	\$308.00
		Apply Frosted Tinting To Doors - Hocking/Pearsall Community Centre	
		Hodge Collard Preston Unit Trust	\$6,545.00
		Consultancy - Design Of Wanneroo Aquamotion Family Change Room - Facilities	
		Imagesource Digital Solutions	\$3,062.00
		Roadworks Signage - Connolly Drive - Projects	
		Corflute - Community Profile - Place Management	
		Integrity Industrial Pty Ltd	\$1,844.77
		Casual Labour For The City	
		John Hughes Group	\$46,642.05
		New Vehicle Purchase - Hyundai Ionic -	

WARRANT OF PAYMENTS FEBRUARY 2020			
PAYMENT	DATE	DESCRIPTION	AMOUNT
		Fleet	
		Judy Rogers	\$278.40
		Artist Fee - Home Exhibition - Cultural Services	
		Lantern Creative Pty Ltd	\$14,394.60
		Architectural Consultancy - Addison Park Building Upgrade - Projects	
		Malco Flooring Pty Ltd	\$4,829.00
		Remove And Install Tiles - Girrawheen Library - Building Maintenance	
		Mayday Earthmoving	\$330.00
		Equipment Hire - Water Truck - Yanchep Bushfire	
		Michael Page International (Australia) Pty Ltd	\$2,691.68
		Casual Labour For The City	
		Mindarie Regional Council	\$329,643.24
		Refuse Disposal For The City	
		Moore Stephens (WA) Pty Ltd As Agent	\$1,570.00
		Training - Budget Workshop 2020 - 2 Attendees - 11.03.2020 - Finance	
		Plan E	\$2,241.25
		Landscaping - Marmion Avenue - Projects	
		Programmed Integrated Workforce	\$1,969.04
		Casual Labour For The City	
		Turf Care WA Pty Ltd	\$3,064.60
		Reinstate Cricket Mats - St Andrews Park - Parks	
		Removal Of Debris - Gumblossom Park - Parks	
		Workpower Incorporated	\$373.60
		Reporting - Koondoola And Frangipani Park - Projects	
00003761	25/02/2020		
		Alinta Gas	\$21.10
		Gas Supplies For The City	
		Australian Manufacturing Workers Union	\$83.40
		Payroll Deductions	
		Australian Services Union	\$691.30
		Payroll Deductions	
		Australian Taxation Office	\$7,229.00
		Payroll Deductions	
		BGC Residential Pty Ltd	\$12,000.00
		Refund - 6 Street & Verge Bonds	
		Blueprint Homes (WA) Pty Ltd	\$4,000.00
		Refund - 2 Street & Verge Bonds	
		Building & Construction Industry Training	\$30,572.64

WARRANT OF PAYMENTS FEBRUARY 2020			
PAYMENT	DATE	DESCRIPTION	AMOUNT
		Board	
		Collection Approved Levy Payments January 2020	
		Celebration Homes Pty Ltd	\$4,000.00
		Refund - 2 Street & Verge Bonds	
		Child Support Agency	\$1,165.01
		Payroll Deductions	
		City of Wanneroo	\$147.00
		Alkimos - Engineering Development Application - DA2020/186 Illuminated Sign - Bluewater Drive	
		City of Wanneroo - Payroll Rates	\$6,449.00
		Payroll Deductions	
		City of Wanneroo - Social Club	\$756.00
		Payroll Deductions	
		Dale Alcock Homes Pty Ltd	\$2,000.00
		Refund - Street & Verge Bond	
		Department of Fire & Emergency Services	\$775.00
		Training - Local Emergency Recovery Roles & Responsibilities - Emergency Services	
		Essential First Choice Homes Pty Ltd	\$2,000.00
		Refund - Street & Verge Bond	
		Fleet Network	\$1,617.71
		Input Tax Credits For Salary Packaging - February 2020	
		Payroll Deductions	
		Halpd Pty Ltd Trading As Affordable Living Homes	\$2,000.00
		Refund - Street & Verge Bond	
		HBF Health Limited	\$622.90
		Payroll Deductions	
		Home Group WA Pty Ltd	\$16,000.00
		Refund - 8 Street & Verge Bonds	
		Homebuyers Centre	\$4,000.00
		Refund - 2 Street & Verge Bonds	
		Ideal Homes Pty Ltd	\$2,000.00
		Refund - Street & Verge Bond	
		IPAA WA	\$2,200.00
		Training - How To Develop Good Report Writing Skills - People & Culture	
		JCorp Pty Ltd	\$4,836.65
		Refund - 2 Street & Verge Bonds	
		Refund - Development Application - No Longer Required	
		LD & D Australia Pty Ltd	\$93.40
		Milk Deliveries For The City	
		LGRCEU	\$1,916.76
		Payroll Deductions	

WARRANT OF PAYMENTS FEBRUARY 2020			
PAYMENT	DATE	DESCRIPTION	AMOUNT
		Materon Investments WA Pty Ltd	\$6,000.00
		Refund - 3 Street & Verge Bonds	
		Maxxia Pty Ltd	\$10,020.58
		Input Tax Credits For Salary Packaging - January 2020	
		Payroll Deductions	
		Mr Graham John Woodard	\$243.55
		Keyholder Payment	
		Rates Refund	\$267.47
		Ms Peggy Brown	\$145.00
		Keyholder Payment	
		Paywise Pty Ltd	\$2,011.96
		Input Tax Credits For Salary Packaging - January 2020	
		Payroll Deductions	
		Phase 3 Landscape Construction Pty Ltd	\$2,000.00
		Refund - Street & Verge Bond	
		Prime Projects Construction Pty Ltd	\$61.09
		Refund - Development Application - Overpayment	
		Rooforce Facility Services	\$6,806.25
		Security - Wanneroo Festival 2020 - Events	
		SCF Group Pty Ltd	\$4,147.00
		Sea Container - Ashby Depot - Parks	
		Selectus Salary Packaging	\$207.82
		Payroll Deductions	
		Simsai Construction Group Pty Ltd	\$6,000.00
		Refund - 3 Street & Verge Bonds	
		Smartsalary	\$9,501.06
		Input Tax Credits For Salary Packaging - January 2020	
		Payroll Deductions	
		Tangent Nominees Pty Ltd (Atf The Summit Homes Group Trust)	\$4,000.00
		Refund - 2 Street & Verge Bonds	
		Urban Development Institute of Australia WA Division Incorporated	\$1,659.00
		Registration - 2020 State Conference - 1 Attendee - Planning Services	
		Registration - Industry Luncheon - Perth In A Global Context - 14.02.2020 - Land Development	
		Water Corporation	\$5,616.41
		Water Supplies For The City	
		Wow Group (WA) Pty Ltd	\$6,000.00
		Refund - 3 Street & Verge Bonds	

WARRANT OF PAYMENTS FEBRUARY 2020			
PAYMENT	DATE	DESCRIPTION	AMOUNT
00003762	25/02/2020		
		Department of Mines, Industry Regulation & Safety	\$58,130.45
		Collection Agency Fees	
00003763	25/02/2020		
		Tourism Council Western Australia	\$25.00
		Registration - Tourism Council WA Event - 1 Attendee - Economic Development	
00003764	26/02/2020		
		City of Wanneroo - Municipal Bank Account	
		Credit Cards & Bank Fees January 2020 \$49,191.70 - Breakdown On Page 60	
00003765	26/02/2020		
		Department of Agriculture, Water and the Environment	\$17,149.00
		Payment Certificate 1 - Halesworth Park - Environmental Permit Assessment - Projects	
00003766	27/02/2020		
		National Australia Bank	
		Flexipurchase - December 2019 \$42,987.39 - Breakdown On Page 54	
		Total Director Corporate Services Advance - EFTs	\$13,536,215.72
NATIONAL AUSTRALIA BANK			
00003754	14/02/2020		
		National Australia Bank	
		Assets	
		Benara Nurseries - Planting - Remembrance Day @ Memorial Park And Kingsway Playground	\$578.35
		Big W - Water Jugs	\$26.00
		Bunnings - Hardware Purchases	\$383.52
		Couplers Malaga - Hose And Fittings	\$124.76
		Dawsons Garden World - Infill Planting - Remembrance Day @ Memorial Park	\$65.85
		DBCA Wildlife License - Flora Taking Licence	\$75.00
		Elliotts Irrigation - Irrigation Station Splitter - Luicini Park	\$121.00
		Jaycar Clarkson - Two Way Wireless Radios - Central Irrigation Team	\$478.95

WARRANT OF PAYMENTS FEBRUARY 2020			
PAYMENT	DATE	DESCRIPTION	AMOUNT
		Landsdale Plants - Infill Planting - Remembrance Day @ Memorial Park	\$122.40
		Officeworks - Stationery Items	\$85.26
		PLE Computers Pty Ltd - Wireless Mini Bluetooth Dongle	\$151.80
		Super Cheap Auto - Jumper Leads	\$79.98
		Woolworths - Morning Tea For Yanchep Coastal Walk	\$33.85
		Work Clobber - Safety Clothing	\$321.53
		Assets Maintenance	
		Advanced Lock Key - Locking Services	\$105.00
		Arrows Emergency System - Vehicle Spare Parts	\$472.16
		Barnetts Architecture Hardware - Furniture Plate / Lever	\$115.05
		Bunnings - Hardware Purchases	\$5,925.85
		Calidad Industries - Diffuser & Opal Dome	\$155.20
		Cathedral Office Products - Pinboards	\$767.80
		Cleanaway Operations Pty Ltd - Hire Parts Washer - Workshop	\$381.43
		CSR Gyprock - Ceiling Tiles	\$180.40
		Direct Fasteners - Tex Screws	\$99.00
		Kmart - SD Card	\$49.00
		Lindan Pty Ltd - Braille - Male Toilet	\$115.50
		Midland Plasterboard - 3 Total Joint 4.8Kg	\$99.00
		Murolo Pty Ltd - Staples	\$10.95
		Neltonics Australia - Vehicle Spare Parts	\$278.30
		Northern Lawnmower - Hard Hat, Chaps, Safety Glasses	\$345.34
		Officeworks - Key Cabinet	\$229.00
		Pattos Paint Shop - Paint Supplies	\$403.51
		RSEA Pty Ltd - Safety Boots	\$346.90
		Rynat Industries Australia - Cat 74 Key	\$66.66
		The Good Guys - Hair Dryer	\$199.00
		Toolmart Australia Pty Ltd - Inspection Fees, Drill & Service Order	\$146.95
		Valspar Joondalup - Paint Supplies	\$1,377.91
		Wanneroo Glass - Mirror	\$53.55
		Work Clobber - Safety Equipment	\$555.30
		Business Manager Aquamotion & Kingsway	
		Bunnings - Hardware Purchases	\$25.04
		Coles - Swim Nappies	\$131.44
		Facebook - Advertising	\$25.00
		Flex Fitness Equipment - Power Bands	\$19.95

WARRANT OF PAYMENTS FEBRUARY 2020			
PAYMENT	DATE	DESCRIPTION	AMOUNT
		Global-E+Proswimwear - Swim Fins	\$342.00
		Kmart - Batteries	\$20.00
		Nandos Catering - Catering - Sales Training	\$135.60
		PLE Computers Pty Ltd - Bracket Boxes For PC Units	\$320.00
		Red Dot Stores - Textas And Xmas Supplies	\$9.50
		Solo 2 Pty Ltd - Weighted Cuffs - Dolphin Program	\$236.66
		Community Development	
		Coles - Catering Items - Youth Services	\$369.00
		Facebook - School Holidays - Facebook Boost	\$9.87
		Kmart - Materials - January School Holidays	\$18.00
		North Shore CC - Accidental Purchase	\$35.00
		Red Dot Stores - Art Materials	\$89.00
		Slimline Warehouse - Materials - Youth Services	\$144.76
		The Flying Fish Take - Catering Items - Youth Services	\$10.00
		Woolworths - Catering Items - Youth Services	\$118.61
		Community Safety & Emergency Management	
		Repco - Vehicle Spare Parts	\$84.15
		Officeworks - Stationery Items	\$19.96
		Council & Corporate Support	
		Aldi Stores - Catering Items - Induction	\$7.51
		Coles - Catering Items - In House Catering Request	\$1,380.54
		D&A Food Pty Ltd - Catering Items - In House Catering Request	\$17.80
		Host Direct - Purchases - Hospitality Kitchen	\$353.10
		Kmart - Purchases - The Mayors Appeal	\$192.00
		Wanneroo Bakery - Catering Items - In House Catering Request	\$59.50
		Wanneroo Fresh - Catering Items - In House Catering Request	\$579.18
		Cultural Development	
		Amazon - Local Stock Purchase	\$129.99
		Angus & Robertson Book - Books - Museum School Holiday Activities	\$95.60
		Bookdepository.Com - Local Stock	\$56.03

WARRANT OF PAYMENTS FEBRUARY 2020			
PAYMENT	DATE	DESCRIPTION	AMOUNT
		Purchase	
		Booktopia Pty Ltd - Local Stock Purchase	\$22.40
		Bunnings - Hardware Purchases	\$149.71
		City Nation Place - 2019 Awards Finalist Book	\$74.95
		Cleverpatch Pty Ltd - Supplies - Christmas Activities	\$85.76
		Coles - Catering Items - Buckingham House & Girrawheen Hub	\$87.30
		Collections Trust - Collection Document - Museum Team	\$123.56
		CPP State Library - Parking Fees	\$20.20
		DBCA - Local Stock Purchase	\$105.60
		EB Games - Dungeons And Dragons Game - Wanneroo Library	\$20.00
		Educating Kids - World Map Puzzle - Museum	\$103.40
		Etsy.Com - Matreshkacr - School Holiday Craft Activity	\$63.61
		Farmer Jacks - Chocolate Boxes - Volunteers Xmas Morning Tea	\$49.90
		Fishpond Limited - Local Stock Purchase	\$135.05
		Google*Google - Fraudulent Transaction Reported To NAB	\$4.99
		Ikea Perth - Program Resources - IAAP	\$856.83
		Jaycar Pty Ltd - Local Stock Purchase	\$145.90
		JBHIFI - Local Stock Purchase	\$39.34
		Kmart - Program Materials	\$239.50
		LGPA - Registration - Planning Reform For Better Places - Local Government Impacts & Involvement 07.11.2019	\$85.00
		Mollie Aatvos BV - Local Stock Purchase	\$121.53
		National Pen Promotion - Christmas Cards And Pens - Library Volunteers	\$148.18
		News Limited - Australian Subscription - Wanneroo Library	\$64.00
		Paypal - Local Stock Purchase	\$100.00
		PLE Computers Pty Lt - Power Bank	\$69.00
		Post Girrawheen - Working With Children Check	\$87.00
		Red Dot Stores - Program Materials	\$11.00
		Spotify - Subscription	\$11.99
		Spotlight - Display Material - Clarkson Library	\$115.00
		Peter Lyndon-James - Local Stock Purchase	\$58.45
		The Lit Centre Incorporated - Summer Reading Club Resources	\$273.00
		Transperth Ticket - Train Travel To Meeting	\$13.80

WARRANT OF PAYMENTS FEBRUARY 2020			
PAYMENT	DATE	DESCRIPTION	AMOUNT
		Wanewsdti - West Australian Newspaper - Clarkson Library	\$181.20
		Customer & Information Services	
		Google Cloud - Google Cloud Monthly Fee - November	\$88.17
		Officeworks - Colour Laser Wireless Printer & IPad Folio	\$706.85
		Paypal - Google Nest Indoor Security Camera And FOI Conference Full Day Event - Eventbrite - 3 Attendees	\$530.99
		SurveyMonkey - Licenses - Traffic Services & Economic Development	\$636.00
		Marketing, Communications and Events	
		Campaignmonitor.Co - Enewsletter Art Fee	\$721.37
		Coles - Catering - Community Workshop	\$15.51
		Community Newspaper - WannerooLink Online	\$2,200.00
		Facebook - Advertising	\$574.05
		Freshworks Incorporated - Commjobs Ticketing System	\$396.38
		Imagazine Ag - Facebook Advertising	\$37.18
		Jumanga Olives - Olives Purchased - Mayor's Gala Dinner 2019	\$154.00
		Officeworks - Stationery - Community Workshop	\$44.04
		Parks And Leisure Australia - Events Strategy Workshop	\$726.00
		People & Culture	
		Greenmount Beach Resort - Accommodation Expenses - National Local Government Workforce Summit	\$270.00
		Key Media Pty Ltd - Attendance - HRD Employment Law Masterclass Perth 2019	\$1,789.59
		Kmart - I-reward Vouchers	\$400.00
		Local Government NSW - Attendance - National local Government Workforce Summit	\$1,070.00
		Officeworks - Presenters / Pointers & Magazine Racks	\$263.89
		Property Services	
		ASIC - Company Searches	\$79.00
		CPP His Majestys - Parking Fees	\$9.09
		Department Of Justice - SAT Application	\$122.50
		Department of Mines, Industry Regulation and Safety - Worksafe Notice	\$30.00

WARRANT OF PAYMENTS FEBRUARY 2020			
PAYMENT	DATE	DESCRIPTION	AMOUNT
		Traffic & Transport Services	
		Supercheap Auto - Phone/GPS Mount	\$37.98
		Bunnings - Hardware Purchases	\$246.40
		Total	\$34,977.94
00003766	27/02/2020		
		National Australia Bank	
		Flexipurchase - December 2019	
		Assets	
		Autopro Morley - D/C Relay For Detecting Hot Coils	\$17.99
		BCF Australia - 4 Neck Gaitors	\$67.96
		Boya Equipment Pty Ltd - Knapsack Sprayer	\$185.00
		Bunnings - Hardware Purchases	\$638.20
		Elliotts Irrigation - Concrete Electrical Lid Covers & Irrigation Controller	\$2,291.19
		MM Electrical - Electrical Pit Lid	\$71.50
		Northern Lawnmowers - Steel Mesh Face Shield	\$35.66
		Officeworks - Stationery Items	\$52.17
		St John Ambulance Australia - CPR Refresher	\$36.75
		Work Clobber - Safety Clothing	\$337.06
		Assets Maintenance	
		Bakers Delight - Incorrect Purchase Monies Paid To CoW	\$14.00
		Barnetts Architectural Hardware - Hardware Purchases	\$828.82
		BP Express Currambine - Wrong Fuel Put In The Ute	\$107.85
		BP Mindarie - Ultimate Diesel	\$58.18
		Bunnings - Hardware Purchases	\$7,950.89
		Caltex Ashby - Exchange Gas Bottle - BBQ Trailer	\$29.00
		Carbide Tool Industries - Tool Purchases	\$144.73
		Coles - Furniture Polish	\$32.10
		Coles Express - Exchange Gas Bottle - Workshop BBQ	\$29.00
		Coles Express - Unleaded Fuel For Driver Reviver Caravan Generator For Weekend Caravan/Trailer Checks At Ashby Operations Centre.	\$15.40
		CSR Gyprock - Manhole Frame	\$94.10
		Direct Fasteners - Nuts, Bolts, Washers - Street Sign Installation	\$404.95

WARRANT OF PAYMENTS FEBRUARY 2020			
PAYMENT	DATE	DESCRIPTION	AMOUNT
		Fred's Lagoon Hardware - Hardware Purchases	\$135.18
		Grand Toyota - Vehicle Services	\$305.00
		Hillarys Boat Tackle - Hasp & Staple	\$19.90
		Ikea Perth - Shelf & Table	\$230.95
		Kitchen Warehouse - Chef Inox Round Scoop	\$19.90
		Lindan Pty Ltd - Ear Muffs, Spray, Bars & Braille Sign Disabled Toilet	\$451.55
		Live Taxi Australia - Drop Of Vehicle For Service	\$60.57
		Master Hose Pty Ltd - Hose Fittings	\$274.36
		Midland Plasterboard - 4.8kg Total Joint Finish	\$29.70
		Northern Lawnmower - Water Tank & Parts For Concrete Cutter	\$106.76
		Pattos Paint Shop - Paint Supplies	\$127.42
		Priceline Carramar - Zinc Cream	\$9.99
		Puma Alexander - Pump Diesel	\$25.18
		Safety Cool - Parts For Evaporative Cooler - Workshop	\$330.00
		Sign Synergy - Supply Arlon Graphics	\$88.00
		SJ Automotive - Inspect SES Trailer 96723	\$129.25
		The Hire Guys Wangara - Concrete Cutting Blades	\$770.00
		Valspar Joondalup - Paint Supplies	\$815.98
		Business Manager Aquamotion & Kingsway	
		Austswim Limited - Access And Inclusion Course 2 Attendees	\$560.00
		Boc Limited - Service Container Air Industry G Size	\$145.54
		Bunnings - Cable Ties / Extension Leads	\$59.96
		Coles - Catering Supplies & Consumables For Pool/Gym	\$146.70
		Kmart - 2 Inflatable Raft Boats For Swim School, Power Board & Watering Cans	\$62.15
		Australia Post - Incorrect Purchase Monies Paid To CoW	\$5.50
		RLSSWA - Manikin Wipes & Accessories For Swim School	\$64.40
		Subway Wanneroo - Sales Training Catering	\$98.00
		Community Development	
		Bunnings - Lock & Cable For Gas Bottle Tin	\$25.50
		Coles - Catering Items - Program	\$364.25

WARRANT OF PAYMENTS FEBRUARY 2020			
PAYMENT	DATE	DESCRIPTION	AMOUNT
		Activities	
		Curtin University - Advocacy Training	\$1,100.00
		Harvey Norman - Stereo - Hainsworth Exercise Classes	\$195.00
		Kmart - Program & Storage Items	\$200.30
		Super Cheap Auto - Lockable Metal Case - Gas Bottles	\$39.89
		WA Local Government - Registration - Multicultural Forum	\$99.00
		Woolworths - Catering Items - Program Activities	\$62.65
		Community Safety & Emergency Management	
		Ai Nan Gond - Catering - Fire Incident 460761	\$768.00
		Cafe Elixir - Catering - Workshop Involving DFES, City Of Joondalup, Shire Of Gingin	\$90.00
		Fire Protection Association - Training - Bushfire Planning & Environment Training - 2 Attendees	\$700.00
		Live Taxi Australia - Transport - Quinns Fire Station To Home - 24 Hour Shift Yanchep Fire	\$96.81
		Post Quinns Rocks - Charging Cables - Evacuation Centre - Yanchep Fires	\$110.00
		Subway Restaurant - Catering - Introduction To Fire Fighting Course & Community Recovery Sessions - Yanchep Community Centre	\$758.00
		Council & Corporate Support	
		Aldi Stores - Biscuits - Mayors Meeting	\$4.90
		Coles - In House Catering Requests & Items For Mayors Christmas Appeal	\$1,178.32
		D&A Food Pty Ltd - In House Catering Requests	\$55.90
		Kmart - Items For Mayors Appeal	\$248.50
		Subway Wanneroo - In House Catering Requests	\$33.40
		Wanneroo Bakery - In House Catering Requests	\$26.60
		Wanneroo Fresh - In House Catering Requests	\$378.98
		Woolworths - In House Catering Requests & Elected Members	\$764.41
		Cultural Development	
		Credit Adjustment (Google*Google – (Fraudulent Transaction Reported To	-\$4.99

WARRANT OF PAYMENTS FEBRUARY 2020			
PAYMENT	DATE	DESCRIPTION	AMOUNT
		NAB)	
		Baker Ross - School Holiday Activities - Wanneroo Museum	\$70.89
		Bookdepository.com - Bookstock - Library Services	\$18.45
		Booktopia Pty Ltd - Bookstock - Library Services	\$70.70
		Bunnings - Hardware Purchases	\$64.03
		Coles - Catering Items - Program Activities	\$122.25
		State Library - Parking Fees	\$16.15
		Dell Computer Pty Ltd - Cable Lock - Laptop - Girrawheen Library	\$68.15
		Dymocks Joondalup - Bookstock - Library Services	\$39.98
		Etsy.Com - Digital Image - School Holiday Activities - Wanneroo Museum	\$13.60
		Harvey Norman - Green Screen Photo Paper	\$88.00
		HTC Corp - Subscription - VR Device Experiences	\$83.88
		Kmart - Bookstock, Program Materials & Christmas Decorations	\$415.15
		Liquorland - Catering - Christmas Soiree	\$172.00
		Museums Australia - Organisation Level Membership	\$511.50
		Museums Board Of Vic - Image - Exhibition Display Wanneroo Museum	\$50.00
		National Pen Promotion - 50 Christmas Cards & Pens For Volunteers - Notebooks For Be Connected Giveaways	\$922.52
		News Limited - Australian Newspaper Subscription	\$64.00
		Officeworks - Computer Riser & Long Ruler - Girrawheen Library	\$46.48
		Oz Displays Pty Ltd - Display Materials	\$65.00
		QBD The Bookshop - Beginner Reader Titles & Incentive Giveaways For Summer Reading Club	\$422.50
		Red Dot Stores - Materials - Christmas Activities - Wanneroo Library.	\$21.00
		Silica Gel Australia - Silica Gel Beads - Plant Preservation Noongar Museum In A Box	\$48.95
		Slimline Warehouse - Poster Stand - Girrawheen Library	\$166.34
		Spotlight Butler - Cushion Inserts - IAAP	\$27.00
		Wanewsdti - West Australian Subscription	\$181.20

WARRANT OF PAYMENTS FEBRUARY 2020			
PAYMENT	DATE	DESCRIPTION	AMOUNT
		Customer & Information Services	
		Digicert Incorporated - GIS Consulting Services Near Me Upgrade	\$613.05
		Ergolink - Ergonomic Mouse	\$95.75
		Fix N Shop Pty Ltd - Samsung Galaxy S10 - Tough Phone Case	\$20.00
		Google Cloud - Monthly Fee - December 2019	\$71.21
		Inflectra Corporation - Spira Team 20 User Edition - Upgrade From 10 Concurrent Users To 20 Users	\$2,518.83
		Paypal - Noise Cancelling On Ear Headphones	\$61.95
		SurveyMonkey - Survey Monkey Renewal - Standard Annual Plan	\$288.00
		Wanneroo Central News - Card Purchase - Over 10 Years Service	\$9.99
		Marketing, Communications and Events	
		Bunnings - Items For Events	\$115.89
		Campaignmonitor.Co - Enewsletter	\$731.52
		Coles - Catering Items - Events	\$49.60
		Connoisseur Cafe - Refreshments For Residents - Yanchep Bush Fire Emergency	\$4,180.00
		Freshworks Incorporated - Commjobs Ticketing System	\$388.82
		Imagazine Ag - Facebook Advertising	\$36.87
		Kmart - Items For Events	\$196.00
		Paypal - Refreshments For Residents - Yanchep Bush Fire Emergency	\$3,636.00
		Red Dot Stores - Items For Events	\$15.00
		Spotlight - Items For Events	\$76.50
		Imagesource Digital - Wanneroo Festival Postcards	\$104.00
		Trophy Shop Australia - Student Citizenship Medallion	\$10.30
		Wanewsditi - Newspaper Subscription	\$181.20
		People & Culture	
		Key Media Pty Ltd - Course Cancellation	-\$1,554.50
		Bad Backs - Ergonomic Office Chair	\$559.00
		Property Services	
		Asic - Company Searches	\$27.00
		Ati Mirage - Training - MS Project Training	\$405.00
		Elder Street - Car Parking	\$15.15
		Landgate - Lodgement Fee - Easement	\$174.70

WARRANT OF PAYMENTS FEBRUARY 2020			
PAYMENT	DATE	DESCRIPTION	AMOUNT
		Wilson Parking - Car Parking	\$3.04
		Traffic & Transport Services	
		Repcos Banksia Grove - Phone GPS Mount	\$44.99
		Totally Workwear - PPE	\$133.95
		Waste Management	
		Bunnings - Shade Gazebo - Waste Events	\$199.00
		Total	\$42,987.39
		Total Purchasing Cards Transactions	\$77,965.33
		Total EFT's And Purchasing Cards	\$13,614,181.05
CANCELLED CHEQUES FROM PREVIOUS PERIOD			
3734-7987-01	23.01.2020	NAPA - GPC Asia Pacific Pty Ltd	-\$1,639.81
118977	29.01.2020	Miya Kaadadjiny (Learning Sanctuary) Community Centre	-\$2,974.00
118840	09.01.2020	DA Williams	-\$1,000.00
117043	18.06.2019	High Flyers Trampoline & Gymnastics	-\$1,800.00
114537	02.10.2018	Cornelis Franciscus Marti Jansen	-\$406.00
114565	02.10.2018	Patricia Roux	-\$10.00
114611	09.10.2018	Melissa Latto	-\$100.00
114632	09.10.2018	Sparrow Art	-\$9.60
114636	09.10.2018	The Academy of Mixed Martial Art	-\$400.00
114706	16.10.2018	Mr Glen Craige Daniel	-\$911.33
114784	23.10.2018	Jessica Taylor	-\$30.00
114786	23.10.2018	Jasvinder Kaur Kundi	-\$24.00
114860	30.10.2018	Craig O'Sullivan	-\$93.90
114896	26.10.2018	J & J Barnett	-\$30.00
118994	29.01.2020	Mathew David Alam	-\$2,000.00
118208	29.10.2019	Lindsey Dillon	-\$150.00
118846	14.01.2020	Mrs Haliza Ismail & Mr Kok Fong	-\$181.02
		TOTAL	-\$11,759.66
TOWN PLANNING SCHEME			
		Cell 4	
		Hopgood Ganim - Legal Fees	\$5,670.00
		Castledine Gregory - Legal Fees	\$18,157.44
		Cell 5	
		McLeods - Legal Fees	\$2,361.30
		Cell 8	
		McLeods - Legal Fees	\$4,794.15

WARRANT OF PAYMENTS FEBRUARY 2020			
PAYMENT	DATE	DESCRIPTION	AMOUNT
		Cell 9	
		Marketforce - Advertising	\$756.51
		Total	\$31,739.40
MANUAL JOURNAL			
10830/2020	18.02.2020	Lodgement Fee - Registering 45 Unpaid Infringements	\$3,150.00
		Total	\$3,150.00
GENERAL FUND BANK ACCOUNT			
		Payroll Payments - February 2020	
		11.02.2020	\$1,809,172.01
		11.02.2020	\$5,262.96
		11.02.2020	\$32,382.85
		25.02.2020	\$14,292.58
		25.02.2020	\$1,971.93
		25.02.2020	\$1,795,006.72
		Total	\$3,658,089.05
00003764	26/02/2020		
		City of Wanneroo - Municipal Bank Account	
		Bank Fees January 2020	
		GLF Trans Fee	\$50.00
		CBA Merchant Fee	\$17,289.97
		Bpay Fee Debtors	\$41.19
		Bpay Fee Rates	\$14,784.00
		Bpoint Debtors	\$1.62
		Bpoint Rates	\$706.64
		Commbiz Fee	\$352.97
		Account Service Fee	\$346.40
		Total	\$33,572.79
		Credit Cards January 2020	
		N Jennings	
		Business News Pty Ltd - 2 Business Multi Users Subscription	\$1,485.00
		Ceda - WA State Of The State 2019 - N Jennings - HPE 19/493156	\$197.00
		Scorpion Technology - Ergonomic Keyboard & Mouse	\$140.00
		Mailchimp – Creation & Distribution Of Wanneroo Wrap	\$14.54

WARRANT OF PAYMENTS FEBRUARY 2020			
PAYMENT	DATE	DESCRIPTION	AMOUNT
		Qantas – Flights For Director CS&P - World Business Forum – Sydney 26 - 29.05.2020	\$527.96
		World Business Ideas – World Business Forum – Accommodation Balance - Director CS&P – 26 – 29.05.2020	\$519.95
		Western Power – Application Fee - Relocation/Upgrade Lighting – Kingsbridge/Camborne/Shelford	\$497.92
		Luxury Escapes – Accommodation - 2 rooms – Mayor & CEO - World Business Forum – Sydney 26 - 30.05.2020	\$1,996.00
		D Simms	
		Petition Kitchen - Business Hospitality – Prior To Supreme Court Trial	\$17.20
		EDOSEI - Business Hospitality – Lunch With Counsel And Solicitor During Supreme Court Trial	\$97.00
		Parking Fees	\$27.20
		Café Du Jour - Business Hospitality – Coffees - Kingsway Splash Soft Opening	\$34.20
		Mary Street Bakery - Business Hospitality – Breakfast With RE.Group Regarding Waste Recycling	\$101.00
		McDonalds Mindarie - Business Hospitality – Yanchep Bush Fire	\$38.50
		Orion Cafe Yanchep - Business Hospitality – Checking On Condition & Discussing Arrangements For Splendid Park	\$16.00
		Local Government Chief Officers Group - Registration – Cancelled Attendance - Credit Next Statement	\$1,009.00
		Ritrovo - Business Hospitality – Meeting With John Quigley MLA	\$25.00
		H Singh	
		IPWEA - Annual Membership Subscription	\$1,328.63
		Draftex Corp - Rodia 811 Heavyweight Strips	\$394.00
		Royal Life Saving - Advanced First Aid	\$299.00
		Western Power - Caporn Street, Robur Way & Gould Place	\$1,493.76
		Ritrovo Café Mindarie - Meeting - Member For Butler	\$21.00
		Officeworks - USB And iPad Cover	\$52.85
		M Dickson	
		NIB Travel Insurance - Qantas Flight	\$12.00

WARRANT OF PAYMENTS FEBRUARY 2020			
PAYMENT	DATE	DESCRIPTION	AMOUNT
		Qantas Airways Limited - Flights - PIA Congress - Adelaide - Manager Strategic Land Use Planning & Environment	\$553.28
		Dulcis Domus Apartment - Accommodation - UDIA National Congress 17 – 20.03.2020 Director Planning & Sustainability	\$561.00
		Qantas Airways Limited - Flights - UDIA National Congress 17 – 20.03.2020 Director Planning & Sustainability	\$781.76
		Parking Fees	\$10.10
		M Yildiz	
		Australia Post - Registered Post Envelopes	\$16.20
		Parking Fees	\$2.90
		R Wright	
		Mobile Mouse - Training Course For Cr Chris Baker	\$875.00
		Mailchimp - Subscription - The Wanneroo Wrap	\$14.76
		F.Maietta Nominees - Photo Books For Former Elected Members	\$857.25
		JB Hi-Fi - Gift Card - Former Elected Member Gift	\$800.00
		Myer's - Gift Card - Former Elected Member Gift	\$404.95
		N Smart	
		Officeworks - Printer for Cr Natalie Sangalli	\$397.00
		Total	\$15,618.91
		Total Bank Fees And Credit Cards	\$49,191.70
		Recoup to Director Corporate Services Advance A/C	\$13,924,308.57
		Direct Payments Total (Includes Payroll, Advance Recoup, Credit Cards And Bank Fees)	\$17,631,589.32

Attachments: Nil

CS03-04/20 Review of Financial (Cash-Backed) Reserve Policy

File Ref: 5115 – 20/92268
Responsible Officer: Director Corporate Strategy & Performance
Disclosure of Interest: Nil
Attachments: 2

Issue

To consider amendments as a result of a review of the City's Financial (Cash-Backed) Reserve Policy (the **Policy**).

Background

The Policy was adopted by Council at its Ordinary Council Meeting held in April 2016, to ensure an agreed approach to the Cash Backed Reserve. The Policy is now due for review.

Detail

The Policy was reviewed giving particular consideration to appropriateness of the Policy Statement under the current economic, social and legislative environment and in allowing the Administration to retain appropriate amounts in unrestricted cash.

The amendments proposed for Council's consideration are shown in **Attachment 1** with track changes and in **Attachment 2** without track changes. Of particular note, the Strategic Projects Reserve's funding is further clarified to state that the amount to transfer to and from the reserve will be determined by Administration during the Annual Budget and the Statutory Financial Statements process.

Consultation

The Policy was prepared in consultation with the Executive Leadership Team (**ELT**) and it was presented to the Audit and Risk Committee, who recommended for Council to adopt the proposed Policy.

Comment

Administration recommends that the amended Policy be considered for approval by Council.

Statutory Compliance

The amendments of the policy are in compliance with the Australian Accounting Standards, the *Local Government Act 1995* and the *Local Government (Financial Management) Regulations 1996*.

Strategic Implications

The proposal aligns with the following objective within the Strategic Community Plan 2017 – 2027:

“4 *Civic Leadership*

4.2 *Good Governance*

4.2.1 *Provide transparent and accountable governance and leadership”*

Risk Management Considerations

Risk Title	Risk Rating
Financial Management	Moderate
Accountability	Action Planning Option
Director Corporate Strategy & Performance	Manage

The above risk relating to the issue contained within this report has been identified and considered within the City's Strategic and Corporate risk register. Action plans have been developed to manage this risk to support existing management systems.

In pursuing growth under the Economic objectives of the existing Strategic Community Plan, Council should consider the following risk appetite statements:

Local Jobs

The City is prepared to accept a high level of financial risk provided that the City implements a risk management strategy to manage any risk exposure.

Strategic Growth

The City will accept a moderate level of financial risk for facilitating industry development and growth.

Any strategic objective including ongoing planning, funding and capital investment to develop infrastructure strategic assets carries financial risks.

Policy Implications

The revision of the Policy, if adopted, will supersede the current version.

Financial Implications

The revision of the Policy will provide effective strategic directive to the City's financial management.

Voting Requirements

Simple Majority

Recommendation

That Council ADOPTS the proposed Financial (Cash-Backed) Reserves Policy as shown in Attachment 2, as recommended by the Audit and Risk Committee.

Attachments:

1. [Attachment 1 - Financial \(Cash Backed\) Reserves Policy with track changes](#) 20/108657
2. [Attachment 2 - Financial \(Cash Backed\) Reserves Policy without track changes](#) 12/59837[v3] Minuted



Policy Manual

Financial (Cash-Backed) Reserves Policy

Policy Owner:	Director Corporate Strategy and Performance
Contact Person:	<u>Principal Specialist Strategic Finance Manager Finance</u>
Date of Approval:	<u>5 April 2016 – CS05-04/167 April 2020</u>

POLICY OBJECTIVE

To provide strategic support and direction for the establishment and utilisation of Financial (Cash Backed) Reserves (**Reserves**).

BACKGROUND

- Reserves are funds retained by an organisation to help meet future needs. Holding a certain amount of funds in reserve can help an organisation to operate effectively in challenging economic times, as well as facilitate planning for major works in the future.
- Retaining an appropriate level of Reserves is an important funding strategy to help balance the current needs with the future needs of its community.
- Reserves are typically created as long term savings plans for future major expenditure which cannot be managed in a single budgetary year.
- The use of Reserves is restricted by the Local Government Act 1995 and Local Government (Financial Management) Regulations 1996 and each reserves is required to be established with a clearly defined purpose.
- Reserves may be required to meet statutory requirements or to restrict a specific funding source to the linked expenditure over a longer period.
- The balance and the increments/decrements to the Reserves are incorporated in the Long Term Financial Plan.

POLICY STATEMENT

Administration will only maintain such Reserves as are prudently required for known or predicted liabilities in the future with a quantum such that they are not able to be funded in any one year out of normal operations.

Council will generally support the establishment of Reserves in the following categories:

1. To comply with the requirements of Legislation or other contractual requirements.
2. Asset Reserves for the purpose of minimising the impact on the City's operations in any one year from the expenditure of funds on asset purchases or to set aside funds to cover major expenditure on assets in future years.
3. Risk Mitigation & Strategic Opportunity Reserves that will minimise the impact on the City's operations in any one year from unanticipated financial risks, and provide funds to take advantage of opportunities that arise that are aligned to strategic directions.



Policy Manual

For a Reserve to be created and maintained it must meet at least one of the following criteria:

- Provide for a known liability listed within the Long Term Financial Plan or is predicted to be incurred beyond 10 Years but is of a magnitude warranting accumulation over the extended period;
- Provide for the annual capital requirements for the Plant Replacement Program;
- Fund a future debt repayment liability;
- Be required for contractual or legislative reasons or where the funding source is required to be tied to expenditure over a longer period;
- Have specific but unquantifiable future strategic requirements that recognise the unique challenges imposed on the City of Wanneroo arising from growth demands and the potential for unforeseen requirements or significant changes to priority.

Management Procedures have been developed for the management of each Reserve, which will support the following principles:

- Interest earned on deposits in Reserves shall be aggregated into the specific Reserve, thereby maximising the growth in the balance.
- When the purpose for a specific Reserve is complete, any residual funds will be considered to be applied towards another purpose in the Annual Budget or in accordance with the requirements of Section 6.11(2) of the Local Government Act 1995.
- All transfers to and from Reserves shall be reflected in the Annual Budget and Long Term Financial Plan.
- ~~Administration to determine the appropriate amount to transfer to and from The Strategic Projects Reserve during the preparation of the Annual Budget and the Statutory Financial Statements. The Strategic Projects Reserve will be funded from the unallocated surplus from the Rate Setting Statement as confirmed in the annual Audit (excluding the value required for carry forward projects).~~

SCOPE

This Policy applies to all Cash and Investment Backed Reserves other than “Scheme Reserves”. “Scheme Reserves” are Reserves created for the specific purpose of completing infrastructure works in the development of land. The relevant developer pays an amount per lot for the City to complete Infrastructure works either during or after development of the lots and are disclosed separately within the Equity class of the City’s Statement of Financial position.

This Policy is the overarching instruction to Administration and individual Management Procedures have been developed that sets out how each Reserve is incremented and decremented and the balance that is required to be maintained. The Annual Budget process will provide the opportunity for Council to adopt or review annual balances and allocations.



Policy Manual

LEGAL BACKGROUND

The Local Government Act 1995 (**Act**) and associated Regulations (**Regulations**) note the following in respect to Reserves.

Act

- 6.2 (4) (e) – whereby particulars must be disclosed in the Annual Budget
- 6.11 – governs the establishment and changes in purpose or use of a Reserve
- 6.38 – where Reserves can be established for Service charges levied

Regulations

- 17 – deals with having a full and clear title identifying the Reserve's purpose
- 27 (g) – details of Annual Budget disclosures concerning Reserves
- 38 – details of Annual Report disclosures concerning Reserves

CONSULTATION WITH STAKEHOLDERS

All Directorates will have input into the adequacy and methods of operation pertaining to those Reserves in their area of responsibility. Council will have the opportunity throughout the Budget process to influence the existence and quantum of Reserves.

IMPLICATIONS (Financial, Human Resources)

The Reserves at all times will comply with the provisions of the Act and Regulations where stated. The existence and adequacy will be reflected in the City's Annual Budget and Long Term Financial Plan.

IMPLEMENTATION

This Policy will be implemented during the Long Term Financial Planning process.

ROLES AND RESPONSIBILITIES

The Director Corporate Strategy & Performance will provide the framework for the efficient use of Reserves via Management Procedures. The Finance Unit will administer the Reserves under the framework and methodology set for each particular Reserve. Council will be responsible for agreeing the Reserve balances through adoption of the Annual Budget.

DISPUTE RESOLUTION

Not applicable.

WHO NEEDS TO KNOW ABOUT THIS POLICY?

All Directors, Managers and Coordinators will need to be aware of this policy.



Policy Manual

EVALUATION AND REVIEW PROVISIONS

The effect of the adopted Policy will be re-evaluated annually as part of the Annual Budget process. The need for new Reserves and the acquittal of existing will be documented and put for adoption. The effectiveness of this policy will be measured by the adequate provision of cash backed Reserves to provide funding for the future capital needs of the City.

DEFINITIONS

None

RELEVANT POLICIES/MANAGEMENT PROCEDURES/DOCUMENTS OR DELEGATIONS

Management Procedures will be detailed for each Reserve

REFERENCES

Not applicable.

RESPONSIBILITY FOR IMPLEMENTATION

Director Corporate Strategy & Performance

Version	Next Review	Record No:
1.0	August 2014	12/59837[v1]
5 April 2016	April 2020	12/59837[v2]
<u>7 April 2020</u>	<u>April 2026</u>	<u>12/59837[v3]</u>



Policy Manual

Financial (Cash-Backed) Reserves Policy

Policy Owner:	Director Corporate Strategy and Performance
Contact Person:	Manager Finance
Date of Approval:	7 April 2020

POLICY OBJECTIVE

To provide strategic support and direction for the establishment and utilisation of Financial (Cash Backed) Reserves (**Reserves**).

BACKGROUND

- Reserves are funds retained by an organisation to help meet future needs. Holding a certain amount of funds in reserve can help an organisation to operate effectively in challenging economic times, as well as facilitate planning for major works in the future.
- Retaining an appropriate level of Reserves is an important funding strategy to help balance the current needs with the future needs of its community.
- Reserves are typically created as long term savings plans for future major expenditure which cannot be managed in a single budgetary year.
- The use of Reserves is restricted by the Local Government Act 1995 and Local Government (Financial Management) Regulations 1996 and each reserves is required to be established with a clearly defined purpose.
- Reserves may be required to meet statutory requirements or to restrict a specific funding source to the linked expenditure over a longer period.
- The balance and the increments/decrements to the Reserves are incorporated in the Long Term Financial Plan.

POLICY STATEMENT

Administration will only maintain such Reserves as are prudently required for known or predicted liabilities in the future with a quantum such that they are not able to be funded in any one year out of normal operations.

Council will generally support the establishment of Reserves in the following categories:

1. To comply with the requirements of Legislation or other contractual requirements.
2. Asset Reserves for the purpose of minimising the impact on the City's operations in any one year from the expenditure of funds on asset purchases or to set aside funds to cover major expenditure on assets in future years.
3. Risk Mitigation & Strategic Opportunity Reserves that will minimise the impact on the City's operations in any one year from unanticipated financial risks, and provide funds to take advantage of opportunities that arise that are aligned to strategic directions.



Policy Manual

For a Reserve to be created and maintained it must meet at least one of the following criteria:

- Provide for a known liability listed within the Long Term Financial Plan or is predicted to be incurred beyond 10 Years but is of a magnitude warranting accumulation over the extended period;
- Provide for the annual capital requirements for the Plant Replacement Program;
- Fund a future debt repayment liability;
- Be required for contractual or legislative reasons or where the funding source is required to be tied to expenditure over a longer period;
- Have specific but unquantifiable future strategic requirements that recognise the unique challenges imposed on the City of Wanneroo arising from growth demands and the potential for unforeseen requirements or significant changes to priority.

Management Procedures have been developed for the management of each Reserve, which will support the following principles:

- Interest earned on deposits in Reserves shall be aggregated into the specific Reserve, thereby maximising the growth in the balance.
- When the purpose for a specific Reserve is complete, any residual funds will be considered to be applied towards another purpose in the Annual Budget or in accordance with the requirements of Section 6.11(2) of the Local Government Act 1995.
- All transfers to and from Reserves shall be reflected in the Annual Budget and Long Term Financial Plan.
- Administration to determine the appropriate amount to transfer to and from The Strategic Projects Reserve during the preparation of the Annual Budget and the Statutory Financial Statements.

SCOPE

This Policy applies to all Cash and Investment Backed Reserves other than “Scheme Reserves”. “Scheme Reserves” are Reserves created for the specific purpose of completing infrastructure works in the development of land. The relevant developer pays an amount per lot for the City to complete Infrastructure works either during or after development of the lots and are disclosed separately within the Equity class of the City’s Statement of Financial position.

This Policy is the overarching instruction to Administration and individual Management Procedures have been developed that sets out how each Reserve is incremented and decremented and the balance that is required to be maintained. The Annual Budget process will provide the opportunity for Council to adopt or review annual balances and allocations.



Policy Manual

LEGAL BACKGROUND

The Local Government Act 1995 (**Act**) and associated Regulations (**Regulations**) note the following in respect to Reserves.

Act

- 6.2 (4) (e) – whereby particulars must be disclosed in the Annual Budget
- 6.11 – governs the establishment and changes in purpose or use of a Reserve
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Regulations

- 17 – deals with having a full and clear title identifying the Reserve's purpose
- 27 (g) – details of Annual Budget disclosures concerning Reserves
- 38 – details of Annual Report disclosures concerning Reserves

CONSULTATION WITH STAKEHOLDERS

All Directorates will have input into the adequacy and methods of operation pertaining to those Reserves in their area of responsibility. Council will have the opportunity throughout the Budget process to influence the existence and quantum of Reserves.

IMPLICATIONS (Financial, Human Resources)

The Reserves at all times will comply with the provisions of the Act and Regulations where stated. The existence and adequacy will be reflected in the City's Annual Budget and Long Term Financial Plan.

IMPLEMENTATION

This Policy will be implemented during the Long Term Financial Planning process.

ROLES AND RESPONSIBILITIES

The Director Corporate Strategy & Performance will provide the framework for the efficient use of Reserves via Management Procedures. The Finance Unit will administer the Reserves under the framework and methodology set for each particular Reserve. Council will be responsible for agreeing the Reserve balances through adoption of the Annual Budget.

DISPUTE RESOLUTION

Not applicable.

WHO NEEDS TO KNOW ABOUT THIS POLICY?

All Directors, Managers and Coordinators will need to be aware of this policy.



Policy Manual

EVALUATION AND REVIEW PROVISIONS

The effect of the adopted Policy will be re-evaluated annually as part of the Annual Budget process. The need for new Reserves and the acquittal of existing will be documented and put for adoption. The effectiveness of this policy will be measured by the adequate provision of cash backed Reserves to provide funding for the future capital needs of the City.

DEFINITIONS

None

RELEVANT POLICIES/MANAGEMENT PROCEDURES/DOCUMENTS OR DELEGATIONS

Management Procedures will be detailed for each Reserve

REFERENCES

Not applicable.

RESPONSIBILITY FOR IMPLEMENTATION

Director Corporate Strategy & Performance

Version	Next Review	Record No:
1.0	August 2014	12/59837[v1]
5 April 2016	April 2020	12/59837[v2]
7 April 2020	April 2026	12/59837[v3]

Property Services

CS04-04/20 To Consider Rent Abatements to City's Tenants Due to the Economic Impact of the COVID-19 Pandemic

File Ref: 3980V02 – 20/111118
Responsible Officer: Director Corporate Strategy & Performance
Disclosure of Interest: Nil
Attachments: Nil

Issue

To consider providing rent abatements to the City's lessees in light of the economic impact of the Novel Coronavirus pandemic (**COVID-19 Pandemic**).

Background

COVID-19 Pandemic

The ongoing COVID-19 Pandemic is having a detrimental impact on the Australian economy. This is evidenced by business closures, job losses and the downward trending movements in the Australian and global financial markets in the past month.

The commonwealth and state governments are providing regular updates on measures they are putting in place (which the community is required to adhere to) to combat, as much as possible, the spread of COVID-19 in Australia. Such measures to date include:

- Limiting numbers of persons at indoor and outdoor events;
- Border control measures;
- Cancellation of public events; and
- Restricting the operating conditions for public-facing businesses, including cafes, restaurants and bars, extending to closure requirements in many contexts.

Changes have occurred in several stages. It is likely further measures and advice will come from government agencies.

In addition to measures imposed by commonwealth and state governments, businesses across Australia are reviewing the way they operate, to reflect changing community behaviour. For example, transport and hospitality operators have closed or reduced services.

The global economy is being drastically effected and this economic downturn will flow through to the retailing, tourism, manufacturing and the service industries.

Detail

The City has leases and licences with different types of entities, which types can be broadly categorised as follows:

- Commercial (including retail);
- Community;
- Sporting; and
- Government.

The City receives revenue (either in the form of rent and/ or maintenance fees) from all of the above listed categories. The level of revenue across the categories varies considerably with the greater amounts attributable to the commercial and retail sector.

Due to the measures that the commonwealth and state governments have introduced to date, and the potential that restrictions will expand in coming weeks and months, businesses such as cafes, hairdressers, restaurants and community service agencies (which all have face to face to contact with their customers) will be impacted financially.

Given the uncertain financial climate ahead for the City's business community (and the broader public community) due to the economic impact of the COVID-19 Pandemic, the City has received enquiries from some of its lessees around providing rent relief in the form of rent abatement. It is recommended that rent abatement be considered by Council.

Rent Abatement

It is proposed that the Chief Executive Officer (**CEO**) is authorised to grant rent abatements to approved lessees, subject to evidence being provided under some or all of the following criteria:

- Reduction in turnover, demonstrated by comparison of the three months before March 2020 and the subsequent period;
- Closure or significant reduction in operations or services (such as reducing to takeaway service or being unable to meet clients), and the anticipated impact on turnover (if not yet evident in the lessee's accounts);
- Whether the lessee has continuity of existing funding, such as via commonwealth or state government grant funding;
- Eligibility for government assistance (state or commonwealth) (and description and status of assistance); and
- When the lessee considers that the impact of the COVID-19 Pandemic on its business at the City's leased premises first occurred.

The application of the criteria will vary, depending on the category of tenancy.

The abatement terms, including extent of the abatement, the commencement date, and the expiry date, are recommended to be approved under an authorisation to the CEO, based on the relevant lessee's submission. The full abatement will be 100% of rent or other lease fees payable by the lessee, with a minimum abatement of 50% available for lessees which satisfy the criteria.

For example, in the case of a retail lessee in the hospitality sector, where business was significantly restricted from 16 March 2020 (being the first business day after the commonwealth government imposed restrictions on indoor and outdoor gatherings), it is anticipated that a full rent abatement would apply from 16 March 2020 until a date determined by the CEO. As a further example, if a lessee was a grant funded community organisation, and demonstrated a shutdown in services but a continuity of funding, a 50% rent abatement would be considered appropriate.

Consultation

Administration has consulted with a sample of affected lessees in the course of preparing the recommendation in this report. A number of lessees have already approached the City to request a rent abatement.

Comment

In order to support the City's lessees during uncertain economic times, and to hopefully assist them to remain financially viable, Administration recommends a rent abatement to approved lessees.

By assisting the City's lessees to continue operating, the City will support local business and employment.

There are some lessees which occupy premises under existing lease arrangements that were negotiated under the City's former Tenancy Policy, in which a \$1.00 peppercorn rent applied. Administration does not recommend financial relief be applied to these lessees.

Statutory Compliance

There is no statutory restriction on the City granting rent abatement to its lessees, provided that the abatement is approved or authorised by Council.

Strategic Implications

The proposal aligns with the following objective within the Strategic Community Plan 2017 – 2027:

“2 *Economy*

2.1 *Local Jobs*

2.1.2 *Build capacity for businesses to grow”*

Risk Management Considerations

Risk Title	Risk Rating
ST-S12 Economic Growth	Moderate
Accountability	Action Planning Option
Chief Executive Officer	Manage

Risk Title	Risk Rating
CO-O01 Relationship Management	Low
Accountability	Action Planning Option
Director Corporate Strategy & Performance and Director Community & Place	Manage

Risk Title	Risk Rating
CO-O17 Financial Management	Moderate
Accountability	Action Planning Option
Director Corporate Strategy & Performance	Manage

The above risks relating to the issue contained within this report have been identified and considered within the City's Strategic and Corporate risk registers.

This proposal aligns with the Economic objective/s of the existing Strategic Community Plan; ELT should therefore consider the following **risk appetite statement**:

Economy 3.1 Local Jobs

The City is keen to develop strong economic hubs for growth and employment within the region. This would involve exploring opportunities which will attract and promote investment for local businesses and job creation. The City's Strategic Community Plan acknowledges that development initiatives (for example, in Yanchep and Neerabup) requires planning, due diligence, consultation and funding. The City acknowledges that to achieve the growth that will lead to jobs, the City needs to work strategically with partners including investors and to promote a clear vision. **Therefore, the City is prepared to accept a high level of financial risk provided that the City implements a risk management strategy to manage any risk exposure.**

Policy Implications

The lessees which may receive a rent abatement are under leases which have previously been approved:

- Under delegation (in compliance with the City's Leasing Policy); or
- By Council.

The proposed rent abatement is unprecedented given the unique circumstance that faces the local and broader global business community as a result of the COVID-19 Pandemic.

The City's Leasing Policy permits the approval of a lease variation to grant a rent discount or abatement for a period of not more than 12 months. However, it is appropriate for Council to consider the abatements in this report, due to:

- The magnitude of the COVID-19 Pandemic and its economic implications for the Wanneroo community;
- The City's efforts to support the Wanneroo community and local (and locally based) businesses; and
- The implications of rent abatement for multiple lessees over a sustained period for the City's revenue.

Financial Implications

In the event that the CEO is authorised to provide rent abatements as recommended in this report, and does grant those abatements, the rent abatements will be a reduction in revenue. The exercise of the authorisation is proposed to be reported to Council and notified to Council Members in accordance with the recommended resolution 3.

Voting Requirements

Simple Majority

Recommendation

That Council:

1. **NOTES the significant impact of the COVID-19 Pandemic on the lessees of City premises, and expresses support for those lessees;**
2. **For a period of 90 days commencing from 12pm on the day immediately after the date this resolution is made, AUTHORISES the Chief Executive Officer to consider and approve (or reject) abatements of lease fees (including rent) to lessees of City premises, on terms approved by the Chief Executive Officer and**

subject to the lessees satisfying the applicable criteria described in the Administration report; and

3. NOTES that all decisions made in accordance with resolution 2 above, as applicable, will be:
 - a) Formally reported to Council at the Ordinary Council Meeting in August, unless otherwise resolved by Council; and
 - b) Notified to Council Members on a monthly basis through the Council Members' portal.

Chief Executive Office

Governance & Legal

CE01-04/20 Decisions During COVID-19 Pandemic

File Ref: 9167V04 – 20/110359
Responsible Officer: Executive Manager Governance and Legal
Disclosure of Interest: Nil
Attachments: 4

Issue

To consider providing the required authorisations and delegations of authority to ensure effective and efficient decision making by the Chief Executive Officer (**CEO**) (and the Mayor, where applicable) to exercise the functions of Council and maintain sufficient business continuity for the City during the state and public health emergency in respect of the Novel Coronavirus Pandemic (**COVID-19 Pandemic**).

Background

In response to the COVID-19 Pandemic, the following has occurred:

1. On 15 March 2020 the Minister for Emergency Services declared a **State of Emergency in Western Australia** in respect of the pandemic caused by the COVID-19 virus. This state of emergency declaration has effect on and from 12am on 16 March 2020 and remains in force until 12am on 19 March 2020 or it is revoked under *section 59* of the *Emergency Management Act 2005*; or the expiry of any extension of the state of emergency declaration made under *section 58* of the *Emergency Management Act 2005*.
2. At 16 March 2020 the Minister for Health declared a **Public Health State of Emergency in Western Australian** which has since been updated. The new declaration has effect from 1:30pm on 23 March 2020 and remains in force until 11:59pm on 29 March 2020; or the expiry of any extension of the state of emergency declaration made in accordance with *section 170* of the *Public Health Act 2016*; or it is revoked under *section 171* of the *Public Health Act 2016*.
3. On 18 March 2020, the Governor-General of Australia declared that a **Human Biosecurity Emergency** exists in Australia in accordance with the Biosecurity Act 2015 (Cth). This declaration gives the Commonwealth Minister for Health expansive powers to issue directions and set requirements in order to combat the COVID-19 Pandemic.

As a result of the above declarations, certain directions, measures and restrictions are being implemented across Western Australia to minimise the impact of the COVID-19 Pandemic which have and will continue to impact the continuity of business, services, service levels and the operations of the City.

Detail

It is clear that under the current emergency situation it is no longer business as usual and the City has already taken steps as part of its Business Continuity Plan and has invoked the Crisis Management and Pandemic Plans to prepare, respond and recover from the COVID-19 Pandemic.

The Crisis Management Team (**CMT**) has been actively monitoring all Commonwealth and State Government and Department of Health (**DoH**) advices and directions issued in relation the COVID-19 Pandemic and have changed service delivery and levels accordingly, including the closure of certain facilities which include but are not limited to Aquamotion, libraries, sport grounds and community facilities. Further decisions have been implemented to maintain a safe workplace in accordance with DoH guidelines and to seek to reduce the City's services, operations and functions to those that are considered essential to both Council and the Community.

The purpose of this report is to ensure the continuity of the City's leadership (the Council body, the CEO and Executive team) and to ensure that the City can with agility, effectively and efficiently respond and manage the City's operations during the COVID-19 Pandemic.

The following outlines the likely scenarios (not an exhaustive list) that have the potential to significantly impact the City and where the City will need to be sufficiently agile to respond quickly to minimise the impact:-

1. Further directions and restrictions imposed by relevant authorities that restrict the ability of Council and Administration to convene Ordinary or Special Meetings of Council.
2. The requirement to meet social distancing guidelines by reducing staff at the Administration centre and other City office buildings to minimise the risk of exposure to COVID-19.
3. A complete lock-down in Western Australia, requiring all persons to stay at home unless providing essential services.

It is imperative for Council to provide the authorisation and delegations of authority to the CEO as identified in this report to ensure that the City can adequately manage its operations during the COVID-19 Pandemic.

Council Meeting to be held Electronically

Section 5.3 of the Local Government Act 1995 (the **Act**) requires that a council is to hold ordinary meetings not more than 3 months apart. If a council fails to meet as required, it must notify the Minister of that failure.

On Wednesday 25 March 2020 amendments to the *Local Government (Administration) Regulations 1996* were gazetted that enable council meetings, special council meetings and committee meetings (including audit committee meetings) to be held online or via telephone during a public health emergency or a state of emergency. The amendments also enable either individual council members or the entire council to participate in meetings remotely.

In accordance with *Regulation 14D(2) Local Government (Administration) Regulations 1996*, Ordinary Council Meetings can be held by electronic means if:

1. A public health emergency or a state of emergency exists in the whole or a part of the area of the district of a local government; and
2. Because of the public health emergency or state of emergency, the mayor, president or council considers it appropriate for the meeting to be held by electronic means;
or
3. A direction is issued under the *Public Health Act 2016* or the *Emergency Management Act 2005* that prevents the meeting from being held in person; and
4. The mayor, president or council authorises the meeting to be held by electronic means.

In accordance with Regulation 14D(3), the Mayor or Council determines the method of electronic meeting, including whether by telephone conference, video conference or other instantaneous communication.

The amendments also modify the provisions in the Act that relate to notice of a meeting and public question time to enable meetings to be held electronically. If a meeting is held electronically, public question time requirements will be met if council allocates time for raising questions by members of the public and provides a means for questions to be submitted prior to the meeting. The amended regulations came into operation on 26 March 2020 and apply to the Ordinary Council Meeting scheduled for 7 April 2020.

Council is to note that on 27 March 2020 the Mayor, in consultation with the CEO determined that Ordinary Council Meetings, Special Council Meetings and Audit and Risk Committee Meetings be conducted via electronic means in accordance with the Regulations. This arrangement will apply for the next 120 days or until such time as the Mayor, in consultation with the CEO, determines otherwise or the current situation changes to affect the cessation of this arrangement.

Council is to further note that due to the challenges of online communication, Ordinary Council Meetings should be kept brief and restricted to matters that statutorily require a Council decision (including decisions required to be made by Absolute Majority) and cannot be delegated, subject to Council resolving the proposed authorisations and delegations of authority outlined in this report.

Authorisations and Delegations of Authority to the CEO

Council has granted a number of delegations to the CEO in relation to operational issues of the City, however, the impact of the COVID-19 Pandemic means it is prudent for Council to consider granting further authorisations and delegations to effectively manage the City's business and operations during the current state of emergency. It is proposed that these authorisations and delegations of authority remain in effect for a period of between 90 to 120 days, with a report to Council of all decisions made and enacted under these authorisations and delegations. All Council Members will be notified of decisions made and enacted during the period on a monthly basis through the Council Members Portal.

Council is required to consider the following amendments to authorisations and delegation of authorities:

Category	Comment and Conditions
Agreements	<p>Subject to Regulation 11 of the Local Government (Functions and General) Regulations 1996, authorise the CEO to consider and renew all agreements that are due to expire within 90 days following the 7 April 2020 Ordinary Council Meeting.</p> <p>The following is an example of the agreements that are due to expire:</p> <ul style="list-style-type: none"> a) Provision of tyre collection and recycling services; b) Provision of line marking services; c) Provision of probity services; d) Provision of printing and issuing of rates notices services; and e) Provision of consultancy services – Local Housing Strategy.
Audit and Risk Committee	<p>It is proposed that the 3 Years Strategic Audit Plan be suspended until 31 December 2020 with no new internal audits undertaken or commenced until 1 January 2021. The Audit Log will continue to be managed and progress reported to the Audit and Risk Committee noting that some of the audit recommendations may require further extensions of time to complete.</p>
Community Funding	<p>In accordance with the City's Community Funding Policy,</p>

Category	Comment and Conditions
Policy	Community Development Funding and Community Event Funding applications are due to be considered at the May Ordinary Council Meeting. It is proposed that all community funding applications will be deferred to the Ordinary Council Meeting in August 2020 for determination by Council.
Community Consultation	Considering that our community is focused on the impact of the COVID-19 Pandemic, it is considered appropriate that the City does not engage in community consultation that is not otherwise required statutorily. Our community will be best placed to actively engage and participate in consultation once the COVID-19 Pandemic is no longer an emergency situation and therefore consultation will be deferred for an initial period of 90 days subject to Council approving any further extensions.
Community Proposals	Consideration of proposals received from the community and/or stakeholders in respect of projects, services or of any nature related to the City will be deferred for a period of 90 days or a further period if approved by Council.
Compliance and Enforcement	<p>Council is to note that during the COVID-19 Pandemic, the City will comply with all Commonwealth, State Government and/or DoH advice or directions especially in relation to compliance but will seek to achieve compliance where it is in the public interest to do so.</p> <p>In circumstances where it is in the public interest or there is a risk to public safety, the City will consider the most appropriate enforcement action to be undertaken.</p>
Donations, Sponsorship and the Waiver of Fees and Charges	<p>Council has authorised the CEO, through the Donations, Sponsorship and Waiver of Fees and Charges Policy the authority to make decisions based on the policy criteria. Any decision relating to a donation of sponsorship arrangement over \$500 is to be referred to Council for a decision.</p> <p>Considering that the City's facilities are closed, the travel restrictions in place and sporting organisations and clubs have ceased their activities, it is expected that there will be a significant reduction in applications.</p> <p>It is proposed that Council authorises the CEO to make all decisions relating to this policy as the criteria within the policy adopted by Council provides sufficient guidance to ensure that decisions made by the CEO are aligned with Council's direction and previous decisions.</p> <p>Administration will review this policy to provide a more flexible assessment of the criteria to respond to and recover from the COVID-19 Pandemic and present a revised policy to Council for consideration and subsequent review of this authorisation to the CEO.</p>
Fees and Charges – Waiver, Grant of Concessions or Write Off	<p>Section 6.12(1)(b) and (c) of the Act provides the local government with the power to “defer, grant discounts, waive or write off debts”. Council has granted a delegation of authority (1.1.24) to the CEO (and sub-delegated to the Director Corporate Strategy and Performance) however this is limited to matters valued at \$10 000 or under.</p> <p>It is proposed that Council amends the delegation to the CEO to consider and approve/refuse all requests received up to a maximum</p>

Category	Comment and Conditions
	amount of \$20,000 as set out in Attachment 1 .
Financial Hardship – Collection of Rates and Service Charges Policy	<p>Council is to note that the City has suspended all new debt collection processes during the COVID-19 Pandemic however there are a few matters currently before the Magistrates Court and are subject to court scheduling and processes.</p> <p>It is proposed that Council acknowledges that the following officers will be authorised to undertake any action or determination under the Financial Hardship – Collection of Rates and Service Charges Policy (in addition to the CEO):</p> <ul style="list-style-type: none"> a) Director Corporate Strategy and Performance b) Chief Operating Office; and c) Manager Finance. <p>Council is to also note that rent abatement in respect of the City's leased facilities is subject to a separate report before Council.</p>
Petitions	<p>Petitions from residents of the City may be received by a Councillor, the Mayor or Administration. In all cases they are to be forwarded to the Mayor's office for processing and presentation to a Council meeting.</p> <p>It is proposed that Council authorise the CEO to receive all petitions, note receipt and forward to the relevant Directorate for investigation. Once the petition request is investigated, the relevant Director will report to the CEO recommendations to determine the appropriate action in respect of the petition request.</p>
Planning Delegations	<p>It is proposed that Council delegate authority to the CEO to determine development applications where objections are received (unless it is requested in writing by a Council Member that it be referred to Council) by amending delegation 2.10.3 – Development Control.</p> <p>As a consequence of the proposed amendment to the delegation, the CEO's conditions on sub-delegation will be amended so that any application that would ordinarily be determined by Council could be determined by the Director Planning and Sustainability, if the Manager Approval Services considers objections raise relevant planning considerations that cannot be overcome through modification to the proposal or by conditions being imposed.</p> <p>The condition that provides the applicant with the ability to request their application be determined by Council to be removed.</p> <p>The delegation as it is currently constructed is not clear as to who has authority to determine s31 reconsiderations. Currently, they are all presented to Council however this is not considered a preferred position during the COVID-19 Pandemic.</p> <p>Amendments to the instrument of delegation are shown in mark up at Attachment 2.</p>
Services and Services Levels	<p>During the COVID-19 Pandemic and in response to Commonwealth, State Government and/or DoH advice or directions, the City may be required to cease services, provide new services or change service levels of current services.</p> <p>It is proposed that Council authorise the CEO to make the necessary changes to services and service levels accordingly.</p>
Tenders	Delegation 1.1.14 – Choice of Most Advantageous Tender – is

Category	Comment and Conditions																												
	<p>limited to the CEO making decisions subject to:-</p> <p>a) Tenders resulting from the expiry of a recurring contract - \$5 million (life of contract);</p> <p>b) Supply of plant and equipment - to a maximum amount of \$2,000,000;</p> <p>c) All other tenders - to a maximum amount of \$1,000,000.</p> <p>It is proposed Council delegates authority to the CEO to make all decisions in relation to tenders which are subsequently reported to Council. Council is to note the following tenders which, subject to Council's resolution, the CEO will consider and determine.</p> <table><tr><th>Tender No.</th><th>Details</th><th>Tender Closing Date</th><th>Estimated Contract Value</th></tr><tr><td>19251</td><td>Supply and Laying of Bituminous Surfacing and Associated Civil Work</td><td>May 2020</td><td>Provided in Confidential Attachment 4</td></tr><tr><td>20085</td><td>The Provision of Specialised Mowing to Active Parks</td><td>9 April 20</td><td>Provided in Confidential Attachment 4</td></tr><tr><td>20098</td><td>FOGO Processing (RFQ)</td><td>24 April 2020</td><td>Provided in Confidential Attachment 4</td></tr><tr><td>20020</td><td>Hinckley Park Hocking - Upgrade Passive Park</td><td>Planning Stage</td><td>Provided in Confidential Attachment 4</td></tr><tr><td>20040</td><td>Annual Park Asset Renewal (Separable Portions)</td><td>26 May 2020</td><td>Provided in Confidential Attachment 4</td></tr><tr><td>20019</td><td>Construction of Halesworth Park Playing Fields</td><td>4 March 2020</td><td>Provided in Confidential Attachment 4</td></tr></table> <p>Delegation 1.1.16 – Selecting the next most advantageous tender. The delegation to the CEO provides that decisions can be made in this regard the next most advantageous tender where the successful tendered is unwilling or unable to accept the contract with the variation or the City and the tendered cannot reach agreement. Selecting the next most advantageous tender is subject to:-</p> <p>a) Regulation 20(2) of the Local Government (Functions and General) Regulations 1996; and</p> <p>b) A provision in the adopted Annual Budget and limited to:</p> <p>i) Tenders resulting from the expiry of a recurring contract - \$5 million (life of contract);</p> <p>ii) Supply of plant and equipment - to a maximum</p>	Tender No.	Details	Tender Closing Date	Estimated Contract Value	19251	Supply and Laying of Bituminous Surfacing and Associated Civil Work	May 2020	Provided in Confidential Attachment 4	20085	The Provision of Specialised Mowing to Active Parks	9 April 20	Provided in Confidential Attachment 4	20098	FOGO Processing (RFQ)	24 April 2020	Provided in Confidential Attachment 4	20020	Hinckley Park Hocking - Upgrade Passive Park	Planning Stage	Provided in Confidential Attachment 4	20040	Annual Park Asset Renewal (Separable Portions)	26 May 2020	Provided in Confidential Attachment 4	20019	Construction of Halesworth Park Playing Fields	4 March 2020	Provided in Confidential Attachment 4
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20019	Construction of Halesworth Park Playing Fields	4 March 2020	Provided in Confidential Attachment 4																										

Category	Comment and Conditions
	<p>amount of \$2,000,000;</p> <p>iii) All other tenders – to a maximum amount of \$1,000,000</p> <p>Council is requested to consider authorising the CEO to make all decision relating to the above functions as set out in Attachment 3.</p>

Ordinary Council Meetings – Quorum

Council is to note that during the COVID-19 Pandemic, there may be situations where Council is unable to achieve a quorum to convene an Ordinary Council Meeting, with a quorum being at least 50% of the number of Council Member offices, section 5.19 of the Act.

If such circumstances occur, an application can be made to the Minister for Local Government; Heritage; Culture and the Arts to reduce the number of Council Member offices to achieve a quorum in accordance with section 5.7 of the Act. The Department has confirmed that the Minister has delegated this power to the Department who will expedite determining any application (within 4 hours of receipt) as it is the Department's position to support councils to ensure that council business can continue in the event that a quorum cannot be achieved. The application must detail the following:

1. The date and type of the Council meeting
2. Whether approval is sought under 5.7(1) or 5.7(2)
3. If approval is required under 5.7(2), please include the agenda item numbers for the absolute majority decisions that require a reduced quorum
4. The number of offices of member –
 - a) That normally form a quorum, and
 - b) That are required to form a quorum for the specified meeting.
5. Provide the names of the councillors who cannot attend due to ill health or self-isolation as a result of the pandemic
6. Provide the names of the councillors who cannot attend for any other reason.

Council is requested to consider authorising the CEO to make an application to reduce the number of Council Member offices to achieve a quorum in circumstances where a quorum cannot be achieved.

Continuity of Management

As set out above, the authorisation and delegation of authority identified in this report are part of the City's Crisis Management Strategy in respect of the COVID-19 Pandemic which will ensure the continued business, available service provision and operation of the City through the current management and Executive structure.

Consultation

Nil

Comment

Council should note that the authorisations and delegation of authorities as set out in this report will only be in place for a period of 120 days from the date of Council's resolution. If the COVID-19 Pandemic continues for a period exceeding the 120 days, a further report to Council will be presented for Council to consider extending the authorities and delegation of authorities if deemed appropriate.

Statutory Compliance

5.3. Ordinary and special council meetings

- (1) *A council is to hold ordinary meetings and may hold special meetings.*
- (2) *Ordinary meetings are to be held not more than 3 months apart.*
- (3) *If a council fails to meet as required by subsection (2) the CEO is to notify the Minister of that failure.*

5.7. Minister may reduce number for quorum and certain majorities

- (1) *The Minister may reduce the number of offices of member required for a quorum at a council meeting specified by the Minister if there would not otherwise be a quorum for the meeting.*
- (2) *The Minister may reduce the number of offices of member required at a council meeting to make a decision specified by the Minister if the decision is one which would otherwise be required to be made by an absolute majority and a sufficient number of members would not otherwise be present at the meeting.*

5.19. Quorum for meetings

The quorum for a meeting of a council or committee is at least 50% of the number of offices (whether vacant or not) of member of the council or the committee.

5.42. Delegation of some powers and duties to CEO

- (1) *A local government may delegate* to the CEO the exercise of any of its powers or the discharge of any of its duties under —*
 - (a) *this Act other than those referred to in section 5.43; or*
 - (b) *the Planning and Development Act 2005 section 214(2), (3) or (5).*

** Absolute majority required.*

- (2) *A delegation under this section is to be in writing and may be general or as otherwise provided in the instrument of delegation.*

5.43. Limits on delegations to CEO

A local government cannot delegate to a CEO any of the following powers or duties —

- (a) *any power or duty that requires a decision of an absolute majority of the council;*
- (b) *accepting a tender which exceeds an amount determined by the local government for the purpose of this paragraph;*
- (c) *appointing an auditor;*
- (d) *acquiring or disposing of any property valued at an amount exceeding an amount determined by the local government for the purpose of this paragraph;*
- (e) *any of the local government's powers under section 5.98, 5.98A, 5.99, 5.99A or 5.100;*
- (f) *borrowing money on behalf of the local government;*
- (g) *hearing or determining an objection of a kind referred to in section 9.5;*
- (ha) *the power under section 9.49A(4) to authorise a person to sign documents on behalf of the local government;*

- (h) any power or duty that requires the approval of the Minister or the Governor;
- (i) such other powers or duties as may be prescribed.

5.45. Other matters relevant to delegations under this Division

- (1) Without limiting the application of sections 58 and 59 of the Interpretation Act 1984 —
 - (a) a delegation made under this Division has effect for the period of time specified in the delegation or where no period has been specified, indefinitely; and
 - (b) any decision to amend or revoke a delegation by a local government under this Division is to be by an absolute majority.
- (2) Nothing in this Division is to be read as preventing —
 - (a) a local government from performing any of its functions by acting through a person other than the CEO; or
 - (b) a CEO from performing any of his or her functions by acting through another person.

6.8. Expenditure from municipal fund not included in annual budget

- (1) A local government is not to incur expenditure from its municipal fund for an additional purpose except where the expenditure —
 - (a) is incurred in a financial year before the adoption of the annual budget by the local government; or
 - (b) is authorised in advance by resolution*; or
 - (c) is authorised in advance by the mayor or president in an emergency

* absolute majority.

6.12. Power to defer, grant discounts, waive or write off debts

- (1) Subject to subsection (2) and any other written law, a local government may —
 - (a) when adopting the annual budget, grant* a discount or other incentive for the early payment of any amount of money; or
 - (b) waive or grant concessions in relation to any amount of money; or
 - (c) write off any amount of money, which is owed to the local government.

* Absolute majority required.

- (2) Subsection (1)(a) and (b) do not apply to an amount of money owing in respect of rates and service charges.
- (3) The grant of a concession under subsection (1)(b) may be subject to any conditions determined by the local government.
- (4) Regulations may prescribe circumstances in which a local government is not to exercise a power under subsection (1) or regulate the exercise of that power.

Strategic Implications

The proposal aligns with the following objective within the Strategic Community Plan 2017 – 2027:

“4 Civic Leadership

4.2 Good Governance

4.2.1 Provide transparent and accountable governance and leadership”

Risk Management Considerations

Risk Title	Risk Rating
CO-C01 Compliance Framework	Low
Accountability	Action Planning Option
Executive Manager Governance & Legal	manage

Risk Title	Risk Rating
CO-017 Financial Management	Moderate
Accountability	Action Planning Option
Director Corporate Strategy & Performance	manage

Risk Title	Risk Rating
ST-S23 Stakeholder Relationships	Low
Accountability	Action Planning Option
Chief Executive Officer	manage

The above risks relating to the issue contained within this report have been identified and considered within the City's Strategic and Corporate risk registers. The approval of these provisional delegation of authority plans will greatly assist to ensure the continuity of the City's leadership and efficient decision making in light of the COVID-19 Pandemic.

The City places a high priority on the importance of maintaining good governance and has no appetite for deliberate act or omission by any party that jeopardises this. The City provides appropriate systems and processes to realise its values and achieve good governance. Decisions are aligned to policy to ensure non-compliance impacts are reduced as low as reasonably practicable (**ALARP**) and reputational damage is restricted to low. Therefore the City accepts low or ALARP of compliance and governance risk.

Policy Implications

Specific sections of policies and procedures that support delegations affected by these amendments may need to be exempted on a case by case basis.

Financial Implications

The City's finances will be impacted by the anticipated increase of waiving fees and charges and the slow-down in rate payments received as the City will seek to support those residents and the community who are experiencing financial hardship as a result of the COVID-19 Pandemic.

Council is to note that the Donations, Sponsorship and the Waiver of Fees and Charges total budget for 2019/20 is \$120,000, with \$19,166.11 remaining after a year to date expenditure of \$100,833.89.

Voting Requirements

Absolute Majority

Recommendation

That Council:

1. NOTES that a State Emergency and a Public Health Emergency has been declared in Western Australia in relation to the COVID-19 Pandemic and it is imperative for Council to provide the required authorisation and delegations of authority to the Chief Executive Officer to ensure that the City of Wanneroo can adequately manage its operations during the COVID-19 Pandemic for the next 120 days;
2. NOTES that in accordance with Regulations 14D(2) and (3) of the *Local Government (Administration) Regulations 1996*, the Mayor, in consultation with the Chief Executive Officer, has determined that Ordinary Council Meetings, Special Council Meetings and Audit and Risk Committee Meetings be conducted via electronic means for a period of 120 days commencing from 27 March 2020;
3. NOTES that Council will receive and consider only those matters that legislatively require a Council decision and which cannot be delegated to the Chief Executive Officer in accordance with section 5.43 of the *Local Government Act 1995*;
4. For a period of 120 days commencing from 12pm on the day immediately after the date this resolution is made, ADOPTS BY ABSOLUTE MAJORITY the marked-up amendments to the delegation of authorities as follows:
 - a) Delegation 1.1.24 – Fees and Charges – amend condition (b) to increase the Chief Executive Officer's limit to \$20,000 as set out in Attachment 1;
 - b) Delegation 2.10.3 – Development Control – amendments as set out in Attachment 2 and NOTE that the Chief Executive Officer's conditions on sub-delegation will be amended so that any application that would ordinarily be determined by Council would be determined by the Director Planning and Sustainability, if the Manager Approval Services considers objections raised relevant planning considerations that cannot be overcome through modification to the proposal or by conditions being imposed and remove the condition that provides the applicant with the ability to request their application be determined by Council; and
 - c) Delegation 1.1.14 – Choice of Most Advantageous Tender and Delegation 1.1.16 – Selecting the Next Most Advantageous – as set out in Attachment 3;
5. Unless expressed otherwise, for a period of 120 days commencing from 12pm on the day immediately after the date this resolution is made, AUTHORISES the Chief Executive Officer to:
 - a) Subject to Regulation 11 of the *Local Government (Functions and General) Regulations 1996*, consider and renew all agreements that are due to expire within 90 days following the 7 April 2020 Ordinary Council Meeting;
 - b) Determine all applications received in respect of the City's Donations, Sponsorship and the Waivers of Fees and Charges Policy and NOTES that

Administration will review the policy and present a report to Council to include policy clauses that will provide a more flexible assessment of the policy criteria during the COVID-19 Pandemic;

- c) Receive, note, forward all petitions to the relevant Directorate and determine the appropriate action in respect of the petition request;

Make any and all changes to services (including ceasing or providing new services) and service level as deemed necessary by the Chief Executive Officer; and

- d) if necessary, make an application to the Department of Local Government, Sport and Cultural Industries for the Minister of Local Government, Heritage, Culture and the Arts' to approve a reduction of the number of Council offices required to achieve a quorum to convene an Ordinary Council Meeting or Special Council Meeting;

6. ACKNOWLEDGES that the CHIEF EXECUTIVE OFFICER AUTHORISES the:

- a) Director Corporate Strategy and Performance to determine all applications received in respect of the City's Donations, Sponsorship and the Waivers of Fees and Charges Policy; and
- b) Director Corporate Strategy and Performance, Chief Operating Officer and Manager Finance to determine all requests in respect of the City's Financial Hardship – Collection of Rates and Service Charges Policy;

7. ACCEPTS that:

- a) The 3 Year Internal Audit Plan in respect of 2020 will be suspended for the duration of 2020 with no new planned internal audits to be undertaken until 1 January 2021 however the Audit Log will continue to be managed and reported to the Audit and Risk Committee noting that some of the audit recommendations may require further extensions of time to complete;
- b) The Community Development Funding and Community Event Funding Applications received in accordance with the City's Community Funding Policy will be deferred and determined by Council in August 2020;
- c) Consideration of proposals received from the community and/or stakeholders in respect of projects, services or of any nature related to the City will be deferred for a period of 90 days or further period as approved by Council; and
- d) Except where required by legislation, community consultation and engagement will not occur for an initial period of 90 days commencing from 12pm on the day immediately after the date this resolution is made subject to Council approving any extensions;

8. NOTES that:

- a) The City will comply with advice and directions of the Commonwealth and State Government, and the Department of Health WA in relation to the City's compliance function and the City will seek to achieve compliance where it is in the public interest to do so, and consider the most appropriate enforcement action considering the public interest and any risk to public safety; and
- b) The City's debt collection processes in relation to new debts owed to the City are suspended during the COVID-19 Pandemic however current matters before the Magistrates Court are subject to court scheduling and processes; and




9. NOTES that all decisions made in accordance with resolutions 4 to 8 above, as applicable will be:

- a) Formally reported to Council at the August Ordinary Council Meeting unless otherwise resolved by Council; and
- b) Notified to Council Members on a monthly basis through the Council Members' portal; and

10. APPROVES the development of the 2020/2021 Annual Budget based on:

- a) 0% increase on annual rates for each property (subject to no change in valuations);
- b) 0% increase on City's set fees and charges including Waste Service Fee noting State Government set the statutory fees;
- c) Late payment interest moratorium for 6 months from 1 July to December 31 2020 with a review at this time;
- d) A reduction in the instalment interest rate and late payment interest rate for the balance of the financial year post the decision in resolution 10 (c) above;
- e) The Financial Hardship – Collection of Rates and Service Charges Policy usage will be monitored and if necessary modified; and
- f) A business hardship policy be considered for development.

11. NOTES that all special arrangement fees for new rate payment arrangements will be waived for a period commencing from 23 March 2020 and concluding 120 days from 12pm on the day immediately after the date this resolution is made.*Attachments:*

1. 	Delegation 1.1.24	20/119095	Minuted
2. 	Delegation 2.10.3	20/119113	Minuted
3. 	Delegation 1.1.14 and 1.1.16	20/119092	Minuted
4.	Tenders - Confidential Information	Confidential	

1.1.24 WAIVER, GRANT OF CONCESSION OR WRITE OFF OF MONIES OWING

Function Delegated: <i>This text is provided as a reference only. Delegates shall only act in full understanding of the delegated statutory power, inclusive of conditions [see below].</i>	<ol style="list-style-type: none"> 1. The waiver or grant of concessions in relation to any amount of money that it is owed to the City (but specifically excludes rates and service charges); or 2. The write off of any amount of money that it is owed to the City. <p>Note that:</p> <ul style="list-style-type: none"> • section 1 applies to fees and charges as they are incurred; and • section 2 applies to debts owed to the City.
Statutory Power being Delegated:	<i>Local Government Act 1995 Section 6.12(1) (b) & (c) Power to defer, grant discounts, waive or write off debts</i>
Power is originally assigned to:	Local Government
Statutory Power of Delegation	<i>Local Government Act 1995: Section 5.42 – Delegation of some power or duties to the CEO Section 5.43 – Limitations on delegation to the CEO</i>
Power Delegated to:	Chief Executive Officer
Council's Conditions on Delegation:	<p>Subject to:</p> <ol style="list-style-type: none"> a) Section 6.12(2) of the Act which states that Section 6.12 (1) (b) "waive or grant concessions" does not apply to an amount of money owing in respect of rates and service charges; and b) the waiver, concession or write off of money owing not exceeding \$10,000. All waivers, concessions or write offs of money owing greater than \$5001 to be reported to the Audit and Risk Committee; and c) b) Council's Accounting Policy.
Statutory Power to Sub-Delegate:	<i>Local Government Act 1995 S5.44 CEO may delegate powers and duties to other employees</i>
CEO's Sub-Delegation: <i>The exercise of the delegated power does not include the power of delegation</i>	Director Corporate Strategy & Performance Director Community & Place Director Assets Director Planning & Sustainability
CEO's Conditions on Sub-delegation:	Subject to the conditions on delegation to the CEO.
Record Keeping Statement (LGA 1995) <i>s5.46(3) "A person to whom a power or duty is delegated under this Act is to keep records in accordance with regulations"</i>	The full details of the waiver, concession or write off to be recorded on the appropriate financial record.

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<i>in relation to the exercise of the power or the discharge of the duty."</i>	
Compliance Links	<i>Financial Interest Returns Required - Yes</i>
Delegation Administration:	
Decision Reference	Decision Reference
1. 17/46347	6.
2. CE01-06/18	7.
3. 19/470186	8.
4.	9.
	11.
	12.
	13.
	14.

2.10.3 DEVELOPMENT CONTROL

Function Delegated: <i>This text is provided as a reference only. Delegates shall only act in full understanding of the delegated statutory power, inclusive of conditions [see below].</i>	<ul style="list-style-type: none"> Determination of applications for planning approval (including the exercise of discretion under District Planning Scheme No. 2 and the Residential Design Codes); and All matters which arise out of the imposition of conditions on planning approvals under the District Planning Scheme No. 2;
Statutory Power being Delegated:	The power to determine applications for planning approvals lodged pursuant to Clause 60 of Schedule 2 of the <i>Planning and Development (Local Planning Schemes) Regulations 2015</i> (the deemed provisions) and Clause 28 of the Metropolitan Region Scheme including all applicable decisions under the District Planning Scheme No. 2 and the Metropolitan Region Scheme.
Power is originally assigned to:	Local Government
Statutory Power of Delegation	<i>Planning and Development (Local Planning Schemes) Regulations 2015</i> (the deemed provisions) Clause 82
Power Delegated to:	Chief Executive Officer
Council's Conditions on Delegation:	<p>Council and Business Practice Condition</p> <p>a) Any application will be referred to Council for determination if an Elected Member requests such referral by <u>a</u> written request to the Manager Approval Services;</p> <p>b) Any application for determination by the City that has been advertised for public comment shall be referred to Council for determination if any objection has been received that, in the opinion of the Chief Executive Officer, raises relevant planning considerations that cannot be specifically addressed or overcome by: modification of the proposal; imposition of appropriate conditions of approval; or compliance with the applicable deemed-to-comply provisions and/or design principles of the R-Codes.</p> <p>c) Any application for determination by the City will be referred to Council for determination if requested by the applicant in writing;</p> <p>d) b) Any application for an Industry – Extractive, Industry – General, Industry – Hazardous, or Concrete Batching Plant, may be determined under delegation.</p> <p>c) To determine a development application subject to a section 31 reconsideration Order issued by the State Administrative Tribunal.</p>
Statutory Power to Sub-Delegate:	<i>Planning and Development (Local Planning Schemes)</i>

	<p><i>Regulations 2015</i> Clause 83</p>
<p>CEO's Sub-Delegation: <i>The exercise of the delegated power does not include the power of delegation</i></p>	<p>Director Planning & Sustainability Manager Approval Services Coordinator Planning Services Coordinator Building Services Specialist Planner – Approval Services Specialist Project Planner Senior Planners Senior Building Surveyors</p>
<p>CEO's Conditions on Sub-delegation:</p>	<p>The exercise of this delegated authority is conditional on the following:</p> <p>a) Any application will be referred to Council for determination if an Elected Member requests such referral by <u>a</u> written request to the Manager Approval Services;</p> <p>b) Any application for determination by the City that has been advertised for public comment shall be referred to Council <u>the Director Planning & Sustainability Manager Approval Services</u> for determination if any objection has been received that, in the opinion of the <u>Manager Approval Services – Director Planning & Sustainability</u>, raises relevant planning considerations that cannot be specifically addressed or overcome by:</p> <ul style="list-style-type: none"> • modification of the proposal; • imposition of appropriate conditions of approval; or • compliance with the applicable deemed-to-comply provisions and/or design principles of the R-Codes. <p>c) Any application for determination by the City will be referred to Council for determination if requested by the applicant in writing;</p> <p>d) c) Any application for an Industry – Hazardous or Concrete Batching Plant, may be determined by the Director Planning & Sustainability or Manager Approval Services. Any application for Industry – Extractive may be determined by Director Planning & Sustainability, Manager Approval Services, Specialist Planner – Approval Services or Specialist Project Planner. Any application for Industry – General may be determined by Director Planning & Sustainability, Manager Approval Services or Senior Planners.</p> <p><u>d) Determination of a development application subject to a section 31 reconsideration Order issued by the State Administrative Tribunal shall be determined by the Director Planning & Sustainability or the Manager Approval Services.</u></p> <p>This delegated authority is limited for the Coordinator Building Services and Senior Building Surveyors as follows:</p> <p>a) to only make decisions related to applications seeking</p>

	<p>variation/s to the deemed-to-comply requirements of the R-Codes or provisions of a relevant structure plan or local development plan for a Single House located in a Residential Zone or any of the following on the same lot as a Single House:</p> <ul style="list-style-type: none"> i) outbuildings, garages or carports; ii) patios or verandas; iii) street walls or fences; and iv) retaining walls, and <p>b) Providing that the application for development (outlined in point a) above) is not located in a place that is:-</p> <ul style="list-style-type: none"> • Entered in the Register of Heritage Places under the <i>Heritage of Western Australia Act 1990</i>; or • Included on a heritage list prepared in accordance with DPS 2; • Within an area designated under DPS 2 as a heritage area; or • The subject of a heritage agreement entered into under the <i>Heritage of Western Australia Act</i> section 29;
<p>Record Keeping Statement (LGA 1995) s5.46(3) "A person to whom a power or duty is delegated under this Act is to keep records in accordance with regulations in relation to the exercise of the power or the discharge of the duty."</p>	<p>Copies of approvals given and reports of actions taken are to be retained on the appropriate file or record.</p> <p><i>Financial Interest Returns Required - No</i></p>
Compliance Links	<i>Financial Interest Returns Required - No</i>
Delegation Administration:	
Decision Reference	Decision Reference
1. CB01-11/14 and OC01-11/14	6. CE06-05/17
2. PS11-10/15	7. CE01-06/18
3. 16/436067	8. 18/203840
4. CE03-03/17 & 17/73467	9. 18/455559
	11. 19/104903
	12.
	13.
	14.

1.1.14 CHOICE OF MOST ADVANTAGEOUS TENDER

Function Delegated: <i>This text is provided as a reference only. Delegates shall only act in full understanding of the delegated statutory power, inclusive of conditions [see below].</i>	1. To consider the most advantageous tender to accept by means of a written evaluation of the extent of which each tender satisfies the criteria and has not been rejected in accordance with Regulations 18(1), 18(2) or 18(3) of the Local Government (Function and General) Regulations 1996. 2. To decline to accept any tender.	
Statutory Power being Delegated:	Local Government (Function and General) Regulations 1996 r18(4), (4a) & (5) Rejecting and accepting tenders	
Power is originally assigned to:	Local Government	
Statutory Power of Delegation	<i>Local Government Act 1995:</i> s.5.42 Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO	
Power Delegated to:	Chief Executive Officer.	
Council's Conditions on Delegation:	Delegation 1. subject to a provision in the adopted Annual Budget and limited to: <ul style="list-style-type: none">Tenders resulting from the expiry of a recurring contract – \$5 million (life of contract);Supply of plant and equipment – to a maximum amount of \$2,000,000;All other tenders – to a maximum amount of \$1,000,000.	
Statutory Power to Sub-Delegate:	Local Government Act 1995: s.5.44 CEO may delegate some powers and duties to other employees	
CEO's Sub-Delegation: <i>The exercise of the delegated power does not include the power of delegation</i>	All Directors (execution of contractual documents only)	
CEO's Conditions on Sub-delegation:	Once the tender has been accepted by the CEO the CEO or any Director may execute the contractual documents relating to the acceptance of the tender.	
Record Keeping Statement (LGA 1995) s5.46(3) " A person to whom a power or duty is delegated under this Act is to keep records in accordance with regulations in relation to the exercise of the power or the discharge of the duty."	Acceptance must be recorded in the appropriate record and in the Tender Register as required by Regulation 17 of the Local Government (Functions and General) Regulations 1996.	
Compliance Links	<i>Delegation 4.5.4 – Execution of Documents</i> <i>Financial Interest Returns Required - Yes</i>	
Delegation Administration:		
Decision Reference	Decision Reference	Decision Reference
1. CE04-12/16	6.	11.
2. 16/421025	7.	12.
3. 17/335505	8.	13.
4. CE01-06/18	9.	14.

1.1.16 SELECTING THE NEXT MOST ADVANTAGEOUS TENDER

Function Delegated: <i>This text is provided as a reference only. Delegates shall only act in full understanding of the delegated statutory power, inclusive of conditions [see below].</i>	If the successful tenderer is unwilling or unable to accept the contract with the variation or the local government and the tenderer cannot reach agreement, select the next most advantageous tenderer.		
Statutory Power being Delegated:	Local Government (Function and General) Regulations 1996 r20(2) Variation of requirements before entry into contract		
Power is originally assigned to:	Local Government		
Statutory Power of Delegation	Local Government Act 1995: s.5.42 Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO		
Power Delegated to:	Chief Executive Officer		
Council's Conditions on Delegation:	Subject to:- <ul style="list-style-type: none">• Regulation 20(2) of the Local Government (Functions and General) Regulations 1996; and• A provision in the adopted Annual Budget and limited to:<ul style="list-style-type: none">⊖ Tenders resulting from the expiry of a recurring contract – \$5 million (life of contract);⊖ Supply of plant and equipment – to a maximum amount of \$2,000,000;⊖ All other tenders – to a maximum amount of \$1,000,000		
Statutory Power to Sub-Delegate:	Local Government Act 1995: s.5.44 CEO may delegate some powers and duties to other employees		
CEO's Sub-Delegation: <i>The exercise of the delegated power does not include the power of delegation</i>	Nil		
CEO's Conditions on Sub-delegation:	Nil		
Record Keeping Statement (LGA 1995) s5.46(3) " A person to whom a power or duty is delegated under this Act is to keep records in accordance with regulations in relation to the exercise of the power or the discharge of the duty."	Acceptance must be recorded in the appropriate record and in the Tender Register as required by regulation 17 of the Local Government (Functions and General) Regulations 1996. —		
Compliance Links	Financial Interest Returns Required - Yes		
Delegation Administration:			
Decision Reference	Decision Reference	Decision Reference	
1. CE06-05/17	6.	11.	
2. CE01-06/18	7.	12.	
3.	8.	13.	
4.	9.	14.	

ATTACHMENT 4 -**Tenders - Confidential Information**

This attachment is confidential and distributed under separate cover to all Council Members.

Administration Use Only

Attachment 4 – HPE #20/119585

Item 9 Motions on Notice

Item 10 Urgent Business

Item 11 Confidential

Nil

Item 12 Date of Next Meeting

The next Briefing Session has been scheduled for 6:00pm on Tuesday, 28 April 2020 to be held electronically.

Item 13 Closure